



WASHINGTON



Photo Courtesy of King County Aquatic Center

**2013/2014**

**ADOPTED BUDGET**

FOR THE BIENNIUM

JANUARY 1, 2013 THROUGH DECEMBER 31, 2014



## READERS GUIDE

### Organization of this Document

This budget document is organized into eight sections to facilitate the reader's understanding of the City's 2013/2014 Biennial Budget and to help the reader to find information regarding the City and its budget. Those six sections are: Introductory, Executive Summary, Operating Budget, Budget by Fund, Capital Budget, and Appendix.

Introductory Section - The introductory section is designed to introduce the City to the reader and includes the following:

City Officials	Boards and Commissions
Judicial Branch and City Administration	Budget Process
Vision, Mission, and Goals	Budget Policies
City Values	Basis of Accounting and Budgeting
City-Wide Organization Chart	

Executive Summary - The Executive Summary section follows, which provides an overview of the City's financial condition, comparative statistics, and includes:

Summarized Sources & Uses Charts and Graphs	Per Capita General Fund Taxes for King County Cities
Expenditure Line Item Summary	Ending Fund Balance
City-Wide Position Inventory	Debt Service Obligations
Utility Tax and REET Allocation	Long-Range Financial Plan
Tax Comparisons/Demographic Statistics	

Operating Budget - The operating budget focuses on accountability and responsibility assigned to each department within the City. This section is organized by function within a department and incorporates all operating funds. Each department is organized as follows by function:

Functional Organization Chart	Adopted Program Changes
Accomplishments & Key Projects	Performance Measures
Purpose and Description	Position Inventory Information
Highlights and Changes	Multi-Year Revenue & Expenditure Comparison

Budget by Fund - The budget by fund section demonstrates the overall financial condition of each fund. This section is organized as follows:

Purpose and Description	Expenditure Line Item Summary
Sources and Uses by Category	

Capital Budget - This section identifies the capital project multi-year plan for Parks, Traffic, Streets, and Surface Water Management. The projects adopted for the biennium have a detailed explanation, and sources & uses. This section is organized as follows:

- Overall Summary of all Capital Projects and Funding Sources
- Capital Project by Project Category:
  - Overall Multi-Year Summary of Projects and Funding
  - Detailed Explanation of Funding Sources and M&O Impact

Appendix - The appendix section includes:

Proposition 1	Statistical Section
Non-CIP Capital Outlay Summary	Glossary of Terms
Salary Schedule	Acronym List
Fee Schedule	



The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Distinguished Budget Presentation Award to the City Of Federal Way for its biennial budget for the biennium beginning January 1, 2011. The City has earned this award since 1990. The award represents a significant achievement. It reflects the commitment of the governing body and staff to meeting the highest principles in governmental budgeting. In order to receive the budget award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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December 4, 2012

Dear City Council, Citizens, and Staff:

This letter transmits the City's Operating Budget for 2013/14 and Six-Year Capital Improvement Plan for 2013-2018.

### **BUDGET CHALLENGES**

As we submit the 2013/14 Proposed Biennial Budget, the City continues to face significant economic challenges as a result of the recent recession. According to the most recent data, unemployment remains high, even though the unemployment rate has decreased at the national, state, and local level. From the beginning of the recession in February 2008 to its official end in February 2010, the state's unemployment rate more than doubled, from 4.6% to 10.2%. By August of 2012, the state unemployment rate had only dropped to 8.6%. Given the lingering high unemployment, along with a weak housing market and a national and global economic uncertainty, we approach this budget with caution.

Major revenue sources such as sales tax, property tax, and utility tax remain relatively flat while healthcare, pension, and jail costs are increasing. Concern over state and federal budget cuts and the potential impact to state shared revenues and grant funding, as well as the consequences of citizen initiatives and unfunded mandates to local governments continue to exist.

We have worked diligently over the last couple of years to address some very challenging issues. This includes our work on jail alternatives and marketing of the SCORE jail facility in order to reduce future jail costs; switching more than half of our employees to a new healthcare plan both to save on medical premiums as well as taking the first steps to explore healthcare self-funding options (by using a provider that will develop the self-funding risk analysis); developing public defense standards in advance of required timeline; switching general liability insurance carriers in order to gain control over claims and settlements which should help in reducing costs; and converting our Community Development Block Grant program to a direct entitlement, which allowed the City greater control over budget and programming by not going through the County.

We will continue to work proactively to address potential budget challenges through controlling costs and assessing alternatives to provide the same service or better at a lower cost.

## **BUDGET PHILOSOPHY AND PROCESS**

The budget was developed under the “Pathway to Sustainability” philosophy using a “No Cuts/No Frills” approach. This includes: maintaining high quality service levels; preserving jobs; funding ongoing expenditures with ongoing revenues; controlling costs; and maintaining reserve accounts.

Our City is unique in several important aspects. We have significantly fewer financial resources than any other major city in the region. Our tax base is smaller than most other area cities. We are 30<sup>th</sup> out of 38 King County cities for General Fund per capita tax revenue. Despite the limitation, we have set a high standard for public services. Our record of low crime rates was surpassed in 2011 with the lowest crime rate in City history; we’ve maintained outstanding parks and recreational facilities and programs; the annual overlay program maintains high-quality roads, while innovations like yellow flashing arrows and improved signal timing reduced congestion; and businesses find an efficient permit and review process.

Like many other cities, though, we have faced major financial challenges in the recent economic recession. Major revenue sources are flat or decreasing. The City faced an approximate \$8.9M operating gap in the 2011/12 Biennial Budget which was balanced primarily by eliminating 22.0 FTEs, freezing 11.0 vacant FTEs and one-time funding 20.5 FTEs through various one-time revenue sources including \$3.8M from capital project savings, and \$1.2M from redirecting overlay utility tax.

When I took office in November 2010, we immediately began discussing the 2013/14 budget, eighteen months ahead of schedule. The Council and I agreed that the path the City had been on was no longer acceptable, and that we had to begin immediately to put the City on a path to sustainable budgets. We began implementing the “Frugal Innovation” philosophy as early as January 2011, starting with the consolidation of senior management and elimination of line items resulting in nearly \$1.0M savings. The frugal innovation practice has resulted in over \$2.5M savings in the current biennium, and creates ongoing budget savings each year.

These steps improved the City’s financial footing heading into the 2013/14 Biennial Budget, and enabled preservation of existing staff, which is essential to maintaining high quality city services, given the 15% reduction in City personnel since 2008.

The Management Team collaborated on a thoughtful and thorough approach to close the budget gap without implementing blunt, across-the-board target reductions. The result was a much more efficient budget process that brings the City’s closer to long-term sustainable budgets while maintaining quality city services and staffing resources in the near term.

The draft budget was presented to community groups, citizens, staff and Council and included opportunities to obtain feedback for incorporation into this budget.

## **BASELINE BUDGET**

The basic assumptions in developing the initial budget include:

- Maintain current staffing levels
- No cost of living adjustments
- Allow for performance-based step increases



- No salary or wage reductions
- No furlough
- Healthcare insurance cost increases of 15% in 2013 and 13% in 2014
- SCORE regional jail cost increase
- Pension increases according to State estimates
- Workers compensation 19% rate surcharge

In addition to these baseline assumptions, programs that were previously one-time funded in the 2011/12 budget that are expected to continue going into the 2013/14 budget were added back as one-time funded. These programs include:

- **City Council Total \$59K/year:** \$39K/year for Suburban Cities dues and \$20K/year for Association of Washington Cities dues increase.
- **Community & Economic Development Total \$150K/year:** \$5K/year for Enterprise Seattle voting seat; \$23K/year for Highline Small Business Development Center; \$10K/year for community garden; \$5K/year for Martin Luther King Jr. celebration; \$86K/year for Human Services grant program 20% increase; \$8K/year for graffiti removal program supplies; and \$14K/year for planning intern.
- **Law Total \$22K/year:** \$22K/year for Risk Management Insurance Premiums.
- **Mayor's Office Total \$10K/year:** \$10K/year for Public Defender contract increase.
- **Parks & Recreation Total \$143K/year:** \$7K/year for seasonal help; \$43K/year for landscape maintenance; \$56K/year for utility cost increases; and \$37K/year for arts and community events.
- **Public Works (Streets) Total \$177K/year:** \$9K/year for small works projects; \$8K/year for tree replacement; \$36K/year for utility increase; \$71K/year for maintenance contracts; \$3K/year for CERT program supplies; and \$50K/year for non-police fuel cost increase.
- **Police Total \$150K/year:** \$150K/year for police fuel cost increase.

#### **PROJECTED 2012 GENERAL FUND PROJECTED ENDING FUND BALANCE**

The original adopted 2011/12 Biennial Budget as approved by Council in December 2010 reflected a \$2.8M General Fund ending fund balance. The projected ending fund balance increased by \$5.8M to \$8.6M with the latest 2011/12 Mid-Biennium Budget Adjustment as a result of: \$2.5M in frugal innovation savings; \$2.4M additional revenue and other sources; and \$780K from expenditure and other uses savings. The 2012 year-end ending fund balance is projected at \$9.6M, an increase of \$1.0M over the adjusted budget, is due primarily to rolling over contingency reserves to year 2013. This \$9.6M projected ending fund balance, which includes contingency reserves, represents 26.7% of General Fund 2012 operating expenditures.

**HIGHLIGHTS OF GENERAL AND STREET FUND BUDGET CHANGES*****Balancing the Operating Gap***

Per budget policy, the City must adopt a balanced budget where ongoing program costs do not exceed ongoing revenues. The General Fund operating gap of \$1.3M and \$2.2M in 2013 and 2014, respectively, is balanced through a combination of redirecting revenue sources, shifting ongoing line items and then vacant positions to one-time funded; line items reductions and temporary suspension of vehicle and equipment reserve collections. Staffing reductions are not used as a balancing measure.

<b>General Fund - Balancing the Operating Gap</b>	<b>2013</b>	<b>2014</b>
Revenue	\$ 37,482,303	\$ 37,518,502
Expenditure	\$ (38,780,740)	\$ (39,690,185)
<b>Operating Gap Before Adjustments</b>	<b>\$ (1,298,437)</b>	<b>\$ (2,171,683)</b>
Continue Redirecting Overlay Funding	\$ 600,000	\$ 600,000
Move Ongoing to 1-Time Funded	367,714	467,659
Move 4 Police Police Officers Fund by Grant to 1-Time	446,333	454,737
Move 2 Non-Police and 2 Police Position to 1-Time	346,481	371,256
Ongoing Line Item Reductions	187,422	187,422
Temporarily Suspend "Excess" Reserve Collections	88,056	88,056
New Program Additions - Net Ongoing Cost	(1,592)	(1,592)
Accounting Change	6,240	6,240
<b>Gap Closed After Mayor's Recommendations</b>	<b>\$ 742,217</b>	<b>\$ 2,095</b>

Highlights of the balancing measures are below (detailed list is included as an attachment to this letter):

- Asphalt overlay continues to be a high priority for the City. The redirection of \$600K/year of utility tax funding from overlay to General Fund is made whole via an anticipated \$1.0 million Puget Sound Regional Council grant.
- Ongoing programs moved to one-time funded to balance the budget were determined based either on prior year spending levels or result of declining revenues. Future funding of these programs will be evaluated during the next budget cycle.
- Eight positions that were vacant at the time of initial budget development were moved from ongoing funded to one-time funded. Four of these positions are police officers funded by the COPS Hiring Program grant. All of the eight positions were moved to one-time funded in order to balance the operating gap, and therefore are restored to ongoing funded in 2015 and beyond.
- Ongoing line item reductions were determined based on prior year spending levels and where cuts could be made with minimal impact.
- Temporary suspension of reserve collections is based on review of each vehicle and equipment's accumulated replacement reserves and whether continued collection is necessary if the asset has accumulated enough reserves at the end of 2012 replacement. The life cycle for each of these

assets will be reviewed as part of the next budget cycle and adjusted accordingly to more accurately reflect useful life.

- New program addition increases the current economic development funds to \$20K per year.
- Accounting change shifts the budget for pollution control services and King County mental health (2% liquor requirement) from City Council to Community & Economic Development department.

### ***SCORE Jail***

The two components of SCORE are maintenance & operations cost (M&O) which is accounted for in the General fund and debt service which is accounted for in the debt service fund. The budget includes an increase of \$1.53M in 2013 and \$1.4M in 2014, funded on a one-time basis, bringing the total SCORE M&O budget to \$3.77M in 2013 and \$3.75M in 2014. The increase from the 2012 assessment of \$1.78M is due to a combination of higher usage of the facility by the City (share of average daily population increased from 17.5% to 25.1%) and lower contract revenue offset from sale of beds to non-member cities. Containing jail costs remains a high priority for the City. City staff and management, from public safety related departments to those on SCORE's Finance Committee, Operations Board and Administrative Board continue to review and monitor budgets, processes, policies, marketing, and other areas for budget sustainability.

### ***New Program Additions***

New program additions impacting the General Fund total \$367K in 2013 and \$389K in 2014. The majority of the ongoing costs associated with these programs are one-time funded and restored to ongoing funded in 2015 and beyond. New programs include (detailed list and program description is included as an attachment to this letter): vehicle and equipment replacement funded by accumulated reserves and/or dedicated revenue source; lobbyist contract increase due to change in scope to include federal and economic development component; wellness program vendor; risk management insurance cost increase; wire theft; maintenance contract increases; installation of reflective backplates and replacement of uninterruptible power supply battery funded by transportation system safety capital improvement funds; use of one-time Traffic Safety Fund to restore two frozen police officer positions; and increase in court security.

### **HIGHLIGHTS OF OTHER FUNDS BUDGET CHANGES**

The following program changes are recommended using designated revenue sources:

***Special Studies/Contract Fund:*** Implement prox card system to be in compliance with Criminal Justice Information System (CJIS) security policies when Police runs background or criminal history checks, funded by Comcast unrestricted technology funds.

***Federal Way Community Center Fund:*** Replace carpet, climbing pinnacle supplies, and exercise equipment funded by accumulated capital reserves.

***Traffic Safety Fund:*** Replace carpet, climbing pinnacle supplies, and exercise equipment funded by accumulated capital reserves.

***Surface Water Management Fund:*** Temporarily suspend \$41K in reserve collections based on review of each vehicle and equipment's accumulated replacement reserves and whether continued collection is necessary if the asset has accumulated enough reserves at the end of 2012 replacement; replace concrete asphalt saw and asphalt/concrete support trailer funded by replacement reserves, grant and trade-in; replace dump truck funded by replacement reserves and proceeds from sale of vehicle; increase street sweeping and vactoring services contract due to higher costs for fuel, labor and disposal; and add subscription to one-call services to make available a single point of contact for contractors to call regarding underground utilities in areas of planned construction.

***Internal Service Funds:*** Return excess accumulated replacement reserves to General Fund and Surface Water Management Fund from vehicle and equipment that have either already been replaced or will not be replaced in the future; and transfer from Risk Management Fund to the General Fund to increase court security.

#### **CAPITAL IMPROVEMENT PLAN (CIP)**

The CIP represents current and planned public improvements that are considered as the most important within the 2013 – 2018 planning horizon. Project costs and the allocation of future resources beyond the current biennium (2013/14) are adopted as an integral part of the Plan and will be reviewed and updated during each subsequent biennium.

The 2013/14 capital budget totals \$20.9M and is comprised of \$2.1M in parks system improvements, \$2.9M in surface water projects and \$15.9M in transportation improvements.

The Adopted Capital Funding Plan totals \$20.9 million in 2013/14.

- a. *Implement \$2.1M in Parks improvements* by providing new funding in 2013/14 totaling \$1.0M including: \$600K from REET; \$312K Paths & Trails Fund (\$237K from county-wide park expansion levy proceeds and \$75K from fuel tax); and \$91K from reallocating projects within the Park CIP.
- b. *Implement \$2.9M in Surface Water Management improvements* by using \$484K in user fees combined with \$979K in grants in 2013/14. Projects are fully funded by grants and user fees and do not require any rate increases.
- c. *Implement \$15.9M in Transportation improvements* by providing new funding in 2013/14 totaling \$15.0M including: \$3.36M in utility tax; \$1,834K REET (Transportation CIP utility tax); \$1,592K fuel tax; \$4.67M grants anticipated; and \$3,508K from reallocating projects within the Transportation CIP.

Additionally, *invest \$600K in Downtown Redevelopment fund* by providing new funding in 2013/14 totaling \$600K from Utility Tax for potential future LIFT match.

## CLOSING

I am pleased to present a budget that implements our “Pathway to Sustainability” philosophy. This budget enables us to continue providing high quality services by preserving the existing staffing resources, maintains conservative yet realistic revenue estimates, and clearly distinguishes ongoing versus one-time funding of programs and line items. We are on the pathway to sustainability.

Additionally, management and staff continue to practice the frugal innovation philosophy implemented two years ago. I am appreciative of their continued efforts and thoughtful consideration of ways to maintain or improve service levels in a more efficient and less costly way.

Finally, I would like to thank everyone involved in the development of this budget, including the citizens who have taken time to provide feedback throughout the budget process, the City Council for their input and support, Management Team for their collaboration and support, Finance Director Tho Kraus and her staff for their hard work and production of the budget document, and to our employees for their hard work, dedication, and professionalism during these challenging times.

Respectfully submitted,

A handwritten signature in cursive script, reading "Skip Priest". The signature is written in black ink and is positioned above a horizontal line.

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Skip Priest, Mayor

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2013/2014 Biennial Budget  
Adopted Program Changes – General Fund

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Continue 2011/12 Programs that were 1-Time Funded:</b>	<b>\$ 710,335</b>	<b>\$ -</b>	<b>\$ 710,335</b>	<b>\$ -</b>
<b>Total - City Council:</b>	<b>\$ 58,845</b>	<b>\$ -</b>	<b>\$ 58,845</b>	<b>\$ -</b>
Sound Cities Association Dues	39,073	-	39,073	-
AWC Dues (Increase Portion)	19,772	-	19,772	-
<b>Total - Community &amp; Economic Development:</b>	<b>\$ 149,878</b>	<b>\$ -</b>	<b>\$ 149,878</b>	<b>\$ -</b>
EnterpriseSeattle Dues (Voting Seat)	5,000	-	5,000	-
Highline Small Business Development Center	22,500	-	22,500	-
Community Garden	10,000	-	10,000	-
Martin Luther King Jr. Celebration	5,000	-	5,000	-
Human Services Grant Program Increase	86,000	-	86,000	-
Graffiti Removal Supplies	7,500	-	7,500	-
Planning Intern	13,878	-	13,878	-
<b>Total - Law:</b>	<b>\$ 21,500</b>	<b>\$ -</b>	<b>\$ 21,500</b>	<b>\$ -</b>
Risk Management Insurance Premiums	21,500	-	21,500	-
<b>Total - Mayor's Office:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>
Public Defender (Increase Portion)	10,000	-	10,000	-
<b>Total - Parks &amp; Recreation:</b>	<b>\$ 142,692</b>	<b>\$ -</b>	<b>\$ 142,692</b>	<b>\$ -</b>
Seasonal Help	7,312	-	7,312	-
Landscape Maintenance Contract	43,220	-	43,220	-
Parks System Electrical Utility Increase	35,000	-	35,000	-
Parks System Water Utility Increase	6,000	-	6,000	-
Celebration Park Electrical Utility Increase	9,000	-	9,000	-
Celebration Park Water Utility Increase	5,500	-	5,500	-
Arts Commission Contracts Program	22,160	-	22,160	-
Red, Whites & Blues Festival	14,500	-	14,500	-
<b>Total - Public Works (Streets):</b>	<b>\$ 177,420</b>	<b>\$ -</b>	<b>\$ 177,420</b>	<b>\$ -</b>
Street - Small Works Projects	9,375	-	9,375	-
Street - Tree Replacement	8,400	-	8,400	-
Traffic - Electricity Utility	36,502	-	36,502	-
Traffic - King County Contract	60,643	-	60,643	-
Street - WSDOT Contract	10,000	-	10,000	-
EOC - CERT Program Supplies	2,500	-	2,500	-
Non-Police Fuel Cost Increase (Fleet & Equip)	50,000	-	50,000	-
<b>Total - Police:</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>
Police Fuel Cost Increase (Fleet & Equip)	150,000	-	150,000	-
<b>Ongoing Programs Moved to 1-Time to Balance Budget:</b>	<b>\$ 367,714</b>	<b>\$ (367,714)</b>	<b>\$ 467,659</b>	<b>\$ (467,659)</b>
<b>Total - Finance:</b>	<b>\$ 20,000</b>	<b>\$ (20,000)</b>	<b>\$ 20,000</b>	<b>\$ (20,000)</b>
Postage/Delivery Services (Mail/Duplication)	10,000	(10,000)	10,000	(10,000)
Temporary Help	10,000	(10,000)	10,000	(10,000)
<b>Total - Human Resources:</b>	<b>\$ 25,000</b>	<b>\$ (25,000)</b>	<b>\$ 25,000</b>	<b>\$ (25,000)</b>
FWCC Employee Membership	25,000	(25,000)	25,000	(25,000)
<b>Total - Information Technology:</b>	<b>\$ 20,000</b>	<b>\$ (20,000)</b>	<b>\$ 20,000</b>	<b>\$ (20,000)</b>
Repairs & Maintenance	10,000	(10,000)	10,000	(10,000)
Communications	10,000	(10,000)	10,000	(10,000)
<b>Total - Municipal Court:</b>	<b>\$ 85,000</b>	<b>\$ (85,000)</b>	<b>\$ 85,000</b>	<b>\$ (85,000)</b>
ProTem Judge	15,000	(15,000)	15,000	(15,000)
Court Security	40,000	(40,000)	40,000	(40,000)
Temporary Help	10,000	(10,000)	10,000	(10,000)
Interpreter Services	20,000	(20,000)	20,000	(20,000)
<b>Total - Parks &amp; Recreation:</b>	<b>\$ 10,000</b>	<b>\$ (10,000)</b>	<b>\$ 10,000</b>	<b>\$ (10,000)</b>
Repairs & Maintenance (Buildings & Furnishings)	10,000	(10,000)	10,000	(10,000)
<b>Total - Public Works (Streets):</b>	<b>\$ 25,000</b>	<b>\$ (25,000)</b>	<b>\$ 25,000</b>	<b>\$ (25,000)</b>
Non-Police Tires, Repairs & Maint (Fleet & Equip)	25,000	(25,000)	25,000	(25,000)

2013/2014 Biennial Budget  
 Adopted Program Changes – General Fund (continued)

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Ongoing Programs Moved to 1-Time to Balance Budget (continued):</b>				
<b>Total - Police:</b>	\$ 62,000	\$ (62,000)	\$ 62,000	\$ (62,000)
Traffic School Overtime	12,000	(12,000)	12,000	(12,000)
Repair Parts & Maintenance (Fleet & Equip)	50,000	(50,000)	50,000	(50,000)
<b>Total - Non-Departmental (to be allocated):</b>	\$ 120,714	\$ (120,714)	\$ 220,659	\$ (220,659)
Additional Medical Cost Increases	120,714	(120,714)	220,659	(220,659)
<b>Ongoing Positions Moved to 1-Time to Balance Budget (Restored to Ongoing in Future Bienniums)</b>	\$ 792,814	\$ (792,814)	\$ 825,993	\$ (825,993)
<b>Total Information Technology:</b>	\$ 100,779	\$ (100,779)	\$ 107,172	\$ (107,172)
1.0 FTE Information Technology Analyst, Vacant	100,779	(100,779)	107,172	(107,172)
<b>Total - Parks &amp; Recreation:</b>	\$ 77,465	\$ (77,465)	\$ 82,649	\$ (82,649)
1.0 FTE Maintenance Worker	77,465	(77,465)	82,649	(82,649)
<b>Total - Police:</b>	\$ 614,570	\$ (614,570)	\$ 636,172	\$ (636,172)
4.0 FTE Police Officers, Grant Funded	446,333	(446,333)	454,737	(454,737)
1.0 FTE Property/Evidence Tech	71,568	(71,568)	76,213	(76,213)
1.0 FTE Police Officer, Vacant	96,669	(96,669)	105,222	(105,222)
<b>Ongoing Budget Reductions:</b>	\$ -	\$ (187,422)	\$ -	\$ (187,422)
<b>Total - City Council:</b>	\$ -	\$ (1,000)	\$ -	\$ (1,000)
Sister City	-	(1,000)	-	(1,000)
<b>Total - Community &amp; Economic Development:</b>	\$ -	\$ (3,368)	\$ -	\$ (3,368)
Temporary Help	-	(3,368)	-	(3,368)
<b>Total - Human Resources:</b>	\$ -	\$ (31,578)	\$ -	\$ (31,578)
E-Gov Class/Compensation Portal	-	(1,500)	-	(1,500)
Printing	-	(2,000)	-	(2,000)
Supplies	-	(100)	-	(100)
Staff Development/Training	-	(250)	-	(250)
Conference Registration	-	(228)	-	(228)
Overtime	-	(2,500)	-	(2,500)
Job Announcements	-	(25,000)	-	(25,000)
<b>Total - Information Technology:</b>	\$ -	\$ (22,350)	\$ -	\$ (22,350)
On-Call Pay	-	(22,350)	-	(22,350)
<b>Total - Law:</b>	\$ -	\$ (38,361)	\$ -	\$ (38,361)
Rule 9/DV Advocate Temporary Help	-	(37,061)	-	(37,061)
Clerical Services	-	(1,050)	-	(1,050)
Advertising	-	(250)	-	(250)
<b>Total - Municipal Court:</b>	\$ -	\$ (15,000)	\$ -	\$ (15,000)
Interpreter Services	-	(15,000)	-	(15,000)
<b>Total - Parks &amp; Recreation:</b>	\$ -	\$ (49,665)	\$ -	\$ (49,665)
SWM Fee Assessment on Park Properties	-	(15,000)	-	(15,000)
Temporary Help	-	(3,051)	-	(3,051)
Professional Services	-	(19,614)	-	(19,614)
Repairs & Maintenance	-	(12,000)	-	(12,000)
<b>Total - Public Works (Streets):</b>	\$ -	\$ (1,100)	\$ -	\$ (1,100)
Immunization Charges	-	(1,100)	-	(1,100)
<b>Total - Police:</b>	\$ -	\$ (25,000)	\$ -	\$ (25,000)
Animal Sheltering	-	(25,000)	-	(25,000)



2013/2014 Biennial Budget  
Adopted Program Changes – General Fund (continued)

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Temporary Suspension of Replacement Reserve Collection:</b>	\$ -	\$ (88,056)	\$ -	\$ (88,056)
<b>Total - Community &amp; Economic Development:</b>	\$ -	\$ (9,444)	\$ -	\$ (9,444)
Fleet & Equipment Reserves	-	(9,444)	-	(9,444)
<b>Total - Parks &amp; Recreation:</b>	\$ -	\$ (43,547)	\$ -	\$ (43,547)
Fleet & Equipment Reserves	-	(43,547)	-	(43,547)
<b>Total - Public Works (Street):</b>	\$ -	\$ (26,302)	\$ -	\$ (26,302)
Fleet & Equipment Reserves	-	(26,302)	-	(26,302)
<b>Total - Police:</b>	\$ -	\$ (8,763)	\$ -	\$ (8,763)
Fleet & Equipment Reserves	-	(8,763)	-	(8,763)
<b>Change in Accounting:</b>	\$ -	\$ (6,240)	\$ -	\$ (6,240)
<b>Total - City Council:</b>	\$ -	\$ (60,636)	\$ -	\$ (60,636)
2% Liquor Requirement	-	(7,400)	-	(7,400)
2% Liquor Requirement	-	(12,440)	-	(12,440)
Pollution Control Services, Intergov'tl	-	(40,796)	-	(40,796)
<b>Total - Community &amp; Economic Development:</b>	\$ -	\$ 54,396	\$ -	\$ 54,396
2% Liquor Requirement	-	1,160	-	1,160
2% Liquor Requirement	-	12,440	-	12,440
Pollution Control Services, Intergov'tl	-	40,796	-	40,796
<b>SCORE Jail Cost Increase:</b>	\$ 1,537,896	\$ -	\$ 1,400,000	\$ -
<b>Total - Police:</b>	\$ 1,537,896	\$ -	\$ 1,400,000	\$ -
Jail Services	1,537,896	-	1,400,000	-
<b>New Program Additions:</b>	\$ 364,931	\$ 1,592	\$ 387,385	\$ 1,592
<b>Total - Community &amp; Economic Development:</b>	\$ 17,700	\$ 1,592	\$ 17,700	\$ 1,592
<i>Amanda System Upgrade</i> - Upgrade permit system to the latest, vendor supported version and enhance with additional functions. Total capital cost of \$105,000 in 2013 funded by \$75,000 replacement reserves and \$30,000 permit automation fees. Annual ongoing m&o increases by \$7,500 funded by automation fees.	-	-	-	-
<i>Amanda Interactive Response IVR Upgrade</i> - to allow residents and contractors to call in to an automated system 24/7 to schedule inspections. Current IVR is running on outdated hardware/software which needs to be upgraded to enhance functionality, reliability and security. Total capital cost of \$36,000 in 2014 funded by \$24,000 replacement reserves and \$12,000 permit automation fees.	-	-	-	-
<i>Mobile Computer for Code Enforcement</i> - Replace existing desktop computer with ruggedized laptop for field use by code enforcement officer. Total capital cost of \$4,986 funded by \$1,154 replacement reserves and \$2,678 accumulated automation fees. Ongoing costs include \$631/year for laptop phone card and \$446 additional reserves, funded by automation fees.	-	-	-	-
<i>Temporary Inspector</i> - Increase current \$2300 temporary help budget by \$17,700 for a total budget of \$20,000. The temporary inspector will assist permit activity increase in order to meet department's goal of 24 hour turn around time.	17,700	-	17,700	-
<i>Economic Development Funds</i> - Increase from \$18,408 to \$20,000 to pay for city advertising, small consulting or professional services to aid in economic development efforts.	-	1,592	-	1,592

## 2013/2014 Biennial Budget

## Adopted Program Changes – General Fund (continued)

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>New Program Additions (continued):</b>				
<b>Total - Information Technology:</b>	\$ 6,900	\$ -	\$ 6,900	\$ -
<b>CADAVL Devices</b> - Purchase and installation of 73 gateway devices as part of ValleyCom's Computer Aided Dispatch (CAD) System upgrade, to track location of each patrol car through the use Automated Vehicle Location (AVL) services. Total one-time cost of \$84,000 in 2013 funded by replacement reserves collected on VRMs which are no longer used for dispatch.	-	-	-	-
<b>Replace Servers</b> - Replace 4 city-wide servers in 2014 due to aging hardware which is no longer under warranty. Operating City's critical services on hardware not under warranty exposes the City to risk of extended downtime and costly repairs. In addition, newer processor and memory technology are capable of greater workloads with less power consumption; coupled with virtualization this makes the City work toward its green energy goals. Total one-time cost of \$26,000 funded by replacement reserves.	-	-	-	-
<b>Replace Police Laptops (MDCs)</b> - Due to aging hardware which is no longer covered under warranty. MDCs in Police vehicles are subjected to a substantial amount of abuse which is generally covered under the factory no-fault warranty. These MDCs have a lifecycle of 5 years, while they only come with a 3 year warranty. The MDCs that are being replaced have reached their lifecycle and repairs become more costly. In addition, the new Valley Com CAD system will have greater system hardware requirements which require these MDCs to be replaced. Qty 16 in 2013 and Qty 14 in 2014. Total one-time cost of \$63,900 in 2013 and \$55,900 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Desktop PCs</b> - Due to aging hardware which is no longer covered under warranty. Desktop PCs have been typically purchased with a 3 year warranty and have a lifecycle of 5 years. These older PCs are more susceptible to hardware failures and are not generally supported on Windows 7 and need to be upgraded. Qty 52 in 2013 and Qty 53 in 2014. Total one-time cost of \$65,000 in 2013 and \$66,000 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Laptops</b> - Due to aging hardware which is no longer covered under warranty. Laptops are exposed to greater wear and tear due to the nature of being transported to and from various places. Laptops are covered by a 3 year factory warranty and have a lifecycle of 5 years. These older PCs are more susceptible to hardware failures, are not generally supported on Windows 7 and have more limited wireless capabilities and thus need to be upgraded. Qty 7 in 2013 and Qty 8 in 2014. Total one-time cost of \$9,700 in 2013 and \$11,200 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Printers</b> - Due to aging hardware which attribute to a higher percentage of service calls and staff/work interruption. Newer printers are faster, more efficient at using consumables such as toner and are more power efficient with sleep and low power modes. Qty 3 in 2013 and Qty 3 in 2014. Total one-time cost of \$11,200 in 2013 and \$11,200 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Police Mobile Radios</b> - Qty 10 in 2013 and Qty 10 in 2014. Total one-time cost of \$35,000 in 2013 and \$35,000 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Police Portable Radios</b> - Due to general wear and tear and the inability to source parts and repair the equipment. Qty 10 in 2013 and Qty 10 in 2014. Total one-time cost of \$33,500 in 2013 and \$33,500 in 2014 funded by replacement reserves.	-	-	-	-

2013/2014 Biennial Budget  
Adopted Program Changes – General Fund (continued)

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>New Program Additions (continued):</b>				
<b>Total - Information Technology (continued):</b>				
<i><b>Replace Miscellaneous Software</b></i> - Upgrade Court FTR Gold recording system to be compatible with Windows 7 and be able to support newer virtualization and storage technologies. Total one-time cost of \$10,000 in 2013 and \$10,000 in 2014 funded by replacement reserves.	-	-	-	-
<i><b>Replace Miscellaneous Hardware</b></i> - Various pieces of equipment such as the Burster for Court has broken and needs to be replaced in addition, several projectors are being replaced due to higher resolution requirements and overall degradation of picture quality. Total one-time cost of \$9,805 in 2013 funded by replacement reserves.	-	-	-	-
<i><b>Replace Miscellaneous Network</b></i> - As part of the 2012 adopted budget, the City's core network switch was to be replaced, due to staffing shortage, this project is being carried-forwarded to 2013. As part of this project, various aging network infrastructure of the City's backbone need to be upgraded to support newer technologies and higher bandwidth requirements. In addition the City's ISP is upgrading their network to higher speeds, and upgrading this network infrastructure will guarantee the City to be able to utilize these speeds. Total one-time cost of \$20,000 in 2013 and \$10,000 in 2014 funded by replacement reserves.	-	-	-	-
<i><b>Replace Backup System</b></i> - As storage increases in the City, this data needs to be backed up. New technologies allow greater capacities and more efficient backup times. Total one-time cost of \$16,616 in 2013 funded by replacement reserves.	-	-	-	-
<i><b>Replace Document Scanner</b></i> - Due to City moving towards being more paperless; scanners are a key part of the process to digitize hardcopy documents. Aging scanners are more prone to failures which adversely affect staff productivity. In addition, newer scanners are faster with higher accuracy. Qty 1 in 2013 and Qty 2 in 2014. Total one-time cost of \$5,000 in 2013 and \$6,500 in 2014 funded by replacement reserves.	-	-	-	-
<i><b>Replace Copiers</b></i> - Qty 2 in 2013 and Qty 2 in 2014. Total one-time cost of \$31,950 in 2013 and \$31,950 in 2014 funded by replacement reserves.	-	-	-	-
<i><b>Microsoft Enterprise Agreement Contract Cost Increase</b></i> - City purchases via State contract at discounted pricing for all Microsoft software. State has entered into a new contract with a different reseller and the price has increased.	6,900	-	6,900	-
<b>Total - Mayor's Office:</b>	<b>\$ 7,171</b>	<b>\$ -</b>	<b>\$ 7,171</b>	<b>\$ -</b>
<i><b>Lobbyist Contract Increase</b></i> - Due to change in scope from state lobbyist to expanded services to include state, federal, and economic development.	7,171	-	7,171	-
<b>Total - Human Resources:</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<i><b>Wellness Program</b></i> - Contract with wellness program vendor to provide biometric testing, maintain employee health statistics, and provide health promotion programs and wellness coaching for employees. One-time funded in 2013 and 2014, ongoing funded in 2015 and beyond.	50,000	-	50,000	-
<b>Total - Law:</b>	<b>\$ 138,000</b>	<b>\$ -</b>	<b>\$ 138,000</b>	<b>\$ -</b>
<i><b>Risk Management Insurance Cost Increase</b></i> - Increase in insurance premiums for liability, property, auto, inland marine, crime/fidelity, and boiler. Insurance premiums increased by 26% since 2009. One-time funded in 2013/14 biennium, ongoing funded in 2015 and beyond.	138,000	-	138,000	-
<b>Total - Parks &amp; Recreation:</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<i><b>Wire Theft</b></i> - Establish funds for wire theft in our parks due to frequency of recent activity.	50,000	-	50,000	-

## 2013/2014 Biennial Budget

## Adopted Program Changes – General Fund (continued)

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>New Program Additions (continued):</b>				
<b>Total - Public Works (Streets):</b>	\$ 50,000	\$ -	\$ 64,294	\$ -
<i><b>King County Traffic Maintenance Contract Cost Increase</b></i> - Estimated 2.75% annual increase for labor and 15% increase for fleet expense. 1-time funded in 2014 and ongoing funded in 2015 and beyond.	-	-	14,294	-
<i><b>Wire Theft</b></i> - Establish funds for wire theft in street lights due to frequency of recent activity.	50,000	-	50,000	-
<i><b>Reflective Backplates</b></i> - Install 25% (Qty 66) reflective backplates per year to alert public of the potential of a dark traffic signal. Staff research revealed that reflective backplates also reduce intersection collisions under normal conditions, with benefit cost ratios in the thousands. Total ongoing cost of \$16,500 per year funded by Transportation System Safety CIP.	-	-	-	-
<i><b>Traffic Signal UPS Battery Replacement</b></i> - Replace 25% (Qty 129) battery backup systems to assure operation of the systems when needed. In 2008, Council authorized the installation of battery backup systems at 30 of the busiest traffic signals in the City to assure operation during prolonged power outages. The useful life of the batteries will be reached in 2013 and need to be replaced. Total ongoing cost of \$15,500 per year funded by Transportation System Safety CIP.	-	-	-	-
<b>Total - Municipal Court:</b>	\$ -	\$ -	\$ -	\$ -
<i><b>Court Security</b></i> - Increase Court Security on a one-time basis by \$50,000 in 2013 and \$30,000 in 2014. Total one-time cost of \$10,000 in 2013 is funded by year-end savings, \$40,000 in 2013 and \$30,000 in 2014 is funded by transfer from Risk Management.	-	-	-	-
<b>Total - Police:</b>	\$ 45,160	\$ -	\$ 53,320	\$ -
<i><b>Restore 2.0 FTE Frozen Police Officer</b></i> - 2.0 FTE Frozen Police Officers were previously funded by Proposition 1. These 2.0 FTE Officers will be funded on a one-time basis by Traffic Safety fund in 2013/2014. Total one-time cost of \$200,000 per year will be funded by Traffic Safety Fund.	-	-	-	-
<i><b>2013 Vehicle Replacement</b></i> - Replace 7 Marked & 3 Unmarked vehicles: Veh# 6033, 6153, 6342, 6361, 6381, 6470, 6500, 5200, 5210, 5152. Current vehicles are sedans and of which 4 will be converted to SUV's when replaced. Total capital costs of \$402,000 in 2013 funded by \$376,840 replacement reserves and \$25,160 new funding. The additional capital costs increases annual replacement reserves by \$25,297 beginning in 2014, ongoing funded in 2015 and beyond.	25,160	-	25,297	-
<i><b>2014 Vehicle Replacement</b></i> - Replace 7 Marked & 3 Unmarked vehicles: Veh# 6322, 6352, 6430, 6450, 6302, 6410, 6262, 531, 525, 5042. Current vehicles are sedans and of which 2 will be converted to SUV's when replaced. Total capital costs of \$394,000 in 2014 funded by replacement reserves. The additional capital costs increases annual replacement reserves by \$24,536 beginning in 2015.	-	-	-	-
<i><b>Replace Tasers</b></i> - Qty 10 in 2013 and Qty 10 in 2014. Current vendor will not repair or support tasers that are in excess of 5 years old. 20 tasers will need to be replaced per year in order to maintain the current supply assigned. Total replacement cost of \$20K in 2013 and \$20K in 2014 funded by new \$. Establish annual replacement reserves of collection \$2,320 per year one-time funded in 2013 and 2014, ongoing funded in 2015 and beyond.	20,000	-	22,320	-

2013/2014 Biennial Budget  
 Adopted Program Changes – General Fund (continued)

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>New Program Additions (continued):</b>				
<b>Total - Police (continued):</b>				
<i><b>Replace 2 Radar Units</b></i> - Due to units cannot be economically repaired. Total capital cost of \$4,500 in 2013 funded by replacement reserves.	-	-	-	-
<i><b>Replace Total Station Equipment</b></i> - Used for mapping both crime scenes and major traffic collisions. The system is outdated and will soon be unsupported. Replacement is needed to ensure investigations are consistent with industry standards in order to provide the information and data for prosecution. Total 1-time capital costs of \$68,000 in 2013 funded by replacement reserves of \$22,960 and Traffic Safety Fund of \$45,040. Ongoing annual maintenance fee of \$990 is one-time funded in 2014 and ongoing funded in 2015 and beyond. Additional annual replacement reserves of \$4,713 is one-time funded in 2014 and ongoing funded in 2015 and beyond.	-	-	5,703	-

2013/2014 Biennial Budget  
 Adopted Program Changes – Other Funds

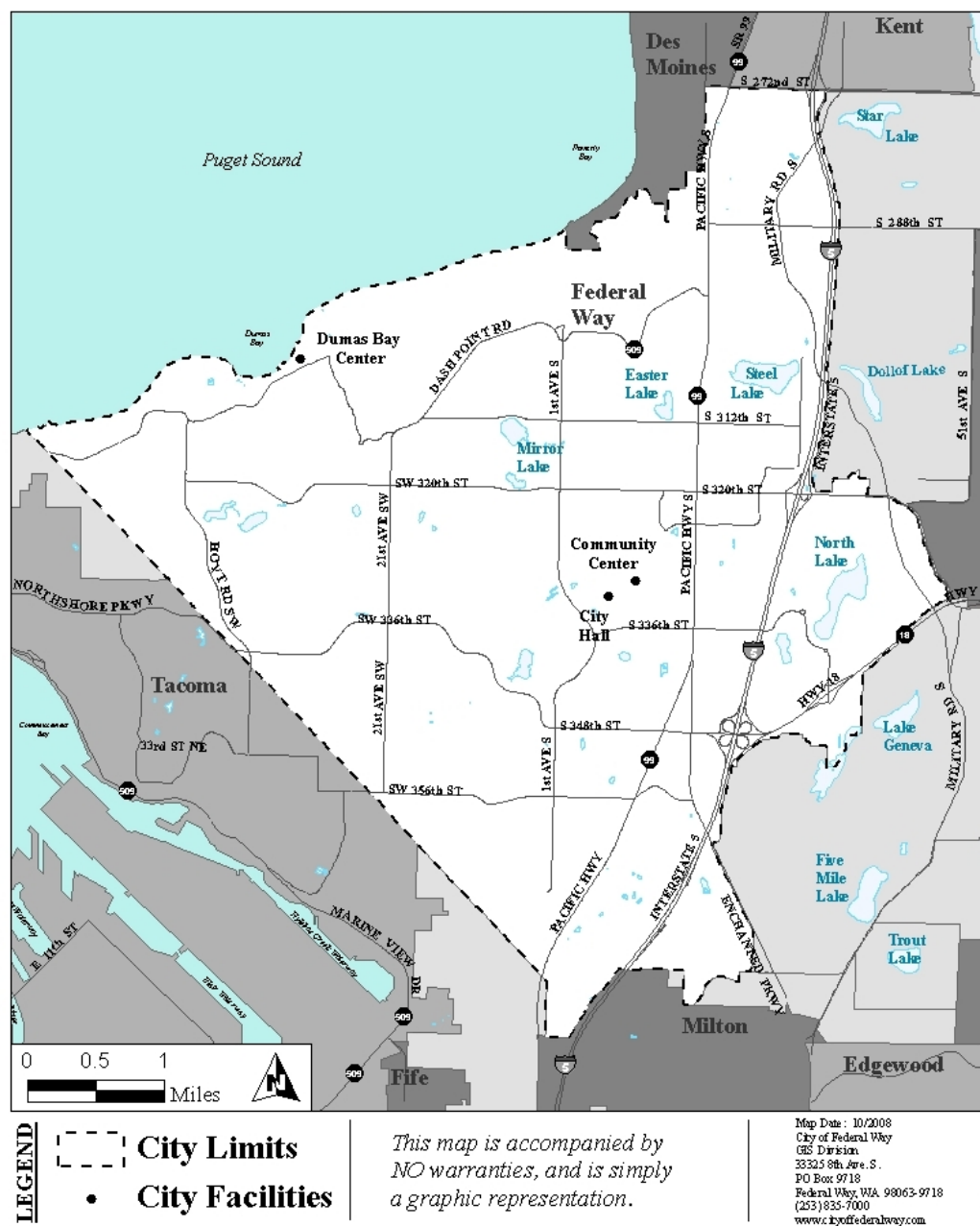
	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Return Excess Reserves to General Fund:</b>	<b>\$ 485,746</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total - Information Technology:</b>	<b>\$ 87,651</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
City-Wide	87,651	-	-	-
<b>Total - Mail &amp; Duplication Services:</b>	<b>\$ 76,588</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
City-Wide	76,588	-	-	-
<b>Total - Fleet &amp; Equipment</b>	<b>\$ 321,507</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Community & Economic Development	16,263	-	-	-
Parks & Recreation	57,338	-	-	-
Public Works	25,928	-	-	-
Police	147,689	-	-	-
Surplus Proceeds - Police	41,670	-	-	-
Surplus Proceeds - NonPolice	32,619	-	-	-
<b>Return Excess Reserves to Surface Water Management Fund:</b>	<b>\$ 10,464</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total - Fleet &amp; Equipment:</b>	<b>\$ 10,464</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Transfer to Surface Water Management Fund	10,464	-	-	-
<b>Temporary Suspension of Replacement Reserve Collection:</b>	<b>\$ -</b>	<b>\$ (40,951)</b>	<b>\$ -</b>	<b>\$ (40,951)</b>
<b>Total - Surface Water Management:</b>	<b>\$ -</b>	<b>\$ (40,951)</b>	<b>\$ -</b>	<b>\$ (40,951)</b>
Fleet & Equipment Reserves	-	(40,951)	-	(40,951)
<b>New Program Additions:</b>	<b>\$ -</b>	<b>\$ 35,250</b>	<b>\$ -</b>	<b>\$ 37,432</b>
<b>Total - Special Studies/Contract:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>Security - CJIS Two Factor Authentication</i> - Prox Card system to be in compliant with all Criminal Justice Information system (CJIS) security policies when Police runs background or criminal history checks via State of Washington ACCESS computer system. Total one-time cost is \$26,000 in 2013 and \$1,600 in 2014 funded by Comcast Unrestricted Technology Fund.	-	-	-	-
<b>Total - Federal Way Community Center:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>Replace Carpet</i> - Due to damage and stains in the Forest Lounge (former Senior Lounge). Classroom hosts many private rentals, community center and recreation classes. The room has become a popular rental room for medium-size private rentals, and requires that the room remain in good condition. Staffing efforts to repair torn seams and remove stains have been exhausted. Total one-time cost of \$4,000 in 2013 funded by capital reserves.	-	-	-	-
<i>Replace Climbing Pinnacle Supplies</i> - Replace worn out and damaged climbing shoes, climbing harnesses, ropes, and holds to ensure customer service. Total one-time cost of \$3,000 in 2013 funded by capital reserves.	-	-	-	-
<i>Replace Exercise Equipment</i> (3 treadmills, 3 adaptive motion trainers, 1 stepmill) - Equipment is beyond its useful life; concerns about equipment reliability, combined with increased demands from increased membership; numerous repairs/replacement of major parts. Membership sales and retention remain primary objectives in meeting facility and budget goals, of which the need to maintain a satisfactory level of equipment offerings plays a significant role. To remain a relevant facility in the local fitness center market, the community center cannot afford to have outdated or out-of-order of equipment. Total one-time cost of \$49,557 in 2013 funded by capital reserves.	-	-	-	-

2013/2014 Biennial Budget  
Adopted Program Changes – Other Funds (continued)

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>New Program Additions (continued):</b>				
<b>Total - Surface Water Management:</b>	\$ -	\$ 35,250	\$ -	\$ 37,432
<b>Replace Concrete Asphalt Saw</b> - The current saw is undersized for the work typically being performed by the SWM crew. This creates both a safety issue with respect to the blade riding up out of the cut and also requires extra crew time and equipment to perform the work due to not being able to completely cut through the concrete curb sections. The saw has reached its useful life and can be traded in on a new/larger saw. This will improve crew efficiency and safety. Total capital cost of \$11,014 is funded by \$8,514 replacement reserves, \$2,000 capacity grant and \$500 trade-in. Equipment is also used by Parks & Streets. Purchase of larger saw increases annual replacement reserves by \$200 based on a 10 year life.	-	-	-	200
<b>Replace Asphalt/Concrete Support Trailer</b> - The asphalt/concrete saw trailer and associated equipment (suction/vacuum system, water tanks, generator, waste storage tank, etc) purchased in 1994 has exceeded its useful life and repairs are required annually to keep it operable. To provide safe and reliable transportation and operation of the saw cutting equipment, it is recommended that the trailer and support equipment be replaced in 2013. Total capital cost of \$12,000 funded by \$2,441 replacement reserves, \$9,559 capacity grant. The annual replacement reserves is expected to increase from \$128 to \$2,110 due to type of trailer and equipment necessary to allow concrete saw cutting under the current regulatory environment.	-	-	-	1,982
<b>Replace Dump Truck</b> - 14,000 GVW cab over flat bed dump truck purchased in 1999 with F-450 diesel crew cab 4X4 flat bed truck. Current vehicle has 44,500 all in-town mileage. Vehicle shows signs of engine trouble and would need costly repairs. While the vehicle is used extensively to pull the mowing equipment and provide construction support, the workload placed upon it and the vehicle does not accommodate enough passengers to avoid crews having to use and additional vehicle during the mowing season. This vehicle is key in mowing operations and any down time impacts crew productivity. Total one-time cost of \$52,747 in 2013 funded by \$49,747 replacement reserves and \$3,000 auction proceeds.				
<b>Street Sweeping Contract Cost Increase</b> - Estimated 12% due to higher fuel and labor costs.	-	12,500	-	12,500
<b>Vactoring Services Contract Increase</b> - Additional costs for vactoring services expected in 2013/2014 due to an increase in labor costs, fuel costs and disposal costs. For the past 6 year, the city has been successful in preventing any cost increases in our vactoring contract thru negotiating and extending the original contract. The contract can no longer be extended and the City must go back out to bid for vactoring services. Since 2007, prevailing wage costs have increased approximately 20% while fuel and disposal costs have increased by approximately 10% each. The vactoring service is a key component to the City's compliance with NPDES II permit and the City is obligated to perform system cleaning as described in the City's catch basin cleaning circuit program schedule.	-	18,750	-	18,750
<b>One-Call Services</b> - Subscribe to One-Call Services to make available a single point of contact that contractors can call to inform all entities with underground utilities in the area of planned digging activities to locate and mark their utilities ahead of construction. Currently contractors working in the ROW are required to perform their own assessment of where the City's stormwater infrastructure is relative to their project. The current practice is no longer sufficient to be certain that the contractor is responsible for any damage to the City's infrastructure.	-	4,000	-	4,000



## CITY MAP



The City is located 25 miles south of downtown Seattle and just 8 miles north of downtown Tacoma. Federal Way has 8 miles of Puget Sound waterfront and is in the southwestern corner of King County. Federal Way is connected to the region by three exits along Interstate 5, as well as access points to State Highways 18, 509, 161 and Pacific Highway/SR99. This provides easy access to Sea-Tac International Airport (12 miles) and the Ports of Seattle and Tacoma.

The climate, which is heavily influenced by its proximity to the Puget Sound, is relatively mild-temperate. The abundance of moist marine air keeps the temperature mild year round. The Federal Way area reaches an average high temperature of 75 degrees in July and an average low temperature of 33 degrees in January. Precipitation ranges from .71 inches in July to 5.7 inches in January.

Rapid retail and residential growth created significant changes in the community during the 1970's and 1980's. Desiring controlled, quality growth and community identity, Federal Way citizens organized to form what immediately became Washington's sixth largest city, incorporating in February of 1990.

More information is available on our website [www.cityoffederalway.com](http://www.cityoffederalway.com)



## **CITY OF FEDERAL WAY HISTORY**

The earliest recorded accounts of the Federal Way area tell of Native American families who resided in the area of the Muckleshoot Reservation on the east side of the Green River Valley and traveled west to the shores of Puget Sound for the plentiful fisheries resources. Generations of Muckleshoot Indians wore a westward trail across the heavily forested plateau to the area which is now Saltwater State Park. The arrival of the white man in the nineteenth century resulted in a steady decline in the Indian population and by 1890, nearly the entire population had disappeared from the area. Isolated on a triangular shaped plateau rising steeply from Puget Sound, the Federal Way area had little waterfront access or roadways and accordingly, was sparingly developed compared to Tacoma and Seattle. As late as the turn of the century, the original settlers at Dash Point and Dumas Bay had to row to Tacoma for supplies and mail. Old Military Road, constructed around 1856 and extending north from Fort Steilacoom, past Star Lake to Seattle and Fort Lawton, was the first road through the area.

Over time, narrow dirt roads were added to provide east/west access and by 1900, a road was constructed between Star Lake and Redondo. The second crossroad, the "Seattle Road," connected old Military Road and Kent. The Seattle-Tacoma Interurban Line, completed in 1901, provided a fast and easy way to reach these urban cities. Improved access brought many visitors to the area and Star Lake became a popular summer recreation site.

By the 1920s, Federal Highway 99, the interstate that linked the western states from north to south, was complete. At this time, Federal Way was still primarily forest and farmland. Fred Hoyt had a cabin on Dumas Bay and started a road to Tacoma (still called Hoyt Road). The timber companies, which had a major logging operation going, built an early railroad line and were instrumental in getting Marine View Highway (now Dash Point Road) built in the early 1920s. This roadway spurred development along the coastline. Soon thereafter, Peasley Canyon Road was built to connect Military Road with the Auburn Valley. This road later became known as South 320th Street. In these early days, roadways set the stage for development in the area and they still play an important role in the City today.

By the start of World War II, a number of small, thriving communities made up the area that is now Federal Way. Some communities were clustered around lakes, such as Steel Lake, Star Lake, and Lake Geneva. Others were sited to take advantage of the view of Puget Sound, like Adelaide and Buenna. As each of these communities grew, residents built small schoolhouses for their children. By the late 1940s, King County consolidated the many individual red schoolhouses into the Federal Way School District, from which the City gets its name. During this same period, a library was built along the edge of Highway 99, and between 308th Street and 320th Street, a small "downtown" developed with a general store, lumber yard, realty office, beauty parlor, feed store, and gas station. By the end of the 1950s, the ten blocks between 308th and 320th Streets became the first roadside commercial district. One of the more unique developments was Santa Faire, a family oriented theme park. New shopping areas were added around the park, helping to create a "community focus" for the residents of the area.

As this commercial area developed, the rest of Federal Way was changing as well. The Boeing Company expanded their operations in Renton and the Kent Valley and began advertising nationally for engineers. Those engineers in turn began roaming the wooded acreage in Federal Way in search of housing. One of the earliest residential developments was Marine Hills, built in 1958 overlooking Puget Sound. Weyerhaeuser, one of the early timber companies, had large land holdings in the area and began to develop their land into high quality housing with amenities like golf courses.

Weyerhaeuser's development company also began developing commercial property, creating the West Campus business park. The plan was to integrate offices and businesses with lush landscaping. Though initially the corporate office market was not strong, West Campus has grown almost to capacity, providing space for many civic buildings such as City Hall, the police station, the area's major health care centers, and higher density housing.

Another major landmark in the area is SeaTac Mall, built in the mid-1970s on what was farmland south of 320th Street. The Mall is one of the largest in South King County and is the anchor for retail development in the area. The Mall was a result of population growth in the region and its location was determined by the 320th Street intersection with Interstate 5. The Interstate supplanted Highway 99 as the main artery for commuter traffic in the County.

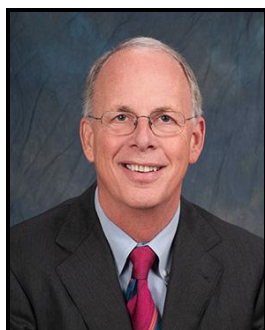
By the mid 1980s, South King County was growing quickly. Retail growth occurred along Highway 99, especially at the 320th Street intersection. Roads and office space were developed to accommodate the increased growth. Residential growth was also prominent, following plans developed by King County, with a large number of apartment homes. The changes to the community, with increased housing and traffic, created a movement for greater self-determination. In 1989, the citizens of this area voted for incorporation and the City of Federal Way was born, incorporating on February 28, 1990.



*Aerial View of Federal Way, July 2007*

**2013/2014  
CITY OFFICIALS  
LEGISLATIVE BODY**

<u>Position</u>	<u>Council Member</u>	<u>Term</u>	<u>Term Expires</u>	<u>Email</u>	<u>Phone</u>
Elected	Mayor, Skip Priest	4 years	12/31/2013	skip.priest@cityoffederalway.com	(253) 835-2402
Position #1	Jim Ferrell	4 years	12/31/2015	jim.ferrell@cityoffederalway.com	(253) 835-2401
Position #2	Linda Kochmar Resigned: 12/31/2012 Elected as State Representative	4 years	12/31/2013		
	Kelly Maloney Appointed: 1/19/13			kelly.maloney@cityoffederalway.com	(253) 835-2401
Position #3	Susan Honda	4 years	12/31/2015	susan.honda@cityoffederalway.com	(253) 835-2401
Position #4	Jeanne Burbidge	4 years	12/31/2013	jeanne.burbidge@cityoffederalway.com	(253) 835-2401
Position #5	Bob Celski	4 years	12/31/2015	bob.celski@cityoffederalway.com	(253) 835-2401
Position #6	Roger Freeman Resigned: 12/31/2012 Elected as State Representative	4 years	12/31/2013		
	Diana Noble-Gulliford Appointed: 1/19/13			diana.noble-gulliford@cityoffederalway.com	(253) 835-2401
Position #7	Dini Duclos	4 years	12/31/2015	dini.duclos@cityoffederalway.com	(253) 835-2401



**SKIP PRIEST**  
Mayor



**JIM FERRELL**  
Councilmember



**LINDA KOCHMAR**  
Councilmember  
Resigned: 12/31/12  
Elected as State Representative



**KELLY MALONEY**  
Councilmember  
Appointed 1/19/13



**SUSAN HONDA**  
Councilmember



**JEANNE BURBIDGE**  
Councilmember



**BOB CELSKI**  
Councilmember



**ROGER FREEMAN**  
Councilmember  
Resigned: 12/31/12  
Elected as State Representative



**DIANA NOBLE-GULLIFORD**  
Councilmember  
Appointed 1/19/13



**DINI DUCLOS**  
Councilmember

**JUDICIAL BRANCH**

<u>Position</u>	<u>Employee</u>	<u>Elected/ Appointed</u>	<u>Term</u>	<u>Office Date</u>	<u>Contact Information</u>
Presiding Judge	David Larson	Elected	N/A	03/03/08	<a href="mailto:david.larson@cityoffederalway.com">david.larson@cityoffederalway.com</a> (253) 835-3012
Judge	Rebecca Robertson	Elected	N/A	01/01/10	<a href="mailto:rebecca.robertson@cityoffederalway.com">rebecca.robertson@cityoffederalway.com</a> (253) 835-3025
Court Administrator	Susanne White	Appointed	N/A	02/22/10	<a href="mailto:susanne.white@cityoffederalway.com">susanne.white@cityoffederalway.com</a> (253) 835-3000

**CITY ADMINISTRATION**

<u>Position</u>	<u>Employee</u>	<u>Appointment</u>	<u>Contact Information</u>
Police Chief	Brian J. Wilson	12/08/06	<a href="mailto:brian.wilson@cityoffederalway.com">brian.wilson@cityoffederalway.com</a> (253) 835-6711
Parks and Public Works Director	Cary M. Roe	07/01/09	<a href="mailto:cary.roe@cityoffederalway.com">cary.roe@cityoffederalway.com</a> (253) 835-2414
City Attorney	Patricia Richardson	10/07/02	<a href="mailto:patricia.richardson@cityoffederalway.com">patricia.richardson@cityoffederalway.com</a> (253) 835-2570
Community & Economic Development Director	Patrick Doherty	01/01/11	<a href="mailto:patrick.doherty@cityoffederalway.com">patrick.doherty@cityoffederalway.com</a> (253) 835-2612
Finance Director	Tho Kraus	03/10/08	<a href="mailto:tho.kraus@cityoffederalway.com">tho.kraus@cityoffederalway.com</a> (253) 835-2520

## **VISION**

Federal Way is a community known for its cultural diversity, attractive parks, safe neighborhoods, and vibrant business centers.

## **MISSION**

The City of Federal Way is responsive, innovative and fiscally responsible in delivering quality services, promoting economic development, improving infrastructure, and managing growth.

## **GOALS**

- Integrate the public safety strategy into all facets of City operations, building on a strong community-based approach.
- Create a multi-use urban city center that is pedestrian friendly, linked to neighborhoods and parks, and services as the social and economic hub of the City.
- Establish Federal Way as an economic leader and job center in South King County by attracting a regional market for high quality office and retail businesses.
- Maintain the capital facilities plan and provide financing options for transportation and surface water improvements, parks, recreation, cultural arts and public facilities.
- Ensure a responsive service culture within the City organization where employees listen carefully, treat citizens and each other respectfully and solve problems creatively, efficiently, and proactively.
- Position Federal Way as a regional leader by working collaboratively with other local and regional jurisdictions in order to leverage resources.

Adopted March 7, 2006

## OUR CITY VALUES S-P-I-R-I-T

### *Service*

1. Timely responses within established deadlines to internal and public inquiries.
2. Behave in a friendly, helpful manner - take the extra step to help the other person.
3. Seek feedback from clients on service delivery (non-defensive and learning). Adjust services based upon feedback.
4. Monitor performance and results. Identify ways for improving services.
5. Know and understand your customers - City co-workers, Mayor and Council, public and other agencies.

### *Pride*

1. Support the City. Make supporting comments in the community.
2. Take pride in appearance; your office; demeanor; dress.
3. Take pride in quality products; no mistakes; looks good; and communicates proper meaning.
4. Recognize the importance of your job.
5. Be a City Ambassador in the community.

### *Integrity*

1. Be truthful.
2. Be trustworthy. Do what you say you are going to do.
3. Avoid relationships which may be conflicts of interest.
4. Do not withhold or misrepresent information.
5. Respect confidences.

### *Responsibility*

1. Be accountable. Take credit or blame for your own actions.
2. Do not promise more than you can deliver. Know your limits.
3. Keep your word.
4. Be reliable.
5. Develop knowledge and skills.

### *Innovation*

1. Take reasonable risks.
2. Keep current on changes in your field.
3. Be open-minded.
4. Try new things.
5. Turn setbacks into opportunities. Learn from failures.

### *Teamwork*

1. Keep others informed and alerted.
2. Respect each other.
3. Help each other.
4. Support team success over personal success. There is no "I" in teamwork.
5. Recognize your role may change depending upon the situation.
6. Be loyal. Support the team or organization decision.
7. Involve others in decision-making as appropriate and possible.



# CITY OF FEDERAL WAY ORGANIZATION CHART AND OPERATION SUMMARY

Municipal Court	CITIZENS OF FEDERAL WAY	City Council
<ul style="list-style-type: none"> <li>* Misdemeanors &amp; Gross Misdemeanors</li> <li>* Traffic &amp; Non-traffic Infractions</li> <li>* Probation Services</li> <li>* Civil Impounds</li> </ul>	<b>MAYOR'S OFFICE</b> <ul style="list-style-type: none"> <li>* Administer City-wide Operations and Budget</li> <li>* Coordinate Regional Affairs</li> </ul>	<ul style="list-style-type: none"> <li>* Represents the People of Federal Way</li> <li>* Adopt Ordinances and Resolutions</li> <li>* Grant Franchises</li> <li>* Levy Taxes and Appropriate Funds</li> <li>* Establish Policy Guidelines</li> </ul>
<b>11 Staffing</b> 13.00 <b>12 Staffing</b> 13.00 <b>FTE Change</b> - <b>13/14 Adopted</b> 13.00 <b>Frozen FTE</b> - <b>One-time FTE</b> -	<b>11 Staffing</b> 4.00 <b>12 Staffing</b> 3.00 <b>FTE Change</b> - <b>13/14 Adopted</b> 3.00 <b>Frozen FTE</b> - <b>One-time FTE</b> -	<b>11 Staffing</b> 3.50 <b>12 Staffing</b> 3.85 <b>FTE Change</b> 0.30 <b>13/14 Adopted</b> 4.15 <b>Frozen FTE</b> - <b>One-time FTE</b> -

Finance	Law	Information Technology	Police	Community & Economic Development	Parks & Public Works
<ul style="list-style-type: none"> <li>* Payroll</li> <li>* Accounts Payable</li> <li>* Purchasing</li> <li>* Accounts Receivable</li> <li>* Business License</li> <li>* General Accounting</li> <li>* Budget</li> <li>* Banking and Investments</li> <li>* Monthly Financial Report</li> <li>* Audit Coordination</li> <li>* Internal Controls</li> <li>* Financial Planning/Analysis</li> </ul>	<ul style="list-style-type: none"> <li>* Civil Legal Services and Litigation</li> <li>* Legislative support</li> <li>* Prosecution</li> <li>* Provide Legal Counsel</li> <li>* Draft Contracts and Ordinances</li> <li>* Negotiate Contracts and Real Estate Transactions</li> <li>* Risk Management</li> </ul>	<ul style="list-style-type: none"> <li>* Data Processing/ GIS</li> <li>* Mail &amp; Copier</li> <li>* Systems Support</li> <li>* Technology Infrastructure</li> <li>* Network appliances</li> <li>* Customer Support</li> <li>* Online, Remote Helpdesk</li> <li>* Staff training</li> <li>* Applications Support</li> <li>* Business Systems Setup/Support</li> <li>* Database Administration</li> </ul>	<ul style="list-style-type: none"> <li>* Crime Analysis/Prevention</li> <li>* Traffic Safety Education &amp; Enforcement</li> <li>* Investigation</li> <li>* Patrol</li> <li>* Emergency Communication</li> <li>* Community Safety and Education Programs</li> <li>* Fleet Management</li> <li>* Animal Services</li> </ul>	<ul style="list-style-type: none"> <li>* Economic Development</li> <li>* Land Use Management</li> <li>--Permit process</li> <li>--Legislative</li> <li>* Bldg Permits &amp; Inspections</li> <li>* Code Compliance</li> <li>* Human Services</li> <li>* Comm. Dev. Block Grant</li> <li>* Neighborhood Develop</li> </ul>	<ul style="list-style-type: none"> <li>* Development Services</li> <li>--Permitting</li> <li>--Inspection</li> <li>--Legislation</li> <li>* Maintenance, Operating, &amp; Development of</li> <li>--Public Right-of-Way</li> <li>--Traffic Systems</li> <li>--Surface Water Mgmt</li> <li>* Solid Waste/Recycling</li> <li>* Emergency Management</li> <li>* Fleet Management</li> <li>* Community Center</li> <li>* Recreation &amp; Athletic Progs</li> <li>* Park maintenance/operation &amp; Development</li> <li>* Community Events &amp; Arts</li> <li>* Public Facility Management &amp; Development</li> <li>* Dumas Bay Centre Operations</li> <li>* Knutzen Family Theatre</li> <li>* Open Space Management</li> </ul>
<b>11 Staffing</b> 7.00 <b>12 Staffing</b> 7.00 <b>FTE Change</b> - <b>13/14 Adopted</b> 7.00 <b>Frozen FTE</b> - <b>One-time FTE</b> -	<b>11 Staffing</b> 11.00 <b>12 Staffing</b> 11.00 <b>FTE Change</b> 1.00 <b>13/14 Adopted</b> 12.00 <b>Frozen FTE</b> - <b>One-time FTE</b> -	<b>11 Staffing</b> 7.00 <b>12 Staffing</b> 7.00 <b>FTE Change</b> (1.00) <b>13/14 Adopted</b> 6.00 <b>Frozen FTE</b> - <b>One-time FTE</b> 1.00	<b>11 Staffing</b> 135.00 <b>12 Staffing</b> 132.00 <b>FTE Change</b> 13.00 <b>13/14 Adopted</b> 145.00 <b>Frozen FTE</b> - <b>One-time FTE</b> 8.00	<b>11 Staffing</b> 20.00 <b>12 Staffing</b> 21.65 <b>FTE Change</b> 0.70 <b>13/14 Adopted</b> 22.35 <b>Frozen FTE</b> 1.00 <b>One-time FTE</b> -	<b>11 Staffing</b> 75.40 <b>12 Staffing</b> 75.40 <b>FTE Change</b> - <b>13/14 Adopted</b> 75.40 <b>Frozen FTE</b> - <b>One-time FTE</b> 1.50
<b>Human Resources</b> <ul style="list-style-type: none"> <li>* Records Management</li> <li>* Hearing Examiner Coord.</li> <li>* Codification Coordination</li> <li>* Licensing Enforcement</li> <li>* Commission &amp; Board appointment process</li> <li>* Recruiting/Training</li> <li>* Benefits Administration</li> <li>* Employee/Labor Relations</li> <li>* Wellness</li> <li>* Retirement System</li> <li>* Civil Service</li> </ul>					
<b>11 Staffing</b> 4.50 <b>12 Staffing</b> 4.50 <b>FTE Change</b> - <b>13/14 Adopted</b> 4.50 <b>Frozen FTE</b> - <b>One-time FTE</b> -					

Position Summary			
Year	Authorized <sup>1</sup> FTE	Adopted Change	Adopted Total
2010 Actual	340.08	-	-
2011 Actual	320.55	-	-
2012 Year-end	318.40	-	-
2013 Adopted	303.90	-	303.90
2014 Adopted	303.90	-	303.90

1. Authorized Positions includes one-time & frozen FTEs.

**BOARDS AND COMMISSIONS*****Arts Commission***

Purpose:	The Arts Commission develops and oversees the City's various arts programs, and makes recommendations to the City Council on all areas of the arts, including the fine arts, literary, performing, visual, and cultural as well as historic preservation.	
Number of Members:	9 members	Appointed by: City Council
Current Members:	Lorie Weldon, Bruce Lee, Carrol Clemens, Maureen Hathaway, Keith Livingston, Cynthia Piennett, Frances Tanner, Mary Tynan, Cathy Mason and Martha Arneson.	
Meeting Information:	1st Thursday of each month at 7:30 a.m. - Federal Way Community Center	

***Civil Service Commission***

Purpose:	The Civil Service Commission powers and performs the duties established by state law in connection with the selection, appointment, promotion, demotion and employment of commissioned officers below the rank of Director of Police Services.	
Number of Members:	5 members and 2 alternate members	Appointed by: Mayor
Current Members:	Christopher Adekoya, John Fairbanks, Michael Moneck, Linda Purlee, and Mark Koppang, 2 vacant alternate positions.	
Meeting Information:	1 <sup>st</sup> Wednesday of each month at 7:00 p.m. - Hylebos Conference Room	

***CDBG Loan Advisory Review Committee***

Purpose:	The CDBG Loan Review Advisory Committee advises the Mayor and City Council on economic development loan products and applications for loan funding.	
Number of Members:	5 members	Appointed by: City Council
Current Members:	Donald Bartlett, Keven Dunn, Lori DeVore, Graham Evans, Frank Spicer and Mark Hutson.	
Meeting Information:	2 <sup>nd</sup> Wednesday of January, April, July and October at 5:30 p.m.	

***Diversity Commission***

Purpose:	The Diversity Commission advises the City Council on policy matters involving the community's cultural and ethnic differences, ensuring that these differences are considered in the decision-making process.	
Number of Members:	9 members	Appointed by: City Council
Current Members:	Bob Danielle, Joseph Kuria, Troy Smith, Herman Brewer, Grace Rawsthorne, Gregory Baruso, Jessicka Ramubs, Chris Brown, and Trinity Jenkins-Chandler.	
Meeting Information:	2 <sup>nd</sup> Wednesday of January, April, July and October at 6:00 p.m. – Hylebos Conference Room	

***Ethics Board***

Purpose:	The Ethics Board issues advisory opinions on the provisions of the Federal Way Code of Ethics; they also investigate and report to the City Council on any alleged violations of the Code of Ethics.	
Number of Members:	3 members and 1 alternate	Appointed by: City Council
Current Members:	Byron K. Hiller, Donald Dennis, Joe Donaldson and 1 vacancy.	
Meeting Information:	Meetings are semi-annual and as needed.	

***Human Services Commission***

Purpose:	The Human Services Commission makes reports and recommendations to the City Council and Mayor concerning human services issues.	
Number of Members:	9 members	Appointed by: City Council
Current Members:	Brian Sandler, Ronald Secreto, Mary Schultz, Robyn Richins, Lydia Assefa-Dawson, Kathryn Scanlon, Jan Owen and 1 vacancy.	
Meeting Information:	3 <sup>rd</sup> Monday of each month at 5:30 p.m. – Hylebos Conference Room	



***Lodging Tax Advisory Commission***

Purpose:	The membership of the Lodging Tax Advisory Committee consists of an elected official of the city who serves as chair, two representatives of businesses required to collect the tax, and two people involved in activities that are funded by revenue received from the tax.	
Number of Members:	7 members	Appointed by: City Council
Current Members:	Councilmember Jeanne Burbidge, Mike Dunwiddie, Jenny Vasquez, Rose Ehl, Ryan Miller, Joann Piquette and Kala Jones.	
Meeting Information:	2 <sup>nd</sup> Wednesday of each month at 8:00 a.m. – Hylebos Conference Room	

***Parks and Recreation Commission***

Purpose:	The Parks and Recreation Commission advises the City Council on policy matters involving acquisition, development and significant operational impacts of Parks and Recreation Department facilities and programs.	
Number of Members:	9 members and 2 alternates	Appointed by: City Council
Current Members:	Mark Koppang, Brian Ailinger, George Pfeiffer, Marie Sciaqua, Carol Otto, Mike Hoefel, Jack Sharlock, Martin Moore, Dwight Otto, David Berger and 1 vacancy.	
Meeting Information:	1st Thursday of each month at 6:30 p.m. – Hylebos Conference Room	

***Planning Commission***

Purpose:	The Planning Commission conducts public hearings and makes recommendations to the City Council on amendments or revisions to the Comprehensive Plan, Zoning Code and Zoning Map.	
Number of Members:	7 members	Appointed by: City Council
Current Members:	Merle Pfeifer, Hope Elder, Lawson Bronson, Wayne Carlson, Sarady Long, Tom Medhurst and Tim O'Neil	
Meeting Information:	1st & 3rd Wednesday of each month at 7:00 p.m. – Council Chambers	

***Youth Commission***

Purpose:	The Youth Commission advises the City Council and other City boards and commissions on issues such as youth programs, recreational activities, dance clubs and other issues of importance to youth.	
Number of Members:	13 members	Appointed by: City Council
Current Members:	Vivek Ramanujan, Alex Han, Brianna Lord, JinaYi, Sylvia Sewon Kim, Stephanie Stanek and 7 vacancies.	
Meeting Information:	3rd Wednesday of each month at 5:00 p.m. – Federal Way Community Center	

***Independent Salary Commission***

Purpose:	The Independent Salary Commission studies the relationship of benefits to the duties of the Mayor and City Council members and adjusts them, if appropriate. They are to review and file their salary schedules and benefits no later than May 31 of every even-numbered year.	
Number of Members:	5 members	Appointed by: Mayor & Approved by City Council
Current Members:	Ronald Secreto, Donald Dennis, Mark Koppang and 2 vacancies.	
Meeting Information:	Even Years – Meeting dates vary – Hylebos Conference Room	

## BUDGET PROCESS

**Procedures for Adopting the Original Budget** - The City's budget process and the time limits under which the biennial budget must be prepared are defined by the Revised Code of Washington (RCW) 35A.34. These elements, with which the City continues to comply, resulted in the following general workplan and calendar for 2012:

Process Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Council sets 2013/2014 budget priorities												
Management Team Develops Budget Strategies												
Mayor gives budget Directions												
Finance Department distributes budget instructions consistent with Mayor and City Council directions						*						
Departments prepare base-line revenue and expenditure estimates and new program requests												
Finance Department updates revenue estimates and compiles department submittals												
Mayor meets with Department staff to review their budget proposals												
Mayor makes specified adjustments to department submittals/establishes preliminary budget												
Preliminary budget document prepared, printed and filed with City Clerk and presented to the City Council (at least 60 days prior to the ensuing fiscal year)												
City Council conducts preliminary budget hearings						*				*		
City Clerk publishes notice of the filing of preliminary budget and notice of public hearing to be held during preliminary budget deliberations									*			
City Council conducts workshops and public hearings on the preliminary budget recommended by Mayor												
City Council instructs Mayor to make modifications to the budget												
City Council adopts an ordinance to establish the amount of property taxes to be levied in the ensuing year												*
Final budget, as adopted, is published and distributed within the first three months of the following year												

**Mid-Biennium Review and Modification** - The biennial budget statute referenced above requires jurisdictions electing a biennium budget to perform a mid-biennium review and modification of the adopted budget per RCW 35.34.130. The review and modification shall occur no sooner than eight months after the start nor later than conclusion of the first year of the fiscal biennium.

**Amending the Budget** - When the Mayor/City Council determines that it is in the best interest of the City to increase or decrease the appropriation for a particular fund, it may do so by ordinance approved by a simple majority. The Mayor is authorized to transfer budgeted amounts between departments within any fund. The Department Directors are authorized to transfer budgeted amounts between accounts within a department.

\*Indicates specific dates

**BUDGET POLICIES****I. OPERATING BUDGET****A. OVERALL**

1. The budget should be a performance, financing and spending plan agreed to by the Mayor, City Council, and Department Directors. It should contain information and data regarding expected revenues, expected expenditures and expected performance.
2. The City will prepare and annually refine written policies and goals to guide the preparation of performance, financing and spending plans for the City budget. Adopted budgets will comply with the adopted budget policies and Council priorities.
3. As a comprehensive business plan, the budget should provide the following critical elements recommended by the Government Finance Officers Association: public policies, financial plan, operations guide, and communications device.
4. The City's budget presentation should display the City's service delivery/performance plan in a Council/constituent-friendly format. Therefore, the City will use a program budgeting format to convey the policies for and purposes of City operations. The City will also prepare the line-item format materials for those who wish to review that information.
5. Decision making for capital improvements will be coordinated with the operating budget to make effective use of the City's limited resources for operating and maintaining facilities.
6. Under the Mayor's direction, Department Directors have primary responsibility for: a) formulating budget proposals in line with Mayor and City Council priority direction, and b) implementing those proposals once they are approved.

**B. FISCAL INTEGRITY**

1. The City will maintain the fiscal integrity of its operating, debt service, and capital improvement budgets which provide services and maintain certain public facilities, streets and utilities. It is the City's intent to maximize the level of public goods and services while minimizing the level of debt.
2. The City will adopt a balanced budget for all funds. Balanced budget for operating funds means ongoing operating program costs do not exceed the amount of ongoing revenues to finance those costs. The ongoing revenue will be identified along with new program costs including impact from new capital projects. Any available carryover balance will only be used to offset one-time or non-recurring costs. Balanced budget for non-operating funds means total resources equal to or exceed total uses.
3. Cash balances in excess of the amount required to maintain strategic reserves will be used to fund one-time or non-recurring costs.
4. Mitigation fees shall be used only for the project or purpose for which they were intended.

C. CONTINGENT ACCOUNTS

1. The City shall establish an appropriated Contingency Reserve in order to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the budget was prepared. Funding shall be targeted at three (3) percent of the City's General Fund operating expenditures.
2. The City shall establish an ending fund balance target of seven (7) percent of the City's General Fund operating expenditures. The purpose of the ending fund balance is to provide financial stability, cash flow for operations and the assurance that the City will be able to respond to revenue shortfalls with fiscal strength.
3. The City shall establish a Strategic Reserve in the Risk Management Fund which shall neither be appropriated nor spent without Council authorization. The purpose of the fund is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated projects. Funding shall be targeted at not less than five (5) percent of the City's General Fund operating expenditures.
4. The City shall prefund each subsequent year's debt service (see II.B.7 below).
5. The City shall continue to set aside funding from the Strategic Reserve for the eventual implementation of a self-insurance program (see details in 5. below).
6. The City shall continue to set aside funding from the Strategic Reserve for a self-insurance reserve in the City's Risk Management Fund. As the City's mix and level of liabilities increase, it should have a foundation to implement a cost effective program to mitigate the expense of commercial insurance. The intent is to accumulate investment earnings from the Strategic Reserve and the self-insurance reserve until the self-insurance program is ready to be fully implemented. After that point the required amount will be transferred to appropriately fund the self-insurance reserve. Similar transfers will occur annually after that initial set-up.
7. The City shall fund certain asset replacement reserves through depreciation charges paid to the Internal Service Funds (see 7. below).
8. Replacement reserves based on estimated replacement value will be established for any equipment, furnishings, and computer software when the need will continue beyond the estimated initial useful life, regardless of whether the equipment is acquired via lease, gift, grant or purchase. An equal annual amount will be included in the service charges paid by City departments to the various Internal Service funds (Information Systems, Mail & Duplication, Fleet and Equipment and Building) during the expected life of the asset. The furnishings reserve may be used for building rehabilitation and will be replenished in accordance with 9 below. This will permit the accumulation of cash to cost-effectively replace these assets and smooth out future budgetary impacts.
9. The strategic reserve and self-insurance reserve should be replenished as soon as possible and always within three years from the time the reserve is used or falls below the target. Sources to replenish these reserves shall be from undesignated fund balances, deferring non-life safety capital, and operating revenues in this order.
10. Furnishing Replacement Reserve (if used for building rehabilitation projects): An amount equal to twice the annual depreciation of the project cost will be charged to each department until cost is fully recovered.

11. The City shall maintain a \$100,000 reserve for Snow and Ice Removal. This reserve is established for use in the event a major storm occurs and additional funds, above the annual operating allocation, are needed.

D. REVENUES

1. Revenue estimates shall not assume any growth rate in excess of inflation. Real growth that occurs will be recognized through budgetary adjustments only after it takes place. This practice imposes short term constraint on the level of public goods or services. However, in the event that revenues are less than expected, it minimizes the likelihood of severe cutback actions which may be profoundly disruptive to the goal of providing a consistent level of quality services.
2. Investment income earned through the City's investment pool shall be budgeted based upon the allocation methodology, i.e. the projected average monthly balance of each participating fund.

E. CONTRACTUAL SERVICES

1. The City will continue to thoroughly investigate the feasibility of contracting certain public services in accordance with Council Resolution No. 92-103.

F. MINIMIZATION OF ADMINISTRATIVE COSTS

1. An appropriate balance will be maintained between resources allocated for direct services to the public and resources allocated to assure sound management, internal controls, and legal compliance.

G. RETIREMENT

1. The budget shall provide for adequate funding of the City's retirement system.

H. MONTHLY REPORT

1. The budget will be produced so that it can be directly compared to the actual results of the fiscal year and presented in a timely monthly report.
2. All budget amendments, both revenues and expenditures, will be noted in the monthly report.

I. MULTI-YEAR ESTIMATES

1. With each budget, the City will update expenditure and revenue projections for the next six years. Projections will include estimated operating costs for capital improvements that are included in the capital budget.
2. This budget data will be presented to elected officials in a form that will facilitate budget decisions, based on a multi-year perspective.

J. CITIZEN INVOLVEMENT

1. Citizen involvement shall be encouraged in the budget decision making process through public hearings and study sessions.
2. Involvement shall also be facilitated through City boards, task forces and commissions, which shall serve in advisory capacities to the Mayor and City Council.

**K. FEES**

1. Fees shall be phased toward covering 100% of the cost of service delivery, unless such amount prevents an individual from obtaining an essential service. Fees or service charges should not be established to generate money in excess of the cost of providing service.
2. Fees may be less than 100% if other factors (e.g. market forces, competitive position, etc.) need to be recognized.

**L. NONPROFIT ORGANIZATIONS**

1. Future funding decisions regarding nonprofit organizations will be based on guidelines, policies and priorities determined by the City Council and availability of financing based on General Fund spending priorities.

**II. CAPITAL BUDGET**

**A. FISCAL POLICIES**

1. Capital project proposals should include as complete, reliable, and attainable cost estimates as possible. Project cost estimates for the Capital Budget should be based upon a thorough analysis of the project and are expected to be as reliable as the level of detail known about the project. Project cost estimates for the Ten-Year City Capital Improvement Plan will vary in reliability depending on whether they are to be undertaken in the first, fifth or tenth year of the Plan.
2. Capital proposals should include a comprehensive resource plan. This plan should include the amount and type of resources required, and the funding and financing strategies to be employed. The specific fund and timing should be outlined. The plan should indicate resources needed to complete any given phase of a project in addition to the total project.
3. All proposals for the expenditure of capital funds shall be formulated and presented to Council within the framework of a general capital budget and, except in exceptional circumstances of an emergency nature, no consideration will be given to the commitment of any capital funds, including reserve funds, in isolation from a general review of all capital budget requirements.
4. Changes in project estimates for the comprehensive resource plan should be fully reported to the City Council for review and approval.
5. Project proposals should indicate the project's impact on the operating budget, including, but not limited to, long-term maintenance costs necessary to support the improvement.
6. At the time of contract award, each project shall include reasonable provision for contingencies:
  - a. The amount set aside for contingencies shall correspond with industry standards and shall not exceed ten (10) percent, or a percentage as otherwise determined by the City Council of the total contract amount.
  - b. Project contingencies may, unless otherwise determined by the City Council, be used only to compensate for unforeseen circumstances requiring additional funds to complete the project within the original project scope and identified needs.

- c. For budgeting purposes, project contingencies are a reasonable estimating tool. At the time of the contract award, the project's budgeted appropriation, including contingency, will be replaced with a new appropriation equal to the approved project contract contingency developed in the manner described above.
7. The City Administration shall seek ways of ensuring that administrative costs of carrying out the Capital Improvement Plan are kept at appropriate levels.
8. The Annual Capital Budget shall include only those projects which can reasonably be accomplished in the time frame indicated. The detail sheet for each budgeted capital project should include a projected schedule.
9. Capital projects which are not encumbered or completed during the fiscal year will be rebudgeted or carried over to the next fiscal year except as reported to and subsequently approved by the City Council. All re-budgeted capital projects should be so noted in the Adopted Capital Budget. Similarly, multi-year projects with unencumbered or unexpended funds will be carried over to the subsequent year(s).
10. If a proposed project will cause a direct negative impact on other publicly-owned facilities, improvements to the other facilities will be required as part of the new project and become a part of the new project's comprehensive costs.
11. Capital projects will not be budgeted unless there are reasonable expectations that revenues will be available to pay for them.

#### B. DEBT POLICIES

1. Short-term lines of credit, tax or Revenue Anticipation Notes may be used only when the City's ability to implement approved programs and projects is seriously hampered by temporary cash flow shortages. In general, these Notes will be avoided. No other form of debt will be used to finance ongoing operational costs.
2. Whenever possible, the City shall identify alternative sources of funding and shall examine the availability of those sources in order to minimize the level of debt.
3. Whenever possible, the City shall use special assessment, revenue, or other self-supporting bonds instead of general obligation debt.
4. Long term general obligation debt will be incurred when necessary to acquire land or fixed assets, based upon the ability of the City to pay. This debt shall be limited to those capital improvements that cannot be financed from existing revenues and when there is an existing or near-term need for the project. The project should also be integrated with the City's long term financial plan and City Improvement Plan.
5. The maturity date for any debt will not exceed the reasonable expected useful life of the project so financed.
6. Fifty percent (50%) of the principal of any long term indebtedness should be retired over 10 years.
7. Current year revenues shall be set aside to pay for the subsequent year's debt service payments. This is intended to immunize the City's bondholders from any short term volatility in revenues.

8. The City shall encourage and maintain good relations with financial and bond rating agencies, and will follow a policy of full and open disclosure on every financial report and bond prospectus.
9. The City shall establish affordability guidelines in order to preserve credit quality. One such guideline, which may be suspended for emergency purposes, or because of unusual circumstances, is as follows:
10. Debt service to be repaid with operating revenues should not exceed 8% of the respective operating budget.

C. CAPITAL IMPROVEMENT PLAN (CIP) POLICIES

1. Citizen participation in the Capital Improvement Program is a priority for the City. Among the activities which shall be conducted to address this need are the following:
  - a. The Capital Improvement Plan shall be provided to the City Council in a timely manner to allow time for the Council members to review the proposal with constituents before it is considered for adoption.
  - b. Council study sessions on the Capital Improvement Plan shall be open to the public and advertised sufficiently in advance of the meetings to allow for the attendance of interested citizens.
  - c. Prior to the adoption of the Capital Improvement Plan, the City Council shall hold noticed public hearings to provide opportunities for citizens to express their opinions on the proposed plan.
  - d. The City Planning Commission shall review the proposed City Improvement Plan and provide its comments on the Plan's contents before the Council considers the Plan for adoption.
2. All projects included in the Capital Improvement Plan shall be consistent with the City's Comprehensive Plan. The goals and policies for services, facilities, and transportation should be followed in the development of the City Improvement Plan. The Comprehensive Plan service level goals should be called out in the City Improvement Plan.
3. Capital projects shall be financed to the greatest extent possible through user fees and benefit districts when direct benefit to users results from construction of the project. Refer to Debt Policies for further detail.
4. Projects that involve intergovernmental cooperation in planning and funding should be established by an agreement that sets forth the basic responsibilities of the parties involved.
5. The Council will annually review and establish criteria against which capital proposals should be measured. Included among the factors which will be considered for priority-ranking are the following:
  - a. Projects which have a positive impact on the operating budget (reduced expenditures, increased revenues);
  - b. Projects which are programmed in the Ten-Year Operating Budget Forecast;



- c. Projects which can be completed or significantly advanced during the Ten-Year Capital Improvement Plan;
- d. Projects which can be realistically accomplished during the year they are scheduled;
- e. Projects which implement previous Council-adopted reports and strategies.

A complete list of criteria follows.

CRITERIA FOR DETERMINING PROJECT INCLUSION/PRIORITY  
(In Priority Order)

1. Projects which are required by statute or by an existing agreement with another agency.
2. Projects which are essential to public health or safety.
3. Projects which are urgently needed by some other criteria than public health or safety, e.g. environmental or public service.
4. Projects which have exhibited a high degree of public support.
5. Projects which are grant funded and would have minimal or no operating cost impact on the General Fund.
6. Projects which, if not acted upon now, would result in the irrevocable loss of an opportunity, or other major alternative actions would have to be initiated.
7. Projects which would preserve an existing capital facility, avoiding significantly greater expenses in the future (e.g. continuation of a ten-year cycle street maintenance program).
8. Projects which would result in significant savings in General Fund operating costs.
9. Projects which would fulfill a City commitment (evidenced by previous inclusion in the annual CIP and community support) to provide minimal facilities in areas which are deficient according to adopted standards.
10. Projects which would provide significant benefits to the local economy and tax base.
11. Purchase of land for future projects at favorable prices prior to adjacent development.
12. Purchase of land for future City projects (landbanking).
13. Projects which would provide new facilities which have minimal or no operating costs or which have operating costs but have been designated as exceptions to the operating cost policy by previous City Council actions.
14. Projects which would be constructed in conjunction with another agency with the other agency providing for the operating costs.
15. Projects which would generate sufficient revenue to be essentially self-supporting in their operation.
16. Projects which would make an existing facility more efficient or increase its use with minimal or no operating cost increase.
17. Projects which would fulfill City commitment (evidenced by previous inclusion in the annual CIP and community support) to provide greater than minimal facilities.
18. Projects which are grant funded but would require increased operating costs in the General Fund.
19. Projects which are not grant funded and would require increased operating costs in the General Fund, and have not been designated as exceptions to the operating cost policy by previous City Council actions.

## **BASIS OF ACCOUNTING AND BUDGETING**

Accounting records for the City are maintained in accordance with methods prescribed by the State Auditor under the authority of Washington State law, Chapter 43.09 R.C.W., and in compliance with generally accepted accounting principles as set forth by the Governmental Accounting Standards Board.

### **Basis of Presentation - Fund Accounting**

The accounts of the City are organized on the basis of funds and account groups. Each fund is a separate accounting entity with a self-balancing group of accounts. There are three broad fund categories, seven generic fund types within those categories and two account groups. A purpose and description of the fund is provided on the fund pages in the Budget by Fund section of this budget document.

### **Basis of Accounting**

Basis of accounting refers to when revenues, expenditures, expenses, transfers and the related assets and liabilities are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The *accrual basis* of accounting is used by proprietary fund types. Under this method, revenues are recognized when earned, and expenses are recognized when incurred.

The *modified accrual* basis of accounting is used by governmental, expendable trust and agency funds. Revenues and other financial resources are recognized when they become susceptible to accrual, i.e., when the related funds become both measurable and available to finance expenditures of the current period. To be considered "available", revenue must be collected during the current period or soon enough thereafter to pay current liabilities.

### **Basis of Budgeting**

The City uses the same revenue and expenditure recognition principles for budgeting as for accounting with the exception of depreciation or amortization expenses in proprietary funds are not budgeted.

### **Balanced Budget**

The state law prescribes a balanced budget where total expenditures and other uses not to exceed total resources (current revenue plus beginning fund balance). The city's budget policy further requires that "on-going expenditures" not to exceed "on-going revenues". Therefore, a balanced budget for Federal Way must meet both conditions.

### **Budgetary Fund Balances**

Budgetary fund balance is the difference between current liability and current assets of a fund. This is the amount available for appropriations during the budget period. It is different than the fund equity or the net assets reported in the entity-wide financial statements as it does not include capital assets or long-term liabilities that are not available or due within current budget period.

**Scope of Budget and Fund Descriptions**

Budgets are adopted for the general, special revenue, and debt service funds on the modified accrual basis of accounting. Certain special revenue and capital project funds, however, are budgeted on a project-length basis. For governmental funds, there are no differences between the budgetary basis and generally accepted accounting principles. Budgets for project/grant related special revenue funds and capital project funds are adopted at the level of the individual project and for fiscal periods that correspond to the lives of projects.

