



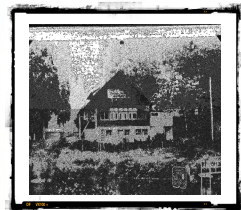
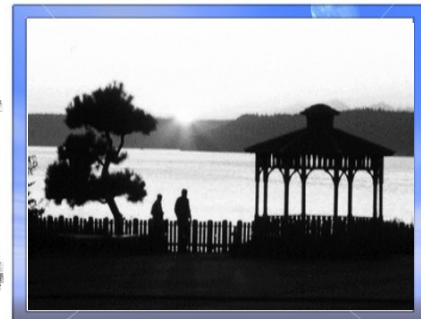
# City of Federal Way,

WASHINGTON

## 2009/2010

BUDGET IN BRIEF

*For the Biennium  
January 1, 2009 through December 31, 2010*



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**2009/2010  
CITY OFFICIALS  
LEGISLATIVE BODY**

<u>Position</u>	<u>Council Member</u>	<u>Term</u>	<u>Term Expires</u>	<u>Contact Information</u>
Position #1	Jim Ferrell	4 years	12/31/2011	<a href="mailto:jim.ferrell@cityoffederalway.com">jim.ferrell@cityoffederalway.com</a> (253) 835-2401
Position #2	Linda Kochmar	4 years	12/31/2009	<a href="mailto:linda.kochmar@cityoffederalway.com">linda.kochmar@cityoffederalway.com</a> (253) 835-2401
Position #3	Michael Park	4 years	12/31/2011	<a href="mailto:michael.park@cityoffederalway.com">michael.park@cityoffederalway.com</a> (253) 835-2401
Position #4	Jeanne Burbidge	4 years	12/31/2009	<a href="mailto:jeanne.burbidge@cityoffederalway.com">jeanne.burbidge@cityoffederalway.com</a> (253) 835-2401
Position #5	Jack Dovey, Mayor	4 years	12/31/2011	<a href="mailto:jack.dovey@cityoffederalway.com">jack.dovey@cityoffederalway.com</a> (253) 835-2401
Position #6	Eric Faison, Deputy Mayor	4 years	12/31/2009	<a href="mailto:eric.faison@cityoffederalway.com">eric.faison@cityoffederalway.com</a> (253) 835-2401
Position #7	Dini Duclos	4 years	12/31/2011	<a href="mailto:dini.luclos@cityoffederalway.com">dini.luclos@cityoffederalway.com</a> (253) 835-2401



JACK DOVEY  
Mayor



ERIC FAISON  
Deputy Mayor



DINI DUCLOS  
Councilmember



JEANNE BURBIDGE  
Councilmember



JIM FERRELL  
Councilmember



LINDA KOCHMAR  
Councilmember



MIKE PARK  
Councilmember

## JUDICIAL BRANCH

<u>Position</u>	<u>Employee</u>	<u>Elected/ Appointed</u>	<u>Term</u>	<u>Office Date</u>	<u>Contact Information</u>
Presiding Judge	Michael Morgan	Elected	4 Years	01/01/06	<a href="mailto:michael.morgan@cityoffederalway.com">michael.morgan@cityoffederalway.com</a> (253) 835-3025
Judge	David Larson	Appointed	N/A	03/03/08	<a href="mailto:david.larson@cityoffederalway.com">david.larson@cityoffederalway.com</a> (253) 835-3000
Court Administrator	Rae Iwamoto	Appointed	N/A	04/28/08	<a href="mailto:rae.iwamoto@cityoffederalway.com">rae.iwamoto@cityoffederalway.com</a> (253) 835-3002

## CITY ADMINISTRATION

<u>Position</u>	<u>Employee</u>	<u>Appointment</u>	<u>Contact Information</u>
City Manager	Neal Beets	08/01/06	<a href="mailto:neal.beets@cityoffederalway.com">neal.beets@cityoffederalway.com</a> (253) 835-2401
Assistant City Manager/CFO	Bryant Enge	9/22/08	<a href="mailto:bryant.enge@cityoffederalway.com">bryant.enge@cityoffederalway.com</a> (253) 835-2510
Assistant City Manager/COO	Cary Roe	03/01/07	<a href="mailto:cary.roe@cityoffederalway.com">cary.roe@cityoffederalway.com</a> (253) 835-2710
City Attorney	Patricia Richardson	10/07/02	<a href="mailto:patricia.richardson@cityoffederalway.com">patricia.richardson@cityoffederalway.com</a> (253) 835-2570
Community Development Services Director	Greg Fewins	01/01/08	<a href="mailto:greg.fewins@cityoffederalway.com">greg.fewins@cityoffederalway.com</a> (253) 835-2611
Economic Development Director	Patrick Doherty	08/16/04	<a href="mailto:patrick.doherty@cityoffederalway.com">patrick.doherty@cityoffederalway.com</a> (253) 835-2612
Finance Director	Tho Kraus	03/10/08	<a href="mailto:tho.kraus@cityoffederalway.com">tho.kraus@cityoffederalway.com</a> (253) 835-2520
Human Resource Director	Mary McDougal	05/01/07	<a href="mailto:mary.mcdougal@cityoffederalway.com">mary.mcdougal@cityoffederalway.com</a> (253) 835-2530
Information Technology Director	Mehdi Sadri	05/01/07	<a href="mailto:mehdi.sadri@cityoffederalway.com">mehdi.sadri@cityoffederalway.com</a> (253) 835-2550
Parks, Recreation & Cultural Services Director	Steve Ikerd, Interim	11/13/08	<a href="mailto:steve.ikerd@cityoffederalway.com">steve.ikerd@cityoffederalway.com</a> (253) 835-6911
Police Chief	Brian Wilson	08/02/06	<a href="mailto:brian.wilson@cityoffederalway.com">brian.wilson@cityoffederalway.com</a> (253) 835-6701
Public Works Director	Marwan Solloum, Interim	12/22/08	<a href="mailto:marwan.solloum@cityoffederalway.com">marwan.solloum@cityoffederalway.com</a> (253) 835-2720

### **VISION**

Federal Way is a community known for its cultural diversity, attractive parks, safe neighborhoods, and vibrant business centers.

### **MISSION**

The City of Federal Way is responsive, innovative and fiscally responsible in delivering quality services, promoting economic development, improving infrastructure, and managing growth.

### **GOALS**

- Integrate the public safety strategy into all facets of City operations, building on a strong community-based approach.
- Create a multi-use urban city center that is pedestrian friendly, linked to neighborhoods and parks, and services as the social and economic hub of the City.
- Establish Federal Way as an economic leader and job center in South King County by attracting a regional market for high quality office and retail businesses.
- Maintain the capital facilities plan and provide financing options for transportation and surface water improvements, parks, recreation, cultural arts and public facilities.
- Ensure a responsive service culture within the City organization where employees listen carefully, treat citizens and each other respectfully and solve problems creatively, efficiently, and proactively.
- Position Federal Way as a regional leader by working collaboratively with other local and regional jurisdictions in order to leverage resources.

Adopted March 7, 2006



December 2, 2008

Dear City Council, Residents, and Staff:

This letter transmits the City's Operating Budget for 2009-2010 and our six-year Capital Improvement Plan (CIP) for 2009-2014. In these difficult economic times, I am pleased to present a balanced budget that preserves existing services and modestly initiates some important new services without a general tax or fee increase. And our CIP enables us to continue to improve our City in 2009-2010 and beyond.

#### **2009-10 BUDGET PROCESS**

This biennial budget is developed in a time of national and international financial crisis. As I write, the NYSE Dow Jones Industrial average is down 43% from its high last year. Stock exchanges in other countries are also down significantly. While federal and international efforts are underway to stabilize and repair financial markets, time and patience are required while those efforts take hold.

Examples of the national and international stress on the City's budget include:

- A leveling off in sales tax collections and REET (real estate excise tax)
- A large reduction in building permit and plan review fees
- Much lower earnings on the City's investments

Coupled with depressed revenues resulting from the downturn in the national and international economies are increases in the cost of providing local government services, particularly in the following areas:

- Fuel and other petroleum products (such as asphalt)
- Contracts for Service, ranging from street construction to street sweeping
- Employee Compensation and Benefits

As if these two trends were not enough, Washington cities and counties operate under a fiscal system where there is no state or local income tax and revenues from the property tax are capped at one percent per year, yet operating costs are not capped and are escalating at a rate well in excess of one percent.

Thus, this biennial budget is more austere than in the past.

Each department director was required to submit potential programmatic cuts to his or her tax-supported operating budget in the amount of at least 4%. The entire Management Team prioritized these cuts. It is also a good practice to evaluate the strength and productivity of existing programs in order to build upon what we do well and to evaluate where we can improve. So each department also created a list of potential program enhancements. Those lists of proposed cuts and enhancements are attached as Exhibits A & B.

**PROJECTED 2008 GENERAL FUND YEAR END BALANCES**

Fortunately, following robust economic activity in 2005 – 2007, in the 2007 mid-biennium budget process the City Council prudently set aside \$2 million in a Rainy Day Fund. This was the first time in the City's history that a Rainy Day Fund had been created.

And, our Police Department and Public Works Department have under-spent their 2008 operating budgets by \$900K. I'm proud of this fiscal restraint.

When we add this \$2.9M to the unallocated 2007 carry-forward amount of \$1.9M and the \$950K remaining in the City Manager's Contingency Fund this year, we have \$5.75M. And then we need to subtract \$1.25M in 2008 revenue shortfalls due to the sudden decline in the national economy and the subsequent dramatic drop in the amount of sales tax, building permit fees and plan review fees we received.

Thus, despite the downturn in the economy, we have healthy positive balance in our Year-End 2008 General Fund of \$4.55M. If we have to operate in a recessionary economy, it is helpful to start with \$4.55M in the bank.

**BUDGET CHANGES TO ADVANCE COUNCIL GOALS**

At your January retreat, Council reaffirmed a set of goals for the City. The adopted budget addresses these Council goals and priorities within our available resources:

**A. *Public Safety: Integrate the public safety strategy into all facets of City operations, building on a strong Community-based approach.***

To meet the City's public safety needs, I have incorporated the following positions and programs within my recommended budget:

- Add a Crime Prevention and Information Specialist in the Police Department by converting 1.0 FTE of a Records Specialist and supplementing ongoing costs of \$30K each year in 2009 and 2010 to make up the difference in salaries; we also need one-time funding in 2009 for a vehicle
- Provide a Fourth K9 Unit specializing in narcotics detection by using drug forfeiture funds. This requires \$13K in one-time funding and \$3K in ongoing revenues from the asset forfeiture fund
- Increase Jail Contract cost by 6% and 13% in 2009 and 2010, respectively, on an ongoing basis to make sure we continue to provide jail cells for misdemeanants while still managing this program efficiently and effectively
- Increase Public Defender Contract costs by 16% or \$60K, of one-time funds in each year of the biennium to make sure we fulfill all legal requirements regarding prosecution of crime
- Increase Juror Pay by compensating jurors at \$15 per day of jury duty instead of the current \$10
- Continue our successful Graffiti Abatement Initiative by committing \$17K of one-time funds for temporary help in each year of the biennium. I also recommend spending \$10K of one-time funds for supplies (paint, silica) in 2009 and \$20K in 2010

- Contract for additional Emergency Management services that will be necessary as we plan and prepare intensively for our important FEMA exercise in 2009. I have included \$50K in one-time funding in the adopted budget for each year of the biennium.
  - Increase Police Overtime by \$300K in each year of the biennium, funded by one-time Proposition 1 reserves
- B. *City Center:* Create a multi-use urban City center that is pedestrian friendly, linked to neighborhoods and parks, and services as the social and economic hub of the City.**
- Use interest earnings in the Downtown Redevelopment Fund to contract for a downtown development specialist. This contractor would assist with important economic development initiatives in the downtown -- such as LIFT (Local Infrastructure Financing Tool), commercial redevelopment, destination retail development, more strategic and/or targeted business recruitment efforts, enhanced marketing and sales efforts, in-person sales and business outreach, and enhancing and maintaining our economic development webpage.
- C. *Economic Development:* Establish Federal Way as an economic leader and job center in South King County by attracting a regional market for high quality office and retail businesses.**
- Extend the Small Business Development Center for an additional two years to assist small businesses in Federal Way by providing \$22.5K one-time funds in each year of the biennium.
  - Support CDBG Coordinator position by dedicating \$8K and \$12K in 2009 and 2010, respectively in one-time funds to supplement declining CDBG funds.
  - Provide \$10K Challenge Grant on a one-time basis in 2009 to challenge the Community to step up and match the City's contribution which would highlight a specific need or concern for the residents of the City, such as supporting a food drive
- D. *Capital Investment:* Maintain the capital facilities plan and provide financing options for transportation and surface water improvements, parks, recreation, cultural arts and public facilities.**
- Implement \$22M in Transportation improvements over the next two years by providing over \$6.3M in City capital funds (\$5.4M from utility tax, \$200K from REET, and \$700K from gas tax) combined with over \$13.3M in grants received/anticipated and \$2.6M in mitigation received/anticipated and prior year funding. Importantly, these improvements will include but not be limited to \$2.6M utility tax for Phase 4 of SR 99/PAC Hwy grant match. We will also dedicate \$2.8M for our asphalt overlay program.
  - Invest \$7.2M in Parks improvements by using \$2.5M City funds (\$1.2M from REET and \$1.3M from utility tax) combined with \$3.4M in grants received/anticipated and \$1.1M prior year funding. The key projects to be implemented in 2009-2010 include Camp Kilworth and Lakota Park Design and Redevelopment.
  - Construct \$2M in Surface Water Management (SWM) improvements. We will continue the SWM System improvement program with \$132K in grants and \$1.9M in prior year funding. Proposed projects include but are not limited to Easter Lake Stormwater



Improvements, Small CIP Annual Programs, West Hylebos Creek Headwaters Restoration. All SWM System projects are fully funded by grants and user fees and do not require any tax support or rate increases.

**E. *Service Culture: Ensure a responsive service culture within the City organization where employees listen carefully, treat citizens and each other respectfully and solve problems creatively, efficiently, and proactively.***

- Provide a Cost of Living Adjustment (COLA) to wages of non-represented City employees. The City's COLA is based on 90% of the Seattle/Tacoma/Bremerton area mid-year consumer price index; this translates into a COLA of 4.41% for 2009 and a projected COLA of 4% for 2010
- Provide additional Benefit cost adjustments to reflect inflation, including mandatory state pension expenses. Health insurance premium increases are approximately 10% for medical/dental. Fortunately, State pension contributions over the next two years are expected to remain relatively flat
- Enhance accounting services by providing \$50K in one-time funding in each year of the biennium. The Finance department is one of the leanest areas within an already lean organization. We have great employees, but the workload is unhealthy, creating burnout and turnover.

**F. *Regional Leadership: Position Federal Way as a regional leader by working collaboratively with other local and regional jurisdictions in order to leverage resources.***

- Continue the City's membership in state, regional, and national policy forums such as the Association of Washington Cities (AWC), the Suburban Cities Association (SCA), the Puget Sound Regional Council (PSRC), and the National League of Cities (NLC)

## **SUMMARY AND FUTURE CONSIDERATIONS**

The budget attempts to address Council and Community priorities to the best of our ability and within current resources. To that end we were able to meet various mandatory cost adjustments that are beyond our control or required by law – such as fuel cost increases, and increases in bills we receive from contractors.

We are also able to continue our proactive transportation improvement program by aggressively leveraging state and federal grants as they become available.

In addition, Prop 1 enhancements in police and public safety services has resulted in significant crime reductions compared to our historical crime rates as well as to the crime rate in neighboring communities.

This budget preserves our current, high service level in a very challenging financial environment. And we are able to do so while increasing our Rainy Day Fund from \$2M to \$3.1M by the end of 2010. This Rainy Day Fund will be available in case we face fiscal challenges in the biennial budget for 2011 through 2012.

What I have not been able to address in this budget are some threats to the City's standing and attractiveness in this region. I worry about Federal Way's competitiveness as a city and as an organization compared to our neighboring cities.

And the other issue I was not able to address in this budget concerns future opportunities to improve our quality of life. It is hard to think about such opportunities when the current economic

downturns make it difficult even to balance our budget at current service levels. But, these poor economic times will eventually turn, the economy will improve, and it is important that Federal way be ready to pursue the projects and programs that capture the imagination of the Council and the Community for the future. Whether that is a performing arts center, a neighborhood outreach program, a new partnership with the School District, a housing reinvestment program, a new model for addressing human services and homelessness, reducing our small amount of debt to zero, or some other initiative, we need to plan and work together and be supportive of one another. I look forward to that effort.

**THANKS**

In closing, I want to extend my appreciation to everyone involved in the development of the budget. This includes the Council, residents and businesses, and City staff. I want to particularly thank Assistant City Managers Cary Roe and Bryant Enge, and Finance Director Tho Kraus who have been most helpful and supportive.

Respectfully submitted,

A handwritten signature in cursive script that reads "Neal Beets".

Neal Beets  
City Manager

## EXHIBIT A: DETAIL OF RESOURCES AND ADOPTED BUDGET CHANGES

1. PROGRAM CUTS

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
PROGRAM CUTS															
GENERAL FUND															
11	HR	CL	Agenda Printing	-	-	-	(4,500)	-	(4,500)	-	-	-	(4,500)	-	(4,500)
8	HR	CL	Codification Costs	-	-	-	(3,000)	-	(3,000)	-	-	-	(3,000)	-	(3,000)
6	HR	CL	Records Storage	-	-	-	-	-	(1,500)	-	-	-	-	-	(1,500)
3	HR	HR	Labor Negotiation Contracts	-	-	-	(10,000)	-	(10,000)	-	-	-	(10,000)	-	(10,000)
n/a	HR	RISK	Change Insurance Carriers	-	-	-	(79,000)	-	(79,000)	-	-	-	(79,000)	-	(79,000)
8	IT	IT	Reduce 0.60 Analyst	(0.60)	-	-	(45,000)	-	(50,000)	(0.60)	-	-	(45,000)	-	(50,000)
4	IT	IT	Minor Hardware, Software and Supplies	-	-	-	(5,000)	-	(5,000)	-	-	-	(5,000)	-	(5,000)
1	IT	IT	Contracts & Services	-	-	-	(11,500)	-	(11,500)	-	-	-	(11,500)	-	(11,500)
2	PD	PD	Eliminate Records	(1.00)	-	-	(55,680)	-	(60,070)	(1.00)	-	-	(55,680)	-	(60,070)
0	PD	PD	4% Reduction - Fleet Management	-	-	-	(38,913)	-	(38,913)	-	-	-	(38,913)	-	(38,913)
8	PK	FAC (505)	City Hall Janitorial Service	-	-	-	(27,587)	-	(27,587)	-	-	-	(27,587)	-	(27,587)
3	PK	FAC (505)	Maintenance Office Janitorial Service	-	-	-	(2,976)	-	(2,976)	-	-	-	(2,976)	-	(2,976)
6	PW	DS	Temporary Help - Construction Inspection	-	-	-	(10,000)	-	(10,000)	-	-	-	(10,000)	-	(10,000)
Total General Fund				(1.60)	-	-	(293,156)	-	(304,046)	(1.60)	-	-	(293,156)	-	(304,046)
Total Non-General Fund				-	-	-	-	-	-	-	-	-	-	-	-
Grand Total				(1.60)	-	-	(293,156)	-	(304,046)	(1.60)	-	-	(293,156)	-	(304,046)

**2. PROGRAMS CUTS NOT RECOMMENDED**

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
PROGRAM CUTS NOT RECOMMENDED															
GENERAL FUND															
0	CD	BL	Eliminate Development Specialist 1.0 FTE	(1.00)	-	-	(62,647)	-	(67,804)	-	-	-	-	-	-
0	CD	HS	Reduce Volunteer/ Neighborhood Program Coordinator by 0.50 FTE	(0.50)	-	-	(43,708)	-	(45,393)	-	-	-	-	-	-
0	CM	EDC	Economic Development Assistant 0.50 FTE	(0.50)	-	-	(21,671)	-	(23,258)	-	-	-	-	-	-
0	HR	CL	Deputy City Clerk	(0.25)	-	-	(14,259)	-	(15,468)	-	-	-	-	-	-
4	HR	RISK	Use of Interest to Offset Risk M&O Expense	-	-	-	(25,000)	-	(25,000)	-	-	-	-	-	-
0	IT	IT	Staff Training	-	-	-	(8,000)	-	(8,000)	-	-	-	-	-	-
0	LW	CI	Reduce Hours - Assistant City Attorney	(0.13)	-	-	(13,457)	-	(14,617)	-	-	-	-	-	-
0	LW	CI	Reduce Deputy City Attorney Hours	(0.13)	-	-	(16,792)	-	(18,213)	-	-	-	-	-	-
0	LW	CR	Reduce Hours - Chief Prosecutor	(0.13)	-	-	(13,384)	-	(14,544)	-	-	-	-	-	-
1	LW	CR	Reduction in Hours - DV Liaison	(0.20)	-	-	(16,812)	-	(17,574)	-	-	-	-	-	-
2	PD	PD	Eliminate 6 Police Officers	(6.00)	-	-	(503,940)	-	(562,893)	-	-	-	-	-	-
3	PW	TR	Neighborhood Traffic Safety Program	-	-	-	(10,000)	-	(10,000)	-	-	-	-	-	-
Total General Fund				(8.83)	-	-	(749,670)	-	(822,764)	-	-	-	-	-	-
FEDERAL WAY COMMUNITY CENTER															
n/a	FWCC		FWCC Temp Help	-	-	-	(75,715)	-	(78,427)	-	-	-	-	-	-
Total FWCC				-	-	-	(75,715)	-	(78,427)	-	-	-	-	-	-
DUMAS BAY CENTRE / KNUTZEN FAMILY THEATRE															
n/a	KFT		Fee Increase	-	-	-	(4,000)	-	(4,000)	-	-	-	-	-	-
n/a	DBC		Temp Help	-	-	-	(13,439)	-	(16,357)	-	-	-	-	-	-
n/a	KFT		Temp Help	-	-	-	(4,902)	-	(5,405)	-	-	-	-	-	-
n/a	DBC		Maintenance	-	-	-	(8,000)	-	(8,000)	-	-	-	-	-	-
Total DBC				-	-	-	(30,341)	-	(33,762)	-	-	-	-	-	-
SOLID WASTE & RECYCLING															
n/a	SWR		Litter Control - Vadis	-	-	-	(9,340)	-	(10,211)	-	-	-	-	-	-
Total SWR				-	-	-	(9,340)	-	(10,211)	-	-	-	-	-	-
SURFACE WATER MANAGEMENT															
n/a	SWM/MT		Reduce Street Sweeping	-	-	-	(33,012)	-	(34,153)	-	-	-	-	-	-
n/a	SWM/MT		Reduce Vacuum/Jet	-	-	-	(66,023)	-	(68,306)	-	-	-	-	-	-
Total SWM				-	-	-	(99,035)	-	(102,459)	-	-	-	-	-	-
Total Non-General Fund				-	-	-	(214,431)	-	(224,859)	-	-	-	-	-	-
Grand Total				(8.83)	-	-	(964,101)	-	(1,047,623)	-	-	-	-	-	-

**3. PROGRAMS CUTS AND RESTORED ON A 1-TIME BASIS**

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
PROGRAMS CUT & RESTORED ON A 1-TIME BASIS															
GENERAL FUND															
8	CC	CC	Sister City Trip	-	-	-	(4,000)		(4,000)	-	-	4,000	(4,000)	4,000	(4,000)
7	CC	CC	NLC Dues	-	-	-	(6,500)	-	(6,500)	-	-	-	-	6,500	(6,500)
7	CC	CC	SCA Dues	-	-	-	(37,100)		(37,100)	-	-	-	-	37,100	(37,100)
4	CC	CC	Council Retreat Facilitator	-	-	-	(4,500)	-	(4,500)	-	-	-	-	4,500	(4,500)
n/a	CW	CW	Cut 4 Civilian Positions in 2010 - Positions to be determined			-	-	-	-	(4.00)	-	-	-	317,893	(322,893)
6	CD	HS	Volunteer Dinner	-	-	-	(3,500)	-	(3,500)	-	-	3,500	(3,500)	3,500	(3,500)
2	CD	HS	CERT Program	-	-	-	(2,500)	-	(2,500)	-	-	2,500	(2,500)	2,500	(2,500)
0	CD	PL	Reduce Intern	-	-	-	(13,878)	-	(13,878)	-	-	-	-	13,878	(13,878)
8	CM	GA	Reduce mailed newsletter from 2 to 1 per year			-	(13,343)		(14,270)		-	13,343	(13,343)	14,270	(14,270)
2	FI	FI	Reduce Financial Analyst	(0.40)	-	-	(33,258)	-	(36,142)	(0.40)	-	33,258	(33,258)	36,142	(36,142)
1	HR	HR	Education Assistance	-	-	-	(10,000)	-	(10,000)	-	-	10,000	(10,000)	10,000	(10,000)
0	HR	HR	Reduce Non-mandatory City-wide Training			-	(6,000)		(6,750)	-	-	6,000	(6,000)	6,750	(6,750)
0	HR	HR	Recognition & Wellness Program	-	-	-	(4,970)	-	(4,970)	-	-	4,970	(4,970)	4,970	(4,970)
3	IT	IT	Postage & Copier Usage	-	-	-	(7,500)	-	(8,500)	-	-	7,500	(7,500)	8,500	(8,500)
0	IT	IT	Overtime & Temp Help	-	-	-	(4,500)	-	(4,500)	-	-	4,500	(4,500)	4,500	(4,500)
0	MC	MC	Reduce Interpreter Services	-	-	-	-	-	(3,800)	-	-	-	-	3,800	(3,800)
1	MC	MC	Security Contract	-	-	-	(53,000)	-	(53,000)	-	-	53,000	(53,000)	53,000	(53,000)
2	PD	PD	Eliminate Records Supervisor 1.0 FTE	(1.00)	-	-	(85,195)	-	(88,483)	(1.00)	-	85,195	(85,195)	88,483	(88,483)
1	PK	MT	Seasonal Help	-	-	-	(6,726)	-	(7,312)	-	-	-	-	7,312	(7,312)
0	PK	MT	Landscape Contract	-	-	-	(80,122)	-	(83,220)	-	-	80,122	(80,122)	83,220	(83,220)
10	PK	RCS	Reduce RW&B Program	-	-	-	(14,500)	-	(14,500)	-	-	-	-	14,500	(14,500)
6	PK	RCS	Arts Commission Programs	-	-	-	(20,744)	-	(22,160)	-	-	-	-	22,160	(22,160)
4	PW	ST	Color Basket and Banners	-	-	-	(16,250)	-	(16,250)	-	-	16,250	(16,250)	16,250	(16,250)
1	PW	ST	Street Tree Replacement	-	-	-	(8,400)	-	(8,400)	-	-	-	-	8,400	(8,400)
1	PW	ST	Landscape Maintenance Contract	-	-	-	(10,000)	-	(10,000)	-	-	-	-	10,000	(10,000)
0	PW	ST	WSDOT Maintenance Contract	-	-	-	(30,000)	-	(30,000)	-	-	-	-	30,000	(30,000)
0	PW	ST	Equipment Rental	-	-	-	(10,000)	-	(10,000)	-	-	-	-	10,000	(10,000)
0	PW	ST	Small Work Projects	-	-	-	(9,375)	-	(9,375)	-	-	-	-	9,375	(9,375)
0	PW	TR	Electricity	-	-	-	(60,000)	-	(64,400)	-	-	-	-	64,400	(64,400)
Total General Fund				(1.40)	-	-	(555,861)	-	(578,010)	(5.40)	-	324,138	(324,138)	895,903	(900,903)
Total Non-General Fund				-	-	-	-	-	-	-	-	-	-	-	-
Grand Total				(1.40)	-	-	(555,861)	-	(578,010)	(5.40)	-	324,138	(324,138)	895,903	(900,903)

4. PROGRAMS ADDED

MT Priority	Dept	Div	Program	Department Submitted					Adopted							
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures				
						2009		2010				2009		2010		
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing	
New Programs Added																
GENERAL FUND																
0	CC	CC	Association Dues - PSRC	-	-	-	1,387	-	1,387	-	-	-	1,387	-	1,387	
0	CC	CC	Association Dues - AWC	-	-	-	19,772	-	19,772	-	-	-	19,772	-	19,772	
0	CC	CC	Association Dues - SCA	-	-	-	1,973	-	1,973	-	-	-	1,973	-	1,973	
10	CD	HS	General Fund Support of CDBG Coord Position	-	-	-	16,360	-	20,464	-	-	-	8,378	-	12,482	
n/a	CD	HS	Challenge Grant	-	-	-	-	-	-	-	-	-	10,000	-	-	
1.5	CD	BL	Graffiti Temporary Help	-	-	-	17,160	-	17,160	-	-	-	17,160	-	17,160	
0.5	CD	BL	Graffiti Program Supplies	-	-	-	20,000	-	20,000	-	-	-	10,000	-	20,000	
3	CM	CM	Sustainability Coordinator	-	-	-	14,970	44,247	-	44,247	-	-	-	-	-	
0	CM	CM	Admin Assist 0.25 FTE	0.25	-	-	14,970	17,594	-	19,018	0.25	-	-	17,594	-	19,018
n/a	CM	CM	Public Defender Contract	-	-	-	60,000	-	60,000	-	-	-	60,000	-	60,000	
n/a	CM	CM	Sponsorship Program	-	-	-	-	-	-	-	-	-	-	-	-	
n/a	CM	CM	Festival Management	-	-	-	50,000	-	50,000	-	-	-	-	-	-	
1	CM	EDC	HCC Small Business Development Center	-	-	-	22,500	-	45,000	-	-	-	22,500	-	22,500	
n/a	CM	EDC	Contract/Temporary Economic Dev Spec (\$83K / 2009 & \$86K / 2010), funded by CIP interest	-	-	-	-	-	-	-	-	-	-	-	-	
4	CM	GA	City Survey	-	-	-	15,000	-	15,000	-	-	-	-	-	-	
7	FI	FI	Senior Accountant	1.00	-	-	14,970	110,701	-	115,416	-	-	-	50,000	-	50,000
1	FI	FI	Staff Training	-	-	-	4,165	-	4,165	-	-	-	-	-	4,165	
0	FI	FI	State Audit Fees	-	-	-	7,000	-	7,000	-	-	-	7,000	-	7,000	
n/a	HR	CL	Election Services	-	-	-	12,769	-	56,299	-	-	-	12,769	-	13,000	
5	IT	IT	On-Call Pay (\$13,650 for PD, \$350 for Court, \$3,500 for City Hall) - Adding PD portion only, funded by PD	-	-	-	17,500	-	17,500	-	-	-	-	-	-	
0	IT	IT	Replace Various Equip-Use Replace Rsvs (\$304K / 2009, \$359K / 2010)	-	-	-	-	-	-	-	-	-	-	-	-	
0	IT	IT	Contracts & Services	-	-	-	21,600	-	21,600	-	-	-	21,600	-	21,600	
0	MC	MC	Juror Pay & Reimb	-	-	-	2,500	-	2,500	-	-	-	2,500	-	2,500	
3	MC	MC	Electronic Court Order Processing	-	-	-	2,400	1,600	-	1,600	-	-	-	1,600	-	1,600
0	MC	MC	Court Document Imaging	-	-	-	7,920	1,800	-	3,350	-	-	-	1,800	-	1,800
n/a	PD	PD	Replace Vehicles - Use Replace Reserves (5 vehicles \$187K / 2009 & 9 vehicles \$357K / 2010)	-	-	-	-	-	-	-	-	-	-	-	-	
1	PD	AD	Overtime (Funded by Proposition 1 Reserves)	-	-	-	300,000	-	300,000	-	-	-	300,000	-	300,000	
n/a	PD	FLT	Increase Fuel	-	-	-	138,000	-	138,000	-	-	-	138,000	-	138,000	
n/a	PD	PO	K9 (Narcotics) - Funded by Seizures, Cost Neutral	-	-	-	12,659	3,200	-	3,200	-	-	-	-	-	
3	PD	SS	Crime Prevention & Information Specialist 1.0	1.00	1	-	42,970	88,982	-	92,987	1.00	1	29,250	85,382	-	89,387
n/a	PK	MT	Utilities-Park System	-	-	-	41,000	-	41,000	-	-	-	41,000	-	41,000	
n/a	PK	MT	Utilities-Celebration Park	-	-	-	15,800	-	15,800	-	-	-	14,500	-	14,500	
n/a	PK	FAC	Natural Gas - City Hall	-	-	-	6,000	-	6,000	-	-	-	6,000	-	6,000	
5	PW	EM	Emergency Mgmt Specialist 1.0 FTE	1.00	-	-	15,190	76,598	-	79,935	-	-	-	50,000	-	50,000
n/a	PW	FLT	Increase Fuel	-	-	-	19,000	-	19,000	-	-	-	19,000	-	19,000	
n/a	PW	FLT	Replace Pool Car - Funded by Replace Rsv (\$35,578 in 2010)	-	-	-	-	-	-	-	-	-	-	-	-	
n/a	PW	FLT	Replace Truck #251- Funded by Replace Rsvs (\$42,491 in 2010)	-	-	-	-	-	-	-	-	-	-	-	-	
n/a	PW	FLT	Replace Truck #250 - Funded by Replacement Rsvs \$44,500 in 2010)	-	-	-	-	-	-	-	-	-	-	-	-	
n/a	PW	ST	Admin Assistant 0.50 FTE - funded by CIP	0.50	-	-	-	-	-	-	0.50	-	-	-	-	-
n/a	PW	TR	KC Maint Contract	-	-	-	29,116	-	60,643	-	-	-	29,116	-	60,643	
n/a	PW	TR	Street Lighting	-	-	-	6,102	-	6,102	-	-	-	6,102	-	6,102	
Total General Fund				3.75	1	185,709	1,129,766	37,160	1,268,957	1.75	1	854,351	134,197	860,732	139,857	

**PROGRAMS ADDED (CONTINUED)**

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
New Programs Added															
FEDERAL WAY COMMUNITY CENTER															
n/a	FWCC		Storm Vault Maintenance	-	-	-	5,000	-	5,000	-	-	-	5,000	-	5,000
n/a	FWCC		Utility Costs - Federal Way	-	-	-	160,000	-	160,000	-	-	-	160,000	-	160,000
n/a	FWCC		Convert temporary help to Lifeguard 1.0 FTE (\$47,970)	1.00	-	-	-	-	-	1.00	-	-	-	-	-
Total FWCC				1.00	-	-	165,000	-	165,000	1.00	-	-	165,000	-	165,000
SOLID WASTE & RECYCLING															
n/a	SWR		Litter Control - Disposal	-	-	-	1,000	-	1,300	-	-	-	1,300	-	1,300
n/a	SWR		Contract Procurement	-	-	-	8,526	-	8,526	-	-	-	8,526	-	8,526
n/a	SWR		Recycling Project Mgt -	0.50	-	24,580	11,608	26,715	12,380	-	-	24,580	11,608	26,715	12,380
Total SWR				0.50	-	24,580	21,134	26,715	22,206	-	-	24,580	21,434	26,715	22,206
SURFACE WATER MANAGEMENT															
n/a	SWM/MT		Increase Street Sweeping	-	-	-	12,500	-	12,500	-	-	-	12,500	-	12,500
n/a	SWM/MT		Increase vacuum/jet	-	-	-	13,594	-	13,594	-	-	-	13,594	-	13,594
n/a	SWM/WQ		WRIA Watershed Council	-	-	-	3,323	-	3,323	-	-	-	3,323	-	3,323
n/a	SWM/MT		Repairs & Maintenance	-	-	-	9,000	-	9,000	-	-	-	5,000	-	5,000
n/a	SWM/MT		Temporary Help	-	-	-	26,122	-	26,122	-	-	-	26,122	-	26,122
n/a	SWM/ENG		Software Maintenance	-	-	-	4,000	-	4,000	-	-	-	4,000	-	4,000
n/a	SWM/WQ		Temporary Help	-	-	-	18,860	-	18,860	-	-	-	9,420	-	9,420
n/a	SWM/ENG		NPDES Support Tech 1.0	1.00	-	14,970	87,060	-	92,892	1.00	-	-	87,060	-	92,892
n/a	SWM/ENG		SWM Project Engineer - Charge to SWM Unallocated CIP	-	-	-	(112,852)	-	(117,657)	-	-	-	(112,852)	-	(117,657)
n/a	FLEET		Replace Heavy Equipment	-	-	-	-	-	-	-	-	-	-	-	-
n/a	FLEET		Replace Truck #244	-	-	-	-	-	-	-	-	-	-	-	-
Total SWM				1.00	-	14,970	61,607	-	62,634	1.00	-	-	48,167	-	49,194
Total Non-General Fund				2.50	-	39,550	247,741	26,715	249,840	2	-	24,580	234,601	26,715	236,400
Grand Total				6.25	1	225,259	1,377,507	63,875	1,518,797	3.75	1	988,148	368,798	1,011,694	376,257

**5. NEW PROGRAMS NOT RECOMMENDED**

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
New Programs Not Recommended															
GENERAL FUND															
1	CC	CC	Instant Access to Email	-	-	1,050	-	-	-	-	-	-	-	-	-
0	CD	AD	Overtime	-	-	-	4,000	-	4,000	-	-	-	-	-	-
4	CD	BL	Nuisance Abatement	-	-	75,000	-	75,000	-	-	-	-	-	-	-
1	CD	BL	Mobile computers & laptops for Inspector Veh.	-	-	15,000	3,000	-	5,000	-	-	-	-	-	-
0	CD	BL	Overtime	-	-	-	4,700	-	4,700	-	-	-	-	-	-
6	CD	HS	Neighborhood Comm. Coord 1.0 FTE	1.00	-	14,970	90,656	-	94,607	-	-	-	-	-	-
3	CD	HS	Human Services Brochure	-	-	2,000	-	-	-	-	-	-	-	-	-
2	CD	HS	Administrative Assistant .50 FTE	0.50	-	14,970	35,662	-	37,412	-	-	-	-	-	-
0	CD	HS	Overtime	-	-	-	4,000	-	4,000	-	-	-	-	-	-
0	CD	HS	Volunteer Dinner	-	-	-	6,500	-	6,500	-	-	-	-	-	-
0	CD	PL	Temporary Planning Services	-	-	100,000	-	-	-	-	-	-	-	-	-
0	CD	PL	Permit Customer Satisfaction Survey	-	-	30,000	-	-	-	-	-	-	-	-	-
1	CM	CM	Friends of Hylebos Support	-	-	-	10,000	-	10,000	-	-	-	-	-	-
0	CM	CM	Smart Phone for Management Staff	-	-	3,750	16,500	-	16,500	-	-	-	-	-	-
n/a	CM	CM	Automatic External Difibrulators (AED)-Squad	-	-	10,000	-	10,000	-	-	-	-	-	-	-
3	CM	EDC	Economic Dev Assistant 0.5 FTE	0.50	-	14,970	41,197	-	42,845	-	-	-	-	-	-
1	CM	EDC	Enterprise Seatte Membership	-	-	-	5,000	-	5,000	-	-	-	-	-	-
0	CM	EDC	Pierce Co.Economic Development Board Dues	-	-	-	5,000	-	5,000	-	-	-	-	-	-
0	CM	EDC	Computer General Model of City	-	-	10,000	-	-	-	-	-	-	-	-	-
0	CM	EDC	Scale Model of City Center	-	-	20,000	-	-	-	-	-	-	-	-	-
2	CM	EM	IEMC Meal Tickets	-	-	9,000	-	-	-	-	-	-	-	-	-
2	CM	GA	City Newsletter	-	-	-	88,023	-	88,023	-	-	-	-	-	-
2	CM	GA	Webmaster 1.0 FTE	1.00	-	14,970	84,600	-	84,600	-	-	-	-	-	-
1	CM	GA	Senior Designer 1.0 FTE	1.00	-	14,970	19,627	-	19,627	-	-	-	-	-	-
1	CM	GA	Video Production Coord 0.50 FTE	0.50	-	14,970	36,800	-	36,800	-	-	-	-	-	-
0	CM	GA	GAC Operating Supplies	-	-	-	2,000	-	2,000	-	-	-	-	-	-
0	CM	GA	GAC Avid Video Editing	-	-	-	2,000	-	2,000	-	-	-	-	-	-
2	FI	FI	Temporary Help	-	-	-	13,000	-	13,000	-	-	-	-	-	-
0	FI	FI	Crystal Reports	-	-	5,800	-	-	-	-	-	-	-	-	-
0	HR	CL	Graphics Contract	-	-	-	-	-	-	-	-	-	-	-	-
7	HR	HR	Employee Services Coord 0.5 FTE	0.50	-	14,970	35,700	-	36,996	-	-	-	-	-	-
4	HR	HR	Job Advertisements	-	-	-	20,000	-	20,000	-	-	-	-	-	-
2	HR	HR	Labor Relations Certification	-	-	1,758	-	1,758	-	-	-	-	-	-	-
1	HR	HR	E-Gov Class/Comp Portal	-	-	-	2,100	-	2,100	-	-	-	-	-	-
0	HR	HR	Worksite Health Promotion Coord 0.5 FTE	0.50	-	14,970	45,600	-	47,220	-	-	-	-	-	-
3	IT	IT	Strategic Plan	-	-	60,000	-	35,000	-	-	-	-	-	-	-
3	IT	IT	Backup Internet Access	-	-	3,000	6,000	-	6,000	-	-	-	-	-	-
0	IT	IT	Copier Cost	-	-	-	1,000	-	1,000	-	-	-	-	-	-
0	IT	IT	Server Virtualization	-	-	25,000	-	20,000	5,000	-	-	-	-	-	-
0	IT	IT	WiFi M&O	-	-	-	5,000	-	5,000	-	-	-	-	-	-



**NEW PROGRAMS NOT RECOMMENDED (CONTINUED)**

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
New Programs Not Recommended															
GENERAL FUND (continued)															
1	LW	CI	Legal Services	-	-	-	83,495	-	83,495	-	-	-	-	-	-
0	LW	CI	Legal Services	-	-	-	8,395	-	9,234	-	-	-	-	-	-
0	LW	CI	Continuing Education Line Item Increase	-	-	-	1,628	-	1,678	-	-	-	-	-	-
0	LW	CI	Cost of Business Line Item Increase	-	-	-	2,550	-	2,750	-	-	-	-	-	-
8	LW	CI/CR	Add Legal Assist 1.0 FTE	1.00	-	1,250	64,815	-	69,966	-	-	-	-	-	-
0	LW	CR	Continuing Education Line Item Increase	-	-	-	2,510	-	2,545	-	-	-	-	-	-
0	LW	CR	Transcription Costs	-	-	-	2,500	-	2,500	-	-	-	-	-	-
0	LW	CR	Cost of Business Line Item Increase	-	-	-	431	-	621	-	-	-	-	-	-
0	MC	MC	Red Light Photo - Ct Clerk 1.0 FTE	1.00	-	4,270	-	-	-	-	-	-	-	-	-
0	MC	MC	Red Light Photo - Temp Help & ProTem Judge	-	-	13,720	-	-	-	-	-	-	-	-	-
1	PD	FO	New Vehicle Requests	-	3	126,946	33,514	-	37,114	-	-	-	-	-	-
0	PD	FO	Replacement Schedule of Specialized Vehicles	-	-	-	16,730	-	16,730	-	-	-	-	-	-
1	PD	PD	5 New Take-Home Veh, Establish Rsvs Sched	-	5	250,838	12,100	-	18,200	-	-	-	-	-	-
0	PD	PD	Laptops for Command	-	-	11,100	9,300	-	12,000	-	-	-	-	-	-
1	PD	SS	Staff Training	-	-	-	40,000	-	40,000	-	-	-	-	-	-
0	PD	SS	Fuel Efficiency Improvement Vehicles	-	-	24,624	4,500	49,829	11,250	-	-	-	-	-	-
2	PK	FAC	Door Security System Repair & Maintenance	-	-	-	5,100	-	5,100	-	-	-	-	-	-
1	PK	FAC	Camera System Repair & Maintenance	-	-	-	7,500	-	7,500	-	-	-	-	-	-
0	PK	FAC	Facility Staff Training	-	-	-	1,200	-	1,200	-	-	-	-	-	-
0	PK	FAC	Major Rehab for Facilities	-	-	-	50,000	-	50,000	-	-	-	-	-	-
0	PK	FAC	Seasonal Help - City Hall	-	-	-	36,000	-	36,000	-	-	-	-	-	-
4	PK	FAC	Storm Vault Maintenance	-	-	-	2,700	-	2,700	-	-	-	-	-	-
4	PK	FAC	Facilities Maintenance Worker 1.0 FTE	1.00	-	TBD	61,736	-	61,827	-	-	-	-	-	-
1	PK	MT	Urban Forestry	-	-	-	12,000	-	12,000	-	-	-	-	-	-
1	PK	MT	On Call / Field Training	-	-	-	5,000	-	5,000	-	-	-	-	-	-
1	PK	MT	Park Seasonal Help	-	-	-	28,000	-	28,000	-	-	-	-	-	-
0	PK	MT	Replace Pressure Washer Trailer	-	-	4,900	817	-	817	-	-	-	-	-	-
0	PK	MT	New 4X4 Diesel Utility	-	1	18,300	5,215	-	5,215	-	-	-	-	-	-
0	PK	MT	New (used) 65' bucket lift truck	-	-	55,000	10,392	-	10,392	-	-	-	-	-	-
0	PK	MT	Volunteer Prog Support	-	-	-	5,000	-	5,000	-	-	-	-	-	-
n/a	PK	RCS	Cultural Events & Arts Coordinator	0.20	-	-	-	-	-	-	-	-	-	-	-
n/a	PK	RCS	Community Rec Assistant 1.0 FTE	1.00	-	-	-	-	-	-	-	-	-	-	-
0	PK	RCS	Arts Comm Contracts	-	-	-	30,000	-	30,000	-	-	-	-	-	-
0	PK	RCS	Cultural Arts Coordinator 1.0 FTE	1.00	-	4,270	78,396	-	81,376	-	-	-	-	-	-
0	PK	RCS	Outdoor Movie Cinema	-	-	-	12,920	-	12,920	-	-	-	-	-	-
4	PW	TR	Traffic Mgmt Center (incl.Engineer.Tech 1.0	1.00	-	189,970	72,620	825,000	83,070	-	-	-	-	-	-
3	PW	TR	Commute Trip Reduction	-	-	-	2,040	-	2,040	-	-	-	-	-	-
2	PW	TR	Repair/Replace Damaged Traffic Infrastructure	-	-	-	50,000	-	50,000	-	-	-	-	-	-
2	PW	TR	New Street Lights	-	-	-	100,000	-	100,000	-	-	-	-	-	-
1	PW	TR	Transportation Element of Comprehensive Plan.	-	-	100,000	-	-	-	-	-	-	-	-	-
0	PW	TR	Traffic Signal Conversions	-	-	-	50,000	-	50,000	-	-	-	-	-	-
Total General Fund				11.70	9.00	1,296,306	1,413,273	1,016,587	1,469,675	-	-	-	-	-	-

**NEW PROGRAMS NOT RECOMMENDED (CONTINUED)**

MT Priority	Dept	Div	Program	Department Submitted				Adopted							
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
New Programs Not Recommended															
FEDERAL WAY COMMUNITY CENTER															
n/a	FWCC		On-Call Pay	-	-	-	3,500	-	3,500	-	-	-	-	-	-
n/a	FWCC		Camera Security System	-	-	-	4,500	-	4,500	-	-	-	-	-	-
Total FWCC				-	-	-	8,000	-	8,000	-	-	-	-	-	-
SURFACE WATER MANAGEMENT															
n/a	SWM/WQ		Public Education &	1.00	-	14,970	83,489	-	87,340	-	-	-	-	-	-
Total SWM				1.00	-	14,970	83,489	-	87,340	-	-	-	-	-	-
DUMAS BAY CENTRE															
n/a	DBC		Utility Costs	-	-	-	10,000	-	10,000	-	-	-	-	-	-
Total DBC				-	-	-	10,000	-	10,000	-	-	-	-	-	-
Total Non-General Fund				1.00	-	14,970	101,489	-	105,340	-	-	-	-	-	-
Grand Total				12.70	9	1,311,276	1,514,762	1,016,587	1,575,015	-	-	-	-	-	-

**EXHIBIT B: ADOPTED CAPITAL INVESTMENTS AND FUND SOURCES (IN THOUSANDS)**

Proj. #	City Projects Description	Project Total **	External/Prior Sources			Balance Needed	Adopted 2009-10 Allocations						Future Needs
			Grant*	Mitigation	Prior Yr		REET	Ut Tx	Fuel Tx	Other	Grants	Total	
<b>City Proj</b>													
1	City Projects: Federal Way Community Center Landscaping	\$106	\$ -	\$ -	\$257	(\$151)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(\$151)
		\$ 106	\$ -	\$ -	\$ 257	\$ (151)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	(151)

Proj. No.	Parks Projects Description	Project Total **	External/Prior Sources			Balance Needed	Adopted 2009-10 Allocations						Future Needs
			Grant*	Mitigation	Prior Yr		REET	Ut Tx	Fuel Tx	Other	Grants	Total	
<b>PARKS</b>													
	Annual Playground Repair and Replacement Program	\$ 300	\$ -	\$ -	\$ -	\$ 300	\$ 150	\$ 60	\$ -	\$ -	\$ -	\$ 210	\$ 90
	BMX/ Bike Facility Study	10	-	-	10	-	-	-	-	-	-	-	-
	Camp Kilworth -- Acquisition and Site Improvements	5,016	-	-	1,946	3,070	70	-	-	-	3,000	3,070	0
	Community Gathering Spaces/Small CIP	626	-	-	-	626	100	100	-	-	-	200	426
	Downtown Public Space and Pedestrian Connections	130	-	-	130	(0)	-	-	-	-	-	-	(0)
	Saghalie Park - Sportsfield Renovation/Artificial Turf	970	300	126	540	4	-	-	-	-	-	-	4
	Laurelwood	200	-	-	-	500	-	200	-	-	-	500	-
	Lakota Park Design and Redevelopment	12,761	-	167	100	12,894	-	494	-	-	-	894	12,000
	Major Maintenance & Improvements to Existing Park Facilities	220	-	-	-	220	110	110	-	-	-	220	-
	Long Range Planning	259	-	-	39	220	110	-	-	-	-	110	110
	Panther Lake Open Space: Feasibility Study and Master Plan	54	-	54	-	-	-	-	-	-	-	-	-
	Sacajawea Park Design and Redevelopment	10,439	-	-	490	9,949	690	180	-	-	-	870	9,079
	Steel Lake Master Plan	110	-	-	-	110	-	110	-	-	-	110	-
	Trail and Pedestrian Access Improvements	1,333	494	-	140	699	-	-	-	-	385	385	314
	West Hylebos Boardwalk Replacement	1,237	722	-	473	42	-	-	-	-	-	-	42
	Poverty Bay Master Plan	60	-	-	-	60	-	-	-	-	-	-	60
	<b>Total Parks Projects</b>	<b>\$ 34,424</b>	<b>\$ 1,516</b>	<b>\$ 347</b>	<b>\$ 3,868</b>	<b>\$ 28,694</b>	<b>\$ 1,230</b>	<b>\$ 1,954</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,385</b>	<b>\$ 6,569</b>	<b>\$22,125</b>

Proj. No.	Dumas Bay Centre Projects Description	Project Total **	External/Prior Sources			Balance Needed	Adopted 2009-10 Allocations						Future Needs
			Grant*	Mitigation	Prior Yr		REET	Ut Tx	Fuel Tx	Other	Grants	Total	
<b>DUMAS BAY CENTRE</b>													
6	Dumas Bay Centre: Building Assessment and	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	Dumas Bay Centre: Site Restoration--Phase II	525	-	-	-	525	10	-	-	-	-	10	515
	<b>Total Dumas Bay Centre Projects</b>	<b>\$ 525</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 525</b>	<b>\$ 10</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10</b>	<b>\$ 515</b>

## EXHIBIT B: ADOPTED CAPITAL INVESTMENTS AND FUND SOURCES (IN THOUSANDS) – CONTINUED

Proj No.	Transportation Projects Location	Project Total	External/Pr Sources			Balance Needed	Adopted 2009-10 Allocations						Future Needs
			Grant	Mitigation	Prior Yr		REET	Ut Tx	Fuel Tx	Other	Grants	Total	
TRANSPORTATION													
0	Annual Asphalt Overlay Program	\$ 3,936	\$ -	\$ -	\$ -	\$ 3,936	\$ -	\$ 2,800	\$ 1,104	\$ 32	\$ -	\$ 3,936	\$ -
0	Annual Transportation System Safety Improvements	700	-	-	-	700	-	-	700	-	-	700	-
0	S 320th St HOV: 8th Ave So to SR 99	15,523	9,315	267	-	5,941	-	-	-	-	-	-	5,941
0	SR99 HOV Lanes Phase III - S 284th St to SR509	24,950	18,335	501	6,745	(631)	-	-	-	-	-	-	(631)
	S 348th Street: 9th Avenue S - SR99	4,585	2,385	683	1,546	(29)	-	-	-	-	-	-	(29)
0	S 320th St. @ 1st Ave S.	9,145	5,000	280	217	3,648	-	-	-	50	-	50	3,598
0	S 320th St. @ 20th Ave S.	5,760	-	204	-	5,556	-	-	-	-	-	-	5,556
0	S 356th Street @ Pacific Highway Intersection Impv.	8,254	378	1,486	1,994	4,396	-	-	-	50	4,351	4,401	(5)
0	SR18 @ SR161 Intersection Impv	613	-	462	950	(799)	-	-	-	-	-	-	(799)
0	S 348th Street @ 1st Avenue S	4,171	2,500	216	511	944	-	-	-	50	-	50	894
0	S 352nd Street; SR-99 to SR-161	5,970	3,300	47	-	2,623	200	2,400	-	30	-	2,630	(7)
0	21st Av SW Ext: SW 356th St - 22nd Av	438	-	91	326	21	-	-	-	-	-	-	21
0	SW 320th Street @ 21st Avenue SW	4,320	-	-	-	4,320	-	-	-	-	-	-	4,320
0	SW 320th Street @ 47th Avenue SW	360	-	-	-	360	-	-	-	-	-	-	360
0	S 312th Street @ 28th Avenue S	540	-	-	-	540	-	-	-	-	-	-	540
0	Pacific Highway HOV Lanes Phases IV - SR-509 to S 312th Street	20,800	6,735	530	1,550	11,985	-	3,000	-	100	8,885	11,985	-
0	S 320th Street: 1st Ave S to 8th Ave S	15,523	9,314	29	-	6,180	-	-	-	-	-	-	6,180
0	SW 336th Way/SW 340th Street: 26th Place SW-Hoyt Road	15,312	9,186	-	-	6,126	-	-	-	-	-	-	6,126
0	Military Road S: Star Lake Road to S 288th Street	13,068	7,840	-	-	5,228	-	-	-	-	-	-	5,228
0	SW 356th Street / BPA Trail Signal	315	-	-	315	-	-	-	-	-	-	-	-
0	City Center Access Phase 4	20,621	-	-	-	20,621	-	-	-	-	-	-	20,621
0	S 356th Street SR 99-SR161	8,712	5,228	24	-	3,460	-	-	-	-	-	-	3,460
0	SW 312th Street: SR509 - 14th Ave SW	4,366	2,620	178	-	1,568	-	-	-	-	-	-	1,568
0	1st Ave S @ S 328th Street	1,800	-	82	-	1,718	-	-	-	-	-	-	1,718
0	10th Ave SW Impv: SW Campus Dr - SW344th St	8,423	-	320	-	8,103	-	-	-	30	-	30	8,073
0	City Center Access Study Phase 2	3,000	-	180	1,175	1,645	-	-	-	20	-	20	1,625
	S 304th Street @ 28th Ave S	2,148	-	-	-	2,148	-	-	-	-	-	-	2,148
0	1st Av S: S292 -@312	2,640	-	-	-	2,640	-	-	-	-	-	-	2,640
0	City Center Access Phase 3 -- S 320th Street @ I-5	2,850	-	158	-	2,692	-	-	-	-	-	-	2,692
0	S 314th St: 20th Av S - 23rd Av S - Install new sidewalks	1,980	-	-	-	1,980	-	-	-	-	-	-	1,980
	Total Transportation Projects	\$ 210,823	\$ 82,136	\$ 5,738	\$ 15,329	\$107,620	\$ 200	\$ 8,200	\$ 1,804	\$ 362	\$ 13,236	\$ 23,802	\$ 83,818

Proj No	Surface Water Project Description	Project Total	External/Pr Sources			Balance Needed	Adopted 2009-10 Allocations						Future Needs
			Grant	Mitig.	Prior Yr		REET	Ut Tx	Fuel Tx	Fees	GFund	Total	
SWM													
0	Small CIP -- Annual Program	\$ 421	\$ -	\$ -	\$ -	\$ 421	\$ -	\$ -	\$ -	\$ 448	\$ -	\$ 448	\$ (27)
0	Joe's CreekSalmon Habitat Restoration	2,446	1,093	-	1,353	0	-	-	-	-	-	-	0
0	West Hylebos Basin Land Acquisition	1,184	758	-	400	26	-	-	-	26	-	26	0
0	Easter Lake Stormwater Improvement Project (CIP No. 304-3100-260)	911	-	-	670	241	-	-	-	241	-	241	-
0	S. 336th Street Vic. Drainage Improvements (3300 Block to 3600 Block)	180	-	-	25	155	-	-	-	28	-	28	127
0	SR 99 Phase IV Roadway Improvements (SWM Cost Share)	295	-	-	10	285	-	-	-	285	-	285	-
0	W. Hylebos Creek Headwaters Restoration- (34600 Block to S. 35200 Block)	628	-	-	-	628	-	-	-	214	-	214	414
0	Cold Creek S. 302nd St. Box Culvert Repair/Replacement	411	-	-	-	411	-	-	-	-	-	-	411
0	Cold Creek Stream Restoration- Headwaters to S. 302nd St. Box Culvert	331	-	-	-	331	-	-	-	-	-	-	331
0	Cold Creek Marine Hills Culvert Repair/Replacement (S. 302nd St./650 Block vic.)	134	-	-	-	134	-	-	-	-	-	-	134
0	E. Branch Joes Creek Restoration- SW 325th St. to SW 338th St.	320	-	-	-	320	-	-	-	-	-	-	320
0	Redondo Creek Headwaters Restoration- (1700 Block to S. 292nd Vic.)	296	-	-	-	296	-	-	-	-	-	-	296
0	W. Hylebos Channel Restoration	837	401	-	748	(312)	-	-	-	-	-	-	(312)
0	Total Projects	8,393	2,252	-	3,206	2,935	-	-	-	1,242	-	1,242	1,693
Total Surface Water Management Projects		\$ 16,786	\$ 4,505	\$ -	\$ 6,412	\$ 5,870	\$ -	\$ -	\$ -	\$ 2,484	\$ -	\$ 2,484	\$ 3,386



*Federal Way Farm Store, circa 1947. Francis and Ilene Marckx feed store and hatchery at the corner of 312th and Hwy 99. Site sold in 1953 to become Federal Shopping Way and the Soundcrest Subdivision. Photo previously halftoned, donated by Ilene Marckx. From the Photo Collection of the Historical Society of Federal Way.*



*Roses Hiway Inn, circa 1972. Opened on June 30 1939, Roses was destroyed by fire on Mar 17, 2003. From the Photo Collection of the Historical Society of Federal Way.*



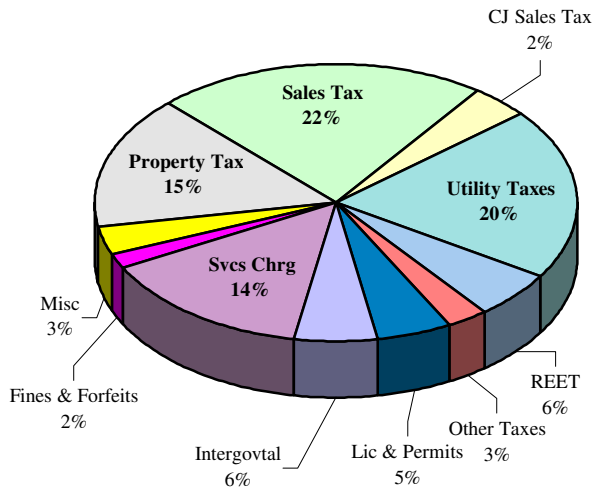
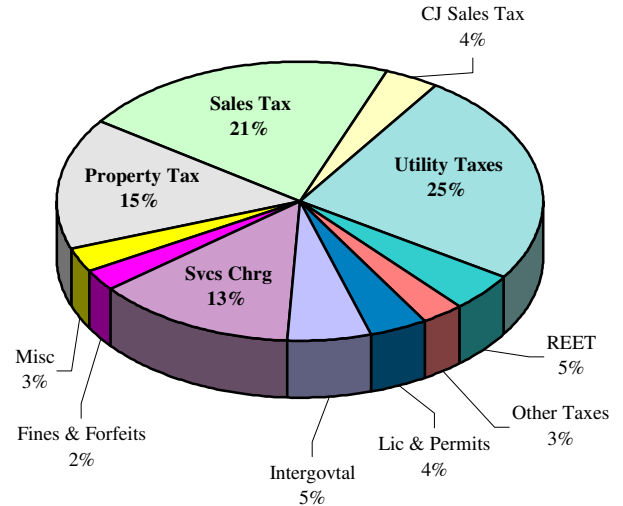
## SOURCES AND USES - ALL FUNDS

ITEM	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopted - 08 Adj	
			Adopted	Adjusted	Year-End			\$ Chg	% Chg
<b>BEGINNING FUND BALANCE:</b>	\$ 66,383,126	\$ 65,714,983	\$ 27,423,796	\$ 61,545,210	\$ 63,515,875	\$ 35,453,976	\$ 33,186,864	\$ (26,091,235)	-42.4%
<b>OPERATING REVENUE:</b>									
Property Taxes	8,883,718	9,006,922	8,992,267	9,122,267	9,100,332	9,237,000	9,376,000	114,733	1.3%
Sales Tax	12,409,719	13,048,624	12,194,443	13,089,443	12,595,243	12,595,000	12,595,000	(494,443)	-3.8%
Criminal Justice Sales Tax	1,953,822	2,145,383	2,171,762	2,289,762	2,168,628	2,190,000	2,212,000	(99,762)	-4.4%
Utility Taxes <sup>1</sup>	9,048,804	12,802,045	11,763,739	11,801,239	14,008,627	14,758,599	15,544,358	2,957,360	25.1%
Real Estate Excise Tax	5,499,912	4,898,536	2,800,000	3,300,000	2,800,000	2,800,000	3,300,000	(500,000)	-15.2%
Other taxes	1,544,132	1,688,897	1,382,379	1,582,379	1,535,150	1,609,470	1,615,755	27,091	1.7%
Licenses & Permits	2,950,157	2,924,433	2,487,686	2,947,686	2,314,450	2,376,000	2,433,000	(571,686)	-19.4%
Intergovernmental	3,163,499	3,424,985	3,167,049	3,307,049	3,271,972	3,282,715	3,315,715	(24,334)	-0.7%
Charges for Services	7,440,862	8,191,027	8,639,696	8,532,666	7,997,630	7,986,655	8,084,818	(546,011)	-6.4%
Fines & Forfeits	971,691	1,217,114	918,825	998,825	1,462,091	1,469,000	1,469,000	470,175	47.1%
Miscellaneous Revenue	3,901,679	3,431,091	1,476,529	1,945,079	1,682,157	1,713,704	1,737,774	(231,375)	-11.9%
<b>Total Operating Revenues</b>	<b>\$ 57,767,996</b>	<b>\$ 62,779,057</b>	<b>\$ 55,994,375</b>	<b>\$ 58,916,395</b>	<b>\$ 58,936,280</b>	<b>\$ 60,018,143</b>	<b>\$ 61,683,420</b>	<b>\$ 1,101,748</b>	<b>1.9%</b>
<b>CAPITAL AND OTHER SOURCES:</b>									
Capital Grants <sup>3</sup>	8,742,822	11,428,280	3,149,320	20,647,082	9,218,403	10,967,762	6,878,384	(9,679,320)	-46.9%
Other Misc Revenue <sup>2</sup>	4,859,788	5,948,410	1,819,669	2,370,005	3,552,501	2,502,540	2,309,192	132,535	5.6%
<b>Subtotal Other Sources</b>	<b>\$ 13,602,610</b>	<b>\$ 17,376,690</b>	<b>\$ 4,968,989</b>	<b>\$ 23,017,087</b>	<b>\$ 12,770,904</b>	<b>\$ 13,470,302</b>	<b>\$ 9,187,576</b>	<b>\$ (9,546,785)</b>	<b>-41.5%</b>
<b>SUBTOTAL REVENUES</b>	<b>\$ 71,370,606</b>	<b>\$ 80,155,747</b>	<b>\$ 60,963,364</b>	<b>\$ 81,933,482</b>	<b>\$ 71,707,183</b>	<b>\$ 73,488,445</b>	<b>\$ 70,870,996</b>	<b>\$ (8,445,037)</b>	<b>-10.3%</b>
<b>INTERFUND TRANSACTIONS:</b>									
Interfund Charges	3,055,035	3,329,028	3,564,965	4,059,197	4,187,167	4,130,056	4,197,588	70,859	1.7%
Interfund Transfers <sup>2</sup>	14,057,730	24,389,308	16,722,606	18,849,227	17,883,523	25,581,865	21,801,541	6,732,638	35.7%
<b>Total Rev/Other Sources</b>	<b>\$ 88,483,371</b>	<b>\$ 107,874,083</b>	<b>\$ 81,250,935</b>	<b>\$ 104,841,906</b>	<b>\$ 93,777,873</b>	<b>\$ 103,200,366</b>	<b>\$ 96,870,126</b>	<b>\$ (1,641,540)</b>	<b>-1.6%</b>
<b>TOTAL SOURCES</b>	<b>\$ 154,866,500</b>	<b>\$ 173,589,066</b>	<b>\$ 108,674,731</b>	<b>\$ 166,387,117</b>	<b>\$ 157,293,749</b>	<b>\$ 138,654,342</b>	<b>\$ 130,056,990</b>	<b>\$ (27,732,775)</b>	<b>-16.7%</b>
<b>OPERATING EXPENDITURE:</b>									
City Council	281,530	356,722	370,247	376,123	390,965	371,174	327,880	(4,949)	-1.3%
City Manager	972,228	1,354,266	1,456,864	1,571,708	1,592,914	1,770,587	1,836,771	198,879	12.7%
Municipal Court	1,050,967	1,280,865	1,446,661	1,478,398	1,478,562	1,449,923	1,519,250	(28,475)	-1.9%
Economic Development	331,167	381,281	394,026	593,857	593,870	434,916	448,551	(158,941)	-26.8%
Law	975,457	1,192,540	1,459,817	1,481,111	1,450,328	1,559,615	1,653,841	78,504	5.3%
Finance	680,418	780,791	847,045	865,577	875,578	913,374	955,084	47,797	5.5%
Human Resources	731,501	876,988	841,968	906,384	923,514	894,915	919,725	(11,469)	-1.3%
Community Development	3,076,218	3,332,140	3,495,666	3,664,367	3,669,790	3,737,659	3,895,301	73,292	2.0%
Police	18,195,175	20,888,662	21,835,037	23,612,442	22,887,442	23,521,800	24,839,930	(90,642)	-0.4%
Parks & Recreation	4,409,621	5,633,967	6,423,477	6,599,606	6,423,945	6,893,001	7,056,241	293,395	4.4%
Public Works	6,640,710	7,038,549	7,659,217	7,900,618	7,801,543	8,085,129	8,192,796	184,511	2.3%
Debt Service (Regular)	3,863,152	11,139,477	1,833,562	1,457,725	1,458,724	1,416,461	1,400,088	(41,264)	-2.8%
CM - Other Cuts <sup>5</sup>	-	-	-	-	-	-	(322,893)	-	n/a
<b>Total Oper. Expenditure</b>	<b>\$ 41,208,144</b>	<b>\$ 54,256,249</b>	<b>\$ 48,063,587</b>	<b>\$ 50,507,916</b>	<b>\$ 49,547,174</b>	<b>\$ 51,048,553</b>	<b>\$ 52,722,565</b>	<b>\$ 540,637</b>	<b>1.1%</b>
<b>OTHER USES:</b>									
Oper Grants/1-time Projects	2,440,871	3,275,639	1,294,683	4,621,289	4,515,915	2,361,931	2,620,333	(2,259,358)	-48.9%
CM - Other Cuts <sup>5</sup>	-	-	-	-	-	-	317,893	-	n/a
Capital Improvements <sup>3</sup>	27,739,894	23,970,428	20,127,893	60,790,030	44,194,301	20,889,000	16,278,000	(39,901,030)	-65.6%
Contingency/Rainy Day Reserves <sup>4</sup>	-	-	-	3,036,935	86,170	1,226,273	43,657	(1,810,662)	-59.6%
<b>Total Other Uses</b>	<b>\$ 30,180,765</b>	<b>\$ 27,246,066</b>	<b>\$ 21,422,576</b>	<b>\$ 68,448,254</b>	<b>\$ 48,796,386</b>	<b>\$ 24,477,204</b>	<b>\$ 19,259,883</b>	<b>\$ (43,971,050)</b>	<b>-64.2%</b>
<b>SUBTOTAL EXPENDITURES</b>	<b>\$ 71,388,909</b>	<b>\$ 81,502,315</b>	<b>\$ 69,486,163</b>	<b>\$ 118,956,170</b>	<b>\$ 98,343,560</b>	<b>\$ 75,525,757</b>	<b>\$ 71,982,448</b>	<b>\$ (43,430,413)</b>	<b>-36.5%</b>
Interfund Services	3,704,874	4,181,573	3,860,165	5,484,687	5,612,688	4,359,862	4,680,971	(1,124,825)	-20.5%
Interfund Transfer <sup>2</sup>	14,057,730	24,389,308	16,722,606	18,849,227	17,883,523	25,581,865	21,801,541	6,732,638	35.7%
<b>Total Expenditure and Interfund</b>	<b>\$ 89,151,513</b>	<b>\$ 110,073,195</b>	<b>\$ 90,068,934</b>	<b>\$ 143,290,083</b>	<b>\$ 121,839,772</b>	<b>\$ 105,467,484</b>	<b>\$ 98,464,960</b>	<b>\$ (37,822,600)</b>	<b>-26.4%</b>
<b>Changes in Fund Balance</b>	<b>\$ (668,143)</b>	<b>\$ (2,199,112)</b>	<b>\$ (8,817,999)</b>	<b>\$ (38,448,177)</b>	<b>\$ (28,061,898)</b>	<b>\$ (2,267,117)</b>	<b>\$ (1,594,835)</b>	<b>\$ (37,822,600)</b>	<b>98.4%</b>
<b>ENDING FUND BALANCE:</b>	<b>\$ 65,714,983</b>	<b>\$ 63,515,874</b>	<b>\$ 18,605,797</b>	<b>\$ 23,097,033</b>	<b>\$ 35,453,975</b>	<b>\$ 33,186,860</b>	<b>\$ 31,592,030</b>	<b>\$ 10,089,827</b>	<b>43.7%</b>
<b>TOTAL USES</b>	<b>\$ 154,866,500</b>	<b>\$ 173,589,066</b>	<b>\$ 108,674,731</b>	<b>\$ 166,387,117</b>	<b>\$ 157,293,749</b>	<b>\$ 138,654,342</b>	<b>\$ 130,056,990</b>	<b>\$ (27,732,775)</b>	<b>-16.7%</b>

## Notes:

- Utility tax projected to increase beyond adjusted 2008 budget based on collections through 3rd Quarter 2008.
- Interfund transfer increase of \$6.7M is made up of \$4.1M increase for Capital Projects and \$2.6M increase for General Fund Operations.
- Capital grants and capital improvements in 2008 Adjusted Budget includes carry forward of prior year projects whereas 2009/2010 adopted includes only projected 09/10 expenditures.
- Rainy Day Reserve of \$3.1M is accounted for in ending fund balance (reserved) in 2010.
- City Manager-Other Cuts - Shifting of program from ongoing to one-time funded to be determined at mid-biennium, if necessary.

## SOURCES OF FUNDING - ALL FUNDS

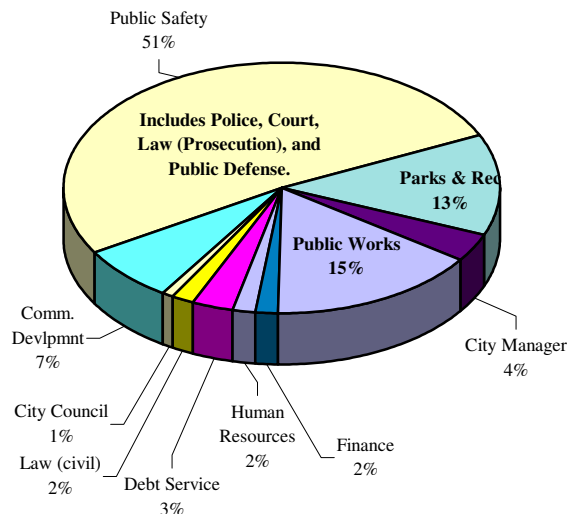
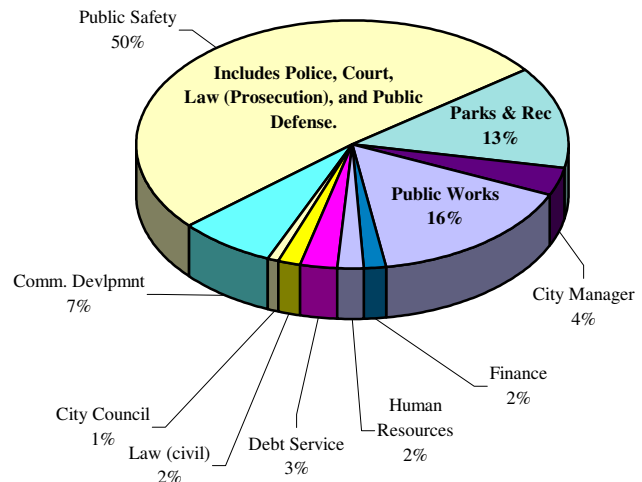
**2008 Adjusted Revenues \$58.92 Million****2009 Adopted Revenues \$60.0 Million**

Sources of Funding All Funds	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopted -08 Adj	
			Adopted	Adjusted	Year-End			\$ Chg	% Chg
Property Taxes	\$ 8,883,718	\$ 9,006,922	\$ 8,992,267	\$ 9,122,267	\$ 9,100,332	\$ 9,237,000	\$ 9,376,000	\$ 114,733	1.3%
Sales Tax	12,409,719	13,048,624	12,194,443	13,089,443	12,595,243	12,595,000	12,595,000	(494,443)	-3.8%
Criminal Justice Sales Tax	1,953,822	2,145,383	2,171,762	2,289,762	2,168,628	2,190,000	2,212,000	(99,762)	-4.4%
Utility Taxes	9,048,804	12,802,045	11,763,739	11,801,239	14,008,627	14,758,599	15,544,358	2,957,360	25.1%
Real Estate Excise Tax	5,499,912	4,898,536	2,800,000	3,300,000	2,800,000	2,800,000	3,300,000	(500,000)	-15.2%
Other taxes	1,544,132	1,688,897	1,382,379	1,582,379	1,535,150	1,609,470	1,615,755	27,091	1.7%
Licenses & Permits	2,950,157	2,924,433	2,487,686	2,947,686	2,314,450	2,376,000	2,433,000	(571,686)	-19.4%
Intergovernmental	3,163,499	3,424,985	3,167,049	3,307,049	3,271,972	3,282,715	3,315,715	(24,334)	-0.7%
Charges for Services	7,440,862	8,191,027	8,639,696	8,532,666	7,997,630	7,986,655	8,084,818	(546,011)	-6.4%
Fines & Forfeits	971,691	1,217,114	918,825	998,825	1,462,091	1,469,000	1,469,000	470,175	47.1%
Miscellaneous Revenue	3,901,679	3,431,091	1,476,529	1,945,079	1,682,157	1,713,704	1,737,774	(231,375)	-11.9%
<b>Subtotal Operating Rev</b>	<b>\$ 57,767,996</b>	<b>\$ 62,779,057</b>	<b>\$ 55,994,375</b>	<b>\$ 58,916,395</b>	<b>\$ 58,936,280</b>	<b>\$ 60,018,143</b>	<b>\$ 61,683,420</b>	<b>\$ 1,101,748</b>	<b>1.9%</b>
<b>Capital and other Sources:</b>									
Capital Grants <sup>1</sup>	8,742,822	11,428,280	3,149,320	20,647,082	9,218,403	10,967,762	6,878,384	(9,679,320)	-46.9%
Other Misc Revenue	4,859,788	5,948,410	1,819,669	2,370,005	3,552,501	2,502,540	2,309,192	132,535	5.6%
<b>Subtotal Other Sources</b>	<b>\$ 13,602,610</b>	<b>\$ 17,376,690</b>	<b>\$ 4,968,989</b>	<b>\$ 23,017,087</b>	<b>\$ 12,770,904</b>	<b>\$ 13,470,302</b>	<b>\$ 9,187,576</b>	<b>\$ (9,546,785)</b>	<b>-41.5%</b>
<b>Total Revenue</b>	<b>\$ 71,370,606</b>	<b>\$ 80,155,747</b>	<b>\$ 60,963,364</b>	<b>\$ 81,933,482</b>	<b>\$ 71,707,183</b>	<b>\$ 73,488,445</b>	<b>\$ 70,870,996</b>	<b>\$ (8,445,037)</b>	<b>-10.3%</b>
Interfund Charges	3,055,035	3,329,028	3,564,965	4,059,197	4,187,167	4,130,056	4,197,588	70,859	1.7%
Interfund Transfers <sup>2</sup>	14,057,730	24,389,308	16,722,606	18,849,227	17,883,523	25,581,865	21,801,541	6,732,638	35.7%
<b>Total Rev &amp; InterFund Trans</b>	<b>\$ 88,483,371</b>	<b>\$ 107,874,083</b>	<b>\$ 81,250,935</b>	<b>\$ 104,841,906</b>	<b>\$ 93,777,873</b>	<b>\$ 103,200,366</b>	<b>\$ 96,870,126</b>	<b>\$ (1,641,540)</b>	<b>-1.6%</b>
Beginning Fund Balance	66,383,126	65,714,983	27,423,796	61,545,210	63,515,875	35,453,976	33,186,864	(26,091,235)	-42.4%
<b>Total Sources</b>	<b>\$ 154,866,500</b>	<b>\$ 173,589,066</b>	<b>\$ 108,674,731</b>	<b>\$ 166,387,117</b>	<b>\$ 157,293,749</b>	<b>\$ 138,654,342</b>	<b>\$ 130,056,990</b>	<b>\$ (27,732,775)</b>	<b>-16.7%</b>

1. Capital grants and capital improvements in 2008 Adjusted Budget includes carry forward of prior year projects whereas 2009/2010 adopted includes only projected 09/10 expenditures.

2. Interfund transfer increase of \$6.7M is made up of \$4.1M increase for Capital Projects and \$2.6M increase for General Fund Operations.

## USES OF FUNDING - ALL FUNDS

**2008 Adjusted Expenditures \$50.51 Million****2009 Adopted Expenditures \$51.05 Million**

Uses of Funding All Funds	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopted -08 Adj	
			Adopted	Adjusted	Year-End			\$ Chg	% Chg
City Council	\$ 281,530	\$ 356,722	\$ 370,247	\$ 376,123	\$ 390,965	\$ 371,174	\$ 327,880	\$ (4,949)	-1.3%
City Manager	1,303,395	1,735,547	1,850,890	2,165,565	2,186,784	2,205,503	2,285,322	39,938	1.8%
Municipal Court	1,050,967	1,280,865	1,446,661	1,478,398	1,478,562	1,449,923	1,519,250	(28,475)	-1.9%
Finance	680,418	780,791	847,045	865,577	875,578	913,374	955,084	47,797	5.5%
Human Resources	731,501	876,988	841,968	906,384	923,514	894,915	919,725	(11,469)	-1.3%
Law	975,457	1,192,540	1,459,817	1,481,111	1,450,328	1,559,615	1,653,841	78,504	5.3%
Community Development	3,076,218	3,332,140	3,495,666	3,664,367	3,669,790	3,737,659	3,895,301	73,292	2.0%
Police	18,195,175	20,888,662	21,835,037	23,612,442	22,887,442	23,521,800	24,839,930	(90,642)	-0.4%
Parks & Recreation	4,409,621	5,633,967	6,423,477	6,599,606	6,423,945	6,893,001	7,056,241	293,395	4.4%
Public Works	6,640,710	7,038,549	7,659,217	7,900,618	7,801,543	8,085,129	8,192,796	184,511	2.3%
Debt Service	3,863,152	11,139,477	1,833,562	1,457,725	1,458,724	1,416,461	1,400,088	(41,264)	-2.8%
CM - Other Cuts <sup>4</sup>	-	-	-	-	-	-	(322,893)	-	n/a
<b>Subtotal Ongoing Uses</b>	<b>\$ 41,208,144</b>	<b>\$ 54,256,249</b>	<b>\$ 48,063,587</b>	<b>\$ 50,507,916</b>	<b>\$ 49,547,174</b>	<b>\$ 51,048,553</b>	<b>\$ 52,722,565</b>	<b>\$ 540,637</b>	<b>1.1%</b>
<i>Capital and other Uses</i>									
Opting Grants/1-time Projs.	2,440,871	3,275,639	1,294,683	4,621,289	4,515,915	2,361,931	2,620,333	(2,259,358)	-48.9%
CM - Other Cuts <sup>4</sup>	-	-	-	-	-	-	317,893	-	n/a
Capital Improvements <sup>2</sup>	27,739,894	23,970,428	20,127,893	60,790,030	44,194,301	20,889,000	16,278,000	(39,901,030)	-65.6%
Contingency <sup>3</sup>	-	-	-	3,036,935	86,170	1,226,273	43,657	(1,810,662)	-59.6%
<b>Subtotal Expenditures</b>	<b>\$ 71,388,909</b>	<b>\$ 81,502,315</b>	<b>\$ 69,486,163</b>	<b>\$ 118,956,170</b>	<b>\$ 98,343,560</b>	<b>\$ 75,525,757</b>	<b>\$ 71,982,448</b>	<b>\$ (43,430,413)</b>	<b>-36.5%</b>
Interfund Services	3,704,874	4,181,573	3,860,165	5,484,687	5,612,688	4,359,862	4,680,971	(1,124,825)	-20.5%
Interfund Transfers <sup>1</sup>	14,057,730	24,389,308	16,722,606	18,849,227	17,883,523	25,581,865	21,801,541	6,732,638	35.7%
<b>Total Appropriations</b>	<b>\$ 89,151,513</b>	<b>\$ 110,073,195</b>	<b>\$ 90,068,934</b>	<b>\$ 143,290,083</b>	<b>\$ 121,839,772</b>	<b>\$ 105,467,484</b>	<b>\$ 98,464,960</b>	<b>\$ (37,822,600)</b>	<b>-26.4%</b>
Ending Fund Balance	65,714,983	63,515,874	18,605,797	23,097,033	35,453,975	33,186,860	31,592,030	10,089,827	43.7%
<b>Total Uses</b>	<b>\$ 154,866,500</b>	<b>\$ 173,589,066</b>	<b>\$ 108,674,731</b>	<b>\$ 166,387,117</b>	<b>\$ 157,293,749</b>	<b>\$ 138,654,342</b>	<b>\$ 130,056,990</b>	<b>\$ (27,732,775)</b>	<b>-16.7%</b>

1. Interfund transfer increase of \$6.7M is made up of \$4.1M increase for Capital Projects and \$2.6M increase for General Fund Operations.
2. Capital grants and capital improvements in 2008 Adjusted Budget includes carry forward of prior year projects whereas 2009/2010 adopted includes only projected 09/10 expenditures.
3. Rainy Day Reserve of \$3.1M is accounted for in ending fund balance (reserved) in 2010.
4. City Manager-Other Cuts - Shifting of program from ongoing to one-time funded to be determined at mid-biennium, if necessary.



## 2009 ADOPTED – SOURCES BY FUND AND CATEGORY

	General	Street	Subtotal Gen/Street	Arterial Street	Federal Way Comm. Center	Utility Tax	Solid Waste	Lodging Tax	CDBG	Paths & Trails
<b>OPERATING REVENUE:</b>										
Property Tax	\$ 9,237,000	\$ -	\$ 9,237,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	12,595,000	-	12,595,000	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	14,758,599	-	-	-	-
Real Estate Excise Tax	-	-	-	-	-	-	-	-	-	-
Criminal Justice Sales Tax	2,190,000	-	2,190,000	-	-	-	-	-	-	-
Gambling Tax	1,396,000	-	1,396,000	-	-	-	-	-	-	-
Other Taxes	4,000	-	4,000	-	-	-	-	209,470	-	-
Subtotal Taxes	\$ 25,422,000	\$ -	\$ 25,422,000	\$ -	\$ -	\$ 14,758,599	\$ -	\$ 209,470	\$ -	\$ -
Fuel Tax	-	1,196,000	1,196,000	552,000	-	-	-	-	-	8,715
Liquor Excise Tax/Profit	1,072,000	-	1,072,000	-	-	-	-	-	-	-
Criminal Justice - State Shared	88,000	-	88,000	-	-	-	-	-	-	-
Other	16,000	-	16,000	-	-	-	-	-	-	-
Intergovernmental	\$ 1,176,000	\$ 1,196,000	\$ 2,372,000	\$ 552,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,715
Licenses & Permits	2,232,000	144,000	2,376,000	-	-	-	-	-	-	-
Charges for Services	1,885,915	345,000	2,230,915	-	1,617,407	-	138,000	-	-	-
Fines & Forfeitures	1,469,000	-	1,469,000	-	-	-	-	-	-	-
Miscellaneous	1,411,424	98,000	1,509,424	11,000	21,000	-	-	6,000	-	149,205
Total Oper Revenues	\$ 33,596,339	\$ 1,783,000	\$ 35,379,339	\$ 563,000	\$ 1,638,407	\$ 14,758,599	\$ 138,000	\$ 215,470	\$ -	\$ 157,920
<b>OTHER SOURCES:</b>										
Interfund Charges										
Risk Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Information Systems	-	-	-	-	-	-	-	-	-	-
Mail & Duplication Svcs	-	-	-	-	-	-	-	-	-	-
Fleet & Equipment	-	-	-	-	-	-	-	-	-	-
Buildings & Furnishings	-	-	-	-	-	-	-	-	-	-
Other Financing Sources			-			-	270,732	-	448,030	-
Operating Transfer	9,587,811	459,486	10,047,297	1,400,000	990,003	-	-	-	8,378	-
Interfund Transfers		2,549,438	2,549,438	-	-	-	-	-	-	-
Other Miscellaneous	56,659	-	56,659	5,000	-	58,292	-	-	-	500
Total Rev/Other Sources	\$ 9,644,470	\$ 3,008,924	\$ 12,653,394	\$ 1,405,000	\$ 990,003	\$ 58,292	\$ 270,732	\$ -	\$ 456,408	\$ 500
Beginning Fund Balances	4,444,738	100,000	4,544,738	15,106	111,483	6,635,710	187,555	-	-	191,585
TOTAL SOURCES	\$ 47,685,547	\$ 4,891,924	\$ 52,577,471	\$ 1,983,106	\$ 2,739,893	\$ 21,452,601	\$ 596,287	\$ 215,470	\$ 456,408	\$ 350,005
<b>OPERATING EXPEND:</b>										
City Council	\$ 371,174	\$ -	\$ 371,174	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Manager	1,770,587	-	1,770,587	-	-	-	-	-	-	-
Municipal Court	1,449,923	-	1,449,923	-	-	-	-	-	-	-
Economic Development	219,446	-	219,446	-	-	-	-	215,470	-	-
Law	1,559,615	-	1,559,615	-	-	-	-	-	-	-
Finance	913,374	-	913,374	-	-	-	-	-	-	-
Human Resources	894,915	-	894,915	-	-	-	-	-	-	-
Community Development	3,737,659	-	3,737,659	-	-	-	-	-	-	-
Public Safety	23,521,800	-	23,521,800	-	-	-	-	-	-	-
Parks & Recreation	4,003,356	-	4,003,356	-	2,066,702	-	-	-	-	-
Public Works	-	4,676,396	4,676,396	-	-	-	315,654	-	-	-
Debt Service (Regular)	-	-	-	-	-	-	-	-	-	-
Total Oper Expend	\$ 38,441,849	\$ 4,676,396	\$ 43,118,245	\$ -	\$ 2,066,702	\$ -	\$ 315,654	\$ 215,470	\$ -	\$ -
<b>OTHER USES:</b>										
Other Financing Uses	\$ 1,153,384	\$ 115,528	\$ 1,268,912	\$ -	\$ -	\$ -	\$ 173,580	\$ -	\$ 456,408	\$ -
Capital Improvements										
Downtown Redevelop	-	-	-	-	-	-	-	-	-	-
City Facilities	-	-	-	-	-	-	-	-	-	-
Parks	-	-	-	-	-	-	-	-	-	-
Surface Water Mgmt	-	-	-	-	-	-	-	-	-	-
Transportation	-	-	-	1,968,000	-	-	-	-	-	-
Interfund Services										
Cash Mgmt/Admin Fees	-	-	-	-	-	62,137	-	-	-	-
Risk Management	-	-	-	-	-	-	-	-	-	-
Information Systems	-	-	-	-	-	-	-	-	-	-
Mail & Duplication Svcs	-	-	-	-	-	-	-	-	-	-
Fleet & Equipment	-	-	-	-	-	-	-	-	-	-
Buildings & Furnishings	-	-	-	-	-	-	-	-	-	-
Interfund Transfer	2,557,816	-	2,557,816	-	-	19,288,414	-	-	-	224,000
Contingency	1,226,273	-	1,226,273	-	-	-	-	-	-	-
Total Approp Budget	\$ 4,937,473	\$ 115,528	\$ 5,053,001	\$ 1,968,000	\$ -	\$ 19,350,551	\$ 173,580	\$ -	\$ 456,408	\$ 224,000
Ending Fund Balances	4,306,226	100,000	4,406,226	15,106	673,191	2,102,051	107,053	-	-	126,005
TOTAL USES	\$ 47,685,548	\$ 4,891,924	\$ 52,577,472	\$ 1,983,106	\$ 2,739,893	\$ 21,452,602	\$ 596,287	\$ 215,470	\$ 456,408	\$ 350,005

## 2009 ADOPTED – SOURCES BY FUND AND CATEGORY

Subtotal Spec Rev	Debt Service	Surface Water Mgmt	Dumas Bay Centre	Subtotal Oper Funds	Subtotal Intern Svc	Subtotal CIP	Total All Funds	
								<b>OPERATING REVENUE:</b>
\$ -	\$ -	\$ -	\$ -	\$ 9,237,000	\$ -	\$ -	\$ 9,237,000	Property Tax
-	-	-	-	12,595,000	-	-	12,595,000	Sales Tax
14,758,599	-	-	-	14,758,599	-	-	14,758,599	Utility Tax
-	2,800,000	-	-	2,800,000	-	-	2,800,000	Real Estate Excise Tax
-	-	-	-	2,190,000	-	-	2,190,000	Criminal Justice Sales Tax
-	-	-	-	1,396,000	-	-	1,396,000	Gambling Tax
209,470	-	-	-	213,470	-	-	213,470	Other Taxes
\$ 14,968,069	\$ 2,800,000	\$ -	\$ -	\$ 43,190,069	\$ -	\$ -	\$ 43,190,069	Subtotal Taxes
560,715	-	-	-	1,756,715	-	350,000	2,106,715	Fuel Tax
-	-	-	-	1,072,000	-	-	1,072,000	Liquor Excise Tax/Profit
-	-	-	-	88,000	-	-	88,000	Criminal Justice - State Shared
-	-	-	-	16,000	-	-	16,000	Other
\$ 560,715	\$ -	\$ -	\$ -	\$ 2,932,715	\$ -	\$ 350,000	\$ 3,282,715	Intergovernmental
-	-	-	-	2,376,000	-	-	2,376,000	Licenses & Permits
1,755,407	-	3,314,114	686,219	7,986,655	-	-	7,986,655	Charges for Services
-	-	-	-	1,469,000	-	-	1,469,000	Fines & Forfeitures
187,205	-	17,075	-	1,713,704	-	-	1,713,704	Miscellaneous
\$ 17,471,396	\$ 2,800,000	\$ 3,331,189	\$ 686,219	\$ 59,668,143	\$ -	\$ 350,000	\$ 60,018,143	Total Oper Revenues
								<b>OTHER SOURCES:</b>
-	-	-	-	-	-	-	-	Interfund Charges
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 686,456	\$ -	\$ 686,456	Risk Management
-	-	-	-	-	1,811,793	-	1,811,793	Information Systems
-	-	-	-	-	146,156	-	146,156	Mail & Duplication Svcs
-	-	-	-	-	1,046,023	-	1,046,023	Fleet & Equipment
-	-	-	-	-	439,628	-	439,628	Buildings & Furnishings
718,762	-	-	1,000	719,762	-	10,248,000	10,967,762	Other Financing Sources
2,398,381	914,332	-	135,723	13,495,733	-	-	13,495,733	Operating Transfer
-	-	-	-	2,549,438	-	9,536,694	12,086,132	Interfund Transfers
63,792	60,000	-	-	180,451	1,782,970	539,119	2,502,540	Other Miscellaneous
\$ 3,180,935	\$ 974,332	\$ -	\$ 136,723	\$ 16,945,384	\$ 5,913,026	\$ 20,323,813	\$ 43,182,223	Total Rev/Other Sources
7,141,439	1,927,159	140,934	0	13,754,270	12,159,411	9,540,296	35,453,976	Beginning Fund Balances
\$ 27,793,770	\$ 5,701,491	\$ 3,472,123	\$ 822,942	\$ 90,367,797	\$ 18,072,437	\$ 30,214,110	\$ 138,654,342	<b>TOTAL SOURCES</b>
								<b>OPERATING EXPEND:</b>
\$ -	\$ -	\$ -	\$ -	\$ 371,174	\$ -	\$ -	\$ 371,174	City Council
-	-	-	-	1,770,587	-	-	1,770,587	City Manager
-	-	-	-	1,449,923	-	-	1,449,923	Municipal Court
215,470	-	-	-	434,916	-	-	434,916	Economic Development
-	-	-	-	1,559,615	-	-	1,559,615	Law
-	-	-	-	913,374	-	-	913,374	Finance
-	-	-	-	894,915	-	-	894,915	Human Resources
-	-	-	-	3,737,659	-	-	3,737,659	Community Development
-	-	-	-	23,521,800	-	-	23,521,800	Public Safety
2,066,702	-	-	822,943	6,893,001	-	-	6,893,001	Parks & Recreation
315,654	-	3,093,079	-	8,085,129	-	-	8,085,129	Public Works
-	1,203,384	213,077	-	1,416,461	-	-	1,416,461	Debt Service (Regular)
\$ 2,597,826	\$ 1,203,384	\$ 3,306,155	\$ 822,943	\$ 51,048,553	\$ -	\$ -	\$ 51,048,553	Total Oper Expend
								<b>OTHER USES:</b>
\$ 629,988	\$ -	\$ -	\$ -	\$ 1,898,900	\$ 463,031	\$ -	\$ 2,361,931	Other Financing Uses
-	-	-	-	-	-	-	-	Capital Improvements
-	-	-	-	-	-	1,000,000	1,000,000	Downtown Redevelop
-	-	-	-	-	-	106,000	106,000	City Facilities
-	-	-	-	-	-	5,100,000	5,100,000	Parks
-	-	-	-	-	-	1,310,000	1,310,000	Surface Water Mgmt
1,968,000	-	-	-	1,968,000	-	11,405,000	13,373,000	Transportation
-	-	-	-	-	-	-	-	Interfund Services
62,137	-	341	-	62,478	-	-	62,478	Cash Mgmt/Admin Fees
-	-	-	-	-	226,125	-	226,125	Risk Management
-	-	-	-	-	2,141,663	-	2,141,663	Information Systems
-	-	-	-	-	144,556	-	144,556	Mail & Duplication Svcs
-	-	-	-	-	1,344,212	-	1,344,212	Fleet & Equipment
-	-	-	-	-	440,828	-	440,828	Buildings & Furnishings
19,512,414	3,358,694	-	-	25,428,924	-	152,942	25,581,866	Interfund Transfer
-	-	-	-	1,226,273	-	-	1,226,273	Contingency
\$ 22,172,539	\$ 3,358,694	\$ 341	\$ -	\$ 30,584,575	\$ 4,760,415	\$ 19,073,942	\$ 54,418,932	Total Approp Budget
3,023,406	1,139,413	165,626	-	8,734,671	13,312,022	11,140,168	33,186,864	Ending Fund Balances
\$ 27,793,771	\$ 5,701,491	\$ 3,472,123	\$ 822,943	\$ 90,367,799	\$ 18,072,437	\$ 30,214,110	\$ 138,654,345	<b>TOTAL USES</b>

## 2010 ADOPTED – SOURCES BY FUND AND CATEGORY

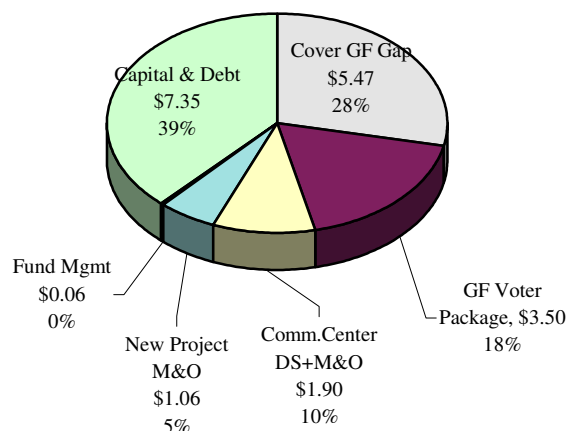
	General	Street	Subtotal Gen/Street	Arterial Street	Federal Way Comm. Center	Utility Tax	Solid Waste	Lodging Tax	CDBG	Paths & Trails
<b>OPERATING REVENUE:</b>										
Property Tax	\$ 9,376,000	\$ -	\$ 9,376,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	12,595,000	-	12,595,000	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	15,544,358	-	-	-	-
Real Estate Excise Tax	-	-	-	-	-	-	-	-	-	-
Criminal Justice Sales Tax	2,212,000	-	2,212,000	-	-	-	-	-	-	-
Gambling Tax	1,396,000	-	1,396,000	-	-	-	-	-	-	-
Other Taxes	4,000	-	4,000	-	-	-	-	215,755	-	-
<b>Subtotal Taxes</b>	<b>\$ 25,583,000</b>	<b>\$ -</b>	<b>\$ 25,583,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,544,358</b>	<b>\$ -</b>	<b>\$ 215,755</b>	<b>\$ -</b>	<b>\$ -</b>
Fuel Tax	-	1,196,000	1,196,000	552,000	-	-	-	-	-	8,715
Liquor Excise Tax/Profit	1,105,000	-	1,105,000	-	-	-	-	-	-	-
Criminal Justice - State Shared	88,000	-	88,000	-	-	-	-	-	-	-
Other	16,000	-	16,000	-	-	-	-	-	-	-
<b>Subtotal Intergovt</b>	<b>\$ 1,209,000</b>	<b>\$ 1,196,000</b>	<b>\$ 2,405,000</b>	<b>\$ 552,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,715</b>
Licenses & Permits	2,287,000	146,000	2,433,000	-	-	-	-	-	-	-
Charges for Services	1,898,915	350,000	2,248,915	-	1,642,407	-	138,000	-	-	-
Fines & Forfeitures	1,469,000	-	1,469,000	-	-	-	-	-	-	-
Miscellaneous	1,432,256	99,000	1,531,256	11,000	21,000	-	-	6,000	-	151,443
<b>Total Oper Revenues</b>	<b>\$ 33,879,171</b>	<b>\$ 1,791,000</b>	<b>\$ 35,670,171</b>	<b>\$ 563,000</b>	<b>\$ 1,663,407</b>	<b>\$ 15,544,358</b>	<b>\$ 138,000</b>	<b>\$ 221,755</b>	<b>\$ -</b>	<b>\$ 160,158</b>
<b>OTHER SOURCES:</b>										
Interfund Charges			-							
Risk Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Information Systems	-	-	-	-	-	-	-	-	-	-
Mail & Duplication Svcs	-	-	-	-	-	-	-	-	-	-
Fleet & Equipment	-	-	-	-	-	-	-	-	-	-
Buildings & Furnishings	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	278,854	-	448,030	-
Operating Transfer	9,152,091	482,461	9,634,552	1,400,000	1,090,691	-	-	-	12,482	-
Interfund Transfers	-	2,673,274	2,673,274	-	-	-	-	-	-	-
Other Miscellaneous	44,000	-	44,000	5,000	-	60,603	-	-	-	500
<b>Total Rev/Other Sources</b>	<b>\$ 9,196,091</b>	<b>\$ 3,155,735</b>	<b>\$ 12,351,826</b>	<b>\$ 1,405,000</b>	<b>\$ 1,090,691</b>	<b>\$ 60,603</b>	<b>\$ 278,854</b>	<b>\$ -</b>	<b>\$ 460,512</b>	<b>\$ 500</b>
Beginning Fund Balances	4,306,227	100,000	4,406,227	15,106	673,191	2,102,051	107,053	-	-	126,005
<b>TOTAL SOURCES</b>	<b>\$ 47,381,489</b>	<b>\$ 5,046,735</b>	<b>\$ 52,428,224</b>	<b>\$ 1,983,106</b>	<b>\$ 3,427,289</b>	<b>\$ 17,707,012</b>	<b>\$ 523,907</b>	<b>\$ 221,755</b>	<b>\$ 460,512</b>	<b>\$ 286,663</b>
<b>OPERATING EXPEND:</b>										
City Council	\$ 327,880	\$ -	\$ 327,880	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Manager	1,836,771	-	1,836,771	-	-	-	-	-	-	-
Municipal Court	1,519,250	-	1,519,250	-	-	-	-	-	-	-
Economic Development	226,796	-	226,796	-	-	-	-	221,755	-	-
Law	1,653,841	-	1,653,841	-	-	-	-	-	-	-
Finance	955,084	-	955,084	-	-	-	-	-	-	-
Human Resources	919,725	-	919,725	-	-	-	-	-	-	-
Community Development	3,895,301	-	3,895,301	-	-	-	-	-	-	-
Public Safety	24,839,930	-	24,839,930	-	-	-	-	-	-	-
Parks & Recreation	4,085,362	-	4,085,362	-	2,120,343	-	-	-	-	-
Public Works	-	4,667,415	4,667,415	-	-	-	326,690	-	-	-
Debt Service (Regular)	-	-	-	-	-	-	-	-	-	-
CM - Other Cuts	(322,893)	-	(322,893)	-	-	-	-	-	-	-
<b>Total Oper Expend</b>	<b>\$ 39,937,047</b>	<b>\$ 4,667,415</b>	<b>\$ 44,604,462</b>	<b>\$ -</b>	<b>\$ 2,120,343</b>	<b>\$ -</b>	<b>\$ 326,690</b>	<b>\$ 221,755</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OTHER USES:</b>										
Other Financing Uses	\$ 1,241,756	\$ 279,320	\$ 1,521,076	\$ -	\$ -	\$ -	\$ 175,715	\$ -	\$ 460,512	\$ -
CM - Other Cuts	317,893	-	317,893	-	-	-	-	-	-	-
Capital Improvements			-							
Downtown Redevelop	-	-	-	-	-	-	-	-	-	-
Parks	-	-	-	-	-	-	-	-	-	-
Surface Water Mgmt	-	-	-	-	-	-	-	-	-	-
Transportation	-	-	-	1,968,000	-	-	-	-	-	-
Interfund Services			-							
Cash Mgmt/Admin Fees	-	-	-	-	-	64,622	-	-	-	-
Risk Management	-	-	-	-	-	-	-	-	-	-
Information Systems	-	-	-	-	-	-	-	-	-	-
Mail & Duplication Svcs	-	-	-	-	-	-	-	-	-	-
Fleet & Equipment	-	-	-	-	-	-	-	-	-	-
Buildings & Furnishings	-	-	-	-	-	-	-	-	-	-
Interfund Transfer	2,685,756	-	2,685,756	-	-	15,726,670	-	-	-	161,000
Contingency	43,657	-	43,657	-	-	-	-	-	-	-
<b>Total Approp Budget</b>	<b>\$ 4,289,062</b>	<b>\$ 279,320</b>	<b>\$ 4,568,382</b>	<b>\$ 1,968,000</b>	<b>\$ -</b>	<b>\$ 15,791,292</b>	<b>\$ 175,715</b>	<b>\$ -</b>	<b>\$ 460,512</b>	<b>\$ 161,000</b>
Ending Fund Balances	3,155,378	100,000	3,255,378	15,106	1,306,946	1,915,718	21,502	-	-	125,663
<b>TOTAL USES</b>	<b>\$ 47,381,487</b>	<b>\$ 5,046,735</b>	<b>\$ 52,428,222</b>	<b>\$ 1,983,106</b>	<b>\$ 3,427,289</b>	<b>\$ 17,707,010</b>	<b>\$ 523,907</b>	<b>\$ 221,755</b>	<b>\$ 460,512</b>	<b>\$ 286,663</b>