Legal budgetary control is established at the fund level; i.e., expenditures for a fund may not exceed the total appropriation amount. The Mayor may authorize transfers of appropriations within a fund, but the City Council must approve by ordinance any increase in total fund appropriations. Any unexpended appropriations for budgeted funds lapse at the end of the year. Appropriations for other special purpose funds that are non-operating in nature, such as capital projects, are adopted on a "project-length" basis and, therefore, are carried forward from year to year without reappropriation until authorized amounts are fully expended or the designated purpose of the fund has been accomplished.

The individual funds within each fund type which are included in the City's budget are listed below.

**General Fund** - This fund is used to account for all financial resources except those required to be accounted for in another Fund.

**Special Revenue Funds** - These funds are established to account for proceeds of specific revenue sources that are either designated by policy or are legally restricted to expenditure for specified purposes.

Street Fund	2% for the Arts Fund
Arterial Street Fund	Community Center Fund
Utility Tax Fund	Traffic Safety Fund
Solid Waste/Recycling Fund	Community Development Block Grant Fund
Special Contract/Studies Fund	Paths and Trails Reserve Fund
Hotel/Motel Lodging Tax Fund	

**Debt Service Fund** - This Fund is to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Capital Project Funds** - These funds account for financial resources to be used for the acquisition or construction of major capital facilities.

Downtown Redevelopment Fund  
Municipal Facilities Fund  
Park Project Fund  
Surface Water Management Projects Fund  
Transportation Systems

**Enterprise Fund** - This Fund is to account for operations that are normally financed and operated in a manner similar to a private business enterprise where the intent of the governing body is that the costs of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges.

Surface Water Management Fund	Dumas Bay Centre Fund
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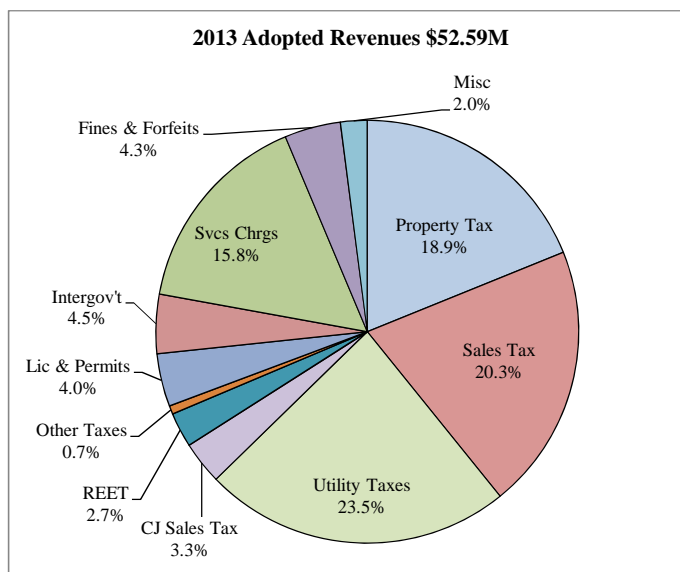
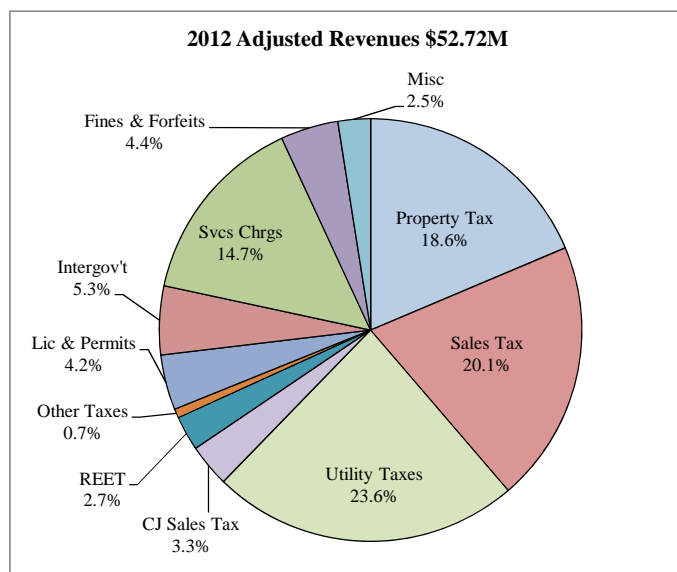
**Internal Service Funds** - These Funds are established to account for the financing of goods and services provided by one department of the governmental unit to other units on a cost reimbursement basis.

Risk Management Fund	Fleet and Equipment Fund
Information Systems Fund	Buildings and Furnishings Fund
Mail and Duplication Services Fund	

## SOURCES &amp; USES - ALL FUNDS

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
<b>BEGINNING FUND BALANCE</b>	\$ 59,464,165	\$ 65,207,618	\$ 40,446,847	\$ 64,824,112	\$ 64,824,118	\$ 55,197,784	\$ 47,362,912	\$ (9,626,328)	-14.8%
<b>OPERATING REVENUE:</b>									
Property Taxes	\$ 9,614,197	\$ 9,686,220	\$ 9,625,000	\$ 9,825,000	\$ 9,825,000	\$ 9,923,000	\$ 10,022,000	\$ 98,000	1.0%
Sales Tax	10,708,951	10,858,381	10,791,000	10,586,000	10,586,000	10,692,000	10,799,000	106,000	1.0%
Criminal Justice Sales Tax	1,701,120	1,795,971	1,652,000	1,719,000	1,719,000	1,719,000	1,719,000	-	0.0%
Utility Tax	12,890,310	13,068,510	12,546,000	12,420,000	12,420,000	12,361,000	12,361,000	(59,000)	-0.5%
Real Estate Excise tax	1,403,361	1,560,395	900,000	1,400,000	1,100,000	1,400,000	1,400,000	-	0.0%
Other Taxes	648,300	702,553	373,000	367,440	297,440	346,000	346,000	(21,440)	-5.8%
Licenses & Permits	2,524,641	2,201,918	2,447,418	2,219,271	2,234,271	2,124,000	2,142,000	(95,271)	-4.3%
Intergovernmental	3,051,765	2,896,866	2,136,000	2,777,000	2,562,000	2,384,000	2,292,000	(393,000)	-14.2%
Charges for Services	8,006,869	8,216,143	7,659,845	7,765,431	8,297,572	8,309,922	8,219,768	544,491	7.0%
Fines & Forfeits	3,069,223	2,430,480	2,425,500	2,330,500	3,231,000	2,261,000	2,261,000	(69,500)	-3.0%
Miscellaneous Revenue	1,492,383	1,670,119	1,249,053	1,306,004	1,238,005	1,069,453	918,651	(236,551)	-18.1%
<b>Total Operating Revenues</b>	<b>\$ 55,111,121</b>	<b>\$ 55,087,555</b>	<b>\$ 51,804,816</b>	<b>\$ 52,715,646</b>	<b>\$ 53,510,288</b>	<b>\$ 52,589,375</b>	<b>\$ 52,480,419</b>	<b>\$ (126,271)</b>	<b>-0.2%</b>
<b>CAPITAL AND OTHER SOURCES:</b>									
Capital Grants	14,290,538	7,262,470	5,450,000	8,527,957	6,194,581	2,061,000	3,586,000	(6,466,957)	-75.8%
Other Miscellaneous Revenue	2,610,825	3,670,961	1,207,557	4,155,781	4,331,044	1,733,322	1,364,813	(2,422,459)	-58.3%
<b>Total Other Sources</b>	<b>\$ 16,901,363</b>	<b>\$ 10,933,431</b>	<b>\$ 6,657,557</b>	<b>\$ 12,683,738</b>	<b>\$ 10,525,625</b>	<b>\$ 3,794,322</b>	<b>\$ 4,950,813</b>	<b>\$ (8,889,416)</b>	<b>-70.1%</b>
<b>SUBTOTAL REVENUES</b>	<b>\$ 72,012,484</b>	<b>\$ 66,020,986</b>	<b>\$ 58,462,373</b>	<b>\$ 65,399,384</b>	<b>\$ 64,035,913</b>	<b>\$ 56,383,697</b>	<b>\$ 57,431,232</b>	<b>\$ (9,015,687)</b>	<b>-13.8%</b>
<b>INTERFUND TRANSACTIONS:</b>									
Interfund Charges	5,621,618	5,760,097	5,744,618	6,686,058	6,641,380	5,602,561	5,550,020	(1,083,497)	-16.2%
Interfund Transfers	23,382,552	22,426,588	16,441,898	17,992,447	17,992,447	18,388,476	17,895,463	396,029	2.2%
<b>Total Rev/Other Sources/Interfund</b>	<b>\$ 101,016,654</b>	<b>\$ 94,207,672</b>	<b>\$ 80,648,889</b>	<b>\$ 90,077,889</b>	<b>\$ 88,669,740</b>	<b>\$ 80,374,734</b>	<b>\$ 80,876,715</b>	<b>\$ (9,703,155)</b>	<b>-10.8%</b>
<b>TOTAL SOURCES</b>	<b>\$ 160,480,819</b>	<b>\$ 159,415,289</b>	<b>\$ 121,095,736</b>	<b>\$ 154,902,001</b>	<b>\$ 153,493,858</b>	<b>\$ 135,572,518</b>	<b>\$ 128,239,627</b>	<b>\$ (19,329,483)</b>	<b>-12.5%</b>
<b>OPERATING EXPENDITURE:</b>									
City Council	\$ 279,241	\$ 336,760	\$ 411,985	\$ 310,547	\$ 310,547	\$ 327,605	\$ 329,289	\$ 17,058	5.5%
Mayor's Office	1,307,109	917,155	1,278,676	1,014,867	1,014,867	1,012,180	1,028,814	(2,687)	-0.3%
Municipal Court	1,393,501	1,406,887	1,642,099	1,569,747	1,569,747	1,448,101	1,493,957	(121,646)	-7.7%
Economic Development	314,730	269,106	336,746	509,834	509,834	297,229	298,242	(212,605)	-41.7%
Law	1,354,589	1,255,506	1,447,135	1,412,101	1,412,101	1,452,464	1,481,700	40,363	2.9%
Finance	870,311	829,847	925,469	891,313	891,313	882,986	897,201	(8,327)	-0.9%
Human Resources	851,031	732,248	927,111	846,613	846,613	789,275	799,481	(57,338)	-6.8%
Community Development	3,398,377	2,686,304	2,963,306	2,844,554	2,844,553	2,774,111	2,820,123	(70,443)	-2.5%
Police	23,342,433	22,227,468	22,414,779	21,810,664	21,285,683	23,108,549	23,639,479	1,297,885	6.0%
Parks & Recreation	6,490,520	6,234,059	6,411,988	6,499,249	6,496,199	6,351,153	6,434,620	(148,096)	-2.3%
Public Works	7,027,320	6,800,434	7,497,339	7,509,106	7,524,919	7,553,865	7,646,704	44,759	0.6%
Debt Service (Regular)	1,320,256	1,237,395	2,248,676	1,323,676	1,845,376	2,205,300	2,228,123	881,624	66.6%
CW - Wage/Benefits/Unalloc IS	-	-	(109,636)	-	-	(131,529)	(137,922)	(131,529)	n/a
<b>Total Operating Expenditures</b>	<b>\$ 47,949,417</b>	<b>\$ 44,933,168</b>	<b>\$ 48,395,673</b>	<b>\$ 46,542,271</b>	<b>\$ 46,551,752</b>	<b>\$ 48,071,289</b>	<b>\$ 48,959,811</b>	<b>\$ 1,529,018</b>	<b>3.3%</b>
<b>OTHER USES:</b>									
Operating Grants/One-time Projects	3,903,346	8,244,691	5,123,341	13,495,732	13,393,604	6,505,670	5,941,492	(6,990,062)	-51.8%
Capital Improvements	16,223,913	15,377,985	13,958,214	26,221,470	16,560,160	10,547,555	10,242,500	(15,673,915)	-59.8%
Contingency Reserve Fund	-	-	(118,449)	1,111,698	-	1,125,000	27,000	13,302	1.2%
<b>Total Other Uses</b>	<b>\$ 20,127,259</b>	<b>\$ 23,622,676</b>	<b>\$ 18,963,106</b>	<b>\$ 40,828,900</b>	<b>\$ 29,953,764</b>	<b>\$ 18,178,225</b>	<b>\$ 16,210,992</b>	<b>\$ (22,650,675)</b>	<b>-55.5%</b>
<b>SUBTOTAL EXPENDITURES</b>	<b>\$ 68,076,676</b>	<b>\$ 68,555,844</b>	<b>\$ 67,358,779</b>	<b>\$ 87,371,171</b>	<b>\$ 76,505,516</b>	<b>\$ 66,249,514</b>	<b>\$ 65,170,803</b>	<b>\$ (21,121,657)</b>	<b>-24.2%</b>
<b>INTERFUND TRANSACTIONS:</b>									
Interfund Services	3,813,970	3,608,739	3,962,231	3,798,108	3,798,108	3,571,615	3,592,635	(226,493)	-6.0%
Interfund Transfers	23,382,555	22,426,588	16,441,898	17,992,447	17,992,447	18,388,476	17,895,463	396,029	2.2%
<b>Total Interfund Transactions</b>	<b>\$ 27,196,525</b>	<b>\$ 26,035,327</b>	<b>\$ 20,404,129</b>	<b>\$ 21,790,555</b>	<b>\$ 21,790,555</b>	<b>\$ 21,960,091</b>	<b>\$ 21,488,098</b>	<b>\$ 169,536</b>	<b>0.8%</b>
<b>Total Exp/Other Uses/Interfund</b>	<b>\$ 95,273,200</b>	<b>\$ 94,591,171</b>	<b>\$ 87,762,908</b>	<b>\$ 109,161,726</b>	<b>\$ 98,296,071</b>	<b>\$ 88,209,605</b>	<b>\$ 86,658,901</b>	<b>\$ (20,952,121)</b>	<b>-19.2%</b>
<b>Changes in Fund Balance</b>	<b>\$ 5,743,454</b>	<b>\$ (383,499)</b>	<b>\$ (7,114,019)</b>	<b>\$ (19,083,837)</b>	<b>\$ (9,626,331)</b>	<b>\$ (7,834,871)</b>	<b>\$ (5,782,186)</b>	<b>\$ 11,248,966</b>	<b>-58.9%</b>
<b>ENDING FUND BALANCE:</b>	<b>\$ 65,207,619</b>	<b>\$ 64,824,118</b>	<b>\$ 33,332,828</b>	<b>\$ 45,740,275</b>	<b>\$ 55,197,787</b>	<b>\$ 47,362,913</b>	<b>\$ 41,580,726</b>	<b>\$ 1,622,638</b>	<b>3.5%</b>
<b>TOTAL USES</b>	<b>\$ 160,480,819</b>	<b>\$ 159,415,289</b>	<b>\$ 121,095,736</b>	<b>\$ 154,902,001</b>	<b>\$ 153,493,858</b>	<b>\$ 135,572,518</b>	<b>\$ 128,239,627</b>	<b>\$ (19,329,483)</b>	<b>-12.5%</b>

## SOURCES OF FUNDING - ALL FUNDS



Sources of Funding All Funds	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
<b>OPERATING REVENUE:</b>									
Property Taxes	\$ 9,614,197	\$ 9,686,220	\$ 9,625,000	\$ 9,825,000	\$ 9,825,000	\$ 9,923,000	\$ 10,022,000	\$ 98,000	1.0%
Sales Tax	10,708,951	10,858,381	10,791,000	10,586,000	10,586,000	10,692,000	10,799,000	106,000	1.0%
Criminal Justice Sales Tax	1,701,120	1,795,971	1,652,000	1,719,000	1,719,000	1,719,000	1,719,000	-	0.0%
Utility Tax	12,890,310	13,068,510	12,546,000	12,420,000	12,420,000	12,361,000	12,361,000	(59,000)	-0.5%
Real Estate Excise tax	1,403,361	1,560,395	900,000	1,400,000	1,100,000	1,400,000	1,400,000	-	0.0%
Other Taxes	648,300	702,553	373,000	367,440	297,440	346,000	346,000	(21,440)	-5.8%
Licenses & Permits	2,524,641	2,201,918	2,447,418	2,219,271	2,234,271	2,124,000	2,142,000	(95,271)	-4.3%
Intergovernmental <sup>1</sup>	3,051,765	2,896,866	2,136,000	2,777,000	2,562,000	2,384,000	2,292,000	(393,000)	-14.2%
Charges for Services <sup>2</sup>	8,006,869	8,216,143	7,659,845	7,765,431	8,297,572	8,309,922	8,219,768	544,491	7.0%
Fines & Forfeits	3,069,223	2,430,480	2,425,500	2,330,500	3,231,000	2,261,000	2,261,000	(69,500)	-3.0%
Miscellaneous Revenue	1,492,383	1,670,119	1,249,053	1,306,004	1,238,005	1,069,453	918,651	(236,551)	-18.1%
Total Operating Revenues	\$ 55,111,121	\$ 55,087,555	\$ 51,804,816	\$ 52,715,646	\$ 53,510,288	\$ 52,589,375	\$ 52,480,419	\$ (126,271)	-0.2%
<b>CAPITAL AND OTHER SOURCES:</b>									
Capital Grants <sup>3</sup>	14,290,538	7,262,470	5,450,000	8,527,957	6,194,581	2,061,000	3,586,000	(6,466,957)	-75.8%
Other Miscellaneous Revenue <sup>3</sup>	2,610,825	3,670,961	1,207,557	4,155,781	4,331,044	1,733,322	1,364,813	(2,422,459)	-58.3%
Total Other Sources	\$ 16,901,363	\$ 10,933,431	\$ 6,657,557	\$ 12,683,738	\$ 10,525,625	\$ 3,794,322	\$ 4,950,813	\$ (8,889,416)	-70.1%
SUBTOTAL REVENUES	\$ 72,012,484	\$ 66,020,986	\$ 58,462,373	\$ 65,399,384	\$ 64,035,913	\$ 56,383,697	\$ 57,431,232	\$ (9,015,687)	-13.8%
<b>INTERFUND TRANSACTIONS:</b>									
Interfund Charges <sup>4</sup>	5,621,618	5,760,097	5,744,618	6,686,058	6,641,380	5,602,561	5,550,020	(1,083,497)	-16.2%
Interfund Transfers	23,382,552	22,426,588	16,441,898	17,992,447	17,992,447	18,388,476	17,895,463	396,029	2.2%
Total Rev/Other Sources/Interfund	\$ 101,016,654	\$ 94,207,672	\$ 80,648,889	\$ 90,077,889	\$ 88,669,740	\$ 80,374,734	\$ 80,876,715	\$ (9,703,155)	-10.8%
Beginning Fund Balance	\$ 59,464,165	\$ 65,207,618	\$ 40,446,847	\$ 64,824,112	\$ 64,824,118	\$ 55,197,784	\$ 47,362,912	\$ (9,626,328)	-14.8%
TOTAL SOURCES	\$ 160,480,819	\$ 159,415,289	\$ 121,095,736	\$ 154,902,001	\$ 153,493,858	\$ 135,572,518	\$ 128,239,627	\$ (19,329,483)	-12.5%

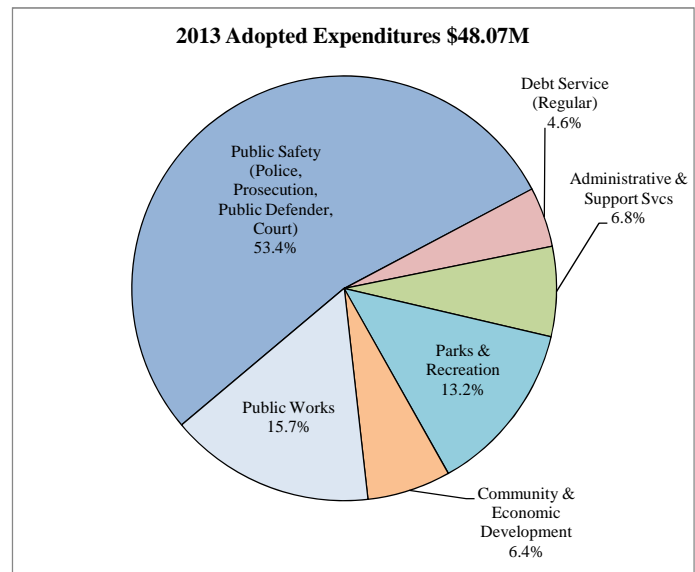
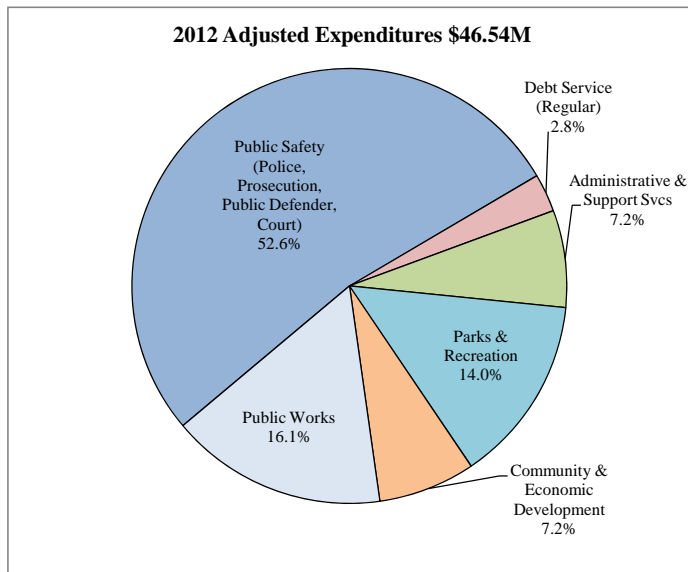
1. Intergovernmental decrease is mainly due to the State eliminating the distribution of Liquor Excise Tax to the Cities starting in mid-2012.

2. Charges for Services increase is mainly due to adjusting surface water user fees revenues for better matching of 2012 year-end estimates and increase in private security.

3. Capital grants/Other Miscellaneous Revenues in 2012 Adjusted Budget includes carry forward of prior year projects & continuing grants whereas 2013/2014 adopted budget includes only 2013/2014 projected revenues.

4. Interfund Charges in 2012 Adjusted budget included one-time claims whereas 2013/2014 adopted budget did not.

## USES OF FUNDING - ALL FUNDS



Uses of Funding All Funds	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
<b>OPERATING EXPENDITURE:</b>									
City Council	\$ 279,241	\$ 336,760	\$ 411,985	\$ 310,547	\$ 310,547	\$ 327,605	\$ 329,289	\$ 17,058	5.5%
Mayor's Office	1,307,109	917,155	1,278,676	1,014,867	1,014,867	1,012,180	1,028,814	(2,687)	-0.3%
Municipal Court	1,393,501	1,406,887	1,642,099	1,569,747	1,569,747	1,448,101	1,493,957	(121,646)	-7.7%
Economic Development	314,730	269,106	336,746	509,834	509,834	297,229	298,242	(212,605)	-41.7%
Law	1,354,589	1,255,506	1,447,135	1,412,101	1,412,101	1,452,464	1,481,700	40,363	2.9%
Finance	870,311	829,847	925,469	891,313	891,313	882,986	897,201	(8,327)	-0.9%
Human Resources	851,031	732,248	927,111	846,613	846,613	789,275	799,481	(57,338)	-6.8%
Community Development	3,398,377	2,686,304	2,963,306	2,844,554	2,844,553	2,774,111	2,820,123	(70,443)	-2.5%
Police <sup>1</sup>	23,342,433	22,227,468	22,414,779	21,810,664	21,285,683	23,108,549	23,639,479	1,297,885	6.0%
Parks & Recreation	6,490,520	6,234,059	6,411,988	6,499,249	6,496,199	6,351,153	6,434,620	(148,096)	-2.3%
Public Works	7,027,320	6,800,434	7,497,339	7,509,106	7,524,919	7,553,865	7,646,704	44,759	0.6%
Debt Service (Regular)	1,320,256	1,237,395	2,248,676	1,323,676	1,845,376	2,205,300	2,228,123	881,624	66.6%
CW - Wage/Benefits/Unalloc IS	-	-	(109,636)	-	-	(131,529)	(137,922)	(131,529)	n/a
Total Operating Expenditures	\$ 47,949,417	\$ 44,933,168	\$ 48,395,673	\$ 46,542,271	\$ 46,551,752	\$ 48,071,289	\$ 48,959,811	\$ 1,529,018	3.3%
<b>OTHER USES:</b>									
Operating Grants/One-time Projects <sup>2</sup>	3,903,346	8,244,691	5,123,341	13,495,732	13,393,604	6,505,670	5,941,492	(6,990,062)	-51.8%
Capital Improvements <sup>2</sup>	16,223,913	15,377,985	13,958,214	26,221,470	16,560,160	10,547,555	10,242,500	(15,673,915)	-59.8%
Contingency Reserve Fund	-	-	(118,449)	1,111,698	-	1,125,000	27,000	13,302	1.2%
Total Other Uses	\$ 20,127,259	\$ 23,622,676	\$ 18,963,106	\$ 40,828,900	\$ 29,953,764	\$ 18,178,225	\$ 16,210,992	\$ (22,650,675)	-55.5%
SUBTOTAL EXPENDITURES	\$ 68,076,676	\$ 68,555,844	\$ 67,358,779	\$ 87,371,171	\$ 76,505,516	\$ 66,249,514	\$ 65,170,803	\$ (21,121,657)	-24.2%
<b>INTERFUND TRANSACTIONS:</b>									
Interfund Services	3,813,970	3,608,739	3,962,231	3,798,108	3,798,108	3,571,615	3,592,635	(226,493)	-6.0%
Interfund Transfers	23,382,555	22,426,588	16,441,898	17,992,447	17,992,447	18,388,476	17,895,463	396,029	2.2%
Total Interfund Transactions	\$ 27,196,525	\$ 26,035,327	\$ 20,404,129	\$ 21,790,555	\$ 21,790,555	\$ 21,960,091	\$ 21,488,098	\$ 169,536	0.8%
Total Exp/Other Uses/Interfund	\$ 95,273,200	\$ 94,591,171	\$ 87,762,908	\$ 109,161,726	\$ 98,296,071	\$ 88,209,605	\$ 86,658,901	\$ (20,952,121)	-19.2%
ENDING FUND BALANCE:	\$ 65,207,619	\$ 64,824,118	\$ 33,332,828	\$ 45,740,275	\$ 55,197,787	\$ 47,362,913	\$ 41,580,726	\$ 1,622,638	3.5%
TOTAL USES	\$ 160,480,819	\$ 159,415,289	\$ 121,095,736	\$ 154,902,001	\$ 153,493,858	\$ 135,572,518	\$ 128,239,627	\$ (19,329,483)	-12.5%

1. Police increase from 2012 Adjusted Budget is mainly due to adding positions that was one-time funded to ongoing in 2013/2014 adopted budget.

2. Grants and capital improvements in 2012 Adjusted Budget includes carry forward of prior year projects whereas 2013/2014 adopted budget includes only projected 2013/2014 expenditures.

*CITY OF FEDERAL WAY 2013/2014 ADOPTED BUDGET*

2013 ADOPTED BUDGET - SOURCES BY FUND AND CATEGORY

	General	Street	Subtotal Gen/Street	Arterial Street	Federal Way Comm. Center	Utility Tax	Solid Waste	Lodging Tax	CDBG	Traffic Safety
<b>OPERATING REVENUE:</b>										
Property Tax	\$ 9,923,000	\$ -	\$ 9,923,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	10,692,000	-	10,692,000	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	12,361,000	-	-	-	-
Real Estate Excise Tax	-	-	-	-	-	-	-	-	-	-
Criminal Justice Sales Tax	1,719,000	-	1,719,000	-	-	-	-	-	-	-
Gambling Tax	145,000	-	145,000	-	-	-	-	-	-	-
Other Taxes	6,000	-	6,000	-	-	-	-	195,000	-	-
<b>Taxes</b>	<b>\$ 22,485,000</b>	<b>\$ -</b>	<b>\$ 22,485,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,361,000</b>	<b>\$ -</b>	<b>\$ 195,000</b>	<b>\$ -</b>	<b>\$ -</b>
Fuel Tax	-	1,040,000	1,040,000	486,000	-	-	-	-	-	-
Liquor Excise Tax/Profit	646,000	-	646,000	-	-	-	-	-	-	-
Criminal Justice - State Shared	187,000	-	187,000	-	-	-	-	-	-	-
Other	16,000	-	16,000	-	-	-	-	-	-	-
<b>Intergovernmental</b>	<b>\$ 849,000</b>	<b>\$ 1,040,000</b>	<b>\$ 1,889,000</b>	<b>\$ 486,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Licenses & Permits	2,009,000	115,000	2,124,000	-	-	-	-	-	-	-
Charges for Services	2,130,000	200,000	2,330,000	-	1,611,000	-	284,671	-	-	-
Fines & Forfeitures	1,431,000	-	1,431,000	-	-	-	-	-	-	830,000
Miscellaneous	830,117	36,000	866,117	2,500	7,500	6,000	-	300	-	-
<b>Total Oper. Revenues</b>	<b>\$ 29,734,117</b>	<b>\$ 1,391,000</b>	<b>\$ 31,125,117</b>	<b>\$ 488,500</b>	<b>\$ 1,618,500</b>	<b>\$ 12,367,000</b>	<b>\$ 284,671</b>	<b>\$ 195,300</b>	<b>\$ -</b>	<b>\$ 830,000</b>
<b>OTHER SOURCES:</b>										
Interfund Charges										
Risk Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Information Systems	-	-	-	-	-	-	-	-	-	-
Mail & Duplication Svcs	-	-	-	-	-	-	-	-	-	-
Fleet & Equipment	-	-	-	-	-	-	-	-	-	-
Buildings & Furnishings	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	165,549	-	576,000	-
Operating Transfer	8,348,187	2,223,085	10,571,272	1,048,000	683,000	-	-	-	-	-
Interfund Transfers	770,785	730,000	1,500,785	-	25,000	-	-	-	-	-
Other Miscellaneous	353,714	2,000	355,714	-	-	-	-	-	-	-
<b>Total Rev/Other Sources</b>	<b>\$ 9,472,686</b>	<b>\$ 2,955,085</b>	<b>\$ 12,427,771</b>	<b>\$ 1,048,000</b>	<b>\$ 708,000</b>	<b>\$ -</b>	<b>\$ 165,549</b>	<b>\$ -</b>	<b>\$ 576,000</b>	<b>\$ -</b>
Beginning Fund Balances	9,616,273	100,000	9,716,273	(0)	1,079,675	3,714,674	154,127	-	1	1,500,324
<b>TOTAL SOURCES</b>	<b>\$ 48,823,076</b>	<b>\$ 4,446,085</b>	<b>\$ 53,269,161</b>	<b>\$ 1,536,500</b>	<b>\$ 3,406,175</b>	<b>\$ 16,081,674</b>	<b>\$ 604,347</b>	<b>\$ 195,300</b>	<b>\$ 576,001</b>	<b>\$ 2,330,324</b>
<b>OPERATING EXPEND:</b>										
City Council	\$ 327,605	\$ -	\$ 327,605	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mayor's Office	1,012,180	-	1,012,180	-	-	-	-	-	-	-
Municipal Court	1,448,101	-	1,448,101	-	-	-	-	-	-	-
Economic Development	101,929	-	101,929	-	-	-	-	195,300	-	-
Law	1,452,464	-	1,452,464	-	-	-	-	-	-	-
Finance	882,986	-	882,986	-	-	-	-	-	-	-
Human Resources	789,275	-	789,275	-	-	-	-	-	-	-
Community Development	2,774,111	-	2,774,111	-	-	-	-	-	-	-
Police Department	23,108,549	-	23,108,549	-	-	-	-	-	-	-
Parks & Recreation	3,499,751	-	3,499,751	-	2,168,353	-	-	-	-	-
Public Works	-	4,168,665	4,168,665	-	-	-	470,293	-	-	-
Debt Service (Regular)	-	-	-	-	-	-	-	-	-	-
CW Unallocated	(131,529)	-	(131,529)	-	-	-	-	-	-	-
<b>Total Oper. Expend.</b>	<b>\$ 35,265,422</b>	<b>\$ 4,168,665</b>	<b>\$ 39,434,087</b>	<b>\$ -</b>	<b>\$ 2,168,353</b>	<b>\$ -</b>	<b>\$ 470,293</b>	<b>\$ 195,300</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OTHER USES:</b>										
Other Financing Uses	\$ 3,904,119	\$ 177,420	\$ 4,081,539	\$ -	\$ 56,557	\$ -	\$ -	\$ -	\$ 576,000	\$ -
Capital Improvements										
Parks	-	-	-	-	-	-	-	-	-	-
Surface Water Mgmt	-	-	-	-	-	-	-	-	-	-
Transportation	-	-	-	1,536,500	-	-	-	-	-	-
Interfund Services										
Cash Mgmt/Admin Fees	-	-	-	-	-	48,000	-	-	-	-
Risk Management	-	-	-	-	-	-	-	-	-	-
Information Systems	-	-	-	-	-	-	-	-	-	-
Mail & Duplication Svcs	-	-	-	-	-	-	-	-	-	-
Fleet & Equipment	-	-	-	-	-	-	-	-	-	-
Buildings & Furnishings	-	-	-	-	-	-	-	-	-	-
Interfund Transfer	2,252,085	-	2,252,085	-	-	12,822,187	-	-	-	1,075,040
Contingency Reserve Fund	1,125,000	-	1,125,000	-	-	-	-	-	-	-
<b>Total Other Uses</b>	<b>\$ 7,281,204</b>	<b>\$ 177,420</b>	<b>\$ 7,458,624</b>	<b>\$ 1,536,500</b>	<b>\$ 56,557</b>	<b>\$ 12,870,187</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 576,000</b>	<b>\$ 1,075,040</b>
Ending Fund Balances	6,276,450	100,001	6,376,450	(0)	1,181,264	3,211,487	134,054	-	1	1,255,284
<b>TOTAL USES</b>	<b>\$ 48,823,076</b>	<b>\$ 4,446,086</b>	<b>\$ 53,269,161</b>	<b>\$ 1,536,500</b>	<b>\$ 3,406,175</b>	<b>\$ 16,081,674</b>	<b>\$ 604,347</b>	<b>\$ 195,300</b>	<b>\$ 576,001</b>	<b>\$ 2,330,324</b>



## 2013 ADOPTED BUDGET - SOURCES BY FUND AND CATEGORY

Path & Trails	Subtotal Special Rev	Debt Service	Surface Water Mgmt.	Dumas Bay Centre	Subtotal Oper Funds	Subtotal Internal Svc.	Subtotal CIP	Subtotal Non-Annual	Total All Funds	
										<b>OPERATING REVENUE:</b>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,923,000	\$ -	\$ -	\$ -	\$ 9,923,000	Property Tax
-	-	-	-	-	10,692,000	-	-	-	10,692,000	Sales Tax
-	12,361,000	-	-	-	12,361,000	-	-	-	12,361,000	Utility Tax
-	-	1,400,000	-	-	1,400,000	-	-	-	1,400,000	Real Estate Excise Tax
-	-	-	-	-	1,719,000	-	-	-	1,719,000	Criminal Justice Sales Tax
-	-	-	-	-	145,000	-	-	-	145,000	Gambling Tax
-	195,000	-	-	-	201,000	-	-	-	201,000	Other Taxes
\$ -	\$ 12,556,000	\$ 1,400,000	\$ -	\$ -	\$ 36,441,000	\$ -	\$ -	\$ -	\$ 36,441,000	Taxes
9,000	495,000	-	-	-	1,535,000	-	-	-	1,535,000	Fuel Tax
-	-	-	-	-	646,000	-	-	-	646,000	Liquor Excise Tax/Profit
-	-	-	-	-	187,000	-	-	-	187,000	Criminal Justice - State Shared
-	-	-	-	-	16,000	-	-	-	16,000	Other
\$ 9,000	\$ 495,000	\$ -	\$ -	\$ -	\$ 2,384,000	\$ -	\$ -	\$ -	\$ 2,384,000	Intergovernmental
-	-	-	-	-	2,124,000	-	-	-	2,124,000	Licenses & Permits
-	1,895,671	-	3,456,000	628,251	8,309,922	-	-	-	8,309,922	Charges for Services
-	830,000	-	-	-	2,261,000	-	-	-	2,261,000	Fines & Forfeitures
155,000	171,300	3,500	28,536	-	1,069,453	-	-	-	1,069,453	Miscellaneous
\$ 164,000	\$ 15,947,971	\$ 1,403,500	\$ 3,484,536	\$ 628,251	\$ 52,589,375	\$ -	\$ -	\$ -	\$ 52,589,375	Total Oper. Revenues
										<b>OTHER SOURCES:</b>
										Interfund Charges
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 769,268	\$ -	\$ -	\$ 769,268	Risk Management
-	-	-	-	-	-	1,944,782	-	-	1,944,782	Information Systems
-	-	-	-	-	-	151,206	-	-	151,206	Mail & Duplication Svcs
-	-	-	-	-	-	2,218,948	-	-	2,218,948	Fleet & Equipment
-	-	-	-	-	-	518,357	-	-	518,357	Buildings & Furnishings
-	741,549	-	11,559	-	753,108	259,500	310,000	-	1,322,608	Other Financing Sources
-	1,731,000	1,832,000	-	116,000	14,250,272	-	2,591,000	-	16,841,272	Operating Transfer
-	25,000	-	21,419	-	1,547,204	-	-	-	1,547,204	Interfund Transfers
-	-	-	-	-	355,714	55,000	2,061,000	-	2,471,714	Other Miscellaneous
\$ -	\$ 2,497,549	\$ 1,832,000	\$ 32,978	\$ 116,000	\$ 16,906,298	\$ 5,917,061	\$ 4,962,000	\$ -	\$ 27,785,359	Total Rev/Other Sources
159,807	6,608,607	3,705,294	2,523,185	(2)	22,553,357	15,771,975	16,844,852	27,600	55,197,784	Beginning Fund Balances
\$ 323,807	\$ 25,054,127	\$ 6,940,794	\$ 6,040,699	\$ 744,249	\$ 92,049,030	\$ 21,689,036	\$ 21,806,852	\$ 27,600	\$ 135,572,518	<b>TOTAL SOURCES</b>
										<b>OPERATING EXPEND:</b>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 327,605	\$ -	\$ -	\$ -	\$ 327,605	City Council
-	-	-	-	-	1,012,180	-	-	-	1,012,180	Mayor's Office
-	-	-	-	-	1,448,101	-	-	-	1,448,101	Municipal Court
-	195,300	-	-	-	297,229	-	-	-	297,229	Economic Development
-	-	-	-	-	1,452,464	-	-	-	1,452,464	Law
-	-	-	-	-	882,986	-	-	-	882,986	Finance
-	-	-	-	-	789,275	-	-	-	789,275	Human Resources
-	-	-	-	-	2,774,111	-	-	-	2,774,111	Community Development
-	-	-	-	-	23,108,549	-	-	-	23,108,549	Police Department
-	2,168,353	-	-	683,049	6,351,153	-	-	-	6,351,153	Parks & Recreation
-	470,293	-	2,914,907	-	7,553,865	-	-	-	7,553,865	Public Works
-	-	2,014,488	190,812	-	2,205,300	-	-	-	2,205,300	Debt Service (Regular)
-	-	-	-	-	(131,529)	-	-	-	(131,529)	CW Unallocated
\$ -	\$ 2,833,946	\$ 2,014,488	\$ 3,105,719	\$ 683,049	\$ 48,071,289	\$ -	\$ -	\$ -	\$ 48,071,289	Total Oper. Expend.
										<b>OTHER USES:</b>
\$ -	\$ 632,557	\$ -	\$ 22,514	\$ -	\$ 4,736,610	\$ 1,743,060	\$ -	\$ 26,000	\$ 6,505,670	Other Financing Uses
										Capital Improvements
-	-	-	-	-	-	-	686,000	-	686,000	Parks
-	-	-	-	-	-	-	2,664,055	-	2,664,055	Surface Water Mgmt
-	1,536,500	-	-	-	1,536,500	-	5,661,000	-	7,197,500	Transportation
										Interfund Services
-	48,000	37,020	-	-	85,020	-	-	-	85,020	Cash Mgmt/Admin Fees
-	-	-	-	-	-	749,268	-	-	749,268	Risk Management
-	-	-	-	-	-	1,390,392	-	-	1,390,392	Information Systems
-	-	-	-	-	-	105,556	-	-	105,556	Mail & Duplication Svcs
-	-	-	-	-	-	847,664	-	-	847,664	Fleet & Equipment
-	-	-	-	-	-	393,715	-	-	393,715	Buildings & Furnishings
155,000	14,052,227	1,217,000	238,000	-	17,759,312	547,164	82,000	-	18,388,476	Interfund Transfer
-	-	-	-	-	1,125,000	-	-	-	1,125,000	Contingency Reserve Fund
\$ 155,000	\$ 16,269,284	\$ 1,254,020	\$ 260,514	\$ -	\$ 25,242,442	\$ 5,776,819	\$ 9,093,055	\$ 26,000	\$ 40,138,316	Total Other Uses
168,807	5,950,897	3,672,286	2,674,465	61,200	18,735,298	15,912,218	12,713,797	1,600	47,362,913	Ending Fund Balances
\$ 323,807	\$ 25,054,127	\$ 6,940,794	\$ 6,040,699	\$ 744,249	\$ 92,049,030	\$ 21,689,036	\$ 21,806,852	\$ 27,600	\$ 135,572,518	<b>TOTAL USES</b>

*CITY OF FEDERAL WAY 2013/2014 ADOPTED BUDGET*

2014 ADOPTED BUDGET - SOURCES BY FUND AND CATEGORY

	General	Street	Subtotal Gen/Street	Arterial Street	Federal Way Comm. Center	Utility Tax	Solid Waste	Lodging Tax	CDBG	Traffic Safety
<b>OPERATING REVENUE:</b>										
Property Tax	\$ 10,022,000	\$ -	\$ 10,022,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sales Tax	10,799,000	-	10,799,000	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	12,361,000	-	-	-	-
Real Estate Excise Tax	-	-	-	-	-	-	-	-	-	-
Criminal Justice Sales Tax	1,719,000	-	1,719,000	-	-	-	-	-	-	-
Gambling Tax	145,000	-	145,000	-	-	-	-	-	-	-
Other Taxes	6,000	-	6,000	-	-	-	-	195,000	-	-
<b>Taxes</b>	<b>\$ 22,691,000</b>	<b>\$ -</b>	<b>\$ 22,691,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,361,000</b>	<b>\$ -</b>	<b>\$ 195,000</b>	<b>\$ -</b>	<b>\$ -</b>
Fuel Tax	-	1,040,000	1,040,000	486,000	-	-	-	-	-	-
Liquor Excise Tax/Profit	646,000	-	646,000	-	-	-	-	-	-	-
Criminal Justice - State Shared	95,000	-	95,000	-	-	-	-	-	-	-
Other	16,000	-	16,000	-	-	-	-	-	-	-
<b>Intergovernmental</b>	<b>\$ 757,000</b>	<b>\$ 1,040,000</b>	<b>\$ 1,797,000</b>	<b>\$ 486,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Licenses & Permits	2,027,000	115,000	2,142,000	-	-	-	-	-	-	-
Charges for Services	2,030,000	200,000	2,230,000	-	1,611,000	-	287,517	-	-	-
Fines & Forfeitures	1,431,000	-	1,431,000	-	-	-	-	-	-	830,000
Miscellaneous	834,315	36,000	870,315	2,500	7,500	6,000	-	300	-	-
<b>Total Oper. Revenues</b>	<b>\$ 29,770,315</b>	<b>\$ 1,391,000</b>	<b>\$ 31,161,315</b>	<b>\$ 488,500</b>	<b>\$ 1,618,500</b>	<b>\$ 12,367,000</b>	<b>\$ 287,517</b>	<b>\$ 195,300</b>	<b>\$ -</b>	<b>\$ 830,000</b>
<b>OTHER SOURCES:</b>										
Interfund Charges										
Risk Management	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Information Systems	-	-	-	-	-	-	-	-	-	-
Mail & Duplication Svcs	-	-	-	-	-	-	-	-	-	-
Fleet & Equipment	-	-	-	-	-	-	-	-	-	-
Buildings & Furnishings	-	-	-	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	156,736	-	576,000	-
Operating Transfer	8,348,187	2,282,276	10,630,463	1,048,000	683,000	-	-	-	-	-
Interfund Transfers	230,000	730,000	960,000	-	25,000	-	-	-	-	-
Other Miscellaneous	8,577	2,000	10,577	-	-	-	-	-	-	-
<b>Total Rev/Other Sources</b>	<b>\$ 8,586,764</b>	<b>\$ 3,014,276</b>	<b>\$ 11,601,040</b>	<b>\$ 1,048,000</b>	<b>\$ 708,000</b>	<b>\$ -</b>	<b>\$ 156,736</b>	<b>\$ -</b>	<b>\$ 576,000</b>	<b>\$ -</b>
Beginning Fund Balances	6,276,450	100,000	6,376,450	(0)	1,181,264	3,211,486	134,054	-	1	1,255,284
<b>TOTAL SOURCES</b>	<b>\$ 44,633,529</b>	<b>\$ 4,505,276</b>	<b>\$ 49,138,805</b>	<b>\$ 1,536,500</b>	<b>\$ 3,507,764</b>	<b>\$ 15,578,486</b>	<b>\$ 578,307</b>	<b>\$ 195,300</b>	<b>\$ 576,001</b>	<b>\$ 2,085,284</b>
<b>OPERATING EXPEND:</b>										
City Council	\$ 329,289	\$ -	\$ 329,289	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Mayor's Office	1,028,814	-	1,028,814	-	-	-	-	-	-	-
Municipal Court	1,493,957	-	1,493,957	-	-	-	-	-	-	-
Economic Development	102,942	-	102,942	-	-	-	-	195,300	-	-
Law	1,481,700	-	1,481,700	-	-	-	-	-	-	-
Finance	897,201	-	897,201	-	-	-	-	-	-	-
Human Resources	799,481	-	799,481	-	-	-	-	-	-	-
Community Development	2,820,123	-	2,820,123	-	-	-	-	-	-	-
Police Department	23,639,479	-	23,639,479	-	-	-	-	-	-	-
Parks & Recreation	3,541,781	-	3,541,781	-	2,197,775	-	-	-	-	-
Public Works	-	4,213,562	4,213,562	-	-	-	467,260	-	-	-
Debt Service (Regular)	-	-	-	-	-	-	-	-	-	-
CW Unallocated	(137,922)	-	(137,922)	-	-	-	-	-	-	-
<b>Total Oper. Expend.</b>	<b>\$ 35,996,845</b>	<b>\$ 4,213,562</b>	<b>\$ 40,210,407</b>	<b>\$ -</b>	<b>\$ 2,197,775</b>	<b>\$ -</b>	<b>\$ 467,260</b>	<b>\$ 195,300</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OTHER USES:</b>										
Other Financing Uses	\$ 3,798,235	\$ 191,714	\$ 3,989,949	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 576,000	\$ -
Capital Improvements										
Parks	-	-	-	-	-	-	-	-	-	-
Surface Water Mgmt	-	-	-	-	-	-	-	-	-	-
Transportation	-	-	-	1,536,500	-	-	-	-	-	-
Interfund Services										
Cash Mgmt/Admin Fees	-	-	-	-	-	48,000	-	-	-	-
Risk Management	-	-	-	-	-	-	-	-	-	-
Information Systems	-	-	-	-	-	-	-	-	-	-
Mail & Duplication Svcs	-	-	-	-	-	-	-	-	-	-
Fleet & Equipment	-	-	-	-	-	-	-	-	-	-
Buildings & Furnishings	-	-	-	-	-	-	-	-	-	-
Interfund Transfer	2,311,276	-	2,311,276	-	-	12,822,187	-	-	-	1,030,000
Contingency Reserve Fund	27,000	-	27,000	-	-	-	-	-	-	-
<b>Total Other Uses</b>	<b>\$ 6,136,511</b>	<b>\$ 191,714</b>	<b>\$ 6,328,225</b>	<b>\$ 1,536,500</b>	<b>\$ -</b>	<b>\$ 12,870,187</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 576,000</b>	<b>\$ 1,030,000</b>
Ending Fund Balances	2,500,173	99,999	2,600,173	(0)	1,309,990	2,708,299	111,047	-	1	1,055,284
<b>TOTAL USES</b>	<b>\$ 44,633,529</b>	<b>\$ 4,505,275</b>	<b>\$ 49,138,805</b>	<b>\$ 1,536,500</b>	<b>\$ 3,507,764</b>	<b>\$ 15,578,486</b>	<b>\$ 578,307</b>	<b>\$ 195,300</b>	<b>\$ 576,001</b>	<b>\$ 2,085,284</b>

## 2014 ADOPTED BUDGET - SOURCES BY FUND AND CATEGORY

Path & Trails	Subtotal Special Rev	Debt Service	Surface Water Mgmt.	Dumas Bay Centre	Subtotal Oper Funds	Subtotal Internal Svc.	Subtotal CIP	Subtotal Non-Annual	Total All Funds	
										<b>OPERATING REVENUE:</b>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,022,000	\$ -	\$ -	\$ -	\$ 10,022,000	Property Tax
-	-	-	-	-	10,799,000	-	-	-	10,799,000	Sales Tax
-	12,361,000	-	-	-	12,361,000	-	-	-	12,361,000	Utility Tax
-	-	1,400,000	-	-	1,400,000	-	-	-	1,400,000	Real Estate Excise Tax
-	-	-	-	-	1,719,000	-	-	-	1,719,000	Criminal Justice Sales Tax
-	-	-	-	-	145,000	-	-	-	145,000	Gambling Tax
-	195,000	-	-	-	201,000	-	-	-	201,000	Other Taxes
\$ -	\$ 12,556,000	\$ 1,400,000	\$ -	\$ -	\$ 36,647,000	\$ -	\$ -	\$ -	\$ 36,647,000	Taxes
9,000	495,000	-	-	-	1,535,000	-	-	-	1,535,000	Fuel Tax
-	-	-	-	-	646,000	-	-	-	646,000	Liquor Excise Tax/Profit
-	-	-	-	-	95,000	-	-	-	95,000	Criminal Justice - State Shared
-	-	-	-	-	16,000	-	-	-	16,000	Other
\$ 9,000	\$ 495,000	\$ -	\$ -	\$ -	\$ 2,292,000	\$ -	\$ -	\$ -	\$ 2,292,000	Intergovernmental
-	-	-	-	-	2,142,000	-	-	-	2,142,000	Licenses & Permits
-	1,898,517	-	3,456,000	635,251	8,219,768	-	-	-	8,219,768	Charges for Services
-	830,000	-	-	-	2,261,000	-	-	-	2,261,000	Fines & Forfeitures
-	16,300	3,500	28,536	-	918,651	-	-	-	918,651	Miscellaneous
\$ 9,000	\$ 15,795,817	\$ 1,403,500	\$ 3,484,536	\$ 635,251	\$ 52,480,419	\$ -	\$ -	\$ -	\$ 52,480,419	Total Oper. Revenues
										<b>OTHER SOURCES:</b>
										Interfund Charges
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 769,268	\$ -	\$ -	\$ 769,268	Risk Management
-	-	-	-	-	-	1,867,978	-	-	1,867,978	Information Systems
-	-	-	-	-	-	149,037	-	-	149,037	Mail & Duplication Svcs
-	-	-	-	-	-	2,244,702	-	-	2,244,702	Fleet & Equipment
-	-	-	-	-	-	519,035	-	-	519,035	Buildings & Furnishings
-	732,736	-	-	-	732,736	259,500	310,000	-	1,302,236	Other Financing Sources
-	1,731,000	1,832,000	-	116,000	14,309,463	-	2,601,000	-	16,910,463	Operating Transfer
-	25,000	-	-	-	985,000	-	-	-	985,000	Interfund Transfers
-	-	-	-	-	10,577	52,000	3,586,000	-	3,648,577	Other Miscellaneous
\$ -	\$ 2,488,736	\$ 1,832,000	\$ -	\$ 116,000	\$ 16,037,776	\$ 5,861,520	\$ 6,497,000	\$ -	\$ 28,396,296	Total Rev/Other Sources
168,807	5,950,896	3,672,286	2,674,465	61,200	18,735,297	15,912,218	12,713,797	1,600	47,362,912	Beginning Fund Balances
\$ 177,807	\$ 24,235,449	\$ 6,907,786	\$ 6,159,001	\$ 812,451	\$ 87,253,492	\$ 21,773,738	\$ 19,210,797	\$ 1,600	\$ 128,239,627	<b>TOTAL SOURCES</b>
										<b>OPERATING EXPEND:</b>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 329,289	\$ -	\$ -	\$ -	\$ 329,289	City Council
-	-	-	-	-	1,028,814	-	-	-	1,028,814	Mayor's Office
-	-	-	-	-	1,493,957	-	-	-	1,493,957	Municipal Court
-	195,300	-	-	-	298,242	-	-	-	298,242	Economic Development
-	-	-	-	-	1,481,700	-	-	-	1,481,700	Law
-	-	-	-	-	897,201	-	-	-	897,201	Finance
-	-	-	-	-	799,481	-	-	-	799,481	Human Resources
-	-	-	-	-	2,820,123	-	-	-	2,820,123	Community Development
-	-	-	-	-	23,639,479	-	-	-	23,639,479	Police Department
-	2,197,775	-	-	695,065	6,434,620	-	-	-	6,434,620	Parks & Recreation
-	467,260	-	2,965,882	-	7,646,704	-	-	-	7,646,704	Public Works
-	-	2,039,134	188,989	-	2,228,123	-	-	-	2,228,123	Debt Service (Regular)
-	-	-	-	-	(137,922)	-	-	-	(137,922)	CW Unallocated
\$ -	\$ 2,860,335	\$ 2,039,134	\$ 3,154,871	\$ 695,065	\$ 48,959,811	\$ -	\$ -	\$ -	\$ 48,959,811	Total Oper. Expend.
										<b>OTHER USES:</b>
\$ -	\$ 576,000	\$ -	\$ -	\$ -	\$ 4,565,949	\$ 1,373,943	\$ -	\$ 1,600	\$ 5,941,492	Other Financing Uses
										Capital Improvements
-	-	-	-	-	-	-	1,373,000	-	1,373,000	Parks
-	-	-	-	-	-	-	246,000	-	246,000	Surface Water Mgmt
-	1,536,500	-	-	-	1,536,500	-	7,087,000	-	8,623,500	Transportation
										Interfund Services
-	48,000	36,416	-	-	84,416	-	-	-	84,416	Cash Mgmt/Admin Fees
-	-	-	-	-	-	749,268	-	-	749,268	Risk Management
-	-	-	-	-	-	1,410,708	-	-	1,410,708	Information Systems
-	-	-	-	-	-	105,556	-	-	105,556	Mail & Duplication Svcs
-	-	-	-	-	-	848,294	-	-	848,294	Fleet & Equipment
-	-	-	-	-	-	394,393	-	-	394,393	Buildings & Furnishings
157,000	14,009,187	1,217,000	246,000	-	17,783,463	30,000	82,000	-	17,895,463	Interfund Transfer
-	-	-	-	-	27,000	-	-	-	27,000	Contingency Reserve Fund
\$ 157,000	\$ 16,169,687	\$ 1,253,416	\$ 246,000	\$ -	\$ 23,997,328	\$ 4,912,162	\$ 8,788,000	\$ 1,600	\$ 37,699,090	Total Other Uses
20,807	5,205,427	3,615,236	2,758,131	117,386	14,296,353	16,861,575	10,422,797	0	41,580,726	Ending Fund Balances
\$ 177,807	\$ 24,235,449	\$ 6,907,786	\$ 6,159,001	\$ 812,451	\$ 87,253,492	\$ 21,773,738	\$ 19,210,797	\$ 1,600	\$ 128,239,627	<b>TOTAL USES</b>

## EXPENDITURE LINE-ITEM SUMMARY - ALL FUNDS

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages <sup>1</sup>	\$ 23,119,785	\$ 19,969,972	\$ 21,226,784	\$ 20,376,870	\$ 20,046,643	\$ 20,929,770	\$ 21,000,786	\$ 552,900	2.7%
111/1	Temporary Help	1,237,438	1,240,641	1,268,722	1,422,442	1,422,442	1,309,347	1,313,347	(113,095)	-8.0%
120	Overtime	549,101	862,590	835,371	835,371	835,371	819,341	819,341	(16,030)	-1.9%
200	Benefits <sup>1</sup>	7,520,306	6,965,016	7,670,755	7,139,528	7,139,528	7,650,505	8,218,353	510,977	7.2%
294	Claims	152,911	248,718	224,825	224,825	224,825	224,825	224,825	-	0.0%
31X	Supplies	716,079	685,423	686,433	713,377	709,127	709,056	709,056	(4,321)	-0.6%
36X	Mtc Supplies	146,232	154,102	100,020	100,020	105,020	107,020	107,020	7,000	7.0%
3XX	Othr Opr Supplies	598,430	523,892	639,565	624,565	619,565	622,974	622,974	(1,591)	-0.3%
41X	Professional Svcs <sup>2</sup>	3,740,827	3,512,752	2,789,074	5,367,148	5,367,734	2,712,982	2,708,098	(2,654,166)	-49.5%
43X	Travel & Training	175,351	140,202	253,486	206,188	205,388	203,444	203,444	(2,744)	-1.3%
42/47	Utility & Comm	1,520,706	1,486,216	1,605,936	1,567,936	1,571,936	1,539,616	1,539,616	(28,320)	-1.8%
48X	Repairs & Mtc	1,275,618	1,253,250	1,658,076	1,645,752	1,645,752	1,517,988	1,517,987	(127,764)	-7.8%
497	Association Dues	102,823	102,054	107,074	112,604	112,104	107,224	107,224	(5,380)	-4.8%
4XX	Other Misc Exp	1,179,056	1,182,565	959,768	1,177,368	1,176,868	1,107,318	1,107,318	(70,050)	-5.9%
5XX	Intgvtl Svcs/Taxes	5,651,640	6,077,070	5,002,190	5,304,595	4,779,615	5,118,765	5,389,922	(185,830)	-3.5%
552	Interfund Transfers	23,074,828	21,932,288	16,118,925	17,348,831	17,348,831	17,418,852	17,473,749	70,021	0.4%
600	Capital Outlays <sup>3</sup>	14,003,118	13,216,639	13,302,180	25,505,566	16,152,296	10,351,722	10,019,599	(15,153,844)	-59.4%
7XX	Debt Service-Princ	676,609	639,879	693,209	693,209	693,209	684,109	732,559	(9,100)	-1.3%
8XX	Debt Service-Interest	643,646	597,515	1,555,467	630,467	1,152,167	1,521,191	1,495,564	890,724	141.3%
9XX	IS Charges-M&O	2,961,084	2,890,429	3,673,206	3,423,543	3,423,543	3,395,299	3,423,317	(28,244)	-0.8%
9XX	IS Charges-Reserves	1,740,350	1,700,374	1,714,998	1,754,764	1,754,764	1,604,503	1,572,546	(150,261)	-8.6%
910	Intfund Svc Pmts	640,460	493,117	515,602	515,602	515,602	521,117	520,314	5,515	1.1%
CW	Non-Departmental	-	-	(109,637)	-	-	(131,529)	(137,922)	(131,529)	n/a
Subtotal Operating Exp:		\$ 91,426,400	\$ 85,874,704	\$ 82,492,029	\$ 96,690,570	\$ 87,002,329	\$ 80,045,439	\$ 80,689,037	\$ (16,645,131)	-17.2%
Capital & One-time Funding:										
n/a	Capital & One-Time <sup>4</sup>	3,585,721	8,396,423	5,345,831	10,271,241	10,205,526	6,576,274	5,373,635	(3,694,966)	-36.0%
Subtotal One-time Exp:		\$ 3,585,721	\$ 8,396,423	\$ 5,345,831	\$ 10,271,241	\$ 10,205,526	\$ 6,576,274	\$ 5,373,635	\$ (3,694,966)	-36.0%
Non-Departmental One-time:										
CW	Non-Departmental	261,082	320,046	43,497	1,088,216	1,088,216	462,893	569,231	(625,323)	-57.5%
CW	Contingency Resv. Fund	-	-	(118,449)	1,111,698	-	1,125,000	27,000	13,302	1.2%
Subtotal Non-Departmental Exp:		\$ 261,082	\$ 320,046	\$ (74,952)	\$ 2,199,914	\$ 1,088,216	\$ 1,587,893	\$ 596,231	\$ (612,021)	-27.8%
Total Expenditures:		\$ 95,273,202	\$ 94,591,174	\$ 87,762,908	\$ 109,161,725	\$ 98,296,071	\$ 88,209,606	\$ 86,658,903	\$ (20,952,119)	-19.2%

1. Salaries/Wages & Benefits increase is mainly due to adding positions that was one-time funded in 2012 adjusted budget to ongoing in 2013/2014 adopted budget.

2. Professional Services in 2012 adjusted budget includes carry forward of prior year projects whereas 2013/2014 adopted budget includes 2013/2014 expenditures.

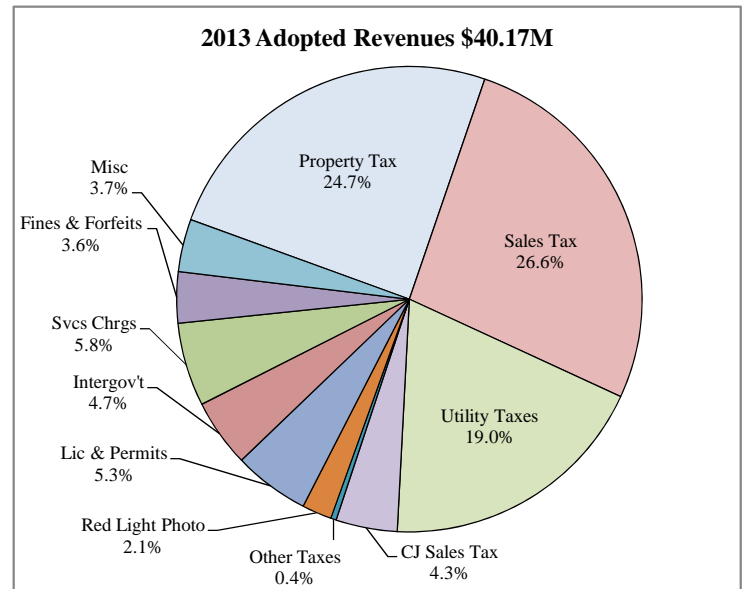
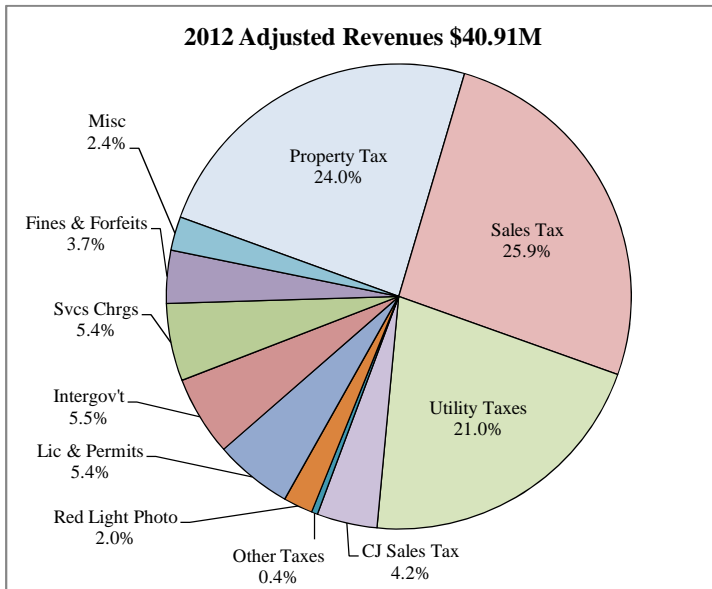
3. Capital Outlay in 2012 adjusted budget includes carry forward of prior year projects whereas 2013/2014 adopted budget includes only 2013/2014 expenditures.

4. Capital & One-time decrease in 2012 adjusted budget includes carry forward of prior year projects and one-time programs where as 2013/2014 adopted budget includes only 2013/2014 expenditures.

## GENERAL AND STREET FUND CONSOLIDATED SUMMARY

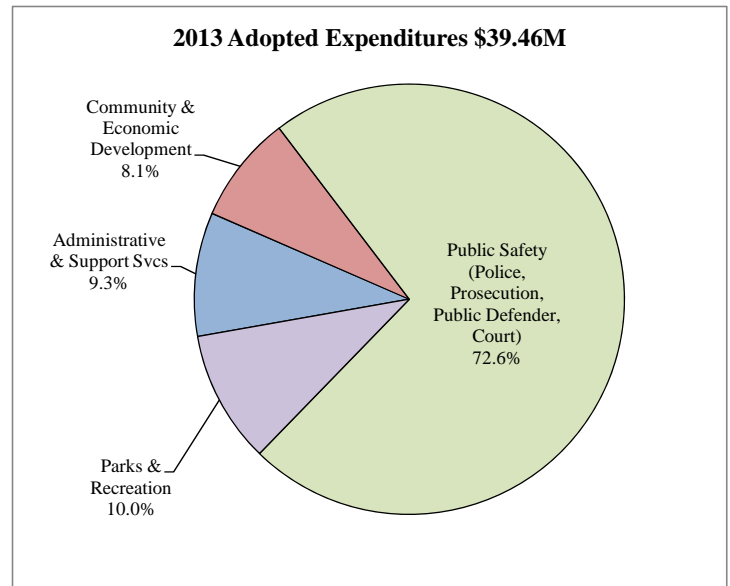
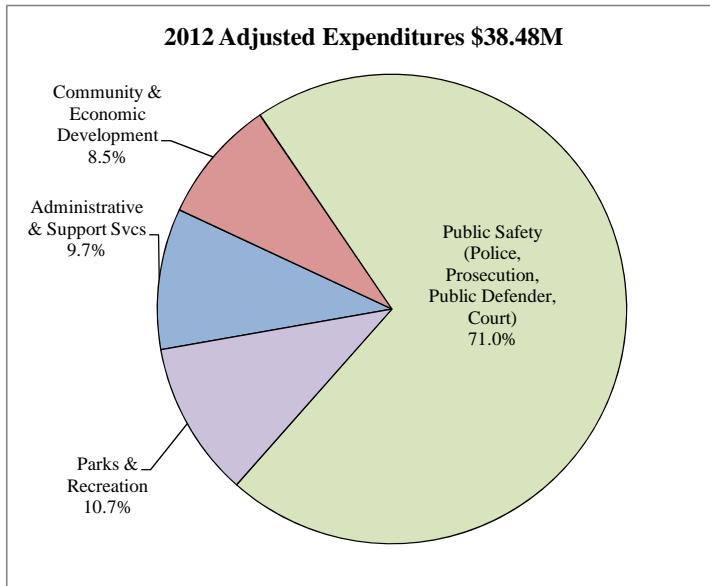
Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
<b>BEGINNING FUND BALANCE</b>	\$ 8,538,120	\$ 5,181,826	\$ 5,181,826	\$ 12,743,859	\$ 12,743,859	\$ 9,716,273	\$ 6,376,450	\$ (3,027,586)	-23.8%
<b>OPERATING REVENUE:</b>									
Property Taxes	\$ 9,614,187	\$ 9,672,887	\$ 9,625,000	\$ 9,825,000	\$ 9,825,000	\$ 9,923,000	\$ 10,022,000	\$ 98,000	1.0%
Sales Tax	10,708,951	10,858,381	10,791,000	10,586,000	10,586,000	10,692,000	10,799,000	106,000	1.0%
Criminal Justice Sales Tax	1,701,120	1,795,971	1,652,000	1,719,000	1,719,000	1,719,000	1,719,000	-	0.0%
Utility Tax	8,947,544	7,442,553	7,682,296	8,607,187	8,082,207	7,616,187	7,616,187	(991,000)	-11.5%
Other Taxes	499,242	517,264	218,000	174,000	104,000	151,000	151,000	(23,000)	-13.2%
Licenses & Permits	2,224,641	2,201,918	2,447,418	2,219,271	2,234,271	2,124,000	2,142,000	(95,271)	-4.3%
Intergovernmental	2,538,462	2,399,140	1,628,000	2,269,000	2,054,000	1,889,000	1,797,000	(380,000)	-16.7%
Charges for Services	2,234,646	2,345,326	2,170,402	2,210,988	2,320,988	2,330,000	2,230,000	119,012	5.4%
Fines & Forfeits	1,558,931	1,484,953	1,595,500	1,500,500	1,431,000	1,431,000	1,431,000	(69,500)	-4.6%
Red Light Photo	830,000	830,000	830,000	830,000	830,000	830,000	830,000	-	0.0%
Miscellaneous Revenue	1,142,690	908,883	1,101,717	964,717	913,718	1,468,117	1,472,315	503,400	52.2%
<b>Total Operating Revenues</b>	<b>\$ 42,000,413</b>	<b>\$ 40,457,276</b>	<b>\$ 39,741,333</b>	<b>\$ 40,905,663</b>	<b>\$ 40,100,184</b>	<b>\$ 40,173,304</b>	<b>\$ 40,209,502</b>	<b>\$ (732,359)</b>	<b>-1.8%</b>
<b>OTHER SOURCES</b>									
Interfund Transfers	1,854,479	1,743,870	2,180,908	2,569,536	2,569,536	2,255,085	2,544,276	(314,451)	-12.2%
Other Misc Revenue	1,291,071	6,969,999	888,493	1,456,141	1,693,450	1,124,499	8,577	(331,642)	-22.8%
<b>Subtotal Other Sources</b>	<b>\$ 3,145,550</b>	<b>\$ 8,713,869</b>	<b>\$ 3,069,401</b>	<b>\$ 4,025,677</b>	<b>\$ 4,262,986</b>	<b>\$ 3,379,584</b>	<b>\$ 2,552,853</b>	<b>\$ (646,093)</b>	<b>-16.0%</b>
<b>Total Rev/Other Sources/Interfund</b>	<b>\$ 45,145,963</b>	<b>\$ 49,171,144</b>	<b>\$ 42,810,734</b>	<b>\$ 44,931,340</b>	<b>\$ 44,363,170</b>	<b>\$ 43,552,888</b>	<b>\$ 42,762,355</b>	<b>\$ (1,378,452)</b>	<b>-3.1%</b>
<b>OPERATING EXPENDITURE:</b>									
City Council	\$ 279,241	\$ 336,760	\$ 411,985	\$ 310,547	\$ 310,547	\$ 327,605	\$ 329,289	\$ 17,058	5.5%
Mayor's Office	1,307,109	917,155	1,278,676	1,014,867	1,014,867	1,012,180	1,028,814	(2,687)	-0.3%
Municipal Court	1,393,501	1,406,887	1,642,099	1,569,747	1,569,747	1,448,101	1,493,957	(121,646)	-7.7%
Economic Development	191,166	81,420	175,446	99,911	99,911	101,929	102,942	2,018	2.0%
Law	1,354,589	1,255,506	1,447,135	1,412,101	1,412,101	1,452,464	1,481,700	40,363	2.9%
Finance	870,311	829,847	925,469	891,313	891,313	882,986	897,201	(8,327)	-0.9%
Human Resources	851,031	732,248	927,111	846,613	846,613	789,275	799,481	(57,338)	-6.8%
Community Development	3,398,377	2,686,304	2,963,306	2,844,554	2,844,553	2,774,111	2,820,123	(70,443)	-2.5%
Police	23,339,495	22,209,418	22,414,779	21,783,910	21,258,929	23,108,549	23,639,479	1,324,639	6.1%
Parks & Recreation	3,805,816	3,478,515	3,634,458	3,689,684	3,689,684	3,524,751	3,595,781	(164,933)	-4.5%
Public Works	3,912,879	3,667,272	4,033,587	4,016,556	4,023,556	4,168,665	4,213,562	152,109	3.8%
CW - Wage/Benefits/Unalloc IS	-	-	(109,636)	-	-	(131,529)	(137,922)	(131,529)	n/a
<b>Total Operating Expenditures</b>	<b>\$ 40,703,515</b>	<b>\$ 37,601,332</b>	<b>\$ 39,744,415</b>	<b>\$ 38,479,803</b>	<b>\$ 37,961,821</b>	<b>\$ 39,459,087</b>	<b>\$ 40,264,407</b>	<b>\$ 979,284</b>	<b>2.5%</b>
<b>OTHER USES:</b>									
Other Uses, Incl 1-time items	2,383,142	5,570,204	3,284,254	6,823,065	6,818,537	4,081,539	3,989,949	(2,741,526)	-40.2%
Interfund Transfers	1,866,380	1,793,870	2,180,908	2,610,401	2,610,401	2,227,085	2,257,276	(383,316)	-14.7%
Contingency Reserve Fund	-	-	(118,449)	1,111,698	-	1,125,000	27,000	13,302	1.2%
<b>Total Other Uses</b>	<b>\$ 4,249,522</b>	<b>\$ 7,364,074</b>	<b>\$ 5,346,713</b>	<b>\$ 10,545,164</b>	<b>\$ 9,428,938</b>	<b>\$ 7,433,624</b>	<b>\$ 6,274,225</b>	<b>\$ (3,111,540)</b>	<b>-29.5%</b>
<b>Total Exp/Other Uses/Interfund</b>	<b>\$ 44,953,038</b>	<b>\$ 44,965,405</b>	<b>\$ 45,091,128</b>	<b>\$ 49,024,967</b>	<b>\$ 47,390,759</b>	<b>\$ 46,892,711</b>	<b>\$ 46,538,632</b>	<b>\$ (2,132,256)</b>	<b>-4.3%</b>
<b>Changes in Fund Balance</b>	<b>\$ 192,925</b>	<b>\$ 4,205,739</b>	<b>\$ (2,280,394)</b>	<b>\$ (4,093,627)</b>	<b>\$ (3,027,589)</b>	<b>\$ (3,339,823)</b>	<b>\$ (3,776,277)</b>	<b>\$ 753,804</b>	<b>-18.4%</b>
<b>ENDING FUND BALANCE:</b>	<b>\$ 8,731,045</b>	<b>\$ 9,387,565</b>	<b>\$ 2,901,432</b>	<b>\$ 8,650,232</b>	<b>\$ 9,716,270</b>	<b>\$ 6,376,450</b>	<b>\$ 2,600,173</b>	<b>\$ (2,273,782)</b>	<b>-26.3%</b>

## GENERAL AND STREET FUND CONSOLIDATED SOURCES



Sources of Funding General & Street	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
<b>OPERATING REVENUE:</b>									
Property Taxes	\$ 9,614,187	\$ 9,672,887	\$ 9,625,000	\$ 9,825,000	\$ 9,825,000	\$ 9,923,000	\$ 10,022,000	\$ 98,000	1.0%
Sales Tax	10,708,951	10,858,381	10,791,000	10,586,000	10,586,000	10,692,000	10,799,000	106,000	1.0%
Criminal Justice Sales Tax	1,701,120	1,795,971	1,652,000	1,719,000	1,719,000	1,719,000	1,719,000	-	0.0%
Utility Tax	8,947,544	7,442,553	7,682,296	8,607,187	8,082,207	7,616,187	7,616,187	(991,000)	-11.5%
Other Taxes	499,242	517,264	218,000	174,000	104,000	151,000	151,000	(23,000)	-13.2%
Licenses & Permits	2,224,641	2,201,918	2,447,418	2,219,271	2,234,271	2,124,000	2,142,000	(95,271)	-4.3%
Intergovernmental	2,538,462	2,399,140	1,628,000	2,269,000	2,054,000	1,889,000	1,797,000	(380,000)	-16.7%
Charges for Services	2,234,646	2,345,326	2,170,402	2,210,988	2,320,988	2,330,000	2,230,000	119,012	5.4%
Fines & Forfeits	1,558,931	1,484,953	1,595,500	1,500,500	1,431,000	1,431,000	1,431,000	(69,500)	-4.6%
Red Light Photo	830,000	830,000	830,000	830,000	830,000	830,000	830,000	-	0.0%
Miscellaneous Revenue	1,142,690	908,883	1,101,717	964,717	913,718	1,468,117	1,472,315	503,400	52.2%
Total Operating Revenues	\$ 42,000,413	\$ 40,457,276	\$ 39,741,333	\$ 40,905,663	\$ 40,100,184	\$ 40,173,304	\$ 40,209,502	\$ (732,359)	-1.8%
<b>OTHER SOURCES</b>									
Interfund Transfers	1,854,479	1,743,870	2,180,908	2,569,536	2,569,536	2,255,085	2,544,276	(314,451)	-12.2%
Other Misc Revenue	1,291,071	6,969,999	888,493	1,456,141	1,693,450	1,124,499	8,577	(331,642)	-22.8%
Total Other Sources	\$ 3,145,550	\$ 8,713,869	\$ 3,069,401	\$ 4,025,677	\$ 4,262,986	\$ 3,379,584	\$ 2,552,853	\$ (646,093)	-16.0%
Total Rev/Other Sources/Interfund	\$ 45,145,963	\$ 49,171,144	\$ 42,810,734	\$ 44,931,340	\$ 44,363,170	\$ 43,552,888	\$ 42,762,355	\$ (1,378,452)	-3.1%
Beginning Fund Balance	8,538,120	5,181,826	5,181,826	12,743,859	12,743,859	9,716,273	6,376,450	(3,027,586)	-23.8%
TOTAL SOURCES	\$ 53,684,083	\$ 54,352,970	\$ 47,992,560	\$ 57,675,199	\$ 57,107,029	\$ 53,269,161	\$ 49,138,805	\$ (4,406,038)	-7.6%

## GENERAL AND STREET FUND CONSOLIDATED USES



Uses of Funding General & Street	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
<b>OPERATING EXPENDITURE:</b>									
City Council	\$ 279,241	\$ 336,760	\$ 411,985	\$ 310,547	\$ 310,547	\$ 327,605	\$ 329,289	\$ 17,058	5.5%
Mayor's Office	1,307,109	917,155	1,278,676	1,014,867	1,014,867	1,012,180	1,028,814	(2,687)	-0.3%
Municipal Court	1,393,501	1,406,887	1,642,099	1,569,747	1,569,747	1,448,101	1,493,957	(121,646)	-7.7%
Economic Development	191,166	81,420	175,446	99,911	99,911	101,929	102,942	2,018	2.0%
Law	1,354,589	1,255,506	1,447,135	1,412,101	1,412,101	1,452,464	1,481,700	40,363	2.9%
Finance	870,311	829,847	925,469	891,313	891,313	882,986	897,201	(8,327)	-0.9%
Human Resources	851,031	732,248	927,111	846,613	846,613	789,275	799,481	(57,338)	-6.8%
Community Development	3,398,377	2,686,304	2,963,306	2,844,554	2,844,553	2,774,111	2,820,123	(70,443)	-2.5%
Police	23,339,495	22,209,418	22,414,779	21,783,910	21,258,929	23,108,549	23,639,479	1,324,639	6.1%
Parks & Recreation	3,805,816	3,478,515	3,634,458	3,689,684	3,689,684	3,524,751	3,595,781	(164,933)	-4.5%
Public Works	3,912,879	3,667,272	4,033,587	4,016,556	4,023,556	4,168,665	4,213,562	152,109	3.8%
CW - Wage/Benefits/Unalloc IS	-	-	(109,636)	-	-	(131,529)	(137,922)	(131,529)	n/a
Total Operating Expenditures	\$ 40,703,515	\$ 37,601,332	\$ 39,744,415	\$ 38,479,803	\$ 37,961,821	\$ 39,459,087	\$ 40,264,407	\$ 979,284	2.5%
<b>OTHER USES:</b>									
Other Uses, Incl 1-time items	2,383,142	5,570,204	3,284,254	6,823,065	6,818,537	4,081,539	3,989,949	(2,741,526)	-40.2%
Interfund Transfers	1,866,380	1,793,870	2,180,908	2,610,401	2,610,401	2,227,085	2,257,276	(383,316)	-14.7%
Contingency Reserve Fund	-	-	(118,449)	1,111,698	-	1,125,000	27,000	13,302	1.2%
Total Other Uses	\$ 4,249,522	\$ 7,364,074	\$ 5,346,713	\$ 10,545,164	\$ 9,428,938	\$ 7,433,624	\$ 6,274,225	\$ (3,111,540)	-29.5%
Total Exp/Other Uses/Interfund	\$ 44,953,038	\$ 44,965,405	\$ 45,091,128	\$ 49,024,967	\$ 47,390,759	\$ 46,892,711	\$ 46,538,632	\$ (2,132,256)	-4.3%
ENDING FUND BALANCE:	8,731,045	9,387,565	2,901,432	8,650,232	9,716,270	6,376,450	2,600,173	(2,273,782)	-26.3%
TOTAL USES	\$ 53,684,083	\$ 54,352,970	\$ 47,992,560	\$ 57,675,199	\$ 57,107,029	\$ 53,269,161	\$ 49,138,805	\$ (4,406,038)	-7.6%

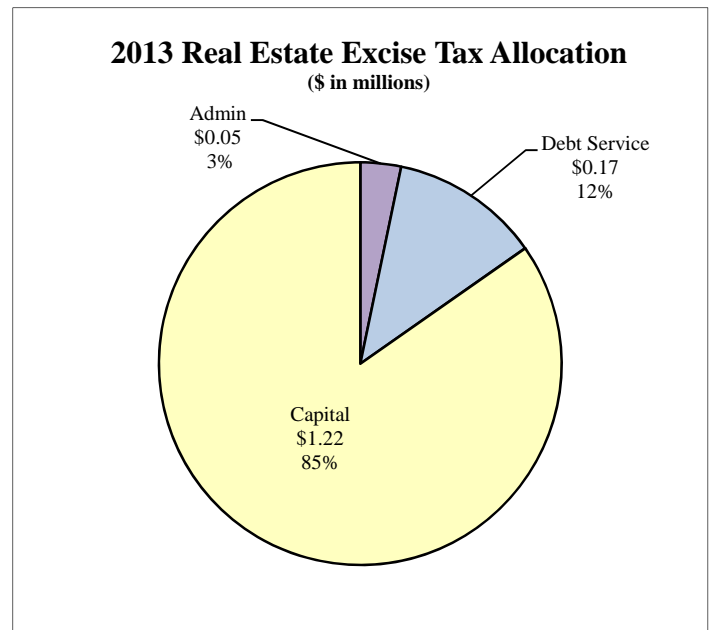
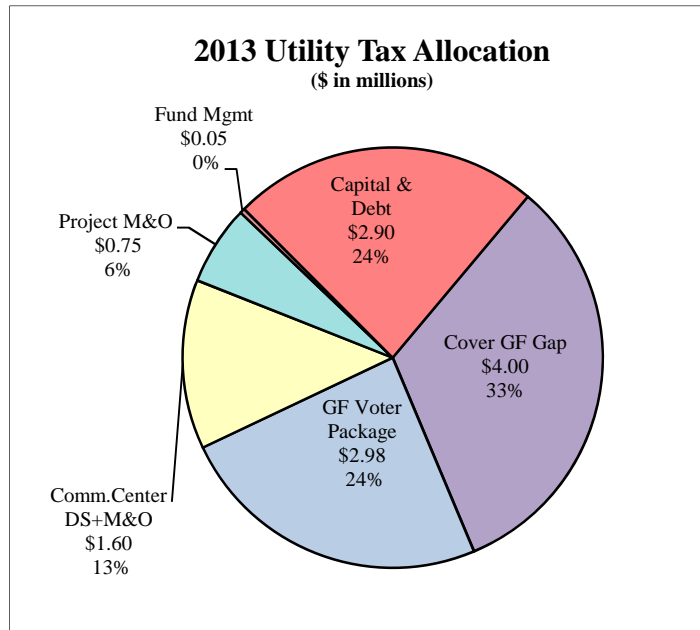


## CITY-WIDE POSITION INVENTORY

Department / Division	2010 Actual	2011 Actual	2012 Adopted	2012 Adjusted	2012 Year-end	2013 Adopted	2014 Adopted
<u>Mayor's Office</u>							
Administration	11.13	8.15	7.50	6.85	6.85	7.15	7.15
Economic Development	1.00	-	1.00	-	-	-	-
<b>Subtotal Mayor's Office</b>	<b>12.13</b>	<b>8.15</b>	<b>8.50</b>	<b>6.85</b>	<b>6.85</b>	<b>7.15</b>	<b>7.15</b>
<b>Subtotal Municipal Court</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>
<u>Human Resources</u>							
City Clerk	1.75	1.75	1.75	1.75	1.75	1.75	1.75
Human Resources	3.50	2.75	3.50	2.75	2.75	2.75	2.75
<b>Subtotal Human Resources</b>	<b>5.25</b>	<b>4.50</b>	<b>5.25</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>
<b>Subtotal Finance</b>	<b>7.60</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>Subtotal Information Systems</b>	<b>9.60</b>	<b>7.00</b>	<b>8.00</b>	<b>7.00</b>	<b>7.00</b>	<b>6.00</b>	<b>6.00</b>
<u>Law</u>							
Civil Legal Services	4.80	4.80	4.80	4.80	4.80	4.80	4.80
Criminal Prosecution Services	7.20	6.20	6.20	6.20	6.20	7.20	7.20
<b>Subtotal Law</b>	<b>12.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>	<b>12.00</b>
<u>Community and Economic Development</u>							
Administration	5.00	3.50	4.50	3.50	3.50	3.50	3.50
Economic Development	-	0.50	-	0.50	0.50	0.50	0.50
Planning	7.00	6.00	6.00	6.00	6.00	6.00	6.00
Building	13.00	9.00	9.00	9.00	9.00	10.00	10.00
Human Services	3.00	1.00	2.00	2.65	2.65	2.35	2.35
Neighborhood Development	0.90	-	-	-	-	-	-
<b>Subtotal Community and Economic Development</b>	<b>28.90</b>	<b>20.00</b>	<b>21.50</b>	<b>21.65</b>	<b>21.65</b>	<b>22.35</b>	<b>22.35</b>
<u>Police</u>							
Administration	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Support Services	58.00	52.00	52.00	52.00	52.00	55.00	55.00
Field Operations	100.00	80.00	83.00	77.00	77.00	87.00	87.00
<b>Subtotal Police</b>	<b>161.00</b>	<b>135.00</b>	<b>138.00</b>	<b>132.00</b>	<b>132.00</b>	<b>145.00</b>	<b>145.00</b>
<u>Park, Recreation &amp; Cultural Services</u>							
Administration	1.35	1.35	1.35	1.35	1.35	1.35	1.35
General Recreation	4.80	5.50	5.00	5.50	5.50	5.50	5.50
Community Center	13.35	13.35	13.35	13.35	13.35	13.35	13.35
Dumas Bay Centre	2.75	2.75	2.75	2.75	2.75	2.75	2.75
Park Maintenance	17.00	13.00	13.00	13.00	13.00	12.00	12.00
Building	0.50	0.50	0.50	0.50	0.50	0.50	0.50
<b>Subtotal Park, Recreation &amp; Cultural Services</b>	<b>39.75</b>	<b>36.45</b>	<b>35.95</b>	<b>36.45</b>	<b>36.45</b>	<b>35.45</b>	<b>35.45</b>
<u>Public Works</u>							
Administration	2.35	2.20	2.25	2.20	2.20	2.25	2.25
Development Services	4.45	4.20	4.20	4.20	4.20	3.70	3.70
Traffic Services	5.10	2.35	2.35	2.35	2.35	3.85	3.85
Street Services	10.50	10.60	10.60	10.60	10.60	10.60	10.60
Emergency Management	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Solid Waste/Recycling	1.70	1.70	1.70	1.70	1.70	1.70	1.70
Surface Water Management	16.35	16.40	16.35	16.40	16.40	16.35	16.35
Fleet & Equipment	0.50	0.50	0.50	0.50	0.50	0.50	0.50
<b>Subtotal Public Works</b>	<b>41.95</b>	<b>38.95</b>	<b>38.95</b>	<b>38.95</b>	<b>38.95</b>	<b>39.95</b>	<b>39.95</b>
<b>Total Ongoing City Staffing</b>	<b>331.18</b>	<b>281.05</b>	<b>287.15</b>	<b>278.40</b>	<b>278.40</b>	<b>292.40</b>	<b>292.40</b>
One-time	1.90	25.50	21.00	24.00	23.00	10.50	10.50
Frozen	7.00	14.00	11.00	17.00	17.00	1.00	1.00
<b>Total Authorized City Staffing</b>	<b>340.08</b>	<b>320.55</b>	<b>319.15</b>	<b>319.40</b>	<b>318.40</b>	<b>303.90</b>	<b>303.90</b>



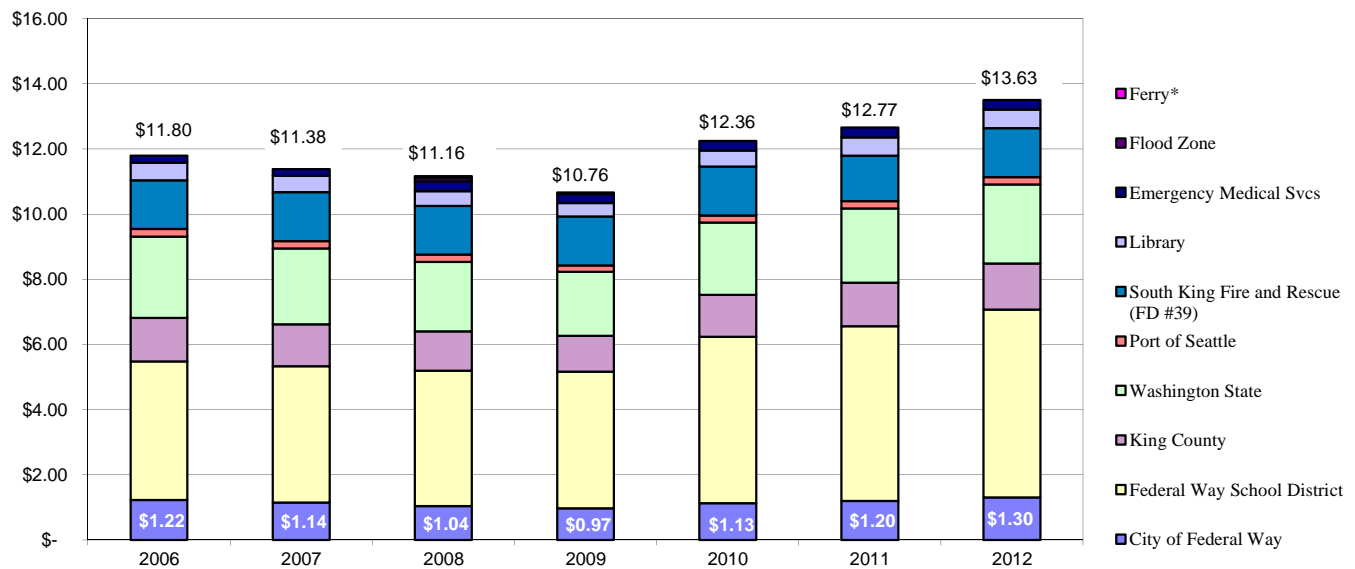
## UTILITY TAX AND REAL ESTATE EXCISE TAX ALLOCATION



Utility Tax Allocation	2013	2014
Projected Revenue	\$ 12,367,000	\$ 12,367,000
<u>Uses</u>		
General Fund Gap:		
GF Operations Voter Package	2,980,187	2,980,187
GF Operations	3,293,000	3,293,000
GF Operations - Redirect Overlay, One-time	600,000	600,000
Public Safety 2005/06 Gap	607,000	607,000
Arts & Community Events	96,000	96,000
Project M&O:		
Parks M&O	272,000	272,000
Street M&O	368,000	368,000
Dumas Bay Centre	112,000	112,000
Community Center:		
Community Center DS+M&O	1,598,000	1,598,000
Capital and Debt Services:		
Transportation CIP	681,000	681,000
Downtown Redevelopment CIP	300,000	300,000
SCORE Debt	917,000	917,000
Overlay	998,000	998,000
Fund Management	48,000	48,000
<b>Total Uses</b>	<b>\$ 12,870,187</b>	<b>\$ 12,870,187</b>
<b>Projected Change in Fund Balance</b>	<b>\$ (503,187)</b>	<b>\$ (503,187)</b>

REET Allocation	2013	2014
Projected Revenue	\$ 1,403,500	\$ 1,403,500
<u>Uses</u>		
Regular Debt Services	172,630	197,480
Transportation CIP (backfill)	917,000	917,000
Park Capital	300,000	300,000
Fund Management	46,878	46,070
<b>Total Uses</b>	<b>\$ 1,436,508</b>	<b>\$ 1,460,550</b>
<b>Projected Change in Fund Balance</b>	<b>\$ (33,008)</b>	<b>\$ (57,050)</b>

## PROPERTY TAX LEVY AND DEMOGRAPHIC INFORMATION

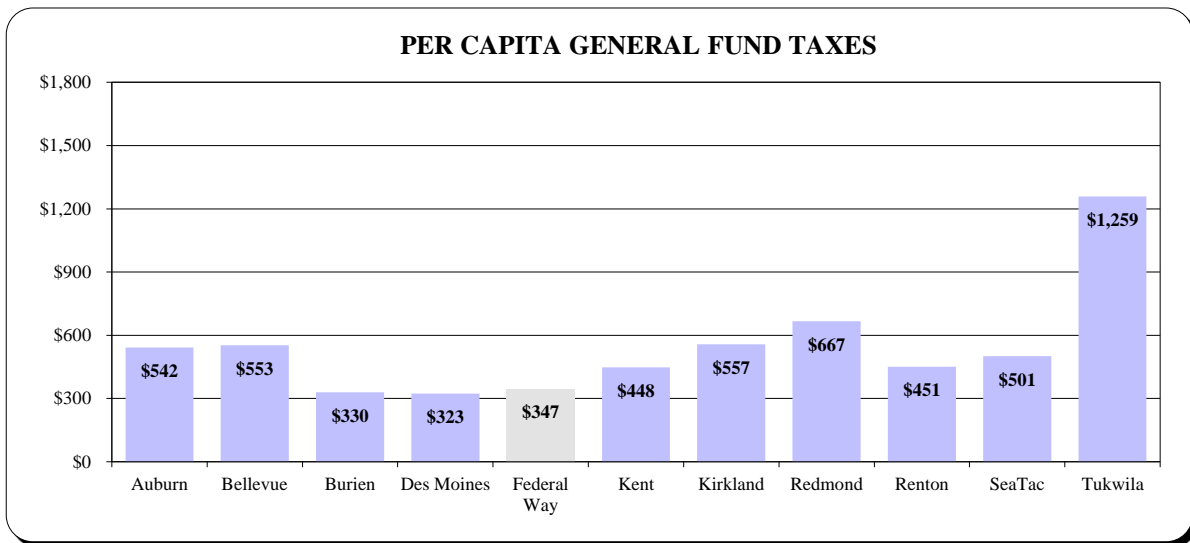


Property Tax Levy	2006	2007	2008	2009	2010	2011	2012	Change from 2011	
								\$	%
City of Federal Way	\$ 1.22	\$ 1.14	\$ 1.04	\$ 0.97	\$ 1.13	\$ 1.20	\$ 1.30	\$ 0.10	8.7%
Federal Way School District	4.26	4.19	4.15	4.20	5.11	5.36	5.77	0.41	7.6%
King County	1.33	1.29	1.21	1.10	1.29	1.34	1.42	0.08	5.8%
Washington State	2.50	2.33	2.13	1.96	2.22	2.28	2.42	0.14	6.3%
Port of Seattle	0.23	0.23	0.22	0.20	0.22	0.22	0.23	0.01	2.8%
South King Fire and Rescue (FD #39)	1.50	1.50	1.50	1.50	1.50	1.39	1.50	0.11	7.9%
Library	0.53	0.50	0.45	0.42	0.49	0.57	0.57	0.00	0.7%
Emergency Medical Svcs	0.22	0.21	0.30	0.27	0.30	0.30	0.30	-	0.0%
Flood Zone	-	-	0.10	0.09	0.11	0.11	0.12	0.01	5.8%
Ferry*	-	-	0.06	0.05	0.00	0.00	0.00	0.00	3.3%
<b>Total Levy Rate</b>	<b>\$ 11.80</b>	<b>\$ 11.38</b>	<b>\$ 11.16</b>	<b>\$ 10.76</b>	<b>\$ 12.36</b>	<b>\$ 12.77</b>	<b>\$ 13.63</b>	<b>0.86</b>	<b>6.7%</b>
Federal Way % to Total Levy	10.35%	10.04%	9.30%	9.04%	9.15%	9.38%	9.55%	0.17%	1.8%

\*In 2012, the Ferry District Levy rate is 0.0037, but due to rounding it shows up as \$0.00.