## 2010 ADOPTED – SOURCES BY FUND AND CATEGORY

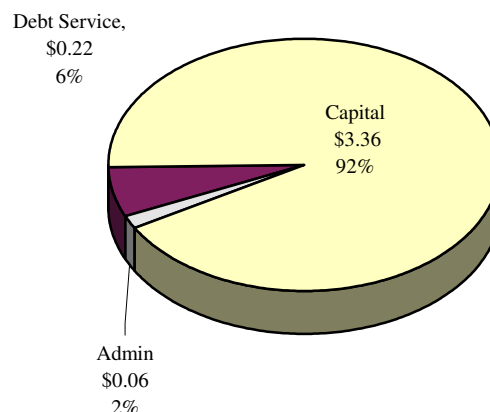
Subtotal Spec Rev	Debt Service	Surface Water Mgmt	Dumas Bay Centre	Subtotal Oper Funds	Subtotal Intern Svc	Subtotal CIP	Total All Funds	
								<b>OPERATING REVENUE:</b>
\$ -	\$ -	\$ -	\$ -	\$ 9,376,000	\$ -	\$ -	\$ 9,376,000	Property Tax
-	-	-	-	12,595,000	-	-	12,595,000	Sales Tax
15,544,358	-	-	-	15,544,358	-	-	15,544,358	Utility Tax
-	3,300,000	-	-	3,300,000	-	-	3,300,000	Real Estate Excise Tax
-	-	-	-	2,212,000	-	-	2,212,000	Criminal Justice Sales Tax
-	-	-	-	1,396,000	-	-	1,396,000	Gambling Tax
215,755	-	-	-	219,755	-	-	219,755	Other Taxes
\$ 15,760,113	\$ 3,300,000	\$ -	\$ -	\$ 44,643,113	\$ -	\$ -	\$ 44,643,113	Subtotal Taxes
560,715	-	-	-	1,756,715	-	350,000	2,106,715	Fuel Tax
-	-	-	-	1,105,000	-	-	1,105,000	Liquor Excise Tax/Profit
-	-	-	-	88,000	-	-	88,000	Criminal Justice - State Shared
-	-	-	-	16,000	-	-	16,000	Other
\$ 560,715	\$ -	\$ -	\$ -	\$ 2,965,715	\$ -	\$ 350,000	\$ 3,315,715	Subtotal Intergovt
-	-	-	-	2,433,000	-	-	2,433,000	Licenses & Permits
1,780,407	-	3,348,969	706,527	8,084,818	-	-	8,084,818	Charges for Services
-	-	-	-	1,469,000	-	-	1,469,000	Fines & Forfeitures
189,443	-	17,075	-	1,737,774	-	-	1,737,774	Miscellaneous
\$ 18,290,678	\$ 3,300,000	\$ 3,366,044	\$ 706,527	\$ 61,333,420	\$ -	\$ 350,000	\$ 61,683,420	Total Oper Revenues
								<b>OTHER SOURCES:</b>
								Interfund Charges
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 686,456	\$ -	\$ 686,456	Risk Management
-	-	-	-	-	1,874,916	-	1,874,916	Information Systems
-	-	-	-	-	146,156	-	146,156	Mail & Duplication Svcs
-	-	-	-	-	1,047,566	-	1,047,566	Fleet & Equipment
-	-	-	-	-	442,494	-	442,494	Buildings & Furnishings
726,884	-	-	1,500	728,384	-	6,150,000	6,878,384	Other Financing Sources
2,503,173	915,033	-	142,509	13,195,267	-	-	13,195,267	Operating Transfer
-	-	-	-	2,673,274	-	5,933,000	8,606,274	Interfund Transfers
66,103	60,000	-	-	170,103	1,782,970	356,119	2,309,192	Other Miscellaneous
\$ 3,296,160	\$ 975,033	\$ -	\$ 144,009	\$ 16,767,028	\$ 5,980,558	\$ 12,439,119	\$ 35,186,706	Total Rev/Other Sources
3,023,406	1,139,413	165,626	(0)	8,734,672	13,312,022	11,140,168	33,186,864	Beginning Fund Balances
\$ 24,610,244	\$ 5,414,446	\$ 3,531,670	\$ 850,536	\$ 86,835,120	\$ 19,292,580	\$ 23,929,287	\$ 130,056,990	TOTAL SOURCES
								<b>OPERATING EXPEND:</b>
\$ -	\$ -	\$ -	\$ -	\$ 327,880	\$ -	\$ -	\$ 327,880	City Council
-	-	-	-	1,836,771	-	-	1,836,771	City Manager
-	-	-	-	1,519,250	-	-	1,519,250	Municipal Court
221,755	-	-	-	448,551	-	-	448,551	Economic Development
-	-	-	-	1,653,841	-	-	1,653,841	Law
-	-	-	-	955,084	-	-	955,084	Finance
-	-	-	-	919,725	-	-	919,725	Human Resources
-	-	-	-	3,895,301	-	-	3,895,301	Community Development
-	-	-	-	24,839,930	-	-	24,839,930	Public Safety
2,120,343	-	-	850,536	7,056,241	-	-	7,056,241	Parks & Recreation
326,690	-	3,198,691	-	8,192,796	-	-	8,192,796	Public Works
-	1,203,805	196,283	-	1,400,088	-	-	1,400,088	Debt Service (Regular)
-	-	-	-	(322,893)	-	-	(322,893)	CM - Other Cuts
\$ 2,668,788	\$ 1,203,805	\$ 3,394,974	\$ 850,536	\$ 52,722,565	\$ -	\$ -	\$ 52,722,565	Total Oper Expend
								<b>OTHER USES:</b>
\$ 636,227	\$ -	\$ -	\$ -	2,157,302	\$ 463,031	\$ -	\$ 2,620,333	Other Financing Uses
-	-	-	-	317,893	-	-	317,893	CM - Other Cuts
-	-	-	-	-	-	-	-	Capital Improvements
-	-	-	-	-	-	1,000,000	1,000,000	Downtown Redvelop
-	-	-	-	-	-	2,054,000	2,054,000	Parks
-	-	-	-	-	-	706,000	706,000	Surface Water Mgmt
1,968,000	-	-	-	1,968,000	-	10,550,000	12,518,000	Transportation
-	-	-	-	-	-	-	-	Interfund Services
64,622	-	1,500	-	66,122	-	-	66,122	Cash Mgmt/Admin Fees
-	-	-	-	-	226,125	-	226,125	Risk Management
-	-	-	-	-	2,248,617	-	2,248,617	Information Systems
-	-	-	-	-	144,556	-	144,556	Mail & Duplication Svcs
-	-	-	-	-	1,551,857	-	1,551,857	Fleet & Equipment
-	-	-	-	-	443,694	-	443,694	Buildings & Furnishings
15,887,670	3,072,000	-	-	21,645,426	-	156,116	21,801,542	Interfund Transfer
-	-	-	-	43,657	-	-	43,657	Contingency
\$ 18,556,519	\$ 3,072,000	\$ 1,500	\$ -	\$ 26,198,400	\$ 5,077,880	\$ 14,466,116	\$ 45,742,396	Total Approp Budget
3,384,935	1,138,641	135,196	-	7,914,150	14,214,700	9,463,171	31,592,030	Ending Fund Balances
\$ 24,610,241	\$ 5,414,446	\$ 3,531,670	\$ 850,536	\$ 86,835,115	\$ 19,292,580	\$ 23,929,287	\$ 130,056,990	TOTAL USES

## UTILITY TAX AND REAL ESTATE EXCISE TAX ALLOCATION

**2009 Utility Tax Allocation**  
(\$ in millions)



**2009 Real Estate Excise Tax Allocation**  
(\$ in millions)



Utility Tax Allocation	2009	2010
Projected Revenue	\$ 14,758,599	\$ 15,544,358

Uses

## General Fund Gap:

GF Operations Voter Package	3,500,393	3,696,349
GF Operations 2007 Gap	3,709,008	3,694,800
GF Operations 2009	700,000	-
Public Safety 2005/06 Gap	952,168	1,002,862
Arts/Com Events/Cult Svcs 2005/06	113,400	119,070

## New Projects M&amp;O:

Camp Kilworth M&O	115,500	121,275
Celebration Pk M&O	279,300	293,265
New Street M&O	459,486	482,461
KFT Operations	135,723	142,509
New Parks M&O	65,100	68,355

## Community Center:

Community Center DS+M&O	1,904,336	2,005,723
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## Capital and Debt Services:

Transportation CIP	4,000,000	1,400,000
Parks CIP	954,000	300,000
Overlays	1,400,000	1,400,000
City Center	1,000,000	1,000,000

## Fund Management

	62,136	64,623
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<b>Total Uses</b>	<b>\$ 19,350,550</b>	<b>\$ 15,791,292</b>
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<b>Projected Change in Fund Balance</b>	<b>\$ (4,591,951)</b>	<b>\$ (246,934)</b>
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REET Allocation	2009	2008
Projected Revenue	\$ 2,800,000	\$ 3,300,000

Uses

## Regular Debt Services

Regular Debt Services	224,380	223,280
Transportation CIP	-	200,000
Park Capital	-	1,230,000
Unallocated Capital	3,358,694	1,642,000
Administration	64,672	65,492

<b>Total Uses</b>	<b>\$ 3,647,746</b>	<b>\$ 3,360,772</b>
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<b>Projected Change in Fund Balance</b>	<b>\$ (847,746)</b>	<b>\$ (60,772)</b>
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## GENERAL AND STREET FUND CONSOLIDATED SUMMARY

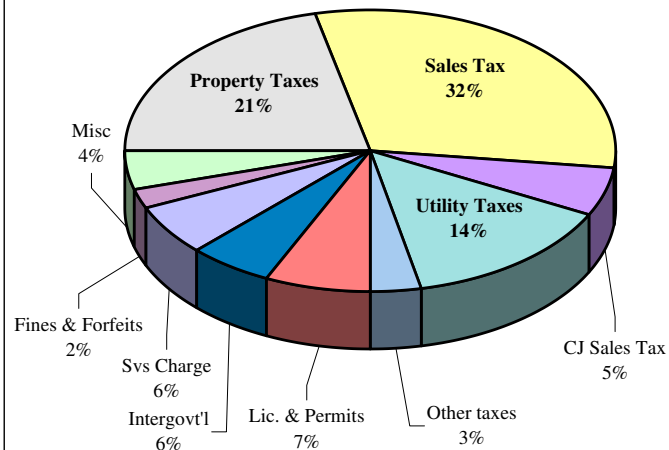
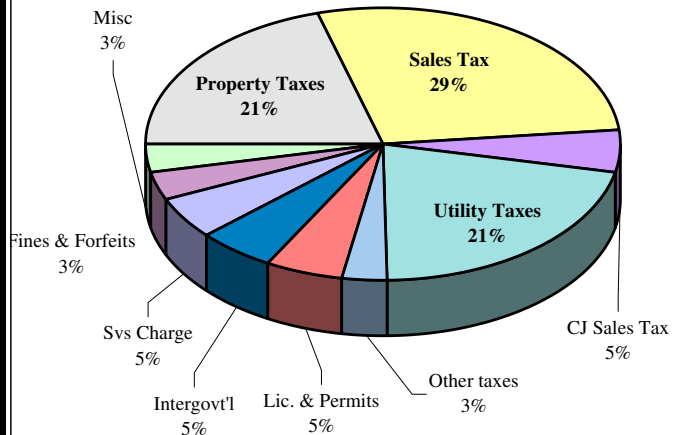
Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopted - 08 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
<b>BEGINNING FUND BALANCE:</b>	\$ 4,728,230	\$ 7,088,950	\$ 366,669	\$ 7,645,766	\$ 8,009,046	\$ 4,544,740	\$ 4,406,227	\$ (3,101,026)	-40.6%
<b>OPERATING REVENUE:</b>									
Property Taxes	\$ 8,883,718	\$ 9,006,922	\$ 8,992,267	\$ 9,122,267	\$ 9,100,332	\$ 9,237,000	\$ 9,376,000	\$ 114,733	1.3%
Sales Tax	12,409,719	13,048,624	12,194,443	13,089,443	12,595,243	12,595,000	12,595,000	(494,443)	-3.8%
CJ Sales Tax	1,953,822	2,145,383	2,171,762	2,289,762	2,168,628	2,190,000	2,212,000	(99,762)	-4.4%
Utility Taxes <sup>3</sup>	1,694,249	4,921,843	6,081,299	6,118,799	6,037,915	9,656,492	9,243,059	3,537,693	57.8%
Other taxes	1,368,913	1,497,206	1,202,026	1,402,026	1,354,797	1,400,000	1,400,000	(2,026)	-0.1%
Licenses & Permits	2,950,157	2,924,433	2,487,686	2,947,686	2,314,450	2,376,000	2,433,000	(571,686)	-19.4%
Intergovernmental	2,349,498	2,511,256	2,258,026	2,398,026	2,493,905	2,372,000	2,405,000	(26,026)	-1.1%
Charges for Services	3,081,970	2,890,915	2,476,461	2,436,461	2,486,579	2,230,915	2,248,915	(205,546)	-8.4%
Fines & Forfeits	971,691	1,217,114	918,825	998,825	1,462,091	1,469,000	1,469,000	470,175	47.1%
Miscellaneous Revenue	1,573,229	1,742,645	1,444,059	1,891,609	1,464,630	1,517,287	1,536,633	(374,322)	-19.8%
<b>Total Operating Revenues</b>	<b>\$ 37,236,966</b>	<b>\$ 41,906,341</b>	<b>\$ 40,226,854</b>	<b>\$ 42,694,904</b>	<b>\$ 41,478,570</b>	<b>\$ 45,043,694</b>	<b>\$ 44,918,607</b>	<b>\$ 2,348,790</b>	<b>5.5%</b>
<b>OTHER SOURCES:</b>									
Interfund Transfers	1,786,758	1,749,890	2,295,813	3,131,309	2,985,842	2,549,438	2,673,274	(581,871)	-18.6%
Other Misc Revenue	278,599	503,675	2,500	53,295	53,295	439,601	430,116	386,306	724.8%
<b>Subtotal Other Srcs</b>	<b>\$ 2,065,357</b>	<b>\$ 2,253,565</b>	<b>\$ 2,298,313</b>	<b>\$ 3,184,604</b>	<b>\$ 3,039,137</b>	<b>\$ 2,989,039</b>	<b>\$ 3,103,390</b>	<b>\$ (195,565)</b>	<b>-6.1%</b>
<b>Total Rev/Other Srcs</b>	<b>\$ 39,302,323</b>	<b>\$ 44,159,906</b>	<b>\$ 42,525,167</b>	<b>\$ 45,879,508</b>	<b>\$ 44,517,707</b>	<b>\$ 48,032,733</b>	<b>\$ 48,021,997</b>	<b>\$ 2,153,225</b>	<b>4.7%</b>
<b>OPERATING EXPENDITURE:</b>									
City Council	\$ 281,530	\$ 356,722	\$ 370,247	\$ 376,123	\$ 390,965	\$ 371,174	\$ 327,880	\$ (4,949)	-1.3%
City Manager	972,228	1,354,266	1,456,864	1,571,708	1,592,914	1,770,587	1,836,771	198,879	12.7%
Municipal Court	1,050,967	1,280,865	1,446,661	1,478,398	1,478,562	1,449,923	1,519,250	(28,475)	-1.9%
Economic Development	136,288	186,674	206,673	208,347	208,360	219,446	226,796	11,099	5.3%
Finance	680,418	780,791	847,045	865,577	875,578	913,374	955,084	47,797	5.5%
Human Resources	731,501	876,988	841,968	906,384	923,514	894,915	919,725	(11,469)	-1.3%
Law	975,457	1,192,540	1,459,817	1,481,111	1,450,328	1,559,615	1,653,841	78,504	5.3%
Community Development	3,076,218	3,332,140	3,495,666	3,664,367	3,669,790	3,737,659	3,895,301	73,292	2.0%
Police Department	18,195,175	20,888,662	21,835,037	23,612,442	22,887,442	23,521,800	24,839,930	(90,642)	-0.4%
Parks & Recreation	3,701,361	3,518,114	3,780,364	3,843,493	3,741,331	4,003,356	4,085,362	159,863	4.2%
Public Works - Transfer to Street	3,721,882	3,998,269	4,474,113	4,707,883	4,584,310	4,676,396	4,667,415	(31,487)	-0.7%
CM - Other Cuts <sup>2</sup>	-	-	-	-	-	-	(322,893)	-	n/a
<b>Total Oper. Expenditure</b>	<b>\$ 33,523,025</b>	<b>\$ 37,766,031</b>	<b>\$ 40,214,455</b>	<b>\$ 42,715,833</b>	<b>\$ 41,803,094</b>	<b>\$ 43,118,245</b>	<b>\$ 44,604,462</b>	<b>\$ 402,412</b>	<b>0.9%</b>
<b>OTHER USES:</b>									
Other Uses, Incl 1-time items	1,522,571	2,383,884	197,926	2,991,408	3,106,907	1,277,290	1,533,558	(1,714,118)	-57.3%
CM - Other Cuts <sup>2</sup>	-	-	-	-	-	-	317,893	-	n/a
Transfer to Capital	1,896,007	3,089,890	2,295,813	3,131,309	2,985,842	2,549,438	2,673,274	(581,871)	na
Contingency <sup>1</sup>	-	-	-	3,036,935	86,170	1,226,273	43,657	(1,810,662)	-59.6%
<b>Total Other Uses</b>	<b>\$ 3,418,578</b>	<b>\$ 5,473,774</b>	<b>\$ 2,493,739</b>	<b>\$ 9,159,652</b>	<b>\$ 6,178,919</b>	<b>\$ 5,053,001</b>	<b>\$ 4,568,382</b>	<b>\$ (4,106,651)</b>	<b>-44.8%</b>
<b>Total Expenditure and Other Uses</b>	<b>\$ 36,941,603</b>	<b>\$ 43,239,805</b>	<b>\$ 42,708,194</b>	<b>\$ 51,875,485</b>	<b>\$ 47,982,013</b>	<b>\$ 48,171,246</b>	<b>\$ 49,172,844</b>	<b>\$ (3,704,239)</b>	<b>-7.1%</b>
<b>Changes in Fund Balance</b>	<b>\$ 2,360,720</b>	<b>\$ 920,101</b>	<b>\$ (183,027)</b>	<b>\$ (5,995,977)</b>	<b>\$ (3,464,306)</b>	<b>\$ (138,513)</b>	<b>\$ (1,150,847)</b>	<b>\$ (3,704,239)</b>	<b>61.8%</b>
<b>ENDING FUND BALANCE:</b>	<b>\$ 7,088,950</b>	<b>\$ 8,009,046</b>	<b>\$ 183,642</b>	<b>\$ 1,649,789</b>	<b>\$ 4,544,740</b>	<b>\$ 4,406,227</b>	<b>\$ 3,255,380</b>	<b>\$ 2,756,438</b>	<b>167.1%</b>

1. Rainy Day Reserve of \$3.1M is accounted for in ending fund balance (reserved) in 2010.

2. City Manager-Other Cuts - Shifting of program from ongoing to one-time funded to be determined at mid-biennium, if necessary.

3. Utility tax projected to increase beyond adjusted 2008 budget based on collections through 3rd Quarter 2008.

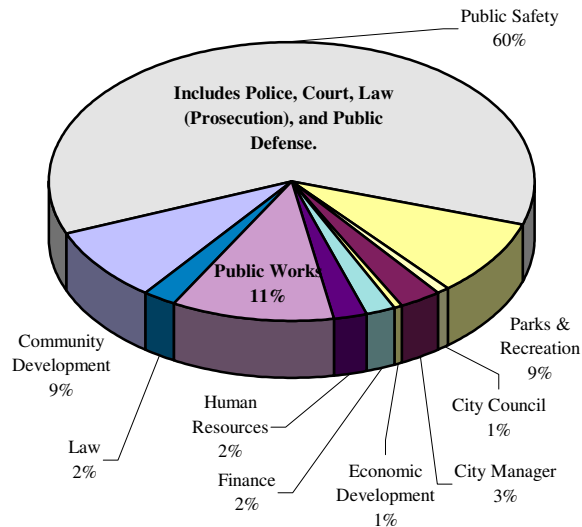
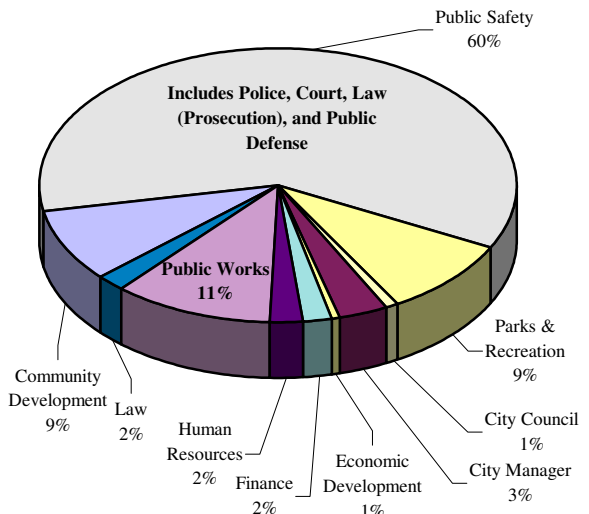
## GENERAL AND STREET FUND CONSOLIDATED SOURCES

**2008 Adjusted Revenues \$42.7 Million****2009 Adopted Revenue \$45.04 Million**

Sources of Funding All Funds	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopted -08 Adj	
			Adopted	Adjusted	Year-End			\$ Chg	% Chg
Property Taxes	\$ 8,883,718	\$ 9,006,922	\$ 8,992,267	\$ 9,122,267	\$ 9,100,332	\$ 9,237,000	\$ 9,376,000	\$ 114,733	1.3%
Sales Tax	12,409,719	13,048,624	12,194,443	13,089,443	12,595,243	12,595,000	12,595,000	(494,443)	-3.8%
CJ Sales Tax	1,953,822	2,145,383	2,171,762	2,289,762	2,168,628	2,190,000	2,212,000	(99,762)	-4.4%
Utility Taxes <sup>1</sup>	1,694,249	4,921,843	6,081,299	6,118,799	6,037,915	9,656,492	9,243,059	3,537,693	57.8%
Other taxes	1,368,913	1,497,206	1,202,026	1,402,026	1,354,797	1,400,000	1,400,000	(2,026)	-0.1%
Licenses & Permits	2,950,157	2,924,433	2,487,686	2,947,686	2,314,450	2,376,000	2,433,000	(571,686)	-19.4%
Intergovernmental	2,349,498	2,511,256	2,258,026	2,398,026	2,493,905	2,372,000	2,405,000	(26,026)	-1.1%
Charges for Services	3,081,970	2,890,915	2,476,461	2,436,461	2,486,579	2,230,915	2,248,915	(205,546)	-8.4%
Fines & Forfeits	971,691	1,217,114	918,825	998,825	1,462,091	1,469,000	1,469,000	470,175	47.1%
Miscellaneous Revenue	1,573,229	1,742,645	1,444,059	1,891,609	1,464,630	1,517,287	1,536,633	(374,322)	-19.8%
<b>Subtotal Operating Rev</b>	<b>\$ 37,236,966</b>	<b>\$ 41,906,341</b>	<b>\$ 40,226,854</b>	<b>\$ 42,694,904</b>	<b>\$ 41,478,570</b>	<b>\$ 45,043,694</b>	<b>\$ 44,918,607</b>	<b>\$ 2,348,790</b>	<b>5.5%</b>
<i>Capital and other Sources:</i>									
Interfund Charges	1,786,758	1,749,890	2,295,813	3,131,309	2,985,842	2,549,438	2,673,274	(581,871)	-18.6%
Other Financing Sources	278,599	503,675	2,500	53,295	53,295	439,601	430,116	386,306	724.8%
<b>Subtotal Other Sources</b>	<b>\$ 2,065,357</b>	<b>\$ 2,253,565</b>	<b>\$ 2,298,313</b>	<b>\$ 3,184,604</b>	<b>\$ 3,039,137</b>	<b>\$ 2,989,039</b>	<b>\$ 3,103,390</b>	<b>\$ (195,565)</b>	<b>-6.1%</b>
<b>Total Revenue</b>	<b>\$ 39,302,323</b>	<b>\$ 44,159,906</b>	<b>\$ 42,525,167</b>	<b>\$ 45,879,508</b>	<b>\$ 44,517,707</b>	<b>\$ 48,032,733</b>	<b>\$ 48,021,997</b>	<b>\$ 1,250,255</b>	<b>2.7%</b>
Beginning Fund Balance	4,728,230	7,088,950	366,669	7,645,766	8,009,046	4,544,740	4,406,227	(3,101,026)	-40.6%
<b>Total Sources</b>	<b>\$ 44,030,553</b>	<b>\$ 51,248,856</b>	<b>\$ 42,891,836</b>	<b>\$ 53,525,274</b>	<b>\$ 52,526,753</b>	<b>\$ 52,577,473</b>	<b>\$ 52,428,224</b>	<b>\$ (947,801)</b>	<b>-1.8%</b>

1. Utility tax projected to increase beyond adjusted 2008 budget based on collections through 3rd Quarter 2008.

## GENERAL AND STREET FUND CONSOLIDATED USES

**2008 Adjusted Expenditures \$42.7 Million****2009 Adopted Expenditures \$43.1 Million**

Uses of Funding All Funds	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopted -08 Adj	
			Adopted	Adjusted	Year-End			\$ Chg	% Chg
City Council	\$ 281,530	\$ 356,722	\$ 370,247	\$ 376,123	\$ 390,965	\$ 371,174	\$ 327,880	\$ (4,949)	-1.3%
City Manager	972,228	1,354,266	1,456,864	1,571,708	1,592,914	1,770,587	1,836,771	198,879	12.7%
Municipal Court	1,050,967	1,280,865	1,446,661	1,478,398	1,478,562	1,449,923	1,519,250	(28,475)	-1.9%
Economic Development	136,288	186,674	206,673	208,347	208,360	219,446	226,796	11,099	5.3%
Finance	680,418	780,791	847,045	865,577	875,578	913,374	955,084	47,797	5.5%
Human Resources	731,501	876,988	841,968	906,384	923,514	894,915	919,725	(11,469)	-1.3%
Law	975,457	1,192,540	1,459,817	1,481,111	1,450,328	1,559,615	1,653,841	78,504	5.3%
Community Development	3,076,218	3,332,140	3,495,666	3,664,367	3,669,790	3,737,659	3,895,301	73,292	2.0%
Police Department	18,195,175	20,888,662	21,835,037	23,612,442	22,887,442	23,521,800	24,839,930	(90,642)	-0.4%
Parks & Recreation	3,701,361	3,518,114	3,780,364	3,843,493	3,741,331	4,003,356	4,085,362	159,863	4.2%
Public Works - Transfer to Street	3,721,882	3,998,269	4,474,113	4,707,883	4,584,310	4,676,396	4,667,415	(31,487)	-0.7%
CM - Other Cuts <sup>2</sup>	-	-	-	-	-	-	(322,893)	-	n/a
<b>Subtotal Ongoing Uses</b>	<b>\$ 33,523,025</b>	<b>\$ 37,766,031</b>	<b>\$ 40,214,455</b>	<b>\$ 42,715,833</b>	<b>\$ 41,803,094</b>	<b>\$ 43,118,245</b>	<b>\$ 44,604,462</b>	<b>\$ 402,412</b>	<b>0.9%</b>
<i>Capital and other Uses</i>									
Operating Grants/1-time Projs.	1,522,571	2,383,884	197,926	2,991,408	3,106,907	1,277,290	1,533,558	(1,714,118)	-57.3%
CM - Other Cuts <sup>2</sup>	-	-	-	-	-	-	317,893	-	n/a
Capital Improvements	1,896,007	3,089,890	2,295,813	3,131,309	2,985,842	2,549,438	2,673,274	(581,871)	n/a
Contingency <sup>1</sup>	-	-	-	3,036,935	86,170	1,226,273	43,657	(1,810,662)	-59.6%
<b>Subtotal Expenditures</b>	<b>\$ 36,941,603</b>	<b>\$ 43,239,805</b>	<b>\$ 42,708,194</b>	<b>\$ 51,875,485</b>	<b>\$ 47,982,013</b>	<b>\$ 48,171,246</b>	<b>\$ 49,172,844</b>	<b>\$ (3,704,239)</b>	<b>-7.1%</b>
Ending Fund Balance	7,088,950	8,009,046	183,642	1,649,789	4,544,740	4,406,227	3,255,380	2,756,438	167.1%
<b>Total Uses</b>	<b>\$ 44,030,553</b>	<b>\$ 51,248,851</b>	<b>\$ 42,891,836</b>	<b>\$ 53,525,274</b>	<b>\$ 52,526,753</b>	<b>\$ 52,577,473</b>	<b>\$ 52,428,224</b>	<b>\$ (947,801)</b>	<b>-1.8%</b>

1. Rainy Day Reserve of \$3.1M is accounted for in ending fund balance (reserved) in 2010.

2. City Manager-Other Cuts - Shifting of program from ongoing to one-time funded to be determined at mid-biennium, if necessary.



## CITY-WIDE POSITION INVENTORY

Department / Division	2006 Actual	2007 Actual	2008			2009 Adopted*	2010 Adopted*	Converted to 1-Time 09 Adopted - 08 Adj		Cut 09 Adopted - 08 Adj		Add 09 Adopted - 08 Adj	
			Adopted	Adjusted	Year-end			# Chg	% Chg	# Chg	% Chg	# Chg	% Chg
<i>City Manager</i>													
Administration **	5.00	5.50	5.50	5.50	5.25	5.50	5.50	-	n/a	-	n/a	0.25	4.5%
Economic Development	1.00	1.50	1.50	1.50	1.50	1.50	1.50	-	n/a	-	n/a	-	n/a
Government Affairs	-	3.00	-	3.00	3.00	3.00	3.00	-	n/a	-	n/a	-	n/a
<b>Subtotal City Manager</b>	<b>6.00</b>	<b>10.00</b>	<b>7.00</b>	<b>10.00</b>	<b>9.75</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>	<b>0.25</b>	<b>2.5%</b>
<b>Subtotal Municipal Court</b>	<b>12.55</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<i>Human Resources</i>													
City Clerk	1.50	1.50	1.50	1.50	1.75	1.75	1.75	-	n/a	-	n/a	-	n/a
Human Resources	3.50	3.50	3.50	3.50	3.50	3.50	3.50	-	n/a	-	n/a	-	n/a
Fleet & Equipment	0.50	-	0.50	-	-	-	-	-	n/a	-	n/a	-	n/a
<b>Subtotal Human Resources</b>	<b>5.50</b>	<b>5.00</b>	<b>5.50</b>	<b>5.00</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Subtotal Finance</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>7.60</b>	<b>7.60</b>	<b>(0.40)</b>	<b>-5.0%</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<b>Subtotal Information Systems</b>	<b>8.50</b>	<b>10.60</b>	<b>10.60</b>	<b>10.60</b>	<b>10.60</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>	<b>n/a</b>	<b>(0.60)</b>	<b>-5.7%</b>	<b>-</b>	<b>n/a</b>
<i>Law</i>													
Civil Legal Services	5.80	5.80	5.80	5.80	5.80	5.80	5.80	-	n/a	-	n/a	-	n/a
Criminal Prosecution Services	4.83	7.20	7.20	7.20	7.20	7.20	7.20	-	n/a	-	n/a	-	n/a
<b>Subtotal Law</b>	<b>10.63</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<i>Community Development</i>													
Administration	4.50	4.50	4.50	4.50	4.50	4.50	4.50	-	n/a	-	n/a	-	n/a
Planning	8.75	8.75	8.75	8.75	9.00	9.00	9.00	-	n/a	-	n/a	-	n/a
Building	12.25	13.25	13.25	14.25	14.00	14.00	14.00	-	n/a	-	n/a	-	n/a
Human Services	2.50	3.00	3.00	3.50	3.50	3.50	3.50	-	n/a	-	n/a	-	n/a
Neighborhood Development	0.70	1.00	1.00	1.00	1.00	1.00	1.00	-	n/a	-	n/a	-	n/a
<b>Subtotal Community Development</b>	<b>28.70</b>	<b>30.50</b>	<b>30.50</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>
<i>Police</i>													
Administration	3.00	3.00	3.00	3.00	3.00	3.00	3.00	-	n/a	-	n/a	-	n/a
Support Services	55.00	61.00	61.00	61.00	61.00	61.00	61.00	(1.00)	-1.6%	(1.00)	-1.6%	1.00	1.6%
Field Operations	97.00	105.00	105.00	105.00	105.00	104.00	104.00	-	n/a	(1.00)	-1.0%	-	n/a
<b>Subtotal Police</b>	<b>155.00</b>	<b>169.00</b>	<b>169.00</b>	<b>169.00</b>	<b>169.00</b>	<b>168.00</b>	<b>168.00</b>	<b>(1.00)</b>	<b>-0.6%</b>	<b>(2.00)</b>	<b>-1.2%</b>	<b>1.00</b>	<b>0.6%</b>
<i>Park, Recreation &amp; Cultural Svcs</i>													
Administration	1.80	1.80	1.80	1.80	1.80	1.80	1.80	-	n/a	-	n/a	-	n/a
Planning	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	n/a	-	n/a	-	n/a
Kenneth Jones Pool	3.00	-	-	-	-	-	-	-	n/a	-	n/a	-	n/a
General Recreation	6.60	7.10	7.10	7.10	7.10	7.10	7.10	-	n/a	-	n/a	-	n/a
Community Center	-	12.35	12.35	12.35	12.35	13.35	13.35	-	n/a	-	n/a	1.00	8.1%
Dumas Bay Centre	3.00	3.00	3.00	3.00	2.75	2.75	2.75	-	n/a	-	n/a	-	n/a
Knutzen Family Theatre	1.50	1.50	1.50	1.50	1.75	1.75	1.75	-	n/a	-	n/a	-	n/a
Park Maintenance	13.80	17.00	17.00	17.00	17.00	17.00	17.00	-	n/a	-	n/a	-	n/a
Building	0.50	0.50	0.50	-	0.50	0.50	0.50	-	n/a	-	n/a	-	n/a
<b>Subtotal PARCS</b>	<b>31.20</b>	<b>44.25</b>	<b>44.25</b>	<b>43.75</b>	<b>44.25</b>	<b>45.25</b>	<b>45.25</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>	<b>1.00</b>	<b>2.3%</b>
<i>Public Works</i>													
Administration	1.85	1.85	1.85	1.85	1.85	1.85	1.85	-	n/a	-	n/a	-	n/a
Development Services	6.45	6.45	6.45	6.45	6.45	6.45	6.45	-	n/a	-	n/a	-	n/a
Traffic Services	5.10	6.10	6.10	6.10	6.10	6.10	6.10	-	n/a	-	n/a	-	n/a
Street Services	11.00	11.50	11.00	11.50	11.50	12.00	12.00	-	n/a	-	n/a	0.50	4.3%
Emergency Management	1.00	1.00	1.00	1.00	1.00	1.00	1.00	-	n/a	-	n/a	-	n/a
Solid Waste/Recycling	1.70	1.70	1.70	1.70	1.70	1.70	1.70	-	n/a	-	n/a	-	n/a
Surface Water Management	15.40	15.40	15.40	15.40	15.40	16.40	16.40	-	n/a	-	n/a	1.00	6.5%
<b>Subtotal Public Works</b>	<b>42.50</b>	<b>44.00</b>	<b>43.50</b>	<b>44.00</b>	<b>44.00</b>	<b>45.50</b>	<b>45.50</b>	<b>-</b>	<b>n/a</b>	<b>-</b>	<b>n/a</b>	<b>1.50</b>	<b>3.4%</b>
<b>Total City Staffing</b>	<b>307.58</b>	<b>348.35</b>	<b>345.35</b>	<b>349.35</b>	<b>349.85</b>	<b>350.60</b>	<b>350.60</b>	<b>(1.40)</b>	<b>-0.4%</b>	<b>(2.60)</b>	<b>-0.7%</b>	<b>3.75</b>	<b>1.1%</b>

\* Adopted positions include only regular FTE's funded on an on-going basis

\*\* In 2007 the Management Services Director was promoted to Assistant City Manager/CFO. For simplicity, the City Manager's Administration division was restated to include the Assistant City Manager/CFO.

## 2009/10 Staffing Changes

City Manager - add Administrative Assistant 0.25 FTE (ongoing)

Finance - Converted Financial Analyst 0.40 FTE from ongoing to 1-time funded in 2009 and 2010.

Information Systems - Cut IT Analyst 0.60 FTE.

Police - Covered Records Supervisor from ongoing to 1-time funded, eliminated Records Specialist and added Crime Prevention & Information Specialist, eliminated SRO due to loss of Thomas Jefferson Highschool Contract.

Parks - Add Lifeguard 1.0 FTE (converting lifeguard temporary help)

Public Works - Add Administrative Assistant 0.50 FTE funded by CIP and add SWM NPDES Support Tech 1.0 FTE.

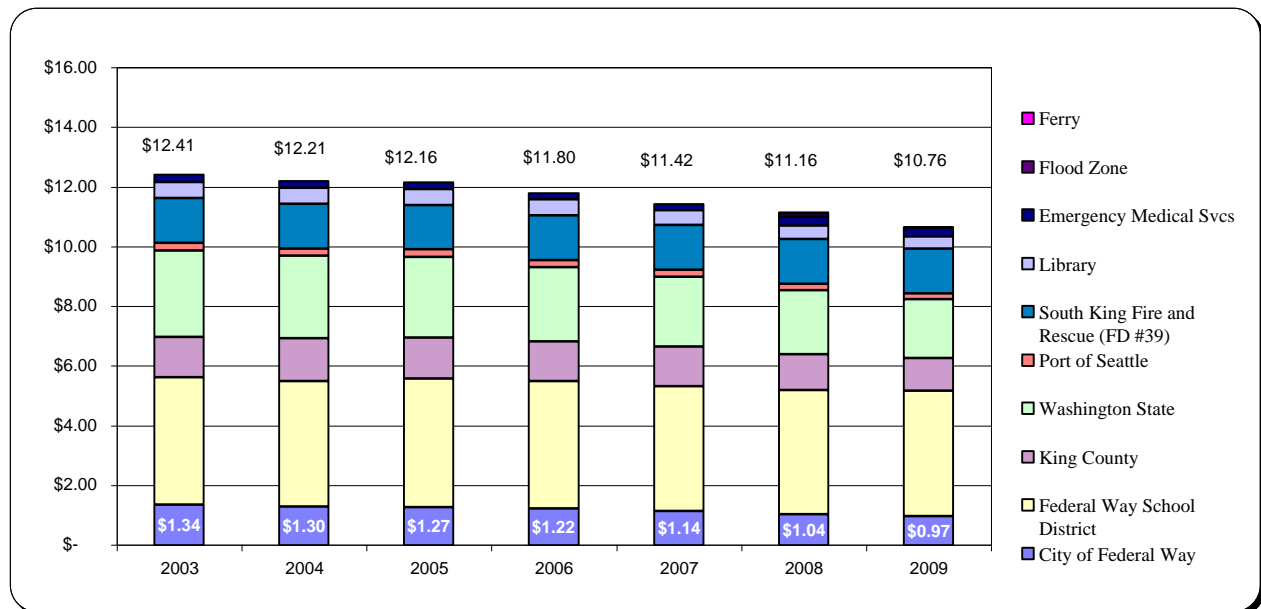
## EXPENDITURE LINE-ITEM SUMMARY – ALL FUNDS

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopted - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Expenditure by Line Item - All Funds:										
110	Salaries & Wages <sup>1</sup>	18,604,640	20,628,052	23,175,912	24,429,929	23,868,670	24,626,517	25,992,076	196,588	0.8%
111/1	Temporary Help	774,537	1,194,865	1,080,128	1,074,640	1,071,338	922,133	912,461	(152,507)	-14.2%
120	Overtime	685,432	1,038,573	544,255	544,255	546,555	540,105	539,605	(4,150)	-0.8%
200	Benefits <sup>2</sup>	5,601,920	6,490,929	7,519,740	7,869,143	7,707,051	8,441,343	8,967,835	572,199	7.3%
31X	Supplies	528,021	723,919	572,013	612,013	606,551	620,059	610,027	8,046	1.3%
36X	Mtc Supplies	56,308	93,671	93,255	93,255	93,055	98,255	99,255	5,000	5.4%
3XX	Othr Opr Supplies	649,184	770,282	589,229	681,929	817,076	634,616	634,016	(47,313)	-6.9%
41X	Professional Svcs <sup>5</sup>	2,249,871	2,436,745	2,616,195	2,855,158	2,563,139	2,437,479	2,415,881	(417,679)	-14.6%
43X	Travel & Training	240,032	275,753	292,323	294,113	299,717	291,722	284,187	(2,391)	-0.8%
42/47	Utility & Comm	1,204,259	1,412,511	1,471,614	1,542,152	1,454,928	1,627,450	1,570,185	85,298	5.5%
48X	Repairs & Mtc	1,153,339	1,290,417	1,632,488	1,848,095	1,774,426	1,788,327	1,757,583	(59,768)	-3.2%
497	Association Dues	77,242	199,723	147,381	147,731	165,219	149,244	105,644	1,513	1.0%
4XX	Other Misc Exp <sup>4</sup>	822,077	1,042,875	810,593	919,665	926,276	805,083	776,980	(114,582)	-12.5%
5XX	Intgvtl Svcs/Taxes <sup>6</sup>	3,705,536	4,364,186	4,426,643	4,788,393	4,840,203	4,990,059	5,316,687	201,666	4.2%
552	Interfund Contributions <sup>7</sup>	14,057,730	24,389,308	16,722,606	18,849,227	17,883,523	25,581,866	21,801,541	6,732,639	35.7%
600	Capital Outlays <sup>3</sup>	26,255,929	22,037,664	18,416,960	58,923,317	42,231,862	19,228,689	14,617,910	(39,694,628)	-67.4%
7XX	Debt Service-Princ	3,768,558	5,205,806	1,778,992	1,348,692	1,349,691	1,346,819	1,344,596	(1,873)	-0.1%
9XX	IS Charges-M&O	2,678,288	2,941,023	3,275,422	3,792,198	3,812,198	3,702,537	3,769,054	(89,661)	-2.4%
9XX	IS Charges-Reserves	1,077,188	1,185,087	1,240,616	1,518,891	1,524,567	1,645,274	1,646,017	126,383	8.3%
94X	Capital Contributions	-	206	903	903	903	-	-	(903)	-100.0%
910	Intfund Svc Pmts	565,346	574,156	597,172	438,142	438,142	469,889	478,895	31,747	7.2%
CW	CM - Other Cuts <sup>10</sup>	-	-	-	-	-	-	(322,893)	-	n/a
Total Opr Expend		\$ 84,755,437	\$ 98,295,750	\$ 87,004,441	\$ 132,571,842	\$ 113,975,089	\$ 99,947,465	\$ 93,317,542	\$ (32,624,376)	-24.6%
Capital & One-Time Funding:										
	Capital & One-Time <sup>8</sup>	4,396,076	11,777,446	3,064,493	7,681,307	7,778,511	4,293,742	4,785,868	(3,387,565)	-44.1%
Total One-Time Exp		\$ 4,396,076	\$ 11,777,446	\$ 3,064,493	\$ 7,681,307	\$ 7,778,511	\$ 4,293,742	\$ 4,785,868	\$ (3,387,565)	-44.1%
CW	CM - Other Cuts	-	-	-	-	-	-	317,893	-	n/a
CW	Contingency	-	-	-	1,036,935	86,170	1,226,273	43,657	189,338	18.3%
CW	Rainy Day Reserves <sup>9</sup>	-	-	-	2,000,000	-	-	-	(2,000,000)	-100.0%
Total CityWide		\$ -	\$ -	\$ -	\$ 3,036,935	\$ 86,170	\$ 1,226,273	\$ 361,550	\$ (1,810,662)	-59.6%
Total Expenditures		\$ 89,151,513	\$ 110,073,196	\$ 90,068,934	\$ 143,290,083	\$ 121,839,770	\$ 105,467,480	\$ 98,464,960	\$ (37,822,603)	-26.4%

Highlight of Changes:

- Salary increase due to general wage increases.
- Benefit increase due to rising cost of medical insurance premiums, and state pensions.
- Decrease in capital outlay and capital improvements in 2008 Adjusted Budget includes carry forward of prior year projects whereas 2009/2010 adopted includes only projected 09/10 expenditures.
- Decrease in Other Misc. Exp is due to the City switching insurance carriers which saved the City \$79K per year.
- Decrease in professional services are due to moving Contract Security for Municipal Court from on-going to one-time for \$53K, \$172K decrease in Hotel/Motel professional services includes carry-forward for programs approved in prior years but not spent at year end, and reduced federal funding and program income for CDBG for \$107K.
- Increase in Intergovernmental Services/Taxes due to increase in jail cost and election costs.
- Interfund contribution increase of \$6.7M is made up of \$4.1M increase for Capital Projects and \$2.6M increase for General Fund Operations.
- Decrease of Capital/1-time is mainly due to one-time programs in 2008 Adjusted not moving forward into the 2009/2010 Biennial.
- Rainy Day Reserve of \$3.1M is accounted for in ending fund balance (reserved) in 2010.
- City Manager-Other Cuts - Shifting of program from ongoing to one-time funded to be determined at mid-biennium, if necessary.

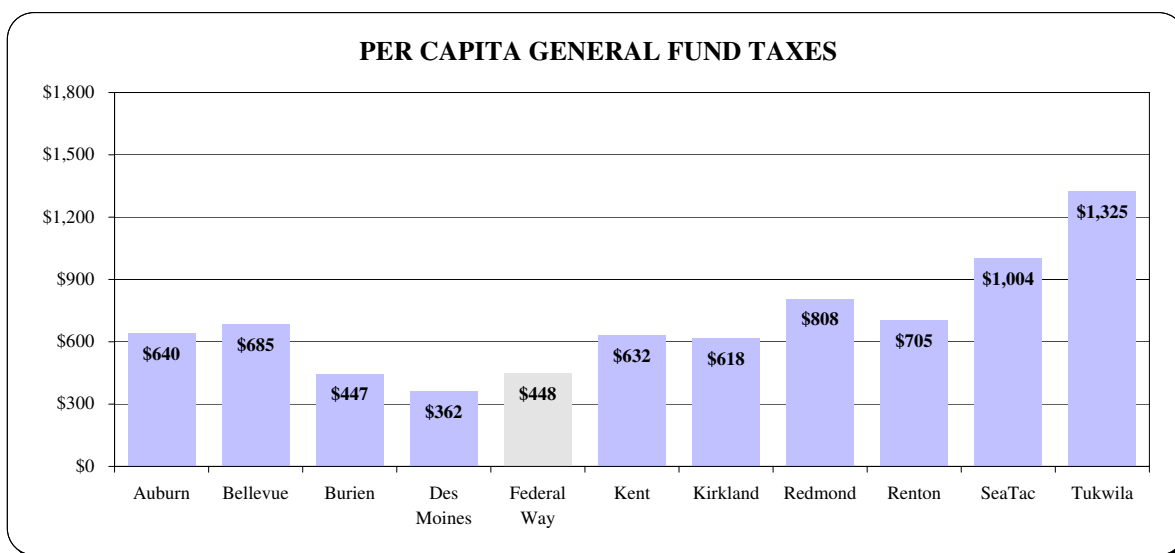
## PROPERTY TAX LEVY AND DEMOGRAPHIC INFORMATION



Property Tax Levy	2003	2004	2005	2006	2007	2008	2009	Change from 2008	
								\$	%
City of Federal Way	\$ 1.34	\$ 1.30	\$ 1.27	\$ 1.22	\$ 1.14	\$ 1.04	\$ 0.97	\$ (0.07)	-6.4%
Federal Way School District	4.28	4.20	4.30	4.26	4.19	4.15	4.20	0.04	1.0%
King County	1.35	1.43	1.38	1.33	1.33	1.21	1.10	(0.11)	-9.1%
Washington State	2.90	2.76	2.69	2.50	2.33	2.13	1.96	(0.17)	-8.1%
Port of Seattle	0.26	0.25	0.25	0.23	0.23	0.22	0.20	(0.03)	-11.9%
South King Fire and Rescue (FD #39)	1.50	1.50	1.50	1.50	1.50	1.50	1.50	-	0.0%
Library	0.54	0.54	0.53	0.53	0.50	0.45	0.42	(0.04)	-7.9%
Emergency Medical Svcs	0.24	0.24	0.23	0.22	0.21	0.30	0.27	(0.03)	-8.7%
Flood Zone	-	-	-	-	-	0.10	0.09	(0.01)	-8.8%
Ferry	-	-	-	-	-	0.06	0.05	(0.00)	-8.7%
<b>Total Levy Rate</b>	<b>\$ 12.41</b>	<b>\$ 12.21</b>	<b>\$ 12.16</b>	<b>\$ 11.80</b>	<b>\$ 11.42</b>	<b>\$ 11.16</b>	<b>\$ 10.76</b>	<b>(0.41)</b>	<b>-3.6%</b>
Federal Way % to Total Levy	10.82%	10.61%	10.48%	10.35%	10.00%	9.30%	9.04%	-0.35%	-7.0%

Demographic Information	2003	2004	2005	2006	2007	2008	Change from 2007	
							\$	%
Assessed Valuation (in 000's)	\$ 6,292,343	\$ 6,502,361	\$ 7,251,992	\$8,011,615	\$ 9,010,356	\$ 9,825,189	n/a	n/a
AV from New Annexation (in 000's)	-	-	244,447	-	-	-	-	n/a
Average Homeowner Assessed Value	206,000	217,900	228,700	248,200	267,200	298,900	31,700	12%
City Tax on an Average Home	277	282	291	303	305	310	5	2%
Commercial Bldg Permit Value (\$000)	25,695	64,522	124,985	78,194	59,666	45,649	(14,017)	-23%
Residential Bldg Permit Value (\$000)	37,775	82,658	111,504	70,862	55,321	21,762	(33,559)	-61%
Retail Sales (\$000)	1,245,789	1,249,874	1,331,322	1,469,308	1,540,169	1,525,854	(14,315)	-1%
Real Estate Sales (\$000)	576,069	618,056	940,510	987,888	962,636	671,014	(291,622)	-30%
Land Area, Sq. Miles	21	21	23	23	23	23	-	0%
Population	83,500	83,590	85,800	86,530	87,390	88,040	650	1%
Add'l Population from Annexation	-	-	2,730	-	-	-	-	n/a
Employment	42,600	43,300	42,000	46,100	43,500	34,897	(8,603)	-20%
Business License	4,120	4,176	4,236	5,052	4,539	4,603	64	1%
School Enrollment	22,265	22,395	22,383	22,184	21,775	21,364	(411)	-2%
CPI-W/Seattle, Midyear	0	0	0	0	0	0	0	29%
IPD/Implicit Price Deflator	1.0%	2.4%	2.5%	3.4%	2.1%	4.5%	2.4%	117%

**2007 TAXES, FEES AND PER CAPITA REVENUE COMPARISON  
(For Selected Cities)**

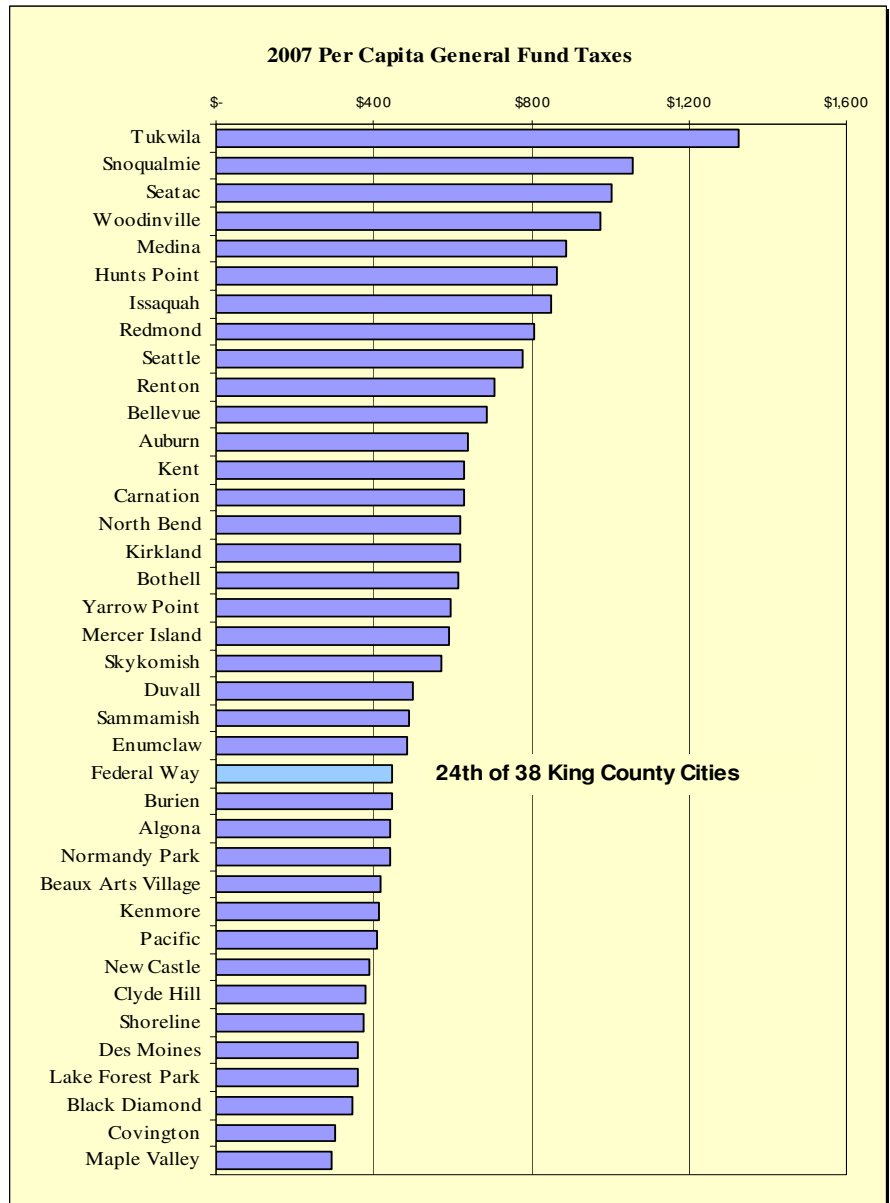


Jurisdiction	Business License	2007 Population	Admissions Tax	2007 Property Tax Regular Levy	2007 Per Capita Property Tax	Per Capita 2007 General Fund Tax
Auburn	\$50	50,470	5.0%	\$2.73	\$310	\$640
Bellevue	\$44	118,100	3.0%	1.04	233	685
Burien	\$30-150	31,410	5.0%	1.51	158	447
Des Moines	\$25-150	29,090	5.0%	1.60	141	362
<b>Federal Way</b>	<b>\$75 new/\$50 renew</b>	<b>87,390</b>	<b>--</b>	<b>1.14</b>	103	<b>448</b>
Kent	\$100 new/\$54 renew	86,660	5.0%	2.50	292	632
Kirkland	\$100	47,890	5.0%	1.25	256	618
Redmond	\$90/employee	50,680	5.0%	1.15	251	808
Renton	\$55/employee	60,290	5.0%	2.82	390	705
SeaTac	\$35	25,530	--	2.60	868	1,004
Tukwila	\$100-\$300	18,000	5.0%	2.84	613	1,325
<b>Average Tax Rates</b>	<b>\$57</b>	<b>55,046</b>	<b>4.78%</b>	<b>\$1.93</b>	<b>\$329</b>	<b>\$698</b>

1. Data from the State Auditor's Office - Local Government Financial Reporting System for Selected Cities.
2. 2008's data not available at the time of budget document publication.

## Per Capita General Fund Tax Revenues for King County Cities

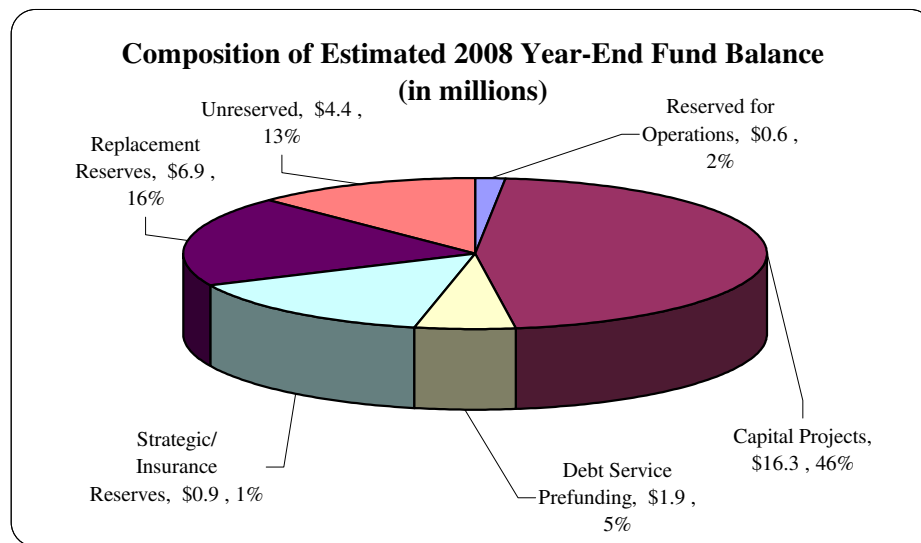
City	Population	Per Capita*	Rank
Tukwila	18,000	\$ 1,325	1
Snoqualmie	8,600	1,057	2
Seatac	25,530	1,004	3
Woodinville	10,390	976	4
Medina	2,950	891	5
Hunts Point	480	863	6
Issaquah	24,710	853	7
Redmond	50,680	808	8
Seattle	586,200	780	9
Renton	60,290	705	10
Bellevue	118,100	685	11
Auburn	50,470	640	12
Kent	86,660	632	13
Carnation	1,900	629	14
North Bend	4,705	619	15
Kirkland	47,890	618	16
Bothell	32,400	617	17
Yarrow Point	975	598	18
Mercer Island	22,380	591	19
Skykomish	210	574	20
Duvall	5,845	500	21
Sammamish	40,260	488	22
Enumclaw	11,320	484	23
<b>Federal Way</b>	<b>87,390</b>	<b>448</b>	<b>24</b>
Burien	31,410	447	25
Algona	2,725	442	26
Normandy Park	6,435	442	27
Beaux Arts Village	310	416	28
Kenmore	19,940	415	29
Pacific	6,055	410	30
New Castle	9,550	391	31
Clyde Hill	2,810	380	32
Shoreline	53,190	377	33
Des Moines	29,090	362	34
Lake Forest Park	12,770	362	35
Black Diamond	4,120	344	36
Covington	17,190	301	37
Maple Valley	20,020	295	38
<b>Average:</b>	<b>39,841</b>	<b>\$ 599</b>	<b>38</b>



Source: Local Government Financial Reporting System data from the State Auditor's Office.

\* Federal Way does not provide Fire or Library Services. Therefore, to make the per capita revenue comparable, the revenues are adjusted by fire control and library costs for those entities with those services.

## ENDING FUND BALANCE



Fund Balance	2006 Actual	2007 Actual	Adopted	2008 Adjusted	Year-End	2009 Adopted	2010 Adopted	09 Adopted -08 Adj \$ Chg	% Chg
<b>Unreserved Gen Govt Base</b>	6,978,949	7,899,050	73,644	1,539,781	4,434,738	4,296,226	3,145,378	2,756,445	179.0%
<b>General Fund Unreserved</b>	\$ 6,978,949	\$ 7,899,050	\$ 73,644	\$ 1,539,781	\$ 4,434,738	\$ 4,296,226	\$ 3,145,378	\$ 2,756,445	179.0%
<b>Designated/Reserved Fund Balance:</b>									
<b>Reserved for Operations</b>									n/a
Interfund Loan (GF*)	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0.0%
Pay for Performance (GF*)	-	-	-	-	-	-	-	-	n/a
Next Year's Conting/CarryFwd	-	-	-	-	-	-	-	-	n/a
New Community Center	55,273	21,396	311,390	311,390	111,483	673,191	1,306,946	361,801	116.2%
Solid Waste	99,976	138,507	101,974	144,299	187,555	107,053	21,502	(37,246)	-25.8%
Snow & Ice Removal	100,000	100,000	100,000	100,000	100,000	100,000	100,000	-	0.0%
Paths & Trails	25,400	35,370	43,841	43,843	191,585	126,005	125,663	82,162	187.4%
Hotel / Motel Tax	169,064	198,157	-	-	-	-	-	-	n/a
CDBG Grant	(0)	(19,646)	-	-	-	-	0	-	n/a
DBC/KFTheatre	439,797	397,738	28,770	27,132	0	(0)	0	(27,132)	-100.0%
<b>Capital Projects</b>									
Surface Water Management	7,026,823	6,161,221	2,292,843	2,172,994	4,147,938	3,018,050	2,305,039	845,056	38.9%
Overlay	59,080	388,955	30,212	15,106	15,106	15,106	15,106	-	0.0%
Utility Tax	1,912,637	3,480,870	1,653,674	2,359,279	6,635,710	2,102,051	1,915,718	(257,228)	-10.9%
2% for the Arts	24,163	293	-	-	-	-	-	-	n/a
Capital Projects <sup>1</sup>	31,863,329	30,054,671	(825,658)	1,490,818	5,533,292	8,287,744	7,293,328	6,796,926	455.9%
Special Projects	328,472	307,811	5,289	25,566	0	0	0	(25,566)	-100.0%
<b>Replacement Reserves</b>									
Data Processing Equipment	2,455,425	2,813,446	2,827,852	2,568,911	2,613,421	2,746,645	2,836,038	177,734	6.9%
Copier Equipment	176,367	235,931	289,520	267,520	267,520	321,109	374,698	53,589	20.0%
Fleet & Equipment	2,536,936	2,929,457	3,474,576	3,016,532	2,996,867	3,772,665	4,342,361	756,133	25.1%
Building & Furnishings	359,496	1,099,822	1,190,816	1,018,429	1,018,428	1,117,328	1,216,228	98,899	9.7%
<b>Debt Service Prefunding</b>									
Debt Service <sup>2</sup>	6,217,344	2,089,656	2,326,155	2,787,255	1,927,159	1,139,413	1,138,641	(1,647,842)	-59.1%
<b>Strategic/Insurance Reserves</b>									
Self Insurance Reserve	2,876,460	3,173,175	2,670,900	3,198,175	3,263,175	3,354,275	3,445,375	156,100	4.9%
Strategic Reserve	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	-	0.0%
<b>Total Reserved Fund Balance</b>	\$ 58,736,043	\$ 55,616,830	\$ 18,532,154	\$ 21,557,250	\$ 31,019,240	\$ 28,890,635	\$ 28,446,645	\$ 7,333,386	34.0%
<b>Total Ending Fund Balance</b>	\$ 65,714,991	\$ 63,515,880	\$ 18,605,798	\$ 23,097,031	\$ 35,453,978	\$ 33,186,861	\$ 31,592,023	\$ 10,089,830	43.7%

**Budgetary Fund Balances:**

Represents the amount available for appropriation. Typically they are the difference between current assets and current liabilities, and are different from the fund equities as they do not consider fixed assets and long-term liabilities for proprietary funds.

*Designated/Reserved:* these funds are restricted by contractual/legal obligations or by adopted council policies/prior actions for specific purposes.

*Unreserved General Fund:* the portion of fund that can be used for any general government purposes.

**Change in General Fund Balance:**

The Self Insurance Reserve and Strategic Reserves are established to cover economic downturn, public emergency, natural disasters, or other major unexpected conditions. This allows the unreserved General Fund balance to be fully appropriated during each biennial budget. Prior year balances are the result of higher than budgeted revenues and lower than budgeted expenditures.

**Other Substantial Changes in Funds Balance:**

1. Increase of \$6.8M in Capital Projects ending balance is due to timing of CIP expenditures.
2. Decrease of \$1.6M in Debt Service ending balance is due to increase in transferring REET of Capital Projects.

### SUMMARY OF DEBT SERVICE OBLIGATIONS

Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, the statutory limit on councilmanic (non-voted) debt for general government purposes was 0.75% of assessed valuation. Another 0.75% of councilmanic debt was available only for lease-purchase contracts (RCW 35.43.200). Now, these two components have been combined and can be used for any municipal purpose, including using the entire 1.5% for bonds. Therefore the City's remaining debt capacity without voter approval is \$136M and an additional \$98M can be accessed with voter approval. The voter approved capacity is generally referred to as unlimited tax general obligation debt, which requires 60% voter approval and the election must have a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax.

In addition to these general purpose debt capacity, RCW 39.36.030(4) also allow voter to approve park facilities and utility bond issues, each limited to 2.5% of the City's assessed valuation. Therefore legally the City can issue up to a total of 7.5% of the City's assessed valuation in bonds for \$491 million. Table 1 shows the availability debt capacity for the City of Federal Way at the end of 2008.

COMPUTATION OF LIMITATION OF INDEBTEDNESS					
December 31, 2008					
<u>DESCRIPTION</u>	<u>Councilmanic (Limited GO)</u>	<u>General Purposes Excess Levy (Unlimited GO)</u>	<u>Excess Levy Open Space and Park</u>	<u>Excess Levy Utility Purposes</u>	<u>Total Debt Capacity</u>
AV= \$ 9,825,189,003 (A)					
1.50%	\$ 147,377,835	\$ (147,377,835)			
2.50%		245,629,725	245,629,725	245,629,725	\$ 736,889,175
Add:					
Cash on hand for debt redemption (B)	7,522,895	-	-	-	7,522,895
Less:					
COPs outstanding	-	-	-	-	-
Bonds outstanding	(19,138,000)	-	-	-	(19,138,000)
<b>REMAINING DEBT CAPACITY</b>	<b>\$ 135,762,730</b>	<b>\$ 98,251,890</b>	<b>\$ 245,629,725</b>	<b>\$ 245,629,725</b>	<b>\$ 725,274,070</b>
<b>GENERAL CAPACITY (C)</b>	<b>\$</b>	<b>234,014,620</b>			
(A) Final 2008 Assessed Valuation					
(B) Fund balance of \$1,927,159 in Debt Service prefunding balance and \$5,595,736 in Utility Tax Fund (does not include earmarked Prop 1 monies).					
(C) Combined total for Councilmanic, and Excess Levy capacities.					

Table 2 summarizes the City's general obligation debts outstanding at the end of 2008. Real Estate Excise Tax and Utility Tax are the two primary sources to meet the City's general obligation debt services. The 2003 Community Center bond is financed by utility tax revenue. The 2000 Valley Communications are repaid with REET.

In early December 2008 the City extended the \$4.1M two-year tax-exempt bond for the purchase of the AMC Theatre site. The interest rate on the bonds is 3.35% and maturity is December 28, 2009. Interest payments on the bond are funded by interest earned from the \$6 million Downtown Redevelopment set aside funds.

The adopted budget does not anticipate issuing any debt in 2009 or 2010.

Table 2: SUMMARY OF OUTSTANDING BONDS										
Description	Purpose	Date of Issue	Final Maturity	Interest Rates (%)	Net Interest Cost (NIC)	Amount Issued	Bond Rating @ issuance	12/31/08 Balance	Principal Payment	
									2009	2010
G.O. Bonds	Valley Communications (911 dispatch) Center Building and Equipment	09/12/00	12/1/2015	5.31	5.3180%	2,551,600	AAA-insured	1,428,000	175,000	184,000
G.O. Bonds	Community Center	11/15/03	12/1/2033	4.67	4.6619%	15,000,000	AAA-insured	13,610,000	310,000	320,000
G.O. Bonds	AMC Theatre Site Acquisition	12/28/08	12/28/2009	3.35	3.3500%	4,100,000	Nonrated	4,100,000	4,100,000	-
TOTAL GENERAL OBLIGATION DEBT						\$ 21,651,600		\$ 19,138,000	\$ 4,585,000	\$ 504,000

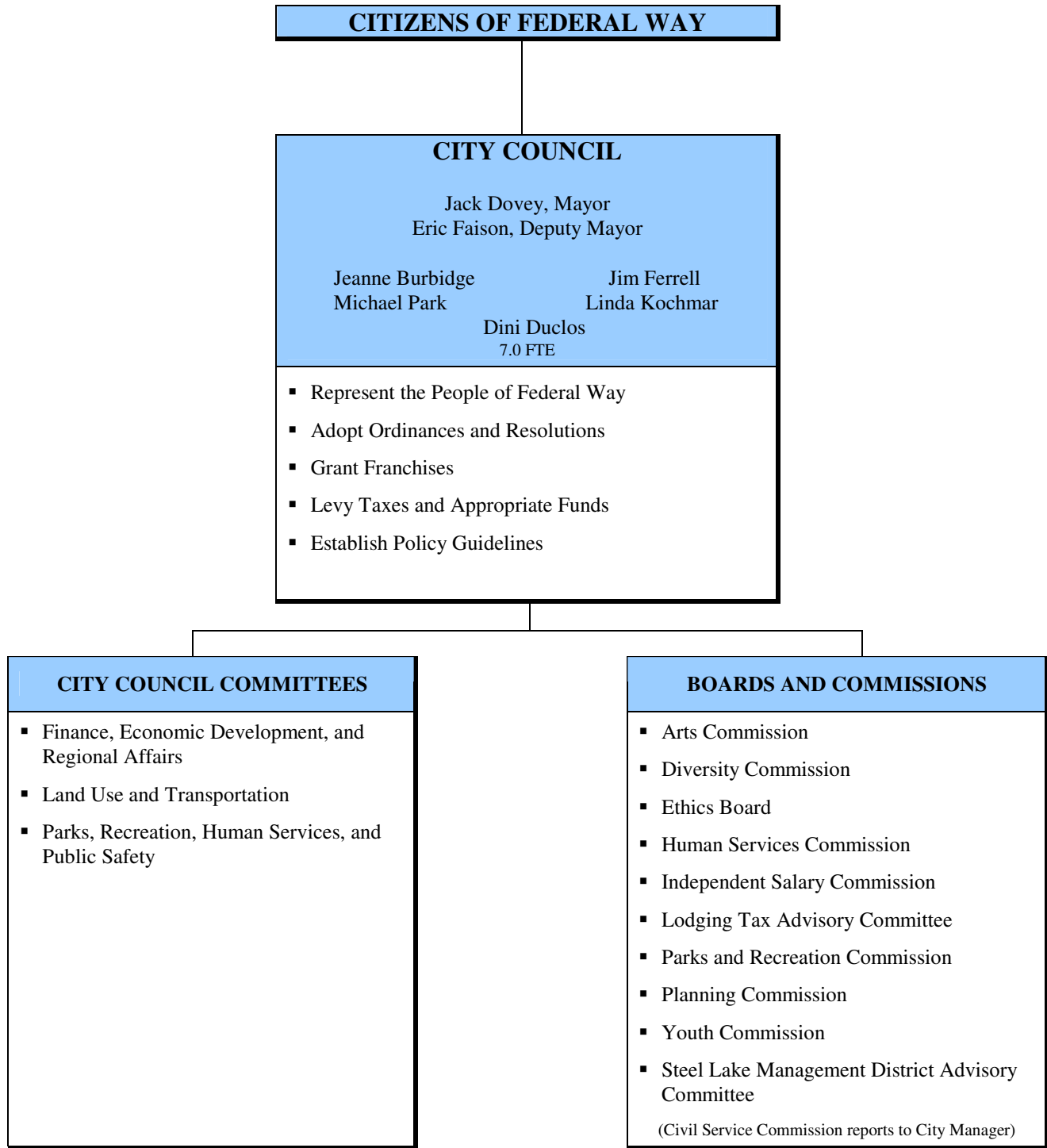
Public Works Trust Fund Loan: The City borrowed a \$1.55 million loan in 1994 and an additional \$1.86 million in 2000 at 1% for 20 years from the State's Public Works Trust Fund (PWTF) to finance specific surface water improvement projects. The PWTF is a revolving loan account managed by the State to provide below market rate financing for health and safety related public works improvement projects through a competitive application process. These loans are the obligation of the Surface Water Utility and backed by the rates collected from users thus not considered as the City's general obligation debts nor are they subject to the limitation of indebtedness calculation. Table 3 shows debt service to maturity for all obligations by type of obligation, including the Public Works Trust Fund Loans.

Table 3: PROJECTED DEBT SERVICE REQUIREMENTS TO MATURITY						
Year	G. O. Bonds		Public Works Trust Fund		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2009	4,585,000	824,693	182,359	15,748	4,767,359	840,440
2010	504,000	661,913	182,359	13,924	686,359	675,836
2011	523,000	642,793	182,359	12,100	705,359	654,893
2012	542,000	621,923	182,359	10,277	724,359	632,199
2013	575,000	599,583	182,359	8,453	757,359	608,036
2014	591,000	574,445	182,359	6,630	773,359	581,075
2015	618,000	547,308	96,120	4,806	714,120	552,113
2016	405,000	518,510	96,120	3,845	501,120	522,355
2017	420,000	501,804	96,120	2,884	516,120	504,687
2018	440,000	484,164	96,120	1,922	536,120	486,086
2019	460,000	465,464	96,120	961	556,120	466,425
2020	480,000	445,339	-	-	480,000	445,339
2021	505,000	424,219	-	-	505,000	424,219
2022	530,000	401,494	-	-	530,000	401,494
2023	555,000	377,114	-	-	555,000	377,114
2024	585,000	351,445	-	-	585,000	351,445
2025	615,000	323,950	-	-	615,000	323,950
2026	645,000	294,738	-	-	645,000	294,738
2027	680,000	264,100	-	-	680,000	264,100
2028	715,000	231,800	-	-	715,000	231,800
2029	750,000	197,838	-	-	750,000	197,838
2030	790,000	162,213	-	-	790,000	162,213
2031	830,000	124,688	-	-	830,000	124,688
2032	875,000	85,263	-	-	875,000	85,263
2033	920,000	43,700	-	-	920,000	43,700
Total	\$ 19,138,000	\$ 10,170,494	\$ 1,574,753	\$ 81,549	\$ 20,712,753	\$ 10,252,043



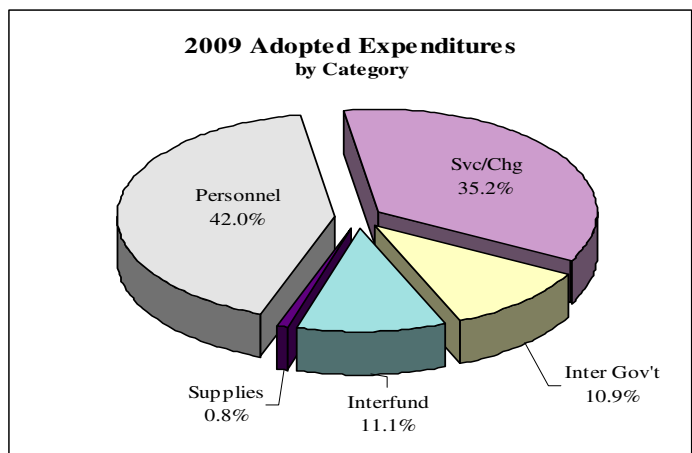
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**CITY COUNCIL****Responsible Manager:** *Mayor Jack Dovey***PURPOSE/DESCRIPTION:**

The City Council is the seven-member legislative branch of city government elected by and representing the people of Federal Way. Council Members elect one of their members as Mayor and another as Deputy Mayor. The City Council is the policy determining body of the City and exercises all legislative powers authorized under the State Constitution which are not specifically denied by State law, including adoption of ordinances, levying of taxes, appropriation of funds, establishment of compensation levels for City employees, and selection of the City Manager.



The Federal Way City Council meetings are held the first and third Tuesday of each month at 7:00 p.m. Public comments are welcome at the beginning of each meeting. The Council has three working committees: Finance, Economic Development and Regional Affairs Committee; Land Use and Transportation Committee; and the Parks, Recreation, Human Services and Public Safety Committee. The Mayor appoints committee chairs annually. All committee meetings are open to the public.

**GOALS/OBJECTIVES:**

- Integrate the public safety strategy into all facets of City operations, building on a strong community-based approach.
- Create a multi-use urban city center that is pedestrian friendly, linked to neighborhoods and parks, and services as the social and economic hub of the City.
- Establish Federal Way as an economic leader and job center in South King County by attracting a regional market for high quality office and retail businesses.
- Maintain the capital facilities plan and provide financing options for transportation and surface water improvements, parks, recreation, cultural arts and public facilities.
- Ensure a responsive service culture within the City organization where employees listen carefully, treat citizens and each other respectfully and solve problems creatively, efficiently, and proactively.
- Position Federal Way as a regional leader by working collaboratively with other local and regional jurisdictions in order to leverage resources.

**ADOPTED PROGRAM CHANGES:**

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
Programs Cut & Restored on a 1-Time Basis															
8	CC	CC	Sister City Trip	-	-	-	(4,000)	-	(4,000)	-	-	4,000	(4,000)	4,000	(4,000)
7	CC	CC	NLC Dues	-	-	-	(6,500)	-	(6,500)	-	-	-	-	6,500	(6,500)
7	CC	CC	SCA Dues	-	-	-	(37,100)	-	(37,100)	-	-	-	-	37,100	(37,100)
4	CC	CC	Council Retreat Facilitator	-	-	-	(4,500)	-	(4,500)	-	-	-	-	4,500	(4,500)
Total				-	-	-	(52,100)	-	(52,100)	-	-	4,000	(4,000)	52,100	(52,100)
New Programs Added															
0	CC	CC	Association Dues - PSRC	-	-	-	1,387	-	1,387	-	-	-	1,387	-	1,387
0	CC	CC	Association Dues - AWC	-	-	-	19,772	-	19,772	-	-	19,772	-	19,772	-
0	CC	CC	Association Dues - SCA	-	-	-	1,973	-	1,973	-	-	1,973	-	1,973	-
Total				-	-	-	23,132	-	23,132	-	-	21,745	1,387	21,745	1,387
New Programs Not Recommended															
1	CC	CC	Instant Access to Email	-	-	1,050	-	-	-	-	-	-	-	-	-
Total				-	-	1,050	-	-	-	-	-	-	-	-	-

## CITY COUNCIL

Responsible Manager: Mayor Jack Dovey

## HIGHLIGHTS/CHANGES:

The City Council's 2009 and 2010 adopted baseline budget total \$371,174 and \$327,880, respectively. This is a decrease of 1% or \$4,949 from the 2008 adjusted budget. Major program changes include:

- Association Dues – Moving National League of Cities and Suburban Cities Association dues from ongoing to one-time in 2010 (\$43,600) and increasing on-going dues for Puget Sound Regional Council for 2009/2010 (\$1,387).
- Travel and Training – Moving on-going for Sister City Trip of \$4,000 from on-going to one-time.
- Professional Services – Moving on-going Council Retreat Facilitator in 2010 to one-time (\$4,500).
- One-time – Association dues increase for Association of Washington Cities and Suburban Cities Association on a one-time basis for 2009/2010 (\$21,745) and moving on-going Council Retreat Facilitator in 2010 to one-time (\$4,500).

## REVENUE AND EXPENDITURE SUMMARY:

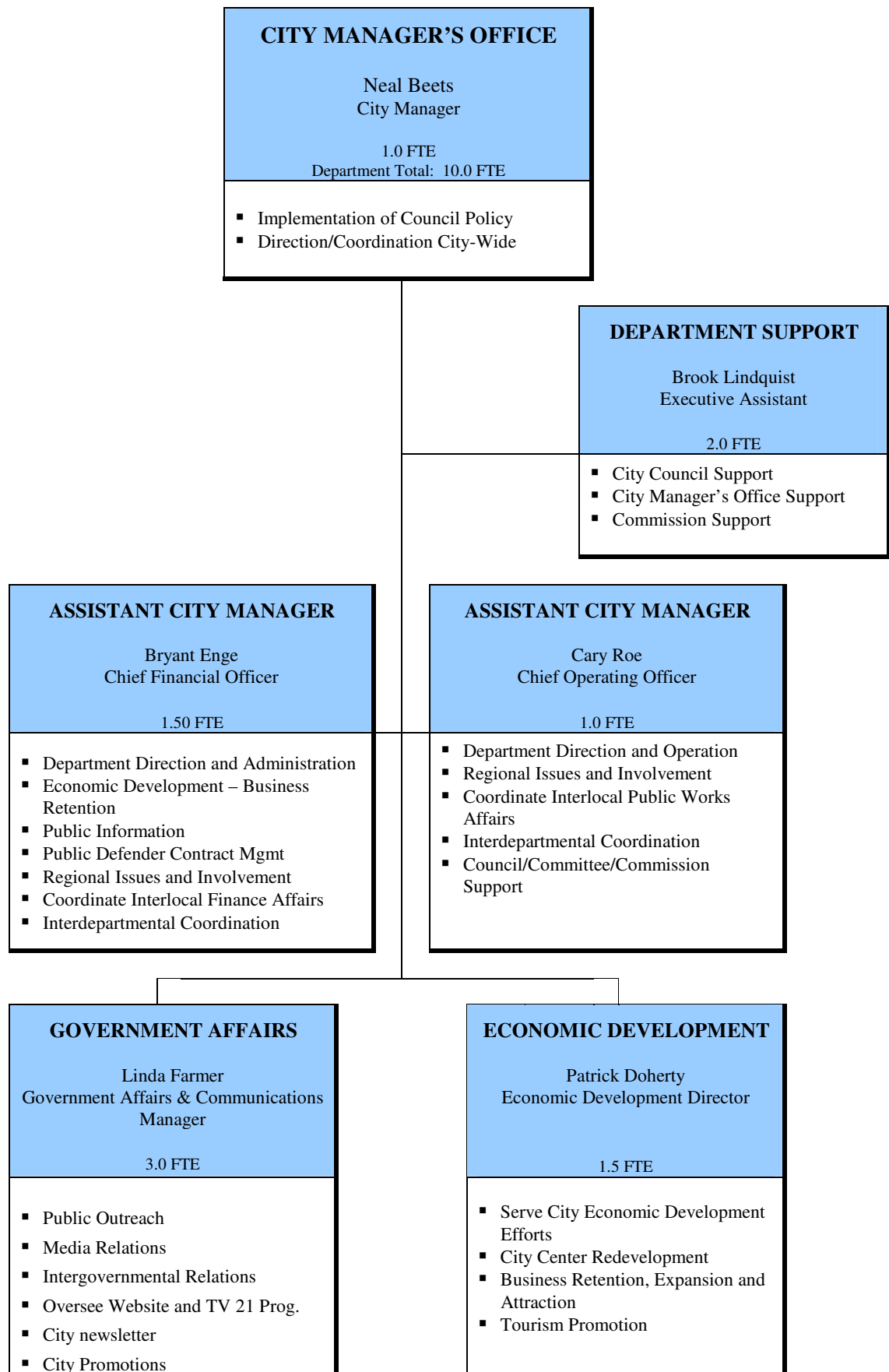
Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopt- 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
	General Governmental	\$ 403,374	\$ 365,623	\$ 370,247	\$ 381,123	\$ 395,965	\$ 396,969	\$ 401,779	\$ 15,846	4.2%
Total Revenues		\$ 403,374	\$ 365,625	\$ 370,247	\$ 381,123	\$ 395,965	\$ 396,969	\$ 401,779	\$ 15,846	4.2%
Expenditure Summary:										
110	Salaries & Wages	96,300	98,700	105,408	106,342	106,342	103,324	107,458	(3,018)	-2.8%
200	Benefits	43,446	46,703	48,062	48,336	48,336	52,502	52,878	4,166	8.6%
31X	Supplies	3,138	2,755	638	638	4,625	3,035	3,035	2,397	375.7%
3XX	Othr Opr Supplies	907	-	-	-	-	-	-	-	n/a
41X	Professional Svcs	-	4,125	7,000	7,000	4,363	5,000	500	(2,000)	-28.6%
43X	Travel & Training	15,680	6,206	18,125	18,125	16,969	11,800	11,800	(6,325)	-34.9%
42/47	Utility & Comm	480	254	537	537	200	250	250	(287)	-53.4%
497	Association Dues	50,257	153,406	114,652	114,652	126,310	112,175	68,575	(2,477)	-2.2%
4XX	Other Misc Exp	2,693	5,208	1,210	1,210	1,634	1,400	1,400	190	15.7%
5XX	Intgvtl Svcs/Taxes	32,015	-	34,655	34,655	37,465	40,544	40,544	5,889	17.0%
9XX	IS Charges-M&O	34,361	36,881	37,569	42,237	42,237	38,524	38,820	(3,713)	-8.8%
9XX	IS Charges-Reserves	2,253	2,484	2,391	2,391	2,484	2,620	2,620	229	9.6%
Total Opr Expend		\$ 281,530	\$ 356,722	\$ 370,247	\$ 376,123	\$ 390,965	\$ 371,174	\$ 327,880	\$ (4,949)	-1.3%
Capital & One-Time Funding:										
	Capital & One-Time	121,844	8,901	-	5,000	5,000	25,795	73,899	20,795	415.9%
Total One-Time Exp		\$ 121,844	\$ 8,901	\$ -	\$ 5,000	\$ 5,000	\$ 25,795	\$ 73,899	\$ 20,795	415.9%
Total Expenditures		\$ 403,374	\$ 365,623	\$ 370,247	\$ 381,123	\$ 395,965	\$ 396,969	\$ 401,779	\$ 15,846	4.2%

## POSITION INVENTORY:

Position	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	Grade
			Adopted	Adjusted	Year-end			
Mayor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	N/A
Council Member	6.00	6.00	6.00	6.00	6.00	6.00	6.00	N/A
<b>Total Regular Staffing</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	
<b>Change from prior year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Grand Total Staffing</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	

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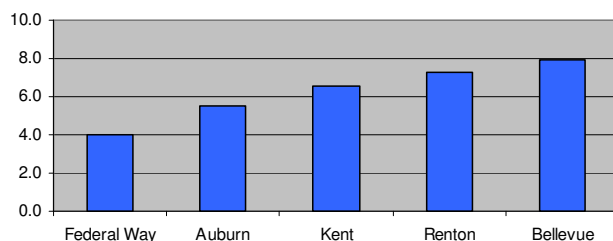
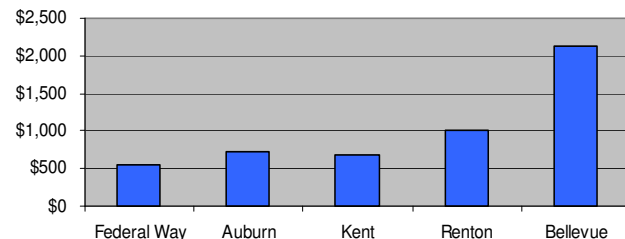


**CITY MANAGER DEPARTMENT OVERVIEW****Responsible Manager:** *Neal Beets, City Manager***2007/2008 ACCOMPLISHMENTS**

- Worked with Congress, the Legislature, and regional governments to advance the City's position on priority issues and seek funding for City projects. The City was awarded \$25 million (over 25 years) in Local Infrastructure Financing Tool (LIFT) funds, and the Legislature awarded the City \$500k for preconstruction activities for a performing arts center. The City was also granted the authority to enact a Beach Management District
- Contracted with United Properties on the Symphony project, a downtown redevelopment, mixed-use, high rise project
- Implemented a new Communications and Government Affairs Division within the City Manager's Office, and hired a Communications and Government Affairs Manager
- Made major improvements to the City's Government Access Channel equipment including cameras, microphones, lights, computer systems, software, music and stock art files
- Significantly upgraded the content of the City's Government Access Channel, including the City's signature program called "Connections" (formerly called "City Update")
- Maintained effective relationships with local media, and produced "City Update" printed newsletters two-to-three times per year
- Worked with Sound Transit and neighboring jurisdictions to extend light rail closer to Federal Way
- Completed the City's first-ever citizen satisfaction survey
- Contracted with Johnson Consulting to perform a feasibility study for a new performing arts center in Federal Way
- Supported the nonprofit organization that managed the third annual Han Woo-Ri Korean Sports and Cultural Festival
- Successfully sponsored the USA Women's Triathlon

**2009/2010 ANTICIPATED KEY PROJECTS**

- Provide effective support to the City Council
- Work with Congress, the Legislature, and regional governments to advance the City's position and seek funding for City projects
- Aggressively implement economic development and downtown revitalization efforts
- Continue to direct economic development and downtown redevelopment efforts including potential site planning and rendering of key redevelopment sites, and marketing of downtown redevelopment opportunities
- Finish phase I and begin phase II of the Symphony Project
- Coordinate design phase of the performing arts center project
- Continue to emphasize a strong, responsive customer service culture
- Maintain effective relationships with local media and continue to produce City Update newsletters and quarterly Connections updates
- Provide effective support to Sister City projects
- Implement the marketing plan for office space and the Community Center in Federal Way
- Coordinate Lodging Tax Advisory Committee (LTAC) and its work program to promote tourism
- Increase marketing of Federal Way to prospective businesses through video, articles, advertisements, etc.
- Support the Lodging Tax Advisory Committee, and LTAC's marketing subcommittee
- Coordinate the biennial citizen satisfaction survey

**2008 Employees per 1000 Population****2008 General Fund Budget per Capita**

\* Numbers are adjusted to account for services the City of Federal Way does not provide (i.e. Fire and Utilities).

## CITY MANAGER DEPARTMENT OVERVIEW

Responsible Manager: *Neal Beets, City Manager*

## ADOPTED PROGRAM CHANGES:

MT Priority	Dept	Div	Program	Department Submitted				Adopted							
				FTE	Fleet	Expenditures		FTE	Fleet	Expenditures					
						2009				2010					
						1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing		
Program Cuts Not Recommended															
0	CM	EDC	Economic Development Assistant 0.50 FTE	(0.50)	-	-	(21,671)	-	(23,258)	-	-	-	-	-	-
Total				(0.50)	-	-	(21,671)	-	(23,258)	-	-	-	-	-	-
Programs Cut & Restored on a 1-Time Basis															
8	CM	GA	Reduce mailed newsletter from 2 to 1 per year	-	-	-	(13,343)	-	(14,270)	-	-	13,343	(13,343)	14,270	(14,270)
n/a	CW	CW	Eliminate 4 Civilian Positions in 2010 Positions to be determined	-	-	-	-	-	-	(4.00)	-	-	-	317,893	(322,893)
Total				-	-	-	(13,343)	-	(14,270)	(4.00)	-	13,343	(13,343)	332,163	(337,163)
New Programs Added															
3	CM	CM	Sustainability Coordinator	-	-	14,970	44,247	-	44,247	-	-	-	-	-	-
0	CM	CM	Admin Assistant 0.25 FTE	0.25	-	14,970	17,594	-	19,018	0.25	-	-	17,594	-	19,018
n/a	CM	CM	Public Defender Contract	-	-	-	60,000	-	60,000	-	-	60,000	-	60,000	-
n/a	CM	CM	Sponsorship Program (\$20K cost neutral)	-	-	-	-	-	-	-	-	-	-	-	-
n/a	CM	CM	Festival Management	-	-	-	50,000	-	50,000	-	-	-	-	-	-
1	CM	EDC	HCC Small Business Development Center Funding	-	-	22,500	-	-	45,000	-	-	22,500	-	22,500	-
4	CM	GA	City Survey	-	-	-	15,000	-	15,000	-	-	-	-	-	-
n/a	CM	EDC	Contract/Temporary Economic Development Specialist (\$83K in 2009 & \$86K in 2010)	-	-	-	-	-	-	-	-	-	-	-	-
Total				0.25	-	52,440	186,841	-	233,265	0.25	-	82,500	17,594	82,500	19,018
New Programs Not Recommended															
1	CM	CM	Friends of Hylebos Support	-	-	-	10,000	-	10,000	-	-	-	-	-	-
0	CM	CM	Smart Phone for Management Staff	-	-	3,750	16,500	-	16,500	-	-	-	-	-	-
n/a	CM	CM	Automatic External Difibrulators (AED)-Squad Cars or Park Fac - 5 yr @ \$2K/ea	-	-	10,000	-	10,000	-	-	-	-	-	-	-
3	CM	EDC	Economic Dev Assistant 0.5 FTE	0.50	-	14,970	41,197	-	42,845	-	-	-	-	-	-
1	CM	EDC	Enterprise Seattle Membership	-	-	-	5,000	-	5,000	-	-	-	-	-	-
0	CM	EDC	Pierce Co.Economic Development	-	-	-	5,000	-	5,000	-	-	-	-	-	-
0	CM	EDC	Computer General Model of City	-	-	10,000	-	-	-	-	-	-	-	-	-
0	CM	EDC	Scale Model of City Center	-	-	20,000	-	-	-	-	-	-	-	-	-
2	CM	EM	IEMC Meal Tickets	-	-	9,000	-	-	-	-	-	-	-	-	-
2	CM	GA	City Newsletter	-	-	-	88,023	-	88,023	-	-	-	-	-	-
2	CM	GA	Webmaster 1.0 FTE	1.00	-	14,970	84,600	-	84,600	-	-	-	-	-	-
1	CM	GA	Senior Designer 1.0 FTE	1.00	-	14,970	19,627	-	19,627	-	-	-	-	-	-
1	CM	GA	Video Production 0.50 FTE	0.50	-	14,970	36,800	-	36,800	-	-	-	-	-	-
0	CM	GA	GAC Operating Supplies	-	-	-	2,000	-	2,000	-	-	-	-	-	-
0	CM	GA	GAC Avid Video Editing	-	-	-	2,000	-	2,000	-	-	-	-	-	-
Total				3.00	-	112,630	310,747	10,000	312,395	-	-	-	-	-	-

## PERFORMANCE MEASURES:

Type/Description	2007	2008	2009	2010
<b>Workload Measures:</b>				
• Total FTEs managed	345.4	349.9	350	350
• Total operating budget managed (in millions of \$)	\$47.1	\$48.7	\$50	\$50
• Total CIP budget managed (in millions of \$)	\$	\$	\$	\$
• Number of Media Releases	81	110	120	120
<b>Outcome Measures:</b>				
• Overall Citizen Satisfaction (% rating Satisfied to Very Satisfied)	NA	71%	NA	80%
• Percent of CIP constructed vs. budget	34%	43%	N/A	N/A
<b>Efficiency Measures:</b>				
• Employees per 1000 population	4	4	4	4
• General fund budget per capita	\$540	\$553	\$564	\$560

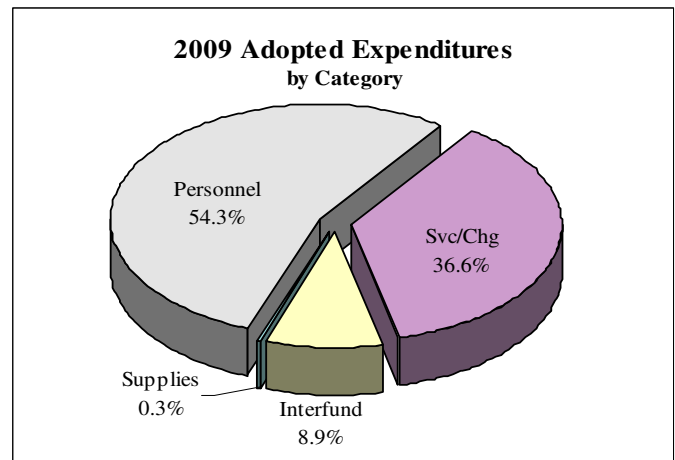


## CITY MANAGER OVERVIEW

Responsible Manager: *Neal Beets, City Manager*

## PURPOSE/DESCRIPTION:

The City Manager's Office provides management direction and coordination of all City departments and activities, in accordance with policies and direction of the City Council. The City Manager's Office also manages City programs for economic development, intergovernmental relations, media, and community relations. The City Manager's Office provides the City Council and management with a complete financial plan for all City funds and activities through the preparation and administration of the biennial budget and Capital Improvement Plan.



## GOALS/OBJECTIVES:

- Begin implementation of the city's Economic Development initiatives.
- Facilitate Council decision making and policy development by providing unbiased, thorough, and professional analysis.
- Carryout Council policies and directions effectively and efficiently.
- Instill a customer service culture and can do attitude in the City Government.
- Manage city resources in a responsible and responsive manner.