Demographic Information	2006	2007	2008	2009	2010	2011	Change from 2010	
							\$	%
Assessed Valuation (in 000's)	\$ 8,011,615	\$ 9,010,356	\$ 9,825,189	\$ 8,563,965	\$ 8,260,355	\$ 7,659,570	n/a	n/a
Average Homeowner Assessed Value	248,200	267,200	298,900	328,300	271,900	264,400	(7,500)	-2.8%
City Tax on an Average Home	303	305	310	319	307	317	9	3.1%
Commercial Bldg Permit Value (\$000)	78,194	59,666	45,810	45,343	31,043	12,724	(18,319)	-59.0%
Residential Bldg Permit Value (\$000)	70,862	55,321	17,554	13,057	19,676	19,455	(221)	-1.1%
Retail Sales (\$000)	1,469,308	1,540,169	1,418,316	1,252,340	1,260,915	1,277,457	16,542	1.3%
Real Estate Sales (\$000)	987,888	962,636	523,131	271,176	238,104	314,439	76,335	32.1%
Land Area, Sq. Miles	23	23	23	23	23	23	-	0.0%
Population	86,530	87,390	88,040	88,578	88,760	89,370	610	0.7%
Employment	46,100	43,500	44,324	43,469	44,024	44,460	436	1.0%
Business License	5,052	4,539	4,603	4,776	4,659	4,717	58	1.2%
School Enrollment	22,184	21,775	21,364	21,700	21,630	21,608	(22)	-0.1%
CPI-W/Seattle, Midyear	0.035	0.038	0.049	0.005	0.008	0.003	n/a	n/a
IPD/Implicit Price Deflator	3.4%	2.1%	4.5%	-0.8%	1.5%	2.8%	0	78.7%

**2011 TAXES, FEES AND PER CAPITA REVENUE COMPARISON  
(For Selected Cities)**

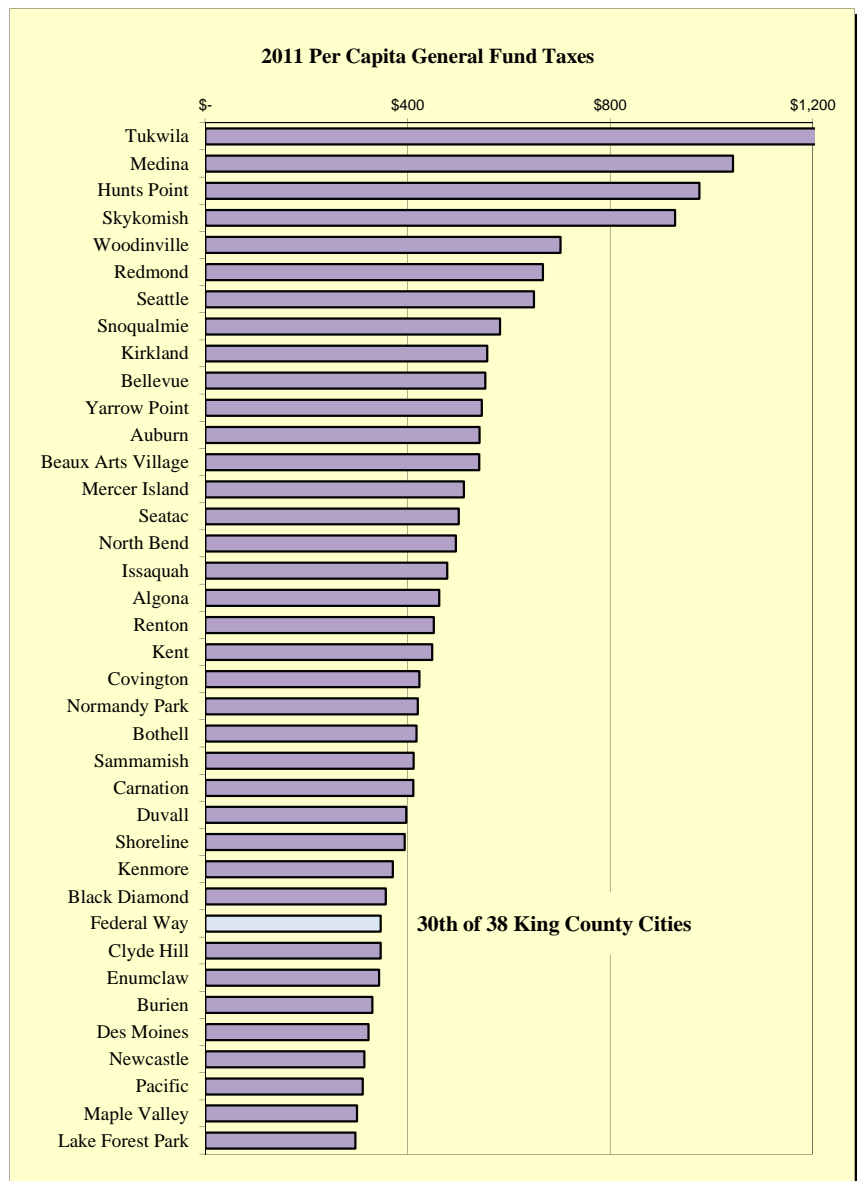


Jurisdiction	Business License	2011 Population	Admissions Tax	2011 Property Tax Regular Levy	2011 Per Capita Property Tax	Per Capita 2011 General Fund Tax
Auburn	\$50	70,705	2.0%	\$1.93	\$206	\$542
Bellevue	\$95 one-time	123,400	3.0%	1.02	267	553
Burien	\$30-\$175	47,660	5.0%	1.56	146	330
Des Moines	\$30-\$150	29,680	--	1.60	144	323
<b><i>Federal Way</i></b>	<b><i>\$75 new/\$50 renew</i></b>	<b><i>88,370</i></b>	<b><i>--</i></b>	<b><i>1.20</i></b>	<b><i>110</i></b>	<b><i>347</i></b>
Kent	\$154 new/\$100 renew	118,200	5.0%	1.48	164	448
Kirkland	\$100+\$100/employee	49,020	5.0%	1.30	426	557
Redmond	\$91/employee	55,150	5.0%	1.70	393	667
Renton	\$55/employee	92,590	5.0%	2.83	325	451
SeaTac	\$35	27,110	--	2.80	415	501
Tukwila	\$100-\$600	19,050	5.0%	2.83	705	1,259
<b><i>Average</i></b>	<b><i>\$43</i></b>	<b><i>65,540</i></b>	<b><i>4.38%</i></b>	<b><i>\$1.84</i></b>	<b><i>\$300</i></b>	<b><i>\$543</i></b>

1. Data from the State Auditor's Office - Local Government Financial Reporting System for Selected Cities.
2. Taxes include Property Tax, Sales Tax, Criminal Justice Sales Tax, Utility Taxes reported in the General Fund, and excludes Fire/Library.

## PER CAPITA GENERAL FUND TAX REVENUES FOR KING COUNTY CITIES

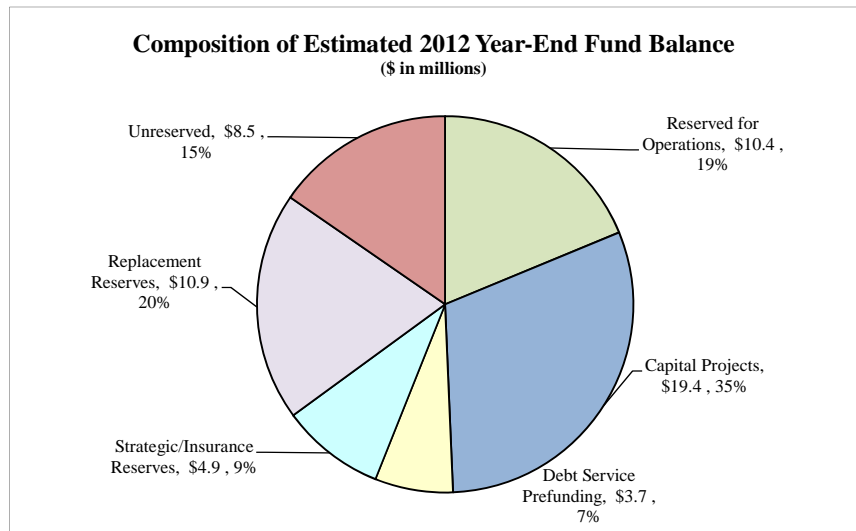
City	Population	Per Capita	Rank
Tukwila	19,050	\$ 1,259	1
Medina	2,970	1,042	2
Hunts Point	390	976	3
Skykomish	195	928	4
Woodinville	10,940	702	5
Redmond	55,150	667	6
Seattle	612,100	649	7
Snoqualmie	10,950	582	8
Kirkland	49,020	557	9
Bellevue	123,400	553	10
Yarrow Point	1,005	546	11
Auburn	70,705	542	12
Beaux Arts Village	300	541	13
Mercer Island	22,710	511	14
Seatac	27,110	501	15
North Bend	5,830	495	16
Issaquah	30,690	478	17
Algona	3,055	462	18
Renton	92,590	451	19
Kent	118,200	448	20
Covington	17,640	423	21
Normandy Park	6,345	420	22
Bothell	33,720	417	23
Sammamish	46,940	412	24
Carnation	1,780	411	25
Duvall	6,715	397	26
Shoreline	53,200	394	27
Kenmore	20,780	371	28
Black Diamond	4,160	357	29
<b>Federal Way</b>	<b>89,370</b>	<b>347</b>	<b>30</b>
Clyde Hill	2,985	346	31
Enumclaw	10,920	344	32
Burien	47,660	330	33
Des Moines	29,680	323	34
Newcastle	10,410	314	35
Pacific	6,605	311	36
Maple Valley	22,930	300	37
Lake Forest Park	12,610	296	38
<b>Average:</b>	<b>44,232</b>	<b>\$ 511</b>	<b>38</b>



Source: Local Government Financial Reporting System data from the State Auditor's Office.

Taxes include Property Tax, Sales Tax, Criminal Justice Sales Tax, Utility Tax reported in the General Fund, and excludes Fire/Library.

## ENDING FUND BALANCE



Fund Balance	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
<b>Unreserved Gen Govt Base</b>	8,428,120	12,633,859	2,791,436	8,540,235	8,494,575	6,266,450	2,490,173	(2,273,785)	-26.6%
<b>General Fund Unreserved</b>	\$ 8,428,120	\$ 12,633,859	\$ 2,791,436	\$ 8,540,235	\$ 8,494,575	\$ 6,266,450	\$ 2,490,173	\$ (2,273,785)	-26.6%
<b>Designated/Reserved Fund Balance:</b>									
<b>Reserved for Operations</b>									
Interfund Loan (GF*)	10,000	10,000	10,000	10,000	10,000	10,000	10,000	-	0.0%
Next Year's Con't/CarryFwd	-	-	-	-	1,111,698	-	-	-	n/a
Utility Tax	3,710,184	4,170,867	2,609,799	3,714,674	3,714,679	3,211,486	2,708,298	(503,188)	-13.5%
Community Center	780,754	967,945	866,179	991,747	1,079,675	1,181,264	1,309,990	189,518	19.1%
Solid Waste	135,098	153,980	128,639	150,395	154,127	134,054	111,047	(16,341)	-10.9%
Snow & Ice Removal	100,000	100,000	100,000	100,000	100,000	100,000	100,000	-	0.0%
Paths & Trails	136,361	151,807	148,768	159,807	159,807	168,807	20,807	9,000	5.6%
Hotel / Motel Tax	215,657	213,483	-	-	-	-	-	-	n/a
Traffic Safety	833,521	557,078	105,288	530,324	1,500,324	1,255,284	1,055,284	-	0.0%
CDBG Grant	-	48,712	1	-	1	1	1	1	n/a
DBC/KFTheatre	146,983	101,333	98,778	(2)	(2)	61,200	117,386	61,202	-3238198.9%
Surface Water Management	2,274,261	2,312,897	1,573,794	2,195,153	2,523,185	2,674,465	2,758,131	479,312	21.8%
<b>Capital Projects<sup>1</sup></b>									
Overlay	561,374	469,705	-	-	(0)	(0)	(0)	(0)	n/a
2% for the Arts	293	293	-	-	-	-	-	-	n/a
Capital Projects	28,620,684	22,650,210	7,167,523	9,587,778	16,844,852	12,713,797	10,422,797	3,126,019	32.6%
Special Projects	557,474	556,753	-	0	27,600	1,600	0	1,600	444444.4%
<b>Replacement Reserves</b>									
Data Processing Equipment	3,241,810	3,417,861	3,224,541	3,454,057	3,409,379	3,245,755	3,376,532	(208,302)	-6.0%
Copier Equipment	312,408	279,073	294,695	253,104	253,104	180,217	181,748	(72,887)	-28.8%
Fleet & Equipment	4,867,454	5,267,807	5,505,247	5,619,586	5,619,586	5,901,697	6,614,105	282,111	5.0%
Building & Furnishings	1,463,970	1,462,490	1,600,362	1,568,123	1,568,123	1,682,765	1,797,407	114,642	7.3%
<b>Debt Service Prefunding</b>									
Debt Service	3,379,427	3,866,183	2,310,209	4,013,515	3,705,294	3,672,286	3,615,236	(341,229)	-8.5%
<b>Strategic/Insurance Reserves</b>									
Self Insurance Reserve	3,431,782	3,431,782	2,797,573	2,851,782	2,921,782	2,901,782	2,891,782	50,000	1.8%
Strategic Reserve	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	-	0.0%
<b>Total Reserved Fund Balance</b>	\$ 56,779,497	\$ 52,190,259	\$ 30,541,395	\$ 37,200,043	\$ 46,703,214	\$ 41,096,462	\$ 39,090,551	\$ 3,896,418	10.5%
<b>Total Ending Fund Balance</b>	\$ 65,207,624	\$ 64,824,121	\$ 33,332,835	\$ 45,740,273	\$ 55,197,785	\$ 47,362,912	\$ 41,580,725	\$ 1,622,639	3.5%

1. Increase of \$3.1M in Capital Projects ending fund balance is due to timing of CIP Expenditures.

## SUMMARY OF DEBT SERVICE OBLIGATIONS

Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the value of all taxable property within the City. Within the 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. Prior to the passage of new legislation in 1994, the statutory limit on councilmanic (non-voted) debt for general government purposes was 0.75% of assessed valuation. Another 0.75% of councilmanic debt was available only for lease-purchase contracts (RCW 35.43.200). Now, these two components have been combined and can be used for any municipal purpose, including using the entire 1.5% for bonds. Therefore the City's remaining debt capacity without voter approval is \$90.2M and an additional \$77.2M can be accessed with voter approval. The voter approved capacity is generally referred to as unlimited tax general obligation debt, which requires 60% voter approval and the election must have a voter turnout of at least 40% of those who voted in the last State general election. With this vote, the voter approves additional property tax be levied above and beyond the constitutional and statutory caps on property tax.

In addition to these general purpose debt capacity, RCW 39.36.030(4) also allow voter to approve park facilities and utility bond issues, each limited to 2.5% of the City's assessed valuation. Therefore legally the City can issue up to a total of 7.5% of the City's assessed valuation in bonds for \$553.6 million. Table 1 shows the availability debt capacity for the City of Federal Way at the end of 2012.

Table 1: COMPUTATION OF LIMITATION OF INDEBTEDNESS							
December 31, 2012							
DESCRIPTION		General Purposes		Excess Levy	Excess Levy	Total	
		Councilmanic (Limited GO)	Excess Levy (Unlimited GO)	Open Space and Park	Utility Purposes	Debt Capacity	
AV=	\$ 7,722,983,802 (A)						
	1.50%	\$ 115,844,757	\$ (115,844,757)				
	2.50%		193,074,595	193,074,595	193,074,595	\$ 579,223,785	
Add:							
	Cash on hand for debt redemption (B)	2,004,488	-	-	-		2,004,488
Less:							
	COPs outstanding	-	-	-	-		-
	Bonds outstanding	(27,616,950)	-	-	-		(27,616,950)
	<b>REMAINING DEBT CAPACITY</b>	<b>\$ 90,232,295</b>	<b>\$ 77,229,838</b>	<b>\$ 193,074,595</b>	<b>\$ 193,074,595</b>	<b>\$ 553,611,323</b>	
	<b>GENERAL CAPACITY (C)</b>	<b>\$ 167,462,133</b>					
(A)	Final 2011 Assessed Valuation						
(B)	Debt Service Prefunding						
(C)	Combined total for Councilmanic, and Excess Levy capacities.						

Table 2 summarizes the City's general obligation debts outstanding at the end of 2012. Real Estate Excise Tax and Utility Tax are the two primary sources to meet the City's general obligation debt services. The 2003 Community Center and 2009 SCORE bonds are financed by utility tax revenue. The 2000 Valley Communications are repaid with REET.

The adopted budget does not anticipate incurring any additional debt in 2013 or 2014.

Table 2: SUMMARY OF OUTSTANDING BONDS

Description	Purpose	Date of	Final	Interest	Net Interest	Amount	Bond Rating	12/31/12	Principal Payment	
		Issue	Maturity	Rates (%)	Cost (NIC)	Issued	@ issuance	Balance	2013	2014
G.O. Bonds	Valley Communications (911 dispatch) Center Building and Equipment	09/12/00	12/1/2015	5.31	5.3180%	\$ 2,551,600	AAA-insured	\$ 647,000	\$ 215,000	\$ 212,000
G.O. Bonds	Community Center	11/15/03	12/1/2033	4.67	4.6619%	15,000,000	AAA-insured	12,310,000	355,000	370,000
G.O. Bonds	SCORE	11/04/09	1/1/2039	3.00-6.62	6.3320%	14,659,950	A1/AA	14,659,950	325,550	331,500
TOTAL GENERAL OBLIGATION DEBT						\$32,211,550	N/A	\$27,616,950	\$ 895,550	\$ 913,500

Public Works Trust Fund Loan: The City borrowed a \$1.55 million loan in 1994 and an additional \$1.86 million in 2000 at 1% for 20 years from the State's Public Works Trust Fund (PWTF) to finance specific surface water improvement projects. The PWTF is a revolving loan account managed by the State to provide below market rate financing for health and safety related public works improvement projects through a competitive application process. These loans are the obligation of the Surface Water Utility and backed by the rates collected from users thus not considered as the City's general obligation debts nor are they subject to the limitation of indebtedness calculation. Table 3 shows debt service to maturity for all obligations by type of obligation, including the Public Works Trust Fund Loans.

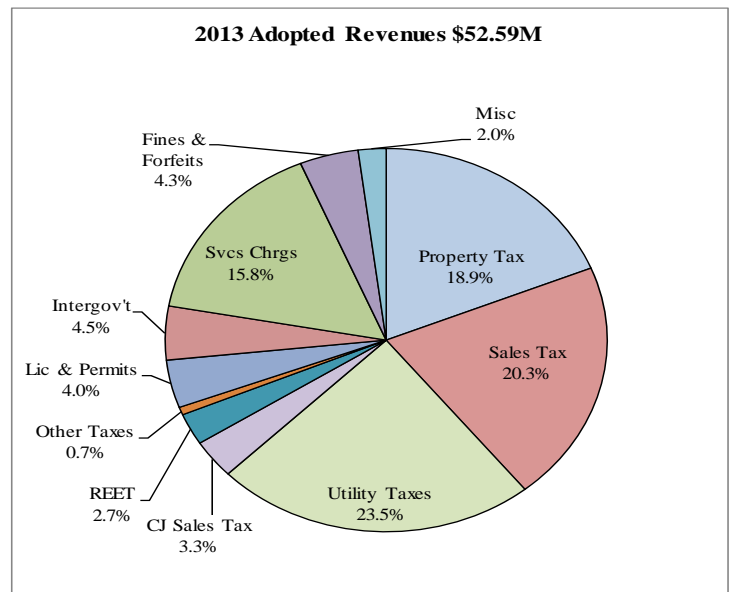
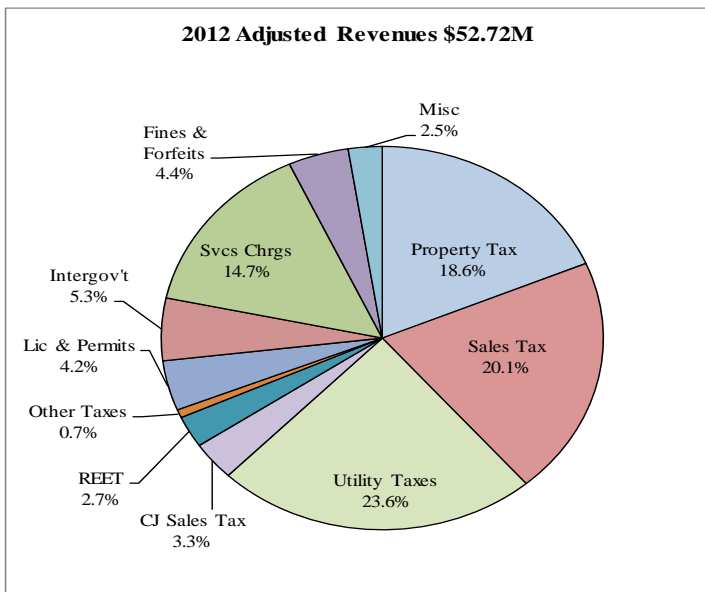
Table 3: PROJECTED DEBT SERVICE REQUIREMENTS TO MATURITY

Year	G. O. Bonds		Public Works Trust Fund		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2013	895,550	1,176,067	182,359	8,453	1,077,909	1,184,520
2014	913,500	1,147,476	182,359	6,630	1,095,859	1,154,106
2015	943,300	1,114,298	96,120	4,806	1,039,420	1,119,104
2016	756,050	1,076,875	96,120	3,845	852,170	1,080,720
2017	784,650	1,045,508	96,120	2,884	880,770	1,048,392
2018	820,800	1,013,475	96,120	1,922	916,920	1,015,398
2019	852,700	982,206	96,120	961	948,820	983,167
2020	885,450	949,111	-	-	885,450	949,111
2021	924,050	910,926	-	-	924,050	910,926
2022	970,300	869,699	-	-	970,300	869,699
2023	1,011,450	828,844	-	-	1,011,450	828,844
2024	1,057,600	785,976	-	-	1,057,600	785,976
2025	1,105,450	739,505	-	-	1,105,450	739,505
2026	1,155,850	689,414	-	-	1,155,850	689,414
2027	1,212,100	637,029	-	-	1,212,100	637,029
2028	1,269,200	582,078	-	-	1,269,200	582,078
2029	1,327,150	524,524	-	-	1,327,150	524,524
2030	1,390,950	463,942	-	-	1,390,950	463,942
2031	1,457,300	400,008	-	-	1,457,300	400,008
2032	1,528,650	333,040	-	-	1,528,650	333,040
2033	1,601,700	262,765	-	-	1,601,700	262,765
2034	711,450	189,109	-	-	711,450	189,109
2035	742,050	157,856	-	-	742,050	157,856
2036	773,500	125,269	-	-	773,500	125,269
2037	806,650	91,292	-	-	806,650	91,292
2038	841,500	55,854	-	-	841,500	55,854
2039	878,050	18,880	-	-	878,050	18,880
<b>Total</b>	<b>\$ 27,616,950</b>	<b>\$ 17,171,025</b>	<b>\$ 845,317</b>	<b>\$ 29,501</b>	<b>\$ 28,462,267</b>	<b>\$ 17,200,525</b>

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## LONG RANGE FINANCIAL PLAN



The City's fiscal policy requires the City to prepare long range projections (LRP) for six years beyond current budget period. The projection extends current operations to the future to see if the services are sustainable and the magnitude of, if any, future financing gaps. This glimpse into the future allows the City to proactively plan and implement corrective measures over time to avoid sudden drastic changes in service levels or in revenue/tax policies. In addition, the City's fiscal policy requires the city to balance its on-going services with on-going revenues. Therefore, the LRP distinguishes between services and revenues that are considered on-going ("operating" revenues/expenditures) vs. one-time ("capital and other" sources/uses). The City utilizes a five-year trend to project for future sources/uses; however the City also takes into consideration the current economic climate to adjust these trends accordingly.

The following sections will provide an overview of the government operating environment, highlights of significant changes in the 2013/14 budget conditions, and the assumptions used in developing this budget and future projections.

### OVERVIEW OF GENERAL ECONOMY

The current outlook of the national economy has remained modest in 2012. Modest growth in the second quarter of 2012 is mainly in part due to stronger consumer spending, and greater exports. The positive contributions to growth are broad based from personal consumption, equipment and software spending, and residential construction and structures, but with lower rates of growth continuing it is expected the recovery we are seeing will become the new reality of the American Economy. The reason for the modest growth is that consumers are cutting back on buying big ticket items like automobiles, as well as smaller items like clothing and groceries. Also, government cuts on state and local levels have weighed in on the growth of the US Economy.

The modest growth seen in 2012 is not enough to significantly lower the unemployment rate, which was 8.1% on a national level in August 2012. Many analysts were expecting job growth of 125,000 in August but employers added 96,000 jobs, down from an average of 226,000 in the first quarter of this year.

In addition, housing recovery has continued with increases in both new and previously occupied homes to a national median house price now up 9.5% from a year ago in 2011. Also, homes are selling quicker than the previous year. The median amount of time that a home spent on the market was 70 days in August; the median timeframe was 92 days just a year ago. It is expected that the housing market is going to continue to trend upward.

Multiple threats could have spillover effects to the local economy that relies heavily on exports, including a European financial meltdown, slowing Chinese economy, dramatic spending reductions and tax increases on the federal level set to begin in 2013.

On a statewide outlook, unemployment has remained steady throughout 2012. The unemployment rate at the start of the recession in February 2008 was 4.6% and grew to 10.2% at the end of the recession in February 2010. Although the unemployment rate has dropped to 8.6% it has remained steady in 2012 with 8.3% in June, 8.5% in July, and 8.6% in August 2012.

On a local outlook unemployment in the Puget Sound region has dropped from 7.9% in the first quarter of 2012 to 7.1% in the second quarter of 2012 adding jobs in dynamic technology, aerospace industries, manufacturing and construction. Additionally, annual home values in the Puget Sound area began rising in June 2012, up 0.2 percent, to register a gain for the first time since late 2007, and continued to climb in July 2012, rising 1 percent.

In King County unemployment is down to 7.4% in August 2012 from 7.9 percent in July 2012. Pierce County's rate rose to 9.4% in August 2012 from 8.8% in July 2012. At 7.4% King County's unemployment situation is better than that of the state (8.6%) or the nation (8.1%). Boeing, a major contributor to the economy is gaining jobs after securing the Air Force tanker contract, as well as many jobs being created in manufacturing, construction. House prices continue to steadily increase as well. In the second quarter of 2012, sales of existing homes in King County were up 17.2 percent from the same period a year ago. The median sales price was up 6.5 percent, to \$370,000, highest in the state, but still well below the \$400K peak in 2007.

Federal Way's fiscal outlook is similar to that of the Puget Sound region and of the nation. Current and predicted economic conditions will crimp funding sources, making it challenging to maintain city services at current levels over the Long Range Period 2015-2018.

Out of the City's nearly \$40M General Fund operating budget, sales tax accounts for 27% of the revenues, utility taxes 19% and property taxes 25%. Overall revenues have declined over the last several years. Sales tax, gambling tax, and utilities tax revenues have all declined contributing to the operating loss starting in 2015.

Operating revenues remains relatively flat compared to 2012 year-end projections. Two of the city's main revenue generators, sales tax receipts and utility taxes, are expected to show minimal growth through 2018. Projected operating revenues will not be sufficient to cover operating expenditures starting in 2015 and beyond.

Considering all these factors, we continued to approach 2013/14 revenue projection with caution. The City is proceeding with caution and restraint, so that it is not overly susceptible to and minimizes the local economy slump without huge fluctuations in services to our citizens. Assumptions and factors impacting major city revenues are discussed below. Staff will closely monitor and assess economic impacts experienced around our state and within our local economy to anticipate any negative impact on critical city revenues.

#### OVERALL OPERATING REVENUES/EXPENDITURES

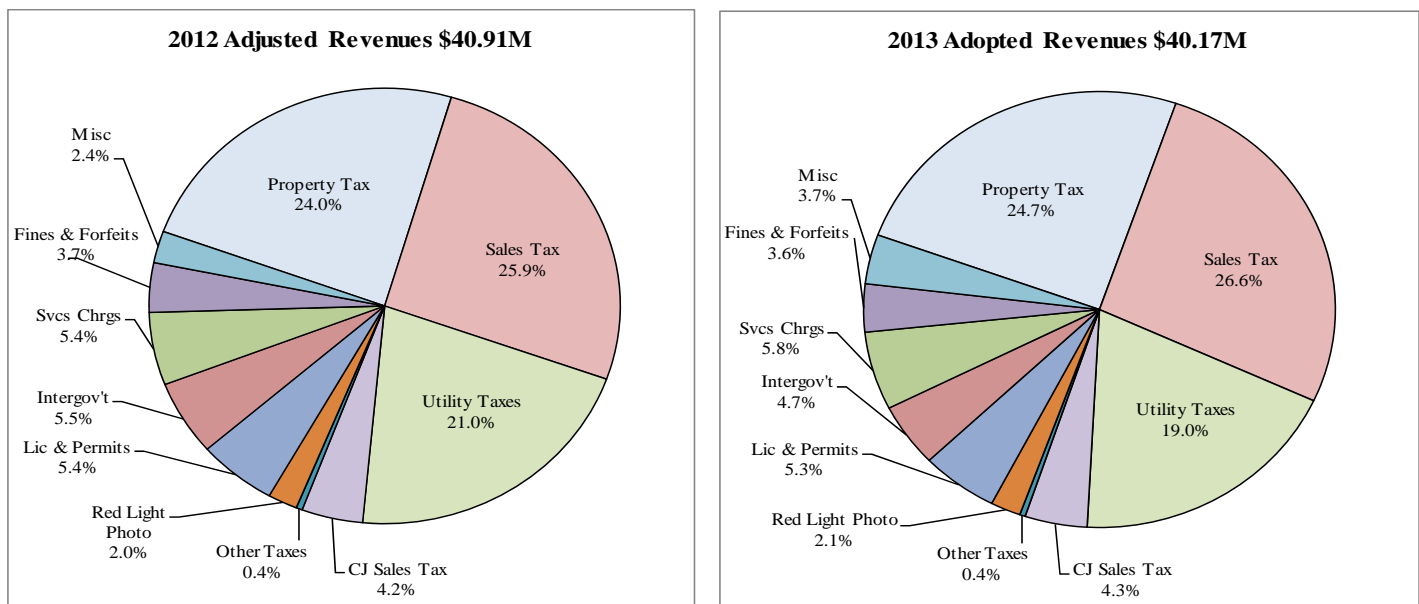
Operating revenues and expenditures projection is an integral part of planning the City's future financial strategy. Revenues are projected conservatively using a five year trend and adjusted accordingly for current economic condition, recent activity and anticipated activity. The City's three major tax revenues are projected to increase minimally: property tax is projected to grow by 1% per year as authorized by state statute; sales tax is activity is projected to increase by 1% in each year of 2013 and 2014; utility tax is projected to decrease by 0.5% in 2013 and remain flat in 2014. Expenditures projections are based on prior year spending with adjustments for known items such as increase/decrease in contract costs and salary/benefits.

Overall City operating revenues, excluding inter-fund transactions and capital/operating grants, are projected at \$53M for 2013 and \$52M for 2014.

Operating expenditures, including normal debt services total \$48M and \$49M for 2013 and 2014, respectively.

This is a \$1.5M or 3.3% increase from 2012 year-end estimate. In increase is mainly restoring positions that were previously one-time funded in 2012 to ongoing in 2013 and 2014.

### GENERAL AND STREET FUND OPERATIONS



Of all the funds, the General and Street Funds are the two funds accounting for general city services that are primarily supported by taxes. Among the taxes supporting General and Street fund operations, sales tax is by far the most significant source, accounts for 27% of the General & Street Fund operating revenues. Sales tax revenue fluctuates from year to year depending on the local economic condition. With that in mind, economic development continues to be a priority of the City, particularly the redevelopment of the City Center.

### TAXES

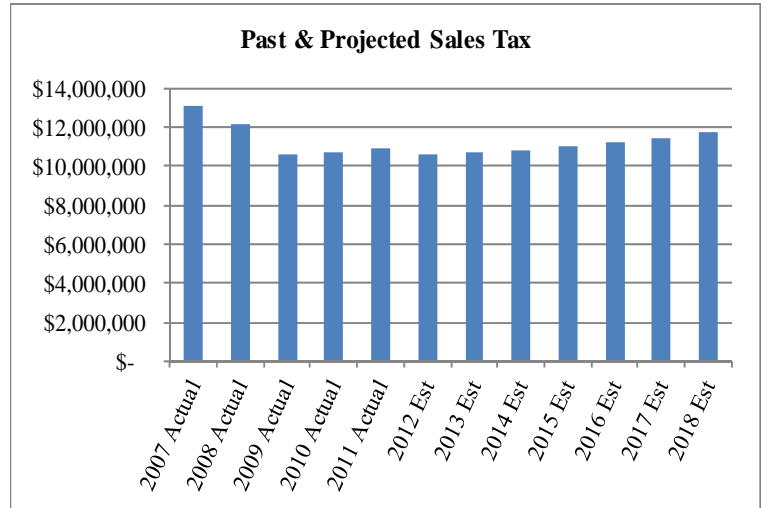
Tax revenues provide over 75% of the City's General/Street Fund operating revenues. They include Sales Tax 27%, Property Tax 25%, and Utility Taxes 19%.

#### **SALES TAX (RCW 82.14)**

The City of Federal Way has a local sales and use tax rate of up to 1% to fund general government programs. Of this total 15% is provided to King County per state law. Currently the City imposes both the basic 0.5% and the optional 0.5% sales and use tax. This tax is imposed on personal and business purchases of tangible property. The retail sales tax is also assessed on some services such as repairs and construction. Revenues are accounted for in the General Fund.

Sales tax is the largest single revenue source for the City of Federal Way representing 27% of General Fund revenue and Street Fund Revenue. It is anticipated to generate \$10.7M in 2012 and is projected to grow 1.0% per year in 2013 and 2014. The decrease from 2011 actual and 2012 year-end estimates is mainly due to amnesty payments received in 2011 for \$86K in addition overall construction have decreased from 2011 to 2012. Between 2005 and 2007, the City, like many other cities in King County, saw substantial new construction activity. In 2009, retail trade and construction had a combined decline of \$1.1M or 68% of the total decline from 2008 actual.

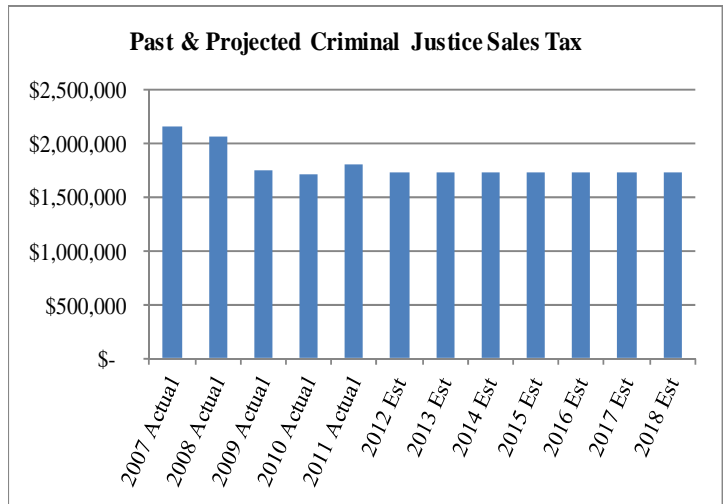
Year	Sales Tax	% of Gen/St Oper Rev	Chg Over Prior Year	
			\$	%
2007 Actual	\$ 13,048,624	31.1%	\$ 638,905	5.1%
2008 Actual	\$ 12,144,276	30.0%	\$ (904,348)	-6.9%
2009 Actual	\$ 10,583,298	24.8%	\$ (1,560,978)	-12.9%
2010 Actual	\$ 10,708,951	25.5%	\$ 125,653	1.2%
2011 Actual	\$ 10,858,381	26.8%	\$ 149,430	1.4%
2012 Est	\$ 10,586,000	26.4%	\$ (272,381)	-2.5%
2013 Est	\$ 10,692,000	26.6%	\$ 106,000	1.0%
2014 Est	\$ 10,799,000	26.9%	\$ 107,000	1.0%
2015 Est	\$ 11,015,000	27.1%	\$ 216,000	2.0%
2016 Est	\$ 11,235,000	27.4%	\$ 220,000	2.0%
2017 Est	\$ 11,460,000	27.7%	\$ 225,000	2.0%
2018 Est	\$ 11,689,000	28.0%	\$ 229,000	2.0%



### Criminal Justice Sales Tax (RCW 82.14.340)

Criminal Justice Sales Tax is a local option sales tax of 0.10 percent that is collected in addition to retail sales tax and use taxes by the Department of Revenue. Ten percent of the moneys is distributed to the county in which the tax was collected. The remainder of the moneys (ninety percent) is then distributed to the county (for unincorporated areas) and cities within the county based on population as last determined by the Office of Financial Management. Because it employs a more diverse tax base and different distribution formula than regular sales taxes, this source is more stable and is projected remain flat through 2018.

Year	Criminal Justice Sales Tax	% of Gen/St Oper Rev	Chg Over Prior Year	
			\$	%
2007 Actual	\$ 2,145,383	5.1%	\$ 191,561	9.8%
2008 Actual	\$ 2,051,524	5.1%	\$ (93,859)	-4.4%
2009 Actual	\$ 1,743,893	4.1%	\$ (307,631)	-15.0%
2010 Actual	\$ 1,701,120	4.1%	\$ (42,773)	-2.5%
2011 Actual	\$ 1,795,971	4.4%	\$ 94,851	5.6%
2012 Est	\$ 1,719,000	4.3%	\$ (76,971)	-4.3%
2013 Est	\$ 1,719,000	4.3%	\$ -	0.0%
2014 Est	\$ 1,719,000	4.3%	\$ -	0.0%
2015 Est	\$ 1,719,000	4.2%	\$ -	0.0%
2016 Est	\$ 1,719,000	4.2%	\$ -	0.0%
2017 Est	\$ 1,719,000	4.2%	\$ -	0.0%
2018 Est	\$ 1,719,000	4.1%	\$ -	0.0%



### Legislative History:

The authority for cities and counties to collect sales tax was initially granted in 1970 at 0.5%, applicable to all retail sales of tangible properties. This statute further provides that counties, in addition to collecting 0.5% sales tax from the unincorporated areas, receive 15% of the taxes collected from incorporated areas within a county. An additional 0.5% of local option sales tax was added in 1982, of which counties can receive 15% of this additional sales tax collected in each city, if it has imposed this optional tax in the unincorporated areas (which King County does). Therefore, the maximum effective city rate in King County is 0.85%, less an administrative fee that the Department of Revenue keeps to defray the cost of administering the sales tax program.

During the 1995, 1996, and 1997 legislative sessions, the legislative passed bills that created new sales tax exemptions. In 1995, machinery and equipment used by a manufacturer or a processor directly in a manufacturing

operation were made exempt from the sales tax. The labor and services used to install the equipment was also made exempt. The exemptions were extended in 1996 to charges for maintaining and repairing the machinery and equipment and replacing equipment. Equipment used in research and development, not just in manufacturing operations, was included. Legislation in 1997 provided a rebate of the state portion of the sales tax for large warehouses and grain elevators, but the cities' share of the tax was not affected.

In 1995, the State Legislature granted King County the authority to impose an additional 0.5 percent sales tax (effective 1/1/96) on food and beverages sold by restaurants, taverns, and bars (bringing the current total sales tax rate for these establishments to 9.5 percent). This additional tax revenue is distributed to a Baseball Stadium Fund to pay the debt service on a professional baseball stadium. This tax expired on October 1, 2011.

In November 2000, King County voters approved a 0.2 percent increase in the general sales tax rate to partially restore transit funding lost when the motor vehicle excise tax was repealed by the passage of Initiative 695 (and then by the state legislature).

As of July 1, 2003, an additional 0.3 percent sales tax was imposed by the state legislature on vehicle sales and leases to fund transportation improvements.

Effective April 1, 2007 sales and use tax within all of King County increased one-tenth of one percent (.001) to be used for transportation purposes.

Effective April 1, 2008 sales and use tax within all of King County increased one-tenth of one percent (.001) to be used for chemical dependency or mental health treatment services.

Effective April 1, 2009, sales and use tax within all of King County increased half of one percent (0.50) to a total of nine-tenths of one percent (.009) for Regional Transit Authority (RTA) tax.

Currently, most retail activities in the City are subject to a 9.5% sales tax.

For every \$1.00 collected for sales tax, the City receives less than 10%.



Agency	Tax Rate
State	6.50%
King County Metro Transit	0.90%
City of Federal Way	0.85%
King County Mental Health	0.10%
King County Sales Tax	0.15%
Criminal Justice Tax	0.10%
Sound Transit	0.40%
Regional Transit Authority	0.50%
<b>Subtotal Sales Tax Rate</b>	<b>9.50%</b>

#### PROPERTY TAX (RCW 84.52)

Property tax is the second largest revenue source for Federal Way and is deposited into the General Fund for general governmental operations. The City's property tax levy amount is subject to a number of limitations in the state statute:

##### 1. The \$1.60 Levy Cap:

The state constitution establishes the maximum regular property tax levy for all taxing districts combined at 1%, or \$10 per \$1000 market value of the property. This cap is further divided by the RCW to the various taxing districts, with the maximum regular property tax levy for most cities at \$3.375 per thousand dollars assessed valuation (AV). Cities with the Firemen's Pension Fund can levy an additional \$0.225 per thousand dollars AV, resulting in a maximum levy of \$3.60 per thousand dollars AV.



For cities belonging to a fire district and/or library district, such as Federal Way, the combined total levies for the City and special districts cannot exceed \$3.60 per thousand dollars AV. The amount the City could levy is reduced by what the library district and the fire district are levying. The library and fire districts each have a maximum allowed rate of \$0.50 and \$1.50 respectively. If both levy the maximum amount, the City can only levy up to \$1.60. If one or both of the special districts are not levying the maximum amount, the City's portion could exceed \$1.60, but must reduce its levy by the same amount if the library or fire district raises its levy in the future; so that the combined total is never above \$3.60. Currently, the Fire District 39 and the Library District are both levying at their maximum amount; therefore the City's maximum levy rate is \$1.60.

This levy cap can be exceeded (excess levy) with voter approval. Depending on its purpose, if the levy were to be used for operational and maintenance purposes (O & M levy), the voters' approval is only good for a year. If the additional levy is for capital purposes, the approval does not have to have a time limit; however, one is normally given based on the expected life of the bonds.

2. The 106 percent lid and other limits in property tax growth rates:

Before 1997, a taxing district could increase the property tax levy amount annually by 6% (for a total of 106% of the amount levied in the previous year), up to the applicable levy cap. This growth rate limit was established in 1973 as the legislature responded to people's concerns that property taxes were rising too fast with the real estate boom.

Initiative 747 (approved by voters in 2001) further lowered the limit to the lesser of 1% or inflation. Property tax growth resulted from new construction; changes in value of state-assessed utility property, and newly annexed property (collectively referred to as new construction") are exempted from the lid/limit factor and may be added to the tax levy. The growth limit can be "lifted" by voters. A "lid lift" vote requires a simple majority voter approval, and the amount is added to the levy base for future years.

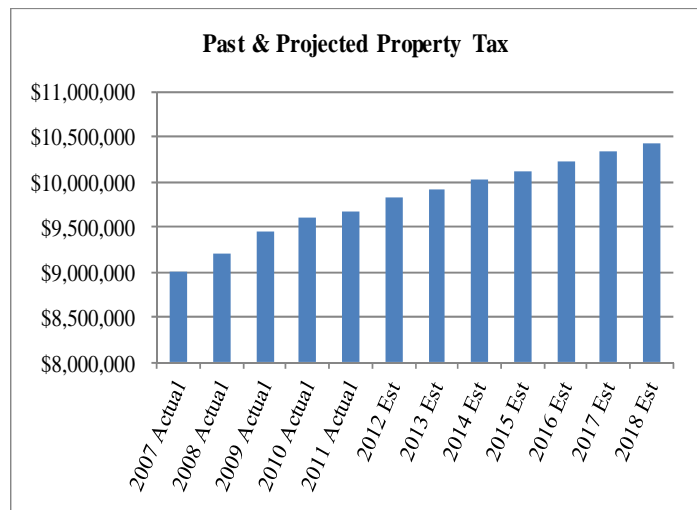
Most properties in Federal Way are taxed at \$13.6269 per \$1000 AV in 2012, of which the City receives approximately 9% or \$1.30 per \$1000 AV to provide local services.

Therefore, for each \$1 property tax paid, only 9.55¢ is available for City services. The remaining goes to the Federal Way School District (42.32¢), King County (10.39¢) for regional service, the State (17.78¢), the library, port, ferry, and flood control districts (6.75¢ combined), and local Fire Department/Emergency Medical Services (13.21¢).



The following tables show the City's past and projected property tax. New construction is also added to the 1% levy limit, which fluctuates between 0.3% and 1.5%. Another factor affecting the actual property tax collection is delinquent taxes. Future property tax is projected conservatively at 1.0%.

Year	Property Tax	% of Gen/St Oper Rev	Chg Over Prior Year	
			\$	%
2007 Actual	\$ 9,006,922	21.5%	\$ 123,204	1.4%
2008 Actual	\$ 9,213,312	22.8%	\$ 206,390	2.3%
2009 Actual	\$ 9,443,649	22.1%	\$ 230,337	2.5%
2010 Actual	\$ 9,614,187	22.9%	\$ 170,538	1.8%
2011 Actual	\$ 9,672,887	24.1%	\$ 58,700	0.6%
2012 Est	\$ 9,825,000	23.4%	\$ 152,113	1.6%
2013 Est	\$ 9,923,000	24.7%	\$ 98,000	1.0%
2014 Est	\$ 10,022,000	24.9%	\$ 99,000	1.0%
2015 Est	\$ 10,122,000	24.9%	\$ 100,000	1.0%
2016 Est	\$ 10,223,000	24.9%	\$ 101,000	1.0%
2017 Est	\$ 10,325,000	24.9%	\$ 102,000	1.0%
2018 Est	\$ 10,428,000	25.0%	\$ 103,000	1.0%



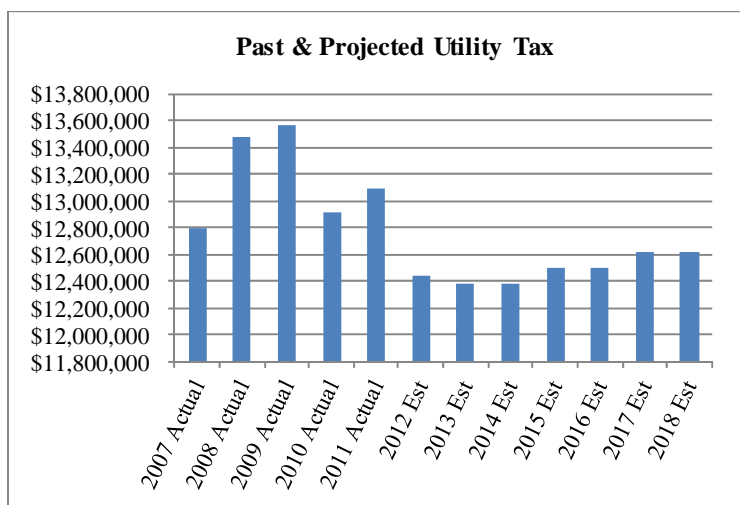
## UTILITY TAXES

Cities and towns in Washington State are authorized to levy a business and occupation tax (RCW 35.22.280(32)) on public utility businesses based on revenues they generate within the city or town, known as a utility tax. The rate of taxes for electric, phone, and natural gas utilities are limited to 6% (RCW 35.21.870) without voter approval. No limitation on tax rates on other public utilities.

The City first instituted a 1.37% utility tax on telephone, electric, natural gas, cable, surface water, and solid waste utilities in 1995; raising it to 5% in 1996, 6% in 2003, and 7.75% in 2007. Each time the tax is designed for a specific capital investment program and its associated maintenance & operations.

The 1% utility tax increase in 2003 is for the purpose of funding Federal Way Community Center Debt Service, Operations and Capital Reserves. The 1.75% increase in 2007 was approved by Federal way voters at the November 2006 general election to fund a Police and Community Safety Improvement initiative consisting of 24 FTEs police, prosecution, court, code enforcement, parks maintenance, and related support functions.

Year	Utility Tax	Chg Over Prior Year	
		\$	%
2007 Actual	\$ 12,802,048	\$ 3,753,245	41.5%
2008 Actual	\$ 13,478,663	\$ 676,615	5.3%
2009 Actual	\$ 13,562,938	\$ 84,275	0.6%
2010 Actual	\$ 12,910,763	\$ (652,175)	-4.8%
2011 Actual	\$ 13,095,011	\$ 184,248	1.4%
2012 Est	\$ 12,447,000	\$ (648,011)	-4.9%
2013 Est	\$ 12,388,000	\$ (59,000)	-0.5%
2014 Est	\$ 12,388,000	\$ -	0.0%
2015 Est	\$ 12,502,000	\$ 114,000	0.9%
2016 Est	\$ 12,502,000	\$ -	0.0%
2017 Est	\$ 12,623,000	\$ 121,000	1.0%
2018 Est	\$ 12,623,000	\$ -	0.0%



Utility tax is a general purpose revenue source receipted into the special revenue Utility Tax Fund and transferred into the appropriate capital project, debt service, and/or operating funds as designated. Allocation of the total 7.75% utility tax rate is as follows:

1.00% Dedicate/Project Specific Programs

2.00% General Fund Baseline Operations

1.00% Federal Way Community Center Debt Service, Operations and Capital Reserves

1.00% Arterial Streets Overlay

1.00% Transportation Capital Projects

**6.00% Total Non-Voter Approved**

1.75% Voter-Approved for Police and Community Safety Improvement Programs

**7.75% Total Utility Tax Rate**

The table below shows utility tax collections by type for the last two biennium and the 2013/14 estimates.

Year/Type	Electricity	Gas	Solid Waste	Cable	Phone	Pager	Cellular	Storm Drainage	Total
<b>2009</b>	4,789,077	2,141,172	733,342	1,369,086	1,183,098	561	3,072,933	263,669	13,552,938
% of Total Utax	35%	16%	5%	10%	9%	0%	23%	2%	100%
Prior Yr Chg - \$	\$ 92,199	\$ 100,703	\$ (36,013)	\$ 104	\$ (73,716)	\$ 13	\$ (11,123)	\$ 2,108	\$ 74,275
Prior Yr Chg - %	2.0%	4.9%	-4.7%	0.0%	-5.9%	2.4%	-0.4%	0.8%	0.6%
<b>2010</b>	4,724,423	1,695,800	792,528	1,430,146	1,166,495	1,480	2,835,782	264,109	12,910,763
% of Total Utax	37%	13%	6%	11%	9%	0%	22%	2%	100%
Prior Yr Chg - \$	\$ (64,654)	\$ (445,372)	\$ 59,186	\$ 61,060	\$ (16,603)	\$ 919	\$ (237,151)	\$ 440	\$ (642,175)
Prior Yr Chg - %	-1.4%	-20.8%	8.1%	4.5%	-1.4%	163.8%	-7.7%	0.2%	-4.7%
<b>2011</b>	4,904,374	1,960,363	782,974	1,437,075	1,061,756	435	2,685,006	263,028	13,095,011
% of Total Utax	37%	15%	6%	11%	8%	0%	21%	2%	100%
Prior Yr Chg - \$	\$ 179,951	\$ 264,563	\$ (9,554)	\$ 6,929	\$ (104,739)	\$ (1,045)	\$ (150,776)	\$ (1,081)	\$ 184,248
Prior Yr Chg - %	3.8%	15.6%	-1.2%	0.5%	-9.0%	-70.6%	-5.3%	-0.4%	1.4%
<b>2012 Est</b>	4,721,000	1,865,000	812,000	1,430,000	833,000	-	2,515,000	271,000	12,447,000
% of Total Utax	38%	15%	7%	11%	7%	0%	20%	2%	100%
Prior Yr Chg - \$	\$ (183,374)	\$ (95,363)	\$ 29,026	\$ (7,075)	\$ (228,756)	\$ (435)	\$ (170,006)	\$ 7,972	\$ (648,011)
Prior Yr Chg - %	-3.7%	-4.9%	3.7%	-0.5%	-21.5%	-100.0%	-6.3%	3.0%	-4.9%
<b>2013 Est</b>	4,768,000	1,884,000	812,000	1,430,000	708,000	-	2,515,000	271,000	12,388,000
% of Total Utax	38%	15%	7%	12%	6%	0%	20%	2%	100%
Prior Yr Chg - \$	\$ 47,000	\$ 19,000	\$ -	\$ -	\$ (125,000)	\$ -	\$ -	\$ -	\$ (59,000)
Prior Yr Chg - %	1.0%	1.0%	0.0%	0.0%	-15.0%	n/a	0.0%	0.0%	-0.5%
<b>2014 Est</b>	4,768,000	1,884,000	812,000	1,430,000	708,000	-	2,515,000	271,000	12,388,000
% of Total Utax	38%	15%	7%	12%	6%	0%	20%	2%	100%
Prior Yr Chg - \$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prior Yr Chg - %	0.0%	0.0%	0.0%	0.0%	0.0%	n/a	0.0%	0.0%	0.0%

In 2010, the City received less in utility tax revenues due to a warmer winter which decreased electricity and natural gas. Also, cellular decreased is due to an audit of a major payor for back taxes between 1998-2009 received in 2009 in addition to the recession and bundling of services.

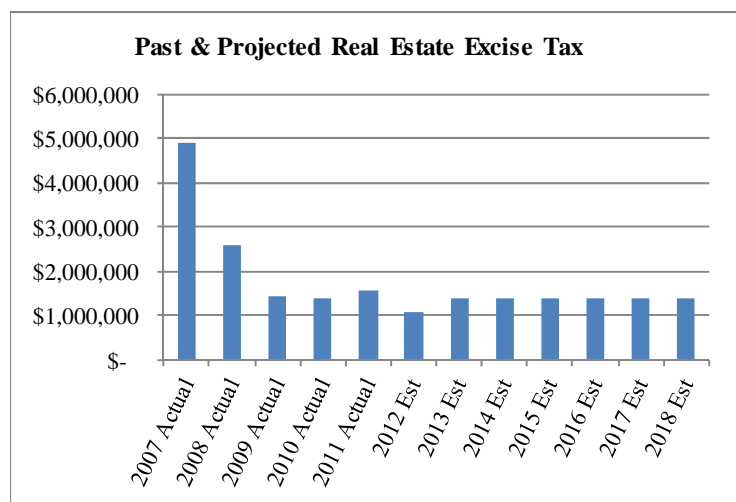
In comparison between 2011 actual and 2012 year-end estimates; the decrease is in all utility type with the exception of Solid Waste. The decrease in electricity and gas is mainly due to less consumption; phone decrease is mainly discontinuing services either due to converting to cellular or is already a cellular user, and cellular decrease is mainly due to a decrease from several major payors.



**REAL ESTATE EXCISE TAX (REET)**

The State of Washington is authorized to levy a real estate excise tax on all sales of real estate (measured by the full selling price, including the amount of any liens, mortgages and other debts given to secure the purchase) at a rate of 1.28 percent. A locally-imposed tax is also authorized. All cities and counties may levy a quarter percent tax (described as "the first quarter percent of the real estate excise tax" or "REET 1"). Cities and counties planning under the Growth Management Act (GMA) have the authority to levy a second quarter percent tax (REET 2). The statute further specifies that if a county is required to plan under GMA or if a city is located in such a county, the tax may be levied by a vote of the legislative body. If, however, the county chooses to plan under GMA, the tax must be approved by a majority of the voters.

Year	REET	Chg Over Prior Year	
		\$	%
2007 Actual	\$ 4,898,537	\$ (601,374)	-10.9%
2008 Actual	\$ 2,590,310	\$ (2,308,227)	-47.1%
2009 Actual	\$ 1,428,985	\$ (1,161,325)	-44.8%
2010 Actual	\$ 1,403,361	\$ (25,624)	-1.8%
2011 Actual	\$ 1,560,394	\$ 157,033	11.2%
2012 Est	\$ 1,100,000	\$ (460,394)	-29.5%
2013 Est	\$ 1,400,000	\$ 300,000	27.3%
2014 Est	\$ 1,400,000	\$ -	0.0%
2015 Est	\$ 1,400,000	\$ -	0.0%
2016 Est	\$ 1,400,000	\$ -	0.0%
2017 Est	\$ 1,400,000	\$ -	0.0%
2018 Est	\$ 1,400,000	\$ -	0.0%

**REET 1 [RCW 82.46.010](#):**

Initially authorized in 1982, cities and counties can use the receipts of REET 1 for all capital purposes. An amendment in 1992 states that cities and counties with a population of 5,000 or more planning under the GMA must spend REET 1 receipts solely on capital projects that are listed in the capital facilities plan element of their comprehensive plan. Capital projects are: *public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets; roads; highways; sidewalks; street and road lighting systems; traffic signals; bridges; domestic water systems; storm and sanitary sewer systems; parks; recreational facilities; law enforcement facilities; fire protection facilities; trails; libraries; administrative and judicial facilities.*

Receipts pledged to debt retirement prior to April 1992 and/or spent prior to June 1992 are grandfathered from this restriction.

**REET 2 [RCW 82.46.035](#):**

The second quarter percent of the real estate excise tax (authorized in 1990) provides funding for cities and counties to finance capital improvements required to occur concurrently with growth under the Growth Management Act. An amendment in 1992 defines the "capital project" as:

*Public works projects of a local government for planning, acquisition, construction, reconstruction, repair, replacement, rehabilitation, or improvement of streets, roads, highways, sidewalks, street and road lighting systems, traffic signals, bridges, domestic water systems, storm and sanitary sewer systems, and planning, construction, reconstruction, repair, rehabilitation, or improvement of parks.*

Because of this amendment, acquisition of park land is no longer a permitted use of REET 2 after March 1 1992.

As a newly incorporated city, Federal Way enacted both quarter percents of the REET in 1990 and pledged both portions for long term bonds used for the acquisition and improvement of various parks and municipal facility projects prior to the 1992 amendments.

The super active real estate market, particularly in income property arena, raised REET revenues to new heights in 2005 through 2007. However, the market bottomed out at the end of 2008 and has been slow to pick up through 2012. The projected revenue of \$1.4 million in 2013/2014 is based on actual collections in 2009 through 2011.

#### GAMBLING EXCISE TAX

The City levied gambling taxes at their maximum allowed level on all activities: 5% for bingo and raffles, 2% for amusement games, 5% for punchboards and pull-tabs, and 20% for card rooms (RCW 9.46.110) prior to 2010. Gambling taxes were amended from 5% to 3% on June 1, 2010 for punchboards/pull-tabs and from 20% to 10% for card rooms on August 1, 2010. Revenues from these activities are required to be used primarily for the purpose of gambling enforcement (RCW 9.46.113). Case law has clarified that "primarily" means "first be used" for gambling law enforcement purposes to the extent necessary for that city. The remaining funds may be used for any general government purpose. The City receipts Gambling Tax in the General Fund and identifies the revenue as law enforcement resources.

Year	Gambling Tax	% of Gen/St Oper Rev	Chg Over Prior Year	
			\$	%
2007 Actual	\$ 1,489,952	3.6%	\$ 125,631	9.2%
2008 Actual	\$ 1,259,783	3.1%	\$ (230,169)	-15.4%
2009 Actual	\$ 1,127,204	2.6%	\$ (132,579)	-10.5%
2010 Actual	\$ 493,485	1.2%	\$ (633,719)	-56.2%
2011 Actual	\$ 511,005	1.3%	\$ 17,520	3.6%
2012 Est	\$ 98,000	0.2%	\$ (413,005)	-80.8%
2013 Est	\$ 145,000	0.4%	\$ 47,000	48.0%
2014 Est	\$ 145,000	0.4%	\$ -	0.0%
2015 Est	\$ 145,000	0.4%	\$ -	0.0%
2016 Est	\$ 145,000	0.4%	\$ -	0.0%
2017 Est	\$ 145,000	0.3%	\$ -	0.0%
2018 Est	\$ 145,000	0.3%	\$ -	0.0%



The State Legislature began allowing the operation of "enhanced card room" or mini-casinos on non-tribal land on a pilot basis in 1997; regulations were adopted allowing them on a permanent basis in the spring of 2000. Over the past five years, mini-casinos have proliferated throughout the state and have become a significant source of tax revenue in jurisdictions where gambling activities are allowed. The permission of non-tribal casinos has stimulated a wave of new and/or expansion of tribal casinos as well. The increased competition eliminated some unprofitable card rooms in the City and gambling tax revenue has declined substantially since its peak in 2001. The smoking-ban passed by Washington State voters in 2005 prohibits smoking within 25 feet of all public places has had a negative impact on non-tribal gambling establishments. The new law, effective December 2005, impacted gambling tax activities in 2006 but affects did not carry on into 2007. Gambling tax decreased starting in 2008 due to the economic climate. The City's only card room closed mid-year in 2010, re-opened starting in October 2010, and closed again in January of 2012. The estimates for 2012 year-end and beyond are based on conservative methods and do not include the re-opening of the card room.

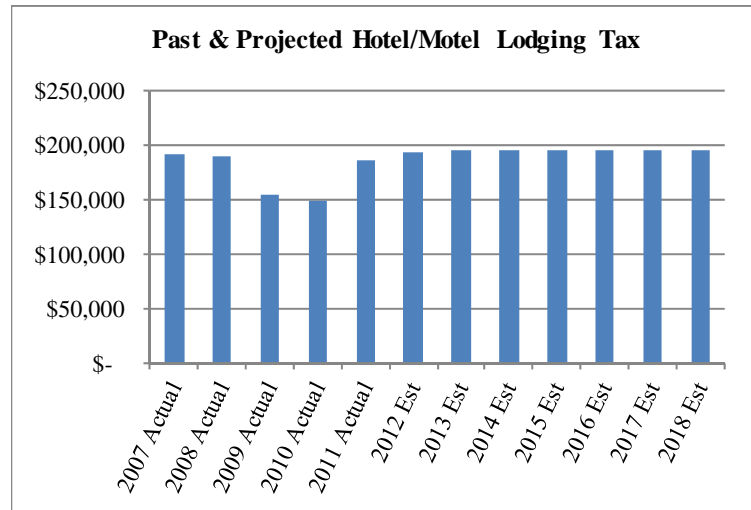
**LODGING TAX (RCW 67.28)**

Most cities in King County may levy a 1% Lodging Tax on overnight stays at hotels, motels, rooming houses, campgrounds, RV parks and similar facilities for continuous periods of less than one month. The total tax paid on overnight lodging in King County by visitors at a facility with 60 or more rooms is 12.4%, and 9.8% for less than 60 rooms, including the 1% City Lodging Tax.

The City enacted its tax in 1999 to fund tourism promotion programs. The programs are accounted for in Hotel/Motel Lodging Tax Fund with projected revenues of \$195K per year in 2013 and 2014. Future tax revenue is projected to stay flat.

Agency	Tax Rate
State	6.50%
King County Metro Transit	0.90%
City of Federal Way	0.85%
King County Mental Health	0.10%
King County Sales Tax	0.15%
Criminal Justice Tax	0.10%
Sound Transit	0.40%
Regional Transit Authority	0.50%
<b>Subtotal Sales Tax Rate</b>	<b>9.50%</b>
Convention Center Tax	2.80%
Stadium Tax	2.00%
State Sales Tax Credit	-2.00%
City Lodging Tax	1.00%
<b>Total Tax on Lodging</b>	<b>13.30%</b>

Year	Hotel/Motel Lodging Tax	Chg Over Prior Year	
		\$	%
2007 Actual	\$ 191,691	\$ 16,472	9.4%
2008 Actual	\$ 188,833	\$ (2,857)	-1.5%
2009 Actual	\$ 154,148	\$ (34,685)	-18.4%
2010 Actual	\$ 149,058	\$ (5,090)	-3.3%
2011 Actual	\$ 185,289	\$ 36,232	24.3%
2012 Est	\$ 193,440	\$ 8,151	4.4%
2013 Est	\$ 195,000	\$ 1,560	0.8%
2014 Est	\$ 195,000	\$ -	0.0%
2015 Est	\$ 195,000	\$ -	0.0%
2016 Est	\$ 195,000	\$ -	0.0%
2017 Est	\$ 195,000	\$ -	0.0%
2018 Est	\$ 195,000	\$ -	0.0%

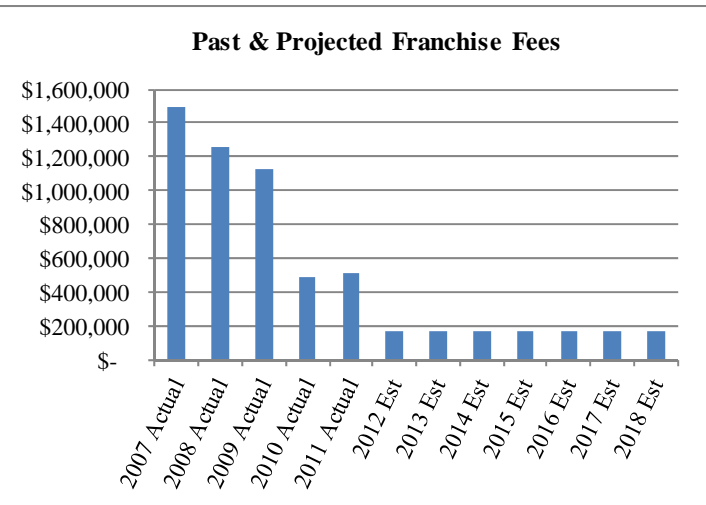
**LEASEHOLD TAX (RCW 82.29)**

In addition to the above, the City also receives a minimal amount of revenue from the 4% leasehold tax (RCW 82.29A.) on lease income from private business activities on tax-exempt properties, in-lieu-of property tax. The total rate on leasehold tax is 12.84%. Cities and counties can collectively levy up to 6% of this total. The maximum county and city rates are 6% and 4%, respectively, and the county must give a credit for any city tax. Therefore, if a city is levying its 4%, the county receives only 2%. The City receives approximately \$6,000 a year from this tax and uses it for general operations purposes.

## FRANCHISE FEE

Franchise fees are charges levied on private utilities for their use of City streets and other public properties to place utility infrastructure and to recoup City costs of administering franchise agreements. The franchise fees on light, natural gas, and telephone utilities are limited by statute to the actual administrative expenses incurred by the City directly related to receiving and approving permits, licenses, or franchisees. Cable TV franchise fees are governed by the Federal Cable Communications Policy Act of 1994 and are negotiated with cable companies for an amount not to exceed 5% of gross revenues, which is the primary source of the City's franchise fee revenue. The table below shows past and projected cable franchise fees. Revenue is projected to grow stay flat through 2018.

Year	Franchise Fees	% of Gen/St Oper Rev	Chg Over Prior Year	
			\$	%
2007 Actual	\$ 982,767	2%	\$ 111,316	12.8%
2008 Actual	\$ 967,240	2%	\$ (15,527)	-1.6%
2009 Actual	\$ 950,213	2%	\$ (17,027)	-1.8%
2010 Actual	\$ 980,891	2%	\$ 30,678	3.2%
2011 Actual	\$ 988,948	2%	\$ 8,057	0.8%
2012 Est	\$ 981,000	2%	\$ (7,948)	-0.8%
2013 Est	\$ 981,000	2%	\$ -	0.0%
2014 Est	\$ 981,000	2%	\$ -	0.0%
2015 Est	\$ 981,000	2%	\$ -	0.0%
2016 Est	\$ 981,000	2%	\$ -	0.0%
2017 Est	\$ 981,000	2%	\$ -	0.0%
2018 Est	\$ 981,000	2%	\$ -	0.0%

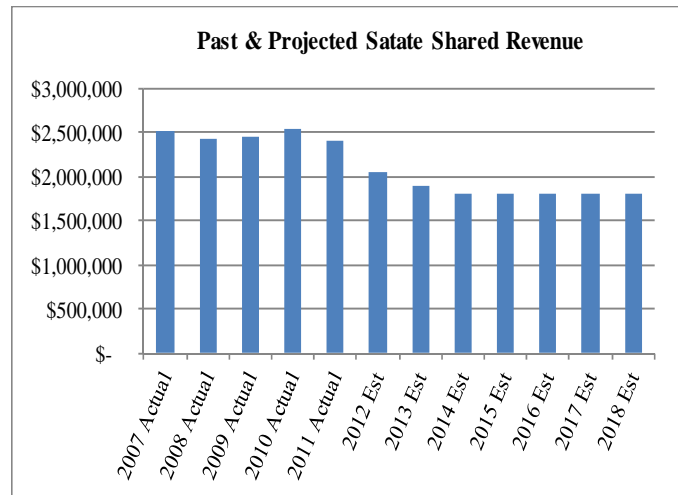


## STATE SHARED REVENUES

State-shared revenues are from taxes and fees collected by the State and disbursed to municipalities based on population or other criteria. The source of these shared revenues include: fuel tax (tax on gasoline consumption), liquor sales profit and excise tax, DUI impact and criminal justice distribution.

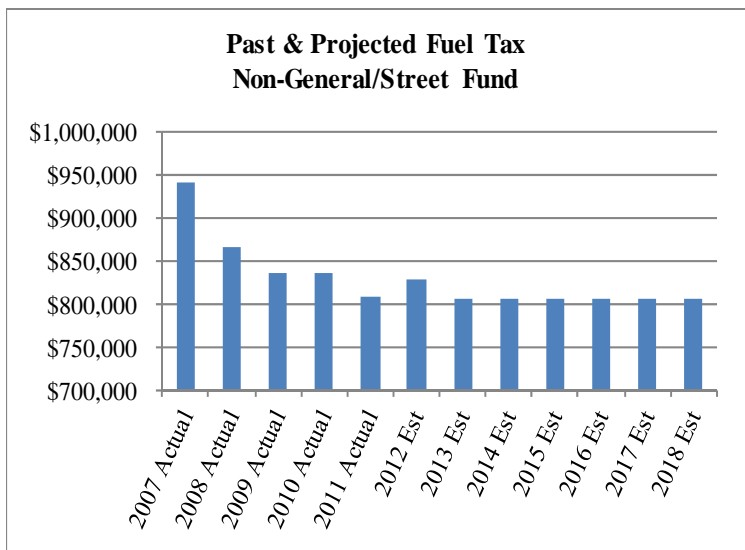
Past and projected state shared revenue in the General & Street Fund are as follows:

Year	State Shared Revenue	% of Gen/St Oper Rev	Chg Over Prior Year	
			\$	%
2007 Actual	\$ 2,511,256	6.0%	\$ 161,758	6.9%
2008 Actual	\$ 2,434,731	6.0%	\$ (76,525)	-3.0%
2009 Actual	\$ 2,450,957	5.7%	\$ 16,226	0.7%
2010 Actual	\$ 2,538,462	6.0%	\$ 87,505	3.6%
2011 Actual	\$ 2,399,140	5.9%	\$ (139,322)	-5.5%
2012 Est	\$ 2,054,000	5.1%	\$ (345,140)	-14.4%
2013 Est	\$ 1,889,000	4.7%	\$ (165,000)	-8.0%
2014 Est	\$ 1,797,000	4.5%	\$ (92,000)	-4.9%
2015 Est	\$ 1,797,000	4.4%	\$ -	0.0%
2016 Est	\$ 1,797,000	4.4%	\$ -	0.0%
2017 Est	\$ 1,797,000	4.3%	\$ -	0.0%
2018 Est	\$ 1,797,000	4.3%	\$ -	0.0%



Additionally, the City receives state shared revenues (fuel) tax in the Arterial Streets Fund, Paths & Trails Fund and Transportation CIP Fund. Past and projected revenues are as follows:

Year	State Shared Revenue	Chg Over Prior Year	
		\$	%
2007 Actual	\$ 941,884	\$ 127,883	n/a
2008 Actual	\$ 865,684	\$ (76,200)	-8.1%
2009 Actual	\$ 835,328	\$ (30,356)	-3.5%
2010 Actual	\$ 835,697	\$ 369	0.0%
2011 Actual	\$ 809,611	\$ (26,086)	-3.1%
2012 Est	\$ 828,000	\$ 18,389	2.3%
2013 Est	\$ 805,000	\$ (23,000)	-2.8%
2014 Est	\$ 805,000	\$ -	0.0%
2015 Est	\$ 805,000	\$ -	0.0%
2016 Est	\$ 805,000	\$ -	0.0%
2017 Est	\$ 805,000	\$ -	0.0%
2018 Est	\$ 805,000	\$ -	0.0%



## SERVICES AND CHARGES

The charge for services is revenues generated from services provided to the general public (including recreation fees, building permit, land use fee, and surface water fees).

### SURFACE WATER MANAGEMENT FEES

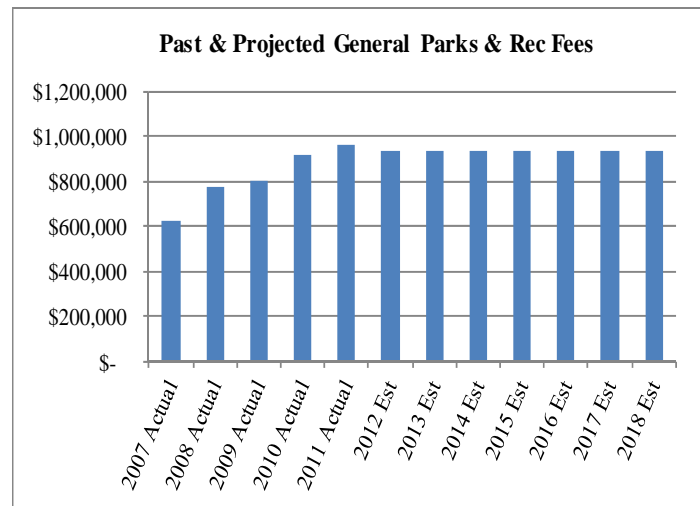
The Surface Water Management (SWM) fund manages surface water run-off accounts for the City's only utility operation. The fees are based on the impervious surface area, including right-of-way. Single-family households pay a fixed rate per household amount. The projected SWM fees for 2013/2014 are roughly \$3.5M per year. Current year surface water management fees fund current year operating expenditures, including debt service payments on public works trust fund loan. The SWM operating fund is estimated to transfer \$238K and \$246K in 2013 and 2014 respectively to support SWM related capital projects.

**RECREATION FEES**

Recreation fees include revenue from general parks and recreation, community center and the retreat center.

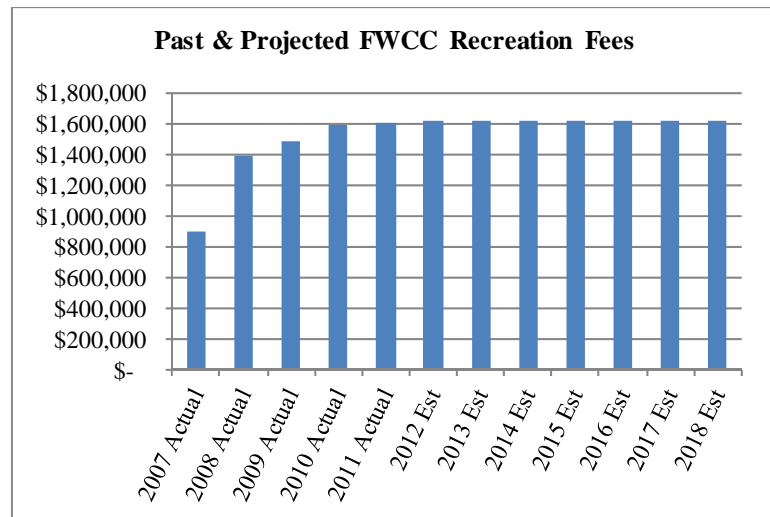
**General parks and recreation fees** include programs such as youth and adult athletics, aerobics and fitness classes, aquatic programs, and special interest leisure classes like art, outdoor recreation and dance. Many of these programs take place at the community center with related program revenue accounted for in the General Fund. General parks and recreation fees are projected to remain flat under current programming.

Year	General Parks & Rec Fees	% of Gen/St Oper Rev	Chg Over Prior Year	
			\$	%
2007 Actual	\$ 619,448	1.5%	\$ (214,375)	-25.7%
2008 Actual	\$ 775,243	1.9%	\$ 155,795	25.2%
2009 Actual	\$ 802,278	1.9%	\$ 27,035	3.5%
2010 Actual	\$ 913,831	2.2%	\$ 111,553	13.9%
2011 Actual	\$ 956,607	2.4%	\$ 42,776	4.7%
2012 Est	\$ 937,364	2.3%	\$ (19,243)	-2.0%
2013 Est	\$ 937,000	2.3%	\$ (364)	0.0%
2014 Est	\$ 937,000	2.3%	\$ -	0.0%
2015 Est	\$ 937,000	2.3%	\$ -	0.0%
2016 Est	\$ 937,000	2.3%	\$ -	0.0%
2017 Est	\$ 937,000	2.3%	\$ -	0.0%
2018 Est	\$ 937,000	2.2%	\$ -	0.0%



The **Federal Way Community Center** opened in March of 2007 and includes programs such as aquatics, fitness training, pool rentals, birthday parties, events and wedding rentals. The revenues from these programs are accounted for in the Federal Way Community Center Fund, a special revenue fund supported by user fees and a designated utility tax transfer. Community center recreation fees are projected to remain flat under current programming.

Year	Federal Way Community Ctr	Chg Over Prior Year	
		\$	%
2007 Actual	\$ 889,779	\$ 889,779	n/a
2008 Actual	\$ 1,381,719	\$ 491,940	55.3%
2009 Actual	\$ 1,485,185	\$ 103,466	7.5%
2010 Actual	\$ 1,582,548	\$ 97,363	6.6%
2011 Actual	\$ 1,602,183	\$ 19,635	1.2%
2012 Est	\$ 1,618,500	\$ 16,317	1.0%
2013 Est	\$ 1,618,500	\$ -	0.0%
2014 Est	\$ 1,618,500	\$ -	0.0%
2015 Est	\$ 1,619,000	\$ 500	0.0%
2016 Est	\$ 1,619,000	\$ -	0.0%
2017 Est	\$ 1,619,000	\$ -	0.0%
2018 Est	\$ 1,619,000	\$ -	0.0%



The facility rentals at **Dumas Bay Centre** are projected at \$629K and \$635K for 2013 and 2014, respectively. Program revenues are estimated to stay flat for 2015 and beyond.

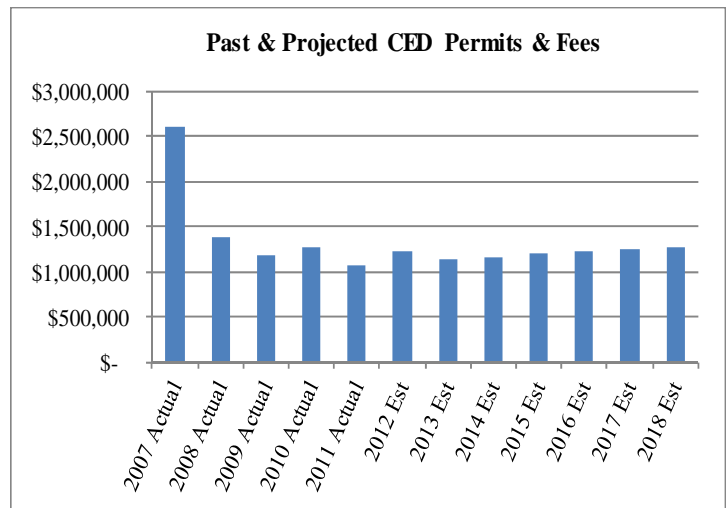
As of July 1, 2009, the Knutzen Family Theatre is managed and operated by Centerstage Theatre Arts. Centerstage has a management and operations contract with the City of Federal Way until June 30<sup>th</sup>, 2012. With this change in management, the City no longer budgets program revenues for Knutzen Family Theatre. However, the Dumas Bay Centre Fund will continue to receive \$112K in each year in utility tax subsidy for 2013 and 2014 to cover the cost

of the management contract. The remaining balance of the utility tax transfer is used to offset any operating deficits of the retreat center as well as providing a source for both regular and deferred repairs and maintenance. The facility is also used for Parks General Recreation programming.

### PERMITS AND DEVELOPMENT FEE

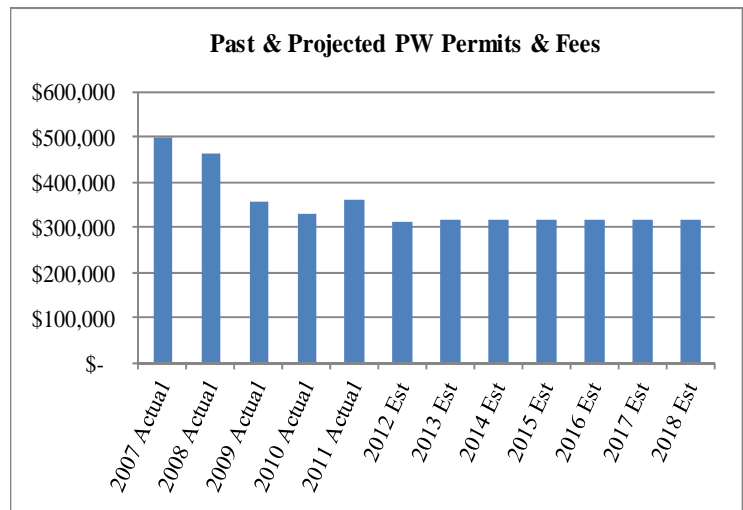
Community & Economic Development Permits and Fees include building, mechanical, electrical and plumbing permit fees, zoning fees and plan check fees. The majority of these fees are payable at the time the permit is issued. The revenues are deposited in the General Fund to offset building and planning service costs. The rates and policies regarding this fee are detailed in the International Building Code, which is revisited every three years in order to update all fees and policies.

Year	CED Permits & Fees	% of Gen/St Oper Rev	Chg Over Prior Year	
			\$	%
2007 Actual	\$ 2,597,496	6.2%	\$ (150,606)	-5.5%
2008 Actual	\$ 1,381,216	3.4%	\$ (1,216,280)	-46.8%
2009 Actual	\$ 1,191,205	2.8%	\$ (190,011)	-13.8%
2010 Actual	\$ 1,265,652	3.0%	\$ 74,447	6.2%
2011 Actual	\$ 1,066,043	2.6%	\$ (199,609)	-15.8%
2012 Est	\$ 1,220,000	3.0%	\$ 153,957	14.4%
2013 Est	\$ 1,139,000	2.8%	\$ (81,000)	-6.6%
2014 Est	\$ 1,167,000	2.9%	\$ 28,000	2.5%
2015 Est	\$ 1,196,000	2.9%	\$ 29,000	2.5%
2016 Est	\$ 1,225,000	3.0%	\$ 29,000	2.4%
2017 Est	\$ 1,255,000	3.0%	\$ 30,000	2.4%
2018 Est	\$ 1,282,000	3.1%	\$ 27,000	2.2%



Public Works permits and development fees include right-of-way permits, plan review fees, inspection fees, transportation concurrency fees and traffic impact fees. The revenues are deposited in the Street Fund to offset service costs.

Year	PW Permits & Fees	% of Gen/St Oper Rev	Chg Over Prior Year	
			\$	%
2007 Actual	\$ 499,391	1.2%	\$ (41,200)	-7.6%
2008 Actual	\$ 461,652	1.1%	\$ (37,739)	-7.6%
2009 Actual	\$ 355,329	0.8%	\$ (106,323)	-23.0%
2010 Actual	\$ 328,455	0.8%	\$ (26,874)	-7.6%
2011 Actual	\$ 359,994	0.9%	\$ 31,539	9.6%
2012 Est	\$ 311,895	0.8%	\$ (48,099)	-13.4%
2013 Est	\$ 317,000	0.8%	\$ 5,105	1.6%
2014 Est	\$ 317,000	0.8%	\$ -	0.0%
2015 Est	\$ 317,000	0.8%	\$ -	0.0%
2016 Est	\$ 317,000	0.8%	\$ -	0.0%
2017 Est	\$ 317,000	0.8%	\$ -	0.0%
2018 Est	\$ 317,000	0.8%	\$ -	0.0%





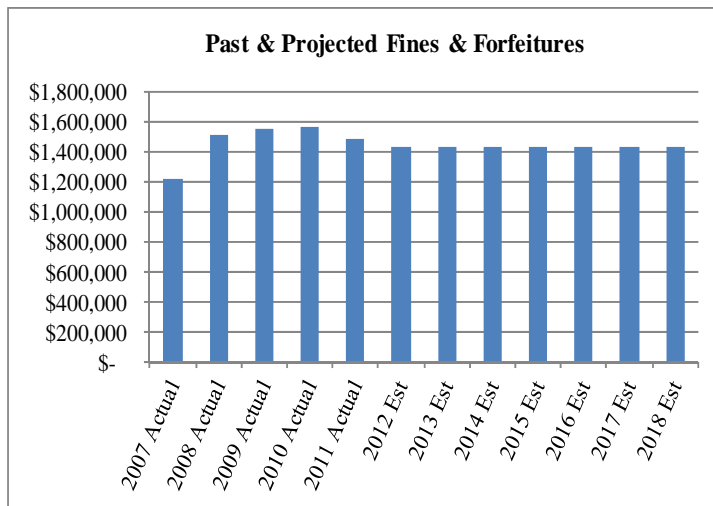
## MISCELLANEOUS REVENUES

### FINES AND FORFEITURES

The Municipal Court of the City of Federal Way is an inferior court (a court subject to the jurisdiction of another court known as the superior court, or a higher court) with exclusive original criminal jurisdiction of all violations of City laws. It also has the original jurisdiction of all other actions brought to enforce or recover license penalties or forfeitures declared or given by such city laws or by any state statutes. The Court also exercises all powers granted by Chapter 6 of said Justice Court and other Inferior Court Reorganization Law (Chapter 299, laws of 1964).

The City began operating its municipal court in January 2000. Fines and forfeitures are accounted for in the General Fund and do not include red light photo violations which are accounted for in the Traffic Safety Fund.

Year	Court Fines & Forfeitures	% of Gen/St Oper Rev	Chg Over Prior Year	
			\$	%
2007 Actual	\$ 1,217,114	2.9%	\$ 245,423	25.3%
2008 Actual	\$ 1,507,369	3.7%	\$ 290,255	23.8%
2009 Actual	\$ 1,547,204	3.6%	\$ 39,835	2.6%
2010 Actual	\$ 1,558,931	3.7%	\$ 11,727	0.8%
2011 Actual	\$ 1,484,953	3.7%	\$ (73,978)	-4.7%
2012 Est	\$ 1,431,000	3.6%	\$ (53,953)	-3.6%
2013 Est	\$ 1,431,000	3.6%	\$ -	0.0%
2014 Est	\$ 1,431,000	3.6%	\$ -	0.0%
2015 Est	\$ 1,431,000	3.5%	\$ -	0.0%
2016 Est	\$ 1,431,000	3.5%	\$ -	0.0%
2017 Est	\$ 1,431,000	3.5%	\$ -	0.0%
2018 Est	\$ 1,431,000	3.4%	\$ -	0.0%



The 2012 year-end estimate for fines and forfeitures is \$1.43 million and is 3.6% below 2011's actual revenues. The decrease is due to lower filings for traffic infractions and parking infractions. Revenues are projected to remain flat.

### OTHER MISCELLANEOUS

Miscellaneous revenues include interest income, cellular tower site leases, passport processing fees, etc. Most of the investment earnings are in reserve accounts, debt service prefunding reserves, and capital project funds.