## DEPARTMENT SUMMARY:

Code	Item	2006	2007	2008			2009	2010	09 Adopt - 08 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
	General Gov't	\$ 1,349,512	\$ 1,550,244	\$ 1,649,676	\$ 5,075,777	\$ 2,146,231	\$ 3,245,719	\$ 2,132,117	\$ (1,830,058)	-36.1%
	Transfer In - CIP	50,080	157,405	70,000	70,000	70,000	152,942	156,116	60,000	85.7%
109	Lodging Tax	194,879	194,608	187,353	385,510	385,510	215,470	221,755	(170,040)	-44.1%
Total Revenues		\$ 1,594,471	\$ 1,902,257	\$ 1,907,029	\$ 5,531,287	\$ 2,601,741	\$ 3,614,131	\$ 2,509,988	\$ (1,917,156)	-34.7%
Expenditure Summary:										
20	City Manager	925,549	1,127,768	1,349,612	1,076,105	1,071,589	1,234,271	1,273,864	158,166	14.7%
21	Government Affairs	46,679	226,511	107,252	495,603	521,325	536,316	562,907	40,713	8.2%
25	Economic Development	136,288	186,674	206,673	208,347	208,360	219,446	226,796	11,099	5.3%
	Cuts to be Determined	-	-	-	-	-	-	(322,893)	-	n/a
Subtotal GF Oper Exp		\$ 1,108,516	\$ 1,540,953	\$ 1,663,537	\$ 1,780,055	\$ 1,801,274	\$ 1,990,033	\$ 1,740,674	\$ 209,978	11.8%
109	Lodging Tax	194,879	194,608	187,353	385,510	385,510	215,470	221,755	(170,040)	-44.1%
Total Oper Exp		\$ 1,303,395	\$ 1,735,561	\$ 1,850,890	\$ 2,165,565	\$ 2,186,784	\$ 2,205,503	\$ 1,962,429	\$ 39,938	1.8%
Capital & One-Time Funding:										
	One-time	291,076	166,696	56,139	328,787	328,787	181,864	186,009	(146,923)	-44.7%
	Other Cuts Restored	-	-	-	-	-	-	317,893	-	n/a
CW	Rainy Day Reserves	-	-	-	2,000,000	-	-	-	(2,000,000)	-100.0%
CW	Contingency	-	-	-	1,036,935	86,170	1,226,764	43,657	189,829	18.3%
Total One-Time Exp		\$ 291,076	\$ 166,696	\$ 56,139	\$ 3,365,722	\$ 414,957	\$ 1,408,628	\$ 547,559	\$ (1,957,094)	-58.1%
Total Expenditures		\$ 1,594,471	\$ 1,902,257	\$ 1,907,029	\$ 5,531,287	\$ 2,601,741	\$ 3,614,131	\$ 2,509,988	\$ (1,917,156)	-34.7%

## DEPARTMENT POSITION INVENTORY:

Position	2006	2007	2008			2009	2010	Grade
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	
City Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	Negotiated
Assistant City Manager	1.00	2.00	2.00	2.00	2.00	2.00	2.00	58h
Economic Development Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58i
Government Affairs Manager	-	1.00	-	1.00	1.00	1.00	1.00	48
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	31
Administrative Assistant II	1.00	1.50	1.50	1.50	1.25	1.50	1.50	30
Video Production	1.00	1.00	-	1.00	1.00	1.00	1.00	29
ICMA Intern	-	1.00	-	1.00	1.00	1.00	1.00	24
Economic Development Assistant	-	0.50	0.50	0.50	0.50	0.50	0.50	30
<b>Total Regular Staffing</b>	<b>6.00</b>	<b>10.00</b>	<b>7.00</b>	<b>10.00</b>	<b>9.75</b>	<b>10.00</b>	<b>10.00</b>	
<b>Change from prior year</b>	<b>(1.00)</b>	<b>4.00</b>	<b>(3.00)</b>	<b>3.00</b>	<b>(0.25)</b>	<b>0.25</b>	<b>-</b>	
<b>Grand Total Staffing</b>	<b>6.00</b>	<b>10.00</b>	<b>7.00</b>	<b>10.00</b>	<b>9.75</b>	<b>10.00</b>	<b>10.00</b>	

## CITY MANAGER OVERVIEW

Responsible Manager: *Neal Beets, City Manager*

## HIGHLIGHTS/CHANGES:

The City Manager's baseline adopted budget totals \$2,205,503 in 2009 and \$1,962,429 in 2010. This is a 1.8% or \$39,938 increase from the 2008 adjusted budget. Major program changes include:

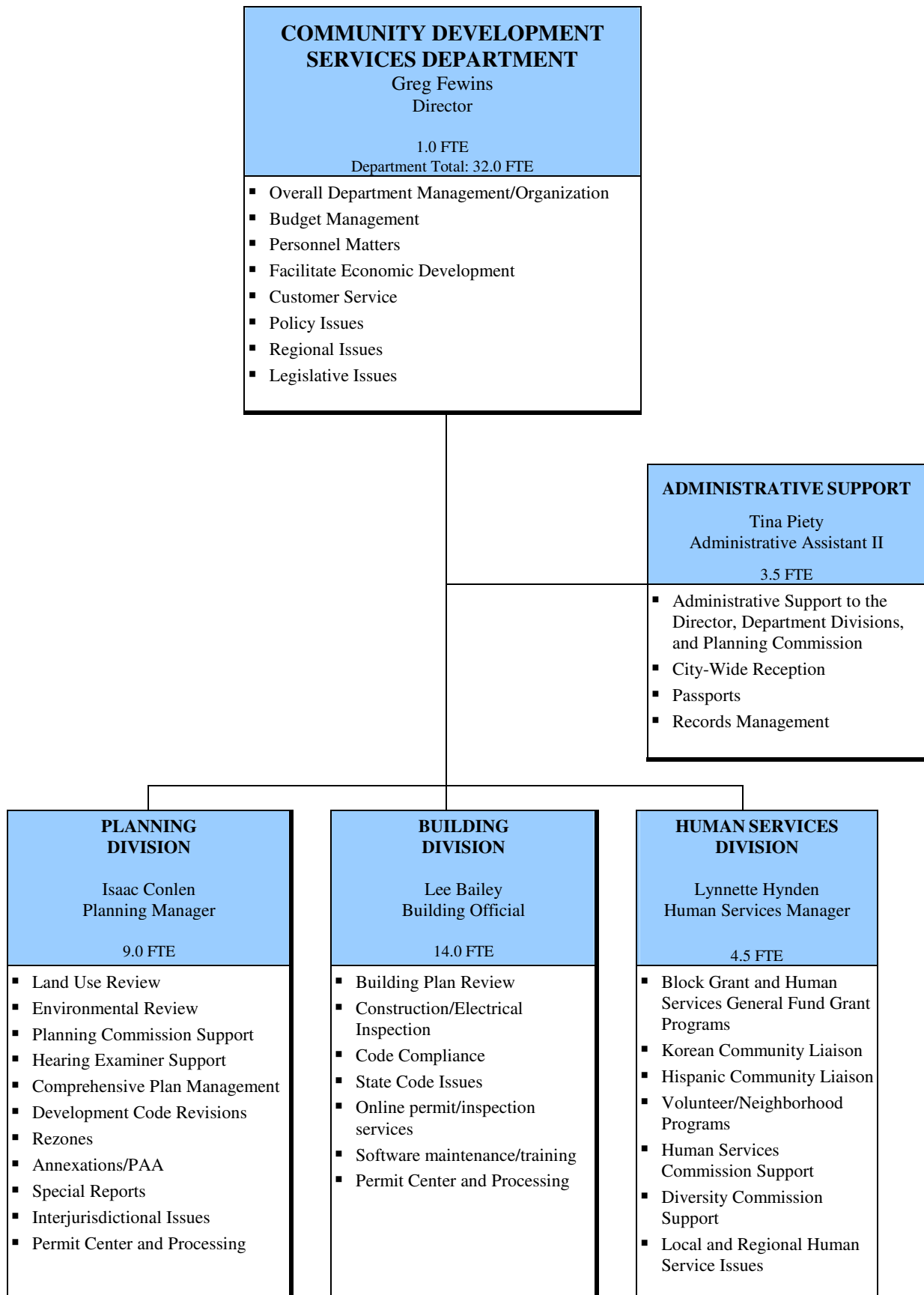
- Salaries & Benefits – Increased to reflect the organization change to include the Assistant City Managers within the City Manager's budget. In addition, a 0.25 FTE was added for an Administrative Assistant for \$17,594 in 2009 and \$19,018 in 2010.
- One-time – the one-time budget have increase for the following program changes:
  - Reduce mailed newsletter from 2 to one per year – moved \$13,343 in 2009 and \$14,270 in 2010 from on-going to one-time.
  - Public Defender Contract - \$60,000 in 2009 and 2010
  - Highline Community College Business Development Center Funding - \$22,500 in 2009 and 2010.
  - Economic Development Specialist was added as one-time. This will be funded by CIP for \$82,942 for 2009 and \$86,116 for 2010.
  - \$322,893 was eliminated in on-going operating budget and restored for \$317,893 as one-time in 2010. 4.0 potential positions will be identified at the 2009/2010 Mid-Biennium Adjustment to determine which departments will incur the reductions.

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopt- 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
	General Governmental	\$ 1,349,512	\$ 1,550,244	\$ 1,649,676	\$ 5,075,777	\$ 2,146,231	\$ 3,245,719	\$ 2,132,117	\$ (1,830,058)	-36.1%
	Transfer in - CIP	50,080	157,405	70,000	70,000	70,000	152,942	156,116	82,942	118.5%
	LTAC	194,879	194,608	187,353	385,510	385,510	215,470	221,755	(170,040)	-44.1%
Total Revenues		\$ 1,594,471	\$ 1,902,257	\$ 1,907,029	\$ 5,531,287	\$ 2,601,741	\$ 3,614,131	\$ 2,509,988	\$ (1,917,156)	-34.7%
Expenditure Summary:										
110	Salaries & Wages	505,764	601,522	663,612	780,538	780,538	898,108	949,777	117,570	15.1%
111/1	Temporary Help	1,342	26,088	61,928	41,440	41,440	-	-	(41,440)	-100.0%
2XX	Benefits	110,398	162,933	162,252	175,413	175,413	298,447	315,589	123,034	70.1%
31X	Supplies	8,211	11,742	7,300	7,725	10,119	6,295	6,295	(1,430)	-18.5%
3XX	Othr Opr Supplies	-	-	-	650	-	250	250	(400)	-61.5%
41X	Professional Svcs	549,687	738,800	725,073	923,230	910,639	768,933	775,387	(154,297)	-16.7%
43X	Travel & Training	8,310	17,941	8,910	8,910	17,805	11,385	11,385	2,475	27.8%
42/47	Utility & Comm	(67)	130	100	100	25	50	50	(50)	-50.0%
48X	Repairs & Mtc	-	-	-	250	-	250	250	-	0.0%
497	Association Dues	3,740	20,471	8,570	8,620	11,342	11,470	11,470	2,850	33.1%
4XX	Other Misc Exp	4,888	7,697	28,802	28,802	49,250	14,814	13,887	(13,988)	-48.6%
5XX	Intgvtl Svcs/Taxes	325	-	-	-	-	-	-	-	n/a
9XX	IS Charges-M&O	97,844	134,171	172,045	177,589	177,589	181,874	187,355	4,285	2.4%
9XX	IS Charges-Reserves	12,953	13,152	12,298	12,298	12,624	13,627	13,627	1,329	10.8%
	CM - Other Cuts	-	-	-	-	-	-	(322,893)	-	n/a
Total Opr Expend		\$ 1,303,395	\$ 1,735,561	\$ 1,850,890	\$ 2,165,565	\$ 2,186,784	\$ 2,205,503	\$ 1,962,429	\$ 39,938	1.8%
Capital & One-Time Funding:										
	Capital & One-Time	291,076	166,696	56,139	328,787	328,787	181,864	186,009	(146,923)	-44.7%
	CM - Other Cuts	-	-	-	-	-	-	317,893	-	n/a
Total One-Time Exp		\$ 291,076	\$ 166,696	\$ 56,139	\$ 328,787	\$ 328,787	\$ 181,864	\$ 503,902	\$ (146,923)	-44.7%
CW	Rainy Day Reserves	-	-	-	2,000,000	-	-	-	(2,000,000)	-100.0%
CW	Contingency	-	-	-	1,036,935	86,170	1,226,764	43,657	189,829	18.3%
Total CityWide		\$ -	\$ -	\$ -	\$ 3,036,935	\$ 86,170	\$ 1,226,764	\$ 43,657	\$ (1,810,171)	-59.6%
Total Expenditures		\$ 1,594,471	\$ 1,902,257	\$ 1,907,029	\$ 5,531,287	\$ 2,601,741	\$ 3,614,131	\$ 2,509,988	\$ (1,917,156)	-34.7%

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**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT OVERVIEW****Responsible Manager:** *Greg Fewins, Director***2007/2008 ACCOMPLISHMENTS**

- Supported key economic development projects at Symphony, The Commons, Federal Way Crossings, Federal Way Village and Federal Way Market Place.
- Adopted new innovative Commercial Enterprise zone to stimulate economic development.
- Renegotiated 2009-2011 CDBG agreement with King County.
- Recruited volunteers for the Reebok and Subaru Triathlon, Han Woo-Ri Korean International Festival, and the Mayor's Day of Concern Food Drive.
- Added Hispanic liaison position.
- Assisted with the Korean and Hispanic health fairs.
- Conducted one-night count of the homeless.
- Continued to improve the permit process for better customer service and advanced processing techniques.
  - Amended and adopted 2006 International Codes
  - Implemented new cashiering and credit card systems in the permit center.
  - Expanded over counter permitting.
  - Promoted permit center supervisor position.
  - Added new development specialist position.
  - Added electrical inspector position.
  - Implemented on line permitting, inspection requests and data search for building projects.
  - Replaced inspection fleet vehicles with green vehicles.
- Improved response time for code compliance program.
  - Adopted citation authority.
  - Added code compliance officer position.
  - Accepted responsibility for the city's graffiti program.
  - Made successful application for WASPC grant for graffiti removal materials.
  - Acquired and trained on new graffiti removal equipment.
  - Implemented demolition program for unfit structures.

**2009/2010 ANTICIPATED KEY PROJECTS**

- Maintain current levels of human service and block grant funding.
- Develop and implement programs to monitor contract performance of human service agencies.
- Continue to work on local and regional efforts to address housing and human services.
- Improve and expand volunteer and neighborhood services.
- Complete implementation of cultural liaison programs.
- Continue to implement the organizational capacity building program.
- Continue to improve the permit process and relations with the business and development communities.
  - Expand on line permitting to include minor building permits.
  - Expand over the counter permitting services.
- Initiate mandatory seven year comprehensive plan update.
  - Work on regional efforts to allocate buildable lands targets.
- Complete new Shoreline Master Program per state law.
- Continue annual code amendment work program.
- Improve compliance and response time for code compliance and graffiti programs.
- Amend and adopt 2009 International Codes.

## COMMUNITY DEVELOPMENT SERVICES DEPARTMENT OVERVIEW

Responsible Manager: *Greg Fewins, Director*

## ADOPTED PROGRAM CHANGES:

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
Program Cuts Not Recommended															
0	CD	BL	Elim Develop Specialist 1.0 FTE	(1.00)	-	-	(62,647)	-	(67,804)	-	-	-	-	-	-
0	CD	HS	Reduce Volunteer/ Neighborhood Program Coordinator by 0.50 FTE	(0.50)	-	-	(43,708)	-	(45,393)	-	-	-	-	-	-
Total				(1.50)	-	-	(106,355)	-	(113,197)	-	-	-	-	-	-
Programs Cut & Restored on a 1-Time Basis															
6	CD	HS	Volunteer Dinner	-	-	-	(3,500)	-	(3,500)	-	-	3,500	(3,500)	3,500	(3,500)
2	CD	HS	CERT Program	-	-	-	(2,500)	-	(2,500)	-	-	2,500	(2,500)	2,500	(2,500)
n/a	CD	HS	Challenge Grant	-	-	-	-	-	-	-	-	10,000	-	-	-
0	CD	PL	Reduce Intern	-	-	-	(13,878)	-	(13,878)	-	-	-	-	13,878	(13,878)
Total				-	-	-	(19,878)	-	(19,878)	-	-	16,000	(6,000)	19,878	(19,878)
New Programs Added															
10	CD	HS	General Fund Support of CDBG Coordinator Position	-	-	-	16,360	-	20,464	-	-	8,378	-	12,482	-
1.5	CD	BL	Temp Help-Graffiti Program	-	-	-	17,160	-	17,160	-	-	17,160	-	17,160	-
0.5	CD	BL	Supplies for Graffiti Program	-	-	-	20,000	-	20,000	-	-	10,000	-	20,000	-
Total				-	-	-	53,520	-	57,624	-	-	35,538	-	49,642	-
New Programs Not Recommended															
0	CD	AD	Overtime	-	-	-	4,000	-	4,000	-	-	-	-	-	-
4	CD	BL	Nuisance Abatement	-	-	75,000	-	75,000	-	-	-	-	-	-	-
1	CD	BL	Mobile computers & laptops for Inspector Veh.	-	-	15,000	3,000	-	5,000	-	-	-	-	-	-
0	CD	BL	Overtime	-	-	-	4,700	-	4,700	-	-	-	-	-	-
6	CD	HS	Neighbor. Comm. Coord 1.0 FTE	1.00	-	14,970	90,656	-	94,607	-	-	-	-	-	-
3	CD	HS	Human Services Brochure	-	-	2,000	-	-	-	-	-	-	-	-	-
2	CD	HS	Admin Assistant .50 FTE	0.50	-	14,970	35,662	-	37,412	-	-	-	-	-	-
0	CD	HS	Overtime	-	-	-	4,000	-	4,000	-	-	-	-	-	-
0	CD	HS	Volunteer Dinner	-	-	-	6,500	-	6,500	-	-	-	-	-	-
0	CD	PL	Temporary Planning Services	-	-	100,000	-	-	-	-	-	-	-	-	-
0	CD	PL	Permit Customer Satisfaction Survey	-	-	30,000	-	-	-	-	-	-	-	-	-
Total				1.50	-	251,940	148,518	75,000	156,219	-	-	-	-	-	-

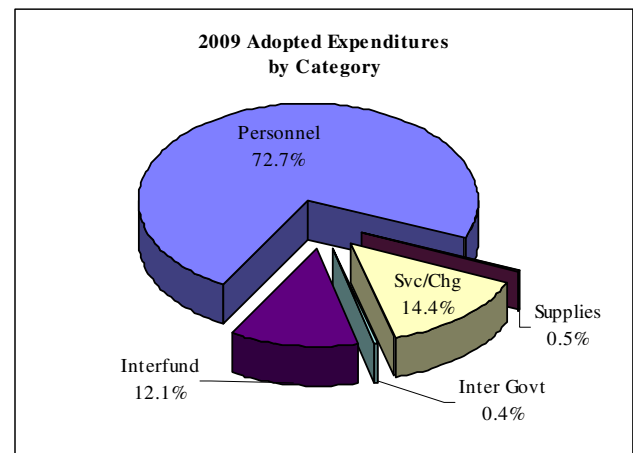
## DEPARTMENT POSITION INVENTORY:

Position	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	Grade
			Adopted	Adjusted	Year-end			
Community Development Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58C
Deputy Comm Develop Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	50
Planning Manager	-	-	-	-	-	-	-	46
Building Official	1.00	1.00	1.00	1.00	1.00	1.00	1.00	45
Senior Planner	3.00	3.00	3.00	3.00	3.00	3.00	3.00	38
Human Services Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	38
Assistant Building Official	1.00	1.00	1.00	1.00	1.00	1.00	1.00	35
Plans Examiner	1.00	1.00	1.00	1.00	1.00	1.00	1.00	34
Combination Electrical/Bldg Inspector	2.00	2.00	2.00	2.00	2.00	2.00	2.00	34
Inspector/Plans Examiner	3.00	3.00	3.00	3.00	3.00	3.00	3.00	32
Associate Planner	3.00	3.00	3.00	3.00	3.00	3.00	3.00	32
CDBG Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	32
Neighborhood Development Spec.	0.70	1.00	1.00	1.00	1.00	1.00	1.00	30
Code Compliance Officer	2.00	3.00	3.00	3.00	3.00	3.00	3.00	30
Lead Development Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	26
Development Specialist	3.00	3.00	3.00	3.00	3.00	3.00	3.00	24
Permit Center Supervisor	-	-	-	1.00	1.00	1.00	1.00	30
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	24
Administrative Assistant I	1.50	1.50	1.50	1.50	1.50	1.50	1.50	18
Hispanic Liaison	-	-	-	0.50	0.50	0.50	0.50	15
Korean Liaison	-	0.50	0.50	0.50	0.50	0.50	0.50	15
Office Technician II	1.50	1.50	1.50	1.50	1.50	1.50	1.50	14
<b>Total Regular Staffing</b>	<b>28.70</b>	<b>30.50</b>	<b>30.50</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	
<b>Change from prior year</b>	<b>-</b>	<b>1.80</b>	<b>-</b>	<b>1.50</b>	<b>-</b>	<b>-</b>	<b>-</b>	
One-Time Funded Positions	0.80	-	-	-	-	-	-	
<b>Grand Total Staffing</b>	<b>29.50</b>	<b>30.50</b>	<b>30.50</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	<b>32.00</b>	

**COMMUNITY DEVELOPMENT SERVICES DEPARTMENT OVERVIEW****Responsible Manager: Greg Fewins, Director****PURPOSE/DESCRIPTION:**

The Department of Community Development Services provides:

1. Management of general fund human services allocations and Community Development Block Grant fund.
2. Administration and enforcement of International Codes for plan review, construction and inspection.
3. Administration and enforcement of land use, environmental and nuisance codes.
4. Long-range planning and policy work including the Comprehensive Plan, neighborhood plans, code revisions, housing and annexations.
5. Administration of the City's volunteer and neighborhood programs.
6. Administration of the Korean and Hispanic liaison programs.
7. Recruitment for disaster preparedness training programs.
8. Passport acceptance facility.

**GOALS/OBJECTIVES:**

- Contribute to the economic growth and quality of life of the city by providing efficient, timely, transparent and responsive permit processing and inspections that complies with local and state regulations.
- Provide neighborhood and community services such as emergency preparedness training recruitment, code compliance, and assistance to the Korean and Hispanic communities to improve access to city services.
- Strengthen human service agencies and the social fabric of the community by administering and monitoring grants.
- Ensure safe structures for the community to work and live in through compliance with adopted codes.

**DEPARTMENT SUMMARY:**

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopted - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
	General Governmental	\$ 809,279	\$ 1,228,806	\$ 1,642,090	\$ 2,242,478	\$ 2,841,001	\$ 2,216,462	\$ 2,372,332	(26,016)	-1.2%
	Federal/State Grant	264,175	145,601	555,470	555,470	447,617	448,030	448,030	(107,440)	-19.3%
	Zoning Fees	222,643	143,403	162,000	162,000	193,000	196,000	199,000	34,000	21.0%
	Building Permits	1,468,773	1,358,069	1,001,500	1,261,500	809,000	821,000	833,000	(440,500)	-34.9%
	Electrical Permits	266,539	229,900	144,000	144,000	166,000	168,000	171,000	24,000	16.7%
	Plan Review	703,872	762,153	589,600	589,600	396,000	402,000	408,000	(187,600)	-31.8%
Total Revenues		\$ 3,735,281	\$ 3,867,932	\$ 4,094,660	\$ 4,955,048	\$ 4,852,618	\$ 4,251,492	\$ 4,431,362	\$ (703,556)	-14.2%
Expenditure Summary:										
71	Administration	394,046	366,086	410,159	428,895	429,058	447,945	468,283	19,050	4.4%
73	Planning	1,009,936	1,166,806	970,539	1,283,957	1,246,798	990,870	1,047,994	(293,087)	-22.8%
74	Building	1,285,625	1,384,040	1,398,997	1,788,521	1,830,558	1,544,946	1,626,329	(243,575)	-13.6%
83	Human Svcs Admin	613,800	677,536	658,206	759,294	759,387	703,221	716,052	(56,073)	-7.4%
83	Neighborhood Devel	97,898	108,217	101,289	138,911	139,200	108,102	112,192	(30,809)	-22.2%
Subtotal GF Opr Expend		\$ 3,401,305	\$ 3,702,685	\$ 3,539,190	\$ 4,399,578	\$ 4,405,001	\$ 3,795,084	\$ 3,970,850	\$ (604,494)	-13.7%
119	Comm Dev Block Grnt	333,975	165,247	555,470	555,470	447,617	456,408	460,512	(99,062)	-17.8%
Total Expend		\$ 3,735,280	\$ 3,867,932	\$ 4,094,660	\$ 4,955,048	\$ 4,852,618	\$ 4,251,492	\$ 4,431,362	\$ (703,556)	-14.2%

## COMMUNITY DEVELOPMENT SERVICES DEPARTMENT OVERVIEW

Responsible Manager: *Greg Fewins, Director*

## HIGHLIGHTS/CHANGES:

The Community Development overall baseline adopted budget total is \$4,194,067 in 2009 and \$4,355,813 in 2010. This is a 0.6% decrease from the 2008 adjusted budget. Major program changes include:

- **One-time** – Increase includes the following:
  - Volunteer Dinner was moved from on-going to one-time funded for \$3,500 each year.
  - CERT Program was moved from on-going to one-time funded for \$2,500 each year.
  - Intern Program was moved from on-going to one-time funded for \$13,878 for 2010.
  - General Fund support was added on a one-time basis for CDBG Coordinator Position for \$8,378 and \$12,482 for 2009 and 2010 respectively.
  - Temp Help for Graffiti was added on a one-time basis for 2009/2010 for \$17,160.
  - Supplies for Graffiti were added on a one-time basis for \$10,000 in 2009 and \$20,000 in 2010.
  - Challenge Grant of \$10,000 was added on a one-time basis for \$10,000 in 2009.

Each division manager reviewed the prior history of expenditures for appropriate adjustments. Many minor line item adjustments are adopted by division managers to reflect past and anticipated spending patterns. The exception is the human service budgets where no line item changes are adopted. Adopted changes were made in an attempt to create a realistic spending plan for each division. Overall, beyond employee salaries, the department does not have any single line item of significant value and no significant changes to individual line items are adopted.

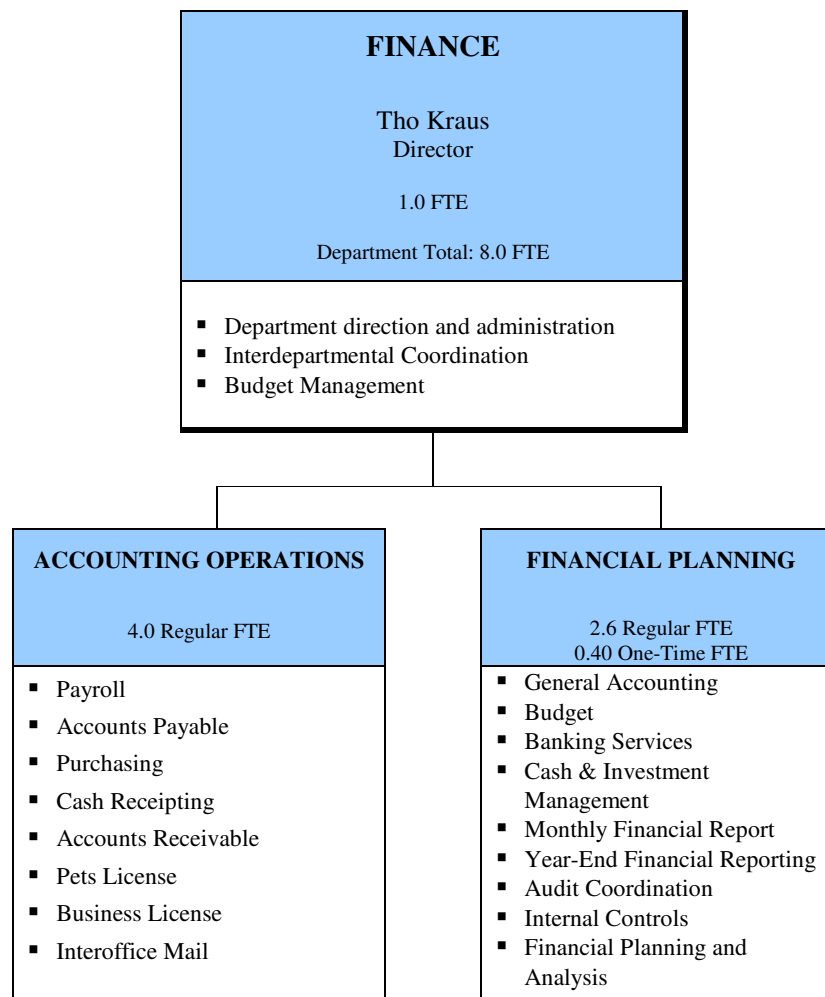
## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopted - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
	General Governmental	\$ 809,279	\$ 1,228,806	\$ 1,642,090	\$ 2,242,478	\$ 2,841,001	\$ 2,216,462	\$ 2,372,332	(26,016)	-1.2%
	Federal/State Grant	264,175	145,601	555,470	555,470	447,617	448,030	448,030	(107,440)	-19.3%
	Zoning Fees	222,643	143,403	162,000	162,000	193,000	196,000	199,000	34,000	21.0%
	Building Permits	1,468,773	1,358,069	1,001,500	1,261,500	809,000	821,000	833,000	(440,500)	-34.9%
	Electrical Permits	266,539	229,900	144,000	144,000	166,000	168,000	171,000	24,000	16.7%
	Plan Review	703,872	762,153	589,600	589,600	396,000	402,000	408,000	(187,600)	-31.8%
Total Revenues		\$ 3,735,281	\$ 3,867,932	\$ 4,094,660	\$ 4,955,048	\$ 4,852,618	\$ 4,251,492	\$ 4,431,362	\$ (703,556)	-14.2%
Expenditure Summary:										
110	Salaries & Wages	1,728,471	1,836,199	1,994,594	2,101,365	2,101,365	2,134,015	2,241,330	32,650	1.6%
111/1	Temporary Help	108,993	132,918	34,206	34,206	34,786	37,706	37,706	3,500	10.2%
120	Overtime	6,757	12,135	2,750	2,750	7,600	2,900	2,900	150	5.5%
2XX	Benefits	468,970	524,710	605,790	617,616	617,616	671,619	716,920	54,003	8.7%
31X	Supplies	23,832	21,638	19,165	19,165	18,890	17,040	17,040	(2,125)	-11.1%
3XX	Othr Opr Supplies	784	2,440	2,650	2,650	2,650	2,650	2,650	-	0.0%
41X	Professional Svcs	583,227	517,647	628,049	628,049	520,196	521,377	520,877	(106,672)	-17.0%
43X	Travel & Training	9,973	13,904	20,655	20,655	19,950	20,222	12,797	(433)	-2.1%
42/47	Utility & Comm	248	6,705	350	350	300	200	8,225	(150)	-42.9%
48X	Repairs & Mtc	-	-	100	100	50	50	50	(50)	-50.0%
497	Association Dues	2,662	2,863	3,425	3,425	3,240	3,385	3,385	(40)	-1.2%
4XX	Other Misc Exp	18,473	27,347	19,630	19,630	19,823	18,978	18,978	(652)	-3.3%
5XX	Intgvtl Svcs/Taxes	18,463	20,396	14,550	14,550	14,550	14,550	14,550	-	0.0%
552	Interfund Contributions	73,575	-	-	-	-	-	-	-	n/a
600	Capital Outlays	-	-	272,360	272,360	272,360	276,076	276,076	3,716	1.4%
9XX	IS Charges-M&O	272,206	288,101	341,280	391,384	391,384	378,925	387,505	(12,459)	-3.2%
9XX	IS Charges-Reserves	93,559	90,384	91,582	91,582	92,647	94,374	94,824	2,792	3.0%
Total Opr Expend		\$ 3,410,193	\$ 3,497,387	\$ 4,051,136	\$ 4,219,837	\$ 4,117,407	\$ 4,194,067	\$ 4,355,813	\$ (25,770)	-0.6%
Capital & One-Time Funding:										
	Capital & One-Time	325,087	370,545	43,524	735,211	735,211	57,425	75,549	(677,786)	-92.2%
Total One-Time Exp		\$ 325,087	\$ 370,545	\$ 43,524	\$ 735,211	\$ 735,211	\$ 57,425	\$ 75,549	\$ (677,786)	-92.2%
Total Expenditures		\$ 3,735,280	\$ 3,867,932	\$ 4,094,660	\$ 4,955,048	\$ 4,852,618	\$ 4,251,492	\$ 4,431,362	\$ (703,556)	-14.2%



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**FINANCE****Responsible Manager: *Tho Kraus, Finance Director*****2007/2008 ACCOMPLISHMENTS**

- Received unqualified audit opinion for 14 consecutive years.
- Implemented GASB 34 Retroactive Infrastructure reporting requirements.
- Received GFOA Award for Excellence in Financial Reporting for the 17<sup>th</sup> consecutive submittal (since incorporation).
- Received GFOA Distinguished Budget Presentation Award for 12<sup>th</sup> consecutive submittal (since incorporation).
- Reconciled cash within 15 days of receiving bank statement.
- Implemented electronic document imaging for accounts payable vouchers & invoices.
- Made purchase orders available online to allow easier access and improve efficiency.
- Increased business license compliance through increased monitoring.
- Review and approve/deny business licenses for standard home occupations, temporary business licenses and any regular city license application not requiring building review (this function was previously performed by Community Development).
- Implemented new banking services and purchasing card contract.
- Upgraded cash receipting system.
- Prepared timely comprehensive monthly financial reporting and continued enhancing document to provide meaningful information (e.g. Federal Way Community Center and Prop 1 financial reporting).
- Applied for Washington State Quality Award Program Lite Assessment (Finance section of Management Services submittal).
- Cross-trained various accounting operation functions in order to provide adequate coverage, ongoing support and staff development.
- Participate in Payroll and Accounts Payable Eden Users Group – provides for networking and idea sharing.

**2009/2010 ANTICIPATED KEY PROJECTS**

- Continue monitoring for proper controls and procedures to ensure unqualified audit opinion.
- Submit 2008 CAFR to GFOA Award Program for Excellence in Financial Reporting.
- Submit 2009/10 Biennial Budget to GFOA Award Program for Distinguished Budget Presentation.
- Continue reconciling cash to the penny and in timely manner (within 15 days of receiving bank statement).
- Implement new timekeeping system.
- Continue cross-training on various accounting operation functions.
- Cross-train financial planning functions in order to provide adequate coverage, support, and staff development.
- Continue developing reports in report writer in order to provide meaningful information in an efficient manner.
- Contract with auditing company to review City's utility payments to determine if charges were appropriate and potential to obtain better rates.

## FINANCE

Responsible Manager: *Tho Kraus, Finance Director*

## ADOPTED PROGRAM CHANGES:

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
Programs Cut & Restored on a 1-Time Basis															
2	FI	FI	Reduce Financial Analyst	(0.40)	-	-	(33,258)	-	(36,142)	(0.40)	-	33,258	(33,258)	36,142	(36,142)
Total				(0.40)	-	-	(33,258)	-	(36,142)	(0.40)	-	33,258	(33,258)	36,142	(36,142)
New Programs Added															
7	FI	FI	Senior Accountant	1.00	-	14,970	110,701	-	115,416	-	-	50,000	-	50,000	-
1	FI	FI	Staff Training	-	-	-	4,165	-	4,165	-	-	-	4,165	-	4,165
0	FI	FI	State Audit Fees	-	-	-	7,000	-	7,000	-	-	-	7,000	-	7,000
Total				1.00	-	14,970	121,866	-	126,581	-	-	50,000	11,165	50,000	11,165
New Programs Not Recommended															
2	FI	FI	Temporary Help	-	-	-	13,000	-	13,000	-	-	-	-	-	-
0	FI	FI	Crystal Reports	-	-	5,800	-	-	-	-	-	-	-	-	-
Total				-	-	5,800	13,000	-	13,000	-	-	-	-	-	-

## POSITION INVENTORY:

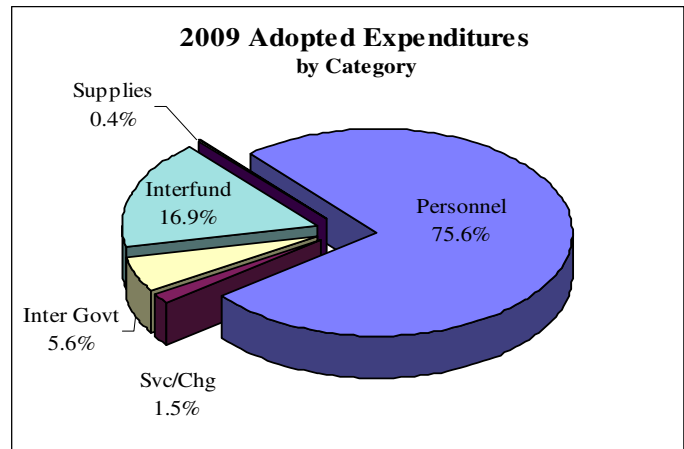
Position	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	Grade
			Adopted	Adjusted	Year-end			
Finance Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58B
Senior Financial Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	38
Financial Analyst	1.00	2.00	2.00	2.00	2.00	1.60	1.60	32
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	2.00	2.00	24
Accounting Technician I	1.00	2.00	1.00	2.00	2.00	2.00	2.00	21
Office Technician II	1.00	-	1.00	-	-	-	-	14
<b>Total Regular Staffing</b>	<b>7.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>7.60</b>	<b>7.60</b>	
<b>Change from prior year</b>	<b>-</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(0.40)</b>	<b>-</b>	
One-Time Funded Financial Analyst	1.00	-	-	-	-	0.40	0.40	
<b>Grand Total Staffing</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	

**FINANCE****Responsible Manager: Tho Kraus, Finance Director****PURPOSE/DESCRIPTION:**

The purpose of the Finance Department is to provide accurate financial information from which educated judgments can be made on the financial health of the City and decisions can be made by management regarding City operations. The Finance Department's responsibilities include accounts payable, accounts receivable, payroll, general accounting, financial planning, cash and investment management, cash receipting, business licensing, internal control monitoring, audit, monthly, quarterly and annual financial reporting, budget preparation and financial analyses.

**GOAL/OBJECTIVES:**

- Provide timely and accurate financial information and services to citizens, City Council, and city staff.
- Ensure compliance with purchasing laws and regulations.
- Ensure proper internal control in city operations to safeguard city resources.
- Maintain reliability and integrity of City's financial data and processes.

**PERFORMANCE MEASURES:**

Type/Description	2007	2008	2009	2010
<b>Workload Measures:</b>				
• Number of invoices paid annually (1)	12,598	12,159	12,159	12,159
• Number of transactions receipted annually at Finance counter compared to total transactions receipted City Hall (2)	10,132 / 30,059	8,197 / 28,192	8,197 / 28,192	8,197 / 28,192
• Number of passports taken in at Finance counter compared to total passports	285 / 3626	280 / 2909	287 / 2988	287 / 2988
• Number of new business licenses issued / renewed	1077 / 3377	743 / 4053	780 / 4255	780 / 4255
<b>Outcome Measures:</b>				
• GFOA CAFR Awards - # of documents submitted / awarded	17 / 17	18 / 18	19 / 19	20 / 20
• GFOA Budget Award - # of documents submitted / awarded (switched to biennial budget beginning with 1997/1998 document)	12 / 12	12 / 12	13 / 13	13 / 13
• Unqualified Audit Opinion – consecutive years	14	15	16	17
• Investment return: total portfolio return compared to SIP and 6 month T-Bill benchmarks	5.07% portfolio / 5.09% SIP & 4.59% T-Bill	2.93% portfolio / 2.91% SIP & 1.98% T-Bill	2.50% portfolio / 2.50% SIP & 2.0% T-Bill	3.0% portfolio / 3.0% SIP & 3.0% T-Bill
• # of month Cash reconciled within 15 days of receiving bank statement	0	12	12	12
<b>Efficiency Measures:</b>				
• Regular FTE Staffing: Finance/City-Wide	8 / 345	8 / 345	7.6 / 349	7.6 / 349
• Average working days to compile MFR	3	3	3	3
• Average number of days to issue a regular business license (3)	6.5	18	6.5	6.5

- (1) Decrease in number of invoices paid annually is due to consolidation of invoices on statements. This measure is also an indication of improved efficiency.
- (2) Number of transactions receipted by Finance down due to Community Development opening 2 new cash registers for permits and passports. Finance serves as backup. Decrease is also due to consolidating transactions into one line item when possible.
- (3) Increase in number of days to issue a regular business license in 2008 is due to issuance of business licenses that had been under review and in some cases for over a year.

## FINANCE

Responsible Manager: *Tho Kraus, Finance Director*

## HIGHLIGHTS/CHANGES:

The Finance Department's 2009 and 2010 adopted baseline budgets total \$913,374 and \$955,084, respectively. This is an increase of 5.5% or \$47,797 from the 2008 adjusted budget due to: converting the finance manager to a director position; adjusting salary and benefits for step increases and COLA; increasing state audit fees by \$7,000 due to the increase in state hourly rates; increasing travel and training by \$4,165 to bring to level consistent with other city departments; and increase in internal service charges for higher financial system m&o costs. These increases are offset by reclassifying 40% of the financial analyst position from ongoing to one-time funded beginning in 2009.

The one-time programs include:

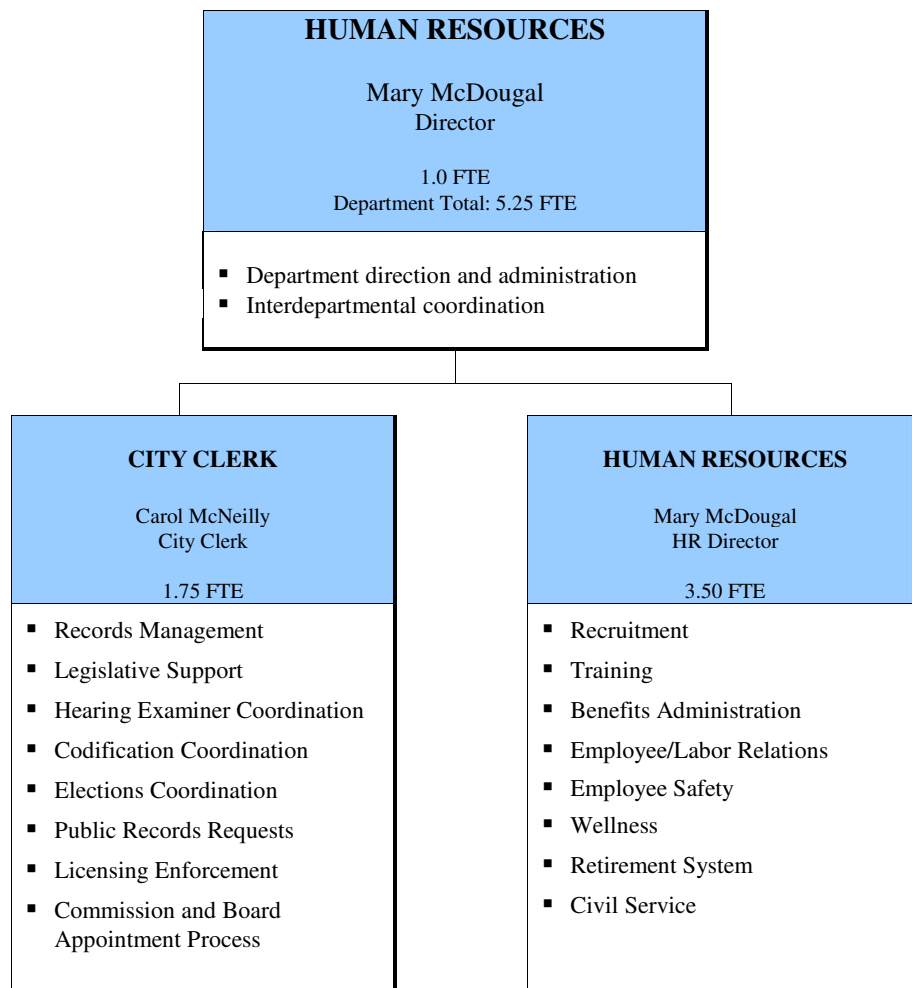
- Financial Analyst 0.40 FTE (\$33,258 in 2009 and \$36,142 in 2010) – convert from ongoing to one-time funded position.
- Contract Senior Accountant – \$50,000 each year in 2009 and 2010.

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopt - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
	General Gov't	\$ 762,461	\$ 835,545	\$ 851,699	\$ 890,231	\$ 900,232	\$ 999,053	\$ 1,043,730	\$ 108,822	12.2%
Total Revenues		\$ 762,461	\$ 835,545	\$ 851,699	\$ 890,231	\$ 900,232	\$ 999,053	\$ 1,043,730	\$ 108,822	12.2%
Expenditure Summary:										
110	Salaries & Wages	380,960	384,574	466,941	471,075	471,075	511,746	537,899	40,671	8.6%
111/1	Temporary Help	-	7,620	-	-	4,711	-	-	-	n/a
120	Overtime	1,868	7,825	3,294	3,294	3,294	3,294	3,294	-	0.0%
200	Benefits	121,263	123,245	177,045	178,257	178,257	175,575	187,630	(2,682)	-1.5%
31X	Supplies	3,186	4,575	3,460	3,460	3,460	3,460	3,460	-	0.0%
41X	Professional Svcs	-	70,338	-	-	-	-	-	-	n/a
43X	Travel & Training	1,550	2,991	1,500	1,390	1,390	5,665	5,555	4,275	307.6%
42/47	Utility & Comm	8	35	1,390	1,500	1,500	1,390	1,500	(110)	-7.3%
497	Association Dues	420	555	160	160	160	160	160	-	0.0%
4XX	Other Misc Exp	2,144	11,517	6,725	6,725	6,725	6,725	6,725	-	0.0%
5XX	Intgvtl Svcs/Taxes	51,045	39,917	44,000	44,000	49,000	51,000	51,000	7,000	15.9%
9XX	IS Charges-M&O	96,299	105,003	120,967	134,153	134,153	133,368	136,870	(785)	-0.6%
9XX	IS Charges-Reserves	21,675	22,596	21,563	21,563	21,853	20,991	20,991	(572)	-2.7%
Total Opr Expend		\$ 680,418	\$ 780,791	\$ 847,045	\$ 865,577	\$ 875,578	\$ 913,374	\$ 955,084	\$ 47,797	5.5%
Capital & One-Time Funding:										
	Capital & One-Time	82,043	54,754	4,654	24,654	24,654	85,679	88,646	61,025	247.5%
Total One-Time Exp		\$ 82,043	\$ 54,754	\$ 4,654	\$ 24,654	\$ 24,654	\$ 85,679	\$ 88,646	\$ 61,025	247.5%
Total Expenditures		\$ 762,461	\$ 835,545	\$ 851,699	\$ 890,231	\$ 900,232	\$ 999,053	\$ 1,043,730	\$ 108,822	12.2%

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**HUMAN RESOURCES DEPARTMENT OVERVIEW**

**Responsible Manager:** *Mary McDougal, Human Resources Director*

**2007/2008 ACCOMPLISHMENTS**

- Developed and implemented a supervisory training program, "Management Development Academy."
- Negotiated and implemented collective bargaining agreements with 4 bargaining units with expiring agreements.
- Implemented Civil Service Rule change to include majority of Police Department positions under Civil Service.
- Partnered with TRAIN (Training Resource and Information Network) and SKCTC (South King Cities Training Consortium) to enhance city-wide training programs and provide additional training opportunities.
- Provided recruitment and selection support for Prop 1 and new Community Center hiring in addition to regular staffing support.
- Submitted Washington State Quality Award Lite Assessment as one of the Management Services departments.
- Coordinated classification and compensation study for non-represented employee positions.
- Streamlined agenda packet process and reduced waste and copy costs by eliminating duplicate copies of consent agenda documents.
- Worked with the Law department to develop and present a records management policy for City staff members to ensure compliance with State retention programs.
- With other departments, significantly completed City code reorganization to correct inconsistencies and made it more user-friendly.

**2009/2010 ANTICIPATED KEY PROJECTS**

- Implement classification and compensation study recommendations and results as determined appropriate and feasible.
- Negotiate and implement new labor agreements.
- Continue to enhance new employee orientation process with increased role for supervisors.
- Implement web-based timekeeping and employee self-service for benefits administration.
- Standardize the Commission & Board rosters to more easily track expiring terms, current members, and vacancies and create a database of past members.
- Reduce archive storage by 10% by destroying documents which have met their retention schedule and transferring historical documents to the state archives.
- Compete for State grant funds for records management.

## HUMAN RESOURCES DEPARTMENT OVERVIEW

Responsible Manager: *Mary McDougal, Human Resources Director*

## ADOPTED PROGRAM CHANGES:

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
Program Cuts															
11	HR	CL	Agenda Printing	-	-	-	(4,500)	-	(4,500)	-	-	-	(4,500)	-	(4,500)
8	HR	CL	Codification Costs	-	-	-	(3,000)	-	(3,000)	-	-	-	(3,000)	-	(3,000)
6	HR	CL	Records Storage	-	-	-	-	-	(1,500)	-	-	-	-	-	(1,500)
3	HR	HR	Labor Negotiation Contracts	-	-	-	(10,000)	-	(10,000)	-	-	-	(10,000)	-	(10,000)
Total				-	-	-	(17,500)	-	(19,000)	-	-	-	(17,500)	-	(19,000)
Program Cuts Not Recommended															
0	HR	CL	Deputy City Clerk	(0.25)	-	-	(14,259)	-	(15,468)	-	-	-	-	-	-
Total				(0.25)	-	-	(14,259)	-	(15,468)	-	-	-	-	-	-
Programs Cut & Restored on a 1-Time Basis															
1	HR	HR	Education Assistance	-	-	-	(10,000)	-	(10,000)	-	-	10,000	(10,000)	10,000	(10,000)
0	HR	HR	Reduce Non-mandatory City-wide Training	-	-	-	(6,000)	-	(6,750)	-	-	6,000	(6,000)	6,750	(6,750)
0	HR	HR	Recognition & Wellness Program	-	-	-	(4,970)	-	(4,970)	-	-	4,970	(4,970)	4,970	(4,970)
Total				-	-	-	(20,970)	-	(21,720)	-	-	20,970	(20,970)	21,720	(21,720)
New Programs Added															
n/a	HR	CL	Election Services	-	-	-	12,769	-	56,299	-	-	-	12,769	-	13,000
Total				-	-	-	12,769	-	56,299	-	-	-	12,769	-	13,000
New Programs Not Recommended															
0	HR	CL	Graphics Contract	-	-	-	-	-	-	-	-	-	-	-	-
7	HR	HR	Employee Services Coord 0.5 FTE	0.50	-	14,970	35,700	-	36,996	-	-	-	-	-	-
4	HR	HR	Job Advertisements	-	-	-	20,000	-	20,000	-	-	-	-	-	-
2	HR	HR	Labor Relations Certification	-	-	1,758	-	1,758	-	-	-	-	-	-	-
1	HR	HR	E-Gov Class/Comp Portal	-	-	-	2,100	-	2,100	-	-	-	-	-	-
0	HR	HR	Worksite Health Promotion Coord 0.5 FTE	0.50	-	14,970	45,600	-	47,220	-	-	-	-	-	-
Total				1.00	-	31,698	103,400	1,758	106,316	-	-	-	-	-	-

**HUMAN RESOURCES DEPARTMENT OVERVIEW**Responsible Manager: *Mary McDougal, Human Resources Director***DEPARTMENT SUMMARY:**

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopt - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Expenditure Summary:										
044	City Clerk	\$ 316,468	\$ 343,503	\$ 355,718	\$ 359,859	\$ 378,470	\$ 348,574	\$ 356,091	\$ (11,285)	-3.1%
045	Human Resources	415,033	533,485	486,250	546,525	545,044	546,341	563,634	(184)	0.0%
	Total Operating Exp	\$ 731,501	\$ 876,988	\$ 841,968	\$ 906,384	\$ 923,514	\$ 894,915	\$ 919,725	\$ (11,469)	-1.3%
Capital & One-Time Funding:										
041	City Clerk	15,268	110	382	110,382	110,382	394	427	(109,988)	(1)
045	Human Resources	37,520	3,961	10,744	197,369	197,369	21,799	22,622	(175,570)	-89.0%
	Total One-Time	\$ 52,788	\$ 4,071	\$ 11,126	\$ 307,751	\$ 307,751	\$ 22,193	\$ 23,049	\$ (285,558)	-92.8%
	Total Human Resources	\$ 784,289	\$ 881,059	\$ 853,094	\$ 1,214,135	\$ 1,231,265	\$ 917,108	\$ 942,774	\$ (297,027)	-24.5%

**POSITION INVENTORY:**

Position	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	Grade
			Adopted	Adjusted	Year-end			
Human Resources Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58b
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	40
Senior Human Resources Analyst	1.00	1.00	1.00	1.00	1.00	1.00	1.00	36
Human Resources Analyst	0.50	0.50	0.50	0.50	0.50	0.50	0.50	32
Deputy City Clerk	0.50	0.50	0.50	0.50	0.75	0.75	0.75	26
Human Resources Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	18
Fleet & Equipment	0.50	-	0.50	-	-	-	-	26
<b>Total Regular Staffing</b>	<b>5.50</b>	<b>5.00</b>	<b>5.50</b>	<b>5.00</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>	
<b>Change from prior year</b>	<b>1.00</b>	<b>(0.50)</b>	<b>0.50</b>	<b>(0.50)</b>	<b>0.25</b>	<b>-</b>	<b>-</b>	
<b>Grand Total Staffing</b>	<b>5.50</b>	<b>5.00</b>	<b>5.50</b>	<b>5.00</b>	<b>5.25</b>	<b>5.25</b>	<b>5.25</b>	

## HUMAN RESOURCES DEPARTMENT OVERVIEW

Responsible Manager: *Mary McDougal, Human Resources Director*

### HIGHLIGHTS/CHANGES:

Human Resource's baseline adopted budget totals \$894,915 in 2009 and \$919,725 in 2010. This is a 1.3% or \$11,469 decrease from the 2008 adjusted budget. Major program changes include:

- Professional Services – Decrease reflects moving non-mandatory city wide training to one time and reducing labor negotiation professional service contracts by \$10,000 in 2009/2010.
- Other Operating Supplies – Decrease reflects moving the graphics services from City Clerk to City Manager's budget (\$18,773) in 2009 and 2010.
- Other Misc Expenses – Decrease reflects moving education assistance and recognition & wellness program to one-time. Other remaining amounts are to reflect reducing storage cost, codification cost, & savings in agenda printing.
- Intergovernmental Services/Taxes – Increase to reflect higher costs for election services (\$12,796 in 2009 / \$13,000 in 2010).

### REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopt - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
	General Govt'l	\$ 784,289	\$ 881,059	\$ 853,094	\$ 1,214,135	\$ 1,231,265	\$ 917,108	\$ 942,774	\$ (297,027)	-24.5%
Total Revenues		\$ 784,289	\$ 881,059	\$ 853,094	\$ 1,214,135	\$ 1,231,265	\$ 917,108	\$ 942,774	\$ (297,027)	-24.5%
Expenditure Summary:										
110	Salaries & Wages	320,211	328,821	355,902	359,054	359,054	398,437	417,641	39,383	11.0%
111/1	Temporary Help	2,475	24,290	1,400	1,400	1,400	1,400	1,400	-	0.0%
120	Overtime	-	-	2,500	2,500	2,500	2,500	2,500	-	0.0%
200	Benefits	80,263	87,775	113,450	114,374	114,374	112,228	118,845	(2,146)	-1.9%
31X	Supplies	11,636	16,189	7,020	7,020	11,381	2,470	2,220	(4,550)	-64.8%
3XX	Othr Opr Supplies	1,293	751	-	-	-	-	-	-	n/a
41X	Professional Svcs	48,460	58,627	78,093	78,093	56,788	43,820	43,320	(34,273)	-43.9%
43X	Travel & Training	3,393	27,792	12,566	12,566	14,456	12,566	12,566	-	0.0%
42/47	Utility & Comm	16	44	1,275	1,275	-	1,275	1,275	-	0.0%
497	Association Dues	1,297	605	1,220	1,220	1,543	1,220	1,220	-	0.0%
4XX	Other Misc Exp	93,086	142,021	68,500	68,500	57,322	50,080	48,580	(18,420)	-26.9%
5XX	Intgvtl Svcs/Taxes	106,034	119,721	125,200	176,950	221,025	189,719	189,950	12,769	7.2%
9XX	IS Charges-M&O	52,683	56,432	61,700	70,290	70,290	66,314	67,322	(3,976)	-5.7%
9XX	IS Charges-Reserves	10,654	13,920	13,142	13,142	13,381	12,886	12,886	(256)	-1.9%
Total Opr Expend		\$ 731,501	\$ 876,988	\$ 841,968	\$ 906,384	\$ 923,514	\$ 894,915	\$ 919,725	\$ (11,469)	-1.3%
Capital & One-Time Funding:										
	Capital & One-Time	52,788	4,071	11,126	307,751	307,751	22,193	23,049	(285,558)	-92.8%
Total One-Time Exp		\$ 52,788	\$ 4,071	\$ 11,126	\$ 307,751	\$ 307,751	\$ 22,193	\$ 23,049	\$ (285,558)	-92.8%
Total Expenditures		\$ 784,289	\$ 881,059	\$ 853,094	\$ 1,214,135	\$ 1,231,265	\$ 917,108	\$ 942,774	\$ (297,027)	-24.5%

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**INFORMATION TECHNOLOGY**

Mehdi Sadri  
Director

1.0 FTE  
Department Total: 10.0 FTE

- Interdepartmental coordination
- Budget/Expenditures
- Staffing
- Performance measures
- Planning/Scheduling
- Estimating/Design
- Contract, Project Management
- Interlocal technology affairs

**SYSTEMS SUPPORT**

- Technology Infrastructure
- Institutional Network
- Local & wide area network
- File/Application Servers
- Print/Scan Servers
- Network Users, Groups
- Phone, PBX, Voicemail
- Audio/Video Broadcasting
- Wireless Network, Mobile Devices
- Web/FTP/HTTPS Servers
- Network Appliances
- Security/Virus/Spam Protection
- Backup/Disaster Recovery
- E-mail, Remote Access
- Building Intrusion/Video Surveillance

**CUSTOMER SUPPORT**

- Online, Remote Helpdesk
- Staff training (general systems)
- Staff training (basic applications)
- HW/SW support, services
- HW/SW setup, maintenance
- Audio/Video setup, services
- Cell phone, pager, radio services
- Phone, Voicemail setup, services
- Printer & Fax Support, Services
- Copier & Scanner Support/Services
- RFP, RFQ and Purchasing
- Billing & Receipting
- Cable Customer Support
- PD Mobile Systems Support
- Inventory/Assets Management

**APPLICATIONS SUPPORT**

- Business Systems Setup/Support
- System Design, Scope & Estimate
- Systems Implementation Coordination
- Systems Integration
- Systems Upgrade, Fix, Patch Installs
- Database Administration
- GIS Mapping/Analysis Services
- GIS Application Support
- GIS Interagency Support
- E-Commerce/E-Services Support
- Website Programming, Support, Services
- Staff Training (basic core systems)
- Programming/Report Writing
- Contract Renewal Services
- Intranet/Internet Systems Setup, Support

**INFORMATION TECHNOLOGY****Responsible Director:** *Mehdi Sadri, Information Technology Director***2007/2008 ACCOMPLISHMENTS**

- Moved and expanded WiFi project to City core and frame, City buildings and major parks
- Develop on-line permit services and court payment services
- New Community Center startup, staff move and operations
- New membership system implementation for community center
- Continuing assistance to Valley Com CAD Replacement Project
- Migration of City Network and e-mail system from Novell to Microsoft
- Deploy systems for proposition-1 and Take home cars
- Design and install camera surveillance systems for community center
- Assist with SafeCity project implementation
- Assist with Red light photo implementation
- Upgrade GAC recording, scheduling, and broadcasting systems
- Replace and upgrade all major and minor HW/SW as needed
- On time and on budget on all projects

**2009/2010 ANTICIPATED KEY PROJECTS**

- Staff development, training, customer service
- Expand online permitting services
- Replace and upgrade online timesheet system (Citywide)
- Finalize SafeCity project and improve monitoring, surveillance services (PD)
- Establish network/internet access redundancy (Citywide)
- Celebration park building/automation (PK)
- Integrate GIS and permitting systems (CD/PW)
- Improve mobile/remote computing (PD/Citywide)
- Implement e-ticket system (PD)
- Online business license application and renewal (Fi/CD)
- Implement automated court order processing (MC)
- Improve online document management, agenda, packet distribution
- Expand city fiber network
- Continuing assistance with new CAD implementation (VC)

**POSITION INVENTORY:**

Position	2006	2007	2008			2009	2010	Grade
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	
Information Technology Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58f
IT Supervisor Systems	1.00	1.00	1.00	1.00	1.00	1.00	1.00	44
IT Supervisor Applications	1.00	1.00	1.00	1.00	1.00	1.00	1.00	39
IT Analyst Applications/GIS	1.50	2.00	2.00	2.00	2.00	2.00	2.00	39
IT Analyst Systems	1.00	2.60	2.60	2.60	2.60	2.00	2.00	39
IT Technician I	2.00	2.00	2.00	2.00	2.00	2.00	2.00	32
IT Technician II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	29
<b>Total Regular Staffing</b>	<b>8.50</b>	<b>10.60</b>	<b>10.60</b>	<b>10.60</b>	<b>10.60</b>	<b>10.00</b>	<b>10.00</b>	
<b>Change from prior year</b>	<b>-</b>	<b>2.10</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(0.60)</b>	<b>-</b>	
One-Time Funded Positions	0.50	-	-	-	-	-	-	
<b>Grand Total Staffing</b>	<b>9.00</b>	<b>10.60</b>	<b>10.60</b>	<b>10.60</b>	<b>10.60</b>	<b>10.00</b>	<b>10.00</b>	

## INFORMATION TECHNOLOGY

Responsible Director: Mehdi Sadri, Information Technology Director

## ADOPTED PROGRAM CHANGES:

MT Priority	Dept	Div	Program	Department Submitted						City Manager Recommended					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
Program Cuts															
8	IT	IT	Reduce 0.60 Analyst	(0.60)	-	-	(45,000)	-	(50,000)	(0.60)	-	-	(45,000)	-	(50,000)
4	IT	IT	Minor Hardware, Software & Supplies	-	-	-	(5,000)	-	(5,000)	-	-	-	(5,000)	-	(5,000)
1	IT	IT	Contracts & Services	-	-	-	(11,500)	-	(11,500)	-	-	-	(11,500)	-	(11,500)
Total				(0.60)	-	-	(61,500)	-	(66,500)	(0.60)	-	-	(61,500)	-	(66,500)
Program Cuts Not Recommended															
0	IT	IT	Staff Training	-	-	-	(8,000)	-	(8,000)	-	-	-	-	-	-
Total				-	-	-	(8,000)	-	(8,000)	-	-	-	-	-	-
Programs Cut & Restored on a 1-Time Basis															
3	IT	IT	Postage & Copier Usage	-	-	-	(7,500)	-	(8,500)	-	-	7,500	(7,500)	8,500	(8,500)
0	IT	IT	Overtime & Temp Help	-	-	-	(4,500)	-	(4,500)	-	-	4,500	(4,500)	4,500	(4,500)
Total				-	-	-	(12,000)	-	(13,000)	-	-	12,000	(12,000)	13,000	(13,000)
New Programs Added															
5	IT	IT	On-Call Pay (\$13,650 for Police, \$350 for Court, \$3,500 for City Hall) - Adding Police portion only, funded by Police	-	-	-	17,500	-	17,500	-	-	-	-	-	-
0	IT	IT	Replace Various Equipment - Funded by Replacement Reserves (\$304,650 in 2009 & \$358,800 in 2010)	-	-	-	-	-	-	-	-	-	-	-	-
0	IT	IT	Contracts & Services	-	-	-	21,600	-	21,600	-	-	21,600	-	21,600	-
Total				-	-	-	39,100	-	39,100	-	-	21,600	-	21,600	-
New Programs Not Recommended															
3	IT	IT	Strategic Plan	-	-	60,000	-	35,000	-	-	-	-	-	-	-
3	IT	IT	Backup Internet Access	-	-	3,000	6,000	-	6,000	-	-	-	-	-	-
0	IT	IT	Copier Cost	-	-	-	1,000	-	1,000	-	-	-	-	-	-
0	IT	IT	Server Virtualization	-	-	25,000	-	20,000	5,000	-	-	-	-	-	-
0	IT	IT	WiFi M&O	-	-	-	5,000	-	5,000	-	-	-	-	-	-
Total				-	-	88,000	12,000	55,000	17,000	-	-	-	-	-	-

## DEPARTMENT SUMMARY:

Code	Item	2006	2007	2008			2009	2010	09 Adopted - 08 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
<b>Expenditure Summary:</b>										
502	Information Systems	\$ 892,245	\$ 1,082,469	\$ 1,209,514	\$ 1,279,040	\$ 1,279,040	\$ 1,350,902	\$ 1,399,716	\$ 71,862	5.6%
502	Telecommunications	179,960	181,858	216,478	228,186	228,186	234,313	241,450	6,128	2.7%
502	GIS	169,886	147,473	214,368	234,309	234,309	215,476	222,650	(18,833)	-8.0%
503	Mail & Duplication	129,548	136,739	140,456	152,756	152,756	140,756	139,756	(12,000)	-7.9%
	<b>Total Operating Exp</b>	\$ 1,371,638	\$ 1,548,539	\$ 1,780,816	\$ 1,894,291	\$ 1,894,291	\$ 1,941,447	\$ 2,003,572	\$ 47,157	2.5%
<b>Capital &amp; One-Time Funding:</b>										
502	Information Systems	269,442	451,069	442,500	658,023	658,023	340,070	383,900	(317,953)	-48.3%
502	Telecommunications	22,502	13,814	25,000	50,868	50,868	1,000	1,000	(49,868)	-98.0%
502	GIS	10,343	-	16,000	16,000	16,000	-	-	(16,000)	-100.0%
503	Mail & Duplication	34,183	10,899	-	22,000	22,000	7,500	8,500	(14,500)	-65.9%
	<b>Total One-Time</b>	\$ 336,470	\$ 475,781	\$ 483,500	\$ 746,891	\$ 746,891	\$ 348,570	\$ 393,400	\$ (398,321)	-53.3%
	<b>Total Information Technology</b>	\$ 1,708,108	\$ 2,024,318	\$ 2,264,316	\$ 2,641,182	\$ 2,641,182	\$ 2,290,019	\$ 2,396,973	\$ (351,162)	-13.3%



## INFORMATION TECHNOLOGY

**Responsible Director:** *Mehdi Sadri, Information Technology Director*

### PURPOSE/DESCRIPTION:

The Information Systems Division receives its operating funds from the Information Systems Fund. The fund also accumulates money to replace capital equipment and software as needed. Program costs are recovered via interfund charges. The fund is designed to account for all costs associated with city information system needs and services. This includes designing, purchasing, configuring, maintaining, supporting and upgrading all data, voice, and video systems; manage contracted services, staff training; Geographical Information systems (GIS); Government Access Channel (GAC) broadcasting; cable; Internet/Intranet (WWW) services; and mail and duplications.

### DEPARTMENT FUNCTIONS:

Information Systems Services include technical services, support, and enhancements to the city's information systems. These services cover all data processing hardware and software including applications, operating systems, special systems, networks, LAN/WAN/MAN, staff training, equipment acquisitions, contract/project management, data base administration, programming and all other items related to city's computing needs.

Communication Services include technical services, support, maintenance and enhancements for city telephone systems, cellular phones, pagers, radio equipment, building wiring and all other communications-related needs.

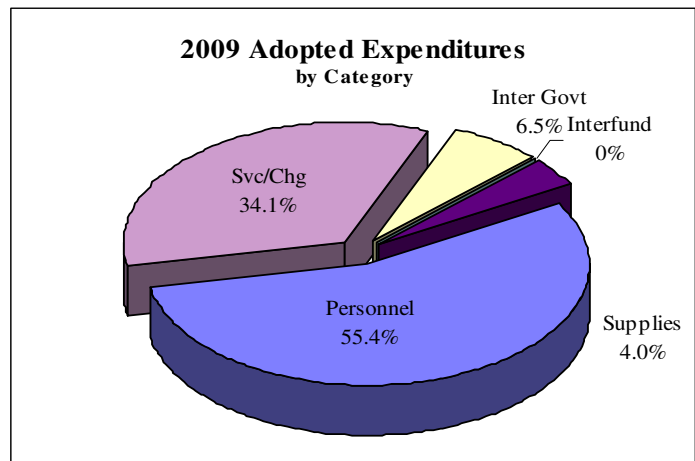
Geographical Information System (GIS) services include developing and maintaining the city's spatial data base, producing maps, analyzing data, generating reports, providing staff training, and developing user-friendly interfaces for staff and public to the city's GIS. This division provides production and support resources to all city departments.

A/V, Government Access Channel (GAC) & Cable Rate Services include local government Information broadcasting (live-broadcast City Council meetings and taped video programs, as well as news, events, and general city information via billboard-type messages). In addition, the division oversees cable TV franchise agreements and regulations, and is responsible for coordinating and responding to citizens' complaints regarding cable services.

Internet, Intranet, & web Services include developing and maintaining the city's web, FTP, SMTP, VPN, and IGN services; providing training for staff; monitoring system security; developing interfaces; and integrating internal systems with Internet services. We anticipate rapid increase of our web services over the next two years, to include more online documents, applications, and forms; online payments; and e-commerce.

### GOALS/OBJECTIVES:

- Support City goals and department objectives through automation
- Excellent customer service, staff support and training
- Understand departments' business processes and needs.
- Streamline City operations through integration and systems automation.
- Keep informed of technology trends, enhancements, and capabilities.
- Seek new technology and apply where it is cost effective.
- Improve access to City services and information through www and other online systems
- Provide stable and reliable information technology infrastructure.
- Provide up-to-date hardware and software tools for staff's use
- Be proud and confident in what we do.



## INFORMATION TECHNOLOGY

Responsible Director: *Mehdi Sadri, Information Technology Director*

## HIGHLIGHTS/CHANGES:

In 2009 Mail & Duplication services was added to Information Technology increasing the overall budget by approximately \$200K. The overall Information Technology adopted baseline budget for information systems, geographical information systems, telecommunications, government access channel and web services, mail & duplication, and support for all City departments including public safety and municipal court is \$1,941,448 and \$2,003,573 in 2009 and 2010 respectively. Compared to 2008 adjusted budget, this division's budget has increased by \$47,158 or 2.5%. Line item changes are mainly increased salaries and benefits and reductions in utilities and repairs & maintenance. Major program changes include:

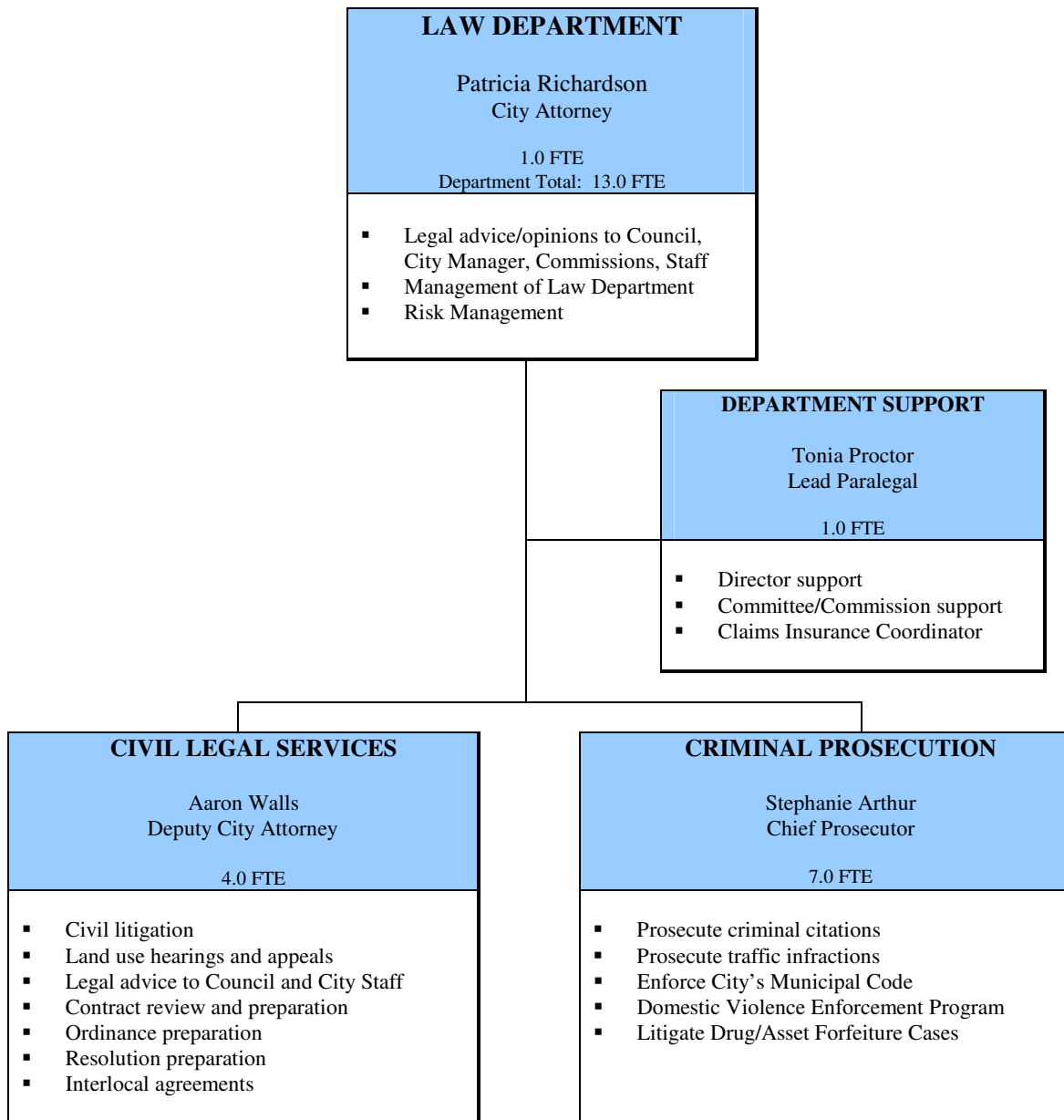
- Wages & Benefits – Includes the reduction of a 0.60 FTE Analyst position for \$45,000 in 2009 and \$50,000 in 2010. In addition, an additional \$13,650 was added for on-call pay for Police.
- Supplies – Minor hardware, software and supplies has been reduced by \$5,000.
- Contracts & Services – Reduction of \$11,500 in the operating budget. Addition of \$21,600 in one-time funding in 2009 and 2010.
- Move to One-time - \$7,500 and \$8,500 of postage & copier usage has been moved to one-time in 2009/2010 respectively. \$4,500 of overtime & temp help has been moved to one-time funding.
- One-time Purchases – Includes the regular replacement of city-wide information technology equipment.

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopted - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
502	User Charges - M&O	1,158,254	1,260,124	1,623,527	1,707,152	1,707,151	1,789,793	1,852,916	82,641	4.8%
502	User Charges - Reserves	321,090	366,720	364,831	364,831	409,342	448,194	448,194	83,363	22.8%
502	Interest Earnings	112,207	120,424	22,000	22,000	22,000	22,000	22,000	-	0.0%
502	Transfer In-Capital Proj.	116,970	-	57,000	57,000	57,000	-	-	(57,000)	-100.0%
502	Misc Revenue	14,250	487,435	70,908	70,908	70,908	15,000	15,000	(55,908)	-78.8%
503	Revenues	173,720	207,200	194,045	206,345	206,345	201,845	201,845	(4,500)	-2.2%
Total Revenues		\$ 1,896,491	\$ 2,441,903	\$ 2,332,311	\$ 2,428,236	\$ 2,472,746	\$ 2,476,832	\$ 2,539,955	\$ 48,596	2.0%
Expenditure Summary:										
110	Salaries & Wages	490,318	598,258	692,347	765,159	765,159	792,150	835,747	26,991	3.5%
111/1	Temporary Help	9,880	11,670	1,000	1,000	1,000	13,650	13,650	12,650	1265.0%
120	Overtime	1,905	1,099	1,500	1,500	1,500	500	500	(1,000)	-66.7%
200	Benefits	117,806	159,321	210,987	233,175	233,175	269,292	288,819	36,117	15.5%
31X	Supplies	44,013	41,653	53,158	52,733	52,733	53,233	53,233	500	0.9%
3XX	Othr Opr Supplies	21,048	12,319	28,377	27,727	27,727	23,727	23,727	(4,000)	-14.4%
41X	Professional Svcs	285,993	302,743	314,068	304,068	304,068	295,733	295,733	(8,335)	-2.7%
43X	Travel & Training	3,643	3,339	8,072	8,072	8,072	9,772	9,772	1,700	21.1%
42/47	Utility & Comm	215,903	221,433	276,247	285,247	285,247	254,292	253,292	(30,955)	-10.9%
48X	Repairs & Mtc	84,076	93,600	94,225	114,825	114,825	97,275	97,275	(17,550)	-15.3%
497	Association Dues	50	75	450	400	400	900	900	500	125.0%
4XX	Other Misc Exp	534	3,050	3,800	3,800	3,800	3,800	3,800	-	0.0%
5XX	Intgvtl Svcs/Taxes	96,469	99,977	96,585	96,585	96,585	127,125	127,125	30,540	31.6%
Total Opr Expend		\$ 1,371,638	\$ 1,548,537	\$ 1,780,816	\$ 1,894,291	\$ 1,894,291	\$ 1,941,449	\$ 2,003,573	\$ 47,158	2.5%
Capital & One-Time Funding:										
	Capital & One-Time	336,470	475,781	483,500	746,891	746,891	348,570	393,400	(398,321)	-53.3%
Total One-Time Exp		\$ 336,470	\$ 475,781	\$ 483,500	\$ 746,891	\$ 746,891	\$ 348,570	\$ 393,400	\$ (398,321)	-53.3%
Total Expenditures		\$ 1,708,108	\$ 2,024,318	\$ 2,264,316	\$ 2,641,182	\$ 2,641,182	\$ 2,290,019	\$ 2,396,973	\$ (351,163)	-13.3%

**INFORMATION TECHNOLOGY**Responsible Director: *Mehdi Sadri, Information Technology Director***PERFORMANCE MEASURES:**

Type/Description	2007	2008	2009	2010
<b>Workload Measures:</b>				
<i><b>Information Systems</b></i>				
• New systems implementation	3	3	3	3
• Users served	380	380	400	400
• Personal computers (PCs) maintained	360	360	380	380
• Number of support calls received annually	6,000	6,000	7,000	7,000
• Number of applications maintained	200	200	220	220
• Number of Servers / LAN / WAN	25	30	25	30
<i><b>Communication</b></i>				
• Number of phones operated and maintained	375	375	380	380
• Number of cellular phones operated and maintained.	200	200	200	200
• Number of pagers operated and maintained	100	100	70	70
• WEB site visits	100,000	100,000	100,000	100,000
• Number of radios maintained	270	270	270	270
<i><b>GIS</b></i>				
• Number of map requests and analyses	1,200	1,200	1,200	1,200
• Number of coverage's being maintained	100	100	100	100
<i><b>GAC/web</b></i>				
• Number of web pages maintained	3,000	3,000	3,500	3,500
• Number of Bulletin pages broadcasted	400	400	400	400
• Hours of TV broadcasting per day	24	24	24	24
• Number of Cable customer calls handled	250	250	250	250
<b>Outcome Measures:</b>				
<i><b>Information Systems</b></i>				
• Percent technical response within 2-4 hours	95.0%	95.0%	97.0%	97.0%
• Percent IT system up-time during normal business hours	99.0%	99.0%	99.0%	99.0%
<i><b>Communication</b></i>				
• Percent communications up-time during normal business hours	99.0%	99.0%	99.0%	99.0%
<i><b>GIS</b></i>				
• % of users who rate GIS system as meeting expectations	99.0%	99.0%	99.0%	99.0%
• Number of map requests by the public	100	100	150	150



**LAW DEPARTMENT OVERVIEW****Responsible Manager:** *Patricia Richardson, City Attorney***2007/2008 ACCOMPLISHMENTS**

- Provided legal advice to the Council, Municipal Court, City Manager and staff
- Advised staff on land use and code enforcement issues, graffiti, unfit buildings, and nuisance abatement
- Drafted and/or reviewed approximately 350 contracts per year
- Continued defending all pending litigation against the City
- Assisted in property acquisitions/condemnations, such as the Symphony Project and SW 356<sup>th</sup> & Pacific Hwy. S. (Hwy. 99)
- Presented and pursued city legislative goals with key state legislators
- Telecommunications/utilities – litigation support; leases/ franchises negotiation - including utility and cable franchises such as Comcast and Clearwire
- Prosecuted misdemeanors (DUI, DWLS, DV, Theft)
- Drafted and negotiated labor agreements
- Enforced and prosecuted zoning code violations, including civil infractions
- Commence City Code reorganization
- Assisted in implementation of Red Light Photo Enforcement

**2009/10 ANTICIPATED KEY PROJECTS**

- Provide legal advice on City Center Redevelopment and code enforcement efforts
- Conduct training: public records and supervisor
- Finalize City Code reorganization
- Assist departments with:
  - Comprehensive Plan Amendments
  - Condemnation/Acquisition for SR 99 HOV Lanes Phase IV Project
- Review legal documents and participate in legal proceedings regarding the purchase of Camp Kilworth
- Negotiate PSE franchise
- Negotiate labor agreements
- Assist with Yakima Jail Services contract and SCORE contracts
- Provide training for police officers
- Prosecute Red Light Photo Enforcement

**ESTIMATED CIVIL COMMITMENTS:**

Principal Civil Time Commitments	Estimated % time spent on tasks			
	Attorneys			Admins
	CA	DCA	2 ACA	2 Admins
<b>Public Disclosure</b> 2007: 1745 + pages reviewed 2008: 3199 + pages reviewed	30	5	5	5
<b>Documents: contracts, ordinances, resolutions</b>	5	20	14	20
<b>Code Enforcement</b> hearings, training, forms	1	5	10	1
<b>Litigation</b> cases pending 2008 - 22 cases resolved 2008 - 10	10	15	15	20
<b>Labor negotiations</b> 5 union contracts 2008	10	1	5	1
<b>Risk: investigation, training, documentation review</b>	4	5	1	35
<b>Additional duties, department advice, department support, special projects such as:</b> Code Reorganization, Safe City, Red light enforcement Symphony Project	40	44	45	18
<b>Night meetings - yearly average</b>	60 hrs	60 hrs	30 hrs	

\* The percentages on risk may increase with the new provider, especially for the support staff.

## LAW DEPARTMENT OVERVIEW

Responsible Manager: *Patricia Richardson, City Attorney*

## PROSECUTION WEEKLY SPENT IN MUNICIPAL COURT:

Monday	Tuesday	Wednesday	Thursday	Friday
<b>DV Prosecutor Liaison</b> 8:30 -11:30 DV Court (45) 1:00-4:00 Jail Calendar (20)	8:30-10:00 Interpreter (30) 10:00-11:00 DV Arrain (2) 1:00-2:30 Jail Calendar (8) 1:15-3:30 Readiness (15)	8:30-4:30 Jury Trial Day 1:00-2:30 Jail Calendar (8) 1:15-2:00 NCO Recall (4)	8:30-10:30 Yak Jail Cal (12) 1:15-3:00 Motions (15) 1:00-2:30 Jail Calendar (8)	1:00-2:30 Jail Calendar (8)
<b>2 Staff Prosecutors</b> 8:30-11:30 Reviews (60) 1:15-4:00 Pre-Trials (55)	8:30-11:30 Arraign (90) 8:30-11:30 Interpreter (30) 1:15-3:30 Readiness (15)	8:30-4:30 Jury Trial Day	8:30-10:30 Yak Jail Cal (12) 8:30-11:30 Pre-Trials (55) 1:15-4:00 Motions (15)	8:30-12:00 Infractions (55)
<b>Chief Prosecutor</b> 1:00-4:30 Jail Calendar (20)	1:00-3:30 Jail Calendar (8)	1:00-3:30 Jail Calendar (8)	1:00-3:30 Jail Calendar (8)	1:00-3:30 Jail Calendar (8)

\*The numbers in parentheses indicate average number of cases

## OUT OF COURT DUTY REQUIREMENTS:

**DV Liaison** – Setting NCO Recall hearings, first point of contact with all victims on DV cases including dealing with walk-ins, interviews, phone communication, updating victims on status of cases, referring victims to needed service providers, coordinating with other departments including police, safety planners, probation, treatment providers, and other jurisdictions.

**Chief/DV/Staff Prosecutors** – Charging cases, preparing cases for trial, writing motions and briefs, contacting witnesses, preparing for court calendars, negotiating with defense attorneys, answering questions of pro se defendants, witnesses, and police, as well as dealing with appeals, conflict cases, asset forfeitures, training, and assisting each other with large calendars and court coverage. Appeals require writing a brief and oral argument in Superior Court, Court of Appeals, and/or Supreme Court.

## ADOPTED PROGRAM CHANGES:

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
Program Cuts															
n/a	LW	RISK	Change Insurance Carriers	-	-	-	(79,000)	-	(79,000)	-	-	-	(79,000)	-	(79,000)
Total				-	-	-	(79,000)	-	(79,000)	-	-	-	(79,000)	-	(79,000)
Program Cuts Not Recommended															
0	LW	CI	Reduce Hours - Assistant City Attorney	(0.13)	-	-	(13,457)	-	(14,617)	-	-	-	-	-	-
0	LW	CI	Reduce Deputy City Attorney Hours	(0.13)	-	-	(16,792)	-	(18,213)	-	-	-	-	-	-
0	LW	CR	Reduce Hours - Chief Prosecutor	(0.13)	-	-	(13,384)	-	(14,544)	-	-	-	-	-	-
1	LW	CR	Reduction in Hours - DV Liaison	(0.20)	-	-	(16,812)	-	(17,574)	-	-	-	-	-	-
4	HR	RISK	Use of Interest to Offset Risk M&O Expense	-	-	-	(25,000)	-	(25,000)	-	-	-	-	-	-
Total				(0.58)	-	-	(85,445)	-	(89,948)	-	-	-	-	-	-
New Programs Not Recommended															
1	LW	CI	Legal Services	-	-	-	83,495	-	83,495	-	-	-	-	-	-
0	LW	CI	Legal Services	-	-	-	8,395	-	9,234	-	-	-	-	-	-
0	LW	CI	Continuing Education Line Item Increase	-	-	-	1,628	-	1,678	-	-	-	-	-	-
0	LW	CI	Cost of Business Line Item Increase	-	-	-	2,550	-	2,750	-	-	-	-	-	-
8	LW	CI/CR	Add Legal Assistant 1.0 FTE	1.00	-	1,250	64,815	-	69,966	-	-	-	-	-	-
0	LW	CR	Continuing Education Line Item Increase	-	-	-	2,510	-	2,545	-	-	-	-	-	-
0	LW	CR	Transcription Costs	-	-	-	2,500	-	2,500	-	-	-	-	-	-
0	LW	CR	Cost of Business Line Item Increase	-	-	-	431	-	621	-	-	-	-	-	-
Total				1.00	-	1,250	166,324	-	172,789	-	-	-	-	-	-

**LAW DEPARTMENT OVERVIEW**

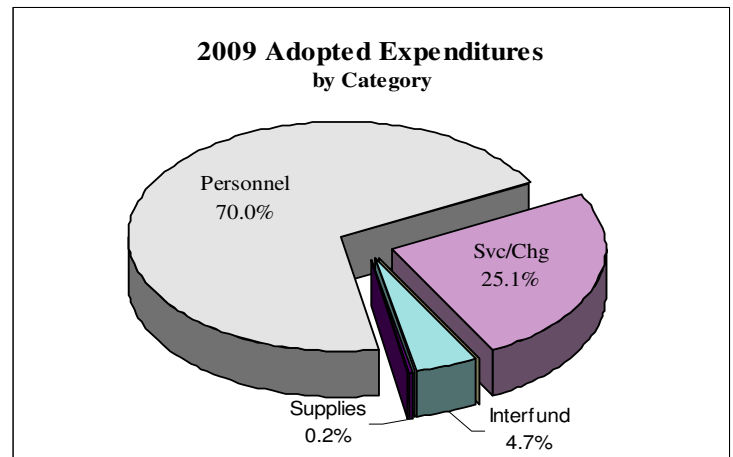
**Responsible Manager:** *Patricia Richardson, City Attorney*

**PURPOSE/DESCRIPTION:**

The City Attorney's office is divided into two divisions: Civil and Criminal. The Civil Division provides a full range of proactive legal services and advice to the City Council, all City Boards and Commissions, City management and staff. The Criminal Division assists in providing for public safety by providing all prosecution, sentencing and pre-sentencing legal services, and providing assistance and information about safety and the criminal justice system to victims of domestic violence.

**GOALS/OBJECTIVES:**

- Provide quality and cost effective legal advice and services to the City Council, boards and commissions and City Departments.
- Defend and prosecute all litigation,
- Advise and train City staff to minimize potential litigation.

**DEPARTMENT SUMMARY:**

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopt - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
051	Civil Legal Services	\$ 614,102	\$ 648,232	\$ 843,117	\$ 859,401	\$ 859,401	\$ 859,296	\$ 909,130	\$ (105)	0.0%
052	Criminal Prosecution Svs	361,355	544,308	616,700	621,710	590,927	700,319	744,711	78,609	12.6%
501	Risk Management	492,835	592,713	663,356	764,356	764,356	685,356	685,356	(79,000)	-10.3%
<b>Total Opr Expend</b>		<b>\$ 1,468,292</b>	<b>\$ 1,785,253</b>	<b>\$ 2,123,173</b>	<b>\$ 2,245,467</b>	<b>\$ 2,214,684</b>	<b>\$ 2,244,971</b>	<b>\$ 2,339,197</b>	<b>\$ (496)</b>	<b>0.0%</b>
051	Civil Legal Services	40,248	115,047	1,647	123,132	123,132	1,064	1,096	(122,068)	-99.1%
052	Criminal Prosecution Svs	34,103	-	-	-	-	-	-	-	n/a
501	Risk Management	29,646	-	-	-	-	-	-	-	n/a
<b>Total One-Time</b>		<b>\$ 103,997</b>	<b>\$ 115,047</b>	<b>\$ 1,647</b>	<b>\$ 123,132</b>	<b>\$ 123,132</b>	<b>\$ 1,064</b>	<b>\$ 1,096</b>	<b>\$ (122,068)</b>	<b>-99.1%</b>
<b>Total Expenditures</b>		<b>\$ 1,572,289</b>	<b>\$ 1,900,300</b>	<b>\$ 2,124,820</b>	<b>\$ 2,368,599</b>	<b>\$ 2,337,816</b>	<b>\$ 2,246,035</b>	<b>\$ 2,340,293</b>	<b>\$ (122,564)</b>	<b>-5.2%</b>

**DEPARTMENT POSITION INVENTORY:**

Position	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	Grade
			Adopted	Adjusted	Year-end			
City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58E
Deputy City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00	53
Assistant City Attorney	1.00	1.00	1.00	2.00	2.00	2.00	2.00	48
Chief City Prosecutor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	43
City Prosecutor	1.00	3.00	3.00	3.00	3.00	3.00	3.00	38
Staff Attorney	1.00	1.00	1.00	-	-	-	-	38
Lead Paralegal	1.00	1.00	1.00	1.00	1.00	1.00	1.00	33
Dom Violence Liaison	1.00	1.00	1.00	1.00	1.00	1.00	1.00	29
Paralegal	1.00	1.00	1.00	1.00	1.00	1.00	1.00	29
Legal Assistant	1.63	2.00	2.00	2.00	2.00	2.00	2.00	18
<b>Total Regular Staffing</b>	<b>10.63</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	
<b>Change from prior year</b>	<b>-</b>	<b>2.38</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Grand Total Staffing</b>	<b>10.63</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	

## LAW DEPARTMENT OVERVIEW

Responsible Manager: *Patricia Richardson, City Attorney*

## HIGHLIGHTS/CHANGES:

The Law Department adopted baseline budget totals \$2,244,971 in 2009 and \$2,339,197 in 2010. This is \$496 decrease from the 2008 Adjusted Budget. There were minor shifts in the baseline budget to accurately reflect workload and the increase in business expenses such as benefits and internal charges. There was a decrease in Other Misc Expenses of \$79,000. This decrease is to reflect savings in insurance expenses due to the City changing insurance carrier.

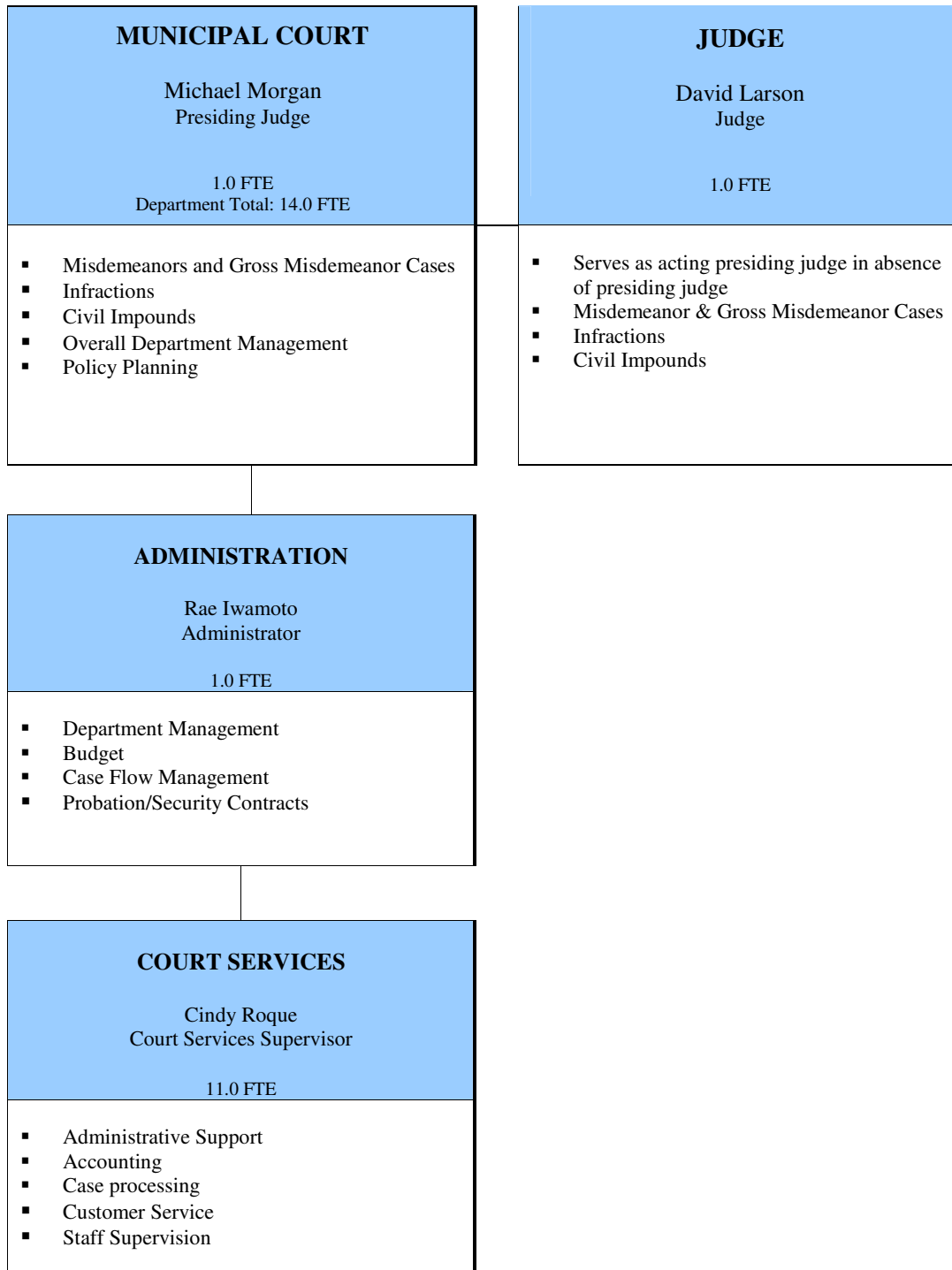
## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2006	2007	2008			2009	2010	09 Adopt - 08 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
	General Governmental	\$ 1,049,808	\$ 1,307,587	\$ 1,461,464	\$ 1,604,243	\$ 1,573,460	\$ 1,560,679	\$ 1,654,937	\$ (43,564)	-2.7%
	501 Revenues	773,394	889,428	688,356	789,356	854,356	776,456	776,456	(12,900)	-1.6%
Total Revenues		\$ 1,823,202	\$ 2,197,015	\$ 2,149,820	\$ 2,393,599	\$ 2,427,816	\$ 2,337,135	\$ 2,431,393	\$ (56,464)	-2.4%
Expenditure Summary:										
110	Salaries & Wages	672,198	797,058	944,971	953,339	953,339	1,000,543	1,069,326	47,204	5.0%
111/1	Temporary Help	1,668	31,410	37,061	37,061	33,200	37,061	37,061	-	0.0%
120	Overtime	-	-	1,300	1,300	-	1,300	1,300	-	0.0%
200	Benefits	215,827	241,094	494,943	497,396	497,396	531,792	555,267	34,396	6.9%
31X	Supplies	4,324	4,332	3,675	3,675	4,650	4,175	4,175	500	13.6%
3XX	Othr Opr Supplies	77	7,455	700	700	1,100	700	700	-	0.0%
41X	Professional Svcs	53,091	67,087	85,995	85,995	61,202	85,495	85,495	(500)	-0.6%
43X	Travel & Training	2,635	6,258	11,304	11,304	9,580	11,304	11,304	-	0.0%
42/47	Utility & Comm	1,342	1,815	1,750	1,750	1,750	1,750	1,750	-	0.0%
497	Association Dues	2,639	3,420	3,005	3,005	3,550	3,005	3,005	-	0.0%
4XX	Other Misc Exp	435,431	537,780	438,931	539,931	538,356	460,931	460,931	(79,000)	-14.6%
5XX	Intgvtl Svcs/Taxes	200	35	500	500	600	500	500	-	0.0%
9XX	IS Charges-M&O	62,742	73,241	83,147	93,620	93,620	89,630	91,598	(3,990)	-4.3%
9XX	IS Charges-Reserves	16,118	14,268	15,891	15,891	16,341	16,785	16,785	894	5.6%
Total Opr Expend		\$ 1,468,292	\$ 1,785,253	\$ 2,123,173	\$ 2,245,467	\$ 2,214,684	\$ 2,244,971	\$ 2,339,197	\$ (496)	0.0%
Capital & One-Time Funding:										
	Capital & One-Time	103,997	115,047	1,647	123,132	123,132	1,064	1,096	(122,068)	-99.1%
Total One-Time Exp		\$ 103,997	\$ 115,047	\$ 1,647	\$ 123,132	\$ 123,132	\$ 1,064	\$ 1,096	\$ (122,068)	-99.1%
Total Expenditures		\$ 1,572,289	\$ 1,900,300	\$ 2,124,820	\$ 2,368,599	\$ 2,337,816	\$ 2,246,035	\$ 2,340,293	\$ (122,564)	-5.2%



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**MUNICIPAL COURT****Responsible Manager:** *Michael Morgan, Presiding Judge***2007/2008 ACCOMPLISHMENTS**

- Installation of new judge, David Larson
- Continued indigent defense services at arraignment
- Entered into Interlocal Agreement with the Administrative Offices of the Court to improve the quality and availability of court interpreter services for Limited English Proficient, deaf and hard of hearing persons
- Successful in obtaining the second largest portion of a grant from the state to assist in the delivery of interpreter services
- Established new, on-line and telephone procedures for credit card payments that increased accessibility and convenience for the public as well as increased revenues for the court
- Revised court scheduling to establish dedicated domestic violence calendars
- Revised court procedures and requirements for traffic school to achieve more strict adherence to Washington law
- Developed recommendations for an ordinance relating to provisions for dispute resolution services
- Participated in Red Light Photo Enforcement program including development of proper forms for compliance with existing court rules
- Developed Court-specific code of conduct
- Conducted individual and group staff training and team building with private consultant
- Replaced old, substandard court benches with new ones
- Increased seating capacity in court lobby
- Installed new flag pole at court entrance
- Continued attendance at national judicial conferences and trainings: Judge Morgan attended the American Judges' Association annual conference and received a grant from the National Judicial College to participate in a course in Reno, NV. Judge Larson received a grant from the Gender and Justice Commission to attend DV training in Providence, RI.
- Continued improvement of court forms
- Adopted work crew program and day reporting program to reduce jail costs
- Amended local court rules in coordination with city attorney and public defender

**2009/10 ANTICIPATED KEY PROJECTS**

- Collaborate with FW School District to produce video highlighting court activities
- Collaborate with FW Arts Commission and FW School District to initiate FW court's first art contest encompassing a theme relating to democratic principles
- Collaborate with FW School District to develop program for students interested in careers in the legal profession
- Develop electronic court orders that would replace multi-part, carbonless court orders currently printed by a professional printer with orders generated on-line in court, simultaneous to the proceedings
- Purchase equipment to scan and store documents.
- Pursue better use of electronic filings and record sharing with the Police and Law departments to increase efficiency and reduce paper use
- Create an indoor waiting area for the public
- Establish work crew program and/or day reporting program to reduce jail costs
- Continue court staff training and professional development
- Continue involvement in court professional organizations
- Continue to add additional resources to court website
- Assist in establishing dispute resolution center services in Federal Way
- Improve community outreach for educating the public on the services offered and results obtained by the court

## MUNICIPAL COURT

Responsible Manager: *Michael Morgan, Presiding Judge*

## ADOPTED PROGRAM CHANGES:

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
Programs Cut & Restored on a 1-Time Basis															
0	MC	MC	Reduce Interpreter Services	-	-	-	-	-	(3,800)	-	-	-	-	3,800	(3,800)
1	MC	MC	Security Contract	-	-	-	(53,000)	-	(53,000)	-	-	53,000	(53,000)	53,000	(53,000)
Total				-	-	-	(53,000)	-	(56,800)	-	-	53,000	(53,000)	56,800	(56,800)
New Programs Added															
0	MC	MC	Juror Pay & Reimbursement	-	-	-	2,500	-	2,500	-	-	-	2,500	-	2,500
3	MC	MC	Electronic Court Order Processing (Funded by Reserves \$2,400)	-	-	2,400	1,600	-	1,600	-	-	-	1,600	-	1,600
0	MC	MC	Court Document Imaging (Funded by Reserves \$7,920)	-	-	7,920	1,800	-	3,350	-	-	-	1,800	-	1,800
Total				-	-	10,320	5,900	-	7,450	-	-	-	5,900	-	5,900
New Programs Not Recommended															
0	MC	MC	Red Light Photo - Ct Clerk 1.0 FTE	1.00	-	4,270	-	-	-	-	-	-	-	-	-
0	MC	MC	Red Light Photo - Temp Help & ProTem Judge	-	-	13,720	-	-	-	-	-	-	-	-	-
Total				1.00	-	17,990	-	-	-	-	-	-	-	-	-

## PERFORMANCE MEASURES:

Type/Description	2007	2008***	2009	2010
<b>Workload Measures:</b>				
• Number of Judicial Officers	2.0	2.0	2.0	2.0
• Number of Administrator/Supervisor	2.0	2.0	2.0	2.0
• Number of Clerk Staff	10.0	10.0	10.0	10.0
• Infraction Filings	10,750	7,324	15,401	18,434
• Parking Filings	818	755	17,013***	18,745***
• DUI Filings	296	175	290	290
• Criminal Traffic Filings	1,789	1,080	2,089	2,257
• Criminal Non-Traffic Filings	1,891	1,196	2,194	2,364
• Civil Filings	21	0	10	10
• Total Filings	15,565	10,530	22,397	27,499
• Infraction Hearings Held	3,913	2,953	6,282	7,960
• Parking Hearings Held	117	100	268	405
• DUI's Hearings Held	1,957	1,045	1,585	1,426
• Criminal Traffic Hearing Held	4,333	2,434	4,236	4,188
• Criminal Non-Traffic Hearings Held	7,322	4,236	7,145	7,058
• Total Hearings Held	17,642	10,768	19,515	21,037

\*\* STATISTICS FOR 2008 = JAN TO JULY

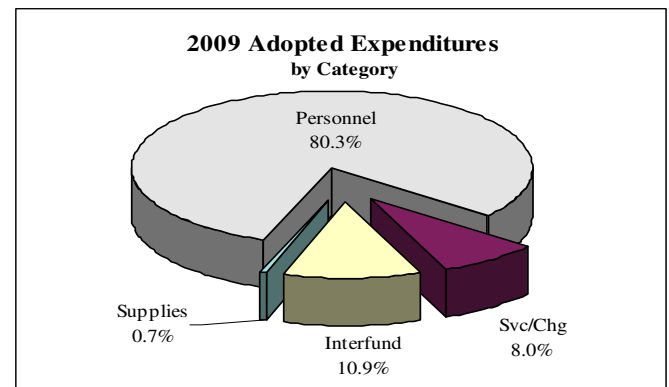
\*\*\* ANTICIPATED INCREASE OF APPROXIMATELY 14,600 FILINGS DUE TO RED LIGHT PHOTO ENFORCEMENT PROGRAM. NO ACCURATE STATISTICS AS PROGRAM NOT EFFECTIVE UNTIL 9/25/08.

**MUNICIPAL COURT**Responsible Manager: *Michael Morgan, Presiding Judge***PURPOSE/DESCRIPTION:**

The Municipal Court is a court of limited jurisdiction that handles traffic infractions, traffic citations, and criminal citations issued in the City of Federal Way.