	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(001) GENERAL FUND</b>											
<i>REVENUES:</i>											
Property Tax	\$ 9,614,187	\$ 9,672,887	\$ 9,625,000	\$ 9,825,000	\$ 9,825,000	\$ 9,923,000	\$ 10,022,000	\$ 10,122,000	\$ 10,223,000	\$ 10,325,000	\$ 10,428,000
Local Sales Tax	10,708,951	10,858,381	10,791,000	10,586,000	10,586,000	10,692,000	10,799,000	11,015,000	11,235,000	11,460,000	11,689,000
Sales Tax Mitigation	-	-	-	-	-	-	-	-	-	-	-
Criminal Justice Sales Tax	1,701,120	1,795,971	1,652,000	1,719,000	1,719,000	1,719,000	1,719,000	1,719,000	1,719,000	1,719,000	1,719,000
Gambling Tax	493,485	511,005	214,000	168,000	98,000	145,000	145,000	145,000	145,000	145,000	145,000
Leasehold Excise Tax	5,757	6,259	4,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Liquor Excise Tax	438,392	434,957	442,000	448,000	224,000	-	-	-	-	-	-
Liquor Profits	708,559	622,476	-	553,000	472,000	646,000	646,000	646,000	646,000	646,000	646,000
Criminal Justice	294,350	278,186	97,000	187,000	277,000	187,000	95,000	95,000	95,000	95,000	95,000
DUI Impact Cities	16,317	19,061	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000	16,000
Franchise Fees	980,891	988,948	945,000	981,000	981,000	981,000	981,000	981,000	981,000	981,000	981,000
Business License	251,620	253,992	244,000	252,000	252,000	252,000	252,000	252,000	252,000	252,000	252,000
Building Permits	673,528	559,290	717,147	564,000	682,000	588,000	602,000	617,000	632,000	648,000	661,000
Electrical Permits	168,176	171,678	154,000	154,000	154,000	158,000	162,000	166,000	170,000	174,000	178,000
Zoning Fees	51,856	50,376	89,000	89,000	89,000	91,000	93,000	95,000	97,000	99,000	101,000
Plan Check Fees	372,092	284,699	295,000	295,000	295,000	302,000	310,000	318,000	326,000	334,000	342,000
Court Fines & Forfeits	1,558,931	1,484,953	1,595,500	1,500,500	1,431,000	1,431,000	1,431,000	1,431,000	1,431,000	1,431,000	1,431,000
Security & Protection	688,755	811,922	697,000	690,000	800,000	800,000	690,000	690,000	690,000	690,000	690,000
Traffic School	75,600	48,525	87,000	87,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Animal Licenses	32,420	95,481	272,000	153,000	50,000	30,000	30,000	30,000	30,000	30,000	30,000
Parks & Recreation Fees	913,831	956,607	849,778	937,364	937,364	937,000	937,000	937,000	937,000	937,000	937,000
Interest Earnings	31,242	19,902	73,000	32,000	16,000	24,000	29,000	41,000	57,000	80,000	112,000
Miscellaneous	319,832	302,596	299,000	299,000	299,000	240,000	240,000	240,000	240,000	240,000	240,000
Trsfr In Red Light Photo - For Court	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Trsfr In Red Light Photo - For Police	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Admin/Cash Mgmt Fee/Lobbyist	620,891	445,117	566,597	466,597	466,598	473,117	472,315	475,000	475,000	464,000	465,000
Trfr In - Redirect Overlay Utax Funding	-	-	-	-	-	600,000	600,000	600,000	600,000	600,000	600,000
Trfr In Utility Tax - Admin Fee	64,622	48,000	49,000	49,000	49,000	48,000	48,000	48,000	48,000	49,000	49,000
Trfr In Utility Tax - Celebration & Other Parks	361,620	274,000	276,000	276,000	276,000	272,000	272,000	274,000	274,000	277,000	277,000
Trfr In Utility Tax - Comm/Art Events	119,070	97,000	97,000	97,000	97,000	96,000	96,000	97,000	97,000	98,000	98,000
Trfr In Utility Tax - Police	1,002,862	612,000	616,000	616,000	616,000	607,000	607,000	613,000	613,000	619,000	619,000
Trfr In Utility Tax - Jail Contract Costs	-	-	-	925,000	400,020	-	-	-	-	-	-
Trfr In Utility Tax - Voters Package	2,854,878	2,769,553	2,980,296	2,980,187	2,980,187	2,980,187	2,980,187	2,980,187	2,980,187	2,980,187	2,980,187
Trfr In Utility Tax - Baseline Support	4,126,652	3,319,000	3,340,000	3,340,000	3,340,000	3,293,000	3,293,000	3,323,000	3,323,000	3,355,000	3,355,000
Subtotal Operating Revenues	\$ 39,750,487	\$ 38,292,822	\$ 37,583,318	\$ 38,791,648	\$ 37,979,169	\$ 38,082,304	\$ 38,118,502	\$ 38,517,187	\$ 38,883,187	\$ 39,295,187	\$ 39,687,187

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(001) GENERAL FUND - continued</b>											
<i>EXPENDITURES:</i>											
City Council	\$ 279,241	\$ 336,760	\$ 411,985	\$ 310,547	\$ 310,547	\$ 327,605	\$ 329,289	\$ 388,000	\$ 388,000	\$ 388,000	\$ 388,000
Mayor's Office	867,669	506,457	819,000	555,187	555,187	552,500	569,134	569,000	569,000	569,000	569,000
Public Defender	439,440	410,698	459,680	459,680	459,680	459,680	459,680	460,000	460,000	460,000	460,000
Human Services Operations	329,538	235,495	177,539	288,258	288,258	222,139	228,014	228,000	228,000	228,000	228,000
Human Services Organizations	430,000	410,225	430,000	430,000	430,000	430,000	430,000	430,000	430,000	430,000	430,000
Municipal Court	1,393,501	1,406,887	1,642,099	1,569,747	1,569,747	1,448,101	1,493,957	1,494,000	1,494,000	1,494,000	1,494,000
Criminal Prosecution	662,737	577,382	671,580	664,258	664,258	706,256	719,954	720,000	720,000	720,000	720,000
Civil Legal Services	691,852	678,124	775,555	747,843	747,843	746,208	761,746	762,000	762,000	762,000	762,000
Human Resources / City Clerk	851,031	732,248	927,111	846,613	846,613	789,275	799,481	849,000	849,000	849,000	849,000
Finance	870,311	829,847	925,469	891,313	891,313	882,986	897,201	897,000	897,000	897,000	897,000
Community Development	2,638,839	2,040,584	2,355,767	2,126,295	2,126,295	2,121,972	2,162,109	2,179,000	2,179,000	2,179,000	2,179,000
Economic Development	191,166	81,420	175,446	99,911	99,911	101,929	102,942	103,000	103,000	103,000	103,000
Jail Services	2,603,564	2,647,856	1,962,000	2,305,280	1,780,300	2,234,000	2,349,000	3,600,000	3,600,000	3,600,000	3,600,000
911 Dispatch	1,594,760	1,613,390	1,927,000	1,621,000	1,621,000	1,630,843	1,787,000	1,876,000	1,970,000	2,069,000	2,172,000
Police Services	19,103,671	17,910,672	18,488,285	17,820,129	17,820,129	19,206,206	19,465,979	20,169,000	20,169,000	20,169,000	20,169,000
Police-SafeCity	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500
Parks, Recr & Cultural Svcs	3,805,813	3,478,516	3,634,459	3,664,684	3,664,684	3,528,751	3,570,781	3,748,000	3,748,000	3,748,000	3,748,000
PW-General/Street Fund Subsidy	1,736,483	1,743,870	1,871,568	2,045,463	2,045,463	2,045,665	2,090,562	2,163,000	2,163,000	2,159,000	2,159,000
Unallocated Internal Service Charges/Reserves	-	-	(109,636)	-	-	(185,529)	(191,922)	117,000	117,000	117,000	117,000
Medical Increase	-	-	-	-	-	-	-	612,000	1,101,000	1,649,000	2,262,000
Workers Compensation Surcharge	-	-	-	-	-	54,000	54,000	54,000	54,000	54,000	54,000
Subtotal Operating Expenditures	\$ 38,527,116	\$ 35,677,931	\$ 37,582,407	\$ 36,483,708	\$ 35,958,728	\$ 37,340,087	\$ 38,116,407	\$ 41,455,500	\$ 42,038,500	\$ 42,681,500	\$ 43,397,500
OPERATING INCOME (LOSS)	\$ 1,223,371	\$ 2,614,891	\$ 911	\$ 2,307,940	\$ 2,020,441	\$ 742,217	\$ 2,095	\$ (2,938,313)	\$ (3,155,313)	\$ (3,386,313)	\$ (3,710,313)

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(001) GENERAL FUND - continued</b>											
<i>OTHER FINANCING SOURCES:</i>											
Trsfr In - Project Specific	\$ 150,000	\$ 820,000	\$ -	\$ -	\$ -	\$ 40,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Trsfr In - Traffic Safety Fund	-	375,000	-	-	-	245,040	200,000	200,000	200,000	200,000	200,000
Trsfr In - CIP Project Savings	61,235	3,800,000	-	-	-	-	-	-	-	-	-
Trsfr In - Redirect Overlay	-	600,000	600,000	600,000	600,000	-	-	-	-	-	-
Human Services Donations, Other	12,029	6,438	-	-	-	-	-	-	-	-	-
Transfer-In CDBG	-	-	-	22,000	22,000	-	-	-	-	-	-
Automation Fees / Pass-Thru / Abatement	38,334	34,645	-	3,147	3,147	8,281	8,577	-	-	-	-
Police Grants	457,195	746,915	345,432	601,806	601,806	345,432	-	-	-	-	-
Court Grant	-	11,106	(35,000)	4,979	4,979	-	-	-	-	-	-
State & Federal Seizures	176,072	93,043	-	7,000	7,000	-	-	-	-	-	-
Liquor - Additional Distribution	-	-	-	-	237,309	-	-	-	-	-	-
Other/Grants/Contributions	33,389	281,161	(25,939)	96,958	96,958	485,746	-	-	-	-	-
Subtotal Other Financing Sources	\$ 1,253,832	\$ 6,768,308	\$ 884,493	\$ 1,335,890	\$ 1,573,199	\$ 1,124,499	\$ 238,577	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
<i>OTHER FINANCING USES:</i>											
City Council (1-Time)	\$ 79,972	\$ 62,773	\$ 73,845	\$ 73,092	\$ 73,092	\$ 58,845	\$ 58,845	\$ -	\$ -	\$ -	\$ -
Mayor's Office (1-Time)	19,791	249,134	-	103,982	108,982	7,171	7,171	-	-	-	-
Public Defender (1-Time)	-	14,497	60,000	60,000	60,000	10,000	10,000	-	-	-	-
Human Services/CDBG (1-Time)	61,945	157,577	114,500	147,899	142,899	101,000	101,000	-	-	-	-
Municipal Court (1-Time)	34,747	24,212	3,800	12,946	2,946	135,000	115,000	-	-	-	-
Economic Development (1-Time)	99,691	34,438	27,500	132,666	132,666	27,500	27,500	-	-	-	-
Law (1-Time)	64,766	85,240	71,017	229,636	229,636	-	-	-	-	-	-
Human Resources/City Clerk (1-Time)	110,592	48,170	12,720	17,031	17,031	75,000	75,000	-	-	-	-
Finance (1-Time)	47,460	59,959	35,479	14,363	14,363	10,000	10,000	-	-	-	-
Community Development (1-Time)	103,962	243,609	114,511	381,450	336,922	91,887	47,655	-	-	-	-
Parks (1-Time)	25,181	136,128	142,692	378,240	428,240	270,157	275,341	-	-	-	-
Police (1-Time)	1,182,257	1,993,460	2,275,353	2,712,083	2,712,083	1,116,770	1,101,492	200,000	200,000	200,000	200,000
Jail Start-Up/Reserves/Increased Costs (1-Time)	-	1,656,359	-	631,720	631,720	1,537,896	1,400,000	-	-	-	-
State & Federal Seizures (1-Time)	74,840	91,859	-	111,160	111,160	-	-	-	-	-	-
Public Works (1-Time)	117,999	-	309,340	531,270	531,270	177,420	191,714	-	-	-	-
City-Wide IS Chgs/Pension/Replace Rsvs/Medical	261,077	320,046	43,497	1,088,216	1,088,216	462,893	569,231	-	-	-	-
Contingency Reserve Fund	-	-	(118,449)	1,111,698	-	1,125,000	27,000	92,000	17,000	19,000	22,000
Subtotal Other Financing Uses	\$ 2,284,280	\$ 5,177,461	\$ 3,165,805	\$ 7,737,452	\$ 6,621,226	\$ 5,206,539	\$ 4,016,949	\$ 292,000	\$ 217,000	\$ 219,000	\$ 222,000
Total Revenues and Other Sources	\$ 41,004,319	\$ 45,061,130	\$ 38,467,811	\$ 40,127,538	\$ 39,552,368	\$ 39,206,803	\$ 38,357,079	\$ 38,717,187	\$ 39,083,187	\$ 39,495,187	\$ 39,887,187
Total Expenditures and other Uses	\$ 40,811,396	\$ 40,855,392	\$ 40,748,212	\$ 44,221,161	\$ 42,579,954	\$ 42,546,626	\$ 42,133,356	\$ 41,747,500	\$ 42,255,500	\$ 42,900,500	\$ 43,619,500
Beginning Fund Balance:	\$ 8,245,195	\$ 8,438,118	\$ 5,081,826	\$ 12,643,856	\$ 12,643,856	\$ 9,616,270	\$ 6,276,447	\$ 2,500,171	\$ (530,143)	\$ (3,702,457)	\$ (7,107,771)
Ending Fund Balance:	\$ 8,438,118	\$ 12,643,856	\$ 2,801,425	\$ 8,550,234	\$ 9,616,270	\$ 6,276,447	\$ 2,500,171	\$ (530,142)	\$ (3,702,456)	\$ (7,107,770)	\$ (10,840,084)

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(101) STREET FUND</b>											
<b>REVENUES:</b>											
Motor Fuel Tax	\$ 1,080,844	1,044,460	\$ 1,073,000	\$ 1,065,000	\$ 1,065,000	\$ 1,040,000	\$ 1,040,000	\$ 1,040,000	\$ 1,040,000	\$ 1,040,000	\$ 1,040,000
ROW Permits	118,006	119,949	115,271	115,271	115,271	115,000	115,000	115,000	115,000	115,000	115,000
Plan Review Fees	34,258	53,034	88,709	48,709	48,709	50,000	50,000	50,000	50,000	50,000	50,000
PW Inspection	159,272	182,809	127,513	127,513	127,513	148,000	148,000	148,000	148,000	148,000	148,000
Misc	5,839	27,408	6,120	6,120	6,120	6,000	6,000	6,000	6,000	6,000	6,000
Transportation Concurrency	16,919	4,202	20,402	20,402	20,402	4,000	4,000	4,000	4,000	4,000	4,000
Traffic Impact Fee Admin Fee	-	2,989	5,000	5,000	5,000	-	-	-	-	-	-
Transfer In - Utility Tax Fund	482,462	371,000	373,000	373,000	373,000	368,000	368,000	371,000	371,000	375,000	375,000
Transfer In - Traffic Safety Fund	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000
Interest Earnings	1,326	603	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000
EM Contribution	21,000	28,000	21,000	21,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000
<b>Subtotal Operating Revenues</b>	<b>\$ 2,249,926</b>	<b>\$ 2,164,454</b>	<b>\$ 2,162,015</b>	<b>\$ 2,114,015</b>	<b>\$ 2,121,015</b>	<b>\$ 2,091,000</b>	<b>\$ 2,091,000</b>	<b>\$ 2,094,000</b>	<b>\$ 2,094,000</b>	<b>\$ 2,098,000</b>	<b>\$ 2,098,000</b>
<b>EXPENDITURES:</b>											
Administrative Services	\$ 344,360	\$ 322,846	\$ 363,817	\$ 344,985	\$ 344,985	\$ 350,797	\$ 356,895	\$ 357,000	\$ 357,000	\$ 357,000	\$ 357,000
Development Services	319,733	317,086	351,012	340,629	340,629	332,025	342,050	342,000	342,000	342,000	342,000
Emergency Management	129,933	133,771	173,524	169,609	176,609	176,226	178,273	181,000	181,000	181,000	181,000
Traffic Services	1,489,459	1,307,925	1,351,245	1,390,365	1,390,365	1,504,135	1,514,135	1,528,000	1,528,000	1,528,000	1,528,000
Commute Trip Reduction	53	3,600	11,760	11,760	11,760	11,760	11,760	12,000	12,000	12,000	12,000
Street Systems	1,629,342	1,582,043	1,782,226	1,759,208	1,759,208	1,793,722	1,810,449	1,837,000	1,837,000	1,837,000	1,837,000
<b>Subtotal Operating Expenditures</b>	<b>\$ 3,912,880</b>	<b>\$ 3,667,271</b>	<b>\$ 4,033,584</b>	<b>\$ 4,016,556</b>	<b>\$ 4,023,556</b>	<b>\$ 4,168,665</b>	<b>\$ 4,213,562</b>	<b>\$ 4,257,000</b>	<b>\$ 4,257,000</b>	<b>\$ 4,257,000</b>	<b>\$ 4,257,000</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ (1,662,954)</b>	<b>\$ (1,502,817)</b>	<b>\$ (1,871,569)</b>	<b>\$ (1,902,541)</b>	<b>\$ (1,902,541)</b>	<b>\$ (2,077,665)</b>	<b>\$ (2,122,562)</b>	<b>\$ (2,163,000)</b>	<b>\$ (2,163,000)</b>	<b>\$ (2,159,000)</b>	<b>\$ (2,159,000)</b>
<b>OTHER FINANCING SOURCES:</b>											
Transfer-In General Fund	\$ 1,855,487	1,743,870	\$ 2,180,908	\$ 2,569,536	\$ 2,569,536	\$ 2,223,085	\$ 2,282,276	\$ 2,163,000	\$ 2,163,000	\$ 2,159,000	\$ 2,159,000
Project Specific Revenues/Grants	36,231	201,690	-	120,253	120,253	32,000	32,000	-	-	-	-
<b>Subtotal Other Financing Sources</b>	<b>\$ 1,891,718</b>	<b>\$ 1,945,560</b>	<b>\$ 2,180,908</b>	<b>\$ 2,689,789</b>	<b>\$ 2,689,789</b>	<b>\$ 2,255,085</b>	<b>\$ 2,314,276</b>	<b>\$ 2,163,000</b>	<b>\$ 2,163,000</b>	<b>\$ 2,159,000</b>	<b>\$ 2,159,000</b>
<b>OTHER FINANCING USES:</b>											
Street 1-time Expenditure	\$ 12,022	\$ 45,005	\$ 86,775	\$ 127,756	\$ 127,756	\$ 27,775	\$ 27,775	\$ -	\$ -	\$ -	\$ -
Traffic and CTR 1-time Expenditure	105,516	326,877	197,145	543,058	543,058	147,145	161,439	-	-	-	-
Admin & Development Svcs 1-Time	1,469	1,321	-	1,321	1,321	-	-	-	-	-	-
Emergency Management	109,757	69,541	25,420	115,114	115,114	2,500	2,500	-	-	-	-
<b>Subtotal Other Financing Uses</b>	<b>\$ 228,764</b>	<b>\$ 442,744</b>	<b>\$ 309,340</b>	<b>\$ 787,249</b>	<b>\$ 787,249</b>	<b>\$ 177,420</b>	<b>\$ 191,714</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 4,141,644</b>	<b>\$ 4,110,014</b>	<b>\$ 4,342,923</b>	<b>\$ 4,803,804</b>	<b>\$ 4,810,804</b>	<b>\$ 4,346,085</b>	<b>\$ 4,405,276</b>	<b>\$ 4,257,000</b>	<b>\$ 4,257,000</b>	<b>\$ 4,257,000</b>	<b>\$ 4,257,000</b>
<b>Total Expenditures and Other Uses</b>	<b>\$ 4,141,644</b>	<b>\$ 4,110,014</b>	<b>\$ 4,342,923</b>	<b>\$ 4,803,804</b>	<b>\$ 4,810,804</b>	<b>\$ 4,346,085</b>	<b>\$ 4,405,276</b>	<b>\$ 4,257,000</b>	<b>\$ 4,257,000</b>	<b>\$ 4,257,000</b>	<b>\$ 4,257,000</b>
<b>Beginning Fund Balance:</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>
<b>Ending Fund Balance:</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(102) ARTERIAL STREET FUND</b>											
<i>REVENUES:</i>											
Motor Fuel Tax	\$ 505,333	488,322	\$ 500,000	\$ 500,000	\$ 500,000	\$ 486,000	\$ 486,000	\$ 486,000	\$ 486,000	\$ 486,000	\$ 486,000
Migitation/Grant/Other	59,750	344,750	-	-	-	-	-	-	-	-	-
Transfer In - Utility Tax	761,684	1,011,000	1,021,000	1,021,000	1,021,000	998,000	998,000	1,013,000	1,013,000	1,029,000	1,029,000
Traansfer In-Annual Safety Improve Transp CIP	-	300,000	-	-	-	50,000	50,000	-	-	-	-
Interest Earnings	1,738	486	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
<b>Total Revenues</b>	<b>\$ 1,828,505</b>	<b>\$ 2,144,558</b>	<b>\$ 1,523,500</b>	<b>\$ 1,523,500</b>	<b>\$ 1,523,500</b>	<b>\$ 1,536,500</b>	<b>\$ 1,536,500</b>	<b>\$ 1,501,500</b>	<b>\$ 1,501,500</b>	<b>\$ 1,517,500</b>	<b>\$ 1,517,500</b>
<i>EXPENDITURES:</i>											
Direct Cost of Personnel	\$ 153,809	\$ 158,810	\$ 159,086	\$ 159,086	\$ 159,086	\$ 156,325	\$ 159,135	\$ 159,000	\$ 159,000	\$ 159,000	\$ 159,000
Admin Fee	80,443	67,904	68,221	68,221	68,221	66,509	66,368	67,000	67,000	68,000	68,000
Street Resurfacing/Emergencies	1,359,575	2,009,514	1,296,193	1,765,897	1,765,897	1,313,666	1,310,997	1,275,500	1,275,500	1,290,500	1,290,500
Transfer Out -REET	306,684	-	-	-	-	-	-	-	-	-	-
<b>Subtotal Operating Expenditures</b>	<b>\$ 1,900,511</b>	<b>\$ 2,236,228</b>	<b>\$ 1,523,500</b>	<b>\$ 1,993,204</b>	<b>\$ 1,993,204</b>	<b>\$ 1,536,500</b>	<b>\$ 1,536,500</b>	<b>\$ 1,501,500</b>	<b>\$ 1,501,500</b>	<b>\$ 1,517,500</b>	<b>\$ 1,517,500</b>
<i>OPERATING INCOME (LOSS)</i>	<b>\$ (72,006)</b>	<b>\$ (91,670)</b>	<b>\$ -</b>	<b>\$ (469,704)</b>	<b>\$ (469,704)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Total Revenues and Other Sources	1,828,505	2,144,558	1,523,500	1,523,500	1,523,500	1,536,500	1,536,500	1,501,500	1,501,500	1,517,500	1,517,500
Total Expenditures and Other Uses	1,900,511	2,236,228	1,523,500	1,993,204	1,993,204	1,536,500	1,536,500	1,501,500	1,501,500	1,517,500	1,517,500
Beginning Fund Balance:	\$ 633,379	\$ 561,373	\$ -	\$ 469,704	\$ 469,704	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance:	\$ 561,373	\$ 469,703	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(103) UTILITY TAX FUND</b>											
<b>REVENUES:</b>											
Utility Taxes-all											
Utility Tax - Electric	\$ 4,724,423	\$ 4,904,374	\$ 4,661,000	\$ 4,721,000	\$ 4,721,000	4,768,000	4,768,000	4,816,000	\$ 4,816,000	\$ 4,864,000	\$ 4,864,000
Utility Tax - Gas	1,695,800	1,960,363	1,765,000	1,865,000	1,865,000	1,884,000	1,884,000	1,903,000	1,903,000	1,922,000	1,922,000
Utility Tax - Solid Waste	792,528	782,974	697,000	812,000	812,000	812,000	812,000	820,000	820,000	828,000	828,000
Utility Tax - Cable	1,430,146	1,437,075	1,417,000	1,430,000	1,430,000	1,430,000	1,430,000	1,444,000	1,444,000	1,458,000	1,458,000
Utility Tax - Phone	1,166,495	1,061,756	1,045,000	833,000	833,000	708,000	708,000	708,000	708,000	715,000	715,000
Utility Tax - Pager	1,480	435	-	-	-	-	-	-	-	-	-
Utility Tax - Cellular	2,835,782	2,685,006	2,710,000	2,515,000	2,515,000	2,515,000	2,515,000	2,540,000	2,540,000	2,565,000	2,565,000
Utility Tax - Storm Drainage	264,109	263,028	271,000	271,000	271,000	271,000	271,000	271,000	271,000	271,000	271,000
Subtotal Operating Revenues	\$ 12,910,763	\$ 13,095,011	\$ 12,566,000	\$ 12,447,000	\$ 12,447,000	\$ 12,388,000	\$ 12,388,000	\$ 12,502,000	\$ 12,502,000	\$ 12,623,000	\$ 12,623,000
Rebate	(20,453)	(26,500)	(20,000)	(27,000)	(27,000)	(27,000)	(27,000)	(27,000)	(27,000)	(27,000)	(27,000)
Interest Earnings	5,910	3,726	30,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Subtotal Operating Revenues	\$ 12,896,220	\$ 13,072,237	\$ 12,576,000	\$ 12,426,000	\$ 12,426,000	\$ 12,367,000	\$ 12,367,000	\$ 12,481,000	\$ 12,481,000	\$ 12,602,000	\$ 12,602,000
<b>EXPENDITURES:</b>											
Transfer Out - Community Center Debt Service	\$ 915,033	\$ 915,000	\$ 915,000	\$ 915,000	\$ 915,000	\$ 915,000	\$ 915,000	\$ 915,000	\$ 915,000	\$ 915,000	\$ 915,000
Transfer Out - Downtown Redevelopment CIP	1,255,000	-	-	-	-	-	-	-	-	-	-
Transfer Out - Transportation CIP		791,000	1,621,000	696,000	696,000	681,000	681,000	696,000	696,000	712,000	712,000
Transfer Out - Parks CIP		175,000	175,000	175,000	175,000	-	-	-	-	-	-
Transfer Out - Downtown CIP LIFT Match	-	-	-	-	-	300,000	300,000	-	-	-	-
Transfer Out - Arterial Streets Overlay	761,684	1,011,000	1,021,000	1,021,000	1,021,000	998,000	998,000	1,013,000	1,013,000	1,029,000	1,029,000
Transfer Out - Debt Service for SCORE Bond	-	-	-	-	524,980	917,000	917,000	917,000	917,000	917,000	917,000
Transfer Out - General Fund for Jail Services	-	820,000	-	925,000	400,020	-	-	-	-	-	-
Transfer Out - Community Center Operations	557,504	590,000	619,000	619,000	619,000	524,853	554,275	571,000	590,000	611,000	634,000
Transfer Out - Community Center Reserves	344,727	106,000	87,000	87,000	87,000	158,147	128,725	127,000	108,000	103,000	80,000
Transfer Out - General Fund Admin Fee	64,622	48,000	49,000	49,000	49,000	48,000	48,000	48,000	48,000	49,000	49,000
Transfer Out - General Fund Police	1,002,862	612,000	616,000	616,000	616,000	607,000	607,000	613,000	613,000	619,000	619,000
Transfer Out - General Fund - Arts/Comm Events	119,070	97,000	97,000	97,000	97,000	96,000	96,000	97,000	97,000	98,000	98,000
Transfer Out - General Fund Celebration Park	293,265	226,000	227,000	227,000	227,000	224,000	224,000	226,000	226,000	228,000	228,000
Transfer Out - Street Fund M&O	482,461	371,000	373,000	373,000	373,000	368,000	368,000	371,000	371,000	375,000	375,000
Transfer Out - DBC/KFT Operations	132,232	113,000	113,000	113,000	113,000	112,000	112,000	113,000	113,000	114,000	114,000
Transfer Out - General Fund Parks M&O	68,355	48,000	49,000	49,000	49,000	48,000	48,000	48,000	48,000	49,000	49,000
Transfer Out - General Fund Prop 1	2,854,878	2,769,553	2,984,357	2,980,187	2,980,187	2,980,187	2,980,187	2,980,187	2,980,187	2,980,187	2,980,187
Trns to - GF Prop 1 Police Overtime	300,000	-	-	-	-	-	-	-	-	-	-
Transfer Out - General Fund Operations	4,126,652	3,319,000	3,340,000	3,340,000	3,340,000	3,293,000	3,293,000	3,323,000	3,323,000	3,355,000	3,355,000
Transfer Out - Gen Fund Oper (Redirect Overlay)	-	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000	600,000
Total Expenditures	\$ 13,278,345	\$ 12,611,553	\$ 12,886,357	\$ 12,882,187	\$ 12,882,187	\$ 12,870,187	\$ 12,870,187	\$ 12,658,187	\$ 12,658,187	\$ 12,754,187	\$ 12,754,187
<b>OPERATING INCOME (LOSS)</b>	\$ (382,125)	\$ 460,684	\$ (310,357)	\$ (456,187)	\$ (456,187)	\$ (503,187)	\$ (503,187)	\$ (177,187)	\$ (177,187)	\$ (152,187)	\$ (152,187)
<b>OTHER FINANCING SOURCES:</b>											
Transfer In - CIP Fund Project Savings	\$ 1,061,684	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Other Financing Sources	\$ 1,061,684	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues and Other Sources	\$ 13,957,904	\$ 13,072,237	\$ 12,576,000	\$ 12,426,000	\$ 12,426,000	\$ 12,367,000	\$ 12,367,000	\$ 12,481,000	\$ 12,481,000	\$ 12,602,000	\$ 12,602,000
Total Expenditures & Other Uses	\$ 13,278,345	\$ 12,611,553	\$ 12,886,357	\$ 12,882,187	\$ 12,882,187	\$ 12,870,187	\$ 12,870,187	\$ 12,658,187	\$ 12,658,187	\$ 12,754,187	\$ 12,754,187
Beginning Fund Balance:	\$ 3,030,626	\$ 3,710,184	\$ 2,920,157	\$ 4,170,862	\$ 4,170,867	\$ 3,714,674	\$ 3,211,486	\$ 2,708,298	\$ 2,531,110	\$ 2,353,922	\$ 2,201,734
Ending Fund Balance:	\$ 3,710,184	\$ 4,170,867	\$ 2,609,799	\$ 3,714,674	\$ 3,714,679	\$ 3,211,486	\$ 2,708,298	\$ 2,531,110	\$ 2,353,922	\$ 2,201,734	\$ 2,049,546
Reserved for Prop 1	\$ 692,918	\$ 836,819	\$ 77,995	\$ 661,148	\$ 661,148	\$ 472,154	\$ 283,161	\$ 119,910	\$ (43,342)	\$ (179,271)	\$ (315,200)
FWCC Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 915,000	\$ 915,000	\$ 917,000	\$ 917,000	\$ 917,000	\$ 917,000	\$ 917,000
Unallocated (Cash Flow)	\$ 3,017,266	\$ 3,334,048	\$ 2,531,804	\$ 3,053,526	\$ 2,138,531	\$ 1,824,331	\$ 1,508,137	\$ 1,494,200	\$ 1,480,264	\$ 1,464,005	\$ 1,447,746

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(106) SOLID WASTE/RECYCLING</b>											
<i>REVENUES:</i>											
Refuse Collection Fees	\$ 154,012	297,130	\$ 278,120	\$ 278,120	\$ 281,852	\$ 284,671	\$ 287,517	\$ 288,000	\$ 288,000	\$ 288,000	\$ 288,000
CPG & Other Grants	276,214	146,460	136,000	156,736	165,549	165,549	156,736	157,000	157,000	157,000	157,000
Interest Earnings/Misc	222	2,607	-	-	-	-	-	-	-	-	-
Miscellaneous	3,983	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 434,431</b>	<b>\$ 446,197</b>	<b>\$ 414,120</b>	<b>\$ 434,856</b>	<b>\$ 447,401</b>	<b>\$ 450,220</b>	<b>\$ 444,253</b>	<b>\$ 445,000</b>	<b>\$ 445,000</b>	<b>\$ 445,000</b>	<b>\$ 445,000</b>
<i>EXPENDITURES:</i>											
Administrative	\$ 248,550	\$ 257,183	\$ 272,882	\$ 271,292	\$ 271,292	\$ 270,935	\$ 276,681	\$ 281,000	\$ 285,000	\$ 290,000	\$ 296,000
Admin Fee	42,161	31,332	31,491	31,491	31,491	33,484	33,321	33,000	33,000	33,000	33,000
Grants & Other	160,260	138,801	116,201	135,658	144,471	165,875	157,259	159,000	161,000	163,000	165,000
<b>Total Expenditures</b>	<b>\$ 450,971</b>	<b>\$ 427,316</b>	<b>\$ 420,574</b>	<b>\$ 438,441</b>	<b>\$ 447,254</b>	<b>\$ 470,294</b>	<b>\$ 467,261</b>	<b>\$ 473,000</b>	<b>\$ 479,000</b>	<b>\$ 486,000</b>	<b>\$ 494,000</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ (16,540)</b>	<b>\$ 18,881</b>	<b>\$ (6,454)</b>	<b>\$ (3,585)</b>	<b>\$ 147</b>	<b>\$ (20,074)</b>	<b>\$ (23,008)</b>	<b>\$ (28,000)</b>	<b>\$ (34,000)</b>	<b>\$ (41,000)</b>	<b>\$ (49,000)</b>
Total Revenues and Other Sources	\$ 434,431	\$ 446,197	\$ 414,120	\$ 434,856	\$ 447,401	\$ 450,220	\$ 444,253	\$ 445,000	\$ 445,000	\$ 445,000	\$ 445,000
Total Expenditures & Other Uses	\$ 450,971	\$ 427,316	\$ 420,574	\$ 438,441	\$ 447,254	\$ 470,294	\$ 467,261	\$ 473,000	\$ 479,000	\$ 486,000	\$ 494,000
Beginning Fund Balance:	\$ 151,639	\$ 135,099	\$ 135,093	\$ 153,980	\$ 153,980	\$ 154,127	\$ 134,053	\$ 111,045	\$ 83,045	\$ 49,045	\$ 8,045
Ending Fund Balance:	\$ 135,099	\$ 153,980	\$ 128,639	\$ 150,395	\$ 154,127	\$ 134,053	\$ 111,045	\$ 83,045	\$ 49,045	\$ 8,045	\$ (40,955)

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(107) SPECIAL CONTRACTS/STUDIES FUND</b>											
<i>REVENUES:</i>											
Interest Earnings	\$ 923	\$ 525	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
PEG Fees	300,000	-	-	-	-	-	-	-	-	-	-
Total Revenues	\$ 300,923	\$ 525	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>EXPENDITURES:</i>											
Prof Svc/Capital Outlay/Other	\$ 14,510	\$ 1,247	\$ -	\$ 556,753	\$ 529,153	\$ 26,000	\$ 1,600	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 14,510	\$ 1,247	\$ -	\$ 556,753	\$ 529,153	\$ 26,000	\$ 1,600	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance:	\$ 271,062	\$ 557,475	\$ -	\$ 556,753	\$ 556,753	\$ 27,600	\$ 1,600	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance:	\$ 557,475	\$ 556,753	\$ -	\$ -	\$ 27,600	\$ 1,600	\$ -	\$ -	\$ -	\$ -	\$ -



	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(109) HOTEL/MOTEL TAX FUND</b>											
<i>REVENUES:</i>											
Hotel/Motel Revenue	\$ 149,058	\$ 185,289	\$ 155,000	\$ 193,440	\$ 193,440	\$ 195,000	\$ 195,000	\$ 195,000	\$ 195,000	\$ 195,000	\$ 195,000
Miscellaneous	5,000	-	6,000	2,500	2,500	-	-	-	-	-	-
Interest Earnings	316	223	300	500	500	300	300	300	300	300	300
<b>Total Revenues</b>	<b>\$ 154,374</b>	<b>\$ 185,512</b>	<b>\$ 161,300</b>	<b>\$ 196,440</b>	<b>\$ 196,440</b>	<b>\$ 195,300</b>	<b>\$ 195,300</b>	<b>\$ 195,300</b>	<b>\$ 195,300</b>	<b>\$ 195,300</b>	<b>\$ 195,300</b>
<i>EXPENDITURES:</i>											
Special Projects	\$ 123,564	\$ 187,686	\$ 161,300	\$ 409,923	\$ 409,923	\$ 195,300	\$ 195,300	\$ 195,300	\$ 195,300	\$ 195,300	\$ 195,300
Admin Fee	16,500	-	-	-	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 140,064</b>	<b>\$ 187,686</b>	<b>\$ 161,300</b>	<b>\$ 409,923</b>	<b>\$ 409,923</b>	<b>\$ 195,300</b>	<b>\$ 195,300</b>	<b>\$ 195,300</b>	<b>\$ 195,300</b>	<b>\$ 195,300</b>	<b>\$ 195,300</b>
Beginning Fund Balance:	\$ 201,347	\$ 215,657	\$ -	\$ 213,483	\$ 213,483	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance:	\$ 215,657	\$ 213,483	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(110) TWO PERCENT FOR THE ARTS FUND</b>											
<i>REVENUES:</i>											
Interest Earnings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>EXPENDITURES:</i>											
Professional Services	\$ -	\$ -	\$ -	\$ 293	\$ 293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ 293	\$ 293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Beginning Fund Balance:	\$ 293	\$ 293	\$ -	\$ 293	\$ 293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance:	\$ 293	\$ 293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
(111) FEDERAL WAY COMMUNITY CENTER FUND											
REVENUES:											
Operating Revenue	\$ 1,582,548	\$ 1,602,183	\$ 1,533,622	\$ 1,533,622	\$ 1,618,500	\$ 1,618,500	\$ 1,618,500	\$ 1,619,000	\$ 1,619,000	\$ 1,619,000	\$ 1,619,000
Misc & Interest Earnings	5,404	952	-	-	-	-	-	-	-	-	-
Total Revenues	\$ 1,587,952	\$ 1,603,135	\$ 1,533,622	\$ 1,533,622	\$ 1,618,500	\$ 1,618,500	\$ 1,618,500	\$ 1,619,000	\$ 1,619,000	\$ 1,619,000	\$ 1,619,000
EXPENDITURES:											
Operating Expenditures	\$ 2,051,623	\$ 2,130,726	\$ 2,177,404	\$ 2,142,055	\$ 2,139,005	\$ 2,168,353	\$ 2,197,775	\$ 2,215,000	\$ 2,234,000	\$ 2,255,000	\$ 2,278,000
Total Expenditures	\$ 2,051,623	\$ 2,130,726	\$ 2,177,404	\$ 2,142,055	\$ 2,139,005	\$ 2,168,353	\$ 2,197,775	\$ 2,215,000	\$ 2,234,000	\$ 2,255,000	\$ 2,278,000
OPERATING INCOME (LOSS)	\$ (463,671)	\$ (527,591)	\$ (643,782)	\$ (608,433)	\$ (520,505)	\$ (549,853)	\$ (579,275)	\$ (596,000)	\$ (615,000)	\$ (636,000)	\$ (659,000)
OTHER FINANCING SOURCES:											
Transfer In - Utility Tax Fund	902,231	696,000	706,000	706,000	706,000	683,000	683,000	698,000	698,000	714,000	714,000
Transfer In - General Fund	24,997	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Transfer In - CIP Fund	85,645	-	-	-	-	-	-	-	-	-	-
Subtotal Other Financing Sources	\$ 1,012,873	\$ 721,000	\$ 731,000	\$ 731,000	\$ 731,000	\$ 708,000	\$ 708,000	\$ 723,000	\$ 723,000	\$ 739,000	\$ 739,000
OTHER FINANCING USES:											
Marketing Plan, Bad Debt & Other 1-Time Exp	8,464	6,219	-	98,765	98,765	56,557	-	-	-	-	-
Subtotal Other Financing Uses	\$ 8,464	\$ 6,219	\$ -	\$ 98,765	\$ 98,765	\$ 56,557	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues and Other Sources	\$ 2,600,825	\$ 2,324,135	\$ 2,264,622	\$ 2,264,622	\$ 2,349,500	\$ 2,326,500	\$ 2,326,500	\$ 2,342,000	\$ 2,342,000	\$ 2,358,000	\$ 2,358,000
Total Expenditures and other Uses	\$ 2,060,087	\$ 2,136,945	\$ 2,177,404	\$ 2,240,820	\$ 2,237,770	\$ 2,224,910	\$ 2,197,775	\$ 2,215,000	\$ 2,234,000	\$ 2,255,000	\$ 2,278,000
Beginning Fund Balance:	\$ 240,014	\$ 780,752	\$ 778,961	\$ 967,942	\$ 967,942	\$ 1,079,672	\$ 1,181,262	\$ 1,309,987	\$ 1,436,987	\$ 1,544,987	\$ 1,647,987
Ending Fund Balance:	\$ 780,752	\$ 967,942	\$ 866,179	\$ 991,744	\$ 1,079,672	\$ 1,181,262	\$ 1,309,987	\$ 1,436,987	\$ 1,544,987	\$ 1,647,987	\$ 1,727,987

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(112) TRAFFIC SAFETY FUND</b>											
REVENUES:											
Traffic Infractions	\$ 1,510,292	945,527	\$ 830,000	\$ 830,000	\$ 1,800,000	\$ 830,000	\$ 830,000	\$ 830,000	\$ 830,000	\$ 830,000	\$ 830,000
Interest Earnings	879	1,080	-	-	-	-	-	-	-	-	-
Total Revenues	\$ 1,511,171	\$ 946,607	\$ 830,000	\$ 830,000	\$ 1,800,000	\$ 830,000	\$ 830,000	\$ 830,000	\$ 830,000	\$ 830,000	\$ 830,000
EXPENDITURES:											
Traffic Safety	2,938	18,050	-	26,754	26,754	-	-	\$ -	\$ -	\$ -	\$ -
Transfer to Gen Fund (One-Time Basis)	-	375,000	-	-	-	245,040	200,000	200,000	200,000	200,000	200,000
Transfer to Gen Fund - Police	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000
Transfer to Gen Fund - Court	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Transfer to Street Fund - Traffic	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000
Total Expenditures	832,938	1,223,050	830,000	856,754	856,754	1,075,040	1,030,000	1,030,000	1,030,000	1,030,000	1,030,000
Beginning Fund Balance:	\$ 155,288	\$ 833,521	\$ 105,288	\$ 557,078	\$ 557,078	\$ 1,500,324	\$ 1,255,284	\$ 1,055,284	\$ 855,284	\$ 655,284	\$ 455,284
Ending Fund Balance:	\$ 833,521	\$ 557,078	\$ 105,288	\$ 530,324	\$ 1,500,324	\$ 1,255,284	\$ 1,055,284	\$ 855,284	\$ 655,284	\$ 455,284	\$ 255,284

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(119) COMM DEVL. BLOCK GRANT</b>											
<i>REVENUES:</i>											
CDBG Grants	\$ 602,541	\$ 207,032	\$ 159,546	\$ 2,491,848	\$ 2,491,848	\$ 576,000	\$ 576,000	\$ 576,000	\$ 576,000	\$ 576,000	\$ 576,000
General Fund Transfer	11,901	50,000	13,633	4,000	4,000	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 614,442</b>	<b>\$ 257,032</b>	<b>\$ 173,179</b>	<b>\$ 2,495,848</b>	<b>\$ 2,495,848</b>	<b>\$ 576,000</b>	<b>\$ 576,000</b>	<b>\$ 576,000</b>	<b>\$ 576,000</b>	<b>\$ 576,000</b>	<b>\$ 576,000</b>
<i>EXPENDITURES:</i>											
CDBG Programs & Administration	\$ 517,417	\$ 207,032	\$ 173,179	\$ 2,469,848	\$ 2,469,848	\$ 576,000	\$ 576,000	\$ 576,000	\$ 576,000	\$ 576,000	\$ 576,000
NSP3 Environmental Review, Comp Plan	-	1,288	-	52,712	52,712	-	-	-	-	-	-
Interfund Transfer - CIP, General Fund	97,025	-	-	22,000	22,000	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 614,442</b>	<b>\$ 208,320</b>	<b>\$ 173,179</b>	<b>\$ 2,544,560</b>	<b>\$ 2,544,560</b>	<b>\$ 576,000</b>	<b>\$ 576,000</b>	<b>\$ 576,000</b>	<b>\$ 576,000</b>	<b>\$ 576,000</b>	<b>\$ 576,000</b>
Beginning Fund Balance:	\$ -	\$ -	\$ -	\$ 48,712	\$ 48,712	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance:	\$ 0	\$ 48,712	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(120) PATH &amp; TRAILS FUND</b>											
<i>REVENUES:</i>											
Motor Fuel Tax	\$ 7,971	\$ 9,404	\$ 8,000	\$ 8,000	\$ 8,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Countywide Park/Trail 6year Levy	155,828	159,015	155,000	155,000	155,000	155,000	-	-	-	-	-
Interest Earnings	51	27	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 163,850</b>	<b>\$ 168,446</b>	<b>\$ 163,000</b>	<b>\$ 163,000</b>	<b>\$ 163,000</b>	<b>\$ 164,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>
<i>EXPENDITURES:</i>											
Capital Projects - Transfer	\$ 161,000	\$ 153,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 157,000	\$ 9,000	\$ 7,000	\$ 7,000	\$ 7,000
<b>Total Expenditures</b>	<b>\$ 161,000</b>	<b>\$ 153,000</b>	<b>\$ 155,000</b>	<b>\$ 155,000</b>	<b>\$ 155,000</b>	<b>\$ 155,000</b>	<b>\$ 157,000</b>	<b>\$ 9,000</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ 2,850</b>	<b>\$ 15,446</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>	<b>\$ 9,000</b>	<b>\$ (148,000)</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
Beginning Fund Balance:	\$ 133,512	\$ 136,362	\$ 140,770	\$ 151,808	\$ 151,808	\$ 159,808	\$ 168,808	\$ 20,808	\$ 20,808	\$ 22,808	\$ 24,808
Ending Fund Balance:	\$ 136,362	\$ 151,808	\$ 148,770	\$ 159,808	\$ 159,808	\$ 168,808	\$ 20,808	\$ 20,808	\$ 22,808	\$ 24,808	\$ 26,808

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(201) DEBT SERVICE FUND</b>											
<i>REVENUES &amp; OTHER SOURCES:</i>											
1st 1/4% REET	\$ 701,681	780,197	\$ 450,000	\$ 700,000	\$ 550,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
2nd 1/4% REET	701,681	780,197	450,000	700,000	550,000	700,000	700,000	700,000	700,000	700,000	700,000
Transfer-in Utility Tax - SCORE Bond	-	-	-	-	524,980	917,000	917,000	917,000	917,000	917,000	917,000
Transfer-In Utility Tax - Community Ctr Bond	915,032	915,000	915,000	915,000	915,000	915,000	915,000	915,000	915,000	915,000	915,000
Interest Earnings	6,018	3,454	15,000	15,000	3,500	3,500	3,500	5,000	5,000	5,000	5,000
<b>Total Revenues &amp; Other Sources</b>	<b>\$ 3,386,095</b>	<b>\$ 2,478,848</b>	<b>\$ 1,830,000</b>	<b>\$ 2,330,000</b>	<b>\$ 2,543,480</b>	<b>\$ 3,235,500</b>	<b>\$ 3,235,500</b>	<b>\$ 3,237,000</b>	<b>\$ 3,237,000</b>	<b>\$ 3,237,000</b>	<b>\$ 3,237,000</b>
<i>EXPENDITURES &amp; OTHER USES:</i>											
<i>Debt Service:</i>											
2000 ValleyCom Bond	\$ 208,636	\$ 127,520	\$ 206,040	\$ 206,040	\$ 202,760	\$ 172,630	\$ 197,480	\$ 196,000	\$ -	\$ -	\$ -
2003 Community Center Bond	915,033	915,113	915,000	915,000	915,000	915,000	915,000	915,000	915,000	915,000	915,000
2009 SCORE Jail Bond	-	-	925,000	-	524,980	916,858	916,654	917,000	917,000	917,000	917,000
Cash Mgmt Fee - General Fund	55,492	29,156	26,629	26,629	26,629	37,020	36,416	36,000	36,000	37,000	38,000
Fiscal Agent Fees/Other	304	303	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
<i>Capital:</i>											
Transfer Out - Parks CIP	330,000	100,000	100,000	100,000	100,000	300,000	300,000	300,000	300,000	300,000	300,000
Transfer Out - Transportaion CIP	2,661,684	820,000	-	925,000	925,000	917,000	917,000	917,000	917,000	917,000	917,000
<b>Total Expenditures &amp; Other Uses</b>	<b>\$ 4,171,148</b>	<b>\$ 1,992,092</b>	<b>\$ 2,182,669</b>	<b>\$ 2,182,669</b>	<b>\$ 2,704,369</b>	<b>\$ 3,268,508</b>	<b>\$ 3,292,550</b>	<b>\$ 3,291,000</b>	<b>\$ 3,095,000</b>	<b>\$ 3,096,000</b>	<b>\$ 3,097,000</b>
<b>Beginning Fund Balance</b>	<b>\$ 4,164,480</b>	<b>\$ 3,379,427</b>	<b>\$ 2,662,878</b>	<b>\$ 3,866,183</b>	<b>\$ 3,866,183</b>	<b>\$ 3,705,294</b>	<b>\$ 3,672,286</b>	<b>\$ 3,615,236</b>	<b>\$ 3,561,236</b>	<b>\$ 3,703,236</b>	<b>\$ 3,844,236</b>
<b>Ending Fund Balance</b>	<b>\$ 3,379,427</b>	<b>\$ 3,866,183</b>	<b>\$ 2,310,209</b>	<b>\$ 4,013,515</b>	<b>\$ 3,705,294</b>	<b>\$ 3,672,286</b>	<b>\$ 3,615,236</b>	<b>\$ 3,561,236</b>	<b>\$ 3,703,236</b>	<b>\$ 3,844,236</b>	<b>\$ 3,984,236</b>
Reserved for ValleyComm Debt Service	\$ 208,570	\$ 206,040	\$ 211,000	\$ 200,000	\$ 172,630	\$ 197,480	\$ 196,000	\$ -	\$ -	\$ -	\$ -
Reserved for Community Center Debt Service	\$ -	\$ -	\$ 915,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserved for SCORE Debt Service	\$ 820,000	\$ 925,000	\$ 925,000	\$ 925,000	\$ 916,858	\$ 916,654	\$ 917,000	\$ 917,000	\$ 917,000	\$ 917,000	\$ 917,000
Unreserved REET available for Capital	\$ 2,350,857	\$ 2,735,143	\$ 259,209	\$ 2,888,515	\$ 2,615,806	\$ 2,558,152	\$ 2,502,236	\$ 2,644,236	\$ 2,786,236	\$ 2,927,236	\$ 3,067,236

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(301) DOWNTOWN REDEVELOPMENT CIP</b>											
-											
<i>REVENUES:</i>											
RDA - Ptax	\$ 10	\$ 13,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Misc/Other	23,836	104,431	-	-	-	-	-	-	-	-	-
State Funding	61,249	25,943	-	-	-	-	-	-	-	-	-
Interest	5,261	2,339	-	-	-	-	-	-	-	-	-
Transfer In - Utility Tax Fund	1,255,000	-	-	-	-	300,000	300,000	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,345,356</b>	<b>\$ 146,046</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>EXPENDITURES:</i>											
Capital/Utilities	\$ 465,648	\$ 194,800	\$ -	\$ 62,000	\$ 62,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers Out - Various CIP	925,250	750,000	-	-	-	-	-	-	-	-	-
<b>Subtotal Expenses</b>	<b>\$ 1,390,898</b>	<b>\$ 944,800</b>	<b>\$ -</b>	<b>\$ 62,000</b>	<b>\$ 62,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (45,542)</b>	<b>\$ (798,754)</b>	<b>\$ -</b>	<b>\$ (62,000)</b>	<b>\$ (62,000)</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Beginning Fund Balance:	\$ 3,051,346	\$ 3,005,804	\$ 2,976,204	\$ 2,207,050	\$ 2,207,050	\$ 2,145,050	\$ 2,445,050	\$ 2,745,050	\$ 2,745,050	\$ 2,745,050	\$ 2,745,050
Ending Fund Balance:	\$ 3,005,804	\$ 2,207,050	\$ 2,976,204	\$ 2,145,050	\$ 2,145,050	\$ 2,445,050	\$ 2,745,050	\$ 2,745,050	\$ 2,745,050	\$ 2,745,050	\$ 2,745,050



	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(302) MUNICIPAL FACILITIES CIP</b>											
<i>REVENUES:</i>											
Grants	\$ 5,372,671	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	1,405	1,040	-	-	-	-	-	-	-	-	-
Misc/Other	90	41,516	-	-	-	-	-	-	-	-	-
Transfer In - Downtown Redevelopment CIP	156,530	750,000	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 5,530,696</b>	<b>\$ 857,556</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>EXPENDITURES:</i>											
Capital Projects	\$ 5,472,828	\$ 249,529	\$ -	\$ 1,285,319	\$ 1,285,319	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - General Fund/Other	296,245	-	-	-	-	-	-	-	-	-	-
<b>Subtotal Expenses</b>	<b>\$ 5,769,073</b>	<b>\$ 249,529</b>	<b>\$ -</b>	<b>\$ 1,285,319</b>	<b>\$ 1,285,319</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (238,377)</b>	<b>\$ 608,027</b>	<b>\$ -</b>	<b>\$ (1,285,319)</b>	<b>\$ (1,285,319)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Beginning Fund Balance:	\$ 915,959	\$ 677,582	\$ -	\$ 1,285,609	\$ 1,285,609	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290
Ending Fund Balance:	\$ 677,582	\$ 1,285,609	\$ -	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290	\$ 290

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(303) PARKS CIP</b>											
<i>REVENUES:</i>											
Mitigation	\$ 12,708	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	132	2,267	-	-	-	-	-	-	-	-	-
Misc/Other	-	4,080	-	-	-	-	-	-	-	-	-
Transfer In - Utility Tax Fund	-	175,000	175,000	175,000	175,000	-	-	-	-	-	-
Transfer In - REET	330,000	100,000	100,000	100,000	100,000	300,000	300,000	300,000	300,000	300,000	300,000
Transfer In - Paths & Trails	161,000	153,000	155,000	155,000	155,000	155,000	157,000	9,000	7,000	7,000	7,000
<b>Total Revenues</b>	<b>\$ 503,840</b>	<b>\$ 434,347</b>	<b>\$ 430,000</b>	<b>\$ 430,000</b>	<b>\$ 430,000</b>	<b>\$ 455,000</b>	<b>\$ 457,000</b>	<b>\$ 309,000</b>	<b>\$ 307,000</b>	<b>\$ 307,000</b>	<b>\$ 307,000</b>
<i>EXPENDITURES:</i>											
Capital Projects	\$ 792,288	\$ 319,268	\$ 375,000	\$ 2,507,244	\$ 1,261,770	\$ 686,000	\$ 1,373,000	\$ 309,000	\$ 307,000	\$ 307,000	\$ 307,000
<b>Subtotal Expenses</b>	<b>\$ 792,288</b>	<b>\$ 319,268</b>	<b>\$ 375,000</b>	<b>\$ 2,507,244</b>	<b>\$ 1,261,770</b>	<b>\$ 686,000</b>	<b>\$ 1,373,000</b>	<b>\$ 309,000</b>	<b>\$ 307,000</b>	<b>\$ 307,000</b>	<b>\$ 307,000</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (288,448)</b>	<b>\$ 115,079</b>	<b>\$ 55,000</b>	<b>\$ (2,077,244)</b>	<b>\$ (831,770)</b>	<b>\$ (231,000)</b>	<b>\$ (916,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Beginning Fund Balance:	\$ 2,582,254	\$ 2,293,806	\$ 904,005	\$ 2,408,885	\$ 2,408,885	\$ 1,577,115	\$ 1,346,115	\$ 430,115	\$ 430,115	\$ 430,115	\$ 430,115
Ending Fund Balance:	\$ 2,293,806	\$ 2,408,885	\$ 959,005	\$ 331,641	\$ 1,577,115	\$ 1,346,115	\$ 430,115	\$ 430,115	\$ 430,115	\$ 430,115	\$ 430,115

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(304) SURFACE WATER MANAGEMENT CIP</b>											
<i>REVENUES:</i>											
Grants	\$ 225,907	\$ 20,878	\$ 450,000	\$ 1,520,464	\$ 641,342	\$ 979,000	\$ -	\$ -	\$ -	\$ -	\$ -
Interest	5,639	2,363	-	-	-	-	-	-	-	-	-
Special Assessments	23,420	23,420	-	-	-	-	-	-	-	-	-
Transfer In - SWM Operations	-	702,067	230,000	230,000	230,000	238,000	246,000	254,000	262,000	271,000	280,000
<b>Total Revenues</b>	<b>\$ 254,966</b>	<b>\$ 748,728</b>	<b>\$ 680,000</b>	<b>\$ 1,750,464</b>	<b>\$ 871,342</b>	<b>\$ 1,217,000</b>	<b>\$ 246,000</b>	<b>\$ 254,000</b>	<b>\$ 262,000</b>	<b>\$ 271,000</b>	<b>\$ 280,000</b>
<i>EXPENDITURES:</i>											
Capital Projects	\$ 878,257	207,191	\$ 860,714	\$ 3,862,152	\$ 1,627,280	\$ 2,664,055	\$ 246,000	\$ 254,000	\$ 262,000	\$ 271,000	\$ 280,000
Transfer Out - SWM Operations	600,000	144,798	-	179,181	179,181	-	-	-	-	-	-
Transfer Out - Transportation CIP		-	-	-	-	-	-				
<b>Subtotal Expenses</b>	<b>\$ 1,478,257</b>	<b>\$ 351,989</b>	<b>\$ 860,714</b>	<b>\$ 4,041,333</b>	<b>\$ 1,806,461</b>	<b>\$ 2,664,055</b>	<b>\$ 246,000</b>	<b>\$ 254,000</b>	<b>\$ 262,000</b>	<b>\$ 271,000</b>	<b>\$ 280,000</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (1,223,291)</b>	<b>\$ 396,739</b>	<b>\$ (180,714)</b>	<b>\$ (2,290,869)</b>	<b>\$ (935,119)</b>	<b>\$ (1,447,055)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Beginning Fund Balance:	\$ 3,765,537	\$ 2,542,246	\$ 1,574,234	\$ 2,938,985	\$ 2,938,985	\$ 2,003,866	\$ 556,811	\$ 556,811	\$ 556,811	\$ 556,811	\$ 556,811
Ending Fund Balance:	\$ 2,542,246	\$ 2,938,985	\$ 1,393,520	\$ 648,116	\$ 2,003,866	\$ 556,811	\$ 556,811	\$ 556,811	\$ 556,811	\$ 556,811	\$ 556,811

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(306) TRANSPORTATION CIP</b>											
<i>REVENUES:</i>											
Grants/Contributions	\$ 8,606,786	\$ 7,004,703	\$ 5,000,000	\$ 7,007,493	\$ 5,553,239	\$ 1,082,000	\$ 3,586,000	\$ -	\$ -	\$ -	\$ -
Fuel Tax	322,394	311,885	320,000	320,000	320,000	310,000	310,000	310,000	310,000	310,000	310,000
Road Charges	274,646	1,081,167	-	-	-	-	-	-	-	-	-
Mitigation/Traffic Impact Fee	347,202	(103,482)	81,000	81,000	-	-	-	-	-	-	-
Interest	27,123	(13,159)	-	-	-	-	-	-	-	-	-
Misc/Other		18,408	-	-	10,141	-	-	-	-	-	-
Transfer In - Utility Tax Fund	-	791,000	1,621,000	696,000	696,000	681,000	681,000	696,000	696,000	712,000	712,000
Transfer In - REET	2,661,684	820,000	-	925,000	925,000	917,000	917,000	917,000	917,000	917,000	917,000
Transfer In - CIP	285,000	-	-	-	-	-	-	-	-	-	-
Transfer In - CDBG	97,025	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 12,621,860</b>	<b>\$ 9,910,522</b>	<b>\$ 7,022,000</b>	<b>\$ 9,029,493</b>	<b>\$ 7,504,380</b>	<b>\$ 2,990,000</b>	<b>\$ 5,494,000</b>	<b>\$ 1,923,000</b>	<b>\$ 1,923,000</b>	<b>\$ 1,939,000</b>	<b>\$ 1,939,000</b>
<i>EXPENDITURES:</i>											
Capital Projects	\$ 7,798,672	\$ 12,102,087	\$ 11,199,000	\$ 16,376,495	\$ 10,195,530	\$ 5,661,000	\$ 7,087,000	\$ 1,923,000	\$ 1,923,000	\$ 1,939,000	\$ 1,939,000
Transfer Out - Street Fund	-	-	-	-	-	32,000	32,000	-	-	-	-
Transfer Out - General Fund Lobbyist	45,053	-	70,000	-	-	-	-	-	-	-	-
Transfer Out - Arterial Streets Overlay	-	300,000	-	-	-	50,000	50,000	-	-	-	-
Transfer Out - Return Unspent to UTax	1,061,684	-	-	-	-	-	-	-	-	-	-
Transfer Out - General Fund	-	3,800,000	-	-	-	-	-	-	-	-	-
<b>Subtotal Expenses</b>	<b>\$ 8,905,409</b>	<b>\$ 16,202,087</b>	<b>\$ 11,269,000</b>	<b>\$ 16,376,495</b>	<b>\$ 10,195,530</b>	<b>\$ 5,743,000</b>	<b>\$ 7,169,000</b>	<b>\$ 1,923,000</b>	<b>\$ 1,923,000</b>	<b>\$ 1,939,000</b>	<b>\$ 1,939,000</b>
<b>NET INCOME (LOSS)</b>	<b>\$ 3,716,451</b>	<b>\$ (6,291,565)</b>	<b>\$ (4,247,000)</b>	<b>\$ (7,347,002)</b>	<b>\$ (2,691,150)</b>	<b>\$ (2,753,000)</b>	<b>\$ (1,675,000)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Beginning Fund Balance:	\$ 16,384,793	\$ 20,101,244	\$ 6,085,792	\$ 13,809,679	\$ 13,809,679	\$ 11,118,529	\$ 8,365,529	\$ 6,690,529	\$ 6,690,529	\$ 6,690,529	\$ 6,690,529
Ending Fund Balance:	\$ 20,101,244	\$ 13,809,679	\$ 1,838,792	\$ 6,462,677	\$ 11,118,529	\$ 8,365,529	\$ 6,690,529	\$ 6,690,529	\$ 6,690,529	\$ 6,690,529	\$ 6,690,529

	2010 Actual	2011 Actual	2012 Adopted	2012 Budget Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(401) SURFACE WATER MGMT</b>											
<b>REVENUES:</b>											
User Fees	\$ 3,419,564	\$ 3,416,140	\$ 3,164,969	\$ 3,164,969	\$ 3,496,000	\$ 3,456,000	\$ 3,456,000	\$ 3,456,000	\$ 3,456,000	\$ 3,456,000	\$ 3,456,000
Interest Earnings/Other	2,798	3,537	6,000	6,000	3,000	3,000	3,000	6,000	6,000	6,000	6,000
Misc/Other	804	-	-	-	-	-	-	-	-	-	-
Steel Lake Management District	19	12,525	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000	13,000
North Lake Management District	11,205	11,808	12,536	12,536	12,536	12,536	12,536	12,500	12,500	12,500	12,500
<b>Subtotal Operating Revenues</b>	<b>\$ 3,434,390</b>	<b>\$ 3,444,010</b>	<b>\$ 3,196,505</b>	<b>\$ 3,196,505</b>	<b>\$ 3,524,536</b>	<b>\$ 3,484,536</b>	<b>\$ 3,484,536</b>	<b>\$ 3,487,500</b>	<b>\$ 3,487,500</b>	<b>\$ 3,487,500</b>	<b>\$ 3,487,500</b>
<b>EXPENDITURES:</b>											
Engineering	\$ 1,267,089	\$ 1,279,805	\$ 1,505,558	\$ 1,505,549	\$ 1,505,549	\$ 1,341,662	\$ 1,365,101	\$ 1,419,000	\$ 1,434,000	\$ 1,451,000	\$ 1,470,000
Admin Fee	365,036	307,285	330,721	330,721	330,721	325,000	325,000	327,000	327,000	314,000	314,000
Water Quality	231,007	235,610	264,042	273,536	273,536	271,700	283,345	288,000	293,000	299,000	306,000
Maintenance	779,628	867,384	917,321	905,273	905,273	951,009	966,900	976,000	986,000	997,000	1,010,000
Steel Lake Maintenance District	11,459	5,340	13,000	23,054	23,054	13,000	13,000	13,000	13,000	13,000	13,000
North Lake Management District	9,250	10,423	12,536	15,975	15,975	12,536	12,536	13,000	13,000	13,000	13,000
Transfer Out:											
Debt Service	196,283	194,459	192,636	192,636	192,636	190,812	188,989	101,000	100,000	99,000	98,000
Transfer Out - CIP/Grant Fund	-	702,067	230,000	230,000	230,000	238,000	246,000	254,000	262,000	271,000	280,000
<b>Subtotal Operating Expenditures</b>	<b>\$ 2,859,752</b>	<b>\$ 3,602,373</b>	<b>\$ 3,465,814</b>	<b>\$ 3,476,744</b>	<b>\$ 3,476,744</b>	<b>\$ 3,343,719</b>	<b>\$ 3,400,871</b>	<b>\$ 3,391,000</b>	<b>\$ 3,428,000</b>	<b>\$ 3,457,000</b>	<b>\$ 3,504,000</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ 574,638</b>	<b>\$ (158,363)</b>	<b>\$ (269,309)</b>	<b>\$ (280,239)</b>	<b>\$ 47,792</b>	<b>\$ 140,817</b>	<b>\$ 83,665</b>	<b>\$ 96,500</b>	<b>\$ 59,500</b>	<b>\$ 30,500</b>	<b>\$ (16,500)</b>
<b>OTHER FINANCING SOURCES:</b>											
Transfers & Grant, etc	\$ 672,828	\$ 389,580	\$ 106,000	\$ 314,254	\$ 314,254	\$ 32,978	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Subtotal Other Financing Sources</b>	<b>\$ 672,828</b>	<b>\$ 389,580</b>	<b>\$ 106,000</b>	<b>\$ 314,254</b>	<b>\$ 314,254</b>	<b>\$ 32,978</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OTHER FINANCING USES:</b>											
Grant/Capital/Carry forward	\$ 87,909	\$ 192,584	\$ 106,000	\$ 151,758	\$ 151,758	\$ 22,514	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Subtotal Other Financing Uses</b>	<b>\$ 87,909</b>	<b>\$ 192,584</b>	<b>\$ 106,000</b>	<b>\$ 151,758</b>	<b>\$ 151,758</b>	<b>\$ 22,514</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 4,107,218</b>	<b>\$ 3,833,590</b>	<b>\$ 3,302,505</b>	<b>\$ 3,510,759</b>	<b>\$ 3,838,790</b>	<b>\$ 3,517,514</b>	<b>\$ 3,484,536</b>	<b>\$ 3,487,500</b>	<b>\$ 3,487,500</b>	<b>\$ 3,487,500</b>	<b>\$ 3,487,500</b>
<b>Total Expenditures &amp; Other Uses</b>	<b>\$ 2,947,661</b>	<b>\$ 3,794,957</b>	<b>\$ 3,571,814</b>	<b>\$ 3,628,502</b>	<b>\$ 3,628,502</b>	<b>\$ 3,366,233</b>	<b>\$ 3,400,871</b>	<b>\$ 3,391,000</b>	<b>\$ 3,428,000</b>	<b>\$ 3,457,000</b>	<b>\$ 3,504,000</b>
<b>Beginning Fund Balance:</b>	<b>\$ 1,114,705</b>	<b>\$ 2,274,262</b>	<b>\$ 1,843,103</b>	<b>\$ 2,312,895</b>	<b>\$ 2,312,895</b>	<b>\$ 2,523,183</b>	<b>\$ 2,674,464</b>	<b>\$ 2,758,129</b>	<b>\$ 2,854,629</b>	<b>\$ 2,914,129</b>	<b>\$ 2,944,629</b>
<b>Ending Fund Balance:</b>	<b>\$ 2,274,262</b>	<b>\$ 2,312,895</b>	<b>\$ 1,573,794</b>	<b>\$ 2,195,152</b>	<b>\$ 2,523,183</b>	<b>\$ 2,674,464</b>	<b>\$ 2,758,129</b>	<b>\$ 2,854,629</b>	<b>\$ 2,914,129</b>	<b>\$ 2,944,629</b>	<b>\$ 2,928,129</b>

	2010 Actual	2011 Actual	2012 Adopted	2012 Budget Revised	2012 YND Estimate	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(402) DUMAS BAY CENTRE</b>											
<i>REVENUES:</i>											
In-House Food Service Operations	\$ 214,945	\$ 248,824	\$ 221,589	\$ 266,589	\$ 266,589	\$ 272,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000	\$ 275,000
DBC Retreat Operations	286,311	313,200	301,143	321,143	321,143	356,251	360,251	360,000	360,000	360,000	360,000
Transfer-In From General Fund	-	-	-	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000
KFT - Transfer In from Utility Tax	132,232	113,000	113,000	113,000	113,000	112,000	112,000	113,000	113,000	114,000	114,000
Subtotal Operating Revenues	\$ 633,488	\$ 675,024	\$ 635,732	\$ 704,732	\$ 704,732	\$ 744,251	\$ 751,251	\$ 752,000	\$ 752,000	\$ 753,000	\$ 753,000
<i>EXPENDITURES:</i>											
In-House Food Services Operations	\$ 212,464	\$ 194,681	\$ 199,580	\$ 245,059	\$ 245,059	\$ 240,841	\$ 247,088	\$ 249,000	\$ 251,000	\$ 253,000	\$ 256,000
DBC Retreat Operations	342,897	365,806	332,607	354,512	354,512	347,705	353,367	356,000	360,000	364,000	368,000
DBC Admin Fee	12,550	7,745	7,841	7,841	7,841	9,424	9,529	10,000	10,000	10,000	10,000
KFT Theatre Operations	86,570	79,891	83,400	83,400	83,400	83,400	83,400	83,400	83,400	83,400	83,400
KFT Admin Fee	3,601	1,695	1,695	1,695	1,695	1,680	1,680	2,000	2,000	2,000	2,000
Subtotal Operating Expenses	\$ 658,082	\$ 649,818	\$ 625,123	\$ 692,507	\$ 692,507	\$ 683,050	\$ 695,064	\$ 700,400	\$ 706,400	\$ 712,400	\$ 719,400
<i>OPERATING INCOME (LOSS)</i>	\$ (24,594)	\$ 25,206	\$ 10,609	\$ 12,225	\$ 12,225	\$ 61,201	\$ 56,187	\$ 51,600	\$ 45,600	\$ 40,600	\$ 33,600
<i>OTHER FINANCING SOURCES:</i>											
DBC - Transfers In from General Fund	\$ -	\$ -	\$ -	\$ 23,500	\$ 23,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Other Financing Sources	\$ -	\$ -	\$ -	\$ 23,500	\$ 23,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>OTHER FINANCING USES:</i>											
One-Time	\$ 8,116	\$ 70,856	\$ -	\$ 137,056	\$ 137,056	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal Other Financing Uses	\$ 8,116	\$ 70,856	\$ -	\$ 137,056	\$ 137,056	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Revenues and Other Sources	\$ 633,488	\$ 675,024	\$ 635,732	\$ 728,232	\$ 728,232	\$ 744,251	\$ 751,251	\$ 752,000	\$ 752,000	\$ 753,000	\$ 753,000
Total Expenses & Other Uses	\$ 666,198	\$ 720,674	\$ 625,123	\$ 829,563	\$ 829,563	\$ 683,050	\$ 695,064	\$ 700,400	\$ 706,400	\$ 712,400	\$ 719,400
Beginning Fund Balance:	\$ 179,692	\$ 146,982	\$ 88,172	\$ 101,332	\$ 101,332	\$ 1	\$ 61,202	\$ 117,389	\$ 168,989	\$ 214,589	\$ 255,189
Ending Fund Balance:	\$ 146,982	\$ 101,332	\$ 98,781	\$ 1	\$ 1	\$ 61,202	\$ 117,389	\$ 168,989	\$ 214,589	\$ 255,189	\$ 288,789

	2010 Actual	2011 Actual	2012 Adopted	2012 Budget	2012 YND Est	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(501) RISK MANAGEMENT</b>											
<i>REVENUES:</i>											
M&O	\$ 703,948	\$ 923,892	\$ 524,443	\$ 524,443	\$ 524,443	\$ 524,443	\$ 524,443	\$ 684,000	\$ 684,000	\$ 684,000	\$ 684,000
Unemployment	241,683	228,079	224,825	224,825	224,825	224,825	224,825	225,000	225,000	225,000	225,000
Interest/Misc	18,100	44,851	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Recovery	66,379	106,737	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,030,110</b>	<b>\$ 1,303,559</b>	<b>\$ 769,268</b>	<b>\$ 769,268</b>	<b>\$ 769,268</b>	<b>\$ 769,268</b>	<b>\$ 769,268</b>	<b>\$ 929,000</b>	<b>\$ 929,000</b>	<b>\$ 929,000</b>	<b>\$ 929,000</b>
<i>EXPENDITURES:</i>											
Broker											
Misc/Other	\$ 401	\$ 407	\$ 1,850	\$ 1,850	\$ 1,850	\$ 1,850	\$ 1,850	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Professional Svc	24,747	23,486	-	-	-	-	-	-	-	-	-
Unemployment	152,912	228,079	224,825	224,825	224,825	224,825	224,825	225,000	225,000	225,000	225,000
Insurance	406,820	445,815	476,412	476,412	476,412	476,412	476,412	636,000	636,000	636,000	636,000
Non-Police Claims	155,389	235,167	31,181	31,181	31,181	31,181	31,181	31,000	31,000	31,000	31,000
Police Claims	166,806	16,420	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>Subtotal Operating Expenses</b>	<b>\$ 907,075</b>	<b>\$ 949,374</b>	<b>\$ 749,268</b>	<b>\$ 749,268</b>	<b>\$ 749,268</b>	<b>\$ 749,268</b>	<b>\$ 749,268</b>	<b>\$ 909,000</b>	<b>\$ 909,000</b>	<b>\$ 909,000</b>	<b>\$ 909,000</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ 123,035</b>	<b>\$ 354,185</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
<i>OTHER FINANCING SOURCES:</i>											
Insurance Proceeds	\$ -	\$ -	\$ -	\$ 82,678	\$ 82,678	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
M&O	-	-	-	759,716	759,716	259,500	259,500	-	-	-	-
<b>Subtotal Other Financing Sources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 842,394</b>	<b>\$ 842,394</b>	<b>\$ 259,500</b>	<b>\$ 259,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>OTHER FINANCING USES:</i>											
Transfer Out - Fleet	\$ 27,827	\$ 13,500	\$ -	\$ 82,678	\$ 82,678	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer Out - General Fund	-	-	-	-	-	40,000	30,000	-	-	-	-
Unemployment Claims	-	20,638	-	100,000	100,000	-	-	-	-	-	-
Wire Theft	-	-	-	-	-	100,000	100,000	-	-	-	-
Deductibles/Claims & Insurance	1,000	320,046	300,000	1,259,716	1,189,716	159,500	159,500	-	-	-	-
<b>Subtotal Other Financing Uses</b>	<b>\$ 28,827</b>	<b>\$ 354,184</b>	<b>\$ 300,000</b>	<b>\$ 1,442,394</b>	<b>\$ 1,372,394</b>	<b>\$ 299,500</b>	<b>\$ 289,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 1,030,110</b>	<b>\$ 1,303,559</b>	<b>\$ 769,268</b>	<b>\$ 1,611,662</b>	<b>\$ 1,611,662</b>	<b>\$ 1,028,768</b>	<b>\$ 1,028,768</b>	<b>\$ 929,000</b>	<b>\$ 929,000</b>	<b>\$ 929,000</b>	<b>\$ 929,000</b>
<b>Total Expenditures &amp; Other Uses</b>	<b>\$ 935,902</b>	<b>\$ 1,303,558</b>	<b>\$ 1,049,268</b>	<b>\$ 2,191,662</b>	<b>\$ 2,121,662</b>	<b>\$ 1,048,768</b>	<b>\$ 1,038,768</b>	<b>\$ 909,000</b>	<b>\$ 909,000</b>	<b>\$ 909,000</b>	<b>\$ 909,000</b>
<b>Beginning Fund Balance:</b>	<b>\$ 5,337,573</b>	<b>\$ 5,431,781</b>	<b>\$ 5,077,573</b>	<b>\$ 5,431,782</b>	<b>\$ 5,431,782</b>	<b>\$ 4,921,782</b>	<b>\$ 4,901,782</b>	<b>\$ 4,891,782</b>	<b>\$ 4,911,782</b>	<b>\$ 4,931,782</b>	<b>\$ 4,951,782</b>
<b>Ending Fund Balance:</b>	<b>\$ 5,431,781</b>	<b>\$ 5,431,782</b>	<b>\$ 4,797,573</b>	<b>\$ 4,851,782</b>	<b>\$ 4,921,782</b>	<b>\$ 4,901,782</b>	<b>\$ 4,891,782</b>	<b>\$ 4,911,782</b>	<b>\$ 4,931,782</b>	<b>\$ 4,951,782</b>	<b>\$ 4,971,782</b>

	2010 Actual	2011 Actual	2012 Adopted	2012 Revised	2012 YND Est	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
(502) INFORMATION SYSTEMS											
REVENUES:											
M&O - Data Processing	\$ 1,010,850	\$ 1,025,283	\$ 1,223,724	\$ 1,090,257	\$ 1,090,257	\$ 1,101,731	\$ 1,121,715	\$ 1,104,000	\$ 1,104,000	\$ 1,104,000	\$ 1,104,000
M&O - Telecom	166,422	128,747	188,727	215,925	215,925	167,818	170,272	153,000	153,000	153,000	153,000
M&O - GIS	175,690	171,998	197,871	225,839	225,839	208,203	213,315	209,000	209,000	209,000	209,000
Intergovernmental	14,538	14,179	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
SafeCity	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000
Interest/Other Misc	11,863	7,207	10,000	10,000	10,000	4,000	4,000	10,000	10,000	10,000	10,000
Subtotal Operating Revenues	\$ 1,407,363	\$ 1,375,414	\$ 1,663,322	\$ 1,585,021	\$ 1,585,021	\$ 1,524,752	\$ 1,552,302	\$ 1,519,000	\$ 1,519,000	\$ 1,519,000	\$ 1,519,000
EXPENDITURES:											
Court	\$ 32,764	\$ 30,743	\$ 38,488	\$ 34,759	\$ 34,759	\$ 35,877	\$ 36,280	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000
Data Processing	309,526	296,876	389,038	324,019	324,019	296,524	299,268	407,000	407,000	407,000	407,000
Government Access Channel	97,941	84,587	109,753	108,686	109,186	62,444	63,795	64,000	64,000	64,000	64,000
Police	605,264	563,516	704,077	686,473	685,473	621,847	630,737	631,000	631,000	631,000	631,000
SafeCity	14,143	9,109	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Telecommunications	167,933	129,750	185,944	165,247	166,247	151,278	153,412	153,000	153,000	153,000	153,000
WiFi	50	2,380	-	8,700	8,700	8,700	8,700	9,000	9,000	9,000	9,000
Geographical Information Systems	184,452	180,317	197,871	186,287	186,287	203,723	208,515	209,000	209,000	209,000	209,000
Subtotal Operating Expenses	\$ 1,412,073	\$ 1,297,278	\$ 1,635,171	\$ 1,524,171	\$ 1,524,671	\$ 1,390,393	\$ 1,410,707	\$ 1,519,000	\$ 1,519,000	\$ 1,519,000	\$ 1,519,000
OPERATING INCOME (LOSS)	\$ (4,710)	\$ 78,136	\$ 28,151	\$ 60,850	\$ 60,350	\$ 134,359	\$ 141,595	\$ -	\$ -	\$ -	\$ -
Capital and I-Time Funding:											
Replacement Reserves - Data Processing	\$ 350,116	\$ 307,735	\$ 339,182	\$ 365,924	\$ 365,924	\$ 310,387	\$ 301,277	\$ 301,000	\$ 301,000	\$ 301,000	\$ 301,000
Replacement Reserves - Telecom	99,257	112,445	109,527	109,527	109,527	62,702	58,089	58,000	58,000	58,000	58,000
Replacement Reserves - GIS	4,567	4,296	4,567	4,567	4,567	4,223	3,310	3,000	3,000	3,000	3,000
Capital Contribution	18,536	11,378	-	68,409	23,731	89,718	-	-	-	-	-
Subtotal Other Financing Sources	\$ 472,476	\$ 435,854	\$ 453,276	\$ 548,427	\$ 503,749	\$ 467,030	\$ 362,676	\$ 362,000	\$ 362,000	\$ 362,000	\$ 362,000
OTHER FINANCING USES:											
Court	-	3,646	-	-	-	5,039	5,359	-	-	-	-
Data Processing	\$ 77,786	\$ 174,696	\$ 238,088	\$ 308,816	\$ 306,316	\$ 259,748	\$ 185,094	\$ -	\$ -	\$ -	\$ -
Government Access Channel	-	-	-	-	-	40,311	42,869	-	-	-	-
Police	163,706	157,114	172,360	248,905	248,905	349,556	116,824	-	-	-	-
SafeCity	-	2,485	-	3,817	3,817	-	-	-	-	-	-
Telecommunications	-	-	1,000	1,000	1,000	17,670	17,990	-	-	-	-
Geographical Information System	-	-	-	12,543	12,543	5,038	5,358	-	-	-	-
Transfer to General Fund	-	-	-	-	-	87,651	-	-	-	-	-
Subtotal Other Financing Uses	\$ 241,492	\$ 337,941	\$ 411,448	\$ 575,081	\$ 572,581	\$ 765,013	\$ 373,494	\$ -	\$ -	\$ -	\$ -
Total Revenues and Other Sources	\$ 1,879,839	\$ 1,811,268	\$ 2,116,598	\$ 2,133,448	\$ 2,088,770	\$ 1,991,782	\$ 1,914,978	\$ 1,881,000	\$ 1,881,000	\$ 1,881,000	\$ 1,881,000
Total Expenses & Other Uses	\$ 1,653,565	\$ 1,635,219	\$ 2,046,619	\$ 2,099,252	\$ 2,097,252	\$ 2,155,406	\$ 1,784,201	\$ 1,519,000	\$ 1,519,000	\$ 1,519,000	\$ 1,519,000
Beginning Fund Balance:	\$ 3,015,536	\$ 3,241,810	\$ 3,154,560	\$ 3,417,859	\$ 3,417,859	\$ 3,409,377	\$ 3,245,753	\$ 3,376,530	\$ 3,738,530	\$ 4,100,530	\$ 4,462,530
Ending Fund Balance:	\$ 3,241,810	\$ 3,417,859	\$ 3,224,539	\$ 3,452,055	\$ 3,409,377	\$ 3,245,753	\$ 3,376,530	\$ 3,738,530	\$ 4,100,530	\$ 4,462,530	\$ 4,824,530

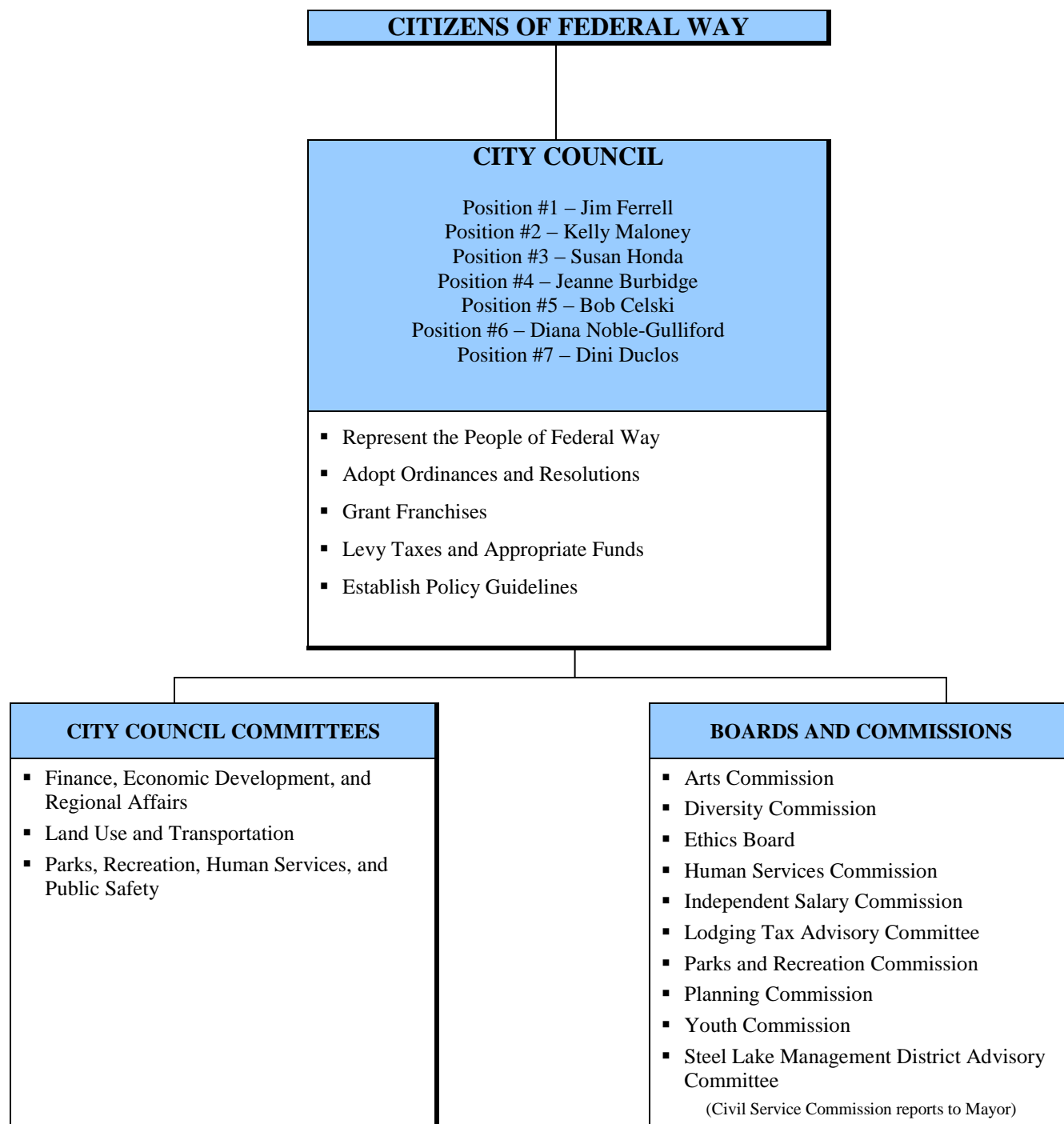


	2010 Actual	2011 Actual	2012 Adopted	2012 Budget	2012 YND Est	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(503) MAIL &amp; DUPLICATION SERVICES</b>											
<i>REVENUES:</i>											
M&O	\$ 126,010	\$ 110,974	\$ 144,056	\$ 124,056	\$ 124,056	\$ 115,556	\$ 115,556	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000
Interest/Misc/Fire Dept	2,634	2,463	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 128,644</b>	<b>\$ 113,437</b>	<b>\$ 144,056</b>	<b>\$ 124,056</b>	<b>\$ 124,056</b>	<b>\$ 115,556</b>	<b>\$ 115,556</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>
<i>EXPENDITURES:</i>											
Mail Postage	\$ 52,826	\$ 46,912	\$ 56,806	\$ 56,806	\$ 56,806	\$ 46,806	\$ 46,806	\$ 47,000	\$ 47,000	\$ 47,000	\$ 47,000
Mail Courier	23,386	11,707	22,900	2,900	2,900	2,900	2,900	3,000	3,000	3,000	3,000
Copier Equipment	1,209	1,319	1,400	1,400	1,400	1,400	1,400	1,000	1,000	1,000	1,000
Copier Repairs & Maintenance	27,679	35,503	36,800	36,800	36,800	36,800	36,800	37,000	37,000	37,000	37,000
Copier Supplies	22,122	15,504	16,350	16,350	16,350	16,350	16,350	16,000	16,000	16,000	16,000
Meeting Coffee	1,424	963	1,300	1,300	1,300	1,300	1,300	1,000	1,000	1,000	1,000
<b>Subtotal Operating Expenses</b>	<b>\$ 128,646</b>	<b>\$ 111,908</b>	<b>\$ 135,556</b>	<b>\$ 115,556</b>	<b>\$ 115,556</b>	<b>\$ 105,556</b>	<b>\$ 105,556</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ (2)</b>	<b>\$ 1,529</b>	<b>\$ 8,500</b>	<b>\$ 8,500</b>	<b>\$ 8,500</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>Capital and I-Time Funding:</i>											
Replacement Reserves	\$ 38,031	\$ 41,944	\$ 38,031	\$ 38,031	\$ 38,031	\$ 35,650	\$ 33,481	\$ 33,481	\$ 33,481	\$ 33,481	\$ 33,481
<b>Subtotal Other Financing Sources</b>	<b>\$ 38,031</b>	<b>\$ 41,944</b>	<b>\$ 38,031</b>	<b>\$ 38,031</b>	<b>\$ 38,031</b>	<b>\$ 35,650</b>	<b>\$ 33,481</b>	<b>\$ 33,481</b>	<b>\$ 33,481</b>	<b>\$ 33,481</b>	<b>\$ 33,481</b>
<i>OTHER FINANCING USES:</i>											
Capital / Other	\$ 19,666	\$ 75,280	\$ 64,000	\$ 64,000	\$ 64,000	\$ 31,950	\$ 31,950	\$ -	\$ -	\$ -	\$ -
Mail Postage	-	-	4,250	4,250	4,250	10,000	10,000	-	-	-	-
Copier Repairs & Maintenance, Supplies	-	1,528	4,250	4,250	4,250	-	-	-	-	-	-
Transfer To General Fund	-	-	-	-	-	76,588	-	-	-	-	-
<b>Subtotal Other Financing Uses</b>	<b>\$ 19,666</b>	<b>\$ 76,808</b>	<b>\$ 72,500</b>	<b>\$ 72,500</b>	<b>\$ 72,500</b>	<b>\$ 118,538</b>	<b>\$ 41,950</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 166,675</b>	<b>\$ 155,381</b>	<b>\$ 182,087</b>	<b>\$ 162,087</b>	<b>\$ 162,087</b>	<b>\$ 151,206</b>	<b>\$ 149,037</b>	<b>\$ 138,481</b>	<b>\$ 138,481</b>	<b>\$ 138,481</b>	<b>\$ 138,481</b>
<b>Total Expenditures &amp; Other Uses</b>	<b>\$ 148,312</b>	<b>\$ 188,716</b>	<b>\$ 208,056</b>	<b>\$ 188,056</b>	<b>\$ 188,056</b>	<b>\$ 224,094</b>	<b>\$ 147,506</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>
<b>Beginning Fund Balance:</b>	<b>\$ 294,044</b>	<b>\$ 312,407</b>	<b>\$ 320,664</b>	<b>\$ 279,072</b>	<b>\$ 279,072</b>	<b>\$ 253,103</b>	<b>\$ 180,215</b>	<b>\$ 181,746</b>	<b>\$ 215,227</b>	<b>\$ 248,708</b>	<b>\$ 282,189</b>
<b>Ending Fund Balance:</b>	<b>\$ 312,407</b>	<b>\$ 279,072</b>	<b>\$ 294,695</b>	<b>\$ 253,103</b>	<b>\$ 253,103</b>	<b>\$ 180,215</b>	<b>\$ 181,746</b>	<b>\$ 215,227</b>	<b>\$ 248,708</b>	<b>\$ 282,189</b>	<b>\$ 315,670</b>

	2010 Actual	2011 Actual	2012 Adopted	2012 Budget	2012 YND Est	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(504) FLEET &amp; EQUIPMENT</b>											
<i>REVENUES:</i>											
M&O	\$ 815,657	\$ 938,800	\$ 985,183	\$ 1,168,971	\$ 1,168,971	\$ 1,117,664	\$ 1,118,294	\$ 839,000	\$ 839,000	\$ 839,000	\$ 839,000
Interest/Misc	8,354	4,631	10,000	10,000	10,000	5,000	5,000	10,000	10,000	10,000	10,000
<b>Total Revenues</b>	<b>\$ 824,011</b>	<b>\$ 943,431</b>	<b>\$ 995,183</b>	<b>\$ 1,178,971</b>	<b>\$ 1,178,971</b>	<b>\$ 1,122,664</b>	<b>\$ 1,123,294</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>
<i>EXPENDITURES:</i>											
PS-Tire	\$ 23,416	\$ 19,793	\$ 12,070	\$ 27,070	\$ 27,070	\$ 27,070	\$ 27,070	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
PS-Gas	272,627	211,787	211,787	211,787	211,787	211,787	211,787	212,000	212,000	212,000	212,000
PS-Repair Parts & Maint	171,751	169,920	278,302	263,302	263,302	213,302	213,302	213,000	213,000	213,000	213,000
PS - Other Charges	-	-	150	150	150	150	150	-	-	-	-
PS-Auto Insurance	35,104	35,704	35,704	35,704	35,704	35,704	35,704	36,000	36,000	36,000	36,000
GF-Salary/Benefit	36,571	37,791	38,106	38,106	38,106	38,211	38,841	39,000	39,000	39,000	39,000
GF-Tires	9,612	16,802	8,530	8,530	8,530	8,530	8,530	9,000	9,000	9,000	9,000
GF-Gas	115,399	99,100	99,100	99,100	99,100	99,100	99,100	99,000	99,000	99,000	99,000
GF-Repair Parts & Maint	139,269	154,774	215,615	211,991	211,991	189,221	189,221	189,000	189,000	189,000	189,000
GF-Other Charges	1,102	184	4,930	4,930	4,930	2,700	2,700	3,000	3,000	3,000	3,000
GF-Auto Insurance	21,889	21,889	21,889	21,889	21,889	21,889	21,889	22,000	22,000	22,000	22,000
<b>Subtotal Operating Expenses</b>	<b>\$ 826,740</b>	<b>\$ 767,744</b>	<b>\$ 926,183</b>	<b>\$ 922,559</b>	<b>\$ 922,559</b>	<b>\$ 847,664</b>	<b>\$ 848,294</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ (2,729)</b>	<b>\$ 175,687</b>	<b>\$ 69,000</b>	<b>\$ 256,412</b>	<b>\$ 256,412</b>	<b>\$ 275,000</b>	<b>\$ 275,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>Capital and 1-Time Funding:</i>											
Replacement Reserves	\$ 1,232,306	\$ 1,150,477	\$ 1,192,423	\$ 1,192,151	\$ 1,192,151	\$ 1,081,283	\$ 1,106,406	\$ 1,194,000	\$ 1,194,000	\$ 1,194,000	\$ 1,194,000
Capital Contribution	44,512	-	-	-	-	20,000	20,000	-	-	-	-
Sale of Fixed Assets	17,104	39,742	4,579	4,579	4,579	3,000	-	-	-	-	-
Grant	-	12,336	20,000	43,001	43,001	-	-	-	-	-	-
Transfer In from Risk Mgmt (Insurance)	27,827	13,500	-	82,678	82,678	-	-	-	-	-	-
<b>Subtotal Other Financing Sources</b>	<b>\$ 1,321,749</b>	<b>\$ 1,216,055</b>	<b>\$ 1,217,002</b>	<b>\$ 1,322,409</b>	<b>\$ 1,322,409</b>	<b>\$ 1,104,283</b>	<b>\$ 1,126,406</b>	<b>\$ 1,194,000</b>	<b>\$ 1,194,000</b>	<b>\$ 1,194,000</b>	<b>\$ 1,194,000</b>
<i>OTHER FINANCING USES:</i>											
Vehicle & Equipment - Police	\$ 471,186	\$ 545,110	\$ 562,100	\$ 706,149	\$ 706,149	\$ 426,500	\$ 414,000	\$ -	\$ -	\$ -	\$ -
Vehicle & Equipment - NonPolice	121,508	214,792	152,494	261,894	261,894	52,747	-	-	-	-	-
Gasoline - Police	-	131,662	50,000	200,000	200,000	150,000	150,000	-	-	-	-
Gasoline - NonPolice	-	44,024	19,000	59,000	59,000	50,000	50,000	-	-	-	-
Repairs & Maint - Police	-	-	-	-	-	50,000	50,000	-	-	-	-
Repairs & Maint - NonPolice	-	-	-	-	-	25,000	25,000	-	-	-	-
Transfer Out	150,000	55,800	-	-	-	342,926	-	-	-	-	-
<b>Subtotal Other Financing Uses</b>	<b>\$ 742,694</b>	<b>\$ 991,388</b>	<b>\$ 783,594</b>	<b>\$ 1,227,043</b>	<b>\$ 1,227,043</b>	<b>\$ 1,097,173</b>	<b>\$ 689,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 2,145,760</b>	<b>\$ 2,159,486</b>	<b>\$ 2,212,185</b>	<b>\$ 2,501,380</b>	<b>\$ 2,501,380</b>	<b>\$ 2,226,947</b>	<b>\$ 2,249,700</b>	<b>\$ 2,043,000</b>	<b>\$ 2,043,000</b>	<b>\$ 2,043,000</b>	<b>\$ 2,043,000</b>
<b>Total Expenses &amp; Other Uses</b>	<b>\$ 1,569,434</b>	<b>\$ 1,759,132</b>	<b>\$ 1,709,777</b>	<b>\$ 2,149,602</b>	<b>\$ 2,149,602</b>	<b>\$ 1,944,837</b>	<b>\$ 1,537,294</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>	<b>\$ 849,000</b>
<b>Beginning Fund Balance:</b>	<b>\$ 4,291,127</b>	<b>\$ 4,867,454</b>	<b>\$ 5,002,839</b>	<b>\$ 5,267,808</b>	<b>\$ 5,267,808</b>	<b>\$ 5,619,586</b>	<b>\$ 5,901,696</b>	<b>\$ 6,614,102</b>	<b>\$ 7,808,102</b>	<b>\$ 9,002,102</b>	<b>\$ 10,196,102</b>
<b>Ending Fund Balance:</b>	<b>\$ 4,867,453</b>	<b>\$ 5,267,808</b>	<b>\$ 5,505,247</b>	<b>\$ 5,619,586</b>	<b>\$ 5,619,586</b>	<b>\$ 5,901,696</b>	<b>\$ 6,614,102</b>	<b>\$ 7,808,102</b>	<b>\$ 9,002,102</b>	<b>\$ 10,196,102</b>	<b>\$ 11,390,102</b>

	2010 Actual	2011 Actual	2012 Adopted	2012 Budget	2012 YND Est	2013 Adopted	2014 Adopted	2015 Projected	2016 Projected	2017 Projected	2018 Projected
<b>(505) BUILDINGS &amp; FURNISHINGS</b>											
<i>REVENUES:</i>											
M&O	\$ 398,680	\$ 339,732	\$ 446,425	\$ 465,105	\$ 465,105	\$ 403,714	\$ 404,393	\$ 394,000	\$ 394,000	\$ 394,000	\$ 394,000
Interest/Other Misc	12,212	11,381	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 410,892</b>	<b>\$ 351,113</b>	<b>\$ 446,425</b>	<b>\$ 465,105</b>	<b>\$ 465,105</b>	<b>\$ 403,714</b>	<b>\$ 404,393</b>	<b>\$ 394,000</b>	<b>\$ 394,000</b>	<b>\$ 394,000</b>	<b>\$ 394,000</b>
<i>EXPENDITURES:</i>											
Police	\$ 10,928	\$ 44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Hall	359,548	301,391	397,632	367,632	367,632	353,828	354,456	354,000	354,000	354,000	354,000
Annex	6,133	3,146	5,154	5,154	5,154	4,651	4,702	5,000	5,000	5,000	5,000
Shop	22,480	24,102	37,639	37,639	37,639	35,235	35,235	35,000	35,000	35,000	35,000
<b>Subtotal Operating Expenses</b>	<b>\$ 399,089</b>	<b>\$ 328,683</b>	<b>\$ 440,425</b>	<b>\$ 410,425</b>	<b>\$ 410,425</b>	<b>\$ 393,714</b>	<b>\$ 394,393</b>	<b>\$ 394,000</b>	<b>\$ 394,000</b>	<b>\$ 394,000</b>	<b>\$ 394,000</b>
<b>OPERATING INCOME (LOSS)</b>	<b>\$ 11,803</b>	<b>\$ 22,430</b>	<b>\$ 6,000</b>	<b>\$ 54,680</b>	<b>\$ 54,680</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<i>Capital and 1-Time Funding:</i>											
Replacement Reserves	\$ 108,239	\$ 105,634	\$ 105,634	\$ 105,634	\$ 105,634	\$ 114,642	\$ 114,642	\$ 115,000	\$ 115,000	\$ 115,000	\$ 115,000
Grant/Contributions	29,863	520,173		\$ 54,019	\$ 54,019	-	-	-	-	-	-
Transfer In CIP - Add'l Reserves	149,365	-	-	-	-	-	-	-	-	-	-
<b>Subtotal Other Financing Sources</b>	<b>\$ 287,467</b>	<b>\$ 625,807</b>	<b>\$ 105,634</b>	<b>\$ 159,653</b>	<b>\$ 159,653</b>	<b>\$ 114,642</b>	<b>\$ 114,642</b>	<b>\$ 115,000</b>	<b>\$ 115,000</b>	<b>\$ 115,000</b>	<b>\$ 115,000</b>
<i>OTHER FINANCING USES:</i>											
Grants/Project Specific	\$ 38,582	\$ 537,133	\$ -	\$ 92,699	\$ 92,699	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Hall	1,481	107,114	-	10,000	10,000	10,000	10,000	-	-	-	-
Police		5,469	6,000	6,000	6,000	-	-	-	-	-	-
<b>Subtotal Other Financing Uses</b>	<b>\$ 40,063</b>	<b>\$ 649,716</b>	<b>\$ 6,000</b>	<b>\$ 108,699</b>	<b>\$ 108,699</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Total Revenues and Other Sources</b>	<b>\$ 698,359</b>	<b>\$ 976,920</b>	<b>\$ 552,059</b>	<b>\$ 624,758</b>	<b>\$ 624,758</b>	<b>\$ 518,356</b>	<b>\$ 519,035</b>	<b>\$ 509,000</b>	<b>\$ 509,000</b>	<b>\$ 509,000</b>	<b>\$ 509,000</b>
<b>Total Expenses &amp; Other Uses</b>	<b>\$ 439,152</b>	<b>\$ 978,399</b>	<b>\$ 446,425</b>	<b>\$ 519,124</b>	<b>\$ 519,124</b>	<b>\$ 403,714</b>	<b>\$ 404,393</b>	<b>\$ 394,000</b>	<b>\$ 394,000</b>	<b>\$ 394,000</b>	<b>\$ 394,000</b>
<b>Beginning Fund Balance:</b>	<b>\$ 1,204,762</b>	<b>\$ 1,463,969</b>	<b>\$ 1,494,728</b>	<b>\$ 1,462,490</b>	<b>\$ 1,462,490</b>	<b>\$ 1,568,124</b>	<b>\$ 1,682,766</b>	<b>\$ 1,797,408</b>	<b>\$ 1,912,408</b>	<b>\$ 2,027,408</b>	<b>\$ 2,142,408</b>
<b>Ending Fund Balance:</b>	<b>\$ 1,463,969</b>	<b>\$ 1,462,490</b>	<b>\$ 1,600,362</b>	<b>\$ 1,568,124</b>	<b>\$ 1,568,124</b>	<b>\$ 1,682,766</b>	<b>\$ 1,797,408</b>	<b>\$ 1,912,408</b>	<b>\$ 2,027,408</b>	<b>\$ 2,142,408</b>	<b>\$ 2,257,408</b>

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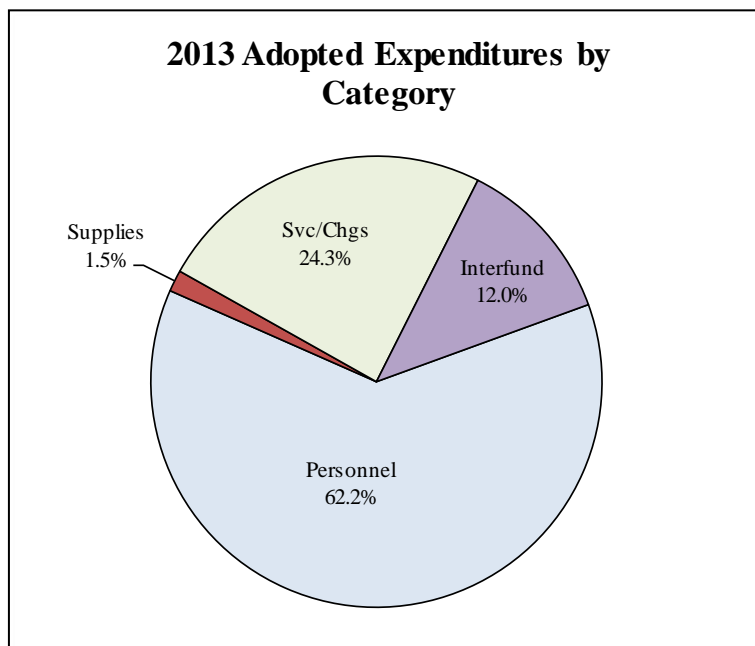
## CITY COUNCIL

**Responsible Manager:** *Deputy Mayor Jim Ferrell*

### PURPOSE/DESCRIPTION:

The City Council is the seven-member legislative branch of city government elected by and representing the people of Federal Way. Council Members elect one of their members as the Deputy Mayor and the Mayor is elected by Federal Way residents. The City Council is the policy determining body of the City and exercises all legislative powers authorized under the State Constitution which are not specifically denied by State law, including adoption of ordinances, levying of taxes, appropriation of funds, and establishment of compensation levels for City employees.