**GOALS/OBJECTIVES:**

- Provide an accessible forum for individuals to resolve issues
- Provide a forum to settle disputes in a fair, efficient, courteous and dignified way in accordance with due process of law

**POSITION INVENTORY:**

Position	2006	2007	2008			2009	2010	Grade
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	
Court Judge	1.00	2.00	2.00	2.00	2.00	2.00	2.00	Negotiated
Court Commissioner	0.55	-	-	-	-	-	-	45C
Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	40
Court Services Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	29
Court Clerk II	4.00	5.00	5.00	5.00	5.00	5.00	5.00	C21
Court Clerk I	5.00	5.00	5.00	5.00	5.00	5.00	5.00	C14
<b>Total Regular Staffing</b>	<b>12.55</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	
<b>Change from prior year</b>	<b>-</b>	<b>1.45</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Grand Total Staffing</b>	<b>12.55</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	<b>14.00</b>	

**MUNICIPAL COURT MISCELLANEOUS STATISTICS:**

COURT REVENUE							
	2001	2002	2003	2004	2005	2006	2007
Civil Penalties	\$ 6,749	\$ 6,313	\$ 6,278	\$ 11,817	\$ 13,493	\$ 14,886	15,347
Traffic & Non-Parking	472,207	432,200	512,103	494,176	465,103	533,370	722,547
Parking Infractions	58,207	31,984	59,083	35,584	34,021	66,061	46,702
DUI & Other Misdemeanors	150,651	139,926	139,249	135,266	103,397	93,095	89,664
Criminal Traffic Misdemeanors	46,629	75,516	46,278	45,074	48,838	42,541	29,922
Criminal Costs	74,136	55,337	97,097	63,746	22,906	24,488	54,537
Interest & Other Miscellaneous	7,110	4,946	5,202	50,634	17,153	24,213	34,811
Criminal Conviction Fees	-	-	-	-	25,302	24,247	21,780
Shared Court Costs	-	-	-	-	4,330	8,659	39,500
Services & Charges	-	-	-	-	34,265	54,156	60,669
<b>Subtotal</b>	<b>\$ 815,689</b>	<b>\$ 746,222</b>	<b>\$ 865,290</b>	<b>\$ 836,297</b>	<b>\$ 768,808</b>	<b>\$ 885,716</b>	<b>\$ 1,115,479</b>
Probations Services	\$ 153,597	\$ 280,050	\$ 374,262	\$ 405,514	\$ 108,340	\$ 85,975	101,635
Traffic School Admin Fees *	38,228	21,126	-	-	-	-	-
<b>Total</b>	<b>\$ 1,007,514</b>	<b>\$ 1,047,398</b>	<b>\$ 1,239,552</b>	<b>\$ 1,241,811</b>	<b>\$ 877,148</b>	<b>\$ 971,691</b>	<b>\$ 1,217,114</b>

\* Beginning in 2003, traffic school admin fees are accounted for in Police traffic school revenue.

## MUNICIPAL COURT

Responsible Manager: *Michael Morgan, Presiding Judge*

## HIGHLIGHTS/CHANGES:

The Municipal Court baseline adopted budget total \$1,449,923 in 2009 and \$1,519,250 in 2010. This is a 1.9% or \$28,475 decrease from the 2008 adjusted budget. Major program changes include:

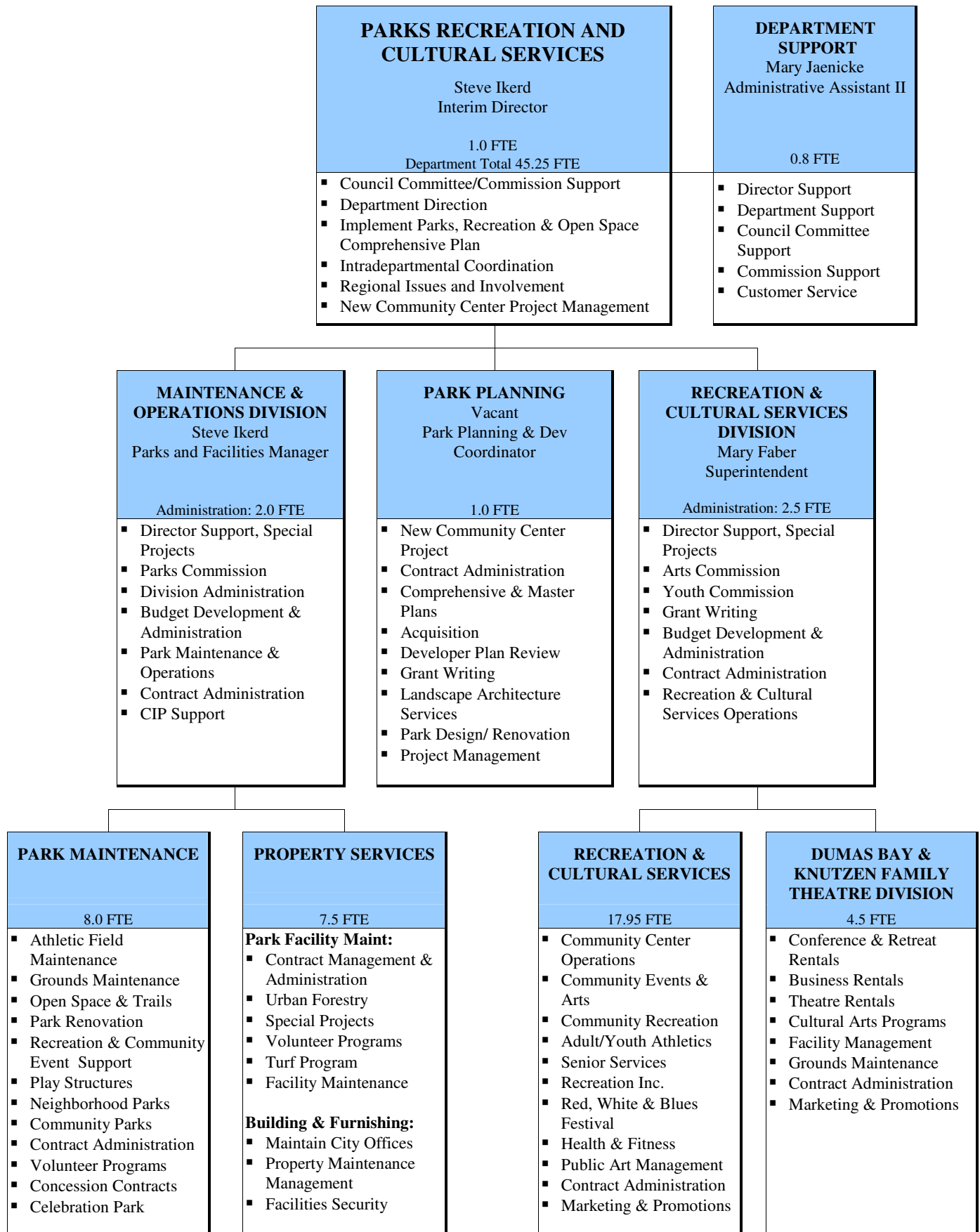
- Professional Services – Security Contract was moved from on-going to one-time for 2009 and 2010 (\$53,000) and Interpreter Services of \$3,800 in 2010 to one-time.
- Other Misc Expenditures – Increase of \$2,500 for Juror Pay & Mileage Reimbursement for 2009 and 2010.
- IS Charges M&O – Increase of \$3,400 for 2009/2010 is for Electronic Court Order Processing and Court Document Imaging.

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopt - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
	General Governmental	\$ 79,276	\$ 72,264	\$ 530,649	\$ 482,386	\$ 19,284	\$ 36,427	\$ 109,752	\$ (445,959)	-92.4%
	Fines & Forfeits	971,691	1,217,114	918,825	998,825	1,462,091	1,469,000	1,469,000	470,175	47.1%
Total Revenues		\$ 1,050,967	\$ 1,289,378	\$ 1,449,474	\$ 1,481,211	\$ 1,481,375	\$ 1,505,427	\$ 1,578,752	\$ 24,216	1.6%
Expenditure Summary:										
110	Salaries & Wages	599,080	689,796	841,715	849,169	849,169	847,749	898,356	(1,420)	-0.2%
111/1	Temporary Help	-	17,367	22,500	22,500	22,500	22,500	22,500	-	0.0%
120	Overtime	4,485	2,107	2,500	2,500	2,500	2,500	2,500	-	0.0%
200	Benefits	151,362	202,293	263,122	265,307	265,307	291,743	312,070	26,436	10.0%
31X	Supplies	4,600	6,874	7,250	7,250	7,250	7,250	7,250	-	0.0%
3XX	Othr Opr Supplies	4,858	7,428	2,800	2,800	2,800	2,800	2,800	-	0.0%
41X	Professional Svcs	113,164	118,845	97,000	97,000	97,000	44,000	40,200	(53,000)	-54.6%
43X	Travel & Training	4,464	9,178	7,150	9,050	9,050	9,050	9,050	-	0.0%
42/47	Utility & Comm	1,810	550	-	-	-	-	-	-	n/a
48X	Repairs & Mtc	162	-	-	-	-	-	-	-	n/a
497	Association Dues	1,250	1,475	750	1,100	1,100	1,100	1,100	-	0.0%
4XX	Other Misc Exp	40,548	83,791	52,000	60,000	60,000	62,500	62,500	2,500	4.2%
9XX	IS Charges-M&O	112,784	126,173	134,568	146,416	146,416	145,462	147,655	(954)	-0.7%
9XX	IS Charges-Reserves	12,400	14,988	15,306	15,306	15,470	13,269	13,269	(2,037)	-13.3%
Total Opr Expend		\$ 1,050,967	\$ 1,280,865	\$ 1,446,661	\$ 1,478,398	\$ 1,478,562	\$ 1,449,923	\$ 1,519,250	\$ (28,475)	-1.9%
Capital & One-Time Funding:										
	Capital & One-Time	-	8,513	2,813	2,813	2,813	55,504	59,502	52,691	1873.1%
Total One-Time Exp		\$ -	\$ 8,513	\$ 2,813	\$ 2,813	\$ 2,813	\$ 55,504	\$ 59,502	\$ 52,691	1873.1%
Total Expenditures		\$ 1,050,967	\$ 1,289,378	\$ 1,449,474	\$ 1,481,211	\$ 1,481,375	\$ 1,505,427	\$ 1,578,752	\$ 24,216	1.6%

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**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW****Responsible Manager:** *Steve Ikerd, Interim Director***2007/2008 ACCOMPLISHMENTS**

- Completed and opened the Federal Way Community Center
- Completed the 1 year warranty period for the Federal Way Community Center building , systems and landscape
- Completed design and renovation of Saghalie all-weather soccer field to artificial turf
- Finalized Business Plan for the new Community Center
- Developed staff and customer service training plans for the new Federal Way Community Center
- Completed a marketing analysis and plan for the Federal Way Community Center
- Revised the fee reduction and scholarship program guidelines for recreation services/programs
- Completed construction of parking lot and facilities at Historical Cabins Park
- Began updates to the marketing/business plan for Dumas Bay Centre
- Completed design and construction of a new boardwalk at West Hylebos Wetlands
- Received grants for Camp Kilworth, West Hylebos boardwalk, and Saghalie artificial turf
- Began study and public process for Park Impact Fee
- Performing Arts Center feasibility study looked at Dumas Bay Centre Phase II Site Restoration feasibility
- Supported Annexation process
- Closed and transferred Kenneth Jones Pool and Klahanee Lake Community Center
- Bid maintenance building at Celebration Park
- Began Development of Park Maintenance Plan
- Developed standard operating procedures for maintenance Federal Way Community Center
- Staff support for Performing Arts Center citizen action committee
- Performed major maintenance on public art collection on city property
- Conducted public process and received approval for small dog off leash area at Adelaide Park
- Installation of a new playground at Wildwood Park
- Repaired three damaged asphalt park paths at W. Campus Trail, Palisades & Wildwood
- Installed the first of the new park monument signs at West Hylebos
- Began upgrading the Steel Lake Annex brick building for the Historical Society to move into

**2009/2010 KEY PROJECTS ANTICIPATED**

- Complete Arts Commission Cultural Plan
- Staff support for Performing Arts Center development
- Complete a marketing/business plan for Dumas Bay Centre
- Complete a marketing/business plan for the Knutzen Family Theatre
- Update city's public art policies and maintenance program
- Potential purchase and site improvements for Camp Kilworth
- Continues planning for downtown public space and pedestrian connections
- Continue improvements to neighborhood parks for community gathering spaces
- Master Plan and design of trails and pedestrian improvements for regional trail connections
- Apply for grants for construction improvement project funds
- Develop standard operating procedures for maintenance division
- Redevelopment of the Inclusive Recreation program and partnership with Highline Community College
- Implement marketing plan for the Federal Way Community Center to increase usage and revenues
- Continue to develop and expand community recreation programs for youth, teens, adults, seniors
- Upgrade the landscaping for Community room rentals at the FWCC
- Begin planning, design, and grant applications for Lakota Park
- Conduct feasibility study and master plan for Panther Lake Open Space and trail connections
- Design and redevelop Sacajawea soccer field
- Steel Lake Master Plan

## PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW

Responsible Manager: Steve Ikerd, Interim Director

## ADOPTED PROGRAM CHANGES:

MT Priority	Dept	Div	Program	Department Submitted						City Manager Recommended					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
General Fund:															
Program Cuts															
8	PK	FAC	City Hall Janitorial Service	-	-	-	(27,587)	-	(27,587)	-	-	-	(27,587)	-	(27,587)
3	PK	FAC	Maintenance Office Janitorial Service	-	-	-	(2,976)	-	(2,976)	-	-	-	(2,976)	-	(2,976)
Total				-	-	-	(30,563)	-	(30,563)	-	-	-	(30,563)	-	(30,563)
Programs Cut & Restored on a 1-Time Basis															
1	PK	MT	Seasonal Help	-	-	-	(6,726)	-	(7,312)	-	-	-	-	7,312	(7,312)
0	PK	MT	Landscape Contract	-	-	-	(80,122)	-	(83,220)	-	-	80,122	(80,122)	83,220	(83,220)
10	PK	RCS	Reduce RW&B Program	-	-	-	(14,500)	-	(14,500)	-	-	-	-	14,500	(14,500)
6	PK	RCS	Arts Commission Programs	-	-	-	(20,744)	-	(22,160)	-	-	-	-	22,160	(22,160)
Total				-	-	-	(122,092)	-	(127,192)	-	-	80,122	(80,122)	127,192	(127,192)
New Programs Added															
n/a	PK	MT	Utilities-Park System	-	-	-	41,000	-	41,000	-	-	41,000	-	41,000	-
n/a	PK	MT	Utilities-Celebration Park	-	-	-	15,800	-	15,800	-	-	14,500	-	14,500	-
0	PK	FAC	Natural Gas Utility - City Hall	-	-	-	6,000	-	6,000	-	-	6,000	-	6,000	-
Total				-	-	-	62,800	-	62,800	-	-	61,500	-	61,500	-
New Programs Not Recommended															
2	PK	FAC	Door Security System Repair/Maint	-	-	-	5,100	-	5,100	-	-	-	-	-	-
1	PK	FAC	Camera System Repair & Maint	-	-	-	7,500	-	7,500	-	-	-	-	-	-
0	PK	FAC	Facility Staff Training	-	-	-	1,200	-	1,200	-	-	-	-	-	-
0	PK	FAC	Major Rehabilitation for Facilities	-	-	-	50,000	-	50,000	-	-	-	-	-	-
0	PK	FAC	Seasonal Help - City Hall	-	-	-	36,000	-	36,000	-	-	-	-	-	-
4	PK	FAC	Storm Vault Maintenance	-	-	-	2,700	-	2,700	-	-	-	-	-	-
4	PK	FAC	Facilities Maint Worker 1.0 FTE	1.00		TBD	61,736	-	61,827	-	-	-	-	-	-
1	PK	MT	Urban Forestry	-	-	-	12,000	-	12,000	-	-	-	-	-	-
1	PK	MT	On Call / Field Training	-	-	-	5,000	-	5,000	-	-	-	-	-	-
1	PK	MT	Park Seasonal Help	-	-	-	28,000	-	28,000	-	-	-	-	-	-
0	PK	MT	Replace Pressure Washer Trailer	-	-	4,900	817	-	817	-	-	-	-	-	-
0	PK	MT	New 4X4 Diesel Utility Cart w/Plow	-	1	18,300	5,215	-	5,215	-	-	-	-	-	-
0	PK	MT	New (used) 65' bucket lift truck	-	-	55,000	10,392	-	10,392	-	-	-	-	-	-
0	PK	MT	Volunteer Program Support	-	-	-	5,000	-	5,000	-	-	-	-	-	-
n/a	PK	RCS	Cultural Events & Arts Coordinator	0.20	-	-	-	-	-	-	-	-	-	-	-
n/a	PK	RCS	Community Rec Assistant 1.0 FTE	1.00	-	-	-	-	-	-	-	-	-	-	-
0	PK	RCS	Arts Commission Contracts	-	-	-	30,000	-	30,000	-	-	-	-	-	-
0	PK	RCS	Cultural Arts Coordinator 1.0 FTE	1.00	-	4,270	78,396	-	81,376	-	-	-	-	-	-
0	PK	RCS	Outdoor Movie Cinema	-	-	-	12,920	-	12,920	-	-	-	-	-	-
Total				3.20	1	82,470	351,976	-	355,047	-	-	-	-	-	-
Federal Way Community Center:															
Program Cuts Not Recommended															
	FWCC		FWCC Temp Help	-	-	-	(75,715)	-	(78,427)	-	-	-	-	-	-
Total				-	-	-	(75,715)	-	(78,427)	-	-	-	-	-	-
New Programs Added															
	FWCC		Storm Vault Maintenance	-	-	-	5,000	-	5,000	-	-	-	5,000	-	5,000
	FWCC		Utility Costs	-	-	-	160,000	-	160,000	-	-	-	160,000	-	160,000
	FWCC		Convert temporary help to Lifeguard 1.0 FTE (\$47,970 in 2009 & \$49,400 in 2010)	1.00	-	-	-	-	-	-	-	-	-	-	-
Total				1.00	-	-	165,000	-	165,000	-	-	-	165,000	-	165,000
Dumas Bay Centre / Knutzen Family Theatre:															
Program Cuts Not Recommended															
	KFT		Fee Increase	-	-	-	(4,000)	-	(4,000)	-	-	-	-	-	-
	DBC		Temp Help	-	-	-	(13,439)	-	(16,357)	-	-	-	-	-	-
	KFT		Temp Help	-	-	-	(4,902)	-	(5,405)	-	-	-	-	-	-
	DBC		Maintenance	-	-	-	(8,000)	-	(8,000)	-	-	-	-	-	-
Total				-	-	-	(30,341)	-	(33,762)	-	-	-	-	-	-
New Programs Not Recommended															
n/a	DBC		Utility Costs	-	-	-	10,000	-	10,000	-	-	-	-	-	-
n/a	FWCC		On-Call Pay	-	-	-	3,500	-	3,500	-	-	-	-	-	-
n/a	FWCC		Camera Security System	-	-	-	4,500	-	4,500	-	-	-	-	-	-
Total				-	-	-	18,000	-	18,000	-	-	-	-	-	-

## PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW

Responsible Manager: *Steve Ikerd, Interim Director*

## ADOPTED CAPITAL PROJECTS AND FUNDING SOURCES (DOLLARS IN THOUSANDS):

Priority	Description	Project Total **	External/Prior Sources			Balance Needed	Cf gr vgf 2009-10 Allocations							Future Needs
			Grant*	Mitigation	Prior Yr		REET	Ut Tx	Fuel Tx	Other	Grants	Gen Fund	Total	
1	Annual Playground Repair and Replacement Program	300	-	-	-	300	150	60	-	-	-	-	210	90
3	BMX/ Bike Facility Study	10	-	-	10	-	-	-	-	-	-	-	-	-
1	Camp Kilworth -- Acquisition and Site Improvements	5,016	-	-	1,946	3,070	70	-	-	-	3,000	-	3,070	0
2	Community Gathering Spaces/Small CIP	626	-	-	-	626	100	100	-	-	-	-	200	426
3	Downtown Public Space and Pedestrian Connections	130	-	-	130	(0)	-	-	-	-	-	-	-	(0)
1	Saghalie Park - Sportsfield Renovation/Artificial Turf	970	300	126	540	4	-	-	-	-	-	-	-	4
1	Laurelwood	500	-	-	-	500	-	500	-	-	-	-	500	-
2	Lakota Park Design and Redevelopment	13,161	-	167	100	12,894	-	894	-	-	-	-	894	12,000
1	Major Maintenance & Improvements to Existing Park Facilities	220	-	-	-	220	110	110	-	-	-	-	220	-
3	Long Range Planning	259	-	-	39	220	110	-	-	-	-	-	110	110
3	Panther Lake Open Space: Feasibility Study and Master Plan	54	-	54	-	-	-	-	-	-	-	-	-	-
1	Sacajawea Park Design and Redevelopment	10,439	-	-	490	9,949	690	180	-	-	-	-	870	9,079
3	Steel Lake Master Plan	110	-	-	-	110	-	110	-	-	-	-	110	-
2	Trail and Pedestrian Access Improvements	1,333	494	-	140	699	-	-	-	-	385	-	385	314
1	West Hylebos Boardwalk Replacement	1,237	722	-	473	42	-	-	-	-	-	-	-	42
3	Poverty Bay Master Plan	60	-	-	-	60	-	-	-	-	-	-	-	60
Total Parks Projects		\$ 34,424	\$ 1,516	\$ 347	\$ 3,868	\$ 28,694	\$ 1,230	\$ 1,954	\$ -	\$ -	\$ 3,385	\$ -	\$ 6,569	22,125

City Capital Project Impact to M&O  
Added in 09/10 Operating Budget: \$ 200

\* Existing resources including grants anticipated but not yet applied for or received.

\*\* Project - Annual Playground Repair and Replacement Program are 09/10 amounts only.

\*\* Project - Major Maintenance-Parks Facilities are 09/10 amounts only.

Priority	Description	Project Total **	External/Prior Sources			Balance Needed	Adopted 2009-10 Allocations						
			Grant*	Mitigation	Prior Yr		REET	Ut Tx	Fuel Tx	Other	Grants	Gen Fund	Total
1	City Projects: Federal Way Community Center Landscaping	-	-	-	-	-	-	-	-	-	-	-	-
Total City Projects		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City Capital Project Impact to M&O  
Added in 09/10 Operating Budget: \$ -

\* Existing resources including grants anticipated but not yet applied for or received.

**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW**  
**Responsible Manager: Steve Ikerd, Interim Director**

**DEPARTMENT POSITION INVENTORY:**

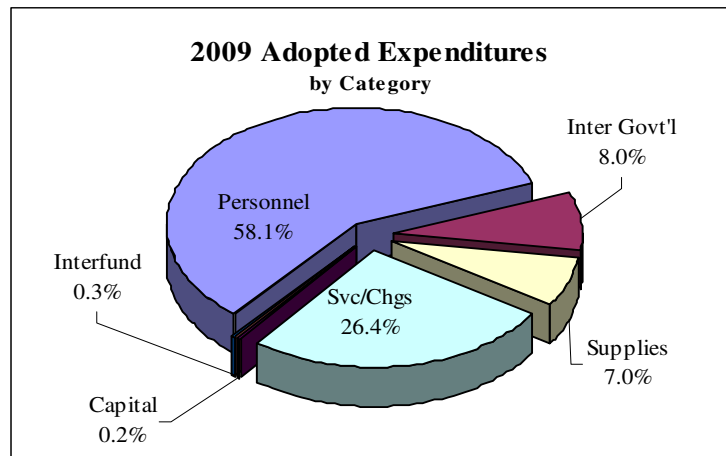
Position	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	Grade
			Adopted	Adjusted	Year-end			
Parks, Rec & Cul Svs Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58A
Parks & Facilities Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	50
Rec & Cultural Svcs Superintendent	1.00	1.00	1.00	1.00	1.00	1.00	1.00	46
Property Services Manager	1.00	-	-	-	-	-	-	39
Community Center Supervisor	-	1.00	1.00	1.00	1.00	1.00	1.00	39
Park & Facilities Supervisor	1.00	2.00	2.00	2.00	2.00	2.00	2.00	36
Park Planning & Dev Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	38
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	39
Aquatics Coordinator II-Aquatics	1.00	1.00	1.00	1.00	1.00	1.00	1.00	33
Recreation Coordinator	3.80	4.80	4.80	4.80	4.80	4.80	4.80	30
Dumas Bay Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	30
Facilities Services Coordinator	-	1.00	1.00	1.00	1.00	1.00	1.00	30
Pool Operator/Maintenance	1.00	1.00	1.00	1.00	1.00	1.00	1.00	26m
Custodial/Maintenance Specialist	-	2.00	2.00	2.00	2.00	2.00	2.00	14m
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00	2.00	2.00	26m
Aquatics Assistant Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	23
Chef/Kitchen Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	23
Administrative Assistant II	0.80	0.80	0.80	0.80	0.80	0.80	0.80	24
Maintenance Worker I	8.50	11.50	11.50	11.50	11.50	11.50	11.50	22m
Administrative Assistant I	2.80	3.00	3.00	3.00	3.00	3.00	3.00	18
Building Supervisor	-	1.15	1.15	1.15	1.15	1.15	1.15	14
Athletics Assistant	-	0.50	0.50	0.50	0.50	0.50	0.50	14
Office Technician II	0.80	3.00	3.00	3.00	3.00	3.00	3.00	14
Theatre Technician	0.50	0.50	0.50	0.50	0.50	0.50	0.50	14
Lifeguard	-	1.00	1.00	1.00	1.00	2.00	2.00	8
<b>Total Regular Staffing</b>	<b>31.20</b>	<b>44.25</b>	<b>44.25</b>	<b>44.25</b>	<b>44.25</b>	<b>45.25</b>	<b>45.25</b>	
<b>Change from prior year</b>	<b>-</b>	<b>13.05</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1.00</b>	<b>-</b>	
One-Time Funded Positions	-	-	-	-	-	-	-	
<b>Grand Total Staffing</b>	<b>31.20</b>	<b>44.25</b>	<b>44.25</b>	<b>44.25</b>	<b>44.25</b>	<b>45.25</b>	<b>45.25</b>	

**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW****Responsible Manager: Steve Ikerd, Interim Director****PURPOSE/DESCRIPTION:**

The Parks, Recreation & Cultural Services (PRCS) Department consists of four divisions: Administration, Maintenance and Operations, Recreation & Cultural Services, and Park Planning. The Department also administers the two enterprise operations -- Dumas Bay Centre, and Knutzen Family Theatre. The Department's mission is to enrich community life through the provision and stewardship of parks, leisure and cultural experiences.

**GOALS/OBJECTIVES:**

- Provide cost-effective quality recreation and cultural programs to meet the needs of all ages, interests and abilities.
- Provide a high quality of maintenance for all park areas and facilities.
- Plan and implement ongoing acquisition and development of parks to meet the goals and objectives outlined in the Park Plan updated in 2006.
- Promote ongoing public involvement through commissions, volunteers, public outreach and surveys.
- Manage the maintenance and operation of all City buildings and structures.
- Promote a culture of teamwork and public service in all parks, recreation, and cultural activities.

**DEPARTMENT SUMMARY:**

		2006	2007	2008			2009	2010	09 Adop - 08 Adj	
Code	Item	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
<b>Expenditure Summary:</b>										
310	Administration	\$ 343,850	\$ 289,620	\$ 301,140	\$ 307,559	\$ 307,658	\$ 318,272	\$ 330,644	\$ 10,713	3.5%
33X	Maintenance	1,757,996	2,172,469	2,336,116	2,380,436	2,380,792	2,505,649	2,580,830	125,213	5.3%
35X	General Recreation*	1,599,515	1,056,025	1,143,108	1,155,498	1,052,881	1,179,435	1,173,888	23,937	2.1%
<b>General Fund Oper</b>		<b>\$ 3,701,361</b>	<b>\$ 3,518,114</b>	<b>\$ 3,780,364</b>	<b>\$ 3,843,493</b>	<b>\$ 3,741,331</b>	<b>\$ 4,003,356</b>	<b>\$ 4,085,362</b>	<b>\$ 159,863</b>	<b>4.2%</b>
111	Federal Way CC	325	1,331,910	1,901,761	1,901,761	1,901,761	2,066,702	2,120,343	164,941	8.7%
<b>New Comm Center Oper</b>		<b>\$ 325</b>	<b>\$ 1,331,910</b>	<b>\$ 1,901,761</b>	<b>\$ 1,901,761</b>	<b>\$ 1,901,761</b>	<b>\$ 2,066,702</b>	<b>\$ 2,120,343</b>	<b>\$ 164,941</b>	<b>8.7%</b>
402	Dumas Bay Centre	526,359	561,881	530,413	643,413	574,955	589,132	603,785	(54,281)	-8.4%
402	Knutzen Theatre	216,402	236,160	210,939	210,939	205,900	233,811	246,750	22,872	10.8%
505	Bldg & Furnishings	520,690	464,623	433,494	476,244	476,245	434,828	437,694	(41,416)	-8.7%
<b>Enterprise Fund Oper</b>		<b>\$ 1,263,451</b>	<b>\$ 1,262,664</b>	<b>\$ 1,174,846</b>	<b>\$ 1,330,596</b>	<b>\$ 1,257,100</b>	<b>\$ 1,257,771</b>	<b>\$ 1,288,229</b>	<b>\$ (72,825)</b>	<b>-5.5%</b>
<b>Subtotal Operating Exp</b>		<b>\$ 4,965,137</b>	<b>\$ 6,112,688</b>	<b>\$ 6,856,971</b>	<b>\$ 7,075,850</b>	<b>\$ 6,900,192</b>	<b>\$ 7,327,829</b>	<b>\$ 7,493,934</b>	<b>\$ 251,979</b>	<b>3.6%</b>
310	Administration	140	-	-	-	-	278	297	278	n/a
33X	Maintenance	164,317	49,218	-	97,825	97,825	141,094	151,515	43,269	44.2%
35X	General Recreation*	168,084	215,078	31,672	164,464	171,963	1,185	43,401	(163,279)	-99.3%
<b>Subtotal Gen Fund 1-Time Exp</b>		<b>332,541</b>	<b>264,296</b>	<b>31,672</b>	<b>262,289</b>	<b>269,788</b>	<b>142,557</b>	<b>195,213</b>	<b>(119,732)</b>	<b>-45.6%</b>
111	New Comm Center	21,002	322,263	-	-	-	-	-	-	n/a
402	Dumas Bay Centre	-	-	-	-	-	-	-	-	n/a
402	Knutzen Theatre	-	-	-	-	-	-	-	-	n/a
505	Bldg & Furnishings	29,631	112,919	-	172,387	172,387	6,000	6,000	(166,387)	-96.5%
<b>Total 1-Time Exp</b>		<b>\$ 383,174</b>	<b>\$ 699,478</b>	<b>\$ 31,672</b>	<b>\$ 434,676</b>	<b>\$ 442,175</b>	<b>\$ 148,557</b>	<b>\$ 201,213</b>	<b>\$ (286,119)</b>	<b>-65.8%</b>
<b>Total Parks &amp; Rec</b>		<b>\$ 5,348,311</b>	<b>\$ 6,812,166</b>	<b>\$ 6,888,643</b>	<b>\$ 7,510,526</b>	<b>\$ 7,342,367</b>	<b>\$ 7,476,386</b>	<b>\$ 7,695,147</b>	<b>\$ (34,140)</b>	<b>-0.5%</b>

\* Includes Kenneth Jones Pool activity for Year 2006. Beginning in 2007, pool operations are part of Community Center.

**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW**  
**Responsible Manager: Steve Ikerd, Interim Director**

**HIGHLIGHTS/CHANGES:**

The department's adopted operating budget totals \$7,343,647 and \$7,510,489 in 2009 and 2010 respectively, and is \$267,797 above the adjusted 2008 operating budget. Major program changes include:

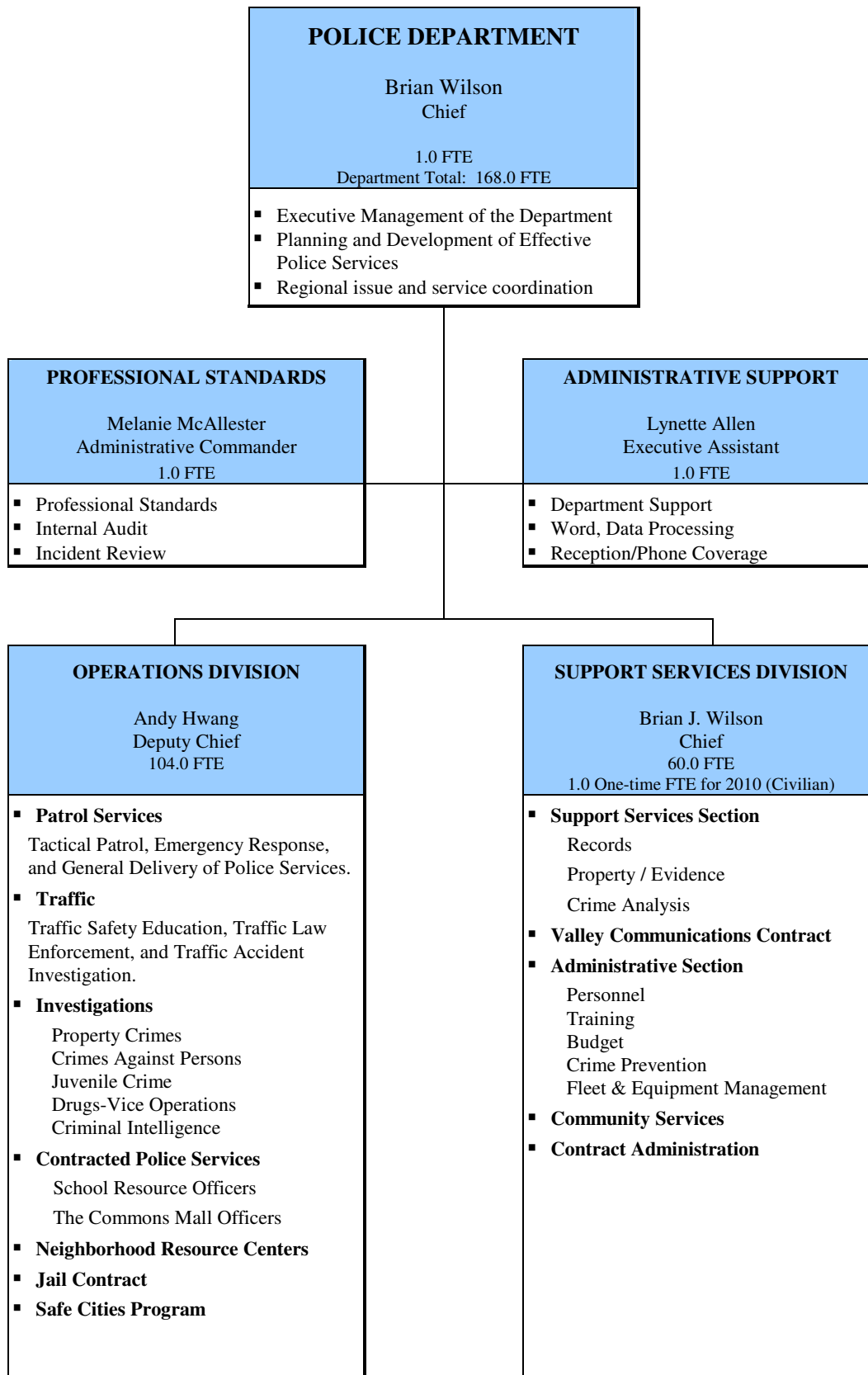
- **Salaries & Benefits** – Increased due to one lifeguard position that has been converted from temporary into 1 FTE and regular wage/benefit increases and annual COLA.
- **Temporary Help** – Reduced \$100,000 to reflect actual spending.
- **Maintenance Service** – A reduction of \$30,563 in contract janitorial services in City Hall and Steel Lake Maintenance office which will reduce cleaning from five days per week to three days per week.
- **Repairs & Maintenance** – Landscaping contract of \$80,122 and \$83,220 has been moved to one-time in 2009/2010 respectively.
- **Utilities** – Due to increased utility costs, utility budgets have increased by \$160,000 for Federal Way Community Center on an ongoing basis and \$61,500 on a one-time basis for the Park System, Celebration Park, and City Hall.

**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adop - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
3XX	General Gov't	\$ 2,590,117	\$ 2,801,162	\$ 2,795,121	\$ 3,128,867	\$ 2,988,135	\$ 3,158,698	\$ 3,273,620	\$ 29,831	1.0%
35X	General Recreation Fees	642,716	619,448	640,915	600,915	646,984	592,415	592,415	(8,500)	-1.4%
353	K Jones Memorial Pool	505,107	-	-	-	-	-	-	-	n/a
111	Federal Way CC	100	923,566	1,663,407	1,663,407	1,463,500	1,638,407	1,663,407	(25,000)	-1.5%
397	Transfer In-Gen Fund	7,740	(31,523)	-	-	-	-	-	-	n/a
397	Transfer In-UtilityTax	417,802	980,218	1,033,608	1,033,608	1,033,608	1,520,526	1,647,740	486,918	47.1%
397	Transfer In-Capital Proj.	76,500	929,749	-	-	-	-	-	-	n/a
402	Dumas Bay Centre	522,343	535,685	521,711	634,711	534,826	589,132	603,786	(45,579)	-7.2%
402	Knutzen Theatre	122,117	124,589	77,955	77,955	101,750	98,087	104,241	20,132	25.8%
505	Interfund Srvs Chg	516,915	534,851	442,310	485,060	485,060	440,828	443,694	(44,232)	-9.1%
505	User Charges-Resv	88,604	88,596	82,178	82,178	82,178	98,900	98,900	16,722	20.3%
Total Revenues		\$ 5,490,061	\$ 7,506,341	\$ 7,257,205	\$ 7,706,701	\$ 7,336,041	\$ 8,136,993	\$ 8,427,803	\$ 430,292	5.6%
Expenditure Summary:										
110	Salaries & Wages	1,550,058	1,921,340	2,236,573	2,266,282	2,267,930	2,571,106	2,728,108	304,824	13.5%
111/1	Temporary Help	544,248	718,514	823,493	838,493	833,761	692,134	682,462	(146,359)	-17.5%
120	Overtime	6,769	11,733	27,635	27,635	26,385	24,335	23,835	(3,300)	-11.9%
200	Benefits	546,179	743,242	831,873	841,627	841,626	967,402	1,038,501	125,775	14.9%
31X	Supplies	252,561	381,267	331,828	371,828	354,924	388,582	379,800	16,754	4.5%
36X	Mtc Supplies	14,252	29,084	31,305	31,305	31,105	36,305	36,305	5,000	16.0%
3XX	Othr Opr Supplies	84,576	80,332	92,750	93,250	100,647	89,250	88,250	(4,000)	-4.3%
41X	Professional Svcs	462,260	452,447	528,922	528,922	382,123	473,326	443,410	(55,596)	-10.5%
43X	Travel & Training	16,529	15,778	30,564	30,564	28,968	28,731	28,731	(1,833)	-6.0%
42/47	Utility & Comm	649,097	825,820	704,235	765,614	775,127	881,164	881,164	115,550	15.1%
48X	Repairs & Mtc	233,624	283,044	504,034	530,034	506,665	432,388	429,290	(97,646)	-18.4%
497	Association Dues	6,693	8,307	4,610	4,610	7,035	5,290	5,290	680	14.8%
4XX	Other Misc Exp	91,537	96,167	116,460	116,532	114,831	111,320	95,644	(5,212)	-4.5%
5XX	Intgvtl Srvs/Taxes	13,614	35,583	11,500	11,500	11,325	24,925	24,925	13,425	116.7%
600	Capital Outlays	-	6,272	23,000	23,000	22,000	14,000	14,000	(9,000)	-39.1%
9XX	IS Charges-M&O	325,220	325,116	369,383	405,848	405,848	394,944	401,354	(10,904)	-2.7%
9XX	IS Charges-Reserves	152,874	163,164	172,402	172,402	173,487	176,658	176,658	4,256	2.5%
94X	Capital Contributions	-	206	903	903	903	-	-	(903)	-100.0%
910	Intfund Svc Pmts	15,046	15,272	15,501	15,501	15,501	15,969	16,206	468	3.0%
Total Opr Expend		\$ 4,965,137	\$ 6,112,688	\$ 6,856,971	\$ 7,075,850	\$ 6,900,192	\$ 7,327,829	\$ 7,493,934	251,979	3.6%
Capital & One-Time Funding:										
	Capital & One-Time	383,174	699,478	31,672	434,676	442,175	148,557	201,213	(286,119)	-65.8%
Total One-Time Exp		\$ 383,174	\$ 699,478	\$ 31,672	\$ 434,676	\$ 442,175	\$ 148,557	\$ 201,213	\$ (286,119)	-65.8%
Total Expenditures		\$ 5,348,311	\$ 6,812,166	\$ 6,888,643	\$ 7,510,526	\$ 7,342,367	\$ 7,476,386	\$ 7,695,147	\$ (34,140)	-0.5%

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**POLICE DEPARTMENT OVERVIEW****Responsible Manager:** *Brian Wilson, Chief***2007/2008 ACCOMPLISHMENTS**

- Continued the Auto Theft Reduction effort to include implementation of the Bait Car Program and began implementation South King County Task Force (PATROL).
- Reduced Part One crimes in 2007 resulting in an 8% reduction in the per capita crime rate.
- Implemented the Power Shift to address high volume period related to calls for service.
- Achieved CALEA re-accreditation.
- Monitor the effects of the sector-based policing model and implemented fourth sector for downtown core.
- Conducted 142 employment background investigations for officers and hired 34 officers.
- Combined the Crime Prevention and Crime Analyst positions to provide greater service to the community.
- Conducted major crimes investigations resulting in 100% clearance by arrest.
- Added a second K9 Generalist.
- Added Dual Sport Motorcycles and collaborated with Parks Department to improve the perception of safety in City Parks.
- Implemented a performance measurement program.
- Created the Federal Way Community Coordinated Response for crimes of domestic violence.
- Implemented Pilot Red Light Photo Enforcement at two major intersections – cameras went live in September 2008.
- Secured major pieces of equipment including; Bomb Robot, Crime Scene Van, and SWAT Van.

**2009/2010 AGENCY GOALS**

- Ensure the safety of officers by providing improved staffing, training, and dissemination of critical information.
- Explore and implement methods to bring increased police visibility to neighborhoods.
- Continue to evaluate methods to practice efficient fleet management and improve fuel efficiency.
- Expand our Community Oriented Policing efforts through building alliances in our community and the criminal justice system and restructuring our Crime Prevention services.
- Implement the Safe Cities Program.
- Facilitate the implementation of a new Valley Communications Computer Aided Dispatch System.
- Participate in the National Incident Emergency Management Course as City Team.
- Develop and implement plan to monitor and eliminate gang activity in Federal Way
- Team with our Public Works and Traffic Engineering Department to direct traffic enforcement activity and ensure the safe flow of traffic through our City.
- Focus on the crimes that impact our Federal Way families (i.e., domestic violence, child abuse, youth at risk) and institute a structure that emphasizes a method to help fractured families while continuing to partner with the Federal Way Community and faith based organizations to combat crimes that impact the family.
- Continue efforts to reduce Index Crimes.
- Evaluate jail alternatives and methods to improve jail population management.

**POLICE DEPARTMENT OVERVIEW**  
**Responsible Manager: Brian Wilson, Chief**

**DEPARTMENT POSITION INVENTORY:**

Position	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	Grade
			Adopted	Adjusted	Year-end			
Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58D
Deputy Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	55D
Police Commander	6.00	6.00	6.00	6.00	6.00	6.00	6.00	51C
Police Lieutenant	12.00	14.00	14.00	14.00	14.00	14.00	14.00	45I
Records Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	43
Community Resource Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	36A
Police Officer	99.00	115.00	115.00	115.00	115.00	114.00*	114.00	32G
Lead Records Specialist	3.00	3.00	3.00	3.00	3.00	3.00	2.00**	28A
Crime Analyst	1.00	1.00	1.00	1.00	1.00	-	-	27A
Accreditation Coordinator	-	1.00	1.00	1.00	1.00	1.00	1.00	27A
Property/Evidence Custodian	1.00	1.00	1.00	1.00	1.00	1.00	1.00	25
Crime Prevention & Information Specialist	1.00	1.00	1.00	1.00	1.00	3.00	3.00	30A
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	21
Police Support Officer	11.00	-	-	-	-	-	-	21A
Jail Coordinator	-	1.00	1.00	1.00	1.00	1.00	1.00	21A
Quartermaster	-	1.00	1.00	1.00	1.00	1.00	1.00	21A
Property/Evidence Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	20A
Administrative Assistant I	3.00	3.00	3.00	3.00	3.00	3.00	3.00	18A
Records Specialist	11.00	15.00	15.00	15.00	15.00	14.00	14.00	15A
Receptionist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	14
<b>Total Regular Staffing</b>	<b>155.00</b>	<b>169.00</b>	<b>169.00</b>	<b>169.00</b>	<b>169.00</b>	<b>168.00</b>	<b>167.00</b>	
<b>Change from prior year</b>	<b>3.00</b>	<b>14.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1.00)</b>	<b>(2.00)</b>	
One-Time Funded Positions	-	-	-	-	-	-	1.00	
<b>Grand Total Staffing</b>	<b>155.00</b>	<b>169.00</b>	<b>169.00</b>	<b>169.00</b>	<b>169.00</b>	<b>168.00</b>	<b>168.00</b>	

\*1.0 FTE was eliminated due to termination of contract at a Federal Way high school for a Security Resource Officer.

\*\*1.0 FTE (Civilian) was moved to one-time funded in 2010

**POLICE DEPARTMENT OVERVIEW****Responsible Manager:** *Brian Wilson, Chief***MISCELLANEOUS STATISTICS****FEDERAL WAY INDEX CRIME RATE:**

Index crime rates are reported to the FBI monthly by municipal, county and other jurisdictions across the nation and were initiated as part of the Uniform Crime Reporting System in the late 1920's. Eight crime categories are monitored as the Index of serious crime in jurisdictions, with four categories (Homicide, Rape, Robbery, and Felony Assault) considered violent crimes, and four categories (Burglary, Theft or Larceny, Auto Theft, and Arson) considered non-violent or property crimes. Index crime rates are important as a basis for comparing with other similar jurisdictions or with jurisdictions' own rates historically, and are used by various publications as one of the considerations in ranking desirable places to live.

Crime	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
Homicide	2	2	4	7	4	4	2	-	8	1	3
Rape	37	58	53	43	49	34	50	50	55	64	48
Robbery	154	153	115	128	124	108	125	121	153	146	129
Felony Assault	121	159	167	158	141	120	120	109	101	120	107
Burglary	643	648	573	533	521	677	672	759	793	753	739
Larceny	3,901	3,393	3,097	3,072	3,516	3,347	3,145	3,257	3,786	3,230	3,159
Auto Theft	746	761	808	849	1,179	1,206	1,204	1,118	1,573	1,199	939
Arsons	24	39	38	36	17	29	14	23	24	26	18
<b>Total</b>	<b>5,628</b>	<b>5,213</b>	<b>4,855</b>	<b>4,826</b>	<b>5,551</b>	<b>5,525</b>	<b>5,332</b>	<b>5,437</b>	<b>6,493</b>	<b>5,539</b>	<b>5,142</b>
<b>Population</b>	<b>75,960</b>	<b>76,820</b>	<b>76,910</b>	<b>83,259</b>	<b>83,890</b>	<b>83,850</b>	<b>83,500</b>	<b>85,800</b>	<b>85,800</b>	<b>86,530</b>	<b>87,390</b>
<b>Crimes per 1000</b>	<b>74</b>	<b>68</b>	<b>63</b>	<b>58</b>	<b>66</b>	<b>66</b>	<b>64</b>	<b>63</b>	<b>76</b>	<b>64</b>	<b>59</b>

## POLICE DEPARTMENT OVERVIEW

Responsible Manager: *Brian Wilson, Chief*

### THE DEPARTMENT'S VISION AND VALUES:

The Federal Way Police Department is a community-based police department that represents the special qualities and features of the City of Federal Way. The police department will inspire a sense of confidence and security in our citizens through professionalism, citizen involvement and creative approaches to public safety. The police department will be distinguished as a caring, competent, firm, fair, accessible, and innovative organization that actively seeks opportunities to help citizens. The police department will be a part of rather than apart from the community, fostering an efficient citizen-police partnership to insure a safe and secure city.

### GOALS/OBJECTIVES:

The Federal Way Police Department strives to:

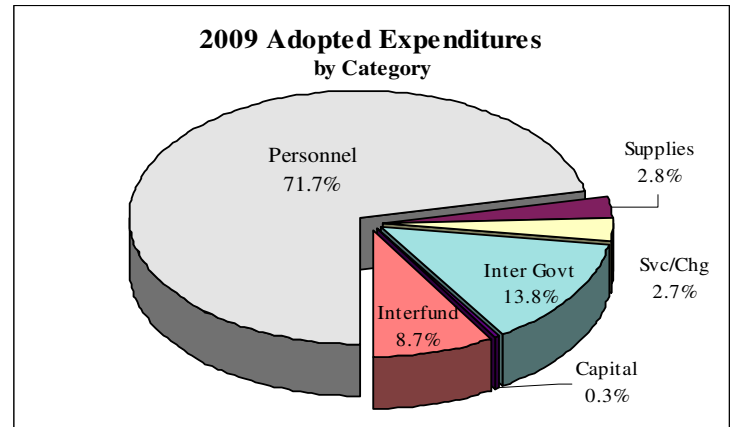
- Provide a safe environment through community involvement, innovation, and education.
- Be familiar with and practices current and modern law enforcement techniques and tactics.
- Maintain a dedicated, well trained, equipped force function with integrity, accountability, and team work.