The Federal Way City Council meetings are held the first and third Tuesday of each month at 7:00 p.m. Public comments are welcome at the beginning of each meeting. The Council has three working committees: Finance, Economic Development and Regional Affairs Committee; Land Use and Transportation Committee; and the Parks, Recreation, Human Services and Public Safety Committee. The Deputy Mayor appoints committee chairs annually. All committee meetings are open to the public.



### GOALS/OBJECTIVES:

- Integrate the public safety strategy into all facets of City operations, building on a strong community-based approach.
- Create a multi-use urban city center that is pedestrian friendly, linked to neighborhoods and parks, and services as the social and economic hub of the City.
- Establish Federal Way as an economic leader and job center in South King County by attracting a regional market for high quality office and retail businesses.
- Maintain the capital facilities plan and provide financing options for transportation and surface water improvements, parks, recreation, cultural arts and public facilities.
- Ensure a responsive service culture within the City organization where employees listen carefully, treat citizens and each other respectfully and solve problems creatively, efficiently, and proactively.
- Position Federal Way as a regional leader by working collaboratively with other local and regional jurisdictions in order to leverage resources.

### ADOPTED PROGRAM CHANGES:

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Continue 2011/12 Programs that were 1-Time Funded:</b>	<b>\$ 58,845</b>	<b>\$ -</b>	<b>\$ 58,845</b>	<b>\$ -</b>
Sound Cities Dues	39,073	-	39,073	-
AWC Dues (Increase Portion)	19,772	-	19,772	-
<b>Ongoing Budget Reductions:</b>	<b>\$ -</b>	<b>\$ (1,000)</b>	<b>\$ -</b>	<b>\$ (1,000)</b>
Sister City	-	(1,000)	-	(1,000)
<b>Change in Accounting:</b>	<b>\$ -</b>	<b>\$ (60,636)</b>	<b>\$ -</b>	<b>\$ (60,636)</b>
2% Liquor Requirement	-	(7,400)	-	(7,400)
2% Liquor Requirement	-	(12,440)	-	(12,440)
Pollution Control Services, Intergovt'l	-	(40,796)	-	(40,796)

CITY COUNCIL

Responsible Manager: Deputy Mayor Jim Ferrell

POSITION INVENTORY:

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Council Member*	3.50	3.50	3.50	3.50	3.50	3.50	3.50	n/a
Executive Assistant to Council	-	0.65	1.00	0.65	0.65	0.65	0.65	31
Senior Financial Analyst	-	-	-	-	-	-	-	38
<b>Total Regular Staffing</b>	3.50	4.15	4.50	4.15	4.15	4.15	4.15	n/a
<b>Change from prior year</b>	(1.00)	0.65	0.35	(0.35)	-	-	-	n/a
<b>Grand Total Staffing</b>	3.50	4.15	4.50	4.15	4.15	4.15	4.15	n/a

\*7 Council Members at 0.50 FTE each, includes Deputy Mayor.

HIGHLIGHTS/CHANGES:

The City Council's adopted operating budget totals \$327,605 in 2013 and \$329,289 in 2014. This is a 5.5% or \$17,057 increase from the 2012 adjusted budget.

REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 359,213	\$ 399,534	\$ 485,830	\$ 383,639	\$ 383,639	\$ 386,450	\$ 388,134	\$ 2,810	0.7%
Total Revenues:		\$ 359,213	\$ 399,534	\$ 485,830	\$ 383,639	\$ 383,639	\$ 386,450	\$ 388,134	\$ 2,810	0.7%
Expenditure Summary:										
110	Salaries & Wages	100,370	157,999	162,768	118,113	118,113	139,375	139,375	21,262	18.0%
120	Overtime	-	119	-	-	-	-	-	-	n/a
200	Benefits	50,815	67,572	71,774	64,896	64,896	64,292	65,936	(604)	-0.9%
31X	Supplies	5,657	2,918	3,035	3,035	3,035	3,035	3,035	-	0.0%
3XX	Othr Opr Supplies	1,412	1,303	2,000	2,000	2,000	2,000	2,000	-	0.0%
41X	Professional Svcs	4,965	-	-	-	-	-	-	-	n/a
43X	Travel & Training	11,292	3,742	10,800	10,800	10,800	10,050	10,050	(750)	-6.9%
42/47	Utility & Comm	-	-	250	250	250	-	-	(250)	-100.0%
497	Association Dues	66,623	68,064	68,575	68,575	68,575	68,575	68,575	-	0.0%
4XX	Other Misc Exp	342	1,828	900	900	900	900	900	-	0.0%
5XX	Intgvtl Svcs/Taxes	-	-	49,636	-	-	-	-	-	n/a
9XX	IS Charges-M&O	35,016	30,298	39,520	39,034	39,034	36,546	36,626	(2,488)	-6.4%
9XX	IS Charges-Reserves	2,749	2,919	2,727	2,944	2,944	2,831	2,793	(113)	-3.8%
Subtotal Operating Exp:		\$ 279,241	\$ 336,761	\$ 411,985	\$ 310,547	\$ 310,547	\$ 327,605	\$ 329,289	\$ 17,057	5.5%
Capital & One-time Funding:										
n/a	Capital & One-Time	79,972	62,773	73,845	73,092	73,092	58,845	58,845	(14,247)	-19.5%
Subtotal One-time Exp:		\$ 79,972	\$ 62,773	\$ 73,845	\$ 73,092	\$ 73,092	\$ 58,845	\$ 58,845	\$ (14,247)	-19.5%
Total Expenditures:		\$ 359,213	\$ 399,534	\$ 485,830	\$ 383,639	\$ 383,639	\$ 386,450	\$ 388,134	\$ 2,810	0.7%

## **COUNCIL COMMITTEES ROLES AND RESPONSIBILITIES**

### **FINANCE, ECONOMIC DEVELOPMENT, AND REGIONAL AFFAIRS COMMITTEE:**

The Council's Finance, Economic Development, and Regional Affairs Committee (FEDRAC) reviews issues and policies related to: the City's budget and fiscal affairs; financial operations; economic development activities; and legislative & regional relations. Items considered by FEDRAC on a regular basis are: county, state, and federal legislative issues; franchise agreements; equipment purchases; redevelopment efforts; economic development strategies; and financial reports. The City's Lodging Tax Advisory Committee reports to FEDRAC. Committee Members serving for 2013 are: Councilmember Dini Duclos (Chair), Councilmember Susan Honda, and Councilmember Bob Celski.

Meetings are held the 4th Tuesday of each month at 5:30 p.m. in the Hylebos Conference Room (2nd Floor, next to Council Chambers) unless otherwise noted. Although the meetings are not televised, audio recordings can be downloading by visiting the City's website at [www.cityoffederalway.com](http://www.cityoffederalway.com).

### **LAND USE AND TRANSPORTATION COMMITTEE:**

The Council's Land Use Transportation Committee (LUTC) considers all zoning, planning, and transportation-related policies and issues. Items typically reviewed by the Committee include: comprehensive plan amendments; zoning designation changes/variances; design guideline changes; any change in City code governing land use and development; and all surface water and transportation project related design, construction and funding. The Planning Commission reports to LUTC. Committee members for 2013 are: Councilmember Bob Celski (Chair), Councilmember Jeanne Burbidge, and Councilmember Diana Nobl-Gulliford.

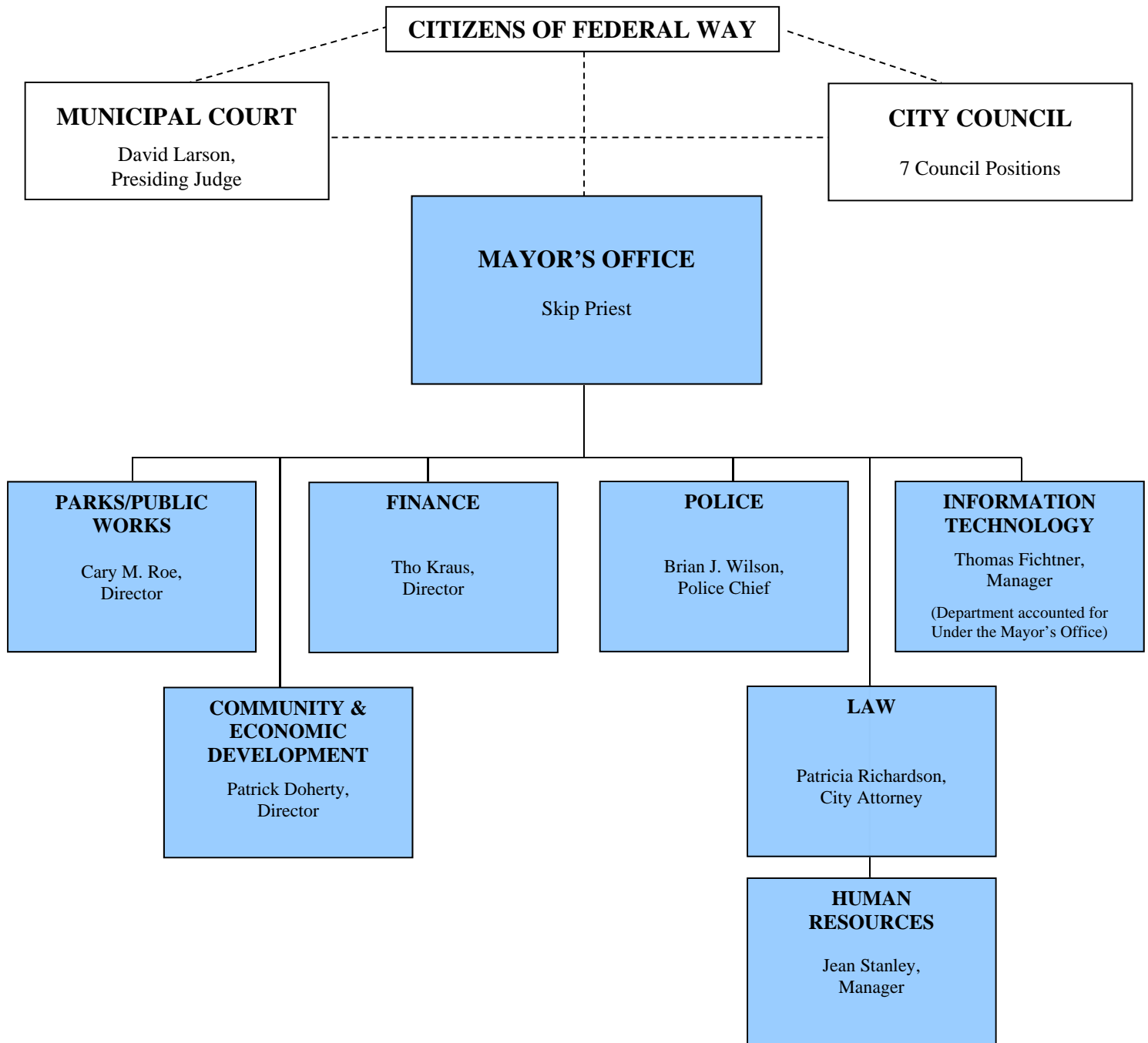
Meetings are held on 1<sup>st</sup> & 3<sup>rd</sup> Monday of each month at 5:30 PM in the Council Chambers at City Hall, unless otherwise noted.

### **PARKS, RECREATION, HUMAN SERVICES, AND PUBLIC SAFETY COMMITTEE:**

The Parks, Recreation, Human Services and Public Safety Committee (PRHSPS) reviews issues related to these particular areas: development and construction of parks and other city facilities; human services; diversity; and public safety issues. The City's Arts, Diversity, Human Services, Parks & Recreation, and Youth Commissions all report to PRHSPS. Committee members for 2013 are: Councilmember Susan Honda (Chair), Councilmember Jeanne Burbidge and Councilmember Kelly Maloney.

Meetings are held the 2<sup>nd</sup> Tuesday of each month at 5:30 PM in the Hylebos Conference Room at City Hall, unless otherwise noted.





## **MAYOR'S OFFICE DEPARTMENT OVERVIEW**

**Responsible Manager:** *Mayor Skip Priest*

### **2011/2012 ACCOMPLISHMENTS**

#### **MAYOR'S OFFICE**

- Frugal Innovation/Organization Restructuring resulting in \$2.5M savings in 2011/2012 and ongoing savings of \$1.3M per year
- Changed healthcare insurance coverage for over half of City employees resulting in \$380K savings
- Negotiated \$209,000 Waste Management Settlement on behalf of residents
- Represented City on Sound Transit, agency added \$24 million for Federal Way extension study/design, additional buses
- Proposed a balanced biennial budget
- Secured State funding of \$2.5 million for Lakehaven Utility District's Critical Capacity Project
- Lead role working with SCORE regional jail partners to improve facility marketing & operations
- Established new public defender standards to comply with WA State Supreme Court ruling
- Promoted Economic Development – PACC, AMC site
- Persuaded Port of Seattle to install monitoring station in Marine Hills, Woodmont Elementary
- Mayor's Day of Concern for the Hungry collected 9,350 pounds of food for MSC Food Bank

#### **INFORMATION TECHNOLOGY**

- Deployed SECTOR (E-Ticket) equipment to all Police vehicle laptops
- Transitioned to Verizon for enhanced cellular phone service
- Enhanced Police vehicle laptops with faster Verizon 4G data cards
- Completed transition from 800MHz radio to encrypted IP based CAD dispatch for Police
- Upgraded the City Hall CCTV system to a new IP based system with more capacity and reliability
- Implemented enhanced video court for arraignments at the new SCORE jail
- Assisted in completion of City's website migration to CivicPlus
- Upgraded City's Storage Area Network for additional capacity and efficiency
- Upgraded City's E-Mail system to latest Exchange 2010
- 80% complete deployment of Windows 7 and Office 2010
- Deployed iPads to Council & Mayor for digital packet distribution
- Assisted in City fiber expansion for the WSDOT Traffic Buster project
- Implemented an email archiving solution to help manage records retention and public records requests
- Replace and upgrade all major equipment as needed

## MAYOR'S OFFICE DEPARTMENT OVERVIEW

Responsible Manager: *Mayor Skip Priest*

## 2013/2014 ANTICIPATED KEY PROJECTS

## MAYOR'S OFFICE

- Expand economic development downtown using innovative approaches
- Explore and develop small business development center
- Implement an economic development project downtown
- Staff development, training, customer service

## INFORMATION TECHNOLOGY

- Assist Valley Communications with transition to new CAD system
- Implement two-factor authentication for Criminal Justice Information System (CJIS) compliance
- Upgrade City's Permit (AMANDA) system
- Upgrade City's core network infrastructure to support growing needs and new technologies
- Upgrade City's backup system to accommodate growth in data.
- Complete transition to Windows 7 and Office 2010
- Continue GIS web portal enhancements
- City-wide IT security audit
- Continue replacement and upgrade of all major equipment as needed

## DEPARTMENT POSITION INVENTORY:

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Mayor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	61
City Manager	1.00	-	-	-	-	-	-	Negotiated
Chief Administrative Officer	-	1.00	1.00	-	-	-	-	Negotiated
Administrative Services Director	1.00	-	-	-	-	-	-	58H
Economic Development Director	1.00	-	1.00	-	-	-	-	58H
Information Technology Director	1.00	-	-	-	-	-	-	58F
Communications & Govt Affairs Manager	1.00	-	-	-	-	-	-	48
IT Manager	-	1.00	1.00	1.00	1.00	1.00	1.00	48
IT Supervisor/Systems & Help Desk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	44
Communications & Grant Coordinator	-	-	-	1.00	1.00	1.00	1.00	39
IT Analyst Applications/GIS	3.00	3.00	3.00	3.00	3.00	1.00	1.00	39
IT Analyst Systems	2.00	1.00	1.00	1.00	1.00	1.00	1.00	39
IT Technician II	1.60	-	1.00	-	-	2.00	2.00	32
Communications Specialist	1.00	-	-	-	-	-	-	30
Economic Development Assistant	0.50	-	-	-	-	-	-	30
IT Technician I	1.00	1.00	1.00	1.00	1.00	-	-	29
Video Production	1.00	-	-	-	-	-	-	29
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	28
Deputy City Clerk	0.13	-	-	-	-	-	-	26
Administrative Services Analyst	-	1.00	-	-	-	-	-	24
<b>Total Regular Staffing</b>	18.23	11.00	12.00	10.00	10.00	9.00	9.00	n/a
<b>Change from prior year</b>	9.60	(7.23)	1.00	(2.00)	-	(1.00)	-	n/a
<b>Funded on a One-time Basis:</b>								
Administrative Services Director	-	1.00	-	1.00	-	-	-	58H
IT Analyst Applications	-	-	-	-	-	1.00	1.00	39
<b>Grand Total Staffing</b>	18.23	12.00	12.00	11.00	10.00	10.00	10.00	n/a

**MAYOR'S OFFICE DEPARTMENT OVERVIEW****Responsible Manager:** *Mayor Skip Priest***ADOPTED PROGRAM CHANGES:****MAYOR'S OFFICE**

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Continue 2011/12 Programs that were 1-Time Funded:</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>\$ -</b>
Public Defender (Increase Portion)	10,000	-	10,000	-
<b>New Program Additions:</b>	<b>\$ 7,171</b>	<b>\$ -</b>	<b>\$ 7,171</b>	<b>\$ -</b>
<i>Lobbyist Contract Increase</i> - Due to change in scope from state lobbyist to expanded services to include state, federal, and economic development.	7,171	-	7,171	-

**INFORMATION TECHNOLOGY**

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Ongoing Programs Moved to 1-Time to Balance Budget:</b>	<b>\$ 20,000</b>	<b>\$ (20,000)</b>	<b>\$ 20,000</b>	<b>\$ (20,000)</b>
Repairs & Maintenance	10,000	(10,000)	10,000	(10,000)
Communications	10,000	(10,000)	10,000	(10,000)
<b>Ongoing Positions Moved to 1-Time to Balance Budget (Restored to Ongoing in Future Bienniums)</b>	<b>\$ 100,779</b>	<b>\$ (100,779)</b>	<b>\$ 107,172</b>	<b>\$ (107,172)</b>
1.0 FTE Information Technology Analyst, Vacant	100,779	(100,779)	107,172	(107,172)
<b>Ongoing Budget Reductions:</b>	<b>\$ -</b>	<b>\$ (22,350)</b>	<b>\$ -</b>	<b>\$ (22,350)</b>
On-Call Pay	-	(22,350)	-	(22,350)
<b>New Program Additions:</b>	<b>\$ 6,900</b>	<b>\$ -</b>	<b>\$ 6,900</b>	<b>\$ -</b>
<i>CAD AVL Devices</i> - Purchase and installation of 73 gateway devices as part of ValleyCom's Computer Aided Dispatch (CAD) System upgrade, to track location of each patrol car through the use Automated Vehicle Location (AVL) services. Total one-time cost of \$84,000 in 2013 funded by replacement reserves collected on VRMs which are no longer used for dispatch.	-	-	-	-
<i>Replace Servers</i> - Replace 4 city-wide servers in 2014 due to aging hardware which is no longer under warranty. Operating City's critical services on hardware not under warranty exposes the City to risk of extended downtime and costly repairs. In addition, newer processor and memory technology are capable of greater workloads with less power consumption; coupled with virtualization this makes the City work toward its green energy goals. Total one-time cost of \$26,000 funded by replacement reserves.	-	-	-	-
<i>Replace Police Laptops (MDCs)</i> - Due to aging hardware which is no longer covered under warranty. MDCs in Police vehicles are subjected to a substantial amount of abuse which is generally covered under the factory no-fault warranty. These MDCs have a lifecycle of 5 years, while they only come with a 3 year warranty. The MDCs that are being replaced have reached their lifecycle and repairs become more costly. In addition, the new Valley Com CAD system will have greater system hardware requirements which require these MDCs to be replaced. Qty 16 in 2013 and Qty 14 in 2014. Total one-time cost of \$63,900 in 2013 and \$55,900 in 2014 funded by replacement reserves.	-	-	-	-
<i>Replace Desktop PCs</i> - Due to aging hardware which is no longer covered under warranty. Desktop PCs have been typically purchased with a 3 year warranty and have a lifecycle of 5 years. These older PCs are more susceptible to hardware failures and are not generally supported on Windows 7 and need to be upgraded. Qty 52 in 2013 and Qty 53 in 2014. Total one-time cost of \$65,000 in 2013 and \$66,000 in 2014 funded by replacement reserves.	-	-	-	-

## MAYOR'S OFFICE DEPARTMENT OVERVIEW

Responsible Manager: *Mayor Skip Priest*

## ADOPTED PROGRAM CHANGES (CONTINUED):

## INFORMATION TECHNOLOGY

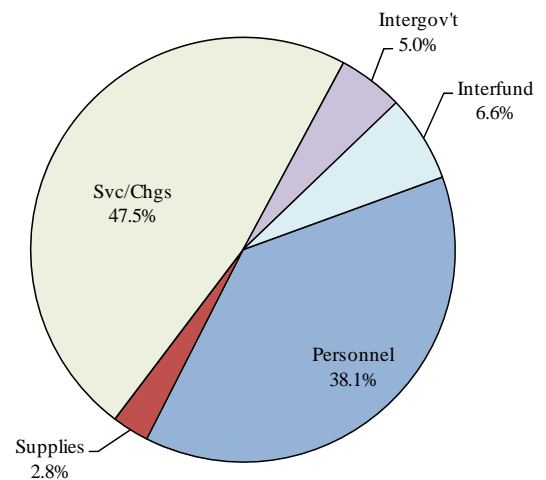
	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>New Program Additions: (continued)</b>				
<b>Replace Laptops</b> - Due to aging hardware which is no longer covered under warranty. Laptops are exposed to greater wear and tear due to the nature of being transported to and from various places. Laptops are covered by a 3 year factory warranty and have a lifecycle of 5 years. These older PCs are more susceptible to hardware failures, are not generally supported on Windows 7 and have more limited wireless capabilities and thus need to be upgraded. Qty 7 in 2013 and Qty 8 in 2014. Total one-time cost of \$9,700 in 2013 and \$11,200 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Printers</b> - Due to aging hardware which attribute to a higher percentage of service calls and staff/work interruption. Newer printers are faster, more efficient at using consumables such as toner and are more power efficient with sleep and low power modes. Qty 3 in 2013 and Qty 3 in 2014. Total one-time cost of \$11,200 in 2013 and \$11,200 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Police Mobile Radios</b> - Qty 10 in 2013 and Qty 10 in 2014. Total one-time cost of \$35,000 in 2013 and \$35,000 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Police Portable Radios</b> - Due to general wear and tear and the inability to source parts and repair the equipment. Qty 10 in 2013 and Qty 10 in 2014. Total one-time cost of \$33,500 in 2013 and \$33,500 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Miscellaneous Software</b> - Upgrade Court FTR Gold recording system to be compatible with Windows 7 and be able to support newer virtualization and storage technologies. Total one-time cost of \$10,000 in 2013 and \$10,000 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Miscellaneous Hardware</b> - Various pieces of equipment such as the Burster for Court has broken and needs to be replaced in addition, several projectors are being replaced due to higher resolution requirements and overall degradation of picture quality. Total one-time cost of \$9,805 in 2013 funded by replacement reserves.	-	-	-	-
<b>Replace Miscellaneous Network</b> - As part of the 2012 adopted budget, the City's core network switch was to be replaced, due to staffing shortage, this project is being carried-forwarded to 2013. As part of this project, various aging network infrastructure of the City's backbone need to be upgraded to support newer technologies and higher bandwidth requirements. In addition the City's ISP is upgrading their network to higher speeds, and upgrading this network infrastructure will guarantee the City to be able to utilize these speeds. Total one-time cost of \$20,000 in 2013 and \$10,000 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Backup System</b> - As storage increases in the City, this data needs to be backed up. New technologies allow greater capacities and more efficient backup times. Total one-time cost of \$16,616 in 2013 funded by replacement reserves.	-	-	-	-
<b>Replace Document Scanner</b> - Due to City moving towards being more paperless; scanners are a key part of the process to digitize hardcopy documents. Aging scanners are more prone to failures which adversely affect staff productivity. In addition, newer scanners are faster with higher accuracy. Qty 1 in 2013 and Qty 2 in 2014. Total one-time cost of \$5,000 in 2013 and \$6,500 in 2014 funded by replacement reserves.	-	-	-	-
<b>Replace Copiers</b> - Qty 2 in 2013 and Qty 2 in 2014. Total one-time cost of \$31,950 in 2013 and \$31,950 in 2014 funded by replacement reserves.	-	-	-	-
<b>Microsoft Enterprise Agreement Contract Cost Increase</b> - City purchases via State contract at discounted pricing for all Microsoft software. State has entered into a new contract with a different reseller and the price has increased.	6,900	-	6,900	-

**MAYOR'S OFFICE DEPARTMENT OVERVIEW****Responsible Manager:** *Mayor Skip Priest***PURPOSE/DESCRIPTION:**

The Mayor's Office includes the Mayor, which is the executive branch elected by and represents the people of Federal Way. The Mayor's Office provides management direction and coordination of all City departments and activities, in accordance with policies and direction of the Mayor/City Council.

The Federal Way City Council meetings are held the first and third Tuesday of each month at 7:00 p.m. Public comments are welcome at the beginning of each meeting. The Council has three working committees: Finance, Economic Development and Regional Affairs Committee; Land Use and Transportation Committee; and the Parks, Recreation, Human Services and Public Safety Committee. The Deputy Mayor appoints committee chairs annually. All committee meetings are open to the public.

The Mayor's Office also manages City programs for information technology, intergovernmental relations, media, and community relations.

**2013 Adopted Expenditures by Category****GOALS/OBJECTIVES:**

- Begin implementation of the city's Economic Development initiatives.
- Facilitate Council decision making and policy development by providing unbiased, thorough, and professional analysis.
- Carryout Mayor/City Council policies and directions effectively and efficiently.
- Instill a customer service culture and can do attitude in the City Government.
- Manage city resources in a responsible and responsive manner.

**DEPARTMENT SUMMARY:**

Dept Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
n/a	General Gov't	\$1,587,977	\$1,500,833	\$1,154,088	\$3,378,763	\$ 2,272,065	\$2,485,715	\$1,504,294	\$ (893,048)	-26.4%
502	Internal Service	1,879,840	1,811,269	2,116,598	2,133,447	2,088,769	1,991,782	1,914,978	(141,665)	-6.6%
503	Internal Service	166,675	155,381	182,087	162,087	162,087	151,206	149,037	(10,881)	-6.7%
<b>Total Revenues:</b>		<b>\$ 3,634,492</b>	<b>\$ 3,467,483</b>	<b>\$ 3,452,773</b>	<b>\$ 5,674,297</b>	<b>\$ 4,522,921</b>	<b>\$ 4,628,703</b>	<b>\$ 3,568,309</b>	<b>\$ (1,045,594)</b>	<b>-18.4%</b>
MO	Admin <sup>1</sup>	1,307,109	917,155	1,278,676	1,014,867	1,014,867	1,012,180	1,028,814	(2,687)	-0.3%
502	Information Systems	1,412,075	1,297,278	1,635,169	1,524,670	1,524,670	1,390,392	1,410,708	-	0.0%
503	Mail & Duplication	128,645	111,908	135,556	115,556	115,556	105,556	105,556	(10,000)	-8.7%
<b>Subtotal Operating Exp.:</b>		<b>\$ 2,847,828</b>	<b>\$ 2,326,341</b>	<b>\$ 3,049,401</b>	<b>\$ 2,655,093</b>	<b>\$ 2,655,093</b>	<b>\$ 2,508,128</b>	<b>\$ 2,545,078</b>	<b>\$ (146,965)</b>	<b>-5.5%</b>
MO	Admin	19,791	263,631	60,000	163,982	168,982	17,171	17,171	(146,811)	-89.5%
CW	Contingency	-	-	(118,449)	1,111,698	-	1,125,000	27,000	13,302	1.2%
CW	Unallocated	261,077	320,046	(66,139)	1,088,216	1,088,216	331,364	431,309	(756,852)	-69.5%
502	Information Systems	241,492	337,940	411,448	572,581	572,581	765,014	373,493	192,433	33.6%
503	Mail & Duplication	19,666	76,807	72,500	72,500	72,500	118,537	41,950	46,037	63.5%
<b>Subtotal Other Exp.:</b>		<b>\$ 542,027</b>	<b>\$ 998,425</b>	<b>\$ 359,360</b>	<b>\$ 3,008,977</b>	<b>\$ 1,902,279</b>	<b>\$ 2,357,086</b>	<b>\$ 890,923</b>	<b>\$ (651,892)</b>	<b>-21.7%</b>
<b>Total Expenditures:</b>		<b>\$ 3,389,855</b>	<b>\$ 3,324,766</b>	<b>\$ 3,408,761</b>	<b>\$ 5,664,070</b>	<b>\$ 12,657,249</b>	<b>\$ 4,865,214</b>	<b>\$ 3,436,001</b>	<b>\$ (798,856)</b>	<b>-14.1%</b>

## MAYOR'S OFFICE DEPARTMENT OVERVIEW

Responsible Manager: Mayor Skip Priest

## HIGHLIGHTS/CHANGES:

The Mayor's Office's adopted operating budget totals \$2,508,128 in 2013 and \$2,545,078 in 2014. This is a 5.5% or \$146,965 decrease from the 2012 adjusted budget. Major line items changes include:

- **Salaries and Wages** – Move 1.0 FTE Vacant IT Analyst from ongoing in 2012 to one-time in 2013/14. Eliminate \$22,350 for on-call pay starting in 2013.
- **Utility and Comm.** – Reduce by \$10,000 in 502 Information Technology fund from moving communications from ongoing in 2012 to one-time in 2013/14 and reduce \$10,000 in 503 Mail and Duplication fund from moving first class postage from ongoing in 2012 to one-time in 2013/14.
- **Repairs and Maintenance** – Reduce by \$10,000 in 502 Information Technology fund from moving repairs and maintenance from ongoing in 2012 to one-time in 2013/14.

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 1,587,977	\$1,500,833	\$1,154,088	\$3,378,763	\$2,272,065	\$2,485,715	\$1,504,294	\$ (893,048)	-26.4%
502	User Charges - M&O	1,352,962	1,326,029	1,611,162	1,532,020	1,532,020	1,477,752	1,505,302	(54,268)	-3.5%
502	User Charges - Rsvs	453,940	424,477	452,436	480,018	480,018	377,312	362,676	(102,706)	-21.4%
502	Interest Earnings	5,657	3,224	10,000	10,000	10,000	4,000	4,000	(6,000)	-60.0%
502	Capital Contributions	18,536	11,378	-	68,409	23,731	89,718	-	21,309	31.1%
502	Misc Revenue	48,744	46,163	43,000	43,000	43,000	43,000	43,000	-	0.0%
503	Revenues	166,675	155,381	182,087	162,087	162,087	151,206	149,037	(10,881)	-6.7%
Total Revenues:		\$ 3,634,492	\$ 3,467,483	\$ 3,452,773	\$ 5,674,297	\$ 4,522,921	\$ 4,628,703	\$ 3,568,309	\$ (1,045,594)	-18.4%
Expenditure Summary:										
110	Salaries & Wages	1,054,330	740,353	972,622	804,789	804,789	705,672	716,568	(99,117)	-12.3%
111/1	Temporary Help	12,305	4,038	-	-	-	-	-	-	n/a
120	Overtime	79	-	500	500	500	500	500	-	0.0%
200	Benefits	325,434	244,803	343,501	265,518	265,518	248,172	270,281	(17,347)	-6.5%
31X	Supplies	45,835	29,855	45,159	45,159	45,159	45,159	45,159	-	0.0%
3XX	Othr Opr Supplies	13,976	9,590	23,977	23,977	23,977	25,477	25,477	1,500	6.3%
41X	Professional Svcs	810,240	790,879	941,287	875,046	875,046	875,046	875,046	-	0.0%
43X	Travel & Training	6,413	1,326	18,397	10,900	10,900	10,900	10,900	-	0.0%
42/47	Utility & Comm	212,255	189,105	248,687	228,687	228,687	208,687	208,687	(20,000)	-8.7%
48X	Repairs & Mtc	55,100	62,116	98,984	90,284	90,284	80,284	80,284	(10,000)	-11.1%
497	Association Dues	2,952	1,935	5,320	4,850	4,850	4,850	4,850	-	0.0%
4XX	Other Misc Exp	29,878	3,772	33,983	12,683	12,683	12,683	12,683	-	0.0%
5XX	Intgvtl Svcs/Taxes	122,601	105,774	124,725	124,725	124,725	124,725	124,725	-	0.0%
600	Capital Outlays	-	3,105	-	-	-	-	-	-	n/a
9XX	IS Charges-M&O	143,246	126,605	180,340	155,335	155,335	153,904	158,202	(1,431)	-0.9%
9XX	IS Charges-Reserves	13,186	13,085	11,919	12,640	12,640	12,069	11,716	(571)	-4.5%
Subtotal Operating Exp:		\$ 2,847,828	\$ 2,326,341	\$ 3,049,401	\$ 2,655,093	\$ 2,655,093	\$ 2,508,128	\$ 2,545,078	\$ (146,965)	-5.5%
Capital & One-time Funding:										
n/a	Capital & One-Time	280,950	678,379	543,948	809,063	814,063	900,722	432,614	91,659	11.3%
Subtotal One-time Exp:		\$ 280,950	\$ 678,379	\$ 543,948	\$ 809,063	\$ 814,063	\$ 900,722	\$ 432,614	\$ 91,659	11.3%
Citywide/Unallocated:										
CW	Contingency Resv	-	-	(118,449)	1,111,698	-	1,125,000	27,000	13,302	1.2%
CW	Unallocated	261,077	320,046	(66,139)	1,088,216	1,088,216	331,364	431,309	(756,852)	-69.5%
Subtotal CW/Unallocated:		\$ 261,077	\$ 320,046	\$ (184,588)	\$ 2,199,914	\$ 1,088,216	\$ 1,456,364	\$ 458,309	\$ (743,550)	-33.8%
Total Expenditures:		\$ 3,389,855	\$ 3,324,766	\$ 3,408,761	\$ 5,664,070	\$ 4,557,372	\$ 4,865,214	\$ 3,436,001	\$ (798,856)	-14.1%

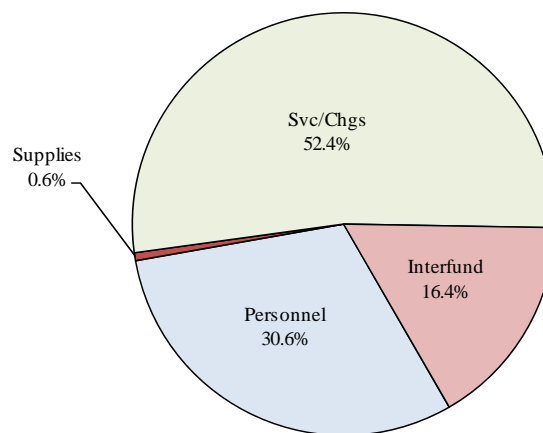
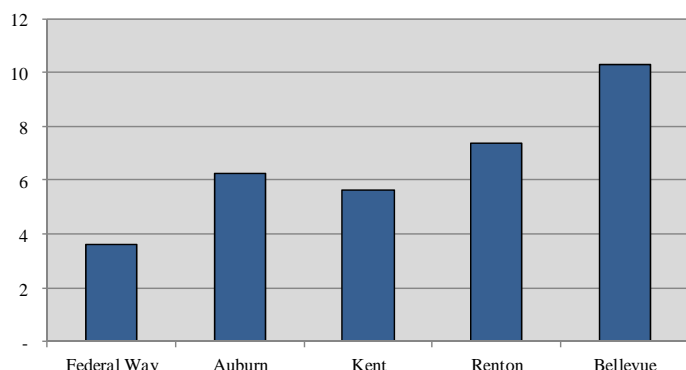
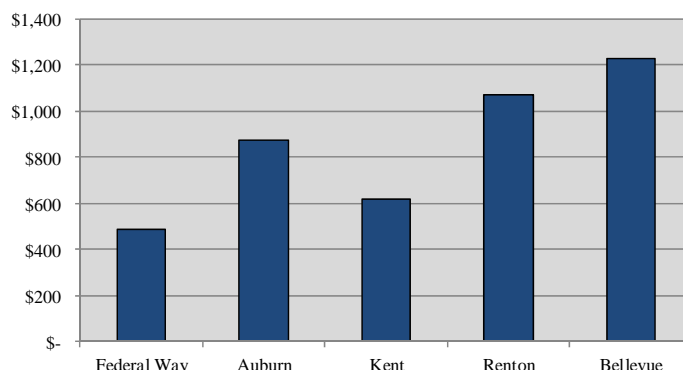
**MAYOR'S OFFICE ADMINISTRATION****Responsible Manager:** *Mayor Skip Priest***PURPOSE/DESCRIPTION:**

The Mayor's Office Administration includes the Mayor, communications, public defender, and government affairs.

The Mayor's Office implements Council's vision and also oversees the Federal/State Lobbyist and media relations.

**GOALS/OBJECTIVES:**

- Lead the organization to implement Council's vision, goals, policies, direction with the SPIRIT (Service, Pride, Integrity, Respect, Initiative, and Team-work) value
- Ensure effective management and deployment of human, financial and material resources
- Lead and coordinate City's role in local, regional, state and federal issues to further and achieve City Council's vision and goals
- Lead and coordinate proactive economic development efforts to create and maintain a dynamic city center and vital neighborhoods
- Lead and coordinate proactive and effective communications with citizens, the news media, and employees
- Coordinate activities of the Sister City Program
- Communicate the City's vision, mission and goals as well as day-to-day service information to constituents and key stakeholders.
- Work with the U.S. Congress, the State Legislature, and regional governments to advance the City's position on priority issues and seek funding for City projects.

**2013 Adopted Expenditures by Category****2011 Adopted Employees per 1,000 population****2011 Adopted General Fund Budget per Capita****PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Total FTEs managed <sup>1</sup>	320.55	318.05	303.90	303.90
• Total operating budget managed (in millions of \$)	\$45	\$47	\$48	\$49
• Total CIP budget managed (in millions of \$)	\$18	\$7	\$9	\$9
• Number of Media Releases	20	20	20	20
<b>Outcome Measures:</b>				
• Overall Citizen Satisfaction (% rating Satisfied to Very Satisfied)	N/A	N/A	N/A	N/A
• Percent of CIP constructed vs. budget	N/A	N/A	N/A	N/A
<b>Efficiency Measures:</b>				
• Employees per 1000 population <sup>2</sup>	4	4	3	3
• General fund budget per capita <sup>2</sup>	\$457	\$477	\$473	\$469

1. Includes total authorized Full-Time Equivalents (FTE).

2. Population based on 2011 figures.

3. 2011 Adopted Employees per 1,000 Population; Adopted Employees was used for comparison factor to other cities.



**MAYOR'S OFFICE ADMINISTRATION**  
**Responsible Manager: Mayor Skip Priest**

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Mayor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	61
City Manager	1.00	-	-	-	-	-	-	Negotiated
Chief Administrative Officer	-	1.00	1.00	-	-	-	-	Negotiated
Administrative Services Director	1.00	-	-	-	-	-	-	58H
Economic Development Director	1.00	-	1.00	-	-	-	-	58H
Communications & Govt Affairs Manager	1.00	-	-	-	-	-	-	48
Communications & Grant Coordinator	-	-	-	1.00	1.00	1.00	1.00	39
Deputy City Clerk	0.13	-	-	-	-	-	-	30
Communications Specialist	1.00	-	-	-	-	-	-	30
Economic Development Assistant	0.50	-	-	-	-	-	-	30
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	28
Video Production	1.00	-	-	-	-	-	-	29
Administrative Services Analyst	-	1.00	-	-	-	-	-	24
<b>Total Regular Staffing</b>	<b>8.63</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>n/a</b>
<b>Change from prior year</b>	<b>-</b>	<b>(4.63)</b>	<b>-</b>	<b>(1.00)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>
<b>Funded on a One-time Basis:</b>								
Administrative Services Director	-	1.00	-	1.00	-	-	-	58H
<b>Grand Total Staffing</b>	<b>8.63</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>n/a</b>

**HIGHLIGHTS/CHANGES:**

The Mayor's Office adopted operating budget totals \$1,012,180 in 2013 and \$1,028,814 in 2014. This is a 0.3% or \$2,687 decrease from the 2012 adjusted budget.

**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 1,587,977	\$1,500,833	\$1,154,088	\$3,378,763	\$2,272,065	\$2,485,715	\$1,504,294	\$ (893,048)	-26.4%
Total Revenues:		\$ 1,587,977	\$ 1,500,833	\$ 1,154,088	\$ 3,378,763	\$ 2,272,065	\$ 2,485,715	\$ 1,504,294	\$ (893,048)	-26.4%
Expenditure Summary:										
110	Salaries & Wages	405,045	224,210	334,692	232,922	232,922	229,344	234,576	(3,578)	-1.5%
111/1	Temporary Help	2,208	-	-	-	-	-	-	-	n/a
120	Overtime	79	-	-	-	-	-	-	-	n/a
200	Benefits	123,294	75,052	109,818	77,098	77,098	79,991	87,448	2,893	3.8%
31X	Supplies	2,752	3,248	5,820	5,820	5,820	5,820	5,820	-	0.0%
3XX	Othr Opr Supplies	-	241	250	250	250	250	250	-	0.0%
41X	Professional Svcs	582,711	471,378	590,009	520,009	520,009	520,009	520,009	-	0.0%
43X	Travel & Training	3,666	1,284	8,625	4,060	4,060	4,060	4,060	-	0.0%
42/47	Utility & Comm	5	76	50	50	50	50	50	-	0.0%
48X	Repairs & Mtc	-	-	250	250	250	250	250	-	0.0%
497	Association Dues	2,852	1,935	4,420	3,950	3,950	3,950	3,950	-	0.0%
4XX	Other Misc Exp	28,066	42	32,483	2,483	2,483	2,483	2,483	-	0.0%
9XX	IS Charges-M&O	143,246	126,605	180,340	155,335	155,335	153,904	158,202	(1,431)	-0.9%
9XX	IS Charges-Reserves	13,186	13,085	11,919	12,640	12,640	12,069	11,716	(571)	-4.5%
Subtotal Operating Exp:		\$ 1,307,109	\$ 917,155	\$1,278,676	\$ 1,014,867	\$ 1,014,867	\$ 1,012,180	\$ 1,028,814	\$ (2,687)	-0.3%
Capital & One-time Funding:										
n/a	Capital & One-Time	19,791	263,631	60,000	163,982	168,982	17,171	17,171	(146,811)	-89.5%
Subtotal One-time Exp:		\$ 19,791	\$ 263,631	\$ 60,000	\$ 163,982	\$ 168,982	\$ 17,171	\$ 17,171	\$ (146,811)	-89.5%
Citywide/Unallocated:										
CW	Contingency Resv	-	-	(118,449)	1,111,698	-	1,125,000	27,000	13,302	1.2%
CW	Unallocated	261,077	320,046	(66,139)	1,088,216	1,088,216	331,364	431,309	(756,852)	-69.5%
Subtotal CW/Unallocated:		\$ 261,077	\$ 320,046	\$ (184,588)	\$ 2,199,914	\$ 1,088,216	\$ 1,456,364	\$ 458,309	\$ (743,550)	-33.8%
Total Expenditures:		\$ 1,587,977	\$ 1,500,833	\$ 1,154,088	\$ 3,378,763	\$ 2,272,065	\$ 2,485,715	\$ 1,504,294	\$ (893,048)	-26.4%

## INFORMATION TECHNOLOGY

**Responsible Manager:** *Thomas Fichtner, Information Technology Manager*

### PURPOSE/DESCRIPTION:

The Information Systems Division receives its operating funds from the Information Systems Fund. The fund also accumulates money to replace capital equipment and software as needed. Program costs are recovered via interfund charges. The fund is designed to account for all costs associated with city information system needs and services. This includes designing, purchasing, configuring, maintaining, supporting and upgrading all data, voice, and video systems; manage contracted services, staff training; Geographical Information systems (GIS); Government Access Channel (GAC) broadcasting; cable; Internet/Intranet (WWW) services; and mail and duplications.

Information Systems Services include technical services, support, and enhancements to the city's information systems. These services cover all data processing hardware and software including applications, operating systems, special systems, networks, LAN/WAN/MAN, staff training, equipment acquisitions, contract/project management, data base administration, programming and all other items related to city's computing needs.

Communication Services include technical services, support, maintenance and enhancements for city telephone systems, cellular phones, pagers, radio equipment, building wiring and all other communications-related needs.

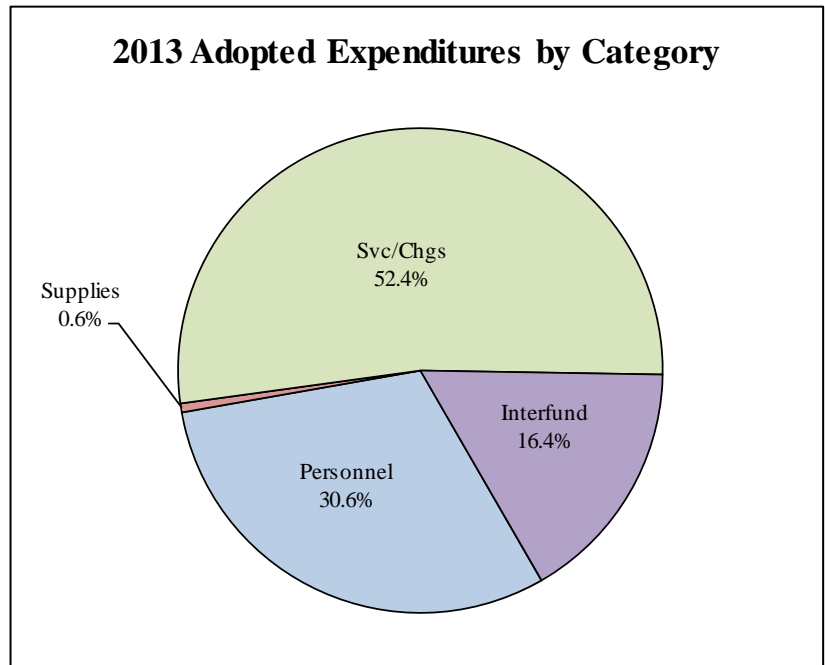
Geographical Information System (GIS) services include developing and maintaining the city's spatial data base, producing maps, analyzing data, generating reports, providing staff training, and developing user-friendly interfaces for staff and public to the city's GIS. This division provides production and support resources to all city departments.

A/V, Government Access Channel (GAC) & Cable Rate Services include local government Information broadcasting (live-broadcast City Council meetings and taped video programs, as well as news, events, and general city information via billboard-type messages). In addition, the division oversees cable TV franchise agreements and regulations, and is responsible for coordinating and responding to citizens' complaints regarding cable services.

Internet, Intranet, & Web Services include developing and maintaining the city's web, FTP, SMTP, VPN, and IGN services; providing training for staff; monitoring system security; developing interfaces; and integrating internal systems with Internet services. We will continue to enhance our web services, to include more online documents, applications, and forms; online payments; and e-commerce.

### GOALS/OBJECTIVES:

- Support City goals and department objectives through automation
- Excellent customer service, staff support and training
- Understand departments' business processes and needs.
- Streamline City operations through integration and systems automation.
- Keep informed of technology trends, enhancements, and capabilities.
- Seek new technology and apply where it is cost effective.
- Improve access to City services and information through WWW and other online systems
- Provide stable and reliable information technology infrastructure.
- Provide up-to-date hardware and software tools for staff.
- Be proud and confident in what we do.



**INFORMATION TECHNOLOGY****Responsible Manager: Thomas Fichtner, Information Technology Manager****PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
<b>Information Systems</b>				
• New systems implementation	3	3	2	1
• Users served	380	380	380	380
• Personal computers (PCs) maintained	500	500	500	500
• Number of support calls received annually	3,500	3,500	3,700	3,700
• Number of applications maintained	110	110	112	113
• Number of Servers / LAN / WAN	50	55	56	57
<b>Communication</b>				
• Number of phones operated and maintained	380	380	380	380
• Number of cellular phones operated and maintained.	170	159	150	155
• Number of pagers operated and maintained	1	1	1	1
• WEB site visits	300,000	465,000	480,000	480,000
• Number of radios maintained	270	236	236	236
<b>GIS</b>				
• Number of map requests and analyses	230	250	260	250
• Number of standard data layers	620	630	640	640
<b>GAC/web</b>				
• Number of web pages maintained	3,500	1,000	1,050	1,100
• Number of Bulletin pages broadcasted	119	119	123	125
• Hours of TV broadcasting per day	24	24	24	24
• Number of Cable customer calls handled	127	60	75	75
<b>Outcome Measures:</b>				
<b>Information Systems</b>				
• Percent technical response within 2-4 hours	80.0%	80.0%	80.0%	80.0%
• Percent IT system up-time during normal business hours	99.5%	99.5%	99.5%	99.5%
<b>Communication</b>				
• Percent communications up-time during normal business hours	99.9%	99.9%	99.9%	99.9%
<b>GIS</b>				
• % of users who rate GIS system as meeting expectations	99.0%	99.0%	99.0%	99.0%
• Number of map requests by the public	23	25	26	25

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Information Technology Director	1.00	-	-	-	-	-	-	58F
IT Manager	-	1.00	1.00	1.00	1.00	1.00	1.00	48
IT Supervisor/Systems & Help Desk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	44
IT Analyst Applications/GIS	3.00	3.00	3.00	3.00	3.00	1.00	1.00	39
IT Analyst Systems	2.00	1.00	1.00	1.00	1.00	1.00	1.00	39
IT Technician II	1.60	-	1.00	-	-	2.00	2.00	32
IT Technician I	1.00	1.00	1.00	1.00	1.00	-	-	29
<b>Total Regular Staffing</b>	9.60	7.00	8.00	7.00	7.00	6.00	6.00	n/a
<b>Change from prior year</b>	(1.40)	(2.60)	1.00	(1.00)	-	(1.00)	-	n/a
<b>Funded on a One-time Basis:</b>								
IT Analyst Applications	-	-	-	-	-	1.00	1.00	39
<b>Grand Total Staffing</b>	9.60	7.00	8.00	7.00	7.00	7.00	7.00	n/a

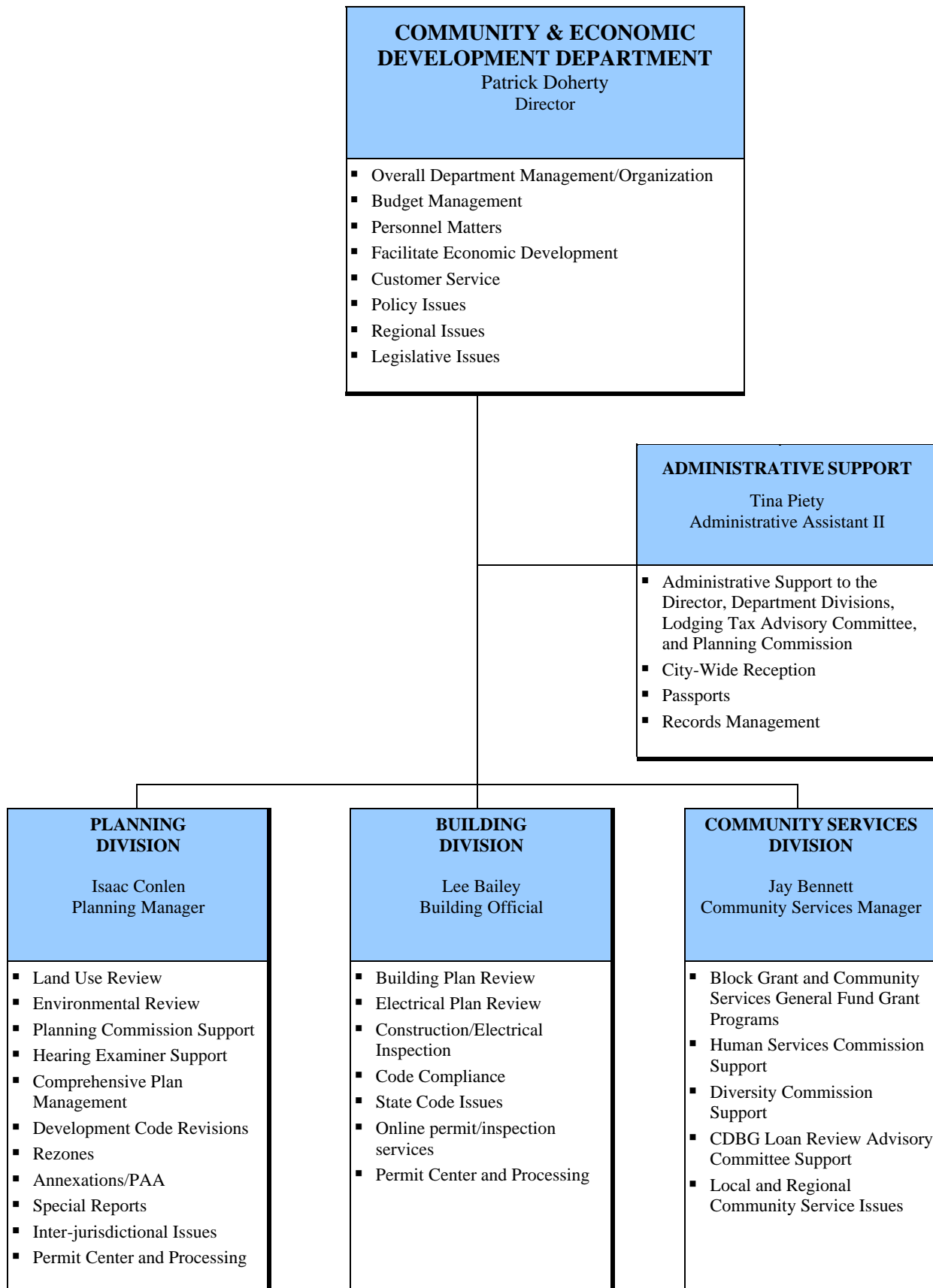
**INFORMATION TECHNOLOGY****Responsible Manager:** *Thomas Fichtner, Information Technology Manager***HIGHLIGHTS/CHANGES:**

The overall Information adopted operating budget totals \$1,495,948 in 2013 and \$1,516,264 in 2014. This is a 8.8% or \$144,278 decrease from the 2012 adjusted budget which accounts for information systems, geographical information systems, telecommunications, government access channel and web services, mail & duplication, and support for all City departments including public safety and municipal court. Major line items changes include:

- **Salaries and Wages** – Move 1.0 FTE Vacant IT Analyst from ongoing in 2012 to one-time in 2013/14. Eliminate \$22,350 for on-call pay starting in 2013.
- **Utility and Comm.** – Reduce by \$10,000 in 502 Information Technology fund from moving communications from ongoing in 2012 to one-time in 2013/14 and reduce \$10,000 in 503 Mail and Duplication fund from moving first class postage from ongoing in 2012 to one-time in 2013/14.
- **Repairs and Maintenance** – Reduce by \$10,000 in 502 Information Technology fund from moving repairs and maintenance from ongoing in 2012 to one-time in 2013/14.

**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			Adopted	Adopted
Revenue Summary:										
502	User Charges - M&O	1,352,962	1,326,029	1,611,162	1,532,020	1,532,020	1,477,752	1,505,302	(54,268)	-3.5%
502	User Charges - Reserve	453,940	424,477	452,436	480,018	480,018	377,312	362,676	(102,706)	-21.4%
502	Interest Earnings	5,657	3,224	10,000	10,000	10,000	4,000	4,000	(6,000)	-60.0%
502	Capital Contributions	18,536	11,378	-	68,409	23,731	89,718	-	21,309	31.1%
502	Misc Revenue	48,744	46,163	43,000	43,000	43,000	43,000	43,000	-	0.0%
503	Revenues	166,675	155,381	182,087	162,087	162,087	151,206	149,037	(10,881)	-6.7%
Total Revenues:		\$ 2,046,515	\$ 1,966,651	\$ 2,298,685	\$ 2,295,534	\$ 2,250,856	\$ 2,142,988	\$ 2,064,015	\$ (152,546)	-6.6%
Expenditure Summary:										
110	Salaries & Wages	649,285	516,143	637,930	571,867	571,867	476,328	481,992	(95,539)	-16.7%
111/1	Temporary Help	10,097	4,038	-	-	-	-	-	-	n/a
120	Overtime	-	-	500	500	500	500	500	-	0.0%
200	Benefits	202,140	169,751	233,683	188,421	188,421	168,181	182,833	(20,240)	-10.7%
31X	Supplies	43,083	26,607	39,339	39,339	39,339	39,339	39,339	-	0.0%
3XX	Othr Opr Supplies	13,976	9,349	23,727	23,727	23,727	25,227	25,227	1,500	6.3%
41X	Professional Svcs	227,529	319,501	351,278	355,037	355,037	355,037	355,037	-	0.0%
43X	Travel & Training	2,747	43	9,772	6,840	6,840	6,840	6,840	-	0.0%
42/47	Utility & Comm	212,250	189,030	248,637	228,637	228,637	208,637	208,637	(20,000)	-8.7%
48X	Repairs & Mtc	55,100	62,116	98,734	90,034	90,034	80,034	80,034	(10,000)	-11.1%
497	Association Dues	100	-	900	900	900	900	900	-	0.0%
4XX	Other Misc Exp	1,812	3,731	1,500	10,200	10,200	10,200	10,200	-	0.0%
5XX	Intgvtl Svcs/Taxes	122,601	105,774	124,725	124,725	124,725	124,725	124,725	-	0.0%
600	Capital Outlays	-	3,105	-	-	-	-	-	-	n/a
Subtotal Operating Exp:		\$ 1,540,720	\$ 1,409,186	\$ 1,770,725	\$ 1,640,226	\$ 1,640,226	\$ 1,495,948	\$ 1,516,264	\$ (144,278)	-8.8%
Capital & One-time Funding:										
n/a	Capital & One-Time	261,159	414,748	483,948	645,081	645,081	883,551	415,443	238,470	37.0%
Subtotal One-time Exp:		\$ 261,159	\$ 414,748	\$ 483,948	\$ 645,081	\$ 645,081	\$ 883,551	\$ 415,443	\$ 238,470	37.0%
Total Expenditures:		\$ 1,801,878	\$ 1,823,934	\$ 2,254,673	\$ 2,285,307	\$ 2,285,307	\$ 2,379,499	\$ 1,931,707	\$ 94,192	4.1%



## COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT OVERVIEW

**Responsible Manager:** *Patrick Doherty, Director*

### 2011/2012 ACCOMPLISHMENTS

- Pursued redevelopment of the former AMC Theaters site through an RFQ process.
- Began an RFQ/RFP process for a public-private partnership co-development of the former Toys R Us site for the Performing Arts and Conference Center – hotel/restaurant/retail.
- Revived a regional advertising campaign to attract businesses to Federal Way with the “Think Federal Way” campaign and TV ad.
- Continued to work with Enterprise Seattle on the Cascadia Med-Tech medical device incubator to grow businesses in Federal Way.
- Worked with the Chamber to continue and enhance the small business incubator.
- Successfully used lodging tax revenues to fund major events, such as NCAA Men’s Swimming and Diving Championship and US Olympic Dive Trials, among many others.
- Completed numerous code amendments in support of local business and the economy.
- Change of use process simplification and streamlining of approval for minor additions.
- Temporary uses/Temporary Businesses streamlining.
- Increased signage options for high-profile commercial centers.
- Increased flexibility for banners.
- Allowance of certain portable signs in Right of Way.
- Adoption of more flexible Office Park zoning standards.
- Amendments to Open Space requirements in city center.
- Amendments related to parking ratios.
- Completed comprehensive Bicycle and Pedestrian Master Plan.
- Completed Twin Lakes Commercial District Subarea Plan.
- Adopted Healthy food Access policy resolution and began work on Comprehensive Plan policy and code language.
- Worked on site-specific Comprehensive Plan amendment/rezone requests.
- Evaluated options to upgrade permit processing software in preparation for 2013 upgrade.
- Worked on significant development projects including Ross Plaza expansion, FWSD Service Center Building and central kitchen, 320<sup>th</sup> Street Library replacement, new Russian SDA church, Triangle project mitigation permitting, Buffalo Wild Wings store, new rides at Wild Waves, revival of several large subdivision projects that had stalled during the economic downturn and a wide variety of smaller redevelopment projects.
- Made several improvements to SEPA review regulations and rules to eliminate unnecessary SEPA reviews and thereby streamline the permitting process.
- Completed new Shoreline Master Program as required by state law.
- The City successfully transitioned from the King County Consortium to a fully staffed and managed CDBG entitlement program in 2012.
- Through the NSP 3 grant, and in partnership with Habitat for Humanity – Seattle/S. King County, acquired seven homes for rehabilitation in the Greater Westway Neighborhood.
- Developed and implemented the CDBG Commercial Loan; the Commercial Exterior Improvement and the Emergency Housing Repair programs.
- Created and successfully completed the 2013/2014 Community Services General Fund and CDBG application processes.
- Successfully managed 36 Community Enhancement Grant contracts totaling \$40,000.
- Expanded on our unfit structures to include the premises.
- Revised the unfit structures/premises ordinance to make the Building Official the safety officer, thereby saving thousands of dollars in Hearing Examiner fees.
- Upgraded our permit system.
- Installed laptops for the inspectors which has resulted in their being more efficient.
- Hosted the 2012 Fire Code Technical Advisory Group.
- Made the graffiti removal team permanent.

**COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT OVERVIEW**  
**Responsible Manager: *Patrick Doherty, Director***

**2013/2014 ANTICIPATED KEY PROJECTS**

- Continue to support redevelopment of the former AMC Theaters site, whether with RFQ-generated private development or alternative plans, which could possibly include City investment in a substantial amenity on site to attract development.
- Continued pursuit of the Performing Arts and Conference Center (PACC).
- Continue to pursue strategic, valuable marketing opportunities to position Federal Way regionally as a business destination.
- Support major redevelopment projects in the City Center and neighborhoods as the economy strengthens.
- Work on major Comprehensive Plan Update (may extend into 2015).
- Adopt zoning regulations and other measures to implement the Twin Lakes Commercial District Subarea plan adopted in 2012.
- Continue to process code amendments with a focus on economic development.
- Implement update to permit processing software including addition of new capabilities to improve system performance and customer experience.
- Continue to support the development process with timely land use and subdivision permit review and issuance.
- Provide regulatory support to the PACC, redevelopment of the former AMC Theaters site, Toys R Us sites and other potential City Center developments.
- Continue implementation of CDBG and Community Services General Fund programs including monitoring of contracts of funded human service agencies.
- Continue to work on local and regional efforts to address housing and human services.
- Develop and submit to HUD the required 2013 and 2014 CDBG Action Plans.
- Continue the investment in the stability and expansion of Federal Way Small Businesses through the CDBG Commercial Loan Programs and the Commercial Exterior Improvement Program.
- Achieve HUD recognition that the City's program properly administered the federal CDBG rules and regulations.
- Pursue substantial upgrade to the Amanda permit-tracking system.
- Expand our on-line permitting capabilities.
- Finish outfitting the Code Enforcement Officers with laptops.
- Manage an increasing plan review and permit inspection workload as development applications rise.

## COMMUNITY &amp; ECONOMIC DEVELOPMENT DEPARTMENT OVERVIEW

Responsible Manager: *Patrick Doherty, Director*

## ADOPTED PROGRAM CHANGES:

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Continue 2011/12 Programs that were 1-Time Funded:</b>	<b>\$ 149,878</b>	<b>\$ -</b>	<b>\$ 149,878</b>	<b>\$ -</b>
EnterpriseSeattle Dues (Voting Seat)	5,000	-	5,000	-
Highline Small Business Development Center	22,500	-	22,500	-
Community Garden	10,000	-	10,000	-
Martin Luther King Jr. Celebration	5,000	-	5,000	-
Human Services Grant Program Increase	86,000	-	86,000	-
Graffiti Program - Supplies	7,500	-	7,500	-
Planning Intern	13,878	-	13,878	-
<b>Ongoing Budget Reductions:</b>	<b>\$ -</b>	<b>\$ (3,368)</b>	<b>\$ -</b>	<b>\$ (3,368)</b>
Temporary Help	-	(3,368)	-	(3,368)
<b>Temporary Suspension of Replacement Reserve Collection:</b>	<b>\$ -</b>	<b>\$ (9,444)</b>	<b>\$ -</b>	<b>\$ (9,444)</b>
Fleet & Equipment Reserves	-	(9,444)	-	(9,444)
<b>Change in Accounting:</b>	<b>\$ -</b>	<b>\$ 54,396</b>	<b>\$ -</b>	<b>\$ 54,396</b>
2% Liquor Requirement	-	1,160	-	1,160
2% Liquor Requirement	-	12,440	-	12,440
Pollution Control Services, Intergovt'l	-	40,796	-	40,796
<b>New Program Additions:</b>	<b>\$ 17,700</b>	<b>\$ 1,592</b>	<b>\$ 17,700</b>	<b>\$ 1,592</b>
<i><b>Amanda System Upgrade</b></i> - Upgrade permit system to the latest, vendor supported version and enhance with additional functions. Total capital cost of \$105,000 in 2013 funded by \$75,000 replacement reserves and \$30,000 permit automation fees. Annual ongoing m&o increases by \$7,500 funded by automation fees.	-	-	-	-
<i><b>Amanda Interactive Response IVR Upgrade</b></i> - to allow residents and contractors to call in to an automated system 24/7 to schedule inspections. Current IVR is running on outdated hardware/software which needs to be upgraded to enhance functionality, reliability and security. Total capital cost of \$36,000 in 2014 funded by \$24,000 replacement reserves and \$12,000 permit automation fees.	-	-	-	-
<i><b>Mobile Computer for Code Enforcement</b></i> - Replace existing desktop computer with ruggedized laptop for field use by code enforcement officer. Total capital cost of \$4,986 funded by \$1,154 replacement reserves and \$2,678 accumulated automation fees. Ongoing costs include \$631/year for laptop phone card and \$446 additional reserves, funded by automation fees.	-	-	-	-
<i><b>Temporary Inspector</b></i> - Increase current \$2300 temporary help budget by \$17,700 for a total budget of \$20,000. The temporary inspector will assist permit activity increase in order to meet department's goal of 24 hour turn around time.	17,700	-	17,700	-
<i><b>Economic Development Funds</b></i> - Increase from \$18,408 to \$20,000 to pay for city advertising, small consulting or professional services to aid in economic development efforts.	-	1,592	-	1,592



**COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT OVERVIEW**  
**Responsible Manager: Patrick Doherty, Director**

**DEPARTMENT POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
<b>General Fund:</b>								
Director-Comm/Economic Dev.	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58C
Planning Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	46
Community Services Manager	-	-	-	0.80	0.80	0.80	0.80	46
Building Official	1.00	1.00	1.00	1.00	1.00	1.00	1.00	46
Human Services Manager	1.00	-	1.00	-	-	-	-	44
Principal Planner	-	1.00	1.00	1.00	1.00	1.00	1.00	41
Senior Planner	3.00	2.00	2.00	1.00	1.00	1.00	1.00	38
Assistant Building Official	1.00	-	-	-	-	-	-	35
Plans Examiner	1.00	1.00	1.00	1.00	1.00	1.00	1.00	35
Combination Electrical/Bldg Inspector	2.00	2.00	2.00	2.00	2.00	2.00	2.00	35
Inspector/Plans Examiner	2.00	1.00	1.00	1.00	1.00	1.00	1.00	33
Associate Planner	2.00	1.00	1.00	1.00	1.00	1.00	1.00	32
CDBG Coordinator	-	-	-	-	-	0.30	0.30	31
Human Services Technician	-	1.00	-	0.70	0.70	-	-	31
Code Compliance Officer	3.00	2.00	2.00	2.00	2.00	2.00	2.00	30
Permit Center Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	30
Vol & Neighborhood Prg Coordinator	0.90	-	-	-	-	-	-	30
Assistant Planner	-	-	-	1.00	1.00	1.00	1.00	27
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	24
Development Specialist	3.00	2.00	2.00	2.00	2.00	2.00	2.00	24
Administrative Assistant I	1.50	1.00	1.50	1.00	1.00	1.00	1.00	18
Hispanic Liaison	0.50	-	-	-	-	-	-	15
Korean Liaison	0.50	-	-	-	-	-	-	15
Office Technician II	1.50	1.00	1.00	1.00	1.00	1.00	1.00	14
Graffiti Technician	-	-	-	-	-	1.00	1.00	10
<b>Total General Fund:</b>	27.90	20.00	20.50	20.50	20.50	21.10	21.10	n/a
<b>CDBG Fund</b>								
Community Services Manager	-	-	-	0.20	0.20	0.20	0.20	46
CDBG Coordinator	1.00	-	1.00	0.30	0.30	0.70	0.70	31
Executive Assistant	-	-	-	0.65	0.65	0.35	0.35	29
<b>Total CDBG:</b>	1.00	-	1.00	1.15	1.15	1.25	1.25	n/a
<b>Total Regular Staffing</b>	28.90	20.00	21.50	21.65	21.65	22.35	22.35	n/a
<b>Change from prior year</b>	(0.60)	(8.90)	1.50	0.15	-	0.70	-	n/a
<b>Funded on a One-time Basis:</b>								
Associate Planner	-	1.00	-	-	-	-	-	32
Graffiti Technician	-	-	-	1.00	1.00	-	-	10
<b>Frozen Positions:</b>								
Code Compliance Officer (Prop 1 funded)	-	1.00	1.00	1.00	1.00	1.00	1.00	30
<b>Grand Total Staffing</b>	28.90	22.00	22.50	23.65	23.65	23.35	23.35	n/a

## COMMUNITY &amp; ECONOMIC DEVELOPMENT DEPARTMENT OVERVIEW

Responsible Manager: *Patrick Doherty, Director*

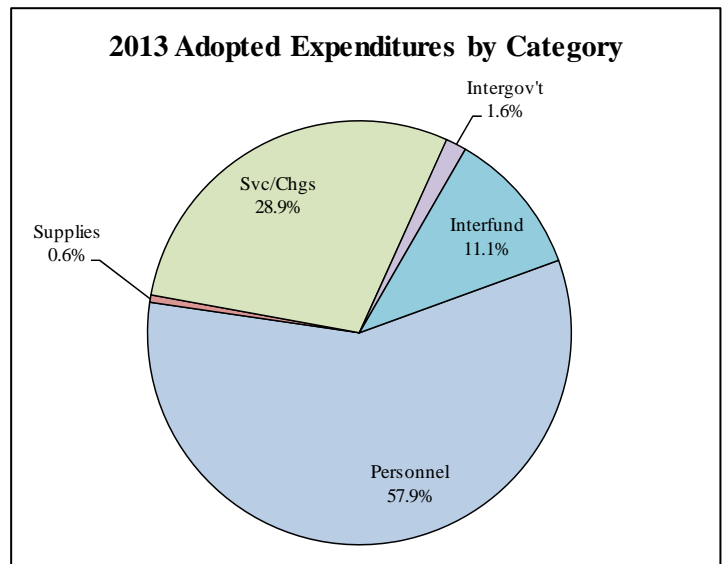
## PURPOSE/DESCRIPTION:

The Department of Community & Economic Development provides:

- Management of general fund community services allocations and Community Development Block Grant.
- Administration and enforcement of International Codes for plan review, construction and inspection.
- Administration and enforcement of land use, environmental and nuisance codes.
- Long-range planning and policy work including the Comprehensive Plan, neighborhood plans, code revisions, housing and annexations.
- Passport acceptance facility.
- Management of the City's economic development and City Center redevelopment efforts.

## GOALS/OBJECTIVES:

- Strengthen human service agencies and the social wellbeing and economic health of the community by administering and monitoring grants as a CDBG direct-entitlement city.
- Pursue initiatives that grow the economic engine of the City and promote redevelopment of the City Center.
- Ensure that planning efforts and the regulatory environment provide for a balance between protection of the environment and neighborhoods and accommodating new development to house a growing population and jobs.



## DEPARTMENT SUMMARY:

Dept Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$2,529,518	\$1,913,750	\$2,140,127	\$2,535,088	\$2,530,088	\$ 1,949,146	\$ 1,923,644	\$ (585,942)	-23.1%
n/a	Federal/State Grants	612,149	336,660	159,546	2,502,984	2,502,984	576,000	576,000	(1,926,984)	-77.0%
n/a	Grants/Contributions	12,029	9,021	-	3,820	3,820	-	-	(3,820)	-100.0%
n/a	Zoning Fees	51,856	50,376	89,000	89,000	89,000	91,000	93,000	2,000	2.2%
n/a	Building Permits	673,528	559,290	714,000	564,000	682,000	588,000	602,000	24,000	4.3%
n/a	Electrical Permits	168,176	171,678	154,000	154,000	154,000	158,000	162,000	4,000	2.6%
n/a	Plan Review	372,092	284,699	295,000	295,000	295,000	302,000	310,000	7,000	2.4%
n/a	Misc/Pass-Thru	38,334	36,195	3,147	3,147	3,147	8,281	8,577	5,134	163.1%
n/a	Transfer In - General Fund	11,901	50,000	13,633	4,000	4,000	-	-	(4,000)	-100.0%
Total Revenues:		\$ 4,469,583	\$ 3,411,669	\$ 3,568,453	\$ 6,151,039	\$ 6,264,039	\$ 3,672,427	\$ 3,675,221	\$ (2,478,612)	-40.3%
Expenditure Summary										
71	Administration	471,053	345,362	463,461	324,893	324,893	325,372	330,440	479	0.1%
73	Planning	784,231	606,226	781,793	670,163	670,163	631,212	644,267	(38,951)	-5.8%
74	Building	1,383,556	1,088,996	1,110,526	1,131,240	1,131,240	1,165,389	1,187,402	34,149	3.0%
75	Economic Development	191,166	81,420	175,446	99,911	99,911	101,929	102,942	2,017	2.0%
83	Community Services	759,538	645,720	607,539	718,258	718,258	652,139	658,014	(66,119)	-9.2%
Subtotal GF Operating Exp.:		\$ 3,589,543	\$ 2,767,724	\$ 3,138,764	\$ 2,944,465	\$ 2,944,465	\$ 2,876,040	\$ 2,923,065	\$ (68,424)	-2.3%
General Fund One-time Expenditure Summary:										
71	Administration	12,595	-	13,633	1,000	1,000	-	-	(1,000)	-100.0%
73	Planning	39,005	169,259	44,878	128,013	128,013	21,378	21,378	(106,635)	-83.3%
74	Building	52,362	74,350	56,000	252,438	207,910	70,509	26,277	(181,929)	-72.1%
75	Economic Development	99,691	34,438	27,500	132,665	132,665	27,500	27,500	(105,165)	-79.3%
83	Community Services	61,945	157,577	114,500	147,899	142,899	101,000	101,000	(46,899)	-31.7%
Subtotal GF One-time Exp.:		\$ 265,598	\$ 435,624	\$ 256,511	\$ 662,015	\$ 612,487	\$ 220,387	\$ 176,155	\$ (441,628)	-66.7%
Non-General Fund Operating Expenditure Summary:										
119	Comm Dev Block Grant	614,442	208,321	173,178	2,544,559	2,544,559	576,000	576,000	(1,968,559)	-77.4%
Subtotal Non-GF Oper. Exp.:		\$ 614,442	\$ 208,321	\$ 173,178	\$ 2,544,559	\$ 2,544,559	\$ 576,000	\$ 576,000	\$ (1,968,559)	-77.4%
Total Expenditures:		\$ 4,469,583	\$ 3,411,669	\$ 3,568,453	\$ 6,151,039	\$ 6,101,511	\$ 3,672,427	\$ 3,675,221	\$ (2,478,612)	-40.3%

## COMMUNITY &amp; ECONOMIC DEVELOPMENT DEPARTMENT OVERVIEW

Responsible Manager: *Patrick Doherty, Director*

## HIGHLIGHTS/CHANGES:

The Department of Community & Economic Development overall adopted operating budget totals \$3,452,040 in 2013 and \$3,499,066 in 2014. This is a 37.1% or \$2,036,983 decrease from the 2012 adjusted budget.

Major line item changes include:

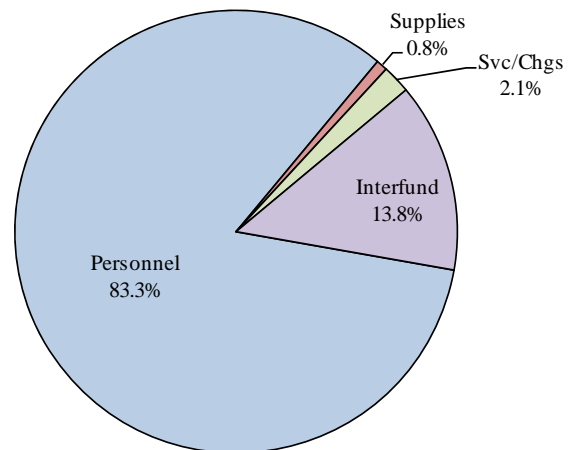
- **Salaries and Wages** – Reduction in Planning due to partial savings from a 1.0 FTE Assistant Planner replacing a 1.0 FTE Senior Planner. Increase in Building is due to adding two .50 FTE Graffiti Technicians to ongoing in 2013/14 from One-Time in 2012. Reduction in Community Services due to charging staff time to CDBG grants in 2013/14, and reallocation of staff.
- **Temporary Help** – Reduction of \$52,080 in CDBG due to having a Neighborhood Stabilization Program grant budgeted in 2012, which is not budgeted in 2013/14.
- **Professional Services** – Reduction of \$1,884,573 in CDBG due to having a Neighborhood Stabilization Program grant budgeted in 2012, which is not budgeted in 2013/14.
- **Interfund Contributions** – Reduction of \$22,000 in CDBG due to transferring funding for a Recreation Inclusion Program in 2012, which is not budgeted in 2013/14.

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
	General Gov't	\$2,529,518	\$1,913,750	\$2,140,127	\$2,535,088	\$2,530,088	\$1,949,146	\$1,923,644	\$ (585,942)	-23.1%
	Federal/State Grants	612,149	336,660	159,546	2,502,984	2,502,984	576,000	576,000	(1,926,984)	-77.0%
	Grants/Contributions	12,029	9,021	-	3,820	3,820	-	-	(3,820)	-100.0%
	Zoning Fees	51,856	50,376	89,000	89,000	89,000	91,000	93,000	2,000	2.2%
	Building Permits	673,528	559,290	714,000	564,000	682,000	588,000	602,000	24,000	4.3%
	Electrical Permits	168,176	171,678	154,000	154,000	154,000	158,000	162,000	4,000	2.6%
	Plan Review	372,092	284,699	295,000	295,000	295,000	302,000	310,000	7,000	2.4%
	Misc/Pass-Thru	38,334	36,195	3,147	3,147	3,147	8,281	8,577	5,134	163.1%
	Transfer In - General Fund	11,901	50,000	13,633	4,000	4,000	-	-	(4,000)	-100.0%
Total Revenues:		\$ 4,469,583	\$ 3,411,669	\$ 3,568,453	\$ 6,151,039	\$ 6,264,039	\$3,672,427	\$3,675,221	\$ (2,478,612)	-40.3%
Expenditure Summary:										
110	Salaries & Wages	2,095,295	1,442,514	1,656,658	1,541,857	1,541,857	1,501,111	1,511,409	(40,746)	-2.6%
111/1	Temporary Help	36,834	8,110	5,668	54,380	54,380	2,300	2,300	(52,080)	-95.8%
120	Overtime	4,189	3,506	2,960	2,960	2,960	2,960	2,960	-	0.0%
200	Benefits	602,853	442,750	578,073	518,655	518,655	490,944	532,071	(27,711)	-5.3%
31X	Supplies	15,884	9,232	17,440	17,180	17,180	17,180	17,180	-	0.0%
3XX	Othr Opr Supplies	913	209	2,250	2,250	2,250	2,250	2,250	-	0.0%
41X	Professional Svcs	834,356	599,250	543,675	2,813,313	2,813,313	928,740	923,856	(1,884,573)	-67.0%
43X	Travel & Training	20,094	17,165	23,782	14,072	14,072	14,072	14,072	-	0.0%
42/47	Utility & Comm	2,232	1,913	2,450	2,450	2,450	2,450	2,450	-	0.0%
497	Association Dues	8,816	9,131	8,675	8,575	8,575	8,575	8,575	-	0.0%
4XX	Other Misc Exp	11,163	37,985	17,095	43,395	43,395	43,395	43,395	-	0.0%
5XX	Intgvtl Svcs/Taxes	55,552	62,589	50	60,686	60,686	54,446	54,446	(6,240)	-10.3%
552	Interfund Transfers	97,025	-	-	22,000	22,000	-	-	(22,000)	-100.0%
9XX	IS Charges-M&O	315,877	249,682	356,844	292,377	292,377	298,272	301,650	5,895	2.0%
9XX	IS Charges-Reserves	102,902	92,008	96,322	94,874	94,874	85,346	82,452	(9,528)	-10.0%
Subtotal Operating Exp:		\$ 4,203,985	\$ 2,976,045	\$ 3,311,942	\$ 5,489,024	\$ 5,489,024	\$3,452,040	\$3,499,066	\$ (2,036,983)	-37.1%
Capital & One-time Funding:										
n/a	Capital & One-Time	265,598	435,624	256,511	662,015	612,487	220,387	176,155	(441,628)	-66.7%
Subtotal One-time Exp:		\$ 265,598	\$ 435,624	\$ 256,511	\$ 662,015	\$ 612,487	\$ 220,387	\$ 176,155	\$ (441,628)	-66.7%
Total Expenditures:		\$ 4,469,583	\$ 3,411,669	\$ 3,568,453	\$ 6,151,039	\$ 6,101,511	\$3,672,427	\$3,675,221	\$ (2,478,612)	-40.3%

**COMMUNITY & ECONOMIC DEVELOPMENT ADMINISTRATION****Responsible Manager: Patrick Doherty, Director****PURPOSE/DESCRIPTION:**

The Administration Division of the Department of Community & Economic Development coordinates staff support throughout the department, organizes the department's resources, and facilitates communication. Overall department management is provided by the Director of Community & Economic Development. The Administration Division provides office support to the department in the areas of purchasing, word processing, records maintenance, training, personnel, supplies, and scheduling. The division also provides support to the Planning Commission and Lodging Tax Advisory Committee. The primary goal is to provide high-quality customer service to citizens, businesses, public agencies, other city departments, and department staff. In addition, this division provides the city receptionist and is a passport acceptance facility.

**2013 Adopted Expenditures by Category****GOALS/OBJECTIVES:**

- Provide a work environment within the department that encourages creativity and longevity.
- Participate in regional and legislative discussions regarding planning, building, community services, and economic development.
- Work with division managers to improve quality, efficiency and effectiveness of customer service.
- Provide quality administrative services to assist department staff in providing superior public service.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of document edited.	2,000	2,000	2,000	2,000
• Number of walk-in clients annually.	15,000	15,000	15,000	15,000
• Number of phone calls received annually.	20,000	20,000	20,000	20,000
• Number of passport applications processed.	1,744	2,306	2,500	2,500
<b>Outcome Measures:</b>				
• Percent of documents completed on time.	85.0%	85.0%	85.0%	85.0%

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director-Comm/Economic Dev.	1.00	0.50	1.00	0.50	0.50	0.50	0.50	58C
Administrative Assistant II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	24
Administrative Assistant I	1.50	1.00	1.50	1.00	1.00	1.00	1.00	18
Office Technician II	1.50	1.00	1.00	1.00	1.00	1.00	1.00	14
<b>Total Regular Staffing</b>	5.00	3.50	4.50	3.50	3.50	3.50	3.50	n/a
<b>Change from prior year</b>	-	(1.50)	1.00	(1.00)	-	-	-	n/a
<b>Grand Total Staffing</b>	5.00	3.50	4.50	3.50	3.50	3.50	3.50	n/a

## COMMUNITY &amp; ECONOMIC DEVELOPMENT ADMINISTRATION

Responsible Manager: *Patrick Doherty, Director*

## HIGHLIGHTS/CHANGES:

The Department of Community & Economic Development Administration Division adopted operating budget totals \$325,372 in 2013 and \$330,440 in 2014. This is a 0.1% or \$479 increase from the 2012 adjusted budget.

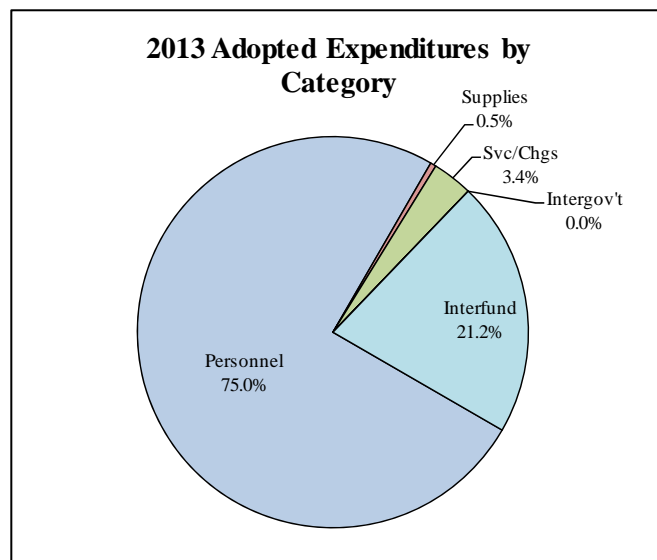
## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 483,648	\$ 345,362	\$ 477,094	\$ 325,893	\$ 325,893	\$ 325,372	\$ 330,440	\$ (521)	-0.2%
Total Revenues:		\$ 483,648	\$ 345,362	\$ 477,094	\$ 325,893	\$ 325,893	\$ 325,372	\$ 330,440	\$ (521)	-0.2%
Expenditure Summary:										
110	Salaries & Wages	309,656	227,049	293,784	204,120	204,120	204,120	204,120	-	0.0%
111/1	Temporary Help	5,680	420	-	-	-	-	-	-	n/a
120	Overtime	3,136	2,175	1,660	1,660	1,660	1,660	1,660	-	0.0%
200	Benefits	100,633	68,171	117,993	64,657	64,657	65,130	70,257	473	0.7%
31X	Supplies	2,363	911	2,180	2,180	2,180	2,180	2,180	-	0.0%
3XX	Othr Opr Supplies	55	-	500	500	500	500	500	-	0.0%
41X	Professional Svcs	240	3,910	1,460	1,460	1,460	1,460	1,460	-	0.0%
43X	Travel & Training	2,300	730	3,400	2,241	2,241	2,241	2,241	-	0.0%
42/47	Utility & Comm	2,152	1,883	2,200	2,200	2,200	2,200	2,200	-	0.0%
497	Association Dues	582	101	550	550	550	550	550	-	0.0%
4XX	Other Misc Exp	102	158	310	310	310	310	310	-	0.0%
9XX	IS Charges-M&O	34,575	29,113	29,281	34,217	34,217	34,582	34,914	365	1.1%
9XX	IS Charges-Reserves	9,578	10,741	10,143	10,798	10,798	10,439	10,048	(358)	-3.3%
Subtotal Operating Exp:		\$ 471,053	\$ 345,362	\$ 463,461	\$ 324,893	\$ 324,893	\$ 325,372	\$ 330,440	\$ 479	0.1%
Capital & One-time Funding:										
n/a	Capital & One-Time	12,595		13,633	1,000	1,000	-	-	(1,000)	-100.0%
Subtotal One-time Exp:		\$ 12,595	\$ -	\$ 13,633	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ (1,000)	-100.0%
Total Expenditures:		\$ 483,648	\$ 345,362	\$ 477,094	\$ 325,893	\$ 325,893	\$ 325,372	\$ 330,440	\$ (521)	-0.2%

**COMMUNITY & ECONOMIC DEVELOPMENT PLANNING****Responsible Manager: Isaac Conlen, Planning Manager****PURPOSE/DESCRIPTION:**

The Planning Division processes land use applications, monitors compliance with the Federal Way city codes, processes code amendments and comprehensive plan amendments, and manages federal, state and local environmental processes and regulations. The division provides assistance to other departments to formulate policy and code amendments, provides technical assistance for City projects and annexations and coordinates the City's response to land use appeal issues as directed by the City Council and Mayor.