### ADOPTED PROGRAM CHANGES:

MT Priority	Dept	Div	Program	Department Submitted						Adopted					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
Programs Cuts															
2	PD	PD	Eliminate Records Specialist 1.0 FTE	(1.00)	-	-	(55,680)	-	(60,070)	(1.00)	-	-	(55,680)	-	(60,070)
0	PD	PD	4% Reduction - Fleet Management	-	-	-	(38,913)	-	(38,913)	-	-	-	(38,913)	-	(38,913)
Total				(1.00)	-	-	(94,593)	-	(98,983)	(1.00)	-	-	(94,593)	-	(98,983)
Programs Cut & Restored on a 1-Time Basis															
2	PD	PD	Eliminate Records Supervisor 1.0 FTE	(1.00)	-	-	(85,195)	-	(88,483)	(1.00)	-	85,195	(85,195)	88,483	(88,483)
Total				(1.00)	-	-	(85,195)	-	(88,483)	(1.00)	-	85,195	(85,195)	88,483	(88,483)
New Programs Added															
1	PD	AD	Overtime (Funded by Proposition 1 Reserves)	-	-	-	300,000	-	300,000	-	-	300,000	-	300,000	-
n/a	PD	FLT	Replace Vehicles - Funded by Replacement Reserves (5 vehicles \$187,611 in 2009 & 9 vehicles \$357,320 in 2010)	-	-	-	-	-	-	-	-	-	-	-	-
n/a	PD	FLT	Increase Fuel	-	-	-	138,000	-	138,000	-	-	138,000	-	138,000	-
n/a	PD	PO	K9 (Narcotics) - Funded by Seizures, Cost Neutral	-	-	24,659	6,900	-	8,700	-	-	24,659	6,900	-	8,700
3	PD	SS	Crime Prevention & Information Specialist 1.0 FTE	1.00	1	42,970	88,982	-	92,987	1.00	1	29,250	85,382	-	89,387
Total				1.00	1	67,629	533,882	-	539,687	1.00	1	491,909	92,282	438,000	98,087
New Programs Not Recommended															
1	PD	FO	New Vehicle Requests	-	3	126,946	33,514	-	37,114	-	-	-	-	-	-
0	PD	FO	Replacement Schedule of Specialized Vehicles	-	-	-	16,730	-	16,730	-	-	-	-	-	-
1	PD	PD	5 New Take-Home Veh, Establish Rsvs Sched	-	5	250,838	12,100	-	18,200	-	-	-	-	-	-
2	PD	PD	Eliminate 6 Police Officers	(6.00)	-	-	(503,940)	-	(562,893)	-	-	-	-	-	-
0	PD	PD	Laptops for Command	-	-	11,100	9,300	-	12,000	-	-	-	-	-	-
1	PD	SS	Staff Training	-	-	-	40,000	-	40,000	-	-	-	-	-	-
0	PD	SS	Fuel Efficiency Improvement Vehicles	-	-	24,624	4,500	49,829	11,250	-	-	-	-	-	-
Total				(6.00)	8	413,508	(387,796)	49,829	(427,599)	-	-	-	-	-	-

**POLICE DEPARTMENT OVERVIEW****Responsible Manager:** *Brian Wilson, Chief***PURPOSE/DESCRIPTION:**

The police department utilizes a community based problem oriented approach in providing law enforcement services to its citizens. Innovative methods and advanced technology have allowed the department to enhance its overall efficiency and operational effectiveness. In combining the agencies proactive community based approach with its innovative methods, we have been able to provide an increased level of safety to the Community. The agency continues to contract with several alternative jail facilities for housing prisoners in an effort to maintain reduced jail costs. The police department works cooperatively with local law enforcement agencies in a regional approach when providing specialty services such as The Valley Special Weapons and Tactics Team (SWAT) as well as police dispatch services through Valley Communications. The police department has achieved a level of success that is well recognized by both the local community as well as other the law enforcement agencies. 2007/2008 will provide an opportunity for the department to continue with its goal in delivering the highest quality of law enforcement services to the community. Through teamwork and dedication, the agency will remain committed to its mission of, providing protection, education, and respect to the community. The agency will continue with its pro-active approach in addressing index crimes, traffic concerns, as well as crimes that impact the quality of life for our residents.

**DEPARTMENT SUMMARY:**

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopt - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
	General Governmental	\$ 13,497,441	\$ 16,975,650	\$ 16,763,975	\$ 18,783,074	\$ 18,409,671	\$ 18,450,654	\$ 19,670,343	\$ (332,420)	-1.8%
	Gambling Tax	1,364,321	1,489,952	1,200,000	1,400,000	1,350,548	1,396,000	1,396,000	(4,000)	-0.3%
	CJ Sales Tax	1,953,822	2,145,383	2,171,762	2,289,762	2,168,628	2,190,000	2,212,000	(99,762)	-4.4%
	Other Revenues	972,010	990,122	1,013,946	1,013,946	940,935	824,659	812,000	(189,287)	-18.7%
	Transfer in from Utax	625,000	700,000	728,000	728,000	728,000	1,252,168	1,302,862	524,168	72.0%
	504 Revenues	773,485	1,361,376	812,517	1,178,083	1,257,792	1,273,217	1,274,947	95,134	8.1%
	Total Revenues	\$ 19,186,079	\$ 23,662,483	\$ 22,690,200	\$ 25,392,865	\$ 24,855,574	\$ 25,386,698	\$ 26,668,152	\$ (6,167)	0.0%
Expenditure Summary:										
91	Office of Police Chief	1,921,675	2,287,059	2,280,703	2,755,132	2,755,789	2,867,339	2,906,930	112,207	4.1%
92-96	Support Services	4,662,755	5,422,053	5,261,287	5,272,036	5,046,970	5,826,325	6,096,742	554,289	10.5%
11x	Field Operations	9,056,599	10,071,895	11,022,945	12,005,172	11,504,581	11,119,314	11,771,040	(885,858)	-7.4%
	Opr Exp w/o Contract	\$ 15,641,029	\$ 17,781,007	\$ 18,564,935	\$ 20,032,340	\$ 19,307,340	\$ 19,812,978	\$ 20,774,712	\$ (219,362)	-1.1%
98	Jail Services	1,354,295	1,701,176	1,838,022	1,974,022	1,974,022	2,092,463	2,368,041	118,441	6.0%
98	Valley Communications	1,199,851	1,406,479	1,432,080	1,606,080	1,606,080	1,616,359	1,697,177	10,279	0.6%
504	Fleet	371,103	460,857	409,363	578,420	686,420	535,012	535,013	(43,408)	-7.5%
	Total Opr Expend	\$ 18,566,278	\$ 21,349,519	\$ 22,244,400	\$ 24,190,862	\$ 23,573,862	\$ 24,056,812	\$ 25,374,943	\$ (134,050)	-0.6%
Capital & One-Time Funding:										
	One-Time	786,066	1,890,663	218,526	1,284,809	1,392,809	943,292	1,046,595	(341,517)	-26.6%
	Total One-Time Exp	\$ 786,066	\$ 1,890,663	\$ 218,526	\$ 1,284,809	\$ 1,392,809	\$ 943,292	\$ 1,046,595	\$ (341,517)	-26.6%
	Total Expenditures	\$ 19,352,344	\$ 23,240,182	\$ 22,462,926	\$ 25,475,671	\$ 24,966,671	\$ 25,000,104	\$ 26,421,538	\$ (475,567)	-1.9%

## POLICE DEPARTMENT OVERVIEW

Responsible Manager: *Brian Wilson, Chief*

### HIGHLIGHTS/CHANGES:

The Federal Way Police Department's primary objective will be to achieve adequate staffing and/or improve staffing models to allow for a significant impact on crimes that impact the quality of life for our residents and fracture our families. The police department will continue to build relationships with both private and public sector partners, and the community itself to bring every resource available into our efforts. The implementation of the Safe Cities Program is an important aspect of this relationship building. The police department will maintain its focus on recruiting and hiring continuing to identify quality individuals to fill anticipated vacancies. The agency will focus on its formal training program in an effort to keep up with ever changes trends and legal issues. The police department will prepare for the Potential Annexation Area (PAA) impact to the Department and implications of bringing police services to over 20,000 new residents. The department will also focus on continued improvement of service delivery as it conducts a major revision to the policies and procedures required by CALEA for National Accreditation.

The Police Department adopted baseline budget totals \$24,056,812 in 2009 and \$25,374,943 in 2010. This is a 0.6% or \$134,050 decrease from the adjusted 2008 budget.

Major program changes include:

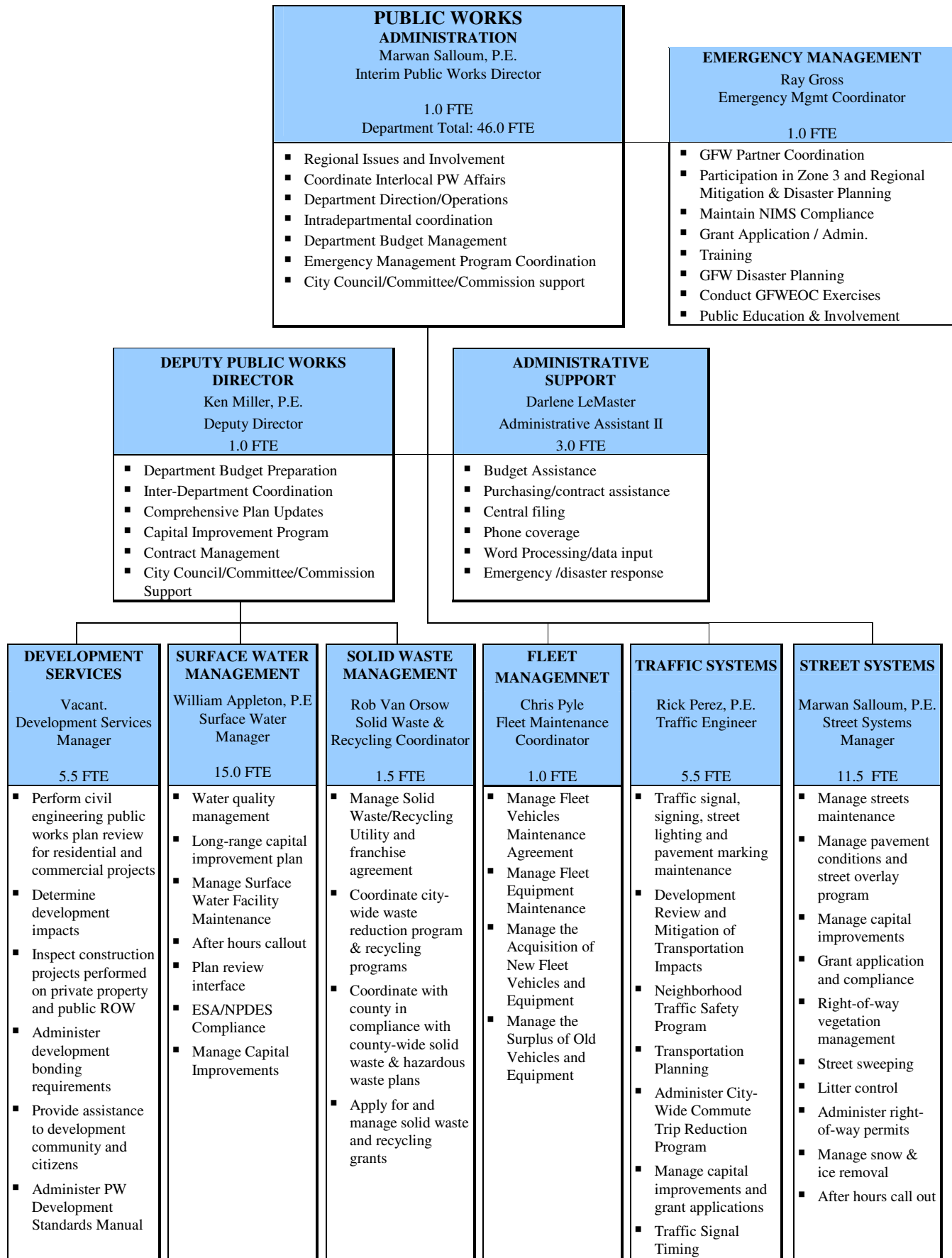
- Salaries & Benefits – Decrease in salaries are due to the following:
  - Eliminate 1.0 FTE Records Specialist FTE in 2009/2010 for a savings of \$55,680 in 2009 and \$60,070 in 2010 to fund Crime Prevention & Information Specialist 1.0 FTE with a net cost of \$58,952 in 2009 (includes recruitment and set-up cost) and \$29,317 in 2010.
  - Moved 1.0 FTE records Supervisor from on-going to one-time for \$85,195 and \$88,483 in 2009 and 2010 respectively.
- Intergovernmental – Increased Jails Services and Valley Communications expenditures.
- IS Charges-Reserves – Increase due to purchase of nine new police vehicles in 2008 plus a decrease due to Reduction in Fleet Management for \$38,913 in 2009/2010.
- One-time – One-time funding items are as follows:
  - Moving Records Supervisor from on-going to one-time in 2009/2010.
  - Increase overtime on a one-time basis for 2009/2010 for \$300,000.
  - Increase fuel on a one-time basis for 2009/2010 for \$138,000.
  - Implement the K9 program which will be funded with Seizure monies which will be cost neutral.

### REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2006	2007	2008			2009	2010	09 Adopt - 08 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
	General Governmental	\$ 13,497,441	\$ 16,975,650	\$ 16,763,975	\$ 18,783,074	\$ 18,409,671	\$ 18,450,654	\$ 19,670,343	(332,420)	-1.8%
	Gambling Tax	1,364,321	1,489,952	1,200,000	1,400,000	1,350,548	1,396,000	1,396,000	(4,000)	-0.3%
	CJ Sales Tax	1,953,822	2,145,383	2,171,762	2,289,762	2,168,628	2,190,000	2,212,000	(99,762)	-4.4%
	Other Revenues	972,010	990,122	1,013,946	1,013,946	940,935	824,659	812,000	(189,287)	-4.4%
	Transfer in from Utax	625,000	700,000	728,000	728,000	728,000	1,252,168	1,302,862	524,168	-4.4%
	504 Revenues	773,485	1,361,376	812,517	1,178,083	1,257,792	1,273,217	1,274,947	95,134	-4.4%
	Total Revenues	\$ 19,186,079	\$ 23,662,483	\$ 22,690,200	\$ 25,392,865	\$ 24,855,574	\$ 25,386,698	\$ 26,668,152	\$ (6,167)	0.0%
Expenditure Summary:										
110	Salaries & Wages	9,723,108	10,727,881	12,042,011	12,797,342	12,234,434	12,439,089	13,139,648	(358,253)	-2.8%
111/1	Temporary Help	36,588	119,062	7,500	7,500	7,500	7,500	7,500	-	0.0%
120	Overtime	631,746	960,260	472,627	472,627	472,627	472,627	472,627	-	0.0%
200	Benefits	2,921,872	3,248,409	3,593,952	3,820,803	3,658,711	3,907,966	4,140,213	87,163	2.3%
31X	Supplies	116,180	175,422	72,847	72,847	72,847	67,847	67,847	(5,000)	-6.9%
3XX	Othr Opr Supplies	395,669	513,693	320,004	411,004	519,004	372,090	372,091	(38,914)	-9.5%
41X	Professional Svcs	72,068	90,466	52,000	89,500	89,500	79,975	81,134	(9,525)	-10.6%
43X	Travel & Training	155,183	153,255	144,085	144,085	144,085	141,085	141,085	(3,000)	-2.1%
42/47	Utility & Comm	2,053	3,439	1,650	1,699	1,699	1,699	1,699	-	0.0%
48X	Repairs & Mtc	168,356	185,645	180,045	255,102	255,102	255,102	255,102	-	0.0%
497	Association Dues	4,214	3,993	4,390	4,390	4,390	4,390	4,390	-	0.0%
4XX	Other Misc Exp	108,300	103,086	33,500	33,500	33,500	33,500	33,500	-	0.0%
5XX	Intgvtl Svcs/Taxes	2,555,390	3,115,541	3,270,252	3,580,252	3,580,252	3,708,972	4,065,368	128,720	3.6%
600	Capital Outlays	51,786	52,574	-	-	-	-	-	-	n/a
9XX	IS Charges-M&O	1,126,824	1,298,581	1,402,168	1,709,566	1,709,566	1,661,877	1,689,353	(47,689)	-2.8%
9XX	IS Charges-Reserves	496,941	598,212	647,369	790,645	790,645	903,093	903,386	112,448	14.2%
	Total Opr Expend	\$ 18,566,278	\$ 21,349,519	\$ 22,244,400	\$ 24,190,862	\$ 23,573,862	\$ 24,056,812	\$ 25,374,943	\$ (134,050)	-0.6%
Capital & One-Time Funding:										
	Capital & One-Time	786,066	1,890,663	218,526	1,284,809	1,392,809	943,292	1,046,595	(341,517)	-26.6%
	Total One-Time Exp	\$ 786,066	\$ 1,890,663	\$ 218,526	\$ 1,284,809	\$ 1,392,809	\$ 943,292	\$ 1,046,595	\$ (341,517)	-26.6%
	Total Expenditures	\$ 19,352,344	\$ 23,240,182	\$ 22,462,926	\$ 25,475,671	\$ 24,966,671	\$ 25,000,104	\$ 26,421,538	\$ (475,567)	-1.9%

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**PUBLIC WORKS DEPARTMENT OVERVIEW****Responsible Manager:** *Marwan Salloum, P.E., Public Works Director***2007/2008 ACCOMPLISHMENTS**

- Provide spring and fall recycling collection events
- Completed the following construction projects on time and within the approved budget:
  - Pacific Highway S Phase III HOV Improvements Project (S 284<sup>th</sup> St to SR 509)
  - SR 18 at SR 161 Intersection Improvements Project
  - 21<sup>st</sup> Avenue SW Extension at SW 356<sup>th</sup> Street – 22<sup>nd</sup> Avenue SW
  - S 348<sup>th</sup> Street HOV Lanes Improvements Project (9<sup>th</sup> Ave S to SR 99)
  - S 333<sup>rd</sup> Street at 1<sup>st</sup> Way S Traffic Signal
  - 2007 Asphalt Overlay at \$2.3 million
  - 2008 Asphalt Overlay at \$2.0 million
  - South 373<sup>rd</sup> Street Bridge at Hylebos Creek in conjunction with WSDOT
  - Lake Jeane and Lake Lorene Outlet Improvements Project
  - 26<sup>th</sup> Avenue SW Stormline Replacement Project
- Completed the design and right of way acquisition for the SR 99 at S 356<sup>th</sup> Street Intersection Improvements Project
- Completion of the design and commencement of right of way acquisition for the S 348<sup>th</sup> Street at 1<sup>st</sup> Way S Intersection Improvements Project
- Starting the design and right of way acquisition phase for the Pacific Highway S Phase IV HOV Improvements Project (S Dash Point Road to S 312<sup>th</sup> Street)
- Purchase and installation of additional emergency equipment totaling \$1,481,208 to assist the City in providing services to our citizens and businesses during emergency conditions. This includes: snow and ice equipment, auxiliary power for the community center and evidence building, two portable trailer mounted generators and uninterrupted power supply for thirty traffic signals and emergency communications equipment.
- Grants awarded in the amount of \$12,089,533 for transportation projects:
 

➤ S 348 <sup>th</sup> Street HOV Lanes Project	TIB (State)	\$2,730,000
➤ Pacific Highway S at S 356 <sup>th</sup> St Intersection Improvements Project	TIB (State)	\$4,350,533
➤ Pacific Highway S Phase IV HOV Lanes Project	PSRC (Regional/County Wide)	\$5,000,000
- Successfully applied to be recognized as a Storm Ready community by the National Weather Service
- Supported residential and commercial development projects such as: Campus Crest, Wynnstone, Lowe's and The Commons
- Implemented Flashing Yellow Arrow conversions at four (4) intersections
- Updated signal coordination plans on SR 99, S 320<sup>th</sup> St, and S 348<sup>th</sup> St
- Coordinated with WA State Dept. of Ecology funding and contracted for removal of sea lettuce at Dumas Bay
- Complied with NPDES Phase II permit requirements by submitting annual report and Surface Water Management Plan (SWMP)
- Steel Lake Maintenance Yard Improvements

## PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: *Marwan Salloum, P.E., Public Works Director***2009/2010 ANTICIPATED KEY PROJECTS**

- Development Services key projects to include:
  - Support review/adoption of 2008 King County Surface Water Design Manual
  - Administer NPDES Phase II requirements as they pertain to Development Services
  - 2009 Development Standards update
- Construct:
  - SR 99 at S 356<sup>th</sup> Street Intersection Improvements Project
  - Pacific Highway S Phase IV HOV Improvements (Dash Point Road to S 312<sup>th</sup> Street)
  - Completion of the design and right of way acquisition of the following projects:
    - S 348<sup>th</sup> Street at 1<sup>st</sup> Way South Intersection Improvements Project
    - S 352nd Street Extension Project (SR 99 to SR 161)
  - 2009 Asphalt Overlay at \$1.5 million
  - 2010 Asphalt Overlay at \$1.5 million
- Procure either a new contractor or renegotiate the Solid Waste and Recycling Collection Contract to ensure continued collection services beyond the current 2010 term
- Participate in the King County Comprehensive Solid Waste Management Plan adoption process
- Participate in implementation of enhanced service level equity programming resulting from the King County Local Hazardous Waste Managements Plan's Household Hazardous Waste Collection Service Level Study
- Comprehensive outreach to multi-family residences to promote initiation or expansion of on-site recycling collection programs
- Pursue grant funding for the City Center Access Environmental Assessment and Transportation Improvement Projects
- Implement the Traffic Impact Fee system
- Implementation of Transit Signal Priority in support of Bus Rapid Transit on SR 99
- Completion of Environmental documents for the City Center Access Project
- Continue to comply with NPDES Phase II permit and integrate Low Impact Development (LID) regulations, adopt Illicit Discharge Detection & Elimination (IDDE) ordinance , provide training and adopt the latest DOE approved storm water manual
- Purchase additional property along the Hylebos corridor using CFT and NOAA grants
- S 308<sup>th</sup> Street and Easter Lake Vicinity Storm Drainage Improvements
- Formation of the Northlake Lake Management District (LMD)
- Adoption of Operation and Maintenance (O & M) standards for the NPDES permit

## PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: Marwan Salloum, P.E., Public Works Director

## ADOPTED PROGRAM CHANGES: STREET FUND

MT Priority	Dept	Div	Program	Department Submitted						City Manager Recommended					
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures			
						2009		2010				2009		2010	
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing
Street Fund:															
Program Cuts															
6	PW	DS	Temporary Help - Construction Inspection	-	-	-	(10,000)	-	(10,000)	-	-	-	(10,000)	-	(10,000)
Total				-	-	-	(10,000)	-	(10,000)	-	-	-	(10,000)	-	(10,000)
Program Cuts Not Recommended															
3	PW	TR	NTS	-	-	-	(10,000)	-	(10,000)	-	-	-	-	-	-
Total				-	-	-	(10,000)	-	(10,000)	-	-	-	-	-	-
Programs Cut & Restored on a 1-Time Basis															
4	PW	ST	Color Basket and Banners	-	-	-	(16,250)	-	(16,250)	-	-	16,250	(16,250)	16,250	(16,250)
1	PW	ST	Street Tree Replacement	-	-	-	(8,400)	-	(8,400)	-	-	-	-	8,400	(8,400)
1	PW	ST	Landscape Maintenance Contract	-	-	-	(10,000)	-	(10,000)	-	-	-	-	10,000	(10,000)
0	PW	ST	WSDOT Maintenance Contract	-	-	-	(30,000)	-	(30,000)	-	-	-	-	30,000	(30,000)
0	PW	ST	Equipment Rental	-	-	-	(10,000)	-	(10,000)	-	-	-	-	10,000	(10,000)
0	PW	ST	Small Work Projects	-	-	-	(9,375)	-	(9,375)	-	-	-	-	9,375	(9,375)
0	PW	TR	Electricity	-	-	-	(60,000)	-	(64,400)	-	-	-	-	64,400	(64,400)
Total				-	-	-	(144,025)	-	(148,425)	-	-	16,250	(16,250)	148,425	(148,425)
New Programs Added															
5	PW	EM	Emergency Mgmt Specialist 1.0 FTE	1.00	-	15,190	76,598	-	79,935	-	-	50,000	-	50,000	-
0	PW	FLT	Increase Fuel	-	-	-	19,000	-	19,000	-	-	19,000	-	19,000	-
0	PW	FLT	Replace Pool Car - Funded by Replacement Reserves (\$35,578 in 2010)	-	-	-	-	-	-	-	-	-	-	-	-
n/a	PW	FLT	Replace Truck #251 - Funded by Replacement Reserves (\$42,491 in 2010)	-	-	-	-	-	-	-	-	-	-	-	-
n/a	PW	FLT	Replace Truck #250 - Funded by Replacement Resrves \$44,500 in 2010)	-	-	-	-	-	-	-	-	-	-	-	-
n/a	PW	ST	Admin Assistant 0.50 FTE - funded by CIP, cost neutral	0.50	-	-	-	-	-	0.50	-	-	-	-	-
n/a	PW	TR	King County Maint Contract	-	-	-	29,116	-	60,643	-	-	29,116	-	60,643	-
n/a	PW	TR	Street Lighting	-	-	-	6,102	-	6,102	-	-	6,102	-	6,102	-
Total				1.50	-	15,190	130,816	-	165,680	0.50	-	104,218	-	135,745	-
New Programs Not Recommended															
4	PW	TR	Traffic Mgmt Center (incl.Engineer.Tech 1.0 FTE)	1.00	-	189,970	72,620	825,000	83,070	-	-	-	-	-	-
3	PW	TR	Commute Trip Reduction				2,040		2,040	-	-	-	-	-	-
2	PW	TR	Repair/Replace Damaged Traffic Infrastructure	-	-	-	50,000	-	50,000	-	-	-	-	-	-
2	PW	TR	New Street Lights	-	-	-	100,000	-	100,000	-	-	-	-	-	-
1	PW	TR	Transportation Element of Comprehensive Plan.	-	-	100,000	-	-	-	-	-	-	-	-	-
0	PW	TR	Traffic Signal Conversions	-	-	-	50,000	-	50,000	-	-	-	-	-	-
Total				1.00	-	289,970	274,660	825,000	285,110	-	-	-	-	-	-

## PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: *Marwan Salloum, P.E., Public Works Director*

## ADOPTED PROGRAM CHANGES: ENTERPRISE FUNDS

MT Priority	Dept	Div	Program	Department Submitted						City Manager Recommended							
				FTE	Fleet	Expenditures				FTE	Fleet	Expenditures					
						2009		2010				2009		2010			
						1-Time	Ongoing	1-Time	Ongoing			1-Time	Ongoing	1-Time	Ongoing		
Solid Waste & Recycling Fund																	
Program Cuts Not Recommended																	
	SWR		Litter Control - Vadis Contract	-	-	-	(9,340)	-		(10,211)	-	-	-	-	-	-	-
Total				-	-	-	(9,340)	-		(10,211)	-	-	-	-	-	-	-
New Programs Added																	
n/a	SWR		Litter Control - Disposal Costs	-	-	-	1,000	-		1,300	-	-	-	1,300	-		1,300
n/a	SWR		Contract Procurement	-	-	-	8,526	-		8,526	-	-	-	8,526	-		8,526
n/a	SWR		Recycling Project Mgt - Increase by 0.50 FTE	0.50	-	24,580	11,608	26,715		12,380	-	-	24,580	11,608	26,715		12,380
Total				0.50	-	24,580	21,134	26,715		22,206	-	-	24,580	21,434	26,715		22,206
Surface Water Management Fund																	
Program Cuts Not Recommended																	
n/a	SWM/MT		Reduce Street Sweeping	-	-	-	(33,012)	-		(34,153)	-	-	-	-	-	-	-
n/a	SWM/MT		Reduce Vacuum/Jet Rodding CCTV Services	-	-	-	(66,023)	-		(68,306)	-	-	-	-	-	-	-
Total				-	-	-	(99,035)	-		(102,459)	-	-	-	-	-	-	-
New Programs Added																	
n/a	SWM/MT		Increase Street Sweeping	-	-	-	12,500	-		12,500	-	-	-	12,500	-		12,500
n/a	SWM/MT		Increase vacuum/jet rodding	-	-	-	13,594	-		13,594	-	-	-	13,594	-		13,594
n/a	SWM/WQ		WRIA Watershed Council	-	-	-	3,323	-		3,323	-	-	-	3,323	-		3,323
n/a	SWM/MT		Repairs & Maintenance	-	-	-	9,000	-		9,000	-	-	-	5,000	-		5,000
n/a	SWM/MT		Temporary Help	-	-	-	26,122	-		26,122	-	-	-	26,122	-		26,122
n/a	SWM/ENG		Software Maintenance	-	-	-	4,000	-		4,000	-	-	-	4,000	-		4,000
n/a	SWM/WQ		Temporary Help	-	-	-	18,860	-		18,860	-	-	-	9,420	-		9,420
n/a	SWM/ENG		NPDES Support Tech 1.0 FTE	1.00	-	14,970	87,060	-		92,892	1.00	-	14,970	87,060	-		92,892
n/a	SWM/ENG		SWM Project Engineer - Charge to SWM Unallocated CIP	-	-	-	(112,852)	-		(117,657)	-	-	-	(112,852)	-		(117,657)
n/a	FLEET		Replace Heavy Equipment Trailer	-	-	-	-	-		-	-	-	-	-	-		-
n/a	FLEET		Replace Truck #244	-	-	-	-	-		-	-	-	-	-	-		-
Total				1.00	-	14,970	61,607	-		62,634	1.00	-	14,970	48,167	-		49,194
New Programs Not Recommended																	
n/a	SWM/WQ		Public Education & Outreach Coordinator 1.0 FTE	1.00	-	14,970	83,489	-		87,340	-	-	-	-	-		-
Total				1.00	-	14,970	83,489	-		87,340	-	-	-	-	-		-

**PUBLIC WORKS DEPARTMENT OVERVIEW****Responsible Manager:** *Marwan Salloum, P.E., Public Works Director***Adopted CAPITAL PROJECTS AND FUNDING SOURCES:****TRANSPORTATION PROJECTS****6-Year CIP Plan****Adopted Projects and Fund Sources (in thousands)**

Transportation Projects Location	Project Total	External/Pr Sources			Balance Needed	Adopted 2009-10 Allocations						Future Needs
		Grant	Mitig.	Prior Yr		REET	Ut Tx	Fuel Tx	Other	Grants	Total	
Annual Asphalt Overlay Program	\$ 3,936	\$ -	\$ -	\$ -	\$ 3,936	\$ -	\$ 2,800	\$ 1,104	\$ 32	\$ -	\$ 3,936	\$ -
Annual Transportation System Safety Improvements	700	-	-	-	700	-	-	700	-	-	700	-
S 320th St HOV: 8th Ave So to SR 99	15,523	9,315	267	-	5,941	-	-	-	-	-	-	5,941
SR99 HOV Lanes Phase III - S 284th St to SR509	24,950	18,335	501	6,745	(631)	-	-	-	-	-	-	(631)
S 348th Street: 9th Avenue S - SR99	4,585	2,385	683	1,546	(29)	-	-	-	-	-	-	(29)
S 320th St. @ 1st Ave S.	9,145	5,000	280	217	3,648	-	-	-	50	-	50	3,598
S 320th St. @ 20th Ave S.	5,760	-	204	-	5,556	-	-	-	-	-	-	5,556
S 356th Street @ Pacific Highway Intersection Impv.	8,254	378	1,486	1,994	4,396	-	-	-	50	4,351	4,401	(5)
SR18 @ SR161 Intersection Impv	613	-	462	950	(799)	-	-	-	-	-	-	(799)
S 348th Street @ 1st Avenue S	4,171	2,500	216	511	944	-	-	-	50	-	50	894
S 352nd Street; SR-99 to SR-161	5,970	3,300	47	-	2,623	200	2,400	-	30	-	2,630	(7)
21st Av SW Ext: SW 356th St - 22nd Av SW	438	-	91	326	21	-	-	-	-	-	-	21
SW 320th Street @ 21st Avenue SW	4,320	-	-	-	4,320	-	-	-	-	-	-	4,320
SW 320th Street @ 47th Avenue SW	360	-	-	-	360	-	-	-	-	-	-	360
S 312th Street @ 28th Avenue S	540	-	-	-	540	-	-	-	-	-	-	540
Pacific Highway HOV Lanes Phases IV - SR-509 to S 312th	20,800	6,735	530	1,550	11,985	-	3,000	-	100	8,885	11,985	-
S 320th Street: 1st Ave S to 8th Ave S	15,523	9,314	29	-	6,180	-	-	-	-	-	-	6,180
SW 336th Way/SW 340th Street: 26th Place SW-Hoyt Road	15,312	9,186	-	-	6,126	-	-	-	-	-	-	6,126
Military Road S: Star Lake Road to S 288th Street	13,068	7,840	-	-	5,228	-	-	-	-	-	-	5,228
SW 356th Street / BPA Trail Signal	315	-	-	315	-	-	-	-	-	-	-	-
City Center Access Phase 4	20,621	-	-	-	20,621	-	-	-	-	-	-	20,621
S 356th Street SR 99-SR161	8,712	5,228	24	-	3,460	-	-	-	-	-	-	3,460
SW 312th Street: SR509 - 14th Ave SW	4,366	2,620	178	-	1,568	-	-	-	-	-	-	1,568
1st Ave S @ S 328th Street	1,800	-	82	-	1,718	-	-	-	-	-	-	1,718
10th Ave SW Impv: SW Campus Dr - SW344th St	8,423	-	320	-	8,103	-	-	-	30	-	30	8,073
City Center Access Study Phase 2	3,000	-	180	1,175	1,645	-	-	-	20	-	20	1,625
S 304th Street @ 28th Ave S	2,148	-	-	-	2,148	-	-	-	-	-	-	2,148
1st Av S: S292 -@312	2,640	-	-	-	2,640	-	-	-	-	-	-	2,640
City Center Access Phase 3 -- S 320th Street @ I-5	2,850	-	158	-	2,692	-	-	-	-	-	-	2,692
S 314th St: 20th Av S - 23rd Av S Install new sidewalks	1,980	-	-	-	1,980	-	-	-	-	-	-	1,980
<b>Total Transportation Projects</b>	<b>\$ 210,823</b>	<b>\$ 82,136</b>	<b>\$ 5,738</b>	<b>\$ 15,329</b>	<b>\$ 107,620</b>	<b>\$ 200</b>	<b>\$ 8,200</b>	<b>\$ 1,804</b>	<b>\$ 362</b>	<b>\$ 13,236</b>	<b>\$ 23,802</b>	<b>\$ 83,818</b>

## PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: *Marwan Salloum, P.E., Public Works Director*

## Surface Water Management Projects:

## 6-Year CIP Plan

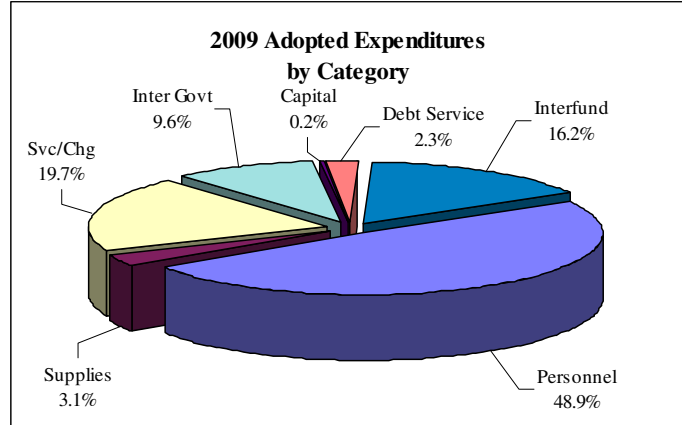
## Adopted Projects and Fund Sources (in thousands)

Surface Water Project Description	Project Total	External/Pr Sources			Balance Needed	Adopted 2009-10 Allocations						Future Needs
		Grant	Mitig.	Prior Yr		REET	Ut Tx	Fuel Tx	Fees	GFund	Total	
Small CIP -- Annual Program	\$ 421	\$ -	\$ -	\$ -	\$ 421	\$ -	\$ -	\$ -	\$ 448	\$ -	\$ 448	\$ (27)
Joe's Creek Salmon Habitat Restoration	2,446	1,093	-	1,353	0	-	-	-	-	-	-	0
West Hylebos Basin Land Acquisition	1,184	758	-	400	26	-	-	-	26	-	26	0
Easter Lake Stormwater Improvement Project (CIP No. 304-3100-260)	911	-	-	670	241	-	-	-	241	-	241	-
S. 336th Street Vic. Drainage Improvements (3300 Block to 3600 Block)	180	-	-	25	155	-	-	-	28	-	28	127
SR 99 Phase IV Roadway Improvements (SWM Cost Share)	295	-	-	10	285	-	-	-	285	-	285	-
W. Hylebos Creek Headwaters Restoration- (34600 Block to S. 35200 Block)	628	-	-	-	628	-	-	-	214	-	214	414
Cold Creek S. 302nd St. Box Culvert Repair/Replacement	411	-	-	-	411	-	-	-	-	-	-	411
Cold Creek Stream Restoration- Headwaters to S. 302nd St. Box Culvert	331	-	-	-	331	-	-	-	-	-	-	331
Cold Creek Marine Hills Culvert Repair/Replacement (S. 302nd St./650 Block vic.)	134	-	-	-	134	-	-	-	-	-	-	134
E. Branch Joes Creek Restoration- SW 325th St. to SW 338th St.	320	-	-	-	320	-	-	-	-	-	-	320
Redondo Creek Headwaters Restoration- (1700 Block to S. 292nd Vic.)	296	-	-	-	296	-	-	-	-	-	-	296
W. Hylebos Channel Restoration	837	401	-	748	(312)	-	-	-	-	-	-	(312)
<b>Total Projects</b>	<b>\$ 8,393</b>	<b>\$ 2,252</b>	<b>\$ -</b>	<b>\$ 3,206</b>	<b>\$ 2,935</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,242</b>	<b>\$ -</b>	<b>\$ 1,242</b>	<b>\$ 1,693</b>

**PUBLIC WORKS DEPARTMENT OVERVIEW****Responsible Manager:** *Marwan Salloum, P.E., Public Works Director***PURPOSE/DESCRIPTION:**

The Public Works Department has a mission to: Provide a vehicle for the City Council to achieve its vision of Federal Way's future, operate a Public Works organization with sound management that meets Federal Way's needs responsibly, provide prompt, courteous, quality, helpful services, and assist our community to achieve its goals to improve its northwest living and business environment with special emphasis on improving transportation, surface water systems, and the permit process.

The Public Works Department is organized into seven divisions. The Administrative Services Division provides the overall management of the department. The Development Services Division provides the engineering plan reviews and inspections of development projects. The Traffic Division provides transportation planning, traffic operations, and neighborhood traffic services. The Street Systems Division provides the street improvements and maintenance functions. The Surface Water Management Division provides the surface water systems improvements and maintenance functions. The Solid Waste and Recycling Division manage the solid waste/recycling utility and franchise contract. The Emergency Management Division provides services and planning coordination through the Greater Federal Way Emergency Operation Team in conjunction with Lakehaven Utility District, Federal Way School District, and the Federal Way Fire Department.

**DEPARTMENT SUMMARY:**

Code	Item	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	09 Adopt - 08 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
	General Governmental	\$ 1,780,763	\$ 1,749,889	\$ 2,295,813	\$ 3,131,309	\$ 2,985,843	\$ 2,549,439	\$ 2,673,274	(581,870)	-18.6%
	Grant	135,677	152,792	138,000	138,000	143,000	138,000	138,000	-	0.0%
	Motor Vehicle Tax	1,738,805	1,734,282	1,745,000	1,745,000	1,719,245	1,748,000	1,748,000	3,000	0.2%
	Refuse Collection	245,155	291,263	326,850	326,850	346,847	281,732	289,854	(45,118)	-13.8%
	Plan Review/ROW	540,591	467,932	483,399	483,399	481,276	489,000	496,000	5,601	1.2%
	SWM Fee	3,620,050	3,703,673	3,763,185	3,604,155	3,293,413	3,314,137	3,348,992	(290,018)	-8.0%
	CIP Projects	8,000	780,000	-	-	-	-	-	-	n/a
	Utility Tax	1,200,925	1,776,366	1,837,606	1,837,606	1,837,606	1,859,486	1,882,461	21,880	1.2%
	Interest & Misc	248,736	296,266	98,210	98,210	147,587	134,554	134,803	36,344	37.0%
Total Revenue		\$ 9,518,702	\$ 10,952,463	\$ 10,688,063	\$ 11,364,529	\$ 10,954,817	\$ 10,514,348	\$ 10,711,384	\$ (618,387)	-5.4%
Expenditure Summary:										
210	Administration	397,750	443,085	444,867	433,669	433,896	285,747	297,477	(147,922)	-34.1%
220	Development Svrs	495,510	540,926	553,067	560,155	560,445	577,592	604,438	17,437	3.1%
230	Traffic Services	1,374,502	1,472,653	1,645,325	1,668,119	1,593,405	1,723,314	1,697,116	55,195	3.3%
240	Street Services	1,385,044	1,423,351	1,678,148	1,891,986	1,842,597	1,930,061	1,903,151	38,075	2.0%
270	Emergency Operations	69,066	118,256	152,706	153,955	153,968	159,683	165,233	5,728	3.7%
Total GF Opr Exp		\$ 3,721,872	\$ 3,998,271	\$ 4,474,113	\$ 4,707,884	\$ 4,584,311	\$ 4,676,397	\$ 4,667,415	\$ (31,487)	-0.7%
102	Arterial St-St Overlay	-	-	-	-	-	-	-	-	n/a
106	Solid Waste	249,453	260,214	269,803	274,804	274,916	315,654	326,690	40,850	14.9%
401	Surface Water Mgmt	3,586,350	3,981,104	4,305,230	4,337,230	4,041,616	3,291,526	3,396,473	(1,045,704)	-24.1%
504	Fleet	295,689	314,661	291,253	380,153	400,153	378,011	379,553	(2,142)	-0.6%
Total Non-GF Opr Exp		\$ 4,131,492	\$ 4,555,979	\$ 4,866,286	\$ 4,992,187	\$ 4,716,685	\$ 3,985,191	\$ 4,102,716	\$ (1,006,996)	-20.2%
TOTAL OP EXP		\$ 7,853,364	\$ 8,554,250	\$ 9,340,399	\$ 9,700,071	\$ 9,300,996	\$ 8,661,588	\$ 8,770,131	\$ (1,038,483)	-10.7%
Capital & One-Time Funding:										
	Onetime	1,860,481	3,184,474	2,133,144	3,440,261	3,421,887	2,349,656	2,565,006	(1,090,605)	-31.7%
Total One-Time Exp		\$ 1,860,481	\$ 3,184,474	\$ 2,133,144	\$ 3,440,261	\$ 3,421,887	\$ 2,349,656	\$ 2,565,006	\$ (1,090,605)	-31.7%
Total Expenditures		\$ 9,713,845	\$ 11,738,723	\$ 11,473,543	\$ 13,140,332	\$ 12,722,883	\$ 11,011,244	\$ 11,335,137	\$ (2,129,088)	-16.2%

## PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: *Marwan Salloum, P.E., Public Works Director*

## DEPARTMENT POSITION INVENTORY:

Position	2006 Actual	2007 Actual	2008			2009 Adopted	2010 Adopted	Grade
			Adopted	Adjusted	Year-end			
Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58F
Deputy Public Works Director	1.00	1.00	1.00	1.00	1.00	1.00	1.00	52
City Traffic Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	50
Street Systems Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	50
SWM Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	50
Development Services Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	48
Senior Traffic Engineer	2.00	3.00	3.00	3.00	3.00	3.00	3.00	43
Street Systems Project Engineer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	43
SWM Project Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	43
Emergency Management Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	41
Traffic Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	41
Senior Engineer Plans Reviewer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	40
SW Quality Program Coord	1.00	1.00	1.00	1.00	1.00	1.00	1.00	39
Street Systems Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	38
SWM Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	38
Street Systems Maint Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	36
Surface Water Quality Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	36
SWM Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	36
SWM R/D Inspector	2.00	2.00	2.00	2.00	2.00	2.00	2.00	36
Engineering Plans Reviewer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	34
Solid Waste/Recycling Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	34
Construction Inspector	3.00	3.00	3.00	3.00	3.00	3.00	3.00	32
Engineering Technician	2.00	2.00	2.00	2.00	2.00	2.00	2.00	28
NPDES Support Technician	-	-	-	-	-	1.00	1.00	
Maintenance Worker II	3.00	3.00	3.00	3.00	3.00	3.00	3.00	24m
Recycling Project Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	24
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	21
Maintenance Worker I	6.00	6.00	6.00	6.00	6.00	6.00	6.00	20m
Administrative Assistant I	2.00	2.00	2.00	2.00	2.00	2.50	2.50	18
Fleet Maintenance Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
<b>Total Regular Staffing</b>	<b>43.50</b>	<b>44.50</b>	<b>44.50</b>	<b>44.50</b>	<b>44.50</b>	<b>46.00</b>	<b>46.00</b>	
<b>Change from prior year</b>	<b>2.00</b>	<b>1.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1.50</b>	<b>-</b>	
<b>Grand Total Staffing</b>	<b>43.50</b>	<b>44.50</b>	<b>44.50</b>	<b>44.50</b>	<b>44.50</b>	<b>46.00</b>	<b>46.00</b>	



**PUBLIC WORKS DEPARTMENT OVERVIEW****Responsible Manager:** *Marwan Salloum, P.E., Public Works Director***HIGHLIGHTS/CHANGES:**

The Public Works baseline adopted budget total \$8,661,588 in 2009 and \$8,770,131 in 2010. This is a 10.7% decrease from the 2008 adjusted budget.

- City Manager Recommended Changes - The following is a list of recommended budget cut and/or move into one - time funding: street trees (move \$8,400 into 1- time funding in 2010), street landscaping maintenance contract (move \$10,000 into 1- time funding in 2010), street small work projects (move \$9,375 into 1- time funding in 2010), street WSDOT maintenance contract (move \$30,000 into 1- time funding in 2010), street equipment rental (move \$10,000 into 1- time funding in 2010), basket and banners (move from ongoing into 1- time funding in 2009 and 2010), development services temporary help – Construction inspection (cut \$10,000 in 2009 and 2010), street lights and signals electricity charges (move \$64,400 into 1- time funding in 2010), increased cost for King County Traffic Maintenance as one time funding (\$29,116 in 2009 and \$60,643 in 2010), increased Traffic Maintenance costs due to private and CIP projects as one time funding (\$6,102 for 2009 and 2010), addition of Emergency Management Specialist position as one time funding (\$50,000 in 2009 and 2010), addition of 0.5 FTE for Recycling Project Manager position as one time funding (\$24,580 in 2009 and \$26,715 in 2010).
- The following is a list of recommended ongoing additions to the Public Works budget: increased street sweeping costs due to fuel and labor (\$12,500 in 2009 and 2010). increased vacuum/jet rodding costs due to fuel and labor (\$13,594 in 2009 and 2010), additional temporary help for water quality as a result of the NPDES phase II permit (\$18,860 in 2009 and 2010), additional temporary help for surface water pond maintenance (\$26,122 in 2009 and 2010), WRIA9 watershed council cost (\$3,323 in 2009 and 2010), Software maintenance (\$4,000 in 2009 and 2010), SWM repair and maintenance (\$9,000 in 2009 and 2010), litter control disposal cost (\$1,000 in 2009 and \$1,300 in 2010), solid waste contract procurement or contract renegotiation process (\$8,526 in 2009 and 2010).
- Salaries and Benefits - Salaries and benefits have increased slightly due to salary market adjustments and benefit cost increases.
- Equipment Replacement - In 2009/2010, Public Works will be replacing the street “call out” truck, pool car, 40,000 GVW heavy equipment trailer, Streets Maintenance truck and SWM inspector pickup.

## PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: *Marwan Salloum, P.E., Public Works Director*

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2006	2007	2008			2009	2010	09 Adopt - 08 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
	General Governmental	\$ 1,780,763	\$ 1,749,889	\$ 2,295,813	\$ 3,131,309	\$ 2,985,843	\$ 2,549,439	\$ 2,673,274	(581,870)	-18.6%
	Grant	135,677	152,792	138,000	138,000	143,000	138,000	138,000	-	0.0%
	Motor Vehicle Tax	1,738,805	1,734,282	1,745,000	1,745,000	1,719,245	1,748,000	1,748,000	3,000	0.2%
	Refuse Collection	245,155	291,263	326,850	326,850	346,847	281,732	289,854	(45,118)	-13.8%
	Plan Review/ROW Perm	540,591	467,932	483,399	483,399	481,276	489,000	496,000	5,601	1.2%
	SWM Fee	3,620,050	3,703,673	3,763,185	3,604,155	3,293,413	3,314,137	3,348,992	(290,018)	-8.0%
	CIP Projects	8,000	780,000	-	-	-	-	-	-	n/a
	Utility Tax	1,200,925	1,776,366	1,837,606	1,837,606	1,837,606	1,859,486	1,882,461	21,880	1.2%
	Interest & Misc	248,736	296,266	98,210	98,210	147,587	134,554	134,803	36,344	37.0%
	User Charges - M&O	229,657	252,792	257,750	343,250	362,504	360,138	360,702	16,888	4.9%
	User Charges - Reserves	319,499	320,784	333,885	468,885	472,153	472,153	472,153	3,268	0.7%
	Capital Contributions	-	98,000	-	-	-	-	-	-	n/a
	RE Transfer	14,259	-	-	-	-	-	-	-	n/a
Total Revenues		\$ 10,082,117	\$ 11,624,039	\$ 11,279,698	\$ 12,176,664	\$ 11,789,474	\$ 11,346,639	\$ 11,544,239	\$ (830,025)	-6.8%
Expenditure Summary:										
110	Salaries & Wages	2,546,689	2,652,895	2,831,838	2,980,264	2,980,264	2,930,251	3,066,787	(50,013)	-1.7%
111/1	Temporary Help	61,119	98,368	91,040	91,040	91,040	110,182	110,182	19,142	21.0%
120	Overtime	31,608	41,079	30,149	30,149	30,149	30,149	30,149	-	0.0%
200	Benefits	824,534	951,204	1,018,264	1,076,839	1,076,839	1,162,778	1,241,102	85,938	8.0%
31X	Supplies	56,341	57,472	65,672	65,672	65,672	66,672	65,672	1,000	1.5%
36X	Mtc Supplies	42,056	64,587	61,950	61,950	61,950	61,950	62,950	-	0.0%
3XX	Othr Opr Supplies	139,500	145,603	141,948	143,148	163,148	143,548	143,548	400	0.3%
41X	Professional Svcs	96,919	31,681	117,996	131,297	155,259	139,822	149,822	8,525	6.5%
43X	Travel & Training	18,672	19,111	29,392	29,392	29,392	30,142	30,142	750	2.6%
42/47	Utility & Comm	333,369	352,286	484,080	484,080	389,080	485,380	420,980	1,300	0.3%
48X	Repairs & Mtc	666,944	728,128	854,084	947,784	897,784	1,003,262	975,616	55,478	5.9%
497	Association Dues	4,020	4,553	6,149	6,149	6,149	6,149	6,149	-	0.0%
4XX	Other Misc Exp	24,444	25,211	41,035	41,035	41,035	41,035	31,035	-	0.0%
5XX	Intgvtl Svcs/Taxes	831,981	933,017	829,401	829,401	829,401	832,724	802,724	3,323	0.4%
552	Interfund Contributions	704,096	951,000	1,190,000	1,190,000	870,000	-	-	(1,190,000)	-100.0%
600	Capital Outlays	15,175	41,245	17,600	17,600	17,600	17,600	17,600	-	0.0%
7XX	Debt Service-Princ	182,359	182,359	182,359	182,359	182,359	182,359	182,359	-	0.0%
8XX	Debt Service-Interest	21,218	19,395	17,571	17,571	17,571	15,748	13,924	(1,823)	-10.4%
9XX	IS Charges-M&O	497,325	497,324	552,595	621,095	641,095	611,619	621,222	(9,476)	-1.5%
9XX	IS Charges-Reserves	257,763	251,916	248,672	383,672	385,635	390,971	390,971	7,299	1.9%
910	Intfund Svc Pmts	497,232	505,816	528,603	369,573	369,573	399,248	407,197	29,675	8.0%
Total Opr Expend		\$ 7,853,364	\$ 8,554,250	\$ 9,340,399	\$ 9,700,071	\$ 9,300,996	\$ 8,661,588	\$ 8,770,131	\$ (1,038,483)	-10.7%
Capital & One-Time Funding:										
	Capital & One-Time	1,860,481	3,184,474	2,133,144	3,440,261	3,421,887	2,349,656	2,565,006	(1,090,605)	-31.7%
Total One-Time Exp		\$ 1,860,481	\$ 3,184,474	\$ 2,133,144	\$ 3,440,261	\$ 3,421,887	\$ 2,349,656	\$ 2,565,006	\$ (1,090,605)	-31.7%
Total Expenditures		\$ 9,713,845	\$ 11,738,723	\$ 11,473,543	\$ 13,140,332	\$ 12,722,883	\$ 11,011,244	\$ 11,335,137	\$ (2,129,088)	-16.2%

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