The division prepares, maintains and implements the City's Comprehensive Plan consistent with the Growth Management Act. The division is responsible for implementing other special projects and mandates required through the Growth Management Act or other new legislation. The division responds to and prepares special studies and other projects at the direction of the City Council and Mayor.

**GOALS/OBJECTIVES:**

- Continue to make progress improving the regulatory processes.
- Implement major update/upgrade to permit processing system.
- Substantially complete major Comprehensive Plan update.
- Complete code amendments with a focus on economic development.
- Assist with public and private plans to revitalize the City Center.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Pre-application conferences held.	16	27	30	30
• Number of drop-in questions-telephone and front counter annually.	5,500	5,500	5,500	5,500
• Land use/subdivision applications received annually.	99	156	175	200
<b>Efficiency Measures:</b>				
• Average number of calendar days to complete pre-applications.	28	28	28	28
• Average number of calendar days to complete SEPA review.	60-90	60-90	60-90	60-90

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Planning Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	46
Principal Planner	-	1.00	1.00	1.00	1.00	1.00	1.00	41
Senior Planner	3.00	2.00	2.00	1.00	1.00	1.00	1.00	38
Associate Planner	2.00	1.00	1.00	1.00	1.00	1.00	1.00	32
Assistant Planner	-	-	-	1.00	1.00	1.00	1.00	27
Development Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	24
<b>Total Regular Staffing</b>	7.00	6.00	6.00	6.00	6.00	6.00	6.00	n/a
<b>Change from prior year</b>	(1.00)	(1.00)	-	-	-	-	-	n/a
<b>Funded on a One-time Basis:</b>								
Associate Planner	-	1.00	-	-	-	-	-	32
<b>Grand Total Staffing</b>	7.00	7.00	6.00	6.00	6.00	6.00	6.00	n/a

**COMMUNITY & ECONOMIC DEVELOPMENT PLANNING**  
**Responsible Manager: Isaac Conlen, Planning Manager**

**HIGHLIGHTS/CHANGES:**

The Department of Community & Economic Development Planning Division adopted operating budget totals \$631,212 in 2013 and \$644,267 in 2014. This is a 5.8% or \$38,951 decrease from the 2012 adjusted budget.

Major line item changes include:

- **Salaries and Wages** – Reduction due to partial savings from a 1.0 FTE Assistant Planner replacing a 1.0 FTE Senior Planner.

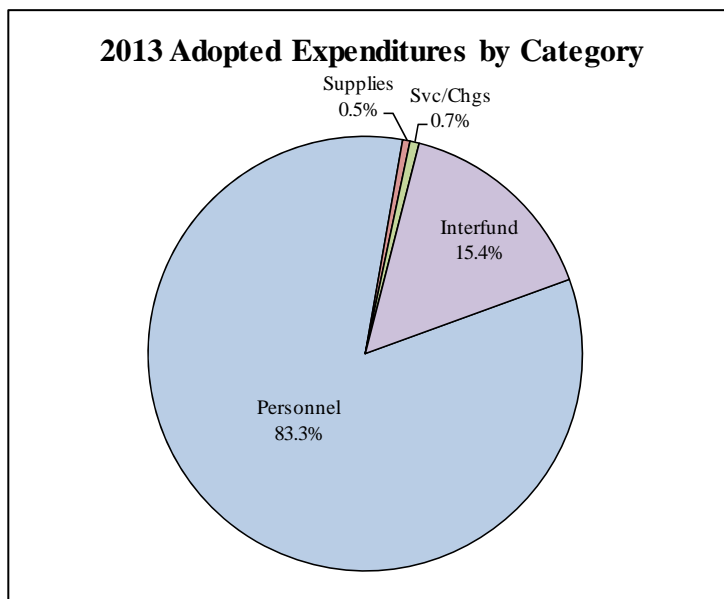
**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 732,397	\$ 583,171	\$ 734,524	\$ 694,893	\$ 694,893	\$ 553,309	\$ 564,068	\$ (141,584)	-20.4%
	Federal/State Grants	9,609	129,628	-	11,136	11,136	-	-	(11,136)	-100.0%
	Zoning Fees	51,856	50,376	89,000	89,000	89,000	91,000	93,000	2,000	2.2%
	Plan Review	2,758	-	-	-	-	-	-	-	n/a
	Misc/Pass-Thru	26,617	12,311	3,147	3,147	3,147	8,281	8,577	3,304	105.0%
Total Revenues:		\$ 823,236	\$ 775,485	\$ 826,671	\$ 798,176	\$ 798,176	\$ 652,590	\$ 665,645	\$ (145,586)	-18.2%
Expenditure Summary:										
110	Salaries & Wages	503,393	363,402	458,676	392,168	392,168	365,295	368,754	(26,873)	-6.9%
111/1	Temporary Help	-	5,250	-	-	-	-	-	-	n/a
200	Benefits	135,427	106,852	152,928	124,095	124,095	108,245	117,311	(15,850)	-12.8%
31X	Supplies	2,765	2,185	2,600	2,600	2,600	2,600	2,600	-	0.0%
3XX	Othr Opr Supplies	-	81	350	350	350	350	350	-	0.0%
41X	Professional Svcs	-	-	2,000	2,000	2,000	2,000	2,000	-	0.0%
43X	Travel & Training	2,385	2,122	6,897	4,547	4,547	4,547	4,547	-	0.0%
42/47	Utility & Comm	47	-	100	100	100	100	100	-	0.0%
497	Association Dues	1,730	2,089	1,550	1,550	1,550	1,550	1,550	-	0.0%
4XX	Other Misc Exp	9,118	7,307	12,960	12,960	12,960	12,960	12,960	-	0.0%
5XX	Intgvtl Svcs/Taxes	32	116	50	50	50	50	50	-	0.0%
9XX	IS Charges-M&O	105,863	96,303	123,805	108,674	108,674	113,625	115,283	4,951	4.6%
9XX	IS Charges-Reserves	23,471	20,520	19,877	21,069	21,069	19,889	18,762	(1,179)	-5.6%
Subtotal Operating Exp:		\$ 784,231	\$ 606,226	\$ 781,793	\$ 670,163	\$ 670,163	\$ 631,212	\$ 644,267	\$ (38,951)	-5.8%
Capital & One-time Funding:										
n/a	Capital & One-Time	39,005	169,259	44,878	128,013	128,013	21,378	21,378	(106,635)	-83.3%
Subtotal One-time Exp:		\$ 39,005	\$ 169,259	\$ 44,878	\$ 128,013	\$ 128,013	\$ 21,378	\$ 21,378	\$ (106,635)	-83.3%
Total Expenditures:		\$ 823,236	\$ 775,485	\$ 826,671	\$ 798,176	\$ 798,176	\$ 652,590	\$ 665,645	\$ (145,586)	-18.2%



**COMMUNITY & ECONOMIC DEVELOPMENT BUILDING****Responsible Manager: Lee Bailey, Building Official****PURPOSE/DESCRIPTION:**

The Building Division is comprised of three groups: counter staff, plan review/inspection, and code compliance. All three support the permit process and compliance with City codes. The Building Division of the Department of Community & Economic Development is responsible for the administration of the State Building Code as amended by the Federal Way City Code (FWCC), including the International Building, Residential, Mechanical, Fuel Gas, and the Uniform Plumbing Codes as well as the Washington State Energy and Ventilation Codes. The division is also responsible for the administration of the State Electrical Code (NEC). By local adoption, the division also administers the Property Maintenance Code. Compliance with the sign code provisions of the Federal Way Revised Code (FWRC) and graffiti control are also the division's responsibility. The division conducts reviews and inspections of both commercial and residential construction projects and is responsible for the review and inspection of all FWRC provisions pertaining to residential applications including zoning, surface water and drainage requirements. In addition, the division responds to Citizen Action Requests and Records Requests generated from the community as well as other departments and agencies. The division also works closely with members of South King Fire and Rescue in administering the International Fire Code within the City of Federal Way.

**GOALS/OBJECTIVES:**

- Continue to make improvements to the permit and code compliance procedures
- Install and improve upgrades to the permit tracking system
- Identify code compliance issues and work toward prompt compliance; keep staff trained on changes to codes; and close higher percentage of cases.
- Provide quality reviews and inspections in timely fashion for all residential and commercial projects.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Total permits issued/reviewed.	2,780	3,000	3,150	3,200
• Valuation of issued permits.	\$39.25m	\$44.24m	\$44.50m	\$45.20m
<b>Outcome Measures:</b>				
• New Single Family (NSF) permits issued < 30 days.	75%	75%	75%	75%
• Tenant Improvement permits (TI) issued < 20 days.	70%	70%	70%	70%
• Average number of permit inspections per year.	12,000	13,000	13,700	14,350
• Average number of Citizen Action Request investigations per year.	700	700	700	700
• Average number of Records Requests completed per year.	90	90	90	90
• Total revenue receipted versus Total revenue forecasted (%).	100.0%	100.0%	100.0%	100.0%
<b>Efficiency Measures:</b>				
• Average staff hours per NSF permit – Review/Inspection.	4/15	4/15	4/15	4/15
• Average staff hours per TI permit – Review/Inspection.	4/10	4/10	4/10	4/10
• Average staff hours per Citizen Action Request.	6	6	5	5
• Average staff hours per Records Request.	4	4	3	3



## COMMUNITY &amp; ECONOMIC DEVELOPMENT BUILDING

Responsible Manager: *Lee Bailey, Building Official*

The Department of Community & Economic Development Building Division adopted operating budget totals \$1,165,389 in 2013 and \$1,187,402 in 2014. This is a 3.0% or \$34,149 increase from the 2012 adjusted budget.

Major line item changes include:

- **Salaries/Wages & Benefits** – Increase is due to adding two .50 FTE Graffiti Technicians to ongoing in 2013/14 from One-Time in 2012.

## REVENUE AND EXPENDITURE SUMMARY:

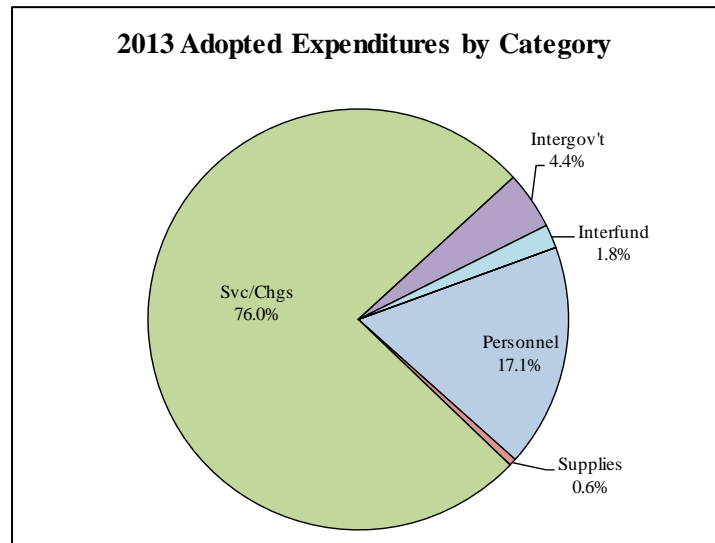
Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 213,163	\$ 125,344	\$ 3,526	\$ 370,678	\$ 370,678	\$ 187,898	\$ 139,679	\$ (182,780)	-49.3%
	Building Permits	673,528	559,290	714,000	564,000	682,000	588,000	602,000	24,000	4.3%
	Electrical Permits	168,176	171,678	154,000	154,000	154,000	158,000	162,000	4,000	2.6%
	Plan Review	369,335	284,699	295,000	295,000	295,000	302,000	310,000	7,000	2.4%
	Misc/Pass-Thru	11,716	22,335	-	-	-	-	-	-	n/a
Total Revenues:		\$ 1,435,917	\$ 1,163,347	\$ 1,166,526	\$ 1,383,678	\$ 1,501,678	\$ 1,235,898	\$ 1,213,679	\$ (147,780)	-10.7%
Expenditure Summary:										
110	Salaries & Wages	863,733	684,438	630,452	685,796	685,796	719,196	720,840	33,400	4.9%
111/1	Temporary Help	28,523	2,440	2,300	2,300	2,300	2,300	2,300	-	0.0%
120	Overtime	1,053	1,331	1,300	1,300	1,300	1,300	1,300	-	0.0%
200	Benefits	267,125	224,652	230,519	240,132	240,132	248,149	268,570	8,017	3.3%
31X	Supplies	6,117	4,569	4,975	4,975	4,975	4,975	4,975	-	0.0%
3XX	Othr Opr Supplies	859	128	1,400	1,400	1,400	1,400	1,400	-	0.0%
41X	Professional Svcs	38	-	500	500	500	500	500	-	0.0%
43X	Travel & Training	5,705	4,884	6,925	4,565	4,565	4,565	4,565	-	0.0%
42/47	Utility & Comm	33	-	-	-	-	-	-	-	n/a
497	Association Dues	784	1,061	1,000	1,000	1,000	1,000	1,000	-	0.0%
4XX	Other Misc Exp	1,350	2,232	2,000	2,000	2,000	2,000	2,000	-	0.0%
9XX	IS Charges-M&O	143,224	105,903	167,111	127,714	127,714	128,283	129,485	568	0.4%
9XX	IS Charges-Reserves	65,013	57,358	62,044	59,558	59,558	51,722	50,468	(7,837)	-13.2%
Subtotal Operating Exp:		\$ 1,383,556	\$ 1,088,996	\$ 1,110,526	\$ 1,131,240	\$ 1,131,240	\$ 1,165,389	\$ 1,187,402	\$ 34,149	3.0%
Capital & One-time Fundings:										
n/a	Capital & One-Time	52,362	74,350	56,000	252,438	207,910	70,509	26,277	(181,929)	-72.1%
Subtotal One-time Exp:		\$ 52,362	\$ 74,350	\$ 56,000	\$ 252,438	\$ 207,910	\$ 70,509	\$ 26,277	\$ (181,929)	-72.1%
Total Expenditures:		\$ 1,435,917	\$ 1,163,347	\$ 1,166,526	\$ 1,383,678	\$ 1,339,150	\$ 1,235,898	\$ 1,213,679	\$ (147,780)	-10.7%

## POSITION INVENTORY:

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Building Official	1.00	1.00	1.00	1.00	1.00	1.00	1.00	46
Assistant Building Official	1.00	-	-	-	-	-	-	35
Plans Examiner	1.00	1.00	1.00	1.00	1.00	1.00	1.00	35
Combination Electrical/Bldg Inspector	2.00	2.00	2.00	2.00	2.00	2.00	2.00	35
Inspector/Plans Examiner	2.00	1.00	1.00	1.00	1.00	1.00	1.00	33
Code Compliance Officer	3.00	2.00	2.00	2.00	2.00	2.00	2.00	30
Permit Center Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	30
Development Specialist	2.00	1.00	1.00	1.00	1.00	1.00	1.00	24
Graffiti Technician	-	-	-	-	-	1.00	1.00	10
<b>Total Regular Staffing</b>	13.00	9.00	9.00	9.00	9.00	10.00	10.00	n/a
<b>Change from prior year</b>	-	(4.00)	-	-	-	1.00	-	n/a
<b>Funded on a One-time Basis:</b>								
Graffiti Technician	-	-	-	1.00	1.00	-	-	10
<b>Frozen Positions:</b>								
Code Compliance Officer (Prop 1 funded)	-	1.00	1.00	1.00	1.00	1.00	1.00	30
<b>Grand Total Staffing</b>	13.00	10.00	10.00	11.00	11.00	11.00	11.00	n/a

**COMMUNITY & ECONOMIC DEVELOPMENT COMMUNITY SERVICES****Responsible Manager: Jay Bennett, Community Services Manager****PURPOSE/DESCRIPTION:**

The Community Services Division budget covers the development of programs and services for community residents, including grant coordination, performance monitoring and the overall management of all general fund community services contracts and Community Development Block Grant (CDBG) funds. Community Services includes programs in the five strategy areas identified in the Housing and Human Services Consolidated Plan (2006-2010): 1) basic needs and emergency services, 2) promote individual and community public safety, 3) assistance to special needs groups, 4) supportive environment for low-income families with children, and 5) the development of a comprehensive community service network to more effectively address community service needs of Federal Way's low to moderately low-income and special needs populations. CDBG supports construction or rehabilitation of community facilities, neighborhood improvements and affordable housing, direct community service programs and planning activities that principally benefit low- and moderate-income individuals. The Division staffs the Human Services Commission, the Diversity Commission, and the CDBG Loan Review Advisory Committee, in addition to representing the City on policy-making bodies and community organizations.

**GOALS/OBJECTIVES:**

- Continue implementation of CDBG and Community Services General Fund programs including monitoring of contracts of funded human service agencies.
- Continue to work on local and regional efforts to address housing and human services.
- Develop and submit to HUD the required 2013 and 2014 CDBG Action Plans.
- Continue the investment in the stability and expansion of Federal Way Small Businesses through the CDBG Commercial Loan Programs and the Commercial Exterior Improvement Program.
- Achieve HUD recognition that the City's program properly administered the federal CDBG rules and regulations.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of community services contracts managed.	41	41	34	34
• Amount of community services dollars administered.	\$516,000	\$516,000	\$516,000	\$516,000
• Number of community services contract payments processed.	163	164	136	136
• Number of community services applications processed.	0	76	0	76
• Number of CDBG applications processed.	5	8	5	8
• Number of CDBG contracts managed.	5	6	5	5
• Number of CDBG dollars administered.	\$520,464	\$925,870	\$990,565	\$990,565
<b>Outcome Measures:</b>				
• Percent of contracts fully executed in timely manner.	100.0%	100.0%	100.0%	100.0%
• Number of Human Service Commission meetings supported.	13	13	13	13
• Number of Small Business loans made.	0	2	5	5
• Number of Commercial Exterior projects completed.	0	1	4	5
• Number of Owner occupied housing units stabilized.	0	10	25	25

**COMMUNITY & ECONOMIC DEVELOPMENT COMMUNITY SERVICES**  
**Responsible Manager: Jay Bennett, Community Services Manager**

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
<b>General Fund:</b>								
Community Services Manager	-	-	-	0.80	0.80	0.80	0.80	46
Human Services Manager	1.00	-	1.00	-	-	-	-	44
Human Services Technician	-	1.00	-	0.70	0.70	-	-	31
CDBG Coordinator	-	-	-	-	-	0.30	0.30	31
Vol & Neighborhood Prg Coordinator	0.90	-	-	-	-	-	-	30
Hispanic Liaison	0.50	-	-	-	-	-	-	15
Korean Liaison	0.50	-	-	-	-	-	-	15
<b>Total General Fund:</b>	2.90	1.00	1.00	1.50	1.50	1.10	1.10	n/a
<b>CDBG Fund</b>								
Community Services Manager	-	-	-	0.20	0.20	0.20	0.20	46
CDBG Coordinator	1.00	-	1.00	0.30	0.30	0.70	0.70	31
Executive Assistant	-	-	-	0.65	0.65	0.35	0.35	31
<b>Total CDBG:</b>	1.00	-	1.00	1.15	1.15	1.25	1.25	n/a
<b>Total Regular Staffing</b>	3.90	1.00	2.00	2.65	2.65	2.35	2.35	n/a
<b>Change from prior year</b>	0.40	(2.90)	1.00	0.65	-	(0.30)	-	n/a
<b>Grand Total Staffing</b>	3.90	1.00	2.00	2.65	2.65	2.35	2.35	n/a

**PROGRAM SUMMARY:**

Dept Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
83	Community Services	759,538	645,720	607,539	718,258	718,258	652,139	658,014	(66,119)	-9.2%
119	CDBG	614,442	208,321	173,178	2,544,559	2,544,559	576,000	576,000	(1,968,559)	-77.4%
<b>Subtotal Ongoing:</b>		<b>\$ 1,373,979</b>	<b>\$ 854,040</b>	<b>\$ 780,717</b>	<b>\$ 3,262,817</b>	<b>\$ 3,262,817</b>	<b>\$ 1,228,139</b>	<b>\$ 1,234,014</b>	<b>\$ (2,034,678)</b>	<b>-62.4%</b>
83	Community Services	61,945	157,577	114,500	147,899	142,899	101,000	101,000	(46,899)	-31.7%
<b>Subtotal One-time:</b>		<b>\$ 61,945</b>	<b>\$ 157,577</b>	<b>\$ 114,500</b>	<b>\$ 147,899</b>	<b>\$ 142,899</b>	<b>\$ 101,000</b>	<b>\$ 101,000</b>	<b>\$ (46,899)</b>	<b>-31.7%</b>
<b>Total Expenditures:</b>		<b>\$ 1,435,925</b>	<b>\$ 1,011,618</b>	<b>\$ 895,217</b>	<b>\$ 3,410,715</b>	<b>\$ 3,405,715</b>	<b>\$ 1,329,139</b>	<b>\$ 1,335,014</b>	<b>\$ (2,081,576)</b>	<b>-61.0%</b>

**COMMUNITY & ECONOMIC DEVELOPMENT COMMUNITY SERVICES****Responsible Manager: Jay Bennett, Community Services Manager****HIGHLIGHTS/CHANGES:**

The Department of Community & Economic Development Community Services Division adopted operating budget totals \$1,228,139 in 2013 and \$1,234,014 in 2014. This is a 62.4% or \$2,034,678 decrease from the 2012 adjusted budget.

Major line item changes include:

- **Salaries/Wages & Benefits** – Reduction due to charging staff time to CDBG grants in 2013/14, and reallocation of staff in Community Services.
- **Temporary Help** – Reduction of \$52,080 due to having a Neighborhood Stabilization Program grant budgeted in 2012, which is not re-budgeted in 2013/14.
- **Professional Services** – Reduction of \$1,886,165 due to having a Neighborhood Stabilization Program grant budgeted in 2012, which is not re-budgeted in 2013/14.
- **Interfund Contributions** – Reduction of \$22,000 due to not transferring CDBG funding to Parks General Fund for the Recreation Inclusion Program in 2013/14. Recreation Inclusion Program is still included in the CDBG budget in 2013/14 in Professional Services.

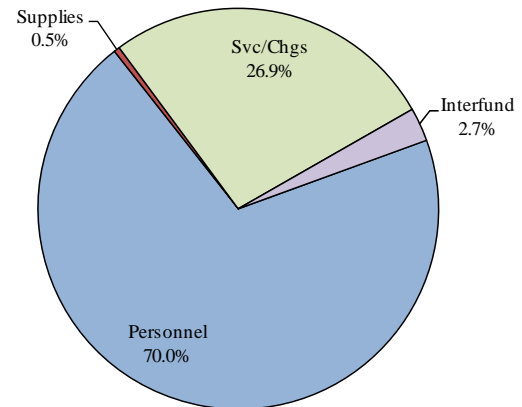
Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 809,454	\$ 745,565	\$ 722,038	\$ 911,047	\$ 906,047	\$ 753,139	\$ 759,014	\$ (157,908)	-17.3%
	Federal/State Grants	602,541	207,032	159,546	2,491,848	2,491,848	576,000	576,000	(1,915,848)	-76.9%
	Grants/Contributions	12,029	9,021	-	3,820	3,820	-	-	(3,820)	-100.0%
	Transfer In - General Fund	11,901	50,000	13,633	4,000	4,000	-	-	(4,000)	-100.0%
Total Revenues:		\$ 1,435,925	\$ 1,011,618	\$ 895,217	\$ 3,410,715	\$ 3,405,715	\$ 1,329,139	\$ 1,335,014	\$ (2,081,576)	-61.0%
Expenditure Summary:										
110	Salaries & Wages	269,997	110,843	158,066	201,933	201,933	154,660	159,855	(47,273)	-23.4%
111/1	Temporary Help	2,632	-	3,368	52,080	52,080	-	-	(52,080)	-100.0%
200	Benefits	68,092	30,982	47,520	76,673	76,673	55,961	61,479	(20,712)	-27.0%
31X	Supplies	4,260	874	7,210	6,950	6,950	6,950	6,950	-	0.0%
41X	Professional Svcs	832,636	593,072	521,007	2,790,645	2,790,645	904,480	899,596	(1,886,165)	-67.6%
43X	Travel & Training	9,439	7,904	3,800	879	879	879	879	-	0.0%
42/47	Utility & Comm	-	30	150	150	150	150	150	-	0.0%
497	Association Dues	300	100	475	375	375	375	375	-	0.0%
4XX	Other Misc Exp	592	28,288	1,675	27,975	27,975	27,975	27,975	-	0.0%
5XX	Intgvtl Svcs/Taxes	55,520	62,473	-	60,636	60,636	54,396	54,396	(6,240)	-10.3%
552	Interfund Transfers	97,025	-	-	22,000	22,000	-	-	(22,000)	-100.0%
9XX	IS Charges-M&O	29,133	16,087	33,158	19,073	19,073	19,075	19,240	2	0.0%
9XX	IS Charges-Reserves	4,352	3,387	4,288	3,448	3,448	3,238	3,120	(210)	-6.1%
Subtotal Operating Exp:		\$ 1,373,979	\$ 854,040	\$ 780,717	\$ 3,262,817	\$ 3,262,817	\$ 1,228,139	\$ 1,234,014	\$ (2,034,678)	-62.4%
Capital & One-time Funding:										
n/a	Capital & One-Time	61,945	157,577	114,500	147,899	142,899	101,000	101,000	(46,899)	-31.7%
Subtotal One-time Exp:		\$ 61,945	\$ 157,577	\$ 114,500	\$ 147,899	\$ 142,899	\$ 101,000	\$ 101,000	\$ (46,899)	-31.7%
Total Expenditures:		\$ 1,435,925	\$ 1,011,618	\$ 895,217	\$ 3,410,715	\$ 3,405,715	\$ 1,329,139	\$ 1,335,014	\$ (2,081,576)	-61.0%

**COMMUNITY & ECONOMIC DEVELOPMENT ECONOMIC DEVELOPMENT****Responsible Manager: Patrick Doherty, Director****PURPOSE/DESCRIPTION:**

The Department houses the City's Economic Development function. Economic Development is comprised of three main areas of activity: business retention and attraction, city center redevelopment, and tourism. Growth in all of these areas of activity acts to increase the city's economic base, grow jobs, and enhance stability.

**GOALS/OBJECTIVES:**

- Promote and encourage growth of existing businesses through a business-friendly regulatory environment; productive working relationship with businesses, business organizations and the Chamber of Commerce; and assistance to businesses through the City-funded Small Business Development Center, and where applicable, CDBG-funded financial aid.
- Encourage new businesses to locate in Federal Way through advertising and direct-mail appeals, partnership with the Chamber on the business incubator, partnership with EnterpriseSeattle on the Cascadia MedTech medical device business incubator, and quick, friendly and informative response to any and all inquiries by City staff, website, etc.
- Promote City Center redevelopment through continued aggressive pursuit of redevelopment of the former AMC Theaters site, development of the Performing Arts and Conference Center, assistance and support to private developers (including potential LIFT assistance for related infrastructure improvements), and continual review and revision of the applicable regulatory provisions to optimize development opportunities.
- Continue to promote activities that draw visitors and tourists to Federal Way, together with the resultant economic activity they generate. Using lodging tax revenues, continue to promote events, especially events of national/international reach that bring the greatest numbers of visitors from the greatest distance; continue advertising in appropriate media; continue strategic investments, such as event banners, attraction signage, etc.

**2013 Adopted Expenditures by Category****POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director-Comm/Economic Dev.	-	0.50	-	0.50	0.50	0.50	0.50	58C
<b>Total Regular Staffing</b>	-	0.50	-	0.50	0.50	0.50	0.50	n/a
<b>Change from prior year</b>	-	0.50	(0.50)	0.50	-	-	-	n/a
<b>Grand Total Staffing</b>	-	0.50	-	0.50	0.50	0.50	0.50	n/a

## COMMUNITY &amp; ECONOMIC DEVELOPMENT ECONOMIC DEVELOPMENT

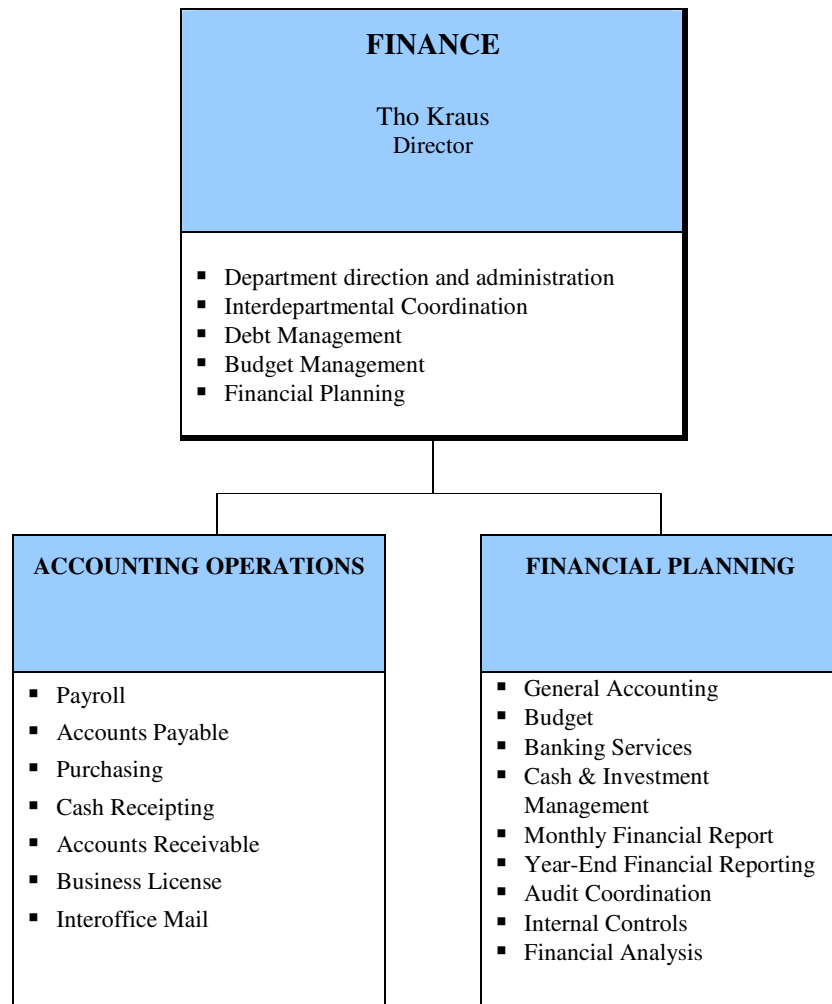
Responsible Manager: *Patrick Doherty, Director*

## HIGHLIGHTS/CHANGES:

The Department of Community & Economic Development Economic Development Division adopted operating budget totals \$101,929 in 2013 and \$102,942 in 2014. This is a 2.0% or \$2,017 increase from the 2012 adjusted budget.

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 290,857	\$ 114,308	\$ 202,946	\$ 232,577	\$232,577	\$ 129,429	\$ 130,442	\$ (103,148)	-44.4%
	Misc/Pass-Thru	-	1,550	-	-	-	-	-	-	n/a
Total Revenues:		\$ 290,857	\$ 115,858	\$ 202,946	\$ 232,577	\$232,577	\$ 129,429	\$ 130,442	\$ (103,148)	-44.4%
Expenditure Summary:										
110	Salaries & Wages	148,515	56,782	115,680	57,840	57,840	57,840	57,840	-	0.0%
200	Benefits	31,576	12,093	29,114	13,098	13,098	13,459	14,456	361	2.8%
31X	Supplies	379	693	475	475	475	475	475	-	0.0%
41X	Professional Svcs	1,442	2,267	18,708	18,708	18,708	20,300	20,300	1,592	8.5%
43X	Travel & Training	265	1,526	2,760	1,840	1,840	1,840	1,840	-	0.0%
497	Association Dues	5,420	5,780	5,100	5,100	5,100	5,100	5,100	-	0.0%
4XX	Other Misc Exp	-	-	150	150	150	150	150	-	0.0%
9XX	IS Charges-M&O	3,082	2,277	3,489	2,699	2,699	2,707	2,729	8	0.3%
9XX	IS Charges-Reserves	488	1	(30)	1	1	57	53	56	5647.0%
Subtotal Operating Exp:		\$ 191,166	\$ 81,420	\$ 175,446	\$ 99,911	\$ 99,911	\$ 101,929	\$ 102,942	\$ 2,017	2.0%
Capital & One-time Funding:										
n/a	Capital & One-Time	99,691	34,438	27,500	132,665	132,665	27,500	27,500	(105,165)	-79.3%
Subtotal One-time Exp:		\$ 99,691	\$ 34,438	\$ 27,500	\$ 132,665	\$132,665	\$ 27,500	\$ 27,500	\$ (105,165)	-79.3%
Total Expenditures:		\$ 290,857	\$ 115,858	\$ 202,946	\$ 232,577	\$232,577	\$ 129,429	\$ 130,442	\$ (103,148)	-44.4%



**FINANCE**

**Responsible Manager: *Tho Kraus, Finance Director***

**2011/2012 ACCOMPLISHMENTS**

- Received unqualified audit opinion for 18<sup>th</sup> consecutive years. The City has had clean audits since 1994.
- Received the Government Finance Officers Association (GFOA) Award for Excellence in Financial Reporting for the 22<sup>nd</sup> consecutive submittal for the City's 2011 Comprehensive Annual Financial Report. The City has continued to receive this prestigious award since incorporation.
- Received the GFOA Award for Distinguished Budget Presentation for 14<sup>th</sup> consecutive submittal for the City's 2011/12 Biennial Budget. The City has continued to receive this prestigious award since incorporation.
- Analyzed and coordinated BARS (Budgeting, Accounting, and Reporting System) account number restructuring effective January 1, 2013 as required by the State Auditor's Office.
- Implemented GASB Statement 54 Fund Balance Reporting and Governmental Fund Type Definitions, new accounting standard
- Collaborated with the South Correctional Entity (SCORE) Finance Committee to develop a financial model and break even analysis to better understand SCORE financials and determine appropriate rates for contract beds for marketing purposes; analyzed the financial impact of SCORE on the City's budget; participated in developing jail alternatives for presentation to SCORE staff; and provided presentations and information to Council, Management and Citizens regarding SCORE.
- Developed frugal innovation goals for the department and improved procedures/processes in order to absorb the functions of one position elimination and to increase efficiency; continue refreshing on cross-training.
- Issued request for proposal for banking services, analyzed cost and services of submittals received, selected best proposal and implemented new banking services estimated to save the City roughly \$77K over the four year contract period.
- Begin the process for refunding the 2003 Community Center bonds in order to reduce debt service costs with Council approving the bond refund ordinance in March 2012 and staff drafting the preliminary official statements.
- Actively participate in the City's records management program including development of the policies. In 2012 the department destroyed/transferred to state archivist 168 or 23% of boxes in storage. The Finance Department first began electronic records management in 2006 and is considered as taking the leading edge in this area.
- Enhanced/improved communication and presentation of the City's financial information including the budget document, monthly financial report, comprehensive annual financial report and ad hoc reports; provided comprehensive yet simplified overview of City taxes and levies to Council, management and citizens.
- Reviewed, prepared, and communicated to Council, management and citizens the preliminary 2011/12 mid-biennium budget adjustment and preliminary 2013/2014 budget planning in advance of the required timeline per state statute; the official mid-biennium budget adjustment followed state statute requirements.
- Streamlined the City's 2013/14 budget development process resulting greater efficiency and collaboration with management team.
- Developed the Emergency Operations Manual for the Finance Section for the City's Emergency Operations program.
- Successful completion of tax audits resulting in corrected reporting by taxpayers and increased revenue to the City.

**2013/2014 ANTICIPATED KEY PROJECTS**

- Continue monitoring for proper controls and procedures to ensure unqualified audit opinion.
- Submit the City's 2012 and 2013 Comprehensive Annual Financial Reports to the GFOA Excellence in Financial Reporting award program.
- Submit the City's 2013/14 Biennial Budget to the GFOA Distinguished Budget Presentation award program.
- Implementation of BARS (Budgeting, Accounting, and Reporting System) restructuring project effective January 1, 2013 as required by the State Auditor's Office.
- Prepare bond rating information for presentation to Moody's on the 2003 Community Center Bond refund; issue refunding bonds; and finalize official statements.
- Continue to actively participate on the SCORE Finance Committee; monitor SCORE financials, marketing progress, average daily population of member cities; potential financial impact; and provide information to Council and management.
- Review/update the City's In-House Investment Policy and begin investing outside the Local Government Investment Pool.

**ADOPTED PROGRAM CHANGES:**

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Ongoing Programs Moved to 1-Time to Balance Budget:</b>	<b>\$ 20,000</b>	<b>\$ (20,000)</b>	<b>\$ 20,000</b>	<b>\$ (20,000)</b>
Postage/Delivery Services (Mail/Duplication)	10,000	(10,000)	10,000	(10,000)
Temporary Help	10,000	(10,000)	10,000	(10,000)



FINANCE

Responsible Manager: *Tho Kraus, Finance Director*

PERFORMANCE MEASURES:

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of invoices paid annually (1)	11,152	10,782	10,782	10,782
• Number of transactions receipted annually at Finance counter compared to total transactions receipted City Hall	7,443 / 21,228 35.1%	7,424 / 22,805 32.5%	7,424 / 22,805 32.5%	7,424 / 22,805 32.5%
• Number of passports taken in at Finance counter compared to total passports (2)	36 / 1744 2.1%	84 / 2190 3.8%	84 / 2190 3.8%	84 / 2190 3.8%
• Number of new business licenses issued / renewed	933 / 3784	761 / 3928	761 / 3928	761 / 3928
<b>Outcome Measures:</b>				
• GFOA CAFR Awards - # of documents submitted / awarded	21 / 21	22 / 22	23 / 23	24 / 24
• GFOA Budget Award - # of documents submitted / awarded (switched to biennial budget beginning with 1997/1998 document)	14 / 14	14 / 14	15 / 15	15 / 15
• Unqualified Audit Opinion – consecutive years	18	19	20	21
• Bond Rating per Moody's	Aa3	Aa3	Aa3	Aa3
• Investment return: total portfolio return compared to SIP and 6 month T-Bill benchmarks	0.17% portfolio / 0.17% SIP & 0.10% T-Bill	0.17% portfolio / 0.17% SIP & 0.13% T-Bill	0.17% portfolio / 0.17% SIP & 0.13% T-Bill	0.17% portfolio / 0.17% SIP & 0.13% T-Bill
• # of month Cash reconciled within 15 days of receiving bank statement	12	12	12	12
<b>Efficiency Measures:</b>				
• FTE Staffing: Finance/City-Wide	7.5 / 306.55	7.0 / 301.40	7.0 / 302.90	7.0 / 302.90
• Average working days to compile MFR	3	3	3	3
• Average number of days to issue a regular business license	3	3	3	3
(1) Increase in invoices due to one-time refund of mitigation fees and old account balances in 2011 and 2012.				
(2) Number of passports taken in by Finance is down due to reduced coverage in passport acceptance by Finance. Reduction in total number of passports in 2011 is due to a temporary reduction in acceptance hours.				

POSITION INVENTORY:

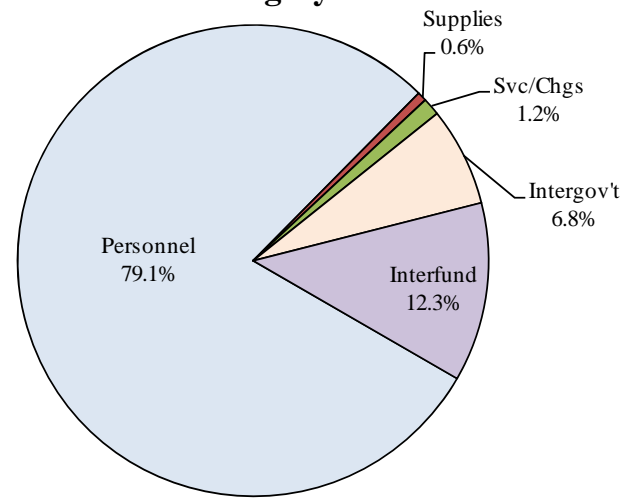
Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director-Finance	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58B
Accounting Supervisor	1.00	1.00	1.00	1.00	-	-	-	38
Financial Analyst II	0.60	1.00	1.00	1.00	-	-	-	36
Financial Analyst	-	-	-	-	3.00	3.00	3.00	36
Financial Analyst I	1.00	1.00	1.00	1.00	-	-	-	32
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	2.00	2.00	24
Accounting Technician I	2.00	1.00	1.00	1.00	1.00	1.00	1.00	21
<b>Total Regular Staffing</b>	7.60	7.00	7.00	7.00	7.00	7.00	7.00	n/a
<b>Change from prior year</b>	-	(0.60)	-	-	-	-	-	n/a
<b>Funded on a One-time Basis:</b>								
Financial Analyst II	0.40	-	-	-	-	-	-	36
Accounting Technician I	-	0.50	0.50	-	-	-	-	21
<b>Grand Total Staffing</b>	8.00	7.50	7.50	7.00	7.00	7.00	7.00	n/a

**FINANCE****Responsible Manager: *Tho Kraus, Finance Director*****PURPOSE/DESCRIPTION:**

The purpose of the Finance Department is to provide accurate financial information from which educated judgments can be made on the financial health of the City and decisions can be made by management regarding City operations. The Finance Department's responsibilities include accounts payable, accounts receivable, payroll, general accounting, financial planning, cash and investment management, cash receipting, business licensing, internal control monitoring, audit, monthly, quarterly and annual financial reporting, budget preparation and financial analyses.

**GOAL/OBJECTIVES:**

- Provide timely and accurate financial information and services to citizens, City Council, and city staff.
- Ensure compliance with purchasing laws and regulations.
- Ensure proper internal control in city operations to safeguard city resources.
- Maintain reliability and integrity of City's financial data and processes.

**2013 Adopted Expenditures by Category**

**FINANCE****Responsible Manager: Tho Kraus, Finance Director****HIGHLIGHTS/CHANGES:**

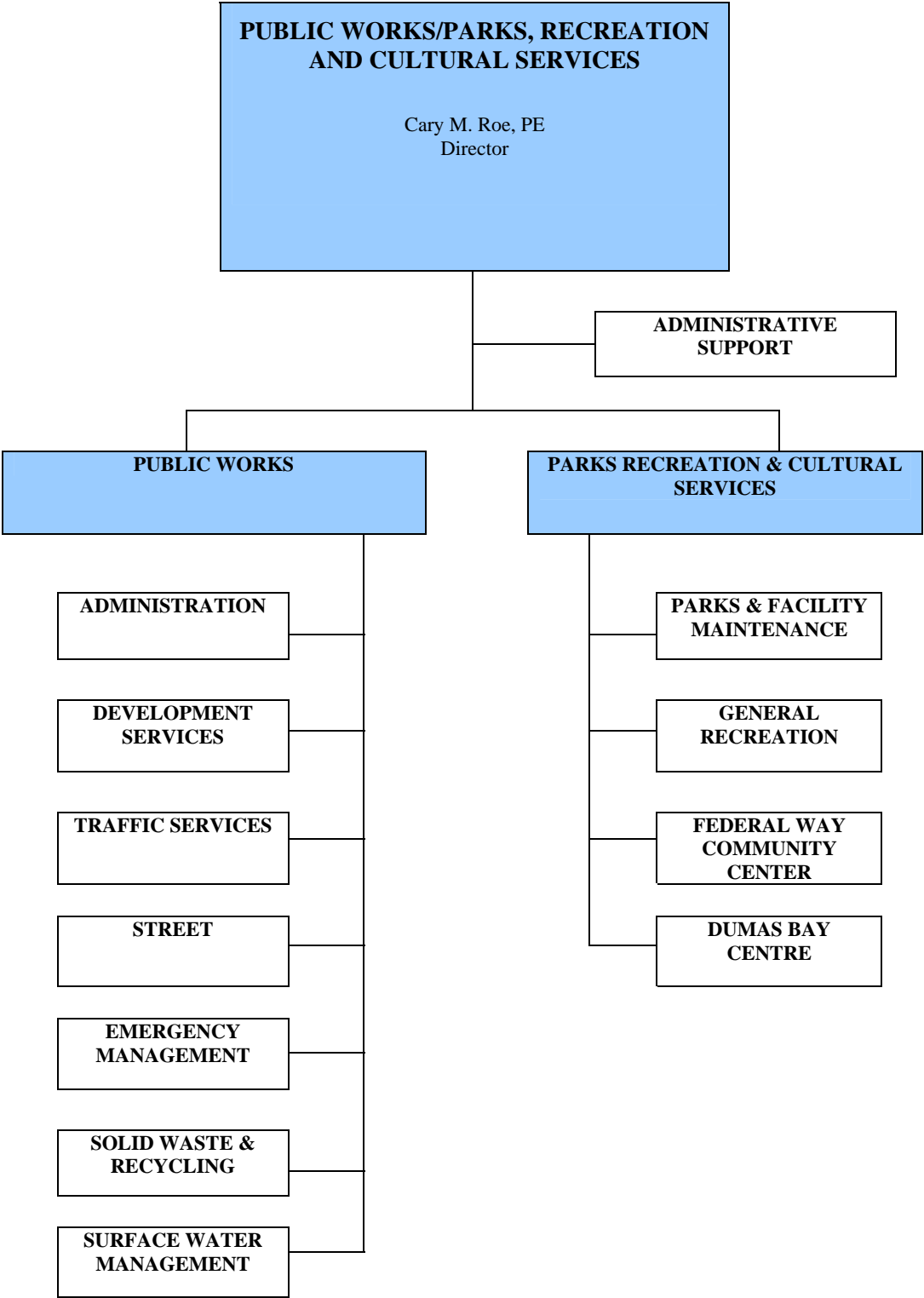
The Finance Department's adopted operating budget totals \$882,986 in 2013 and \$897,201 in 2014. This is a 0.9% or \$8,327 decrease from the 2012 adjusted budget. Major line item change includes:

- **Temporary Help:** Moved \$10,000 from ongoing to one-time funded in 2013/2014.

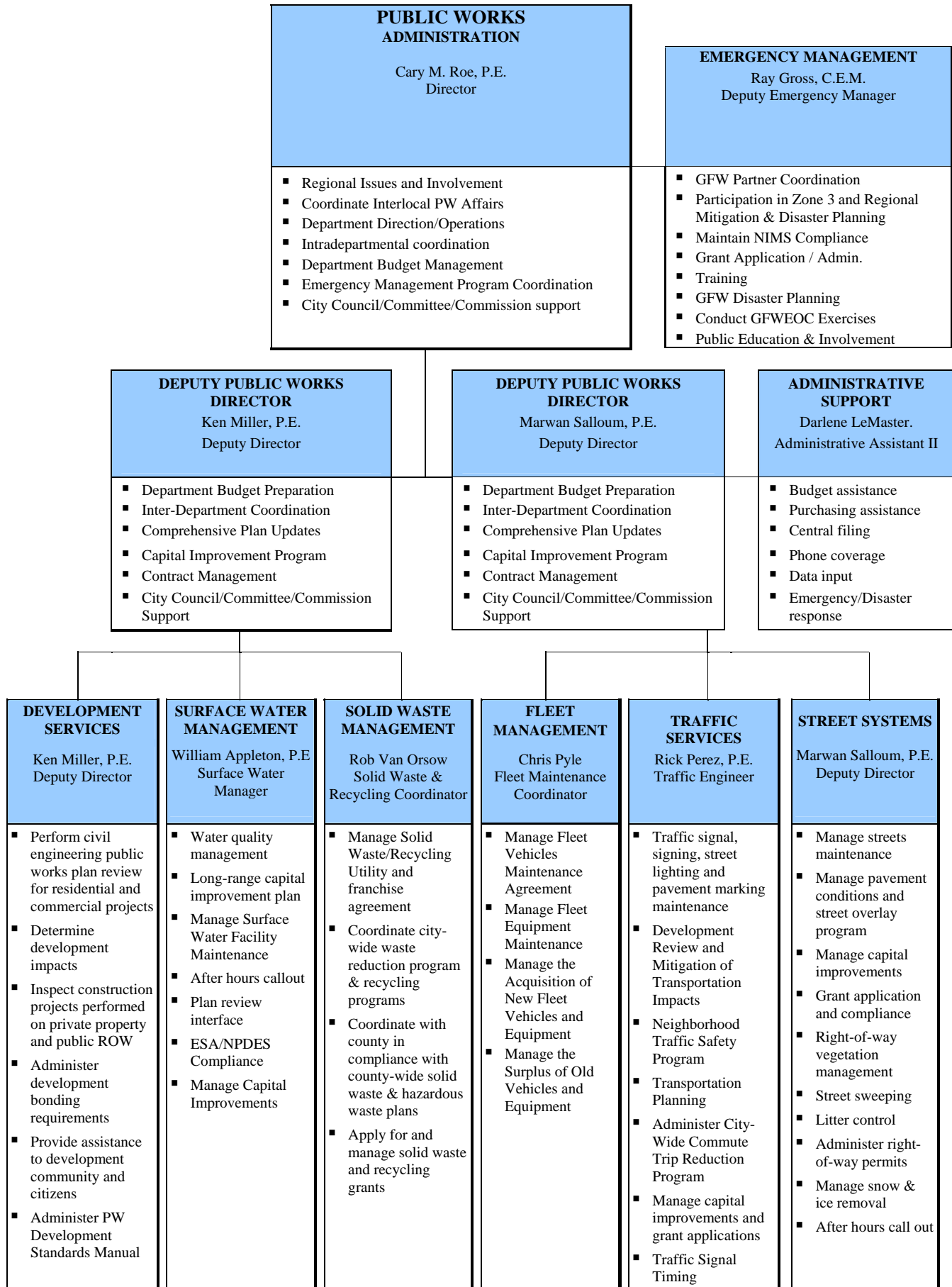
**REVENUE AND EXPENDITURE SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 917,771	\$ 889,806	\$ 960,949	\$ 905,676	\$ 905,676	\$ 892,986	\$ 907,201	\$ (12,689)	-1.4%
Total Revenues:		\$ 917,771	\$ 889,806	\$ 960,949	\$ 905,676	\$ 905,676	\$ 892,986	\$ 907,201	\$ (12,689)	-1.4%
Expenditure Summary:										
110	Salaries & Wages	506,928	487,001	497,316	501,614	501,614	504,000	504,000	2,386	0.5%
111/1	Temporary Help	4,852	10,000	10,000	23,746	23,746	13,746	13,746	(10,000)	-42.1%
120	Overtime	-	178	3,000	3,000	3,000	3,000	3,000	-	0.0%
200	Benefits	171,171	175,330	201,695	177,128	177,128	177,513	192,003	385	0.2%
31X	Supplies	4,840	5,452	5,620	5,620	5,620	5,620	5,620	-	0.0%
41X	Professional Svcs	400	800	400	400	400	400	400	-	0.0%
43X	Travel & Training	5,533	1,183	5,645	5,207	5,207	5,207	5,207	-	0.0%
42/47	Utility & Comm	19	-	50	50	50	50	50	-	0.0%
497	Association Dues	340	980	530	1,000	1,000	1,000	1,000	-	0.0%
4XX	Other Misc Exp	1,268	2,416	4,100	4,100	4,100	4,100	4,100	-	0.0%
5XX	Intgvtl Svcs/Taxes	50,869	52,252	59,850	59,850	59,850	59,850	59,850	-	0.0%
9XX	IS Charges-M&O	103,570	72,006	115,070	86,783	86,783	86,686	87,499	(96)	-0.1%
9XX	IS Charges-Reserves	20,521	22,249	22,192	22,815	22,815	21,814	20,725	(1,001)	-4.4%
Subtotal Operating Exp:		\$ 870,311	\$ 829,847	\$ 925,468	\$ 891,313	\$ 891,313	\$ 882,986	\$ 897,201	\$ (8,327)	-0.9%
Capital & One-time Funding:										
n/a	Capital & One-Time	47,460	59,959	35,481	14,363	14,363	10,000	10,000	(4,363)	-30.4%
Subtotal One-time Exp:		\$ 47,460	\$ 59,959	\$ 35,481	\$ 14,363	\$ 14,363	\$ 10,000	\$ 10,000	\$ (4,363)	-30.4%
Total Expenditures:		\$ 917,771	\$ 889,806	\$ 960,949	\$ 905,676	\$ 905,676	\$ 892,986	\$ 907,201	\$ (12,689)	-1.4%

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## **PUBLIC WORKS DEPARTMENT OVERVIEW**

**Responsible Manager:** *Cary M. Roe, P.E., Director of PRCS, Public Works and Emergency Management*

### **2011/2012 ACCOMPLISHMENTS**

- Grants awarded in the total amount of \$6.6M for transportation projects:
  - \$386K Mark Twain Elementary School Safe Routes to Schools (Fed).
  - \$859K Lakota Middle School Safe Routes to Schools (Fed).
  - \$3.4M 21<sup>st</sup> Ave SW at SW 336<sup>th</sup> St (TIB).
  - \$47K School Zone Flasher Retrofits and one new installation (State).
  - \$100K Signal Timing Update (Fed).
  - \$783K 2012 City Safety Program (flashing yellow arrow and reflective back plates city-wide) (Fed).
  - \$1.1M S 320<sup>th</sup> Street; 11<sup>th</sup> Ave S to I-5 Preservation Project (Fed).
- Completed the following multimillion dollar construction projects on time and within the approved budget, by leveraging all available sources of funding in addition to city funds:
  - S 348<sup>th</sup> Street at 1<sup>st</sup> Ave S Intersection Improvements Project.
  - Pacific Highway S Phase IV HOV Lanes Improvements (Dash Point Road to S 312<sup>th</sup> Street).
  - S 320<sup>th</sup> Street at I-5 Southbound Off Ramp Channelization Project.
  - Mark Twain Elementary School Safe Routes to School Project.
  - Completion of the 2011 Asphalt Overlay Program at \$2.0 million.
  - Completion of the 2012 Asphalt Overlay Program at \$1.9 million.
- Implemented Flashing Yellow Arrow Signal conversions of ten (10) addition intersections (City funded).
- Completed the energy efficiency signal timing updated citywide – ARRA grant funded.
- Installed eight (8) Rectangular Rapid Flashing Beacons (RRFB) pedestrian crossing improvements.
- Completed ten (10) School Zone flasher retrofits and installed one new school zone flasher at Nautilus Elementary School.
- Successful coordination with WSDOT staff on the Triangle project construction ramp closures and signal timing adjustment on Pacific Highway S and the S 348<sup>th</sup> Street corridors.
- Negotiated amendments to the Solid Waste and Recycling contract to establish Call Center performance goals and expedite roll out of compressed natural gas trucks.
- Provided spring and fall recycling collection events, as well as public outreach including retail compost bin distribution, participation in community events, and an array of new printed outreach materials.
- Met all NPDES Phase II permit requirements.
- Acquired the Bridges property, 17.3 acres in the Hylebos using 50% Conservation Futures funds.
- Obtained a Conservation Futures Open Space Grant in the amount of \$300K and a Stormwater Grant of Regional Significance for “Storming the Sound with Salmon” in the amount of \$73K.
- Conducted three (3) CERT classes, graduating 140 students.
- Held four (4) Community Presentations.
- Conducted two (2) Disaster Academies.
- Awarded \$37K in Emergency Management Performance Grant funds.
- Recovered \$230K through FEMA for the January Snow/Ice event.



**PUBLIC WORKS DEPARTMENT OVERVIEW**

**Responsible Manager:** *Cary M. Roe, P.E., Director of PRCS, Public Works, and Emergency Management*

**2013/2014 ANTICIPATED KEY PROJECTS**

- Construct:
  - Completion of the 21<sup>st</sup> Ave SW at SW 336<sup>th</sup> Street Project.
  - Completion of the Lakota Middle School Safe Routes to School Project.
  - Completion of the SW 312<sup>th</sup> Street – 14<sup>th</sup> Ave SW to SR 509 Street Improvements Project.
  - Completion of the 2012 City Safety Program Improvement Projects (flashing yellow arrows and reflective back plates).
  - Completion of the S 320<sup>th</sup> Street – 11<sup>th</sup> Ave S to I-5 Preservation Project.
  - Completion of the S 320<sup>th</sup> Street at 20<sup>th</sup> Ave S Intersection Improvements Project.
  - 2013 Asphalt Overlay Program at \$1.5 million.
  - 2014 Asphalt Overlay Program at \$1.5 million.
- Start the design and right of way acquisition for Pacific Highway S HOV Lanes Phase V Project.
- Start the design and right of way acquisition for the S 356<sup>th</sup> Street – Pacific Highway S to Enchanted Parkway.
- Start the design and right of way acquisition for S 304<sup>th</sup> Street at 28<sup>th</sup> Ave S Intersection Improvements Project.
- Start the design and right of way acquisition for S 328<sup>th</sup> Street at 1<sup>st</sup> Ave S Intersection Improvements Project.
- Completion of the Transportation element of the Comprehensive Plan.
- Working with Sound Transit to complete the light rail extension study.
- Provide spring and fall recycling collection events, and continue to expand public education and outreach to multi-family complexes and local businesses to start or expand recycling collection programs.
- Develop, implement and complete a surface water infrastructure maintenance program for 2013/14.
- 2013 Development Standards Manual Update.
- Complete design and construction of the S 356<sup>th</sup> Street Regional Detention Facility project.
- Meet all NPDES Phase II permit requirements.
- Complete inspections of commercial stormwater facilities and conveyance systems.
- Acquire additional property in the Hylebos with the \$300K KCF funding and \$300K SWM match.
- Complete the SWM Comprehensive Plan and Rate Update.
- Complete the SWM asset evaluation/inspection work.
- Implement the “Storming the Sound with Salmon” grant with the Federal Way School District.
- Apply for Emergency Management Performance Grant.
- Apply for Integrated Emergency Management Course.
- Conduct 2 CERT classes.
- Conduct 2 Disaster Academies.
- Develop Recover Plan.

**PUBLIC WORKS DEPARTMENT OVERVIEW**

**Responsible Manager:** *Cary M. Roe, P.E., Director of PRCS, Public Works and Emergency Management*

**ADOPTED PROGRAM CHANGES: STREET FUND**

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Continue 2011/12 Programs that were 1-Time Funded:</b>	<b>\$ 177,420</b>	<b>\$ -</b>	<b>\$ 177,420</b>	<b>\$ -</b>
Street - Small Works Projects	9,375	-	9,375	-
Street - Tree Replacement	8,400	-	8,400	-
Traffic - Electricity Utility	36,502	-	36,502	-
Traffic - King County Contract	60,643	-	60,643	-
Street - WSDOT Contract	10,000	-	10,000	-
EOC - CERT Program Supplies	2,500	-	2,500	-
Non-Police Fuel Cost Increase (Fleet & Equip)	50,000	-	50,000	-
<b>Ongoing Programs Moved to 1-Time to Balance Budget:</b>	<b>\$ 25,000</b>	<b>\$ (25,000)</b>	<b>\$ 25,000</b>	<b>\$ (25,000)</b>
Non-Police Tires, Repairs & Maint (Fleet & Equip)	25,000	(25,000)	25,000	(25,000)
<b>Ongoing Budget Reductions:</b>	<b>\$ -</b>	<b>\$ (1,100)</b>	<b>\$ -</b>	<b>\$ (1,100)</b>
Immunization Charges	-	(1,100)	-	(1,100)
<b>Temporary Suspension of Replacement Reserve Collection:</b>	<b>\$ -</b>	<b>\$ (26,302)</b>	<b>\$ -</b>	<b>\$ (26,302)</b>
Fleet & Equipment Reserves	-	(26,302)	-	(26,302)
<b>New Program Additions:</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 64,294</b>	<b>\$ -</b>
<i><b>King County Traffic Maintenance Contract Cost Increase</b></i> - Estimated 2.75% annual increase for labor and 15% increase for fleet expense. 1-time funded in 2014 and ongoing funded in 2015 and beyond.	-	-	14,294	-
<i><b>Wire Theft</b></i> - Establish funds for wire theft in street lights due to frequency of recent activity.	50,000	-	50,000	-
<i><b>Reflective Backplates</b></i> - Install 25% (Qty 66) reflective backplates per year to alert public of the potential of a dark traffic signal. Staff research revealed that reflective backplates also reduce intersection collisions under normal conditions, with benefit cost ratios in the thousands. Total ongoing cost of \$16,500 per year funded by Transportation System Safety CIP.	-	-	-	-
<i><b>Traffic Signal UPS Battery Replacement</b></i> - Replace 25% (Qty 129) battery backup systems to assure operation of the systems when needed. In 2008, Council authorized the installation of battery backup systems at 30 of the busiest traffic signals in the City to assure operation during prolonged power outages. The useful life of the batteries will be reached in 2013 and need to be replaced. Total ongoing cost of \$15,500 per year funded by Transportation System Safety CIP.	-	-	-	-

## PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: Cary M. Roe, P.E., Director of PRCS, Public Works and Emergency Management

## ADOPTED PROGRAM CHANGES: ENTERPRISE FUNDS

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Temporary Suspension of Replacement Reserve Collection:</b>	\$ -	\$ (40,951)	\$ -	\$ (40,951)
Fleet & Equipment Reserves	-	(40,951)	-	(40,951)
<b>New Program Additions:</b>	\$ -	\$ 35,250	\$ -	\$ 37,432
<b>Replace Concrete Asphalt Saw</b> - The current saw is undersized for the work typically being performed by the SWM crew. This creates both a safety issue with respect to the blade riding up out of the cut and also requires extra crew time and equipment to perform the work due to not being able to completely cut through the concrete curb sections. The saw has reached its useful life and can be traded in on a new/larger saw. This will improve crew efficiency and safety. Total capital cost of \$11,014 is funded by \$8,514 replacement reserves, \$2,000 capacity grant and \$500 trade-in. Equipment is also used by Parks & Streets. Purchase of larger saw increases annual replacement reserves by \$200 based on a 10 year life.	-	-	-	200
<b>Replace Asphalt/Concrete Support Trailer</b> - The asphalt/concrete saw trailer and associated equipment (suction/vacuum system, water tanks, generator, waste storage tank, etc) purchased in 1994 has exceeded its useful life and repairs are required annually to keep it operable. To provide safe and reliable transportation and operation of the saw cutting equipment, it is recommended that the trailer and support equipment be replaced in 2013. Total capital cost of \$12,000 funded by \$2,441 replacement reserves, \$9,559 capacity grant. The annual replacement reserves is expected to increase from \$128 to \$2,110 due to type of trailer and equipment necessary to allow concrete saw cutting under the current regulatory environment.	-	-	-	1,982
<b>Replace Dump Truck</b> - 14,000 GVW cab over flat bed dump truck purchased in 1999 with F-450 diesel crew cab 4X4 flat bed truck. Current vehicle has 44,500 all in-town mileage. Vehicle shows signs of engine trouble and would need costly repairs. While the vehicle is used extensively to pull the mowing equipment and provide construction support, the workload placed upon it and the vehicle does not accommodate enough passengers to avoid crews having to use and additional vehicle during the mowing season. This vehicle is key in mowing operations and any down time impacts crew productivity. Total one-time cost of \$52,747 in 2013 funded by \$49,747 replacement reserves and \$3,000 auction proceeds.				
<b>Street Sweeping Contract Cost Increase</b> - Estimated 12% due to higher fuel and labor costs.	-	12,500	-	12,500
<b>Vactoring Services Contract Increase</b> - Additional costs for vactoring services expected in 2013/2014 due to an increase in labor costs, fuel costs and disposal costs. For the past 6 year, the city has been successful in preventing any cost increases in our vactoring contract thru negotiating and extending the original contract. The contract can no longer be extended and the City must go back out to bid for vactoring services. Since 2007, prevailing wage costs have increased approximately 20% while fuel and disposal costs have increased by approximately 10% each. The vactoring service is a key component to the City's compliance with NPDES II permit and the City is obligated to perform system cleaning as described in the City's catch basin cleaning circuit program schedule.	-	18,750	-	18,750
<b>One-Call Services</b> - Subscribe to One-Call Services to make available a single point of contact that contractors can call to inform all entities with underground utilities in the area of planned digging activities to locate and mark their utilities ahead of construction. Currently contractors working in the ROW are required to perform their own assessment of where the City's stormwater infrastructure is relative to their project. The current practice is no longer sufficient to be certain that the contractor is responsible for any damage to the City's infrastructure.	-	4,000	-	4,000

**PUBLIC WORKS DEPARTMENT OVERVIEW****Responsible Manager:** *Cary M. Roe, P.E., Director of PRCS, Public Works and Emergency Management***ADOPTED CAPITAL PROJECTS & FUNDING SOURCES: TRANSPORTATION 6-YEAR TIP** (\$ in thousands)

Description	Project Total **	External/Prior Sources		Adopted 2013-14 Allocations						Future Needs
		Prior Yr	Balance Needed	REET	Utility Tax	Fuel Tax	Other	Grants	Total	
Annual Asphalt Overlay Program**	\$ 3,072	\$ -	\$ 3,072	\$ -	\$1,996	\$ 972	\$ 104	\$ -	\$ 3,072	\$ -
Annual Transportation System Safety Improvements**	20	-	20	-	-	620	-	-	620	(600)
South 320th Street @ 1st Ave South	10,316	425	9,891	-	-	-	-	-	-	9,891
South 320th Street @ 20th Ave South	4,147	647	3,500	917	681	-	1,902	-	3,500	-
10th Ave SW Improvements: SW Campus Drive - SW 344th Street	1,514	319	1,195	-	-	-	-	-	-	1,195
1st Ave South @ South 328th Street	1,910	30	1,880	-	-	-	200	-	200	1,680
South 336th Street SR99 - 20th	475	-	475	-	-	-	-	-	-	475
South 352nd Street: SR99 to SR161	5,509	5,687	(178)	-	-	-	-	-	-	(178)
SW 320th Street @ 21st Ave SW	4,582	25	4,557	-	-	-	-	-	-	4,557
South 304th Street @ 28th Ave South	2,279	16	2,263	-	-	-	400	-	400	1,863
South 356th @ St SR99 - SR161	5,897	97	5,800	917	83	-	-	-	1,000	4,800
South 312th Street @ 28th Ave South	573	7	566	-	-	-	-	-	-	566
Pacific Highway HOV Lanes Phase V	20,000	1,000	19,000	-	598	-	402	-	1,000	18,000
SW 320th Street @ 47th Avenue SW	382	-	382	-	-	-	-	-	-	382
SW 336th Way / SW 340th St: 26th Place SW - Hoyt Road	16,249	82	16,167	-	-	-	-	-	-	16,167
South 314th St: 20th Ave S - 23rd Ave S	2,100	-	2,100	-	-	-	-	-	-	2,100
SR 99 @ South 312th St	9,091	63	9,028	-	-	-	-	-	-	9,028
SW 344th St: 12th Ave SW - 21st Ave SW	7,552	2	7,550	-	-	-	-	-	-	7,550
South 320th St @ I-5 Bridge Widening	101,862	-	101,862	-	-	-	-	-	-	101,862
S 344th Way @ Weyerhaeuser Way South	1,515	1,034	481	-	-	-	-	-	-	481
City Wide Safety Projects (Flashing Yellow Lights Installation)*	350	-	350	-	-	-	-	350	350	-
Safety Improvement Projects - S 320th Street from SR99 to I-5*	258	-	258	-	-	-	-	258	258	-
Safety Improvement Projects - SR99 from S 320th to S 330th St*	174	-	174	-	-	-	-	174	174	-
S 320th St - 11th Place So to I-5 Limited Access Preservation*	1,600	-	1,600	-	-	-	500	1,100	1,600	-
16th Ave SW: SW 304th Street to SW 306th Street Safe Route to School Improvements*	549	-	549	-	-	-	-	549	549	-
13th Ave SW: SW 314th Street to SW 316th Street Safe Route to School Improvements*	287	-	287	-	-	-	-	287	287	-
14th Avenue S: S 308th Street - South 312th Street*	765	-	765	-	-	-	-	765	765	-
S 288th Street: 19th Avenue S - I-5*	1,185	-	1,185	-	-	-	-	1,185	1,185	-
	\$ 204,213	\$ 9,434	\$ 194,779	\$ 1,834	\$ 3,358	\$ 1,592	\$ 3,508	\$ 4,668	\$ 14,960	179,819

City Capital Project Impact to M&O Added in 2013/14 Operating Budget:

\$ -

\* Existing resources including grants anticipated but not yet applied for or received.

\*\* Project - Annual Asphalt Overlay & Annual Transportation System Safety Improvement Programs are 2013-14 amounts only.

**PUBLIC WORKS DEPARTMENT OVERVIEW****Responsible Manager:** *Cary M. Roe, P.E., Director of PRCS, Public Works, and Emergency Management***ADOPTED CAPITAL PROJECTS & FUNDING SOURCES: SURFACE WATER MANAGEMENT 6-YEAR CIP** (\$ in thousands)

Description	Project Total **	External/Prior Sources		Adopted 2013-14 Allocations						Future Needs
		Prior Yr	Balance Needed	REET	Utility Tax	Fuel Tax	Fees	Grants	Total	
Small CIP - Annual Program**	\$ 484	\$ -	\$ 484	\$ -	\$ -	\$ -	\$ 484	\$ -	\$ 484	\$ -
South 356th Street RDF Retrofit	2,450	1,471	979	-	-	-	-	979	979	-
	\$ 2,934	\$ 1,471	\$ 1,463	\$ -	\$ -	\$ -	\$ 484	\$ 979	\$ 1,463	-

City Capital Project Impact to M&O  
 Added in 2013/14 Operating Budget: \$ 4

\*\* Project - Small CIP - Annual Programs are 2013-14 amounts only.

**PUBLIC WORKS DEPARTMENT OVERVIEW**

**Responsible Manager:** *Cary M. Roe, P.E., Director of PRCS, Public Works, and Emergency Management*

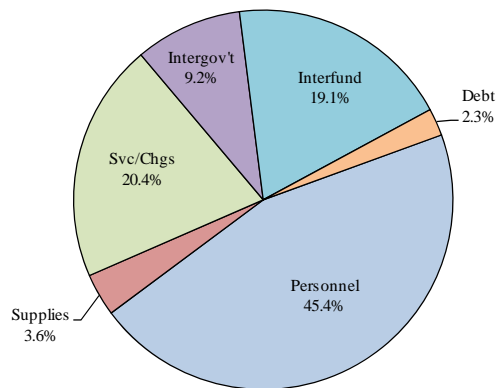
**DEPARTMENT POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
<b>Street Fund:</b>								
Director-PW	0.30	0.30	0.30	0.30	0.30	0.30	0.30	58A
Deputy Director-PW	1.45	1.40	1.45	1.40	1.40	1.45	1.45	52
City Traffic Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	50
Deputy Emergency Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	43
Senior Traffic Engineer	3.00	1.00	1.00	1.00	1.00	2.00	2.00	43
Street Systems Project Engineer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	43
Senior Engineer Plans Reviewer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	40
Street Systems Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	38
Street Systems Maint Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	36
Engineering Plans Reviewer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	35
Construction Inspector	3.00	3.00	3.00	3.00	3.00	3.00	3.00	33
Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	28
Maintenance Worker II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	26m
Fleet Maintenance Coordinator	0.50	0.50	0.50	0.50	0.50	0.50	0.50	26
Administrative Assistant II	0.80	0.80	0.80	0.80	0.80	0.80	0.80	24
Maintenance Worker I	3.00	3.00	3.00	3.00	3.00	3.00	3.00	22m
Administrative Assistant I	1.85	0.85	0.85	0.85	0.85	0.85	0.85	18
<b>Total Street Fund:</b>	23.90	20.85	20.90	20.85	20.85	21.90	21.90	n/a
<b>Solid Waste &amp; Recycling:</b>								
Director-PW	0.05	0.05	0.05	0.05	0.05	0.05	0.05	58a
Deputy Director-PW	0.05	0.05	0.05	0.05	0.05	0.05	0.05	52
Solid Waste/Recycling Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	38
Recycling Project Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	24
Administrative Assistant II	0.10	0.10	0.10	0.10	0.10	0.10	0.10	24
<b>Total Solid Waste &amp; Recycling:</b>	1.70	1.70	1.70	1.70	1.70	1.70	1.70	n/a
<b>Surface Water Management:</b>								
Director-PW	0.10	0.10	0.10	0.10	0.10	0.10	0.10	58a
Deputy Director-PW	0.50	0.55	0.50	0.55	0.55	0.50	0.50	52
SWM Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	50
SWM Project Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	43
SW Quality Program Coord	1.00	1.00	1.00	1.00	1.00	1.00	1.00	40
SWM Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	38
Surface Water Quality Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	36
SWM Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	36
SWM R/D Inspector	2.00	2.00	2.00	2.00	2.00	2.00	2.00	36
Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	28
NPDES Support Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00	2.00	2.00	26m
Administrative Assistant II	0.10	0.10	0.10	0.10	0.10	0.10	0.10	24
Maintenance Worker I	3.00	3.00	3.00	3.00	3.00	3.00	3.00	22m
Administrative Assistant I	0.65	0.65	0.65	0.65	0.65	0.65	0.65	18
<b>Total Surface Water Management:</b>	16.35	16.40	16.35	16.40	16.40	16.35	16.35	n/a
<b>Total Regular Staffing</b>	41.95	38.95	38.95	38.95	38.95	39.95	39.95	n/a
<b>Change from prior year</b>	(1.00)	(3.00)	-	-	-	1.00	-	n/a
<b>Funded on a One-time Basis:</b>								
Senior Traffic Engineer	-	2.00	-	1.00	1.00	-	-	43
Recycling Project Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	24
<b>Frozen Positions:</b>								
Street Systems Manager	1.00	1.00	1.00	1.00	1.00	-	-	50
<b>Grand Total Staffing</b>	43.45	42.45	40.45	41.45	41.45	40.45	40.45	n/a

\*NPDES Support Technician Authorized in 2013/14 but unfunded

**PUBLIC WORKS DEPARTMENT OVERVIEW**

**Responsible Manager:** *Cary M. Roe, P.E., Director of PRCS, Public Works and Emergency Management*

**2013 Adopted Expenditures by Category****PURPOSE/DESCRIPTION:**

The Public Works Department has a mission to: Provide a vehicle for the City Council to achieve its vision of Federal Way's future, operate a Public Works organization with sound management that meets Federal Way's needs responsibly, provide prompt, courteous, quality, helpful services, and assist our community to achieve its goals to improve its northwest living and business environment with special emphasis on improving transportation, surface water systems, and the permit process.

The Public Works Department is organized into seven divisions. The Administrative Services Division provides the overall management of the department. The Development Services Division provides the engineering plan reviews and inspections of development projects. The Traffic Division provides transportation planning, traffic operations, and neighborhood

traffic services. The Street Systems Division provides the street improvements and maintenance functions. The Surface Water Management Division provides the surface water systems improvements and maintenance functions. The Solid Waste and Recycling Division manage the solid waste/recycling utility and franchise contract. The Emergency Management Division provides services and planning coordination through the Greater Federal Way Emergency Operation Team in conjunction with Lakehaven Utility District, Federal Way School District, South King Fire and Rescue and St. Francis Hospital.

**DEPARTMENT SUMMARY:**

Dept Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 783,467	\$ 1,823,501	\$ 2,456,675	\$ 3,160,572	\$ 2,828,809	\$ 2,091,879	\$ 2,221,617	\$ (1,068,692)	-33.8%
n/a	Grants/Contributions	264,492	547,211	242,000	412,060	420,873	177,108	156,736	(234,952)	-57.0%
n/a	Motor Vehicle Tax	1,586,177	1,532,782	1,573,000	1,565,000	1,565,000	1,526,000	1,526,000	(39,000)	-2.5%
n/a	Refuse/Mitig/Other Fees	337,703	654,945	280,620	280,620	284,352	287,171	290,017	6,551	2.3%
n/a	Plan Review/ROW Permits	328,455	362,983	356,895	316,895	316,895	317,000	317,000	105	0.0%
n/a	SWM Fee	3,419,564	3,416,140	3,164,969	3,164,969	3,496,000	3,456,000	3,456,000	291,031	9.2%
n/a	Oper Assessment Distr	11,205	24,327	25,536	25,536	25,536	25,536	25,536	-	0.0%
n/a	Interest & Misc	43,429	70,182	39,660	39,645	43,645	45,350	42,350	5,705	14.4%
n/a	Transfer In - Red Light Photo	330,000	330,000	330,000	330,000	330,000	330,000	330,000	-	0.0%
n/a	Transfer In - Utility Tax	1,244,146	1,382,000	1,394,000	1,394,000	1,394,000	1,366,000	1,366,000	(28,000)	-2.0%
n/a	Transfer In - CIP	1,100,000	444,798	-	179,181	179,181	82,000	82,000	(97,181)	-54.2%
n/a	Transfer In - Internal Service	-	-	-	-	-	21,419	-	21,419	n/a
n/a	Fleet & Equip M&O	304,920	371,462	248,390	325,358	325,358	431,301	431,931	105,943	32.6%
n/a	Fleet & Equip Reserves	515,905	516,953	542,856	539,405	539,405	425,822	423,328	(113,583)	-21.1%
Total Revenues:		\$ 10,269,462	\$ 11,477,283	\$ 10,654,601	\$ 11,733,241	\$ 11,749,054	\$ 10,582,586	\$ 10,668,515	\$ (1,150,654)	-9.8%
Street Fund Operating Expenditure Summary:										
210	Administration	344,360	322,846	363,817	344,985	344,985	350,798	356,896	5,813	1.7%
220	Development Svcs	319,733	317,086	351,012	340,629	340,629	332,026	342,051	(8,603)	-2.5%
230	Traffic Services	1,489,513	1,311,525	1,363,005	1,402,125	1,402,125	1,515,895	1,525,895	113,769	8.1%
240	Street Services	1,629,341	1,582,043	1,782,229	1,759,208	1,759,208	1,793,723	1,810,447	34,515	2.0%
270	Emergency Operations	129,933	133,771	173,524	169,609	176,609	176,225	178,273	6,616	3.9%
Subtotal ST Operating Exp.:		\$ 3,912,879	\$ 3,667,272	\$ 4,033,587	\$ 4,016,556	\$ 4,023,556	\$ 4,168,667	\$ 4,213,562	\$ 152,111	3.8%
Non-Street Fund Operating Expenditure Summary:										
106	Solid Waste & Recycling	290,711	288,515	304,373	302,783	302,783	304,418	310,001	1,635	0.5%
401	Surface Wtr Mgmt	2,859,752	3,602,373	3,465,814	3,476,744	3,476,744	3,343,719	3,400,871	(133,025)	-3.8%
504	Fleet & Equipment	327,575	407,135	388,170	384,546	384,546	359,651	360,281	(24,895)	-6.5%
Subtotal Non-ST Oper. Exp.:		\$ 3,478,038	\$ 4,298,023	\$ 4,158,357	\$ 4,164,073	\$ 4,164,073	\$ 4,007,788	\$ 4,071,153	\$ (156,285)	-3.8%
Total OP Exp:		\$ 7,390,917	\$ 7,965,295	\$ 8,191,944	\$ 8,180,630	\$ 8,187,630	\$ 8,176,455	\$ 8,284,714	\$ (4,174)	-0.1%
Capital & One-time Funding:										
	One-time	2,495,218	3,192,577	2,226,535	3,388,763	3,397,576	2,183,622	1,960,473	(1,205,141)	-35.6%
Subtotal ST One-time Exp.:		\$ 2,495,218	\$ 3,192,577	\$ 2,226,535	\$ 3,388,763	\$ 3,397,576	\$ 2,183,622	\$ 1,960,473	\$ (1,205,141)	-35.6%
Total Expenditures:		\$ 9,886,135	\$ 11,157,872	\$ 10,418,479	\$ 11,569,393	\$ 11,585,206	\$ 10,360,077	\$ 10,245,187	\$ (1,209,315)	-10.5%

## PUBLIC WORKS DEPARTMENT OVERVIEW

**Responsible Manager:** *Cary M. Roe, P.E., Director of PRCS, Public Works and Emergency Management*

### HIGHLIGHTS/CHANGES:

The Public Works baseline adopted operating budget totals \$8,176,455 in 2013 and \$8,284,714 in 2014. This is a 0.1% or \$4,174 decrease from the 2012 adjusted budget.

Major line item changes include:

- **Salaries and Benefits** – Increase due to 1.0 FTE Senior Traffic Engineer in Traffic restored to ongoing in 2013/14 from one-time in 2012. Also a reallocation of \$11,760 from Intergovernmental was moved to Salaries and Wages – Incentive Pay for the Commute Trip reduction program. Increase due to moving 0.75 FTE Construction Inspector to Streets from Traffic and Development Services. Reduction in SWM due to elimination of 1.0 FTE NPDES Coordinator.
- **Temporary Help** – Increase of \$11,000 in SWM due to moving repairs and maintenance line item to temporary help line item to correctly reflect work done by temporary employees to maintain the conservation properties.
- **Overtime** – Increase of \$7,500 in SWM due to moving underspent Professional Services and Capital Outlays to Overtime Pay for employees that are called in during the weekend or night call outs.
- **Other Operating Supplies** – Increase of \$4,600 in SWM due to moving underspent Professional Services line item to Other Operating Supplies to support education outreach and video inspection purchases.
- **Professional Services** – Increase of \$7,000 in Emergency Management due to a \$7,000 St Francis Hospital Emergency Management contribution for joint expenses in the emergency management program. Reduction of \$27,370 in SWM due to reduction of cost for benthic, macro invertebrate services and water quality testing.
- **Repairs and Maintenance** – Reduction of \$13,000 in Traffic due to reallocation of expenditure line item to Intergovernmental Services/Taxes to reflect a change in task between King County and private contractors providing services for thermoplastic and speed humps. Reduction of \$25,000 in Streets due to moving repair parts from ongoing to one-time in the 504 fleet and equipment fund. Increase of \$22,750 in SWM primarily due to new program of \$12,500 for Street Sweeping Contract and \$18,750 for Vactoring Service. New program increase of \$4,000 in SWM for one-call services.
- **Intergovernmental** – Increase of \$32,750 in Traffic due to \$16,500 being added as a new program for reflective back-plates, and \$15,500 added as a new program for replacement of traffic signal UPS batteries.
- **IS Charges Reserves** – Reduction of \$34,550 in Streets due to suspension of vehicle and equipment reserves for 2013/14 collected on assets in the 504 fleet and equipment fund. Reduction of \$62,152 in SWM due to suspension of vehicle and equipment reserves in 2013/14 collected on assets in the 504 fleet and equipment fund.

Replacement of Vehicles and Equipment:

- **Equipment Replacement** – In 2013/14, Public Works SWM will be replacing the asphalt saw #E219, trailer #E462, and vehicle #201.



## PUBLIC WORKS DEPARTMENT OVERVIEW

Responsible Manager: Cary M. Roe, P.E., Director of PRCS, Public Works, and Emergency Management

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 783,467	\$ 1,823,501	\$ 2,456,675	\$ 3,160,572	\$ 2,828,809	\$ 2,091,879	\$ 2,221,617	\$ (1,068,692)	-33.8%
	Grants/Contributions	264,492	547,211	242,000	412,060	420,873	177,108	156,736	(234,952)	-57.0%
	Motor Vehicle Tax	1,586,177	1,532,782	1,573,000	1,565,000	1,565,000	1,526,000	1,526,000	(39,000)	-2.5%
	Refuse/Mitig/Other Fees	337,703	654,945	280,620	280,620	284,352	287,171	290,017	6,551	2.3%
	Plan Review/ROW Permits	328,455	362,983	356,895	316,895	316,895	317,000	317,000	105	0.0%
	SWM Fee	3,419,564	3,416,140	3,164,969	3,164,969	3,496,000	3,456,000	3,456,000	291,031	9.2%
	Oper Assessment Distr	11,205	24,327	25,536	25,536	25,536	25,536	25,536	-	0.0%
	Interest & Misc	43,429	70,182	39,660	39,645	43,645	45,350	42,350	5,705	14.4%
	Trnsfr In-Red Light Photo	330,000	330,000	330,000	330,000	330,000	330,000	330,000	-	0.0%
	Trnsfr In-Utility Tax	1,244,146	1,382,000	1,394,000	1,394,000	1,394,000	1,366,000	1,366,000	(28,000)	-2.0%
	Trnsfr In-CIP	1,100,000	444,798	-	179,181	179,181	82,000	82,000	(97,181)	-54.2%
	Trnsfr In-Internal Service	-	-	-	-	-	21,419	-	21,419	n/a
	Fleet & Equip M&O	304,920	371,462	248,390	325,358	325,358	431,301	431,931	105,943	32.6%
	Fleet & Equip Reserves	515,905	516,953	542,856	539,405	539,405	425,822	423,328	(113,583)	-21.1%
Total Revenues:		\$ 10,269,462	\$ 11,477,283	\$ 10,654,601	\$ 11,733,241	\$ 11,749,054	\$ 10,582,586	\$ 10,668,515	\$ (1,150,654)	-9.8%
Expenditure Summary:										
110	Salaries & Wages	2,522,729	2,308,162	2,400,063	2,400,063	2,400,063	2,447,154	2,445,980	47,092	2.0%
111/1	Temporary Help	90,482	101,407	110,182	110,182	110,182	121,479	121,479	11,297	10.3%
120	Overtime	18,592	24,786	29,149	29,149	29,149	30,619	30,619	1,470	5.0%
200	Benefits	989,108	996,108	1,135,136	1,084,359	1,084,359	1,110,916	1,215,243	26,556	2.4%
31X	Supplies	53,913	72,297	83,047	83,047	83,047	85,147	85,147	2,100	2.5%
36X	Mtc Supplies	80,439	94,876	61,950	61,950	61,950	63,950	63,950	2,000	3.2%
3XX	Othr Opr Supplies	156,882	134,762	145,448	145,448	145,448	148,351	148,351	2,903	2.0%
41X	Professional Svcs	59,345	33,800	164,948	157,026	164,026	129,181	129,181	(27,845)	-17.7%
43X	Travel & Training	10,119	7,280	31,442	27,922	27,922	27,456	27,456	(466)	-1.7%
42/47	Utility & Comm	433,964	433,629	461,228	471,228	471,228	472,158	472,158	930	0.2%
48X	Repairs & Mtc	808,400	817,469	1,026,616	1,022,992	1,022,992	1,007,743	1,007,742	(15,249)	-1.5%
497	Association Dues	4,048	4,005	6,149	6,149	6,149	6,249	6,249	100	1.6%
4XX	Other Misc Exp	10,488	13,272	30,435	25,435	25,435	24,135	24,135	(1,300)	-5.1%
5XX	Intgvtl Svcs/Taxes	576,638	664,206	643,724	712,139	712,139	748,279	748,279	36,140	5.1%
552	Interfund Transfers	-	702,067	230,000	230,000	230,000	238,000	246,000	8,000	3.5%
600	Capital Outlays	22,536	81,466	3,500	3,500	3,500	-	-	(3,500)	-100.0%
7XX	Debt Service-Princ	182,359	182,359	182,359	182,359	182,359	182,359	182,359	-	0.0%
8XX	Debt Service-Interest	13,924	12,100	10,277	10,277	10,277	8,453	6,630	(1,824)	-17.7%
9XX	IS Charges-M&O	527,435	509,814	622,285	600,798	600,798	607,758	612,622	6,960	1.2%
9XX	IS Charges-Reserves	422,319	432,811	451,794	454,395	454,395	358,584	352,814	(95,811)	-21.1%
910	Intfund Svc Pmts	407,197	338,617	362,212	362,212	362,212	358,484	358,321	(3,728)	-1.0%
Subtotal Operating Exp:		\$ 7,390,917	\$ 7,965,295	\$ 8,191,944	\$ 8,180,630	\$ 8,187,630	\$ 8,176,455	\$ 8,284,714	\$ (4,174)	-0.1%
Capital & One-time Funding:										
n/a	Capital & One-Time	2,495,218	3,192,577	2,226,535	3,388,763	3,397,576	2,183,622	1,960,473	(1,205,141)	-35.6%
Subtotal One-time Exp:		\$ 2,495,218	\$ 3,192,577	\$ 2,226,535	\$ 3,388,763	\$ 3,397,576	\$ 2,183,622	\$ 1,960,473	\$ (1,205,141)	-35.6%
Total Expenditures:		\$ 9,886,135	\$ 11,157,872	\$ 10,418,479	\$ 11,569,393	\$ 11,585,206	\$ 10,360,077	\$ 10,245,187	\$ (1,209,315)	-10.5%

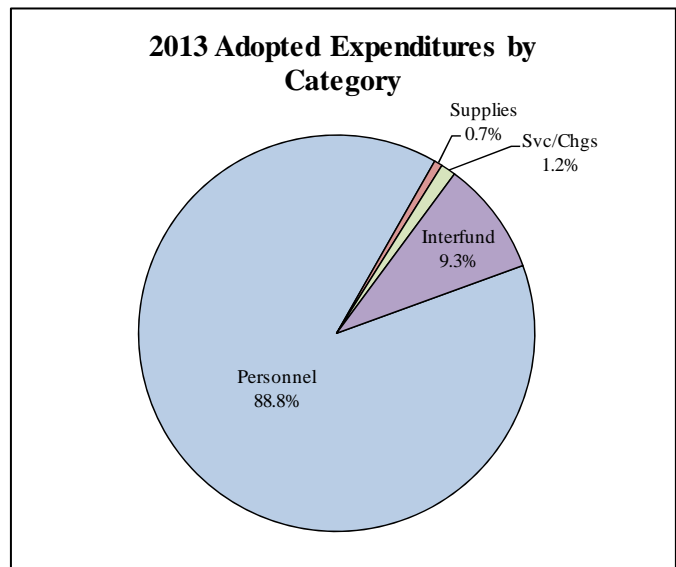
**PUBLIC WORKS ADMINISTRATION**

**Responsible Manager:** *Cary M. Roe, P.E., Director of PRCS, Public Works and Emergency Management*

**PURPOSE/DESCRIPTION:**

The Administration Division of the Public Works Department provides the management of department-wide functions, inter-departmental coordination, participation in regional issues, monitoring and overall departmental financial control. The administration of the Public Works Department is provided by the director, deputy director, and three administrative assistants who provide support to all department staff in the areas of purchasing, word processing, records management, budget preparation and scheduling. The Department includes six other divisions: Development Services, Traffic, Street Systems, Surface Water Management (SWM), Solid Waste/Recycling and Emergency Management.

The Director provides administrative and financial management of the Public Works Department and its divisions. The Director's responsibilities include: general policy decisions, participating in regional affairs, monitoring legislation and regulation changes, providing leadership in emergencies, and preparing and tracking the Department's budget. A key goal of the Administrative Division is providing excellent customer service to citizens, businesses, Council, public agencies and other City departments, and Public Works staff.

**GOALS/OBJECTIVES:**

The Administrative Division provides overall budget control and management of the Public Works Divisions while implementing the Council's vision for the City.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of responses for information from constituents	1,250	1,250	1,250	1,250
• Number of word processing requests	1,200	1,240	1,250	1,250
<b>Outcome Measures:</b>				
• Percent of community requests responded to in same day	95%	95%	95%	95%
• Percent of word processing documents completed on time	99%	99%	99%	99%
• Percent of time a "live" person is available to handle constituent calls	99%	99%	99%	99%

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director-PW	0.30	0.30	0.30	0.30	0.30	0.30	0.30	58A
Deputy Director-PW	1.45	1.40	1.45	1.40	1.40	1.45	1.45	52
Administrative Assistant II	0.50	0.50	0.50	0.50	0.50	0.50	0.50	24
Administrative Assistant I	0.10	-	-	-	-	-	-	18
<b>Total Street Fund:</b>	2.35	2.20	2.25	2.20	2.20	2.25	2.25	n/a
<b>Total Regular Staffing</b>	2.35	2.20	2.25	2.20	2.20	2.25	2.25	n/a
<b>Change from prior year</b>	-	(0.15)	0.05	(0.05)	-	0.05	-	n/a
<b>Grand Total Staffing</b>	2.35	2.20	2.25	2.20	2.20	2.25	2.25	n/a

## PUBLIC WORKS ADMINISTRATION

**Responsible Manager:** *Cary M. Roe, P.E., Director of PRCS, Public Works, and Emergency Management*

## HIGHLIGHTS/CHANGES:

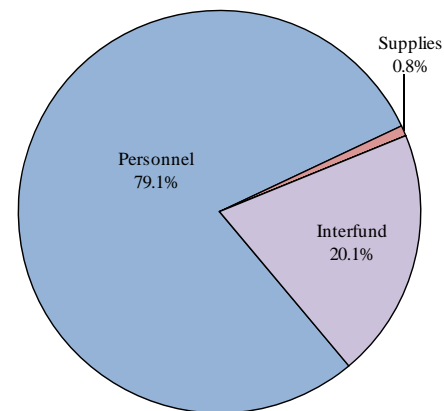
The adopted operating budget totals \$350,798 in 2013 and \$356,896 in 2014. This is a 1.7% or \$5,813 increase from the 2012 adjusted budget.

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			Adopted	Adopted
Revenue Summary:										
n/a	General Gov't	\$ 344,926	\$ 323,535	\$ 363,817	\$ 345,674	\$ 345,674	\$ 350,798	\$ 356,896	\$ 5,124	1.5%
Total Revenues:		\$ 344,926	\$ 323,535	\$ 363,817	\$ 345,674	\$ 345,674	\$ 350,798	\$ 356,896	\$ 5,124	1.5%
Expenditure Summary:										
110	Salaries & Wages	235,887	219,962	231,971	226,591	226,591	230,171	230,171	3,580	1.6%
111/1	Temporary Help	-	-	850	850	850	850	850	-	0.0%
120	Overtime	760	439	300	300	300	300	300	-	0.0%
200	Benefits	73,182	71,548	87,368	77,297	77,297	80,184	86,450	2,887	3.7%
31X	Supplies	2,192	1,031	2,150	2,150	2,150	2,150	2,150	-	0.0%
3XX	Othr Opr Supplies	83	126	200	200	200	200	200	-	0.0%
41X	Professional Svcs	-	230	500	500	500	500	500	-	0.0%
43X	Travel & Training	143	36	3,235	2,679	2,679	2,679	2,679	-	0.0%
42/47	Utility & Comm	-	11	-	-	-	-	-	-	n/a
497	Association Dues	494	1,495	1,100	1,100	1,100	1,100	1,100	-	0.0%
9XX	IS Charges-M&O	24,129	19,401	27,856	24,525	24,525	24,601	24,850	76	0.3%
9XX	IS Charges-Reserves	7,492	8,566	8,287	8,793	8,793	8,063	7,646	(730)	-8.3%
Subtotal Operating Exp:		\$ 344,360	\$ 322,846	\$ 363,817	\$ 344,985	\$ 344,985	\$ 350,798	\$ 356,896	\$ 5,813	1.7%
Capital & One-time Funding:										
n/a	Capital & One-Time	566	689	-	689	689	-	-	(689)	-100.0%
Subtotal One-time Exp:		\$ 566	\$ 689	\$ -	\$ 689	\$ 689	\$ -	\$ -	\$ (689)	-100.0%
Total Expenditures:		\$ 344,926	\$ 323,535	\$ 363,817	\$ 345,674	\$ 345,674	\$ 350,798	\$ 356,896	\$ 5,124	1.5%

**PUBLIC WORKS DEVELOPMENT SERVICES****Responsible Manager: Ken Miller, P.E., Deputy Public Works Director****PURPOSE/DESCRIPTION:**

The Development Services Division of the Public Works Department manages the permit processing and conducts construction inspections for all adopted developments submitted to the City for approval. Such developments include: subdivisions, boundary line adjustments and lot line eliminations, single family, multi-family and commercial permits, land use modifications, site plan reviews, etc. The Division also screens applications for completeness; assures and enforces conformance with approved plans, permits, codes, and City standards; issues code variances; maintains logs and status reports for all projects related to public works; provides technical assistance during construction; coordinates with Community Development and Building departments to facilitate the permit process; assists in maintenance of subdivision drawings and records; meets with customers and citizens on-site to identify development-related issues; and issues decisions regarding requests for modifications to surface water management and right-of-way requirements.

**2013 Adopted Expenditures by Category****GOALS/OBJECTIVES:**

The Development Services Division of the Public Works Department is committed to upholding the City of Federal Way's codes and development standards in a fair and consistent manner. Our goal is to accomplish this task by working closely with developers, contractors and property owners to provide them with a thorough and timely review of their projects and to provide guidance when needed to help bring projects to fruition.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of development review committee meetings attended	16	28	30	30
• Number of EN reviews	13	10	10	10
• Number of CO reviews	13	25	25	25
• Number of Plat Applications (Full & Short)	10	4	5	5
• Number of SF Applications	301	290	250	250
• Number of Final Plats	0	2	2	1
<b>Outcome Measures:</b>				
• Average review time - projects under construction	15 days	15 days	15 days	15 days
• Average review time - pre-application	10 days	10 days	10 days	10 days
• Average review time - building permits	30 days	30 days	30 days	30 days
• Average review time - SEPA	45 days	45 days	45 days	45 days
• Average review time - site plan review	27 days	27 days	27 days	27 days
• Average review time - UPR1	25 days	25 days	25 days	25 days
• Average review time - outside agency review	10 days	10 days	10 days	10 days
• Response time on requests for modifications	10 days	10 days	10 days	10 days
• Response time on requests for inspections	2 days	2 days	2 days	2 days
<b>Efficiency Measures:</b>				
• Cost recovery ratio for the Division	50%	50%	50%	50%

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Senior Engineer Plans Reviewer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	40
Engineering Plans Reviewer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	35
Construction Inspector	2.25	2.00	2.00	2.00	2.00	1.50	1.50	33
Administrative Assistant II	0.10	0.10	0.10	0.10	0.10	0.10	0.10	24
Administrative Assistant I	0.10	0.10	0.10	0.10	0.10	0.10	0.10	18
<b>Total Regular Staffing</b>	4.45	4.20	4.20	4.20	4.20	3.70	3.70	n/a
<b>Change from prior year</b>	-	(0.25)	-	-	-	(0.50)	-	n/a
<b>Grand Total Staffing</b>	4.45	4.20	4.20	4.20	4.20	3.70	3.70	n/a

**PUBLIC WORKS DEVELOPMENT SERVICES**  
**Responsible Manager: Ken Miller, P.E, Deputy Public Works Director**

**HIGHLIGHTS/CHANGES:**

The adopted operating budget totals \$332,026 in 2013 and \$342,051 in 2014. This is a 2.5% or \$8,603 decrease from the 2012 adjusted budget.

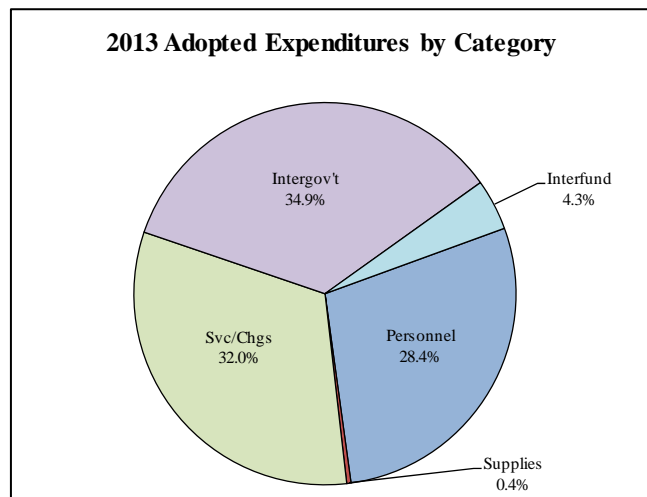
**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			Adopted	Adopted
Revenue Summary:										
n/a	General Gov't	\$ 9,100	\$ (38,074)	\$ 19,519	\$ 49,768	\$ 49,768	\$ 19,026	\$ 29,051	\$ (30,742)	-61.8%
	Plan Reviw/ROW Permit	311,536	355,792	331,493	291,493	291,493	313,000	313,000	21,507	7.4%
Total Revenues:		\$ 320,636	\$ 317,718	\$ 351,012	\$ 341,261	\$ 341,261	\$ 332,026	\$ 342,051	\$ (9,235)	-2.7%
Expenditure Summary:										
110	Salaries & Wages	173,956	167,319	173,889	173,889	173,889	166,129	167,712	(7,760)	-4.5%
120	Overtime	297	3,000	-	-	-	-	-	-	n/a
200	Benefits	83,187	90,963	104,868	98,158	98,158	93,580	101,850	(4,578)	-4.7%
31X	Supplies	995	602	1,970	1,970	1,970	1,970	1,970	-	0.0%
3XX	Othr Opr Supplies	76	149	800	800	800	800	800	-	0.0%
41X	Professional Svcs	1,500	1,313	500	500	500	500	500	-	0.0%
43X	Travel & Training	990	-	2,480	2,055	2,055	2,055	2,055	-	0.0%
497	Association Dues	-	-	565	565	565	565	565	-	0.0%
4XX	Other Misc Exp	94	222	900	900	900	600	600	(300)	-33.3%
9XX	IS Charges-M&O	43,661	38,552	50,512	46,603	46,603	46,733	47,161	130	0.3%
9XX	IS Charges-Reserves	14,977	14,968	14,528	15,190	15,190	19,095	18,838	3,905	25.7%
Subtotal Operating Exp:		\$ 319,733	\$ 317,086	\$ 351,012	\$ 340,629	\$ 340,629	\$ 332,026	\$ 342,051	\$ (8,603)	-2.5%
Capital & One-time Funding:										
n/a	Capital & One-Time	903	632	-	632	632	-	-	(632)	-100.0%
Subtotal One-time Exp:		\$ 903	\$ 632	\$ -	\$ 632	\$ 632	\$ -	\$ -	\$ (632)	-100.0%
Total Expenditures:		\$ 320,636	\$ 317,718	\$ 351,012	\$ 341,261	\$ 341,261	\$ 332,026	\$ 342,051	\$ (9,235)	-2.7%

**PUBLIC WORKS TRAFFIC****Responsible Manager:** *Richard Perez, P.E., Traffic Engineer***PURPOSE/DESCRIPTION:**

The Traffic Services Division of Public Works provides the City of Federal Way's transportation planning, traffic engineering, and traffic control devices maintenance functions. This includes traffic signals, traffic signal coordination, signs and pavement markings, Neighborhood Traffic Safety Program, traffic mitigation analyses for development, Transportation Demand Management (TDM) and Commute Trip Reduction (CTR) programs, traffic design elements of street improvements, development/coordination of the Transportation Improvement Plan (TIP) and its grant applications, and transportation planning.

The 2013/2014 operating budget includes contracts for signs, pavement markings and traffic signal maintenance and operation services, provided by contract with King County and supplemented by a private on-call services contract. Arterial street lighting systems maintenance and operation services are provided by contract with Puget Sound Energy and King County.

**GOALS/OBJECTIVES:**

The Traffic Division will continue to maintain and operate traffic control devices, review development for transportation impacts and identify appropriate mitigation measures, respond to citizen requests, support the Transportation Capital Improvement Program, and perform all transportation planning functions for the City.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of traffic signals	82	83	85	85
• Number of citizen action requests processed	300	300	300	300
• Number of development review applications	111	192	200	200
• Number of employees at commute trip reduction sites	6,000	6,000	6,000	6,000
<b>Outcome Measures:</b>				
• No. of timing plans developed for traffic signal coordination	50	216	50	50
• No. of traffic control changes implemented	60	74	60	60
• No. of neighborhood projects balloted	3	0	4	4
• Percent of development applications reviewed on time	100%	100%	100%	100%
• No. of City employees changing travel mode to non-single occupancy vehicle (SOV)	25	25	30	30
• No. of Neighborhood Traffic Safety Projects presented to Council	3	2	4	4
<b>Efficiency Measures:</b>				
• Percent reduction in delays at signalized intersections	5%	19%	5%	5%
• Percent change from SOV travel modes	1%	1%	1%	1%

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
City Traffic Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	50
Senior Traffic Engineer	3.00	1.00	1.00	1.00	1.00	2.00	2.00	43
Construction Inspector	0.50	-	-	-	-	0.50	0.50	33
Administrative Assistant II	0.10	0.10	0.10	0.10	0.10	0.10	0.10	24
Administrative Assistant I	0.50	0.25	0.25	0.25	0.25	0.25	0.25	18
<b>Total Street Fund:</b>	5.10	2.35	2.35	2.35	2.35	3.85	3.85	n/a
<b>Total Regular Staffing</b>	5.10	2.35	2.35	2.35	2.35	3.85	3.85	n/a
<b>Change from prior year</b>	(1.00)	(2.75)	-	-	-	1.50	-	n/a
<b>Funded on a One-time Basis:</b>								
Senior Traffic Engineer	-	2.00	-	1.00	1.00	-	-	43
<b>Grand Total Staffing</b>	5.10	4.35	2.35	3.35	3.35	3.85	3.85	n/a

## PUBLIC WORKS TRAFFIC

Responsible Manager: *Richard Perez, P.E., Traffic Engineer*

## HIGHLIGHTS/CHANGES:

The adopted operating budget totals \$1,515,895 in 2013 and \$1,525,895 in 2014. This is a 8.1% or \$113,769 increase from the 2012 adjusted budget.

Major line item changes include:

- **Salaries and Benefits** – Increase due to 1.0 FTE Senior Traffic Engineer restored to ongoing in 2013/14 from one-time in 2012. Also a reallocation of \$11,760 from Intergovernmental was moved to Salaries and Wages – Incentive Pay for the Commute Trip reduction program.
- **Repairs and Maintenance** – Reduction of \$13,000 due to reallocation of expenditure line item to Intergovernmental Services/Taxes to reflect a change in task between King County and private contractors providing services for thermoplastic and speed humps.
- **Intergovernmental** – Increase of \$32,750 due to \$16,500 being added as a new program for reflective back-plates, and \$15,500 added as a new program for replacement of traffic signal UPS batteries.

## REVENUE AND EXPENDITURE SUMMARY:

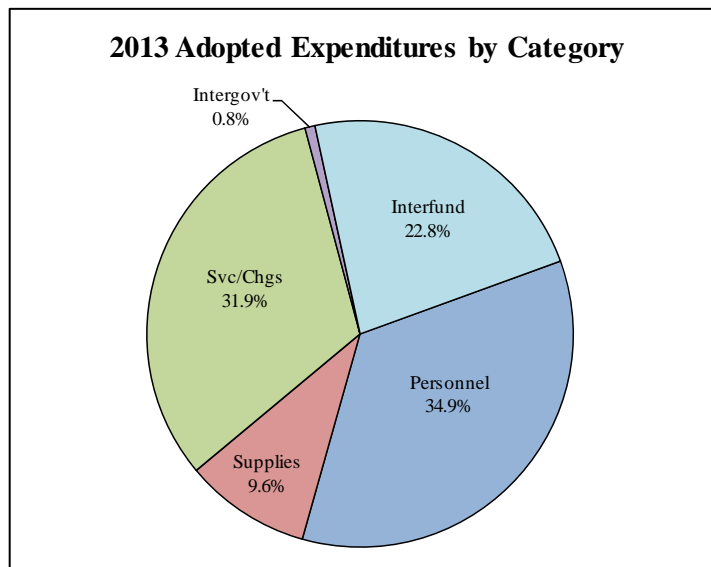
Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 1,226,493	\$1,193,066	\$1,202,748	\$1,475,145	\$1,475,145	\$1,295,040	\$1,319,334	\$ (180,106)	-12.2%
	Grants	20,291	107,541	-	112,636	112,636	-	-	(112,636)	-100.0%
	Plan Review/ROW Permits	16,919	7,191	25,402	25,402	25,402	4,000	4,000	(21,402)	-84.3%
	Interest & Misc	1,326	603	2,000	2,000	2,000	2,000	2,000	-	0.0%
	Trnsfr In - Red Light Photo	330,000	330,000	330,000	330,000	330,000	330,000	330,000	-	0.0%
	Trnsfr In - CIP	-	-	-	-	-	32,000	32,000	32,000	n/a
Total Revenues:		\$ 1,595,029	\$ 1,638,401	\$ 1,560,150	\$ 1,945,183	\$ 1,945,183	\$ 1,663,040	\$ 1,687,334	\$ (282,144)	-14.5%
Expenditure Summary:										
110	Salaries & Wages	435,960	257,496	245,642	245,642	245,642	300,978	300,084	55,336	22.5%
111/1	Temporary Help	-	428	1,000	1,000	1,000	1,000	1,000	-	0.0%
120	Overtime	280	121	1,000	1,000	1,000	1,000	1,000	-	0.0%
200	Benefits	132,268	87,901	102,004	88,740	88,740	127,102	137,697	38,363	43.2%
31X	Supplies	1,324	2,606	2,100	2,100	2,100	4,350	4,350	2,250	107.1%
3XX	Othr Opr Supplies	571	669	300	300	300	1,050	1,050	750	250.0%
41X	Professional Svcs	22,795	6,152	54,415	43,000	43,000	40,000	40,000	(3,000)	-7.0%
43X	Travel & Training	2,396	599	4,600	3,809	3,809	3,809	3,809	-	0.0%
42/47	Utility & Comm	394,773	392,351	402,681	402,681	402,681	402,681	402,681	-	0.0%
48X	Repairs & Mtc	34,626	19,417	51,000	51,000	51,000	38,000	38,000	(13,000)	-25.5%
497	Association Dues	1,024	948	1,125	1,125	1,125	1,125	1,125	-	0.0%
4XX	Other Misc Exp	-	329	500	500	500	200	200	(300)	-60.0%
5XX	Intgvtl Svcs/Taxes	382,881	480,716	424,520	495,935	495,935	529,175	529,175	33,240	6.7%
600	Capital Outlays	18,803	4,871	-	-	-	-	-	-	n/a
9XX	IS Charges-M&O	52,482	44,776	60,255	52,788	52,788	54,645	55,459	1,857	3.5%
9XX	IS Charges-Reserves	9,331	12,143	11,863	12,505	12,505	10,779	10,265	(1,726)	-13.8%
Subtotal Operating Exp:		\$ 1,489,513	\$ 1,311,525	\$ 1,363,005	\$ 1,402,125	\$ 1,402,125	\$ 1,515,895	\$ 1,525,895	\$ 113,769	8.1%
Capital & One-time Funding:										
n/a	Capital & One-Time	105,516	326,876	197,145	543,058	543,058	147,145	161,439	(395,913)	-72.9%
Subtotal One-time Exp:		\$ 105,516	\$ 326,876	\$ 197,145	\$ 543,058	\$ 543,058	\$ 147,145	\$ 161,439	\$ (395,913)	-72.9%
Total Expenditures:		\$ 1,595,029	\$ 1,638,401	\$ 1,560,150	\$ 1,945,183	\$ 1,945,183	\$ 1,663,040	\$ 1,687,334	\$ (282,144)	-14.5%



**PUBLIC WORKS STREETS****Responsible Manager:** *Marwan Salloum, P.E., Deputy Public Works Director***PURPOSE/DESCRIPTION:**

The Street Systems Division of Public Works provides maintenance of the local street system and oversees all capital street projects. Activities include engineering services, right-of-way permits, pavement management, sidewalk inventory, structures maintenance, road surfaces maintenance, road shoulders maintenance, vegetation and street trees maintenance, litter control, emergencies, snow and ice removal, and miscellaneous services. Manage private contractors for street sweeping, right of way landscape maintenance and WSDOT maintenance and emergency contract services.

The Division provides administrative and financial control, coordination and record keeping for the daily operation and maintenance of the transportation and pedestrian network. Develops long range and comprehensive planning goals; prioritizes, and implements maintenance programs and capital improvement programs. Monitor private sector maintenance contracts and the WSDOT streets maintenance contract. Develops and constructs the Transportation Improvement Program (TIP) street improvement projects, annual asphalt overlays, sidewalk replacement, and minor capital improvement projects. Applies to various sources for street-related grants, loans, etc. and administers these funds.

**GOALS/OBJECTIVES:**

The Street Systems Division will continue to implement the council mission and direction on the Transportation Capital Improvement Program and the City's street systems maintenance programs. Our goal is to maintain the City's Street network pavement surface area in a good operating condition and to identify and apply for all state and federal grant funding available and applicable for the city's Transportation Capital Improvement Program and to manage the successful completion of these projects within the available budget and on schedule.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Annual CIP Fund administered	\$15.5M	\$6.1M	\$12.9M	\$7.6M
• Number of lane miles repaired/rehabilitated	15.02	10.71	10.00	10.00
• ROW permits issued	400	400	400	400
• Number of street center lane mile within City limit	242.9	242.9	242.9	242.9
<b>Outcome Measures:</b>				
• Percent of CIP project completed on time and within budget	100%	100%	100%	100%
• Percent of call-out situations responded to w/in 45 minutes (after hour response time)	100%	100%	100%	100%
<b>Efficiency Measures:</b>				
• Value of CIP project managed per engineer	\$5.1M	\$2.0M	\$4.3M	\$2.5M
• # of Citizen Action Rpt (CAR) forms responded to per maintenance FTE	180	234	180	180



**PUBLIC WORKS STREETS****Responsible Manager: Marwan Salloum, P.E., Deputy Public Works Director****POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Street Systems Project Engineer	2.00	2.00	2.00	2.00	2.00	2.00	2.00	43
Street Systems Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	38
Street Systems Maint Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	36
Construction Inspector	0.25	1.00	1.00	1.00	1.00	1.00	1.00	33
Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	28
Maintenance Worker II	1.00	1.00	1.00	1.00	1.00	1.00	1.00	26m
Fleet Maintenance Coordinator	0.50	0.50	0.50	0.50	0.50	0.50	0.50	26
Administrative Assistant II	0.10	0.10	0.10	0.10	0.10	0.10	0.10	24
Maintenance Worker I	3.00	3.00	3.00	3.00	3.00	3.00	3.00	22m
Administrative Assistant I	1.15	0.50	0.50	0.50	0.50	0.50	0.50	18
<b>Total Regular Staffing</b>	11.00	11.10	11.10	11.10	11.10	11.10	11.10	n/a
<b>Change from prior year</b>	-	0.10	-	-	-	-	-	n/a
<b>Frozen Positions:</b>								
Street Systems Manager	1.00	1.00	1.00	1.00	1.00	-	-	50
<b>Grand Total Staffing</b>	12.00	12.10	12.10	12.10	12.10	11.10	11.10	n/a

**PUBLIC WORKS STREETS****Responsible Manager: Marwan Salloum, P.E., Deputy Public Works Director****DEPARTMENT SUMMARY:**

Dept Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Non-General Fund Operating Expenditure Summary:										
240	Streets	1,629,341	1,582,043	1,782,229	1,759,208	1,759,208	1,793,723	1,810,447	34,515	2.0%
504	Fleet	327,575	407,135	388,170	384,546	384,546	359,651	360,281	(24,895)	-6.5%
Subtotal Non-GF Oper. Exp.:		\$ 1,956,915	\$ 1,989,179	\$ 2,170,399	\$ 2,143,754	\$ 2,143,754	\$ 2,153,374	\$ 2,170,728	\$ 9,620	0.4%
Non-General Fund One-time Expenditure Summary:										
102	Overlay Program	1,900,511	2,236,228	1,523,500	1,993,204	1,993,204	1,536,500	1,536,500	(456,704)	-22.9%
240	Streets	12,022	45,005	86,775	127,756	127,756	27,775	27,775	(99,981)	-78.3%
504	Fleet	117,774	182,221	171,494	320,894	320,894	281,313	75,000	(39,581)	-12.3%
btotal Non-GF One-time Exp.:		\$ 2,030,307	\$ 2,463,453	\$ 1,781,769	\$ 2,441,854	\$ 2,441,854	\$ 1,845,588	\$ 1,639,275	\$ (596,266)	-24.4%
Total Expenditures:		\$ 3,987,222	\$ 4,452,632	\$ 3,952,168	\$ 4,585,608	\$ 4,585,608	\$ 3,998,962	\$ 3,810,003	\$ (586,646)	-12.8%

## PUBLIC WORKS STREETS

Responsible Manager: *Marwan Salloum, P.E., Deputy Public Works Director*

## HIGHLIGHTS/CHANGES:

The adopted operating budget totals \$2,153,374 in 2013 and \$2,170,728 in 2014. This is a 0.4% or \$9,620 increase from the 2012 adjusted budget.

Major line item changes include:

- **Salaries and Benefits** – Increase due to moving 0.75 FTE Construction Inspector to Streets from Traffic and Development Services.
- **Repairs and Maintenance** – Reduction of \$25,000 due to moving repair parts from ongoing to one-time in the 504 fleet and equipment fund.
- **IS Charges Reserves** – Reduction of \$34,550 due to suspension of vehicle and equipment reserves for 2013/14 collected on assets in the 504 fleet and equipment fund.

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			Adopted	Adopted
Revenue Summary:										
n/a	General Gov't	\$ 154,029	\$ 263,271	\$ 416,884	\$ 912,548	\$ 912,548	\$ 407,498	\$ 424,222	\$ (505,050)	-55.3%
	Grants	(9,807)	12,336	-	-	-	-	-	-	n/a
	Motor Vehicle Tax	1,586,177	1,532,782	1,573,000	1,565,000	1,565,000	1,526,000	1,526,000	(39,000)	-2.5%
	Refuse/Mitig/Other Fees	61,489	357,816	2,500	2,500	2,500	2,500	2,500	-	0.0%
	Transfer In - Utility Tax	1,244,146	1,382,000	1,394,000	1,394,000	1,394,000	1,366,000	1,366,000	(28,000)	-2.0%
	Transfer In - CIP	500,000	300,000	-	-	-	50,000	50,000	50,000	n/a
	Interest & Misc	13,690	35,424	10,660	10,645	10,645	12,350	9,350	1,705	16.0%
	Fleet & Equip - M&O	304,920	371,462	248,390	325,358	325,358	431,301	431,931	105,943	32.6%
	Fleet & Equip - Reserves	515,905	516,953	542,856	539,405	539,405	425,822	423,328	(113,583)	-21.1%
Total Revenues:		\$ 4,370,549	\$ 4,772,043	\$ 4,188,290	\$ 4,749,456	\$ 4,749,456	\$ 4,221,471	\$ 4,233,331	\$ (527,985)	-11.1%
Expenditure Summary:										
110	Salaries & Wages	413,535	342,859	354,387	354,387	354,387	409,845	402,966	55,458	15.6%
111/1	Temporary Help	24,701	36,453	46,090	46,090	46,090	46,387	46,387	297	0.6%
120	Overtime	12,265	12,646	16,449	16,449	16,449	10,419	10,419	(6,030)	-36.7%
200	Benefits	246,344	247,729	269,961	264,481	264,481	285,394	309,080	20,913	7.9%
31X	Supplies	19,735	30,077	26,102	26,102	26,102	24,102	24,102	(2,000)	-7.7%
36X	Mtc Supplies	74,009	82,673	52,300	52,300	52,300	52,300	52,300	-	0.0%
3XX	Othr Opr Supplies	146,286	121,803	129,253	129,253	129,253	129,806	129,806	553	0.4%
41X	Professional Svcs	-	-	19,645	9,645	9,645	9,645	9,645	-	0.0%
43X	Travel & Training	928	2,986	10,157	8,409	8,409	8,408	8,408	(1)	0.0%
42/47	Utility & Comm	28,598	28,483	42,197	52,197	52,197	52,377	52,377	180	0.3%
48X	Repairs & Mtc	475,312	503,130	633,948	630,324	630,324	605,325	605,324	(25,000)	-4.0%
497	Association Dues	1,095	248	952	952	952	952	952	-	0.0%
4XX	Other Misc Exp	4,685	6,647	15,600	10,600	10,600	10,100	10,100	(500)	-4.7%
5XX	Intgvtl Svcs/Taxes	24,256	6,322	21,436	16,436	16,436	16,436	16,436	-	0.0%
600	Capital Outlays	3,734	76,595	-	-	-	-	-	-	n/a
9XX	IS Charges-M&O	222,585	222,325	263,982	257,387	257,387	257,686	258,678	299	0.1%
9XX	IS Charges-Reserves	258,846	268,202	267,939	268,742	268,742	234,192	233,748	(34,550)	-12.9%
Subtotal Operating Exp:		\$ 1,956,915	\$ 1,989,179	\$ 2,170,399	\$ 2,143,754	\$ 2,143,754	\$ 2,153,374	\$ 2,170,728	\$ 9,620	0.4%
Capital & One-time Funding:										
n/a	Capital & One-Time	2,030,307	2,463,453	1,781,769	2,441,854	2,441,854	1,845,588	1,639,275	(596,266)	-24.4%
Subtotal One-time Exp:		\$ 2,030,307	\$ 2,463,453	\$ 1,781,769	\$ 2,441,854	\$ 2,441,854	\$ 1,845,588	\$ 1,639,275	\$ (596,266)	-24.4%
Total Expenditures:		\$ 3,987,222	\$ 4,452,632	\$ 3,952,168	\$ 4,585,608	\$ 4,585,608	\$ 3,998,962	\$ 3,810,003	\$ (586,646)	-12.8%

**PUBLIC WORKS EMERGENCY MANAGEMENT****Responsible Manager: Ray Gross, C.E.M., Deputy Emergency Manager****PURPOSE/DESCRIPTION:**

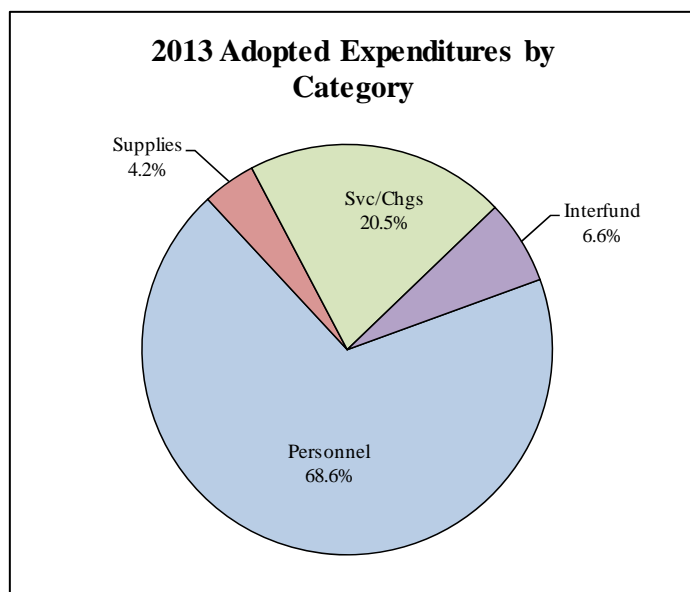
The missions of Emergency Management is to prepare the City of Federal Way and the Greater Federal Way community for natural or manmade disasters through public education, training, planning and building interagency cooperation. Ensuring the Emergency Management program stays compliant with the National Incident Management System so that the City stays eligible for Department of Homeland Security grant funding. Emergency Management also ensures that the City and the Greater Federal Way community can respond to and recover from disasters via exercises, drills, training and maintaining the emergency operations center in a state of constant readiness. Emergency Management also outreaches to the community, offering training and education materials or presentation on preparedness.

**GOALS/OBJECTIVES:**

Emergency Management will continue to ensure compliance with the National Incident Management System, via the Emergency Operations Plan, training and using the Incident Command System.

Continue incident response training and exercises for all staff assigned to the Greater Federal Way Emergency Operations Center.

Continue to develop relationships with the community, faith based organizations and other community service organizations in order to better prepare the community for disasters.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• NIMS ICS Compliance				
• Update GFW Emergency Management Plan to be NIMS compliant	1	1	1	1
• Conduct Emergency Management table top/functional exercises for staff assigned to the GFW EOC	2	2	1	1
• Conduct monthly Emergency Management oversight and planning committee meetings	12	12	11	11
<b>Outcome Measures:</b>				
• Number of people trained in NIMS ICS Training	25	25	25	25
• Number of table top exercises conducted	2	2	1	1
<b>Efficiency Measures:</b>				
• Training GFW EOC staff in NIMS ICS	100%	100%	100%	100%
• Conducting exercises and EOC activation	2	2	1	1
• Public Education and Involvement Meetings	4	4	4	4

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Deputy Emergency Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	43
<b>Total Regular Staffing</b>	1.00	1.00	1.00	1.00	1.00	1.00	1.00	n/a
<b>Change from prior year</b>	-	-	-	-	-	-	-	n/a
<b>Grand Total Staffing</b>	1.00	1.00	1.00	1.00	1.00	1.00	1.00	n/a

**PUBLIC WORKS EMERGENCY MANAGEMENT**  
**Responsible Manager: Ray Gross, C.E.M., Deputy Emergency Manager**

**HIGHLIGHTS/CHANGES:**

The adopted operating budget totals \$176,225 in 2013 and \$178,273 in 2014. This is a 3.9% or \$6,616 increase from the 2012 adjusted budget.

Major line item changes include:

- **Professional Services** – Increase of \$7,000 due to the addition of St Francis Hospital Emergency Management contribution for joint expenses in the emergency management program.

**REVENUE AND EXPENDITURE SUMMARY:**

		2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
Code	Item	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 191,934	\$ 139,220	\$ 177,944	\$ 256,108	\$ 256,108	\$ 150,725	\$ 152,773	\$ (105,383)	-41.1%
	Grants	26,755	36,092	-	7,615	7,615	-	-	(7,615)	-100.0%
	Interest & Misc	21,000	28,000	21,000	21,000	28,000	28,000	28,000	7,000	33.3%
Total Revenues:		\$ 239,689	\$ 203,312	\$ 198,944	\$ 284,723	\$ 291,723	\$ 178,725	\$ 180,773	\$ (105,998)	-37.2%
Expenditure Summary:										
110	Salaries & Wages	85,632	88,464	88,464	88,464	88,464	88,464	88,464	-	0.0%
200	Benefits	29,186	31,657	36,280	32,562	32,562	32,513	35,176	(49)	-0.2%
31X	Supplies	3,992	2,154	4,400	4,400	4,400	7,400	7,400	3,000	68.2%
3XX	Othr Opr Supplies	-	-	3,000	3,000	3,000	-	-	(3,000)	-100.0%
41X	Professional Svcs	599	-	28,000	28,000	35,000	35,000	35,000	7,000	25.0%
43X	Travel & Training	823	500	960	960	960	960	960	-	0.0%
497	Association Dues	-	-	200	200	200	200	200	-	0.0%
9XX	IS Charges-M&O	2,634	2,141	2,757	2,572	2,572	2,591	2,614	19	0.7%
9XX	IS Charges-Reserves	7,067	8,854	9,463	9,451	9,451	9,097	8,459	(354)	-3.7%
Subtotal Operating Exp:		\$ 129,933	\$ 133,771	\$ 173,524	\$ 169,609	\$ 176,609	\$ 176,225	\$ 178,273	\$ 6,616	3.9%
Capital & One-time Funding:										
n/a	Capital & One-Time	109,757	69,541	25,420	115,114	115,114	2,500	2,500	(112,614)	-97.8%
Subtotal One-time Exp:		\$ 109,757	\$ 69,541	\$ 25,420	\$ 115,114	\$ 115,114	\$ 2,500	\$ 2,500	\$ (112,614)	-97.8%
Total Expenditures:		\$ 239,689	\$ 203,312	\$ 198,944	\$ 284,723	\$ 291,723	\$ 178,725	\$ 180,773	\$ (105,998)	-37.2%

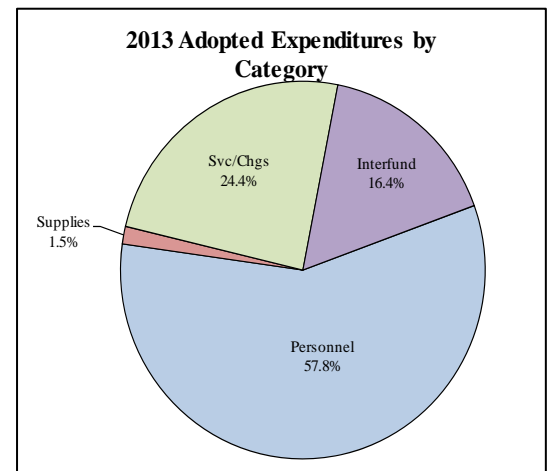
**PUBLIC WORKS SOLID WASTE & RECYCLING**

**Responsible Manager:** *Rob Van Orsow, Solid Waste & Recycling Coordinator*

**PURPOSE/DESCRIPTION:**

Solid Waste and Recycling Division's responsibilities include:

- Administering the solid waste and recycling collection service contract with Waste Management, while also serving as an advocate for customers.
- Managing grant programs to enhance recycling services in Federal Way. This includes preparing grant applications, project implementation, tracking results, preparing reports and completing reimbursement requests.
- Providing funding for litter control operations and supplies for ongoing right-of-way maintenance, and negotiating services with vendors.
- Participating in regional Solid Waste, Recycling, and Hazardous Waste planning.

**GOALS/OBJECTIVES:**

The Solid Waste and Recycling Division's main objective is management of the City's solid waste utility, including procurement and administration of contracted solid waste and recycling collection services for area businesses and residents. Utility management includes the annual rate modification process, ongoing operational review and corrective input, contract and grant-related services planning and implementation, and resolution of customer service issues. The Division's goal is to ensure that the contracted hauler provides the highest level of service achievable through enforcing contract parameters.

The Division also has an overarching goal of promoting and implementing waste reduction, recycling and composting programming for residents and businesses. This is accomplished through direct assistance, production and distribution of mailers, and recycling-related events. For example, the Division organizes the spring and fall Special Recycling Events where residents recycle a wide range of materials not normally collected curbside. The Division assists area businesses and residents with managing their solid wastes in a cost-effective and environmentally-sound manner.

The Division also participates in regional and ongoing planning efforts related to recycling, hazardous waste, and solid waste, for example updating and implementing the Comprehensive Solid Waste Management Plan and the Local Hazardous Waste Management Plan. The Division has program administration responsibility over the Local Hazardous Waste Management Program (LHWMP), accenting the importance of service equity for the south county. Plus, the Division provides staff support for Federal Way's active participation in the Metropolitan Solid Waste Management Advisory Committee.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of special recycling collection events held	2	2	2	2
• Number of outreach materials (brochures, newsletters, etc.) produced	8	8	8	8
• Number of grants managed	3	4	4	3
<b>Outcome Measures:</b>				
• Quantity of outreach materials printed and distributed	100,000	75,000	100,000	100,000
• Grant revenue obtained	\$146,459	\$165,549	\$165,549	\$156,736
• Tons of material diverted per special recycling event	50	50	50	50

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director-PW	0.05	0.05	0.05	0.05	0.05	0.05	0.05	58a
Deputy Director-PW	0.05	0.05	0.05	0.05	0.05	0.05	0.05	52
Solid Waste/Recycling Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	38
Recycling Project Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	24
Administrative Assistant II	0.10	0.10	0.10	0.10	0.10	0.10	0.10	24
<b>Total Solid Waste &amp; Recycling:</b>	1.70	1.70	1.70	1.70	1.70	1.70	1.70	n/a
<b>Total Regular Staffing</b>	1.70	1.70	1.70	1.70	1.70	1.70	1.70	n/a
<b>Change from prior year</b>	-	-	-	-	-	-	-	n/a
<b>Funded on a One-time Basis:</b>								
Recycling Project Manager	0.50	0.50	0.50	0.50	0.50	0.50	0.50	24
<b>Grand Total Staffing</b>	2.20	2.20	2.20	2.20	2.20	2.20	2.20	n/a

**PUBLIC WORKS SOLID WASTE & RECYCLING**  
**Responsible Manager: Rob Van Orsow, Solid Waste & Recycling Coordinator**

**HIGHLIGHTS/CHANGES:**

The adopted operating budget totals \$304,418 in 2013 and \$310,001 in 2014. This is a 0.5% or \$1,635 increase from the 2012 adjusted budget.

**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 16,541	\$ (18,882)	\$ 6,454	\$ 3,585	\$ (147)	\$ 20,073	\$ 23,007	\$ 16,488	459.9%
	Grants	154,012	146,460	136,000	156,736	165,549	165,549	156,736	8,813	5.6%
	Refuse Collection	276,214	297,130	278,120	278,120	281,852	284,671	287,517	6,551	2.4%
	Interest & Misc	4,205	2,607	-	-	-	-	-	-	n/a
Total Revenues:		\$ 450,971	\$ 427,315	\$ 420,574	\$ 438,441	\$ 447,254	\$ 470,293	\$ 467,260	\$ 31,852	7.3%
Expenditure Summary:										
110	Salaries & Wages	123,246	123,450	123,464	123,464	123,464	123,470	123,470	6	0.0%
120	Overtime	152	88	-	-	-	-	-	-	n/a
200	Benefits	41,222	43,884	50,577	48,987	48,987	52,415	58,064	3,428	7.0%
31X	Supplies	3,406	4,275	4,200	4,200	4,200	4,575	4,575	375	8.9%
41X	Professional Svcs	6,953	5,680	6,475	6,475	6,475	2,000	2,000	(4,475)	-69.1%
43X	Travel & Training	885	721	3,145	3,145	3,145	2,680	2,680	(465)	-14.8%
42/47	Utility & Comm	6,065	7,004	7,650	7,650	7,650	8,600	8,600	950	12.4%
48X	Repairs & Mtc	50,587	56,258	58,500	58,500	58,500	58,500	58,500	-	0.0%
497	Association Dues	577	565	500	500	500	600	600	100	20.0%
4XX	Other Misc Exp	718	1,765	1,950	1,950	1,950	1,750	1,750	(200)	-10.3%
9XX	IS Charges-M&O	12,518	11,424	14,317	14,317	14,317	14,444	14,620	127	0.9%
9XX	IS Charges-Reserves	2,222	2,070	2,104	2,104	2,104	1,900	1,821	(204)	-9.7%
910	Intfund Svc Pmts	42,161	31,332	31,491	31,491	31,491	33,484	33,321	1,993	6.3%
Subtotal Operating Exp:		\$ 290,711	\$ 288,515	\$ 304,373	\$ 302,783	\$ 302,783	\$ 304,418	\$ 310,001	\$ 1,635	0.5%
Capital & One-time Funding:										
n/a	Capital & One-Time	160,260	138,801	116,201	135,658	144,471	165,875	157,259	30,217	22.3%
Subtotal One-time Exp:		\$ 160,260	\$ 138,801	\$ 116,201	\$ 135,658	\$ 144,471	\$ 165,875	\$ 157,259	\$ 30,217	22.3%
Total Expenditures:		\$ 450,971	\$ 427,315	\$ 420,574	\$ 438,441	\$ 447,254	\$ 470,293	\$ 467,260	\$ 31,852	7.3%

**PUBLIC WORKS    SURFACE WATER MANAGEMENT****Responsible Manager:** *William Appleton, P.E., Surface Water Manager***PURPOSE/DESCRIPTION:**

The Surface Water Management Division (SWM) is responsible for the comprehensive management of the City's natural and manmade surface water systems. This involves protecting developed and undeveloped properties from flooding, runoff and water quality problems while continuing to accommodate new residential and commercial growth. The SWM Division also promotes the preservation of natural drainage systems, protection of fishery resources, and wildlife habitat.

The SWM Division provides all surface water related services within the City of Federal Way. These services are provided through the following programs: Administration/Engineering Services, Water Quality, and Maintenance Services. Capital projects are budgeted in the Surface Water Management Capital Project Fund.

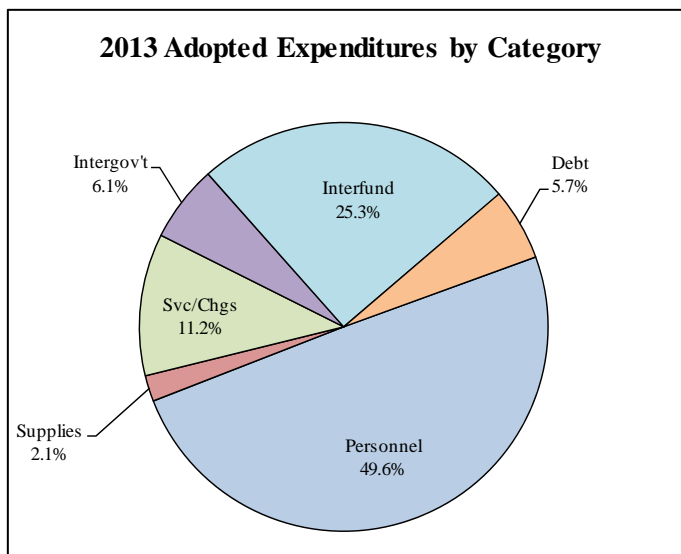
Administration/Engineering: The Administration function provides the overall management and operation of the Surface Water Program including the preparation and management of the Department's budget; coordination of the billing and collection process; supervision of administrative, engineering, and maintenance staff; coordination and management of employee training; and management of Capital Improvement studies and projects. Interfund services include Internal Service Fund charges (telephone, computers, building rent, insurance, equipment and GIS).

Water Quality: The purpose of the Water Quality program is to protect/improve the quality of the surface water run-off and the natural receiving waters including streams, creeks, rivers, ponds, lakes, wetlands, and Puget Sound. Beginning in 1994, the Water Quality related functions of the SWM Division are provided through the following elements: a Water Quality Source Control Program, a Public Involvement and Education Program, a Retention/Detention Maintenance Inspection Program, and a Water Quality Monitoring Program. Each program, contributes to the City meeting its' Federal National Pollutant Discharge Elimination Systems (NPDES) municipal storm-water permits and state storm-water requirements.

Maintenance: The Surface Water Management Division's maintenance program activities associated with the public storm and surface water system include the following program elements: Street Cleaning, Catch Basin, Manhole and Pipe Maintenance; Catch Basin, Manhole and Pipe Repair/Construction; Open Channel and Ditch Maintenance, and Emergency and Miscellaneous Services Program.

**GOALS/OBJECTIVES:**

The Surface Water Management Division will continue to implement the Comprehensive Surface Water Management Plan's mission of protecting public health and safety; prevent property damage; protect, preserve and enhance surface water and associated habitats; protect groundwater quality and quantity; and protect and enhance surface water and sediment quality by controlling and reducing harm caused by urban hydrologic changes and storm-water pollutants. This will be accomplished through inspections of businesses for illicit discharges and poor housekeeping practices; inspection of private storm drainage facilities; issuance of multiple public education posters, brochures, and trainings; adequate maintenance of public infrastructure; and continuation of a Capital Improvement Program addressing water quality and quantity problems throughout the City.





**PUBLIC WORKS SURFACE WATER MANAGEMENT**  
**Responsible Manager: William Appleton, P.E., Surface Water Manager**

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
<i>Admin &amp; Engineering</i>				
• Annual SWM revenues administered	\$3.4M	\$3.4M	\$3.4M	\$3.4M
<i>Water Quality</i>				
• Water quality articles published	12	12	12	12
• Volunteer hours on surface water related projects	600	600	600	600
<i>Maintenance</i>				
• Major maintenance projects designed and constructed	12	12	11	11
• Number of R/D facilities maintained	286	286	286	286
<b>Outcome Measures:</b>				
<i>Admin &amp; Engineering</i>				
• Percent of planned CIP projects completed	100.0%	100.0%	100.0%	100.0%
<i>Water Quality</i>				
• Percent completion of storm monitoring and sampling targets	100.0%	100.0%	100.0%	100.0%
• Percent of planned lake and stream & water quality projects completed on time	100.0%	100.0%	100.0%	100.0%
<i>Maintenance</i>				
• Percent of emergency situations responded to within 45 minutes (after-hours response time)	100.0%	100.0%	100.0%	100.0%
<b>Efficiency Measures:</b>				
<i>Maintenance</i>				
• Number of citizen action report (CAR) forms responded to per maintenance FTE	143	150	150	150
• Percent of emergency situations responded to within 45 minutes (after-hours response time)	100.0%	100.0%	100.0%	100.0%

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director-PW	0.10	0.10	0.10	0.10	0.10	0.10	0.10	58a
Deputy Director-PW	0.50	0.55	0.50	0.55	0.55	0.50	0.50	52
SWM Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	50
SWM Project Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	43
SW Quality Program Coord	1.00	1.00	1.00	1.00	1.00	1.00	1.00	40
SWM Engineer	1.00	1.00	1.00	1.00	1.00	1.00	1.00	38
Surface Water Quality Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	36
SWM Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	36
SWM R/D Inspector	2.00	2.00	2.00	2.00	2.00	2.00	2.00	36
Engineering Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	28
NPDES Support Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00	2.00	2.00	26m
Administrative Assistant II	0.10	0.10	0.10	0.10	0.10	0.10	0.10	24
Maintenance Worker I	3.00	3.00	3.00	3.00	3.00	3.00	3.00	22m
Administrative Assistant I	0.65	0.65	0.65	0.65	0.65	0.65	0.65	18
<b>Total Regular Staffing</b>	16.35	16.40	16.35	16.40	16.40	16.35	16.35	n/a
<b>Change from prior year</b>	-	0.05	(0.05)	0.05	-	(0.05)	-	n/a
<b>Grand Total Staffing</b>	16.35	16.40	16.35	16.40	16.40	16.35	16.35	n/a

\*NPDES Support Technician Authorized in 2013/14 but unfunded

**PUBLIC WORKS SURFACE WATER MANAGEMENT**

**Responsible Manager:** *William Appleton, P.E., Surface Water Manager*

**HIGHLIGHTS/CHANGES:**

The adopted operating budget totals \$3,343,719 in 2013 and \$3,400,871 in 2014. This is a 3.8% or \$133,025 decrease from the 2012 adjusted budget.

Major line item changes include:

- **Salaries and Wages** – Reduction due to elimination of 1.0 FTE NPDES Coordinator.
- **Temporary Help** – Increase of \$11,000 due to moving repairs and maintenance line item to temporary help line item to correctly reflect work done by temporary employees to maintain the conservation properties.
- **Overtime** – Increase of \$7,500 due to moving underspent Professional Services and Capital Outlays to Overtime Pay for employees that are called in during the weekend or night call outs.
- **Other Operating Supplies** – Increase of \$4,600 due to moving underspent Professional Services line item to Other Operating Supplies to support education outreach and video inspection purchases.
- **Professional Services** – Reduction of \$27,370 due to reduction of cost for benthic, macro invertebrate services and water quality testing.
- **Repairs and Maintenance** – Increase of \$22,750 primarily due to new program of \$12,500 for Street Sweeping Contract and \$18,750 for Vactoring Service. New program increase of \$4,000 for one-call services.
- **IS Charges Reserves** – Reduction of \$62,152 due to suspension of vehicle and equipment reserves in 2013/14 collected on assets in the 504 fleet and equipment fund.

Replacement of Vehicles and Equipment:

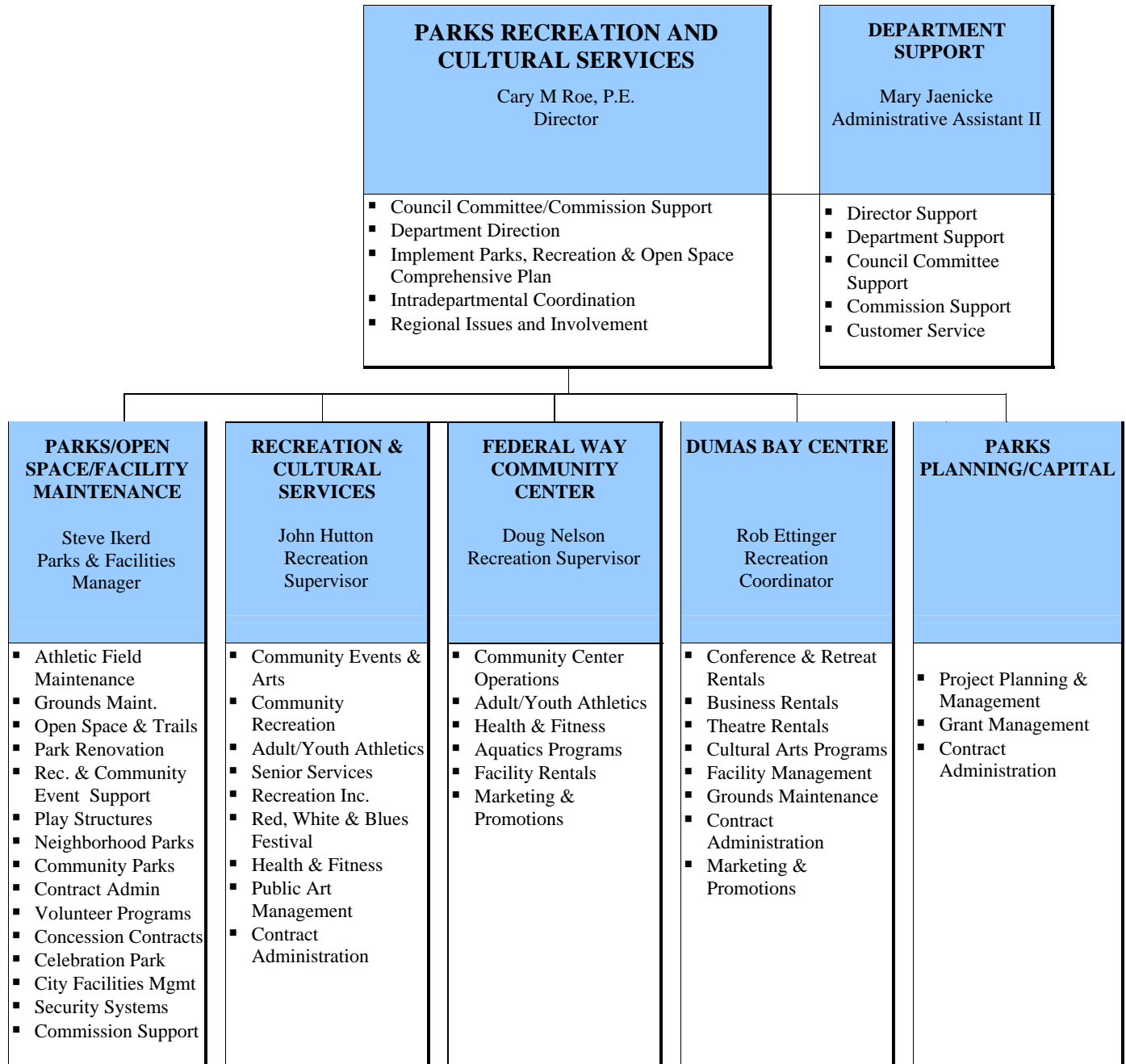
- **Equipment Replacement** – In 2013/14, Public Works SWM will be replacing the asphalt saw #E219, trailer #E462, and vehicle #201.

**PUBLIC WORKS SURFACE WATER MANAGEMENT**  
**Responsible Manager: William Appleton, P.E., Surface Water Manager**

**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			Adopted	Adopted
Revenue Summary:										
n/a	General Gov't	\$ (1,159,557)	\$ (38,636)	\$ 269,309	\$ 117,743	\$ (210,288)	\$ (151,281)	\$ (83,665)	\$ (269,024)	-228.5%
	Grants/Contributions	73,241	244,782	106,000	135,073	135,073	11,559	-	(123,514)	-91.4%
	SWM Fees	3,419,564	3,416,140	3,164,969	3,164,969	3,496,000	3,456,000	3,456,000	291,031	9.2%
	Oper Assessment Distr	11,205	24,327	25,536	25,536	25,536	25,536	25,536	-	0.0%
	Interest & Misc	3,208	3,547	6,000	6,000	3,000	3,000	3,000	(3,000)	-50.0%
	Trnsfr In - CIP	600,000	144,798	-	179,181	179,181	-	-	(179,181)	-100.0%
	Trnsfr In - Internal Svc	-	-	-	-	-	21,419	-	21,419	n/a
Total Revenues:		\$ 2,947,661	\$ 3,794,958	\$ 3,571,814	\$ 3,628,502	\$ 3,628,502	\$ 3,366,233	\$ 3,400,871	\$ (262,269)	-7.2%
Expenditure Summary:										
110	Salaries & Wages	1,054,512	1,108,614	1,182,245	1,187,625	1,187,625	1,128,097	1,133,113	(59,528)	-5.0%
111/1	Temporary Help	65,781	64,526	62,242	62,242	62,242	73,242	73,242	11,000	17.7%
120	Overtime	4,839	8,492	11,400	11,400	11,400	18,900	18,900	7,500	65.8%
200	Benefits	383,719	422,426	484,078	474,135	474,135	439,728	486,926	(34,407)	-7.3%
31X	Supplies	22,269	31,551	42,125	42,125	42,125	40,600	40,600	(1,525)	-3.6%
36X	Mtc Supplies	6,430	12,202	9,650	9,650	9,650	11,650	11,650	2,000	20.7%
3XX	Othr Opr Supplies	9,866	12,014	11,895	11,895	11,895	16,495	16,495	4,600	38.7%
41X	Professional Svcs	27,498	20,426	55,413	68,906	68,906	41,536	41,536	(27,370)	-39.7%
43X	Travel & Training	3,955	2,438	6,865	6,865	6,865	6,865	6,865	-	0.0%
42/47	Utility & Comm	4,528	5,780	8,700	8,700	8,700	8,500	8,500	(200)	-2.3%
48X	Repairs & Mtc	247,875	238,664	283,168	283,168	283,168	305,918	305,918	22,750	8.0%
497	Association Dues	858	749	1,707	1,707	1,707	1,707	1,707	-	0.0%
4XX	Other Misc Exp	4,991	4,308	11,485	11,485	11,485	11,485	11,485	-	0.0%
5XX	Intgvtl Svcs/Taxes	169,501	177,169	197,768	199,768	199,768	202,668	202,668	2,900	1.5%
552	Interfund Transfers	-	702,067	230,000	230,000	230,000	238,000	246,000	8,000	3.5%
600	Capital Outlays	-	-	3,500	3,500	3,500	-	-	(3,500)	-100.0%
7XX	Debt Service-Princ	182,359	182,359	182,359	182,359	182,359	182,359	182,359	-	0.0%
8XX	Debt Service-Interest	13,924	12,100	10,277	10,277	10,277	8,453	6,630	(1,824)	-17.7%
9XX	IS Charges-M&O	169,427	171,194	202,606	202,606	202,606	207,058	209,240	4,452	2.2%
9XX	IS Charges-Reserves	122,383	118,007	137,610	137,610	137,610	75,458	72,037	(62,152)	-45.2%
910	Intfund Svc Pmts	365,036	307,285	330,721	330,721	330,721	325,000	325,000	(5,721)	-1.7%
Subtotal Operating Exp:		\$ 2,859,752	\$ 3,602,373	\$ 3,465,814	\$ 3,476,744	\$ 3,476,744	\$ 3,343,719	\$ 3,400,871	\$ (133,025)	-3.8%
Capital & One-time Funding:										
n/a	Capital & One-Time	87,909	192,585	106,000	151,758	151,758	22,514	-	(129,244)	-85.2%
Subtotal One-time Exp:		\$ 87,909	\$ 192,585	\$ 106,000	\$ 151,758	\$ 151,758	\$ 22,514	\$ -	\$ (129,244)	-85.2%
Total Expenditures:		\$ 2,947,661	\$ 3,794,958	\$ 3,571,814	\$ 3,628,502	\$ 3,628,502	\$ 3,366,233	\$ 3,400,871	\$ (262,269)	-7.2%

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## **PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW**

**Responsible Manager:** *Cary M Roe, P.E., Director, Parks, Public Works & Emergency Management*

### **2011/2012 ACCOMPLISHMENTS**

- Upgraded Dashpoint Highlands Park with a new playground, benches, picnic tables and a monument sign.
- Upgraded Lake Grove Park with a new playground, benches and picnic tables.
- Developed and produced a new Park & Trail map that is available to the public.
- Completed a BPA Trail Connection and Panther Lake Open Space feasibility study.
- Relocated a large piece of artwork at the Steel Lake beach.
- Researched and completed a contract to perform load testing to the backup generators at City Hall, Police Storage, FW Community Center and the generators at the Steel Lake Maintenance Facility.
- Upgraded the drainage and replaced the artificial turf on the Sacajawea Soccer Field.
- Worked with the WA State Dept. of Ecology on a safety soil program at; Adelaide, Heritage Woods and Lake Grove Parks.
- Making improvements to Lakota Park baseball fields and the restroom building.
- Developed plans and built a new Sculpture Park next to the Transit Center.
- Installed a Parks Pals donated drinking fountain and bench at French Lake Park.
- Working on the revision of the 6 year Comprehensive Park Plan.
- Many hours and weeks involved in the cleanup of Parks and street ROW as a result of a significant Ice Storm in January 2012
- Installed motion sensors in main hallways and corridors to reduce energy usage at Dumas Bay Centre.
- Replaced compact fluorescent light bulbs with LED bulbs at the Dumas Bay Centre. We only had to pay the cost of tax and installation. These new bulbs should keep us from having to replace light bulbs in these fixtures for 12-15 years.
- Reduced Dumas Bay Centre expenditures in operations and increased revenues by using the Cipalla marketing plan and continuing our internet based advertising campaign.
- The Recreation Division Summer Day Camp program continues to grow and this summer we had a 6% increase of overall campers who registered for the program and 9 of our 11 weeks had waitlists. Our 5/6<sup>th</sup> grader commotion group did a lock-in and we had six more registrations from last summer.
- The Recreation Division worked to develop new sponsorship opportunities and partnering with several local businesses to help with several programs and events such as the Red, White & Blues Festival, Fall Carnival, and the K-9 Karnival.
- The Recreation Division developed a marketing and outreach program that built partnerships with a number of retirement communities in the area. This led to a number of private trip outings as well as increased numbers in our regularly scheduled trips.
- The Recreation Division helped implement and bring a new program called Silver Sneakers to the Community Center that allowed seniors with qualifying health insurance to join the center for free. Their insurance covers the cost for them which in return will generate more revenue for the center. We will have over 260 Silver Sneakers members through August of 2012.
- The Recreation Division served as host city for several high profile Athletic competitions including 7 state and National Championships at Celebration Park.
- The Recreation Division secured the Annual Fallen Officer Tournament for the 6<sup>th</sup> straight year. This is a tournament that raises money for the families of law enforcement officers and Firefighters killed in the line of duty.
- Developed long-range business plan for FWCC, with strategies for capital replacements.
- Continued efforts to sustain and build FWCC passes have resulted in a 30% increase in active passes in years 2011 and 2012.
- Implemented new Sales and Retention Program in 2011, and have seen 30% increase in membership sales, steady growth in class sizes and group fitness visits.
- Changes to fitness programming, group exercise, and specialty class offerings result in highest fitness participation since opening; key additions include Group Ride (spinning classes), Silver Sneakers (for Seniors), and Functional Fitness classes.
- Swimmership Program developed to offer swim lessons to low income households, with funding through our new, annual Swim-a-Thon. In years 2011 and 2012 approximately 150 Federal Way citizens received free swim lessons.
- New membership enrollment incentive programs for seniors and other participating adults through the Silver Sneakers program has resulted in 300 new Annual Senior memberships.
- Combined job recruitment and hiring efforts between FWCC and Dumas Bay Centre staff has resulted in better workforce and less turnover.

**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW**  
**Responsible Manager: Cary M Roe, P.E., Director, Parks, Public Works & Emergency Management**

**2013/2014 KEY PROJECTS ANTICIPATED**

- Master Plan the Panther Lake Open Space for development of a new Park to include; a loop trail that connects to the BPA Trail, parking lot, identify future restroom and playground placement and other Park amenities.
- Upgrade the Funland playground at Steel Lake Park and include an All Inclusive area, as well as consideration for another potential site(s)
- Identify and make repairs to asphalt paths throughout park system.
- Replace monument signs throughout Park system.
- Develop a new “way finding signage” system to identify trails and connecting walkways.
- Continue to work with maintenance and AmeriCorps for our annual Dumas Bay Centre cleanup and restoration.
- Continue to work with Centerstage Theatre to maintain a successful operation and partnership at the Dumas Bay Centre.
- Continue to manage the Dumas Bay Centre budget to maximize revenues and reduce expenses.
- Continue to increase class sizes in all areas across the FWCC.
- Making a major push to increase sponsorship and donations across the entire Recreation Division.
- Increase participation in Fun Runs hosted by the Recreation Division.
- Continue to operate the FWCC within or better than designated utility tax contributions.
- Increase marketing efforts for rentals at the FWCC by focusing on wedding business opportunities. This will be accomplished by attending wedding shows and other marketing efforts that target that clientele.
- Reach membership goals of 3,000 units and 6,000 total members.

**ADOPTED CAPITAL PROJECTS AND FUNDING SOURCES (DOLLARS IN THOUSANDS):**

Description	Project Total **	External/Prior Sources		Adopted 2013-14 Allocations						Future Needs
		Prior Yr	Balance Needed	REET	Utility Tax	Fuel Tax	Other	Grants	Total	
Major Maintenance & Improvements to Existing Park Facilities **	\$ 403	\$ 203	\$ 200	\$ 200	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ -
Annual Playground Repair & Replacement Program**	262	262	-	-	-	-	-	-	-	-
Trail & Pedestrian Access Improvements	1,725	833	892	100	-	-	312	-	412	480
Lakota Soccer Field Upgrade	391	-	391	300	-	-	91	-	391	-
	\$ 2,781	\$ 1,298	\$ 1,483	\$ 600	\$ -	\$ -	\$ 403	\$ -	\$ 1,003	480

City Capital Project Impact to M&O Added in 2013/14 Operating I \$	-
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\*\* Project - Annual Playground Repair and Replacement Program are 2013-14 amounts only.

\*\* Project - Major Maintenance-Parks Facilities are 2013-14 amounts only.

**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW**Responsible Manager: *Cary M Roe, P.E., Director, Parks, Public Works & Emergency Management***ADOPTED PROGRAM CHANGES:**

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Continue 2011/12 Programs that were 1-Time Funded:</b>	<b>\$ 142,692</b>	<b>\$ -</b>	<b>\$ 142,692</b>	<b>\$ -</b>
Seasonal Help	7,312	-	7,312	-
Landscape Maintenance Contract	43,220	-	43,220	-
Parks System Electrical Utility Increase	35,000	-	35,000	-
Parks System Water Utility Increase	6,000	-	6,000	-
Celebration Park Electrical Utility Increase	9,000	-	9,000	-
Celebration Park Water Utility Increase	5,500	-	5,500	-
Arts Commission Contracts Program	22,160	-	22,160	-
Red, Whites & Blues Festival	14,500	-	14,500	-
<b>Ongoing Programs Moved to 1-Time to Balance Budget:</b>	<b>\$ 10,000</b>	<b>\$ (10,000)</b>	<b>\$ 10,000</b>	<b>\$ (10,000)</b>
Repairs & Maintenance (Buildings & Furnishings)	10,000	(10,000)	10,000	(10,000)
<b>Ongoing Positions Moved to 1-Time to Balance Budget (Restored to Ongoing in Future Bienniums)</b>	<b>\$ 77,465</b>	<b>\$ (77,465)</b>	<b>\$ 82,649</b>	<b>\$ (82,649)</b>
1.0 FTE Maintenance Worker	77,465	(77,465)	82,649	(82,649)
<b>Ongoing Budget Reductions:</b>	<b>\$ -</b>	<b>\$ (49,665)</b>	<b>\$ -</b>	<b>\$ (49,665)</b>
SWM Fee Assessment on Park Properties	-	(15,000)	-	(15,000)
Temporary Help	-	(3,051)	-	(3,051)
Professional Services	-	(4,414)	-	(4,414)
Repairs & Maintenance	-	(27,200)	-	(27,200)
<b>Temporary Suspension of Replacement Reserve Collection:</b>	<b>\$ -</b>	<b>\$ (43,547)</b>	<b>\$ -</b>	<b>\$ (43,547)</b>
Fleet & Equipment Reserves	-	(43,547)	-	(43,547)
<b>New Program Additions:</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>Wire Theft</b> - Establish funds for wire theft in our parks due to frequency of recent activity.	50,000	-	50,000	-
<b>Replace Carpet</b> - Due to damage and stains in the Forest Lounge (former Senior Lounge). Classroom hosts many private rentals, community center and recreation classes. The room has become a popular rental room for medium-size private rentals, and requires that the room remain in good condition. Staffing efforts to repair torn seams and remove stains have been exhausted. Total one-time cost of \$4,000 in 2013 funded by capital reserves.	-	-	-	-
<b>Replace Climbing Pinnacle Supplies</b> - Replace worn out and damaged climbing shoes, climbing harnesses, ropes, and holds to ensure customer service. Total one-time cost of \$3,000 in 2013 funded by capital reserves.	-	-	-	-
<b>Replace Exercise Equipment</b> (3 treadmills, 3 adaptive motion trainers, 1 stepmill) - Equipment is beyond its useful life; concerns about equipment reliability, combined with increased demands from increased membership; numerous repairs/replacement of major parts. Membership sales and retention remain primary objectives in meeting facility and budget goals, of which the need to maintain a satisfactory level of equipment offerings plays a significant role. To remain a relevant facility in the local fitness center market, the community center cannot afford to have outdated or out-of-order of equipment. Total one-time cost of \$49,557 in 2013 funded by capital reserves.	-	-	-	-



**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW**  
**Responsible Manager: Cary M Roe, P.E., Director, Parks, Public Works & Emergency Management**

**DEPARTMENT POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
<b>Administration:</b>								
Director - PRCS	0.55	0.55	0.55	0.55	0.55	0.55	0.55	58a
Administrative Assistant II	0.80	0.80	0.80	0.80	0.80	0.80	0.80	24
<b>General Recreation:</b>								
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	39
Recreation Coordinator	2.80	3.50	3.00	3.50	3.50	3.50	3.50	30
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00	1.00	1.00	18
<b>Maintenance:</b>								
Parks & Facilities Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	50
Park & Facilities Supervisor	2.00	1.00	1.00	1.00	1.00	1.00	1.00	36
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00	2.00	2.00	26m
Maintenance Worker I	11.50	9.50	9.50	9.50	9.50	8.50	8.50	22m
Administrative Assistant I	1.00	-	-	-	-	-	-	18
<b>Total General Fund:</b>	23.65	20.35	19.85	20.35	20.35	19.35	19.35	n/a
<b>Federal Way Community Center:</b>								
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	39
Recreation Coordinator II-Aquatics	1.00	1.00	1.00	1.00	1.00	1.00	1.00	33
Recreation Coordinator-Fitness	1.00	1.00	1.00	1.00	1.00	1.00	1.00	30
Community Center Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	30
Aquatic Facility Operator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	26m
Aquatics Assistant Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	23
Custodian-Community Center	2.00	2.00	2.00	2.00	2.00	2.00	2.00	14m
Building Supervisor*	1.15	1.15	1.15	1.15	1.15	1.15	1.15	14
Office Technician II*	2.20	2.20	2.20	2.20	2.20	2.20	2.20	14
Lifeguard*	2.00	2.00	2.00	2.00	2.00	2.00	2.00	8
<b>Total Federal Way Comm. Center:</b>	13.35	13.35	13.35	13.35	13.35	13.35	13.35	n/a
<b>Dumas Bay Centre:</b>								
Recreation Coordinator-Dumas Bay	1.00	1.00	1.00	1.00	1.00	1.00	1.00	30
Chef/Kitchen Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	23
Administrative Assistant I	0.75	0.75	0.75	0.75	0.75	0.75	0.75	18
<b>Total Dumas Bay Centre:</b>	2.75	2.75	2.75	2.75	2.75	2.75	2.75	n/a
<b>Total Regular Staffing</b>	39.75	36.45	35.95	36.45	36.45	35.45	35.45	n/a
<b>Change from prior year</b>	-	(3.30)	(0.50)	0.50	-	(1.00)	-	n/a
<b>Funded on a One-time Basis:</b>								
Recreation Coordinator	-	0.50	-	0.50	0.50	-	-	30
Maintenance Worker I	-	-	-	-	-	1.00	1.00	22m
<b>Grand Total Staffing</b>	39.75	36.95	35.95	36.95	36.95	36.45	36.45	n/a

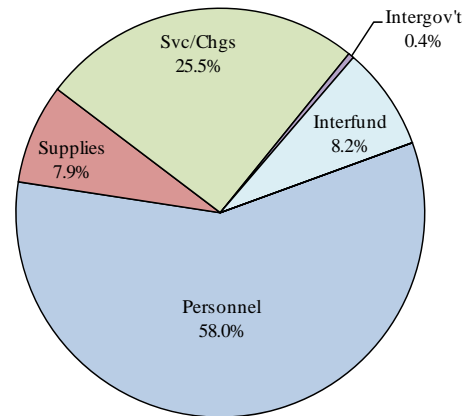
\*1.15 FTE Building Supervisor, 0.2 FTE Office Tech I, and 1.0 FTE Lifeguard authorized in 2013/14 but unfunded

**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW****Responsible Manager: Cary M Roe, P.E., Director, Parks, Public Works & Emergency Management****PURPOSE/DESCRIPTION:**

The Parks, Recreation & Cultural Services (PRCS) Department consists of five divisions: Parks/Open Space/Facility Maintenance, Recreation & Cultural Services, Federal Way Community Center, Dumas Bay Centre, and Park Planning/Capital. The Department's mission is to enrich community life through the provision and stewardship of parks, leisure and cultural experiences.

**GOALS/OBJECTIVES:**

- Provide cost-effective quality recreation and cultural programs to meet the needs of all ages, interests and abilities.
- Provide a high quality of maintenance for all park areas and facilities.
- Provide a balance of services and programs in parks and facilities for Federal Way's diverse population
- Plan and implement ongoing acquisition and development of parks to meet the goals and objectives outlined in the Park Plan updated in 2006.
- Promote ongoing public involvement through commissions, volunteers, public outreach and surveys.
- Manage the maintenance and operation of all City buildings and structures.
- Promote a culture of teamwork and public service in all parks, recreation, and cultural activities.

**2013 Adopted Expenditures by Category****DEPARTMENT SUMMARY:**

Dept Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
General Fund Operating Expenditure Summary:										
310	Administration	178,002	180,757	195,748	189,851	189,851	187,501	190,512	(2,351)	-1.2%
33x	Maintenance	2,343,243	2,021,663	2,215,384	2,174,142	2,174,142	2,034,829	2,063,005	(139,313)	-6.4%
35x	General Recreation	1,284,568	1,276,096	1,223,326	1,300,690	1,300,690	1,306,420	1,317,264	5,730	0.4%
Subtotal GF Operating Exp.:		\$ 3,805,813	\$ 3,478,515	\$ 3,634,458	\$ 3,664,684	\$ 3,664,684	\$ 3,528,750	\$ 3,570,781	\$ (135,933)	-3.7%
General Fund Operating Expenditure Summary:										
111	FW Community Center	2,051,623	2,130,726	2,177,404	2,142,055	2,139,005	2,168,353	2,197,775	26,298	1.2%
Subtotal New Comm Center		\$ 2,051,623	\$ 2,130,726	\$ 2,177,404	\$ 2,142,055	\$ 2,139,005	\$ 2,168,353	\$ 2,197,775	\$ 26,298	1.2%
402	Dumas Bay Centre	658,081	649,818	625,126	692,510	692,510	683,049	695,065	(9,461)	-1.4%
505	Bldg & Furnishings	399,090	328,683	440,426	410,426	410,426	393,715	394,393	(16,711)	-4.1%
Enterprise Fund Oper		\$ 1,057,171	\$ 978,502	\$ 1,065,552	\$ 1,102,936	\$ 1,102,936	\$ 1,076,764	\$ 1,089,458	\$ (26,172)	-2.4%
Subtotal Operating Exp		\$ 6,914,606	\$ 6,587,743	\$ 6,877,414	\$ 6,909,675	\$ 6,906,625	\$ 6,773,868	\$ 6,858,013	\$ (135,807)	-2.0%
General Fund One-time Expenditure Summary:										
310	Administration	234	2,889	-	18,445	18,445	-	-	(18,445)	-100.0%
33x	Maintenance	9,136	109,718	106,032	192,633	242,633	233,497	238,681	40,863	21.2%
35x	General Recreation	15,811	23,521	36,660	167,161	167,161	36,660	36,660	(130,501)	-78.1%
Subtotal GF One-time Exp.:		\$ 25,181	\$ 136,128	\$ 142,692	\$ 378,239	\$ 428,239	\$ 270,157	\$ 275,341	\$ (108,083)	-28.6%
111	FW Community Center	8,464	6,219	-	98,765	98,765	56,557	-	(42,208)	-42.7%
402	Dumas Bay Centre	8,116	70,856	-	137,056	137,056	-	-	(137,056)	-100.0%
505	Bldg & Furnishings	40,062	649,716	6,000	108,699	108,699	10,000	10,000	(98,699)	-90.8%
Subtotal One-time Exp.:		\$ 56,642	\$ 726,791	\$ 6,000	\$ 344,520	\$ 344,520	\$ 66,557	\$ 10,000	\$ (277,963)	-80.7%
Total Expenditures:		\$ 6,996,430	\$ 7,450,661	\$ 7,026,106	\$ 7,632,434	\$ 7,679,384	\$ 7,110,581	\$ 7,143,354	\$ (521,853)	-6.8%

**PARKS, RECREATION AND CULTURAL SERVICES DEPARTMENT OVERVIEW**  
**Responsible Manager: Cary M Roe, P.E., Director, Parks, Public Works & Emergency Management**

**HIGHLIGHTS/CHANGES:**

The Parks Department's adopted operating budget totals \$6,773,868 and \$6,858,013 in 2013 and 2014 respectively, and is \$135,807 or 2.0% below the adjusted 2012 operating budget. Major line item changes include:

- **Salaries & Wages** – Decreased primarily due to moving 1.0 FTE Parks Maintenance Worker to one-time
- **Temporary Help** – Increase of \$16,749 mostly due to shift of work from repairs & maintenance contracted help to on-call pay
- **Professional Services** – Reduced by \$11,834 in 2013/2014
- **Repairs & Maintenance** – Decreased \$42,515 partially offset by increase in on-call pay. Moved \$10,000 for repairs and maintenance for City Hall from ongoing to one-time in 2013/2014
- **Intergovernmental Services** – Reduce \$15,000 due to elimination of SWM fee assessment on Park properties

**REVENUE AND EXPENDITURE SUMMARY:**

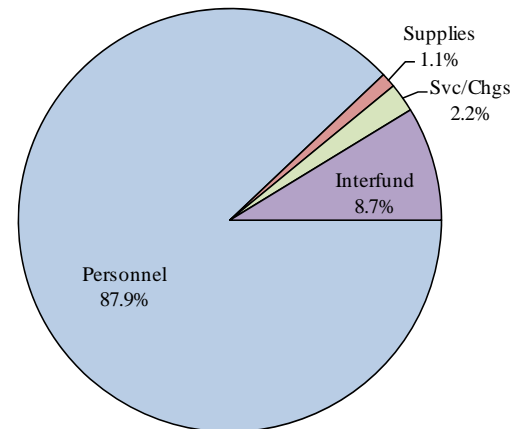
Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 2,507,731	\$2,338,621	\$2,603,372	\$2,759,559	\$2,809,559	\$2,765,907	\$2,813,122	\$ 6,348	0.2%
	Gen Recreation Fees	910,928	953,022	849,778	937,364	937,364	937,000	937,000	(364)	0.0%
	Federal Way CC	1,587,954	1,603,135	1,533,622	1,533,622	1,618,500	1,618,500	1,618,500	84,878	5.5%
	Transfer in Gen Fund	24,997	25,000	25,000	52,500	52,500	29,000	29,000	(23,500)	-44.8%
	Transfer in Utility Tax	1,446,798	1,132,000	1,143,000	1,143,000	1,143,000	891,000	891,000	(252,000)	-22.0%
	Transfer In Cap Proj	235,010	-	-	-	-	-	-	-	n/a
	Transfer in CDBG	-	-	-	22,000	22,000	-	-	(22,000)	-100.0%
	Dumas Bay Centre	501,257	562,023	522,732	587,732	587,732	628,251	635,251	40,519	6.9%
	Interfund Srvc Chg	440,755	871,285	446,425	519,124	519,124	403,715	404,393	(115,409)	-22.2%
	User Charges-Resv	108,239	105,634	105,634	105,634	105,634	114,642	114,642	9,008	8.5%
Total Revenues:		\$ 7,763,669	\$7,590,721	\$7,229,563	\$7,660,535	\$7,795,413	\$7,388,015	\$7,442,908	\$ (272,520)	-3.6%
Expenditure Summary:										
110	Salaries & Wages	2,170,698	1,947,695	1,990,676	2,026,943	2,026,943	1,987,531	1,993,562	(39,412)	-1.9%
111/1	Temporary Help	1,002,751	1,022,816	1,004,082	1,095,344	1,095,344	1,112,093	1,116,093	16,749	1.5%
120	Overtime	15,438	17,117	20,835	20,835	20,835	17,835	17,835	(3,000)	-14.4%
200	Benefits	925,920	916,227	880,674	808,451	808,451	809,339	883,474	889	0.1%
31X	Supplies	411,701	390,984	400,640	412,844	408,594	409,523	409,523	(3,321)	-0.8%
36X	Mtc Supplies	48,434	40,343	38,070	38,070	43,070	43,070	43,070	5,000	13.1%
3XX	Othr Opr Supplies	64,748	74,046	89,099	89,099	84,099	83,105	83,105	(5,994)	-6.7%
41X	Professional Svcs	540,378	490,788	524,101	530,386	529,386	518,552	518,552	(11,834)	-2.2%
43X	Travel & Training	10,447	10,197	23,690	17,793	16,993	16,493	16,493	(1,300)	-7.3%
42/47	Utility & Comm	856,716	853,791	889,822	859,822	863,822	852,822	852,822	(7,000)	-0.8%
48X	Repairs & Mtc	193,325	172,468	276,174	276,174	276,174	223,659	223,659	(52,515)	-19.0%
497	Association Dues	4,857	4,209	6,860	6,860	6,360	7,010	7,010	150	2.2%
4XX	Other Misc Exp	103,646	92,538	103,432	109,032	108,532	109,232	109,232	200	0.2%
5XX	Intgvtl Svcs/Taxes	32,905	41,257	43,105	45,105	45,105	30,105	30,105	(15,000)	-33.3%
552	Interfund Transfers	24,997	25,000	25,000	29,000	29,000	29,000	29,000	-	0.0%
600	Capital Outlays	-	-	1,000	1,000	1,000	1,000	1,000	-	0.0%
9XX	IS Charges-M&O	316,870	302,181	374,437	355,705	355,705	355,339	357,598	(367)	-0.1%
9XX	IS Charges-Reserves	174,568	176,645	176,176	177,671	177,671	157,055	154,670	(20,616)	-11.6%
910	Intfund Svc Pmts	16,206	9,440	9,540	9,540	9,540	11,104	11,209	1,564	16.4%
Subtotal Operating Exp:		\$ 6,914,606	\$6,587,743	\$6,877,414	\$6,909,675	\$6,906,625	\$6,773,868	\$6,858,013	\$ (135,807)	-2.0%
Capital & One-time Funding:										
n/a	Capital & One-Time	81,824	862,919	148,692	722,759	772,759	336,714	285,341	(386,046)	-53.4%
Subtotal One-time Exp:		\$ 81,824	\$ 862,919	\$ 148,692	\$ 722,759	\$ 772,759	\$ 336,714	\$ 285,341	\$ (386,046)	-53.4%
Total Expenditures:		\$ 6,996,430	\$7,450,661	\$7,026,106	\$7,632,434	\$7,679,384	\$7,110,581	\$7,143,354	\$ (521,853)	-6.8%

**PARKS, RECREATION AND CULTURAL SERVICES ADMINISTRATION****Responsible Manager: Cary M Roe, P.E., Director, Parks, Public Works & Emergency Management****PURPOSE/DESCRIPTION:**

The Administration Division is responsible for the overall coordination of the department and supervision of park planning, recreation, cultural services, and maintenance operations. It also provides leadership to meet its mission of providing quality recreation programs, park development, acquisition and stewardship of over 1,100 acres of park land and six major facilities. The Administration Division also provides support to the Parks, Recreation, and Public Safety Council Committee, Arts Commission, Parks and Recreation Commission and Youth Commission. Additionally it acts as the administrative office for customer inquiries and information distribution for all parks and recreation programs.

**GOALS/OBJECTIVES:**

- Improve and enhance new and existing parks, facilities, and program opportunities to provide multiple functions
- Provide a balance of services and programs in parks and facilities for Federal Way's diverse population
- Protect, retain, and improve open space and educate and promote community awareness of the natural systems
- Create community gathering spaces and activities including planning and coordination of downtown public space with economic development efforts.
- Plan and design trails and pedestrian connections to regional trails and neighboring jurisdictions to increase Coordinate planning and implementation of park plans for new annexation areas.

**2013 Adopted Expenditures by Category****PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
Number of commissions and committees supported	4	4	4	4
Number of Capital Projects Managed	5	5	3	3
<b>Outcome Measures:</b>				
Total Acres of Park and Open Space	1096	1096	1100	1100
Total Square Feet of Facilities operated and maintained	243,605	243,605	243,605	243,605
Parks and Recreation Capital Investment Budget	\$1,090,000	\$375,000	\$300,000	\$300,000

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director - PRCS	0.55	0.55	0.55	0.55	0.55	0.55	0.55	58 a
Administrative Assistant II	0.80	0.80	0.80	0.80	0.80	0.80	0.80	24
<b>Total Regular Staffing</b>	1.35	1.35	1.35	1.35	1.35	1.35	1.35	n/a
<b>Change from prior year</b>	-	-	-	-	-	-	-	n/a
<b>Grand Total Staffing</b>	1.35	1.35	1.35	1.35	1.35	1.35	1.35	n/a

**PARKS, RECREATION AND CULTURAL SERVICES ADMINISTRATION**  
**Responsible Manager: Cary M Roe, P.E., Director, Parks, Public Works & Emergency Management**

**HIGHLIGHTS/CHANGES:**

The Administration Division adopted operating budget for 2013/2014 is \$187,501 and \$190,512 respectively. This is a decrease of \$2,351 or 1.2%.

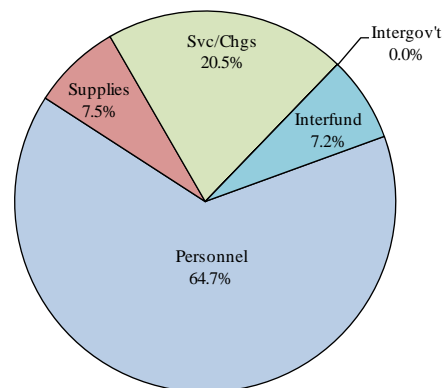
Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 178,236	\$ 183,646	\$ 195,748	\$ 208,297	\$ 208,297	\$ 187,501	\$ 190,512	\$ (20,796)	-10.0%
Total Revenues:		\$ 178,236	\$ 183,646	\$ 195,748	\$ 208,297	\$ 208,297	\$ 187,501	\$ 190,512	\$ (20,796)	-10.0%
Expenditure Summary:										
110	Salaries & Wages	122,360	122,381	121,832	121,832	121,832	121,832	121,832	-	0.0%
111/1	Temporary Help	-	-	3,051	3,051	3,051	-	-	(3,051)	-100.0%
200	Benefits	37,636	41,491	45,793	42,107	42,107	43,041	46,173	935	2.2%
31X	Supplies	1,490	478	1,650	1,650	1,650	1,650	1,650	-	0.0%
3XX	Othr Opr Supplies	-	-	460	460	460	460	460	-	0.0%
41X	Professional Svcs	-	-	2,000	2,000	2,000	2,000	2,000	-	0.0%
43X	Travel & Training	-	225	565	341	341	341	341	-	0.0%
42/47	Utility & Comm	-	-	200	200	200	200	200	-	0.0%
497	Association Dues	1,075	1,100	1,460	1,460	1,460	1,460	1,460	-	0.0%
4XX	Other Misc Exp	-	419	150	150	150	150	150	-	0.0%
9XX	IS Charges-M&O	12,373	10,309	14,267	12,142	12,142	12,111	12,197	(31)	-0.3%
9XX	IS Charges-Reserves	3,068	4,355	4,320	4,458	4,458	4,255	4,049	(203)	-4.6%
Subtotal Operating Exp:		\$ 178,002	\$ 180,757	\$ 195,748	\$ 189,851	\$ 189,851	\$ 187,501	\$ 190,512	\$ (2,351)	-1.2%
Capital & One-time Funding:										
n/a	Capital & One-Time	234	2,889	-	18,445	18,445	-	-	(18,445)	-100.0%
Subtotal One-time Exp:		\$ 234	\$ 2,889	\$ -	\$ 18,445	\$ 18,445	\$ -	\$ -	\$ (18,445)	-100.0%
Total Expenditures:		\$ 178,236	\$ 183,646	\$ 195,748	\$ 208,297	\$ 208,297	\$ 187,501	\$ 190,512	\$ (20,796)	-10.0%

**PARKS, RECREATION AND CULTURAL SERVICES GENERAL RECREATION****Responsible Manager: John Hutton, Recreation Supervisor****PURPOSE/DESCRIPTION:**

The Recreation Division plans and implements a wide variety of recreation, community center, athletic, and cultural programs, services and special events that provide activities that foster community spirit, build individual self-confidence and enhance the quality of life. Recreation Division's other program areas include: Federal Way Community Center, Community Recreation, Recreation Inc., Youth and Adult Athletics, Community Events, Senior Services, Cultural Services, Dumas Bay Centre, and Knutzen Family Theatre.

**GOALS/OBJECTIVES:**

- Provide accessible recreation and cultural services and facilities for the community.
- Coordinate community events and celebrations that provide opportunities for the community to celebrate and connect.
- Provide services to enhance the health and wellbeing of our citizens.
- Provide recreation and inclusive services to individuals with disabilities and special needs.
- Provide spaces for the community to rent for business, performance, to celebrate special occasions.

**2013 Adopted Expenditures by Category****DIVISION SUMMARY:**

Dept Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
General Fund Operating Expenditure Summary:										
351	Ath & Spec Svcs	603,415	633,629	611,950	617,688	617,688	631,566	640,027	13,878	2%
352	Comm & Cult Svcs	681,153	642,467	611,376	683,002	683,002	674,854	677,236	(8,147)	-1%
Subtotal GF Operating Exp.:		\$ 1,284,568	\$ 1,276,096	\$ 1,223,326	\$ 1,300,690	\$ 1,300,690	\$ 1,306,420	\$ 1,317,264	\$ 5,730	0.4%
General Fund One-time Expenditure Summary:										
351	Ath & Spec Svcs	1,241	9,021	-	70,501	70,501	-	-	(70,501)	-100%
352	Comm & Cult Svcs	14,570	14,500	36,660	96,660	96,660	36,660	36,660	(60,000)	-62%
Subtotal GF One-time Exp.:		\$ 15,811	\$ 23,521	\$ 36,660	\$ 167,161	\$ 167,161	\$ 36,660	\$ 36,660	\$ (130,501)	-78.1%
Total Expenditures:		\$ 1,300,379	\$ 1,299,617	\$ 1,259,986	\$ 1,467,850	\$ 1,467,850	\$ 1,343,080	\$ 1,353,924	\$ (124,770)	-9%

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
Total Recreation & Cultural Services classes held	1450	1490	1500	1520
Total senior classes / drop-in services	1100	1240	1300	1350
Total Teen Participants	300	300	350	350
<b>Outcome Measures:</b>				
Recovery ratio	74.6%	72.1%	71.7%	71.1%
<b>Efficiency Measures:</b>				
Number of volunteer hours, Senior Services	3,300	3,300	3,300	3,300
Number of Recreation & Cultural Services enrollments	11,000	11,500	11,700	11,700
Number of Recreation & Cultural Services participant attendance	132,000	133,000	140,400	141,600

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	39
Recreation Coordinator	2.80	3.50	3.00	3.50	3.50	3.50	3.50	30
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00	1.00	1.00	18
<b>Total Regular Staffing</b>	<b>4.80</b>	<b>5.50</b>	<b>5.00</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>5.50</b>	<b>n/a</b>
<b>Change from prior year</b>	<b>-</b>	<b>0.70</b>	<b>(0.50)</b>	<b>0.50</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>n/a</b>
<b>Funded on a One-time Basis:</b>								
Recreation Coordinator	-	0.50	-	0.50	0.50	-	-	30
<b>Grand Total Staffing</b>	<b>4.80</b>	<b>6.00</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>	<b>5.50</b>	<b>5.50</b>	<b>n/a</b>

**PARKS, RECREATION AND CULTURAL SERVICES    GENERAL RECREATION**  
**Responsible Manager: John Hutton, Recreation Supervisor**

**HIGHLIGHTS/CHANGES:**

The Recreation & Cultural Services Division Budget includes Athletics and Special Services, and Community Recreation and Cultural Services. The General Recreation adopted operating budget for 2013/2014 is \$1,306,420 and \$1,317,264 respectively. This is an increase of \$5,730 or 0.4%. Major line item changes include:

- **Temporary Help** – Increase of \$17,800 due to increased program needs
- **Professional Services** – Reduced professional services by \$7,735
- **Utility & Communications** – Reduced postage expense by \$10,000 in 2013/2014

**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 270,381	\$ 249,595	\$ 313,208	\$ 411,486	\$ 411,486	\$ 310,080	\$ 320,924	\$ (101,406)	-24.6%
	Recreation Fees	910,928	953,022	849,778	937,364	937,364	937,000	937,000	(364)	0.0%
	Utility Tax	119,070	97,000	97,000	97,000	97,000	96,000	96,000	(1,000)	-1.0%
	Transfer in CDBG	-	-	-	22,000	22,000	-	-	(22,000)	-100.0%
Total Revenues:		\$ 1,300,379	\$ 1,299,617	\$ 1,259,986	\$ 1,467,850	\$ 1,467,850	\$ 1,343,080	\$ 1,353,924	\$ (124,770)	-8.5%
Expenditure Summary:										
110	Salaries & Wages	319,965	310,441	306,736	343,003	343,003	346,725	348,120	3,722	1.1%
111/1	Temporary Help	357,582	360,790	320,363	363,625	363,625	381,425	381,425	17,800	4.9%
120	Overtime	-	1,162	1,300	1,300	1,300	1,300	1,300	-	0.0%
200	Benefits	147,622	156,052	111,975	113,294	113,294	115,682	125,212	2,389	2.1%
31X	Supplies	75,938	73,130	80,793	77,997	77,997	78,726	78,726	729	0.9%
3XX	Othr Opr Supplies	10,445	12,129	20,709	20,709	20,709	19,715	19,715	(994)	-4.8%
41X	Professional Svcs	190,844	197,017	189,020	191,305	191,305	183,570	183,570	(7,735)	-4.0%
43X	Travel & Training	2,527	3,602	10,456	8,039	8,039	7,539	7,539	(500)	-6.2%
42/47	Utility & Comm	27,572	20,039	27,550	27,550	27,550	17,550	17,550	(10,000)	-36.3%
48X	Repairs & Mtc	1,643	1,572	1,600	1,600	1,600	1,600	1,600	-	0.0%
497	Association Dues	2,231	1,039	2,300	2,300	2,300	2,300	2,300	-	0.0%
4XX	Other Misc Exp	57,837	54,889	49,425	55,025	55,025	55,725	55,725	700	1.3%
5XX	Intgvtl Svcs/Taxes	878	-	125	125	125	125	125	-	0.0%
552	Interfund Transfers	24,997	25,000	25,000	29,000	29,000	29,000	29,000	-	0.0%
9XX	IS Charges-M&O	46,637	40,100	57,159	46,443	46,443	47,348	47,788	904	1.9%
9XX	IS Charges-Reserves	17,853	19,135	18,815	19,375	19,375	18,090	17,569	(1,285)	-6.6%
Subtotal Operating Exp:		\$ 1,284,568	\$ 1,276,096	\$ 1,223,326	\$ 1,300,690	\$ 1,300,690	\$ 1,306,420	\$ 1,317,264	\$ 5,730	0.4%
Capital & One-time Funding:										
n/a	Capital & One-Time	15,811	23,521	36,660	167,161	167,161	36,660	36,660	(130,501)	-78.1%
Subtotal One-time Exp:		\$ 15,811	\$ 23,521	\$ 36,660	\$ 167,161	\$ 167,161	\$ 36,660	\$ 36,660	\$ (130,501)	-78.1%
Total Expenditures:		\$ 1,300,379	\$ 1,299,617	\$ 1,259,986	\$ 1,467,850	\$ 1,467,850	\$ 1,343,080	\$ 1,353,924	\$ (124,770)	-8.5%

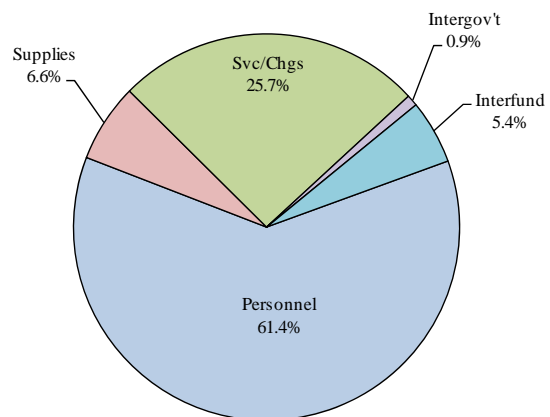


**PARKS, RECREATION AND CULTURAL SERVICES COMMUNITY CENTER****Responsible Manager: Doug Nelson, Recreation Supervisor****PURPOSE/DESCRIPTION:**

The Federal Way Community Center opened in 2007. The facility features three gyms, two pools, fitness area, climbing wall, senior lounge, sauna/steam rooms, classroom space and community rooms for rental use. The facility includes a single – use fee and a discounted fee for pass holders and serves as a location for many general recreation classes and some community events.

**GOALS/OBJECTIVES:**

- Provide a facility that promotes fitness and health through dynamic exercise programming and a state of the art fitness studio.
- Administer aquatics safety, education and fitness programs for all ages.
- Provide contemporary venues and excellent service staff for rentals for community- wide events, private occasion and business rentals.
- Provide opportunities for new athletic programming for young children and events that promote economic development.
- Serve as a venue for general recreation programs, athletics, and senior services.

**2013 Adopted Expenditures by Category****PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
Number of operational hours	4,930	4,930	4,980	4,980
Number of birthday party rentals	385	400	400	400
Number of special event rentals	110	115	115	115
Number of meeting rentals	210	220	220	220
Number of swim classes	2,200	2,200	2,200	2,200
<b>Efficiency Measures:</b>				
Operating within or better than designated utility tax contribution	Yes	Yes	Yes	Yes
<b>Efficiency Measures:</b>				
Number of active passes	2,000	2,100	2,600	2,600
Number of community center class enrollments	1,250	1,300	1,350	1,400
Number of pass holder visits	125,000	130,000	135,000	140,000
Number of daily admissions	60,000	60,000	55,000	55,000

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Recreation Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	39
Recreation Coordinator II-Aquatics	1.00	1.00	1.00	1.00	1.00	1.00	1.00	33
Recreation Coordinator-Fitness	1.00	1.00	1.00	1.00	1.00	1.00	1.00	30
Community Center Services Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	30
Aquatic Facility Operator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	26m
Aquatics Assistant Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	23
Custodian-Community Center	2.00	2.00	2.00	2.00	2.00	2.00	2.00	14m
Building Supervisor*	1.15	1.15	1.15	1.15	1.15	1.15	1.15	14
Office Technician II*	2.20	2.20	2.20	2.20	2.20	2.20	2.20	14
Lifeguard*	2.00	2.00	2.00	2.00	2.00	2.00	2.00	8
<b>Total Regular Staffing</b>	13.35	13.35	13.35	13.35	13.35	13.35	13.35	n/a
<b>Change from prior year</b>	-	-	-	-	-	-	-	n/a
<b>Grand Total Staffing</b>	13.35	13.35	13.35	13.35	13.35	13.35	13.35	n/a

\*1.15 FTE Building Supervisor, 0.2 FTE Office Tech I, and 1.0 FTE Lifeguard authorized in 2013/14 but unfunded



**PARKS, RECREATION AND CULTURAL SERVICES COMMUNITY CENTER**  
**Responsible Manager: Doug Nelson, Recreation Supervisor**

**HIGHLIGHTS/CHANGES:**

The adopted operating budget is \$2,168,353 in 2013 and \$2,197,775 in 2014. This is an increase of \$26,298 or 1.2% when compared to the 2012 adjusted budget.

**REVENUE AND EXPENDITURE:**

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
	Recreation Fees	\$ 1,357,043	\$1,387,750	\$1,281,122	\$1,281,122	\$1,403,500	\$1,403,500	\$1,403,500	\$ 122,378	9.6%
	Rental Fees	225,505	214,433	252,500	252,500	215,000	215,000	215,000	(37,500)	-14.9%
	Interest Earnings/Misc	5,406	952	-	-	-	-	-	-	n/a
	Utility Tax	902,231	696,000	706,000	706,000	706,000	683,000	683,000	(23,000)	-3.3%
	Capital Projects	85,645	-	-	-	-	-	-	-	n/a
	General Fund	24,997	25,000	25,000	25,000	25,000	25,000	25,000	-	0.0%
Total Revenues:		\$ 2,600,827	\$ 2,324,135	\$ 2,264,622	\$ 2,264,622	\$ 2,349,500	\$ 2,326,500	\$ 2,326,500	\$ 61,878	2.7%
Expenditure Summary:										
110	Salaries & Wages	534,609	579,149	589,967	589,967	589,967	602,390	604,464	12,423	2.1%
111/1	Temporary Help	424,703	427,400	475,000	475,000	475,000	475,000	475,000	-	0.0%
120	Overtime	569	242	1,000	1,000	1,000	1,000	1,000	-	0.0%
200	Benefits	269,406	296,107	270,989	235,640	235,640	253,417	281,142	17,777	7.5%
31X	Supplies	113,640	96,899	110,750	110,750	106,500	106,500	106,500	(4,250)	-3.8%
36X	Mtc Supplies	16,126	8,379	5,000	5,000	10,000	10,000	10,000	5,000	100.0%
3XX	Othr Opr Supplies	21,134	34,111	31,000	31,000	26,000	26,000	26,000	(5,000)	-16.1%
41X	Professional Svcs	101,277	100,875	90,000	90,000	89,000	89,000	89,000	(1,000)	-1.1%
43X	Travel & Training	3,610	1,106	2,800	2,800	2,000	2,000	2,000	(800)	-28.6%
42/47	Utility & Comm	370,832	400,158	391,000	391,000	395,000	395,000	395,000	4,000	1.0%
48X	Repairs & Mtc	31,363	32,977	40,000	40,000	40,000	40,000	40,000	-	0.0%
497	Association Dues	208	1,102	1,000	1,000	500	500	500	(500)	-50.0%
4XX	Other Misc Exp	26,505	23,087	31,500	31,500	31,000	31,000	31,000	(500)	-1.6%
5XX	Intgvtl Svcs/Taxes	26,434	26,427	20,500	20,500	20,500	20,500	20,500	-	0.0%
9XX	IS Charges-M&O	89,441	82,722	96,463	96,463	96,463	97,618	98,527	1,155	1.2%
9XX	IS Charges-Reserves	21,769	19,985	20,435	20,435	20,435	18,428	17,142	(2,007)	-9.8%
Subtotal Operating Exp:		\$ 2,051,623	\$ 2,130,726	\$ 2,177,404	\$ 2,142,055	\$ 2,139,005	\$ 2,168,353	\$ 2,197,775	\$ 26,298	1.2%
Capital & One-time Funding:										
n/a	Capital & One-Time	8,464	6,219	-	98,765	98,765	56,557	-	(42,208)	-42.7%
Subtotal One-time Exp:		\$ 8,464	\$ 6,219	\$ -	\$ 98,765	\$ 98,765	\$ 56,557	\$ -	\$ (42,208)	-42.7%
Total Expenditures:		\$ 2,060,087	\$ 2,136,945	\$ 2,177,404	\$ 2,240,820	\$ 2,237,770	\$ 2,224,910	\$ 2,197,775	\$ (15,910)	-0.7%

**PARKS, RECREATION AND CULTURAL SERVICES DUMAS BAY CENTRE****Responsible Manager: Rob Ettinger, Recreation Coordinator****PURPOSE/DESCRIPTION:**

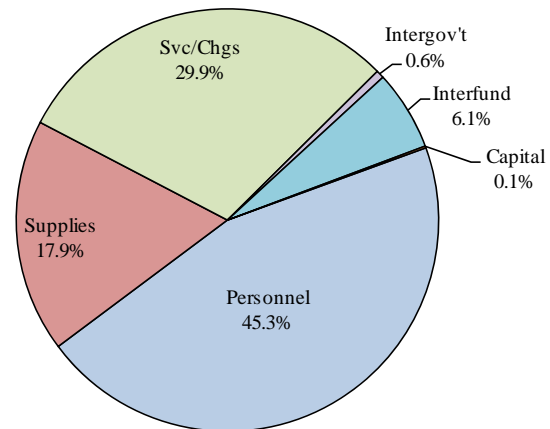
Dumas Bay Centre is operated as an enterprise fund. The multi-use facility offers business and retreat overnight and day use accommodations, rentals for events such as weddings and family celebrations. A 12 acre passive use park and beach is located on the site and is managed by Dumas Bay Centre staff.

The Knutzen Family Theatre offers performance space for local artists and art organizations, production assistance for local arts organizations, performance and cultural arts events, cultural arts classes, technical theater classes, business and special events rentals.

The facility also provides space to Recreation and Cultural Services classes on the lower level of the building.

**GOALS/OBJECTIVES:**

- Provide a regional conference and retreat center that enhances economic development.
- Provide high quality rental space for private events & occasions.
- Manage the Dumas Bay Park property as a passive use park.
- Manage food service operation and increase awareness and revenue.

**2013 Adopted Expenditures by Category****PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
Number of use days	235	235	235	235
Number of overnight stays	230	230	230	230
Number of non-charged users	10	10	10	10
<b>Outcome Measures:</b>				
Revenue generated	\$562,023	\$587,732	\$628,251	\$635,251
Recovery ratio	86.5%	84.9%	93.0%	92.7%
<b>Efficiency Measures:</b>				
Number of contracts managed	2	2	2	2
Number of retreats	110	110	110	110

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Recreation Coordinator-Dumas Bay	1.00	1.00	1.00	1.00	1.00	1.00	1.00	30
Chef/Kitchen Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	23
Administrative Assistant I	0.75	0.75	0.75	0.75	0.75	0.75	0.75	18
<b>Grand Total Staffing</b>	2.75	2.75	2.75	2.75	2.75	2.75	2.75	n/a

**PARKS, RECREATION AND CULTURAL SERVICES DUMAS BAY CENTRE**  
**Responsible Manager: Rob Ettinger, Recreation Coordinator**

**HIGHLIGHTS/CHANGES:**

The Dumas Bay Centre adopted operating budget totals \$683,049 in 2013 and \$695,065 in 2014. This is a 1.4% or \$9,461 decrease from the 2012 adjusted budget. Major line item changes include:

- **Temporary Help** – Reduced temporary help by \$15,000 in 2013/2014

**REVENUE AND EXPENDITURE SUMMARY:**

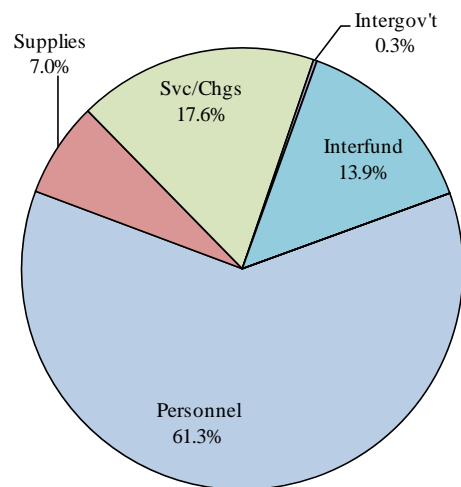
Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
	Lodging/Rental	\$ 280,663	\$ 303,104	\$ 292,792	\$ 312,792	\$ 312,792	\$ 347,900	\$ 351,900	35,108	11.2%
	Catering	214,756	248,804	221,306	266,306	266,306	272,000	275,000	5,694	2.1%
	Other Misc Rev	5,739	10,115	8,634	8,634	8,634	8,351	8,351	(283)	-3.3%
	Theatre	100	-	-	-	-	-	-	-	n/a
	Utility Tax Transfer	132,232	113,000	113,000	113,000	113,000	112,000	112,000	(1,000)	-0.9%
	General Fund	-	-	-	27,500	27,500	4,000	4,000	(23,500)	-85.5%
Total Revenues:		\$ 633,489	\$ 675,023	\$ 635,732	\$ 728,232	\$ 728,232	\$ 744,251	\$ 751,251	\$ 16,019	2.2%
Expenditure Summary:										
110	Salaries & Wages	154,683	155,046	153,984	153,984	153,984	153,984	153,984	-	0.0%
111/1	Temporary Help	70,356	76,073	53,000	101,000	101,000	86,000	90,000	(15,000)	-14.9%
120	Overtime	45	1,768	150	150	150	150	150	-	0.0%
200	Benefits	70,725	79,374	66,908	65,292	65,292	69,608	77,339	4,316	6.6%
31X	Supplies	99,494	115,835	102,886	117,886	117,886	118,086	118,086	200	0.2%
36X	Mtc Supplies	216	709	200	200	200	200	200	-	0.0%
3XX	Othr Opr Supplies	150	2,000	3,750	3,750	3,750	3,750	3,750	-	0.0%
41X	Professional Svcs	153,346	111,189	128,800	132,800	132,800	132,800	132,800	-	0.0%
43X	Travel & Training	691	854	1,650	1,650	1,650	1,650	1,650	-	0.0%
42/47	Utility & Comm	35,009	40,461	32,300	32,300	32,300	32,050	32,050	(250)	-0.8%
48X	Repairs & Mtc	12,871	15,634	28,109	28,109	28,109	28,109	28,109	-	0.0%
497	Association Dues	-	-	100	100	100	-	-	(100)	-100.0%
4XX	Other Misc Exp	10,646	3,381	9,650	9,650	9,650	9,650	9,650	-	0.0%
5XX	Intgvtl Svcs/Taxes	4,708	11,473	2,200	4,200	4,200	4,200	4,200	-	0.0%
600	Capital Outlays	-	-	1,000	1,000	1,000	1,000	1,000	-	0.0%
9XX	IS Charges-M&O	26,721	24,377	28,639	28,639	28,639	28,914	29,222	275	1.0%
9XX	IS Charges-Reserves	2,217	2,204	2,260	2,260	2,260	1,794	1,666	(466)	-20.6%
910	Intfund Svc Pmts	16,206	9,440	9,540	9,540	9,540	11,104	11,209	1,564	16.4%
Subtotal Operating Exp:		\$ 658,081	\$ 649,818	\$ 625,126	\$ 692,510	\$ 692,510	\$ 683,049	\$ 695,065	\$ (9,461)	-1.4%
Capital & One-time Funding:										
n/a	Capital & One-Time	8,116	70,856	-	137,056	137,056	-	-	(137,056)	-100.0%
Subtotal One-time Exp:		\$ 8,116	\$ 70,856	\$ -	\$ 137,056	\$ 137,056	\$ -	\$ -	\$ (137,056)	-100.0%
Total Expenditures:		\$ 666,197	\$ 720,674	\$ 625,126	\$ 829,566	\$ 829,566	\$ 683,049	\$ 695,065	\$ (146,517)	-17.7%

**PARKS, RECREATION AND CULTURAL SERVICES PARK MAINTENANCE****Responsible Manager:** *Steve Ikerd, Parks and Facilities Manager***PURPOSE/DESCRIPTION:**

The City of Federal Way maintains 10 community parks, 19 neighborhood parks, and 6 major facilities. The City also maintains 32 undeveloped open spaces, and three trail systems for use by its citizens, defining a park system that exceeds 1,100 acres. The Park Maintenance Division is responsible for facility maintenance and operations at City Hall, Police Storage, Steel Lake Annex, Steel Lake Maintenance Facility, the landscape at the Community/Senior Center, Dumas Bay Centre, and other misc buildings. In addition they are responsible for grounds and landscape maintenance on all city parks, trails, and open space areas. Rental of park facilities and picnic sites is also administered by this division. An increasing level of public use requires substantial maintenance effort coordinating City personnel, contract services and community resources.

**GOALS/OBJECTIVES:**

- Complete a Park Maintenance Management Plan.
- Complete construction of a new maintenance building at Celebration Park.
- Follow maintenance plan to enhance maintenance of park system.

**2013 Adopted Expenditures by Category****PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
Number of parks with athletic fields	5	5	5	5
Number of sites requiring routine safety inspections	39	39	35	35
Number of park acres routinely maintained	550	550	580	580
Number of developed parks that require litter control	39	39	29	29
Number of restroom facilities	10	10	9	9
Number of city owned major facilities maintained	6	6	6	6
Number of other city owned buildings maintained	19	19	19	19
<b>Outcome Measures:</b>				
% of work orders completed w/in requested time frame	90%	90%	85%	85%
% acres of athletic fields maintained in good condition	100%	100%	95%	95%
% of park land mowed on schedule	90%	90%	85%	85%
% of trash removed on schedule	100%	100%	90%	90%
% of restrooms cleaned and sanitized daily	100%	100%	100%	100%

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Parks & Facilities Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	50
Park & Facilities Supervisor	2.00	1.00	1.00	1.00	1.00	1.00	1.00	36
Maintenance Worker II	2.00	2.00	2.00	2.00	2.00	2.00	2.00	26m
Maintenance Worker I	11.00	9.00	9.00	9.00	9.00	8.00	8.00	22m
Administrative Assistant I	1.00	-	-	-	-	-	-	18
<b>Total Regular Staffing</b>	17.00	13.00	13.00	13.00	13.00	12.00	12.00	n/a
<b>Change from prior year</b>	-	(4.00)	-	-	-	(1.00)	-	n/a
<b>Funded on a One-time Basis:</b>								
Maintenance Worker I	-	-	-	-	-	1.00	1.00	22m
<b>Grand Total Staffing</b>	17.00	13.00	13.00	13.00	13.00	13.00	13.00	n/a

**PARKS, RECREATION AND CULTURAL SERVICES PARK MAINTENANCE****Responsible Manager: Steve Ikerd, Parks and Facilities Manager****HIGHLIGHTS/CHANGES:**

The Park Maintenance adopted operating budget totals \$2,034,829 in 2013 and \$2,063,005 in 2014. This is a 6.4% or \$139,313 decrease from the 2012 adjusted budget. Major line item changes include:

- **Salaries & Wages** – Moved 1.0 FTE Parks Maintenance Worker to one-time
- **Temp Help** – Increased on-call pay \$17,000 due to shift of work from repairs & maintenance contracted help
- **Repair & Maintenance** – Reduced by \$41,200 due to shift of work to on-call pay of \$17,000 and a budget reduction of \$27,200
- **Professional Services** – Reduced \$4,414 due to budget reductions
- **Intergovernmental** – Reduced \$15,000 due to elimination of SWM fee assessment on Park properties

**DIVISION SUMMARY:**

Dept Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
General Fund Operating Expenditure Summary:										
331	Park & Facility Maint	1,962,661	1,625,142	1,822,388	1,784,094	1,784,094	1,653,341	1,675,101	(130,753)	-7.3%
335	Urban Forestry	29,739	44,114	38,450	38,450	38,450	38,450	38,450	-	0.0%
336	Celebration Park	350,843	352,406	354,545	351,598	351,598	343,038	349,453	(8,560)	-2.4%
Subtotal GF Operating Exp.:		\$ 2,343,243	\$ 2,021,663	\$ 2,215,384	\$ 2,174,142	\$ 2,174,142	\$ 2,034,829	\$ 2,063,005	\$ (139,313)	-6.4%
General Fund One-time Expenditure Summary:										
331	Park & Facility Maint	9,100	100,718	91,532	178,133	228,133	218,997	224,181	40,863	22.9%
336	Celebration Park	36	9,000	14,500	14,500	14,500	14,500	14,500	-	0.0%
Subtotal GF One-time Exp.:		\$ 9,136	\$ 109,718	\$ 106,032	\$ 192,633	\$ 242,633	\$ 233,497	\$ 238,681	\$ 40,863	21.2%
Total Expenditures:		\$ 2,352,380	\$ 2,131,380	\$ 2,321,416	\$ 2,366,775	\$ 2,416,775	\$ 2,268,326	\$ 2,301,686	\$ (98,449)	-4.2%

**REVENUE AND EXPENDITURE SUMMARY:**

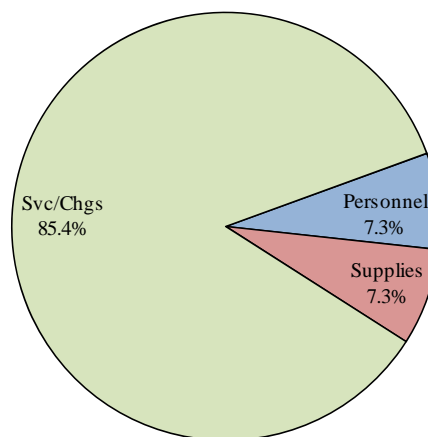
Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 2,059,115	\$1,905,380	\$2,094,416	\$2,139,775	\$2,189,775	\$2,268,326	\$2,301,686	\$ 128,551	6.0%
	Utility Tax	\$ 293,265	\$ 226,000	\$ 227,000	\$ 227,000	\$ 227,000	\$ -	\$ -	(227,000)	-100.0%
Total Revenues:		\$ 2,352,380	\$2,131,380	\$2,321,416	\$2,366,775	\$2,416,775	\$2,268,326	\$2,301,686	\$ (98,449)	-4.2%
Expenditure Summary:										
110	Salaries & Wages	1,013,926	772,612	790,653	790,653	790,653	739,680	742,032	(50,973)	-6.4%
111/1	Temporary Help	150,111	158,553	152,668	152,668	152,668	169,668	169,668	17,000	11.1%
120	Overtime	14,825	13,946	18,385	18,385	18,385	15,385	15,385	(3,000)	-16.3%
200	Benefits	394,309	340,291	377,123	344,232	344,232	321,831	347,381	(22,401)	-6.5%
31X	Supplies	90,890	80,914	80,597	80,597	80,597	80,597	80,597	-	0.0%
36X	Mtc Supplies	24,434	28,544	28,545	28,545	28,545	28,545	28,545	-	0.0%
3XX	Othr Opr Supplies	30,851	25,593	32,660	32,660	32,660	32,660	32,660	-	0.0%
41X	Professional Svcs	40,260	23,059	49,514	49,514	49,514	45,100	45,100	(4,414)	-8.9%
43X	Travel & Training	3,620	4,410	8,219	4,963	4,963	4,963	4,963	-	0.0%
42/47	Utility & Comm	222,059	191,588	209,127	209,127	209,127	209,127	209,127	-	0.0%
48X	Repairs & Mtc	76,031	91,636	124,650	124,650	124,650	83,450	83,450	(41,200)	-33.1%
497	Association Dues	1,027	759	2,000	2,000	2,000	2,000	2,000	-	0.0%
4XX	Other Misc Exp	8,658	10,762	12,707	12,707	12,707	12,707	12,707	-	0.0%
5XX	Intgvtl Svcs/Taxes	885	3,357	20,280	20,280	20,280	5,280	5,280	(15,000)	-74.0%
9XX	IS Charges-M&O	141,698	144,673	177,909	172,018	172,018	169,348	169,864	(2,670)	-1.6%
9XX	IS Charges-Reserves	129,661	130,966	130,346	131,143	131,143	114,488	114,245	(16,655)	-12.7%
Subtotal Operating Exp:		\$ 2,343,243	\$2,021,663	\$2,215,384	\$2,174,142	\$2,174,142	\$2,034,829	\$2,063,005	\$ (139,313)	-6.4%
Capital & One-time Funding:										
n/a	Capital & One-Time	9,136	109,718	106,032	192,633	242,633	233,497	238,681	40,863	21.2%
Subtotal One-time Exp:		\$ 9,136	\$ 109,718	\$ 106,032	\$ 192,633	\$ 242,633	\$ 233,497	\$ 238,681	\$ 40,863	21.2%
Total Expenditures:		\$ 2,352,380	\$2,131,380	\$2,321,416	\$2,366,775	\$2,416,775	\$2,268,326	\$2,301,686	\$ (98,449)	-4.2%

**PARKS, RECREATION AND CULTURAL SERVICES BUILDINGS & FURNISHINGS****Responsible Manager:** *Steve Ikerd, Parks and Facilities Manager***PURPOSE/DESCRIPTION:**

The Park Maintenance Division is also responsible for facility maintenance and operations at City Hall Police, Storage Building, Steel Lake Annex, Steel Lake Maintenance Facility, the exterior of the Community Center and the Dumas Bay Centre. Staff performs repairs and maintenance, manage contract services, coordinate annual facility and safety inspections and provide physical facilities support to all departments and public meetings.

**GOALS/OBJECTIVES:**

- Research and implement an energy savings plan
- Develop a preventative maintenance and operations plan
- Develop an operations manual for City Hall
- Provide ongoing maintenance and repairs
- Provide customer service to all departments & the public

**2013 Adopted Expenditures by Category****PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
Number of square feet maintained	243,605	243,605	243,605	243,605
Number of major buildings maintained	6	6	6	6
Number of other buildings maintained	19	19	19	19
Number of departments serviced	10	10	10	10
Number of service contractors used	25	25	28	28
<b>Outcome Measures:</b>				
% of work orders completed w/in requested time frame	90%	90%	85%	85%
% of trash removed on schedule	100%	100%	100%	100%
% of restrooms cleaned and sanitized daily	100%	100%	100%	100%

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Facility Maintenance Worker	0.50	0.50	0.50	0.50	0.50	0.50	0.50	22m
<b>Total Regular Staffing</b>	0.50	0.50	0.50	0.50	0.50	0.50	0.50	n/a
<b>Change from prior year</b>	-	-	-	-	-	-	-	n/a
<b>Grand Total Staffing</b>	0.50	0.50	0.50	0.50	0.50	0.50	0.50	n/a

**PARKS, RECREATION AND CULTURAL SERVICES BUILDINGS & FURNISHINGS****Responsible Manager: Steve Ikerd, Parks and Facilities Manager****HIGHLIGHTS/CHANGES:**

The Buildings and Furnishings adopted operating budget in 2013/2014 is \$393,715 and \$394,393 respectively. The operating budget for 2013 reflects a decrease of \$16,711 or 4.1% compared to the 2012 adjusted budget. Major line item changes include:

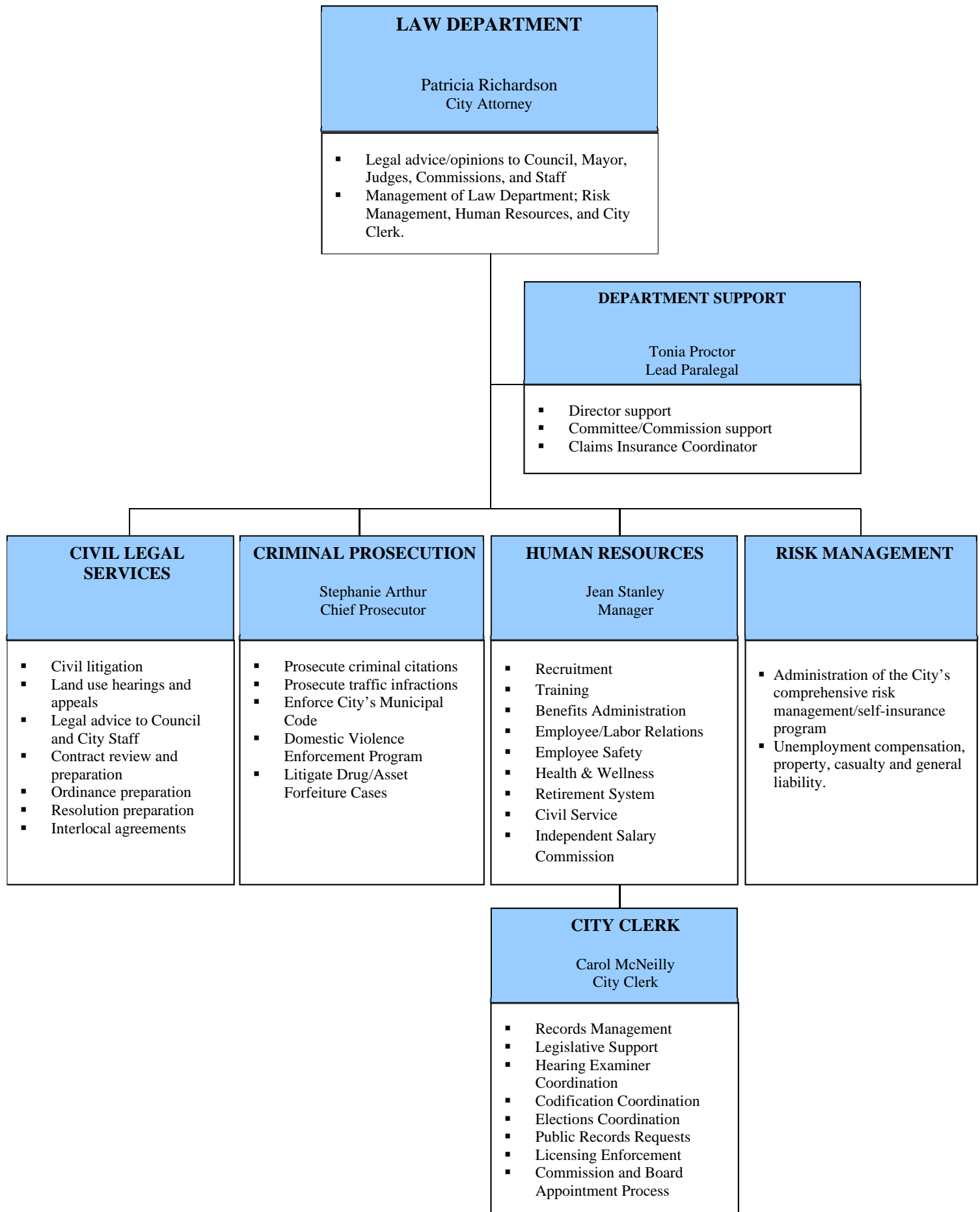
- **Repairs & Maintenance** – Move \$10,000 for repairs and maintenance for City Hall from ongoing to one-time in 2013/14.

**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			Adopted	Adopted
Revenue Summary:										
	User Charges - M&O	\$ 398,680	\$ 339,732	\$ 446,425	\$ 465,105	\$ 465,105	\$ 403,715	\$ 404,393	\$ (61,390)	-13.2%
	User Charges - Reserves	108,239	105,634	105,634	105,634	105,634	114,642	114,642	9,008	8.5%
	Grants/Contributions	29,547	520,267	-	54,019	54,019	-	-	(54,019)	-100.0%
	Interest/Other Misc	12,528	11,287	-	-	-	-	-	-	n/a
	Transfer In - CIP	149,365	-	-	-	-	-	-	-	n/a
Total Revenues:		\$ 698,359	\$ 976,919	\$ 552,059	\$ 624,758	\$ 624,758	\$ 518,357	\$ 519,035	\$ (106,401)	-17.0%
Expenditure Summary:										
110	Salaries & Wages	25,156	8,067	27,504	27,504	27,504	22,920	23,130	(4,584)	-16.7%
200	Benefits	6,223	2,911	7,886	7,886	7,886	5,759	6,227	(2,127)	-27.0%
31X	Supplies	30,251	23,727	23,964	23,964	23,964	23,964	23,964	-	0.0%
36X	Mtc Supplies	7,659	2,711	4,325	4,325	4,325	4,325	4,325	-	0.0%
3XX	Othr Opr Supplies	2,169	214	520	520	520	520	520	-	0.0%
41X	Professional Svcs	54,651	58,648	64,767	64,767	64,767	66,082	66,082	1,315	2.0%
42/47	Utility & Comm	201,245	201,546	229,645	199,645	199,645	198,895	198,895	(750)	-0.4%
48X	Repairs & Mtc	71,419	30,649	81,815	81,815	81,815	70,500	70,500	(11,315)	-13.8%
497	Association Dues	318	209	-	-	-	750	750	750	n/a
Subtotal Operating Exp:		\$ 399,090	\$ 328,683	\$ 440,426	\$ 410,426	\$ 410,426	\$ 393,715	\$ 394,393	\$ (16,711)	-4.1%
Capital & One-time Funding:										
n/a	Capital & One-Time	40,062	649,716	6,000	108,699	108,699	10,000	10,000	(98,699)	-90.8%
Subtotal One-time Exp:		\$ 40,062	\$ 649,716	\$ 6,000	\$ 108,699	\$ 108,699	\$ 10,000	\$ 10,000	\$ (98,699)	-90.8%
Total Expenditures:		\$ 439,152	\$ 978,399	\$ 446,426	\$ 519,125	\$ 519,125	\$ 403,715	\$ 404,393	\$ (115,410)	-22.2%

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## LAW DEPARTMENT OVERVIEW

**Responsible Manager:** *Patricia Richardson, City Attorney*

### 2011/2012 ACCOMPLISHMENTS

#### LAW

- Provided legal advice to the Mayor, Council, Municipal Court, and staff
- Drafted and/or reviewed approximately 350 contracts per year
- Continued defending all pending litigation against the City (Tacoma utility, traffic/stormwater mitigation required on development outside the City, flood plain determination, and AT&T, etc.)
- Advised staff and drafted good neighbor agreements
- Prosecuted and defended the City in code violations
- Presented and pursued city legislative goals with key state legislators
- Provided legal advice on City Center Redevelopment and continue effective code enforcement efforts
- Drafted a social media policy
- Participated in initiating the Health / Wellness Program
- Reviewed and advised the Mayor on public defense standards per the Supreme Court Order
- Drafted Records Management Policy and initiated Records Group
- Updated City Code on Unfit Structure process and drafted ordinance for Unfit Premises
- Prevented the establishment of Marijuana type businesses and collective gardens within the City
- Implemented code amendments to spur business activity within the City
- Drafted specialized documents for CDBG and NSP; advised staff
- Assisted in Negotiating PSE and Tacoma Public Utilities Franchises
- Oversaw 4 wireless site lease renewals
- Researched issues, assisted in developing alternatives, documented and tracked the alternatives, and re-evaluated prosecution offers in relation with City's Adult Population at SCORE Facilities
- Drafted motions to quash 1,298 stale warrants
- Assisted in the transition to the SCORE facility (transfer of discovery, communication with all parties)
- Prosecuted 4,175 misdemeanor cases (DUI, DWLS, DV, Theft, and other misdemeanors)
- Participated in implementing SECTOR for eventual electronic filing in the Municipal Court
- Participated in the implementation of the SPILLMAN paperless citation review system
- Reviewed liability insurance and engaged a broker for market comparison
- Monitored and assured compliance with COMPAC requirements with WCIA
- Participated in FEMA recovery for winter storm damage
- Reduced storage by 120 boxes
- Drafted legislative language on several bills (i.e. secondhand stores and precious metals)
- Participated in the reorganization of the Safe City nonprofit organization
- Continued negotiating labor agreements
- Collected approximately \$117,000 for damage to City property
- Cross-trained Domestic Violence Liaison duties
- Trained Police
- Prosecuted asset forfeitures

#### HUMAN RESOURCES

- Negotiated and implemented rollover labor agreements for bargaining units for three of five groups.
- Managed the transition of non-represented staff and three represented groups from the AWC Health plans to less expensive City Group health plans
- Updated EEO Plan and Safety Management Plan
- Convened and staffed Independent Salary Commission which set salary for Council and Mayor
- Convened newly formed Health and Wellness Committee to evaluate and implement results based program for health insurance benefit cost savings
- Restructured workload and cross trained due to the elimination of the Human Resources Director position
- Centralized volunteer database, provided training and support to City staff on data entry of hours for accurate reporting
- Researched and implemented low cost training for City staff
- Assisted with the design and implementation of a new webpage
- Worked with departments to continue to reduce the number of records in offsite storage by destroying documents that met their retention period and transferring archival records to Washington State Archives
- Developed the Records Disaster Recovery Plan
- Implemented the scanning of Recorded Documents into Laserfiche system
- Processed 250 public records request in 2011
- Staffed, prepared agenda's and minutes for 49 Council meetings in 2011
- Processed and scanned 312 new agreements in 2011

**LAW DEPARTMENT OVERVIEW****Responsible Manager: Patricia Richardson, City Attorney****2013/2014 ANTICIPATED KEY PROJECTS****LAW**

- Assist Staff in City Center Redevelopment projects
- Assist Staff and/or represent the City regarding enforcement of business licenses
- Continue participation in regional work groups that deal with issues affecting the City: NPDES, SWM, Domestic Violence
- Continue training for departments
- Continue updating FWRC to stay compliant with State law and Court rulings
- Continue prosecuting and/or defending business license litigation
- Assist departments with:
  - Comprehensive Plan Amendments
  - Public Records
  - Training
  - Code Amendments
  - Department directed projects
- Review legal documents and participate in legal proceedings
- Continue negotiating labor agreements
- Continue participating in the Health / Wellness Program for employees
- Complete the policies for public records as required by the State Archivist and continue to destroy records as authorized to reduce storage costs
- Continue to provide training for police officers
- Continue prosecuting misdemeanors
- Continue transitioning and implementing SECTOR for electronic filing in the Municipal Court
- Continue transitioning and implementing the SPILLMAN paperless police reports
- Continue reviewing liability insurance
- Continue evaluating and tracking jail alternatives in relation to the Adult population at SCORE and other jails.
- Continue cross-training of administrative personnel
- Continue collecting monies for damage to City property
- Continue advising on mandated public defense standards

**HUMAN RESOURCES**

- Continue records storage reduction efforts by destroying documents that have met their retention schedule and transferring historical documents to the state archives
- Identify essential records and create back up to satisfy state archivist requirement
- Monitor and implement applicable national health care reform provisions.
- Negotiate and implement new collective bargaining agreements for those with terms expiring.
- Update ADA Policy
- City wide implementation and recruitment of results based health and wellness program
- Implement the Washington State Scan and Toss procedures
- Ongoing scanning of Recorded Documents into Laserfiche system
- Continue monitoring the centralized volunteer database and provide technical support to City staff

**LAW DEPARTMENT OVERVIEW**Responsible Manager: *Patricia Richardson, City Attorney***ADOPTED PROGRAM CHANGES:****LAW**

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Continue 2011/12 Programs that were 1-Time Funded:</b>	<b>\$ 21,500</b>	<b>\$ -</b>	<b>\$ 21,500</b>	<b>\$ -</b>
Risk Management Insurance Premiums	21,500	-	21,500	-
<b>Ongoing Budget Reductions:</b>	<b>\$ -</b>	<b>\$ (38,361)</b>	<b>\$ -</b>	<b>\$ (38,361)</b>
Rule 9/DV Advocate Temporary Help	-	(37,061)	-	(37,061)
Advertising	-	(250)	-	(250)
Clerical	-	(1,050)	-	(1,050)
<b>New Program Additions:</b>	<b>\$ 158,000</b>	<b>\$ -</b>	<b>\$ 153,000</b>	<b>\$ -</b>
<i><b>Risk Management Insurance Cost Increase</b></i> - Increase in insurance premiums for liability, property, auto, inland marine, crime/fidelity, and boiler. Insurance premiums increased by 26% since 2009. One-time funded in 2013/14 biennium, ongoing funded in 2015 and beyond.	138,000	-	138,000	-
<i><b>Risk Management Transfer to General Fund</b></i> - Transfer to Municipal Court in the General Fund for increase of court security. One-time funded in 2013/14 biennium.	40,000	-	30,000	-

**HUMAN RESOURCES**

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Ongoing Programs Moved to 1-Time to Balance Budget:</b>	<b>\$ 25,000</b>	<b>\$ (25,000)</b>	<b>\$ 25,000</b>	<b>\$ (25,000)</b>
FWCC Employee Membership	25,000	(25,000)	25,000	(25,000)
<b>Ongoing Budget Reductions:</b>	<b>\$ -</b>	<b>\$ (31,578)</b>	<b>\$ -</b>	<b>\$ (31,578)</b>
E-Gov Class/Compensation Portal	-	(1,500)	-	(1,500)
Printing	-	(2,000)	-	(2,000)
Supplies	-	(100)	-	(100)
Staff Development/Training	-	(250)	-	(250)
Conference Registration	-	(228)	-	(228)
Overtime	-	(2,500)	-	(2,500)
Job Announcements	-	(25,000)	-	(25,000)
<b>New Program Additions:</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<i><b>Wellness Program</b></i> - Contract with wellness program vendor to provide biometric testing, maintain employee health statistics, and provide health promotion programs and wellness coaching for employees. One-time funded in 2013 and 2014, ongoing funded in 2015 and beyond.	50,000	-	50,000	-

**LAW DEPARTMENT OVERVIEW****Responsible Manager: Patricia Richardson, City Attorney****DEPARTMENT POSITION INVENTORY:**

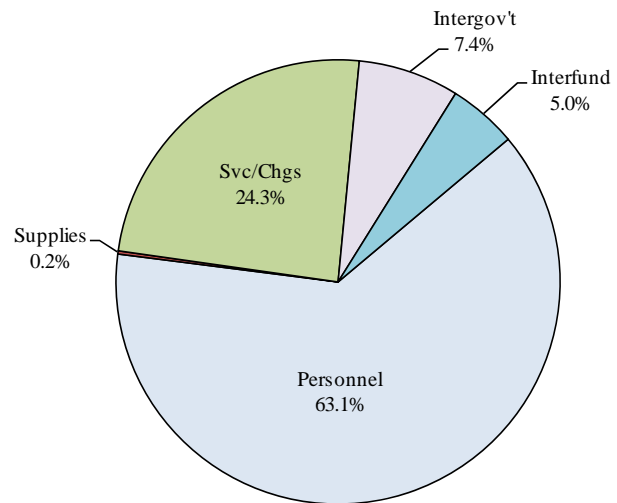
Positions	2010 Actual	2011 Actual	2012			2013	2014	Grade
			Adopted	Adjusted	Year-end	Adopted	Adopted	
Director-City Attorney	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58E
Director-Human Resources	1.00	-	1.00	-	-	-	-	58B
Assistant City Attorney	2.00	2.00	2.00	2.00	2.00	2.00	2.00	48
Human Resources Manager	-	1.00	-	1.00	1.00	1.00	1.00	44
Chief City Prosecutor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	43
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	40
City Prosecutor	3.00	3.00	3.00	3.00	3.00	3.00	3.00	38
Senior Human Resources Analyst	1.00	-	1.00	-	-	-	-	36
Lead Paralegal	1.00	1.00	1.00	1.00	1.00	1.00	1.00	33
Domestic Violence Legal Liaison	1.00	1.00	1.00	1.00	1.00	1.00	1.00	29
Paralegal	1.00	1.00	1.00	1.00	1.00	1.00	1.00	29
Human Resources Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	29
Deputy City Clerk	0.75	0.75	0.75	0.75	0.75	0.75	0.75	26
Legal Assistant	2.00	1.00	1.00	1.00	1.00	2.00	2.00	24
Human Resources Assistant	0.50	0.75	0.50	0.75	0.75	0.75	0.75	18
<b>Total Regular Staffing</b>	17.25	15.50	16.25	15.50	15.50	16.50	16.50	n/a
<b>Change from prior year</b>	5.25	(1.75)	0.75	(0.75)	-	1.00	-	n/a
<b>Funded on a One-time Basis:</b>								
Legal Assistant	-	1.00	1.00	1.00	1.00	-	-	24
<b>Grand Total Staffing</b>	17.25	16.50	17.25	16.50	16.50	16.50	16.50	n/a

**LAW DEPARTMENT OVERVIEW****Responsible Manager:** *Patricia Richardson, City Attorney***PURPOSE/DESCRIPTION:**

The City Attorney's office is divided into four divisions: Civil, Criminal, Risk Management, and Human Resources. The Civil Division provides a full range of proactive legal services and advice to the Mayor, City Council, Municipal Court Judges, all City Boards and Commissions, City management and staff. The Criminal Division assists in providing for public safety by providing all prosecution, sentencing and pre-sentencing legal services, and providing assistance and information about safety and the criminal justice system to victims of domestic violence. The Human Resources division provides management, administration, and coordination of the City's human resources and city clerk function. The Risk Management Division administers self-insurance and evaluates the risk throughout the City.

**GOALS/OBJECTIVES:**

- Provide quality and cost effective legal advice and services to the Mayor, City Council, Municipal Court Judges, Boards and Commissions and City Departments;
- Defend and prosecute all litigation;
- Advise and train City staff to minimize potential litigation.

**2013 Adopted Expenditures by Category****DEPARTMENT SUMMARY:**

Dept Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
51	Civil Legal Svcs	\$ 756,618	\$ 693,759	\$ 775,555	\$ 909,547	\$ 909,547	\$ 746,208	\$ 761,746	\$ (163,339)	-18.0%
52	Criminal Prosecution	662,737	646,987	742,597	732,190	732,190	706,256	719,954	(25,935)	-3.5%
44	City Clerk	449,999	444,539	367,860	425,125	425,125	420,196	422,099	(4,929)	-1.2%
45	Human Resources	511,624	335,879	571,971	438,519	438,519	444,079	452,383	5,560	1.3%
501	Risk Management	1,030,111	1,303,559	769,268	1,611,662	1,611,662	1,028,768	1,028,768	(582,894)	-36.2%
<b>Total Revenues:</b>		<b>\$ 3,411,088</b>	<b>\$ 3,424,723</b>	<b>\$ 3,227,250</b>	<b>\$ 4,117,044</b>	<b>\$ 4,117,044</b>	<b>\$ 3,345,507</b>	<b>\$ 3,384,949</b>	<b>\$ (771,537)</b>	<b>-18.7%</b>
51	Civil Legal Svcs	691,852	678,124	775,555	747,843	747,843	746,208	761,746	(1,636)	-0.2%
52	Criminal Prosecution	662,737	577,382	671,580	664,258	664,258	706,256	719,954	41,997	6.3%
44	City Clerk	370,197	409,343	367,860	421,176	421,176	420,196	422,099	(980)	-0.2%
45	Human Resources	480,834	322,905	559,251	425,436	425,436	369,079	377,383	(56,357)	-13.2%
501	Risk Management	907,075	970,013	749,268	749,268	749,268	749,268	749,268	-	0.0%
<b>Subtotal Operating Exp.:</b>		<b>\$ 3,112,694</b>	<b>\$ 2,957,767</b>	<b>\$ 3,123,513</b>	<b>\$ 3,007,982</b>	<b>\$ 3,007,982</b>	<b>\$ 2,991,007</b>	<b>\$ 3,030,449</b>	<b>\$ (16,976)</b>	<b>-0.6%</b>
51	Civil Legal Svcs	64,766	15,635	-	161,704	161,704	-	-	(161,704)	-100.0%
52	Criminal Prosecution	-	69,605	71,017	67,932	67,932	-	-	(67,932)	-100.0%
44	City Clerk	79,802	35,196	-	3,949	3,949	-	-	(3,949)	-100.0%
45	Human Resources	30,790	12,975	12,720	13,083	13,083	75,000	75,000	61,917	473.3%
501	Risk Management	28,827	333,546	300,000	1,442,394	1,372,394	299,500	289,500	(1,142,894)	-79.2%
<b>Subtotal One-time Exp.:</b>		<b>\$ 204,185</b>	<b>\$ 466,956</b>	<b>\$ 383,737</b>	<b>\$ 1,689,061</b>	<b>\$ 1,619,061</b>	<b>\$ 374,500</b>	<b>\$ 364,500</b>	<b>\$ (1,314,561)</b>	<b>-77.8%</b>
<b>Total Expenditures:</b>		<b>\$ 3,316,879</b>	<b>\$ 3,424,723</b>	<b>\$ 3,507,250</b>	<b>\$ 4,697,044</b>	<b>\$ 4,627,044</b>	<b>\$ 3,365,507</b>	<b>\$ 3,394,949</b>	<b>\$ (1,331,537)</b>	<b>-28.3%</b>

**LAW DEPARTMENT OVERVIEW**  
**Responsible Manager: Patricia Richardson, City Attorney**

**HIGHLIGHTS/CHANGES:**

The Law Department's adopted operating budget totals \$2,991,007 in 2013 and \$3,030,449 in 2014. This is a 0.6% or \$16,976 decrease from the 2012 adjusted budget. Major line item changes include:

- **Salaries/Wages & Benefits:** Increase is due to restoring 1.0 FTE Legal Assistant from one-time to ongoing funded in 2013/2014.
- **Temporary Help:** Eliminate \$37,061 for Rule 9 Intern and Domestic Violence Advocate temporary help.
- **Overtime** – Eliminate \$2,500 overtime line item for non-usage.
- **Other Miscellaneous Expenses** – Reduce job announcement budget from \$30,000 to \$5,000.
- **Intergovernmental Svcs/taxes** – Move \$25,000 for employer contribution for employee passes to the Federal Way Community Center from ongoing to one-time funded in 2013/2014.

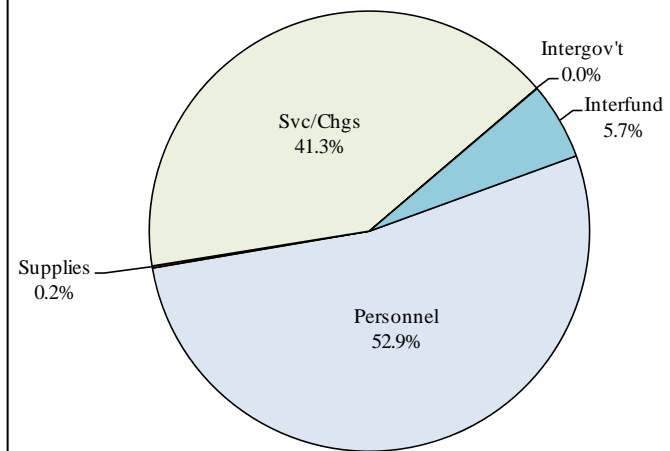
**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 2,380,977	\$1,340,746	\$1,518,151	\$1,641,737	\$ 1,641,737	\$1,452,463	\$1,481,700	\$ (189,274)	-11.5%
n/a	501 Revenues	1,030,111	1,303,559	769,268	1,611,662	1,611,662	1,028,768	1,028,768	(582,894)	-36.2%
Total Revenues:		\$ 3,411,088	\$ 2,644,305	\$ 2,287,419	\$ 3,253,399	\$ 3,253,399	\$ 2,481,231	\$ 2,510,468	\$ (772,168)	-23.7%
Expenditure Summary:										
110	Salaries & Wages	1,280,133	1,106,835	1,290,754	1,207,301	1,207,301	1,267,690	1,275,583	60,389	5.0%
111/1	Temporary Help	27,366	47,234	38,461	38,461	38,461	1,400	1,400	(37,061)	-96.4%
120	Overtime	79	-	3,800	3,800	3,800	1,300	1,300	(2,500)	-65.8%
200	Benefits	354,442	333,117	432,961	371,609	371,609	392,648	424,744	21,040	5.7%
294	Unemploy. Claims	152,911	248,718	224,825	224,825	224,825	224,825	224,825	-	0.0%
31X	Supplies	6,511	2,732	7,895	7,895	7,895	6,295	6,295	(1,600)	-20.3%
3XX	Othr Opr Supplies	269	272	700	700	700	700	700	-	0.0%
41X	Professional Svcs	163,324	116,789	130,515	130,515	130,515	129,215	129,215	(1,300)	-1.0%
43X	Travel & Training	7,525	4,967	14,495	13,542	13,542	13,314	13,314	(228)	-1.7%
42/47	Utility & Comm	1,688	1,459	1,750	1,750	1,750	1,750	1,750	-	0.0%
48X	Repairs & Mtc	-	35	-	-	-	-	-	-	n/a
497	Association Dues	5,157	4,773	5,475	5,475	5,475	5,475	5,475	-	0.0%
4XX	Other Misc Exp	784,065	739,827	603,823	603,823	603,823	576,573	576,573	(27,250)	-4.5%
5XX	Intgvtl Svcs/Taxes	173,028	218,764	191,950	244,950	244,950	219,950	219,950	(25,000)	-10.2%
9XX	IS Charges-M&O	127,318	99,011	143,908	119,579	119,579	117,956	118,743	(1,623)	-1.4%
9XX	IS Charges-Reserves	28,879	33,233	32,201	33,758	33,758	31,916	30,582	(1,842)	-5.5%
Subtotal Operating Exp:		\$ 3,112,694	\$ 2,957,767	\$ 3,123,513	\$ 3,007,982	\$ 3,007,982	\$ 2,991,007	\$ 3,030,449	\$ (16,976)	-0.6%
Capital & One-time Funding:										
n/a	Capital & One-Time	204,185	466,956	383,737	1,689,061	1,689,061	334,500	334,500	(1,354,561)	-80.2%
Subtotal One-time Exp:		\$ 204,185	\$ 466,956	\$ 383,737	\$ 1,689,061	\$ 1,689,061	\$ 334,500	\$ 334,500	\$ (1,354,561)	-80.2%
Total Expenditures:		\$ 3,316,879	\$ 3,424,723	\$ 3,507,250	\$ 4,697,044	\$ 4,697,044	\$ 3,325,507	\$ 3,364,949	\$ (1,371,537)	-29.2%

**LAW CIVIL LEGAL SERVICES****Responsible Manager:** *Patricia Richardson, City Attorney***PURPOSE/DESCRIPTION:**

The City Attorney, and two Assistant City Attorneys, aided by support staff, provide legal advice to the Mayor, City Council, Municipal Court Judges, all City Boards and Commissions, Department directors and staff. The most important function of the Civil Division of the Law Department is to provide proactive legal advice to all City officials and staff. This ensures every action by the City is legally defensible, complies with the most current state and federal laws, and minimizes the potential for litigation.

The Civil Division supports the Council's policy of contracting for services by drafting, reviewing, and approving all contracts. Other duties include preparing ordinances, resolutions, orders, interlocal agreements, and coordinating and supervising the services of outside legal counsel. The Civil division also oversees the Risk Management of the City.

**2013 Adopted Expenditures by Category****GOALS/OBJECTIVES:**

- Provide timely and thoughtful legal advice to the Mayor, City Council, Municipal Court Judges, and staff on all legal questions;
- Assist and pursue the City's legislative goals;
- Review and provide code revisions in order to keep the Code current with state and federal laws;
- Draft, negotiate and review franchises, contracts, leases, development agreements, real estate transactions, and labor agreements;
- Provide training for contracts, supervision, police, and public records;
- Provide risk management oversight.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of contracts drafted/reviewed	354	350	350	350
• Number of Ordinances/Resolutions Drafted	54	30	30	30
• Number of Litigation matters (excludes condemnation litigation)	23	20	20	20
• Number of Labor Agreements	5	5	5	5
<b>Outcome Measures:</b>				
• % drafted documents returned within 24 hours	99%	99%	99%	99%
• % of Ordinances/Resolutions presented to Council	100%	100%	100%	100%
• % of time reviewing / responding to PDA requests	11%	11%	15%	15%
• % of budget spent on outside counsel	5	5	5	5
<b>Efficiency Measures:</b>				
• Contracts reviewed per attorney per year	118	118	118	118
• Number of projects/files opened – major issues (not including subfiles)	56	56	56	56

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director-City Attorney	0.80	0.80	0.80	0.80	0.80	0.80	0.80	58E
Assistant City Attorney	2.00	2.00	2.00	2.00	2.00	2.00	2.00	48
Lead Paralegal	1.00	1.00	1.00	1.00	1.00	1.00	1.00	33
Legal Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	24
<b>Total Regular Staffing</b>	4.80	4.80	4.80	4.80	4.80	4.80	4.80	n/a
<b>Change from prior year</b>	-	-	-	-	-	-	-	n/a
<b>Grand Total Staffing</b>	4.80	4.80	4.80	4.80	4.80	4.80	4.80	n/a



**LAW CIVIL LEGAL SERVICES**  
**Responsible Manager: Patricia Richardson, City Attorney**

**DEPARTMENT SUMMARY:**

Dept Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
51	Civil Legal Svcs	691,852	678,124	775,555	747,843	747,843	746,208	761,746	(1,636)	-0.2%
501	Risk Management	907,075	970,013	749,268	749,268	749,268	749,268	749,268	-	0.0%
<b>Subtotal Operating Exp.:</b>		<b>\$ 1,598,926</b>	<b>\$ 1,648,137</b>	<b>\$ 1,524,823</b>	<b>\$ 1,497,111</b>	<b>\$ 1,497,111</b>	<b>\$ 1,495,476</b>	<b>\$ 1,511,014</b>	<b>\$ (1,636)</b>	<b>-0.1%</b>
51	Civil Legal Svcs	64,766	15,635	-	161,704	161,704	-	-	(161,704)	-100.0%
501	Risk Management	28,827	333,546	300,000	1,442,394	1,372,394	299,500	289,500	(1,142,894)	-79.2%
<b>Subtotal One-time Exp.:</b>		<b>\$ 93,593</b>	<b>\$ 349,181</b>	<b>\$ 300,000</b>	<b>\$ 1,604,098</b>	<b>\$ 1,534,098</b>	<b>\$ 299,500</b>	<b>\$ 289,500</b>	<b>\$ (1,304,598)</b>	<b>-81.3%</b>
<b>Total Expenditures:</b>		<b>\$ 1,692,519</b>	<b>\$ 1,997,318</b>	<b>\$ 1,824,823</b>	<b>\$ 3,101,209</b>	<b>\$ 3,031,209</b>	<b>\$ 1,794,976</b>	<b>\$ 1,800,514</b>	<b>\$ (1,306,233)</b>	<b>-42.1%</b>

**HIGHLIGHTS/CHANGES:**

The Law Department Civil Division's adopted operating budget totals \$1,495,476 in 2013 and \$1,511,014 in 2014. This is a 0.1% or \$1,636 decrease from the 2012 adjusted budget.

**REVENUE AND EXPENDITURE SUMMARY:**

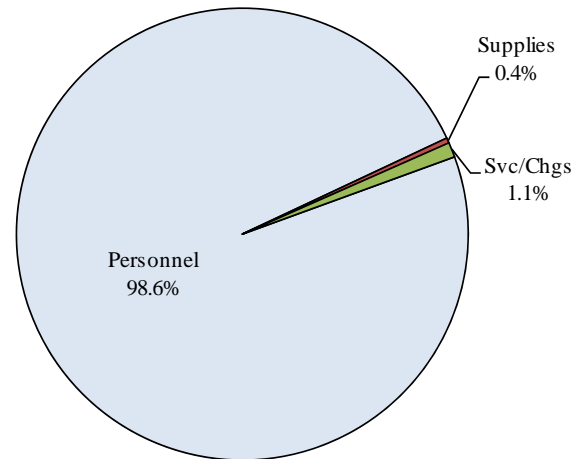
Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 756,618	\$ 693,759	\$ 775,555	\$ 909,547	\$ 909,547	\$ 746,208	\$ 761,746	\$ (163,339)	-18.0%
n/a	501 Revenues	1,030,111	1,303,559	769,268	1,611,662	1,611,662	1,028,768	1,028,768	(582,894)	-36.2%
Total Revenues:		\$ 1,786,728	\$ 1,997,318	\$ 1,544,823	\$ 2,521,209	\$ 2,521,209	\$ 1,774,976	\$ 1,790,514	\$ (746,233)	-29.6%
Expenditure Summary:										
110	Salaries & Wages	401,111	413,422	423,564	423,564	423,564	428,145	432,293	4,581	1.1%
200	Benefits	122,317	127,250	153,973	139,811	139,811	136,707	148,333	(3,104)	-2.2%
294	Unemploy . Claims	152,911	248,718	224,825	224,825	224,825	224,825	224,825	-	0.0%
31X	Supplies	2,577	1,169	1,850	1,850	1,850	1,850	1,850	-	0.0%
3XX	Othr Opr Supplies	251	272	400	400	400	400	400	-	0.0%
41X	Professional Svcs	95,190	79,621	84,695	84,695	84,695	83,945	83,945	(750)	-0.9%
43X	Travel & Training	2,982	3,655	5,987	5,877	5,877	5,877	5,877	-	0.0%
42/47	Utility & Comm	832	728	950	950	950	950	950	-	0.0%
48X	Repairs & Mtc	-	35	-	-	-	-	-	-	n/a
497	Association Dues	2,008	1,661	2,685	2,685	2,685	2,685	2,685	-	0.0%
4XX	Other Misc Exp	729,131	697,477	524,093	524,093	524,093	523,893	523,893	(200)	0.0%
5XX	Intgvtl Svcs/Taxes	-	-	500	500	500	500	500	-	0.0%
9XX	IS Charges-M&O	72,501	55,039	81,693	67,234	67,234	66,118	66,601	(1,116)	-1.7%
9XX	IS Charges-Reserves	17,114	19,090	18,608	19,628	19,628	18,581	17,862	(1,047)	-5.3%
Subtotal Operating Exp:		\$ 1,598,926	\$ 1,648,137	\$ 1,524,823	\$ 1,497,111	\$ 1,497,111	\$ 1,495,476	\$ 1,511,014	\$ (1,636)	-0.1%
Capital & One-time Funding:										
n/a	Capital & One-Time	93,593	349,181	300,000	1,604,098	1,534,098	299,500	289,500	(1,304,598)	-81.3%
Subtotal One-time Exp:		\$ 93,593	\$ 349,181	\$ 300,000	\$ 1,604,098	\$ 1,534,098	\$ 299,500	\$ 289,500	\$ (1,304,598)	-81.3%
Total Expenditures:		\$ 1,692,519	\$ 1,997,318	\$ 1,824,823	\$ 3,101,209	\$ 3,031,209	\$ 1,794,976	\$ 1,800,514	\$ (1,306,233)	-42.1%

**LAW CRIMINAL PROSECUTION SERVICES****Responsible Manager:** *Stephanie Arthur, Chief Prosecutor***PURPOSE/DESCRIPTION:**

Four attorneys act as City Prosecutors in the Federal Way Municipal Court and the King County District Court - South Division where non-felony cases are prosecuted. The prosecutors also appear on appeals from these cases. Legal defense for indigent defendants is provided through a contract with an outside law firm under the Mayor's budget. The prosecution staff handles an average of 1,075 infractions and 4,300 criminal citations per year.

The City Prosecutors and support staff must coordinate all facets associated with enforcement of the City's Municipal Code: law enforcement, district and municipal court personnel, probation services, jail bookings and transport, counseling services, citizen/witness coordination, appointed and private defense counsels, and outside jurisdictions on shared defendants.

In addition, the prosecutors and support staff have a high volume of contact with citizens, victims, witnesses and defendants, respond to questions about victim assistance, criminal procedures, and case setting information, and advise the police regarding criminal and infraction matters.

**2013 Adopted Expenditures by Category**

Domestic Violence filings have steadily increased since 2008, when Proposition 1 was passed to support 1.5 FTE domestic violence prosecutors. The City has also increased its use of criminal prosecution to resolve persistent City Code violators and litigate drug/asset forfeiture cases.

**GOALS/OBJECTIVES:**

- Protect the safety of the public through effective prosecution of offenders.
- Work with the Police Department for effective prosecution of domestic violence matters, DUI, and drug/asset forfeitures.
- Effectively use resources by working with the Police Department and Municipal Court to use prosecutor and staff time more efficiently and reduce officer overtime.
- Provide training for police officers.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Cases appeared on – infractions (est.)	1,075	1,075	1,075	1,075
• Cases filed – criminal citations	4,300	4,300**	4,300**	4,300**
• Domestic Violence cases filed- (included in above criminal citation filings)	700	700	700	700
<b>Outcome Measures:</b>				
• Total resolved cases	4,500	4,500	4,500	4,500
<b>Efficiency Measures:</b>				
• Criminal cases per prosecutor	934*	934*	1,000*	1,000*

\*The average cases per prosecutor are based on 4 FTE's

\*\*As King County Prosecutor's Office continues to decline felony charges, the Criminal Division will prosecute more misdemeanors, which could increase our projected number of cases for 2013 & 2014.

**LAW CRIMINAL PROSECUTION SERVICES**  
**Responsible Manager: Stephanie Arthur, Chief Prosecutor**

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director-City Attorney	0.20	0.20	0.20	0.20	0.20	0.20	0.20	58E
Chief City Prosecutor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	43
City Prosecutor	3.00	3.00	3.00	3.00	3.00	3.00	3.00	38
Domestic Violence Legal Liaison	1.00	1.00	1.00	1.00	1.00	1.00	1.00	29
Paralegal	1.00	1.00	1.00	1.00	1.00	1.00	1.00	29
Legal Assistant	1.00	-	-	-	-	1.00	1.00	24
<b>Total Regular Staffing</b>	7.20	6.20	6.20	6.20	6.20	7.20	7.20	n/a
<b>Change from prior year</b>	-	(1.00)	-	-	-	1.00	-	n/a
<b>Funded on a One-time Basis:</b>								
Legal Assistant	-	1.00	1.00	1.00	1.00	-	-	24
<b>Grand Total Staffing</b>	7.20	7.20	7.20	7.20	7.20	7.20	7.20	n/a

**HIGHLIGHT/CHANGES:**

The Law Department Criminal Division's adopted operating budget totals \$706,256 in 2013 and \$719,954 in 2014. This is a 6.3% or \$41,997 increase from the 2012 adjusted budget. Major line item changes include:

- **Salaries/Wages & Benefits:** Increase is due to restoring 1.0 FTE Legal Assistant from one-time to ongoing funded in 2013/2014.
- **Temporary Help:** Eliminate \$37,061 Rule 9 Intern and Domestic Violence Advocate temporary help.

**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 662,737	\$ 646,987	\$ 742,597	\$ 732,190	\$ 732,190	\$ 706,256	\$ 719,954	\$ (25,935)	-3.5%
Total Revenues:		\$ 662,737	\$ 646,987	\$ 742,597	\$ 732,190	\$ 706,256	\$ 706,256	\$ 719,954	\$ (25,935)	-3.5%
Expenditure Summary:										
110	Salaries & Wages	498,022	401,371	471,007	475,267	475,267	529,699	530,440	54,432	11.5%
111/1	Temporary Help	22,163	45,375	37,061	37,061	37,061	-	-	(37,061)	-100.0%
120	Overtime	-	-	300	300	300	300	300	-	0.0%
200	Benefits	135,961	124,051	152,600	141,128	141,128	166,104	179,062	24,976	17.7%
31X	Supplies	2,564	1,096	2,325	2,325	2,325	2,325	2,325	-	0.0%
3XX	Othr Opr Supplies	19	-	300	300	300	300	300	-	0.0%
41X	Professional Svcs	944	1,632	800	800	800	500	500	(300)	-37.5%
43X	Travel & Training	265	695	4,667	4,557	4,557	4,557	4,557	-	0.0%
42/47	Utility & Comm	856	732	800	800	800	800	800	-	0.0%
497	Association Dues	1,944	1,942	1,520	1,520	1,520	1,520	1,520	-	0.0%
4XX	Other Misc Exp	-	488	200	200	200	150	150	(50)	-25.0%
Subtotal Operating Exp:		\$ 662,737	\$ 577,382	\$ 671,580	\$ 664,258	\$ 664,258	\$ 706,256	\$ 719,954	\$ 41,997	6.3%
Capital & One-time Funding:										
n/a	Capital & One-Time	-	69,605	71,017	67,932	67,932	-	-	(67,932)	-100.0%
Subtotal One-time Exp:		\$ -	\$ 69,605	\$ 71,017	\$ 67,932	\$ 67,932	\$ -	\$ -	\$ (67,932)	-100.0%
Total Expenditures:		\$ 662,737	\$ 646,987	\$ 742,597	\$ 732,190	\$ 732,190	\$ 706,256	\$ 719,954	\$ (25,935)	-3.5%

## HUMAN RESOURCES

**Responsible Manager:** *Jean Stanley, Manager*

### PURPOSE/DESCRIPTION:

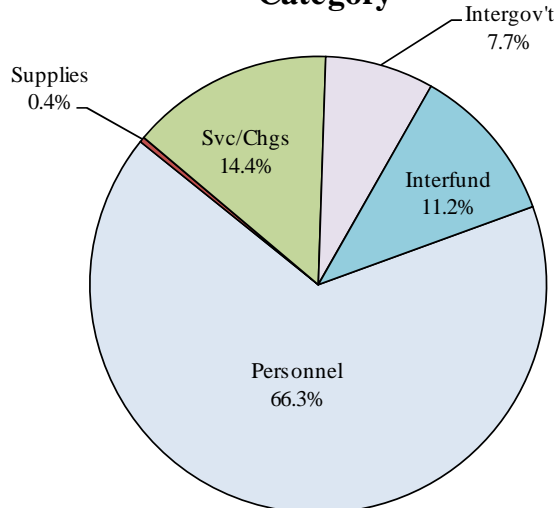
This program provides management, administration, and coordination of the City's human resources functions and support of organizational development. The purpose of the program is to maintain a fair and equitable human resource management system by balancing the needs of employees and the City and to ensure compliance with applicable rules and regulations.

In addition, the division provides the support services of city-wide purchasing of stationery, coordination of the Safety Committee, and worker's compensation claims processing.

### GOALS/OBJECTIVES:

- Balance fiscal stewardship with employee welfare.
- Attract and retain a highly qualified, diverse workforce.
- Foster amicable employee/labor relations.
- Promote employee safety, productivity, and high performance.
- Ensure compliance with laws and regulations.
- Maintain consistency and fairness when implementing policy, decisions, and direction.

**2013 Adopted Expenditures by Category**



### PERFORMANCE MEASURES:

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of employee applications processed	1000	750	750	1,000
• Number of recruitments coordinated	25	25	25	30
• Number of training hours provided	1150	1,000	1,000	1,000
<b>Outcome Measures:</b>				
• % new employee orientations given in 3 days of employment	100%	100%	100%	100%
• Percent exit interviews completed	100%	100%	100%	100%
• Employee turnover rate	5%	5%	10%	10%
• Percent of minority employees in City workforce	20%	20%	17%	17%
• Worker's compensation experience factor	.7773	.8158	.7200	.7000

### POSITION INVENTORY:

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director-Human Resources	1.00	-	1.00	-	-	-	-	58B
Human Resources Manager	-	1.00	-	1.00	1.00	1.00	1.00	44
Senior Human Resources Analyst	1.00	-	1.00	-	-	-	-	36
Human Resources Technician	1.00	1.00	1.00	1.00	1.00	1.00	1.00	29
Human Resources Assistant	0.50	0.75	0.50	0.75	0.75	0.75	0.75	18
<b>Total Regular Staffing</b>	3.50	2.75	3.50	2.75	2.75	2.75	2.75	n/a
<b>Change from prior year</b>	-	(0.75)	0.75	(0.75)	-	-	-	n/a
<b>Grant Total Staffing</b>	3.50	2.75	3.50	2.75	2.75	2.75	2.75	n/a

## HUMAN RESOURCES

Responsible Manager: *Jean Stanley, Manager*

### HIGHLIGHTS/CHANGES:

The Human Resource Division's adopted operating budget totals \$369,079 in 2013 and \$377,383 in 2014. This is a 13.2% or \$56,357 decrease from the 2012 adjusted budget. Major line item changes include:

- **Overtime** – Eliminate overtime line item for non-usage.
- **Other Miscellaneous Expenses** – Reduce job announcement budget from \$30,000 to \$5,000.
- **Intergovernmental Svcs/taxes** – Move \$25,000 for employer contribution for employee passes to the Federal Way Community Center from ongoing to one-time funded in 2013/2014.

### REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			Adopted	Adopted
Revenue Summary:										
n/a	General Gov't	\$ 511,624	\$ 335,879	\$ 571,971	\$ 438,519	\$ 438,519	\$ 444,079	\$ 452,383	\$ 5,560	1.3%
Total Revenues:		\$ 511,624	\$ 335,879	\$ 571,971	\$ 438,519	\$ 444,079	\$ 444,079	\$ 452,383	\$ 5,560	1.3%
Expenditure Summary:										
110	Salaries & Wages	266,430	169,986	275,250	182,737	182,737	184,110	187,114	1,373	0.8%
120	Overtime	-	-	2,500	2,500	2,500	-	-	(2,500)	-100.0%
200	Benefits	72,200	55,109	95,741	61,000	61,000	60,693	66,096	(306)	-0.5%
31X	Supplies	960	119	2,970	2,970	2,970	1,370	1,370	(1,600)	-53.9%
41X	Professional Svcs	44,832	23,416	28,820	28,820	28,820	28,570	28,570	(250)	-0.9%
43X	Travel & Training	3,325	450	2,566	2,076	2,076	1,848	1,848	(228)	-11.0%
497	Association Dues	760	715	670	670	670	670	670	-	0.0%
4XX	Other Misc Exp	13,998	8,540	48,980	48,980	48,980	21,980	21,980	(27,000)	-55.1%
5XX	Intgvtl Svcs/Taxes	32,171	27,765	53,450	53,450	53,450	28,450	28,450	(25,000)	-46.8%
9XX	IS Charges-M&O	36,325	29,178	41,144	34,738	34,738	34,348	34,537	(391)	-1.1%
9XX	IS Charges-Reserves	7,739	7,628	7,160	7,495	7,495	7,041	6,747	(454)	-6.1%
Subtotal Operating Exp:		\$ 480,834	\$ 322,905	\$ 559,251	\$ 425,436	\$ 425,436	\$ 369,079	\$ 377,383	\$ (56,357)	-13.2%
Capital & One-time Funding:										
n/a	Capital & One-Time	30,790	12,975	12,720	13,083	13,083	75,000	75,000	61,917	473.3%
Subtotal One-time Exp:		\$ 30,790	\$ 12,975	\$ 12,720	\$ 13,083	\$ 13,083	\$ 75,000	\$ 75,000	\$ 61,917	473.3%
Total Expenditures:		\$ 511,624	\$ 335,879	\$ 571,971	\$ 438,519	\$ 438,519	\$ 444,079	\$ 452,383	\$ 5,560	1.3%

**CITY CLERK****Responsible Manager:** *Carol McNeilly, City Clerk***PURPOSE/DESCRIPTION:**

The City Clerk's function is to act as clerk and provide legislative support to the City Council; to coordinate special, primary, and general elections for the City; manage the City-wide records management program, including the implementation and supervision of an effective records retention/destruction schedule, including microfilming and/or document imaging; establish and supervise the City's records storage facility; record and maintain the official City records and files, including ordinances, resolutions and contracts; coordinate the ongoing codification of City ordinances; coordinate and supervise the City's land use hearing examiner program; enforce licensing regulations; coordinate commission and board appointment process and perform all other special projects as assigned.

**GOALS/OBJECTIVES:**

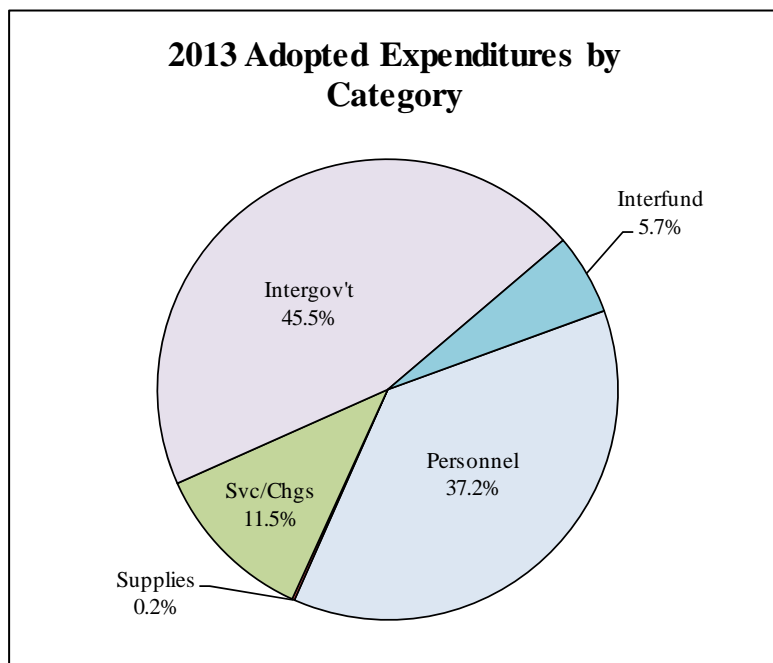
- Ensure smooth proceedings of City Council public meetings.
- Ensure broad and fair citizen advisory commission/committee recruitment process.
- Provide timely and responsive service to the public, City Council, Mayor, and department customers.
- Improve access to public records through good records management and use of technology.
- Effectively coordinate hearing examiner process and ensure timely issuance of opinion.

**PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of public/legal notices prepared and published annually	31	25	25	25
• Number of agendas prepared and published annually	49	40	40	40
• Number of ordinances processed annually	30	35	35	35
• Number of resolutions processed annually	12	20	20	20
• Number of City agreements processed annually	212	200	200	200
• Number of hearing examiner public hearings coordinated and supervised	6	10	10	10
• Number of public record requests processed	250	225	225	225
• Boxes destroyed or transferred to State Archivist	164	250	250	250
<b>Outcome Measures:</b>				
• Percent of agenda packets delivered to Council four days prior to meetings	100%	100%	100%	100%
• Percent of ordinances and resolutions processed within 6 working days.	100%	100%	100%	100%
• Percent of City agreements processed within 6 working days	100%	100%	100%	100%
• Percent of Minutes passed without amendments	100%	100%	100%	100%

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
City Clerk	1.00	1.00	1.00	1.00	1.00	1.00	1.00	40
Deputy City Clerk	0.75	0.75	0.75	0.75	0.75	0.75	0.75	26
<b>Total Regular Staffing</b>	1.75	1.75	1.75	1.75	1.75	1.75	1.75	n/a
<b>Change from prior year</b>	-	-	-	-	-	-	-	n/a
<b>Grant Total Staffing</b>	1.75	1.75	1.75	1.75	1.75	1.75	1.75	n/a



## CITY CLERK

Responsible Manager: Carol McNeilly, City Clerk

The City Clerk's adopted operating budget totals \$420,196 in 2013 and \$422,099 in 2014. This is a 0.2% or \$980 decrease from the 2012 adjusted budget.

## REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end			Adopted	Adopted
Revenue Summary:										
n/a	General Gov't	\$ 449,999	\$ 444,539	\$ 367,860	\$ 425,125	\$ 425,125	\$ 420,196	\$ 422,099	\$ (4,929)	-1.2%
Total Revenues:		\$ 449,999	\$ 444,539	\$ 367,860	\$ 425,125	\$ 425,125	\$ 420,196	\$ 422,099	\$ (4,929)	-1.2%
Expenditure Summary:										
110	Salaries & Wages	114,570	122,056	120,933	125,733	125,733	125,736	125,736	3	0.0%
111/1	Temporary Help	3,110	1,859	1,400	1,400	1,400	1,400	1,400	-	0.0%
120	Overtime	79	-	-	-	-	-	-	-	n/a
200	Benefits	23,963	26,708	30,648	29,670	29,670	29,143	31,253	(527)	-1.8%
31X	Supplies	409	348	750	750	750	750	750	-	0.0%
41X	Professional Svcs	22,358	12,119	16,200	16,200	16,200	16,200	16,200	-	0.0%
43X	Travel & Training	953	167	1,275	1,032	1,032	1,032	1,032	-	0.0%
497	Association Dues	445	455	600	600	600	600	600	-	0.0%
4XX	Other Misc Exp	40,936	33,322	30,550	30,550	30,550	30,550	30,550	-	0.0%
5XX	Intgvtl Svcs/Taxes	140,857	190,999	138,000	191,000	191,000	191,000	191,000	-	0.0%
9XX	IS Charges-M&O	18,491	14,794	21,071	17,606	17,606	17,491	17,605	(116)	-0.7%
9XX	IS Charges-Reserves	4,026	6,516	6,433	6,635	6,635	6,294	5,973	(341)	-5.1%
Subtotal Operating Exp:		\$ 370,197	\$ 409,343	\$ 367,860	\$ 421,176	\$ 421,176	\$ 420,196	\$ 422,099	\$ (980)	-0.2%
Capital & One-time Funding:										
n/a	Capital & One-Time	79,802	35,196	-	3,949	3,949	-	-	(3,949)	-100.0%
Subtotal One-time Exp:		\$ 79,802	\$ 35,196	\$ -	\$ 3,949	\$ 3,949	\$ -	\$ -	\$ (3,949)	-100.0%
Total Expenditures:		\$ 449,999	\$ 444,539	\$ 367,860	\$ 425,125	\$ 425,125	\$ 420,196	\$ 422,099	\$ (4,929)	-1.2%

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## MUNICIPAL COURT

Responsible Manager: *David Larson, Presiding Judge*

### 2011/2012 ACCOMPLISHMENTS

#### PERSONNEL

- Maintain and encourage professional development for all staff
- Held successful staff retreat on Emotional Intelligence
- Negotiated 2012-2013 contract with Teamsters Local 763 (New Court Code of Conduct accepted by Local 763)
- Implemented the new Court Code of Conduct

#### COMMUNITY OUTREACH

- Continued regular coordination meetings with Judges, Court Administrator, Court Services Supervisor, Probation, Prosecutor, and Public Defenders
- Hosted the 1<sup>st</sup> and 2<sup>nd</sup> Annual South King County District YMCA High School Mock Trial Competition in 2011 and 2012
- 3<sup>rd</sup> and 4<sup>th</sup> Annual Federal Way School District and the Federal Way Arts Commission Court Art Contest. The theme is *Liberty and Justice for All*.
- Dispute Resolution Center on site at the Municipal Court in cooperation with the Dispute Resolution Center of King County
- Both judges are involved in District and Municipal Court Judges Association activities and committees as well as other professional and civic organizations
- Judge Larson teaches *Street Law* at Todd Beamer High School and is also involved in training judges and teachers on how to teach the course
- Judge Larson taught *Judicial Independence* to new judges at the State Judicial College in 2011 and 2012

#### PROGRAMS/COST REDUCTIONS/EFFICIENCIES

- Worked with Providence Community Corrections to develop innovative alternatives to jail that have serve as models for other jurisdictions
- Worked with Public Defenders, Prosecutors, Probation, and Mayor to reduce the Jail ADP and jail costs
- Started development of programs with SCORE for work release, day detention, and night detention
- Developed violation and sanction matrix with probation to give an immediate known sanction for minor violations, which should serve to reduce court hearings and increase compliance (Increased compliance can lead to reduced jail time)
- Renewed Inter-local Agreement with Department of Corrections for Work Crew to reduce jail costs
- Continued Consumer Awareness Class to increase compliance, reduce warrants, and reduce jail time for revocations
- Developed an on-site DUI Victim Panel in addition to the existing on-site Domestic Violence Victim's Panel
- Developed new Local Court Rules in compliance with state rules and to accommodate for gaps in state rules for photo enforcement cases
- Implemented standardized bail schedule, forms, and orders for SCORE to assure efficiencies and consistency
- Red Light Photo Enforcement additional calendars to accommodate increased filings
- Exceeded revenue projections for targeted cost items
- Updated list and prioritization of conflict attorneys
- Implemented Video Hearings with the SCORE Jail with document exchange system for court orders
- Court Administrator worked with Court Administrators from SCORE Courts for standardized SCORE processes
- Updated Court Video/Audio hearing equipment for SCORE video hearings
- Changed court forms to reflect changes in legislation and court rules
- Expanded the e-ticket traffic citations in conjunction with police
- Conducted a court security drill with police and IT
- Utilized South King County Multi-Service Center jobs program for temporary staff
- Assumed Jail Coordinator job duties without additional resources and with no budget impact

### 2013/14 ANTICIPATED KEY PROJECTS

- Continue to push for the development of automated courts order processing and electronic file management through an integrated system that reduces data input and increases document management efficiencies by police, prosecutors, defense attorneys, clerks, judges, and SCORE
- Create Community Service partnerships to better serve Federal Way and provide a structured means for defendants to perform community service for fines and punishments
- Continue to work with SCORE, police, mayor, Providence and other to develop jail and jail alternative programs that reduce costs yet assure public safety
- Research costs and benefits of using automated notification of court dates and payment due dates to reduce warrants and increase fine collections

**MUNICIPAL COURT**  
**Responsible Manager: David Larson, Presiding Judge**

**ADOPTED PROGRAM CHANGES:**

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Ongoing Programs Moved to 1-Time to Balance Budget:</b>	<b>\$ 85,000</b>	<b>\$ (85,000)</b>	<b>\$ 85,000</b>	<b>\$ (85,000)</b>
ProTem Judge	15,000	(15,000)	15,000	(15,000)
Court Security	40,000	(40,000)	40,000	(40,000)
Temporary Help	10,000	(10,000)	10,000	(10,000)
Interpreter Services	20,000	(20,000)	20,000	(20,000)
<b>Ongoing Budget Reductions:</b>	<b>\$ -</b>	<b>\$ (15,000)</b>	<b>\$ -</b>	<b>\$ (15,000)</b>
Interpreter Services	-	(15,000)	-	(15,000)
<b>New Program Additions:</b>				
<i>Court Security</i> - Increase Court Security on a one-time basis by \$50,000 in 2013 and \$30,000 in 2014. Total one-time cost of \$10,000 in 2013 is funded by year-end savings, \$40,000 in 2013 and \$30,000 in 2014 is funded by transfer from Risk Management.	-	-	-	-

**MUNICIPAL COURT**

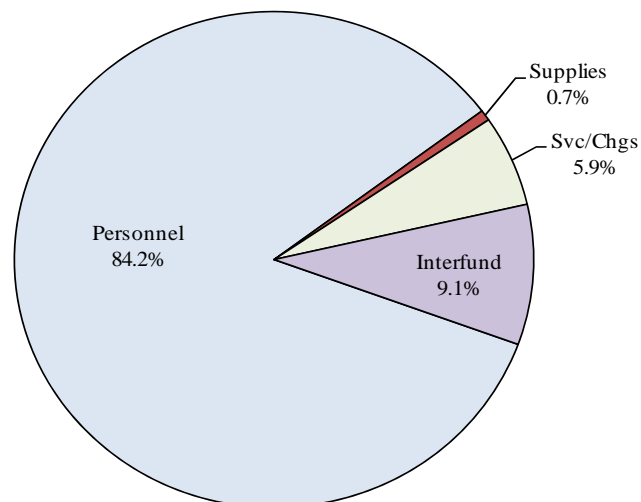
**Responsible Manager:** *David Larson, Presiding Judge*

**PURPOSE/DESCRIPTION:**

The Municipal Court is a court of limited jurisdiction that handles traffic infractions, traffic citations, and criminal citations issued in the City of Federal Way.

**GOALS/OBJECTIVES:**

- Provide an accessible forum for individuals to resolve issues
- Provide a forum to settle disputes in a fair, efficient, courteous and dignified way in accordance with due process of law

**2013 Adopted Expenditures by Category****PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of Judicial Officers	2.0	2.0	2.0	2.0
• Number of Administrator/Supervisor	2.0	2.0	2.0	2.0
• Number of Clerk Staff (Actual FTE)	9.0	9.0	9.0	9.0
• Traffic Infraction Filings/Parking	12,442	9,300	9,300	9,300
• Non-Traffic Infraction Filings	458	353	353	353
• DUI Filings	248	302	302	302
• Criminal Traffic Filings	1,813	1,714	1,714	1,714
• Criminal Non-Traffic Filings	2,033	1,904	1,904	1,904
• Civil Filings	12	2	2	2
• Photo Enforcement Filings	15,340	29,661	29,661	29,661
• Total Filings	32,346	43,236	43,236	43,236
• Infraction Hearings Held/Parking	5,734	5,332	5,332	5,332
• DUI Hearings Held	1,801	1,800	1,800	1,800
• Criminal Traffic Hearings Held	3,470	2,700	2,700	2,700
• Criminal Non-Traffic Hearings Held	7,111	6,828	6,828	6,828
• Photo Enforcement Hearings Held	4,181	7,229	7,229	7,229
• Total Hearings Held	22,297	23,889	23,889	23,889

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Municipal Court Judge	2.00	2.00	2.00	2.00	2.00	2.00	2.00	58g
Court Administrator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	46
Court Services Supervisor	1.00	1.00	1.00	1.00	1.00	1.00	1.00	29
Court Clerk II	5.00	5.00	5.00	5.00	5.00	5.00	5.00	C21
Court Clerk I	4.00	4.00	4.00	4.00	4.00	4.00	4.00	C14
<b>Total Regular Staffing</b>	13.00	13.00	13.00	13.00	13.00	13.00	13.00	n/a
<b>Change from prior year</b>	-	-	-	-	-	-	-	n/a
<b>Frozen Positions:</b>								
Court Clerk I	1.00	1.00	1.00	1.00	1.00	-	-	C14
<b>Grand Total Staffing</b>	14.00	14.00	14.00	14.00	14.00	13.00	13.00	n/a

**MUNICIPAL COURT****Responsible Manager: David Larson, Presiding Judge****HIGHLIGHTS/CHANGES:**

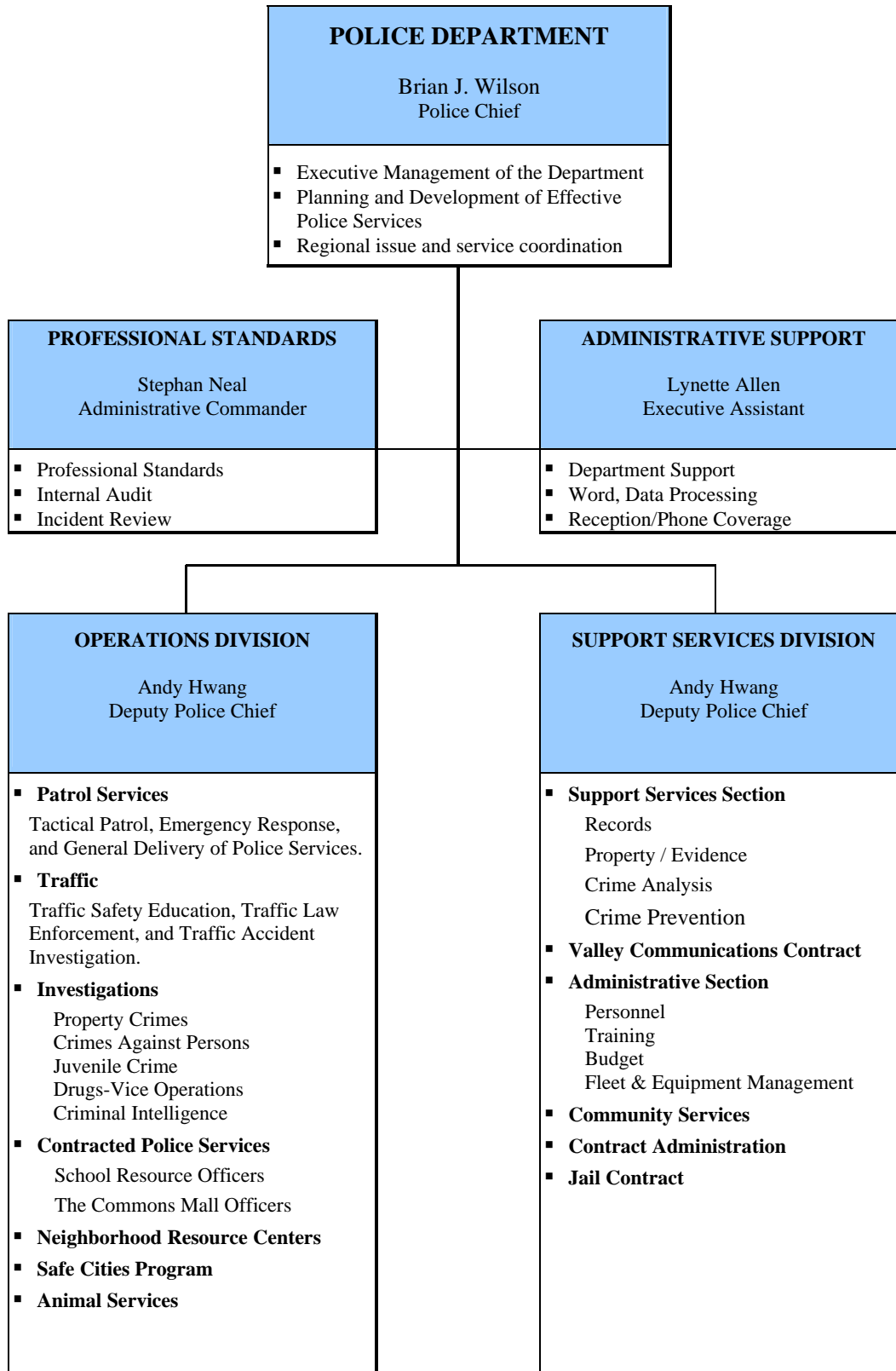
The Municipal Court's adopted operating budget totals \$1,448,101 in 2013 and \$1,493,957 in 2014. This is a 7.7% or \$121,646 decrease from the 2012 adjusted budget. Major line item changes include:

- **Temporary Help** – Move \$15,000 pro tem pay from ongoing to one-time funded in 2013/2014 and \$10,000 temporary help from ongoing to one-time funded in 2013/2014.
- **Professional Services** – Reduce interpreter services by \$15,000 in 2013/2014, move \$20,000 interpreter services from ongoing to one-time funded in 2013/2014, move \$40,000 court security from ongoing to one-time funded in 2013/2014.

**REVENUE AND EXPENDITURE SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 1,428,247	\$1,431,099	\$1,645,899	\$1,582,693	\$1,572,693	\$1,583,101	\$1,608,957	\$ 408	0.0%
397	Transfer In-Risk Mgmt	-	-	-	-	-	40,000	30,000	40,000	n/a
Total Revenues:		\$ 1,428,247	\$ 1,431,099	\$ 1,645,899	\$ 1,582,693	\$ 1,572,693	\$ 1,623,101	\$ 1,638,957	\$ 40,408	2.6%
Expenditure Summary:										
110	Salaries & Wages	827,281	846,999	900,626	879,088	879,088	867,998	886,332	(11,090)	-1.3%
111/1	Temporary Help	59,329	41,663	69,000	69,000	69,000	44,000	44,000	(25,000)	-36.2%
120	Overtime	413	946	2,500	2,500	2,500	2,500	2,500	-	0.0%
200	Benefits	268,060	285,746	340,505	310,304	310,304	305,092	332,669	(5,212)	-1.7%
31X	Supplies	5,085	3,522	7,250	7,250	7,250	7,250	7,250	-	0.0%
3XX	Othr Opr Supplies	773	-	2,800	2,800	2,800	2,800	2,800	-	0.0%
41X	Professional Svcs	75,884	87,026	131,398	131,398	131,398	56,398	56,398	(75,000)	-57.1%
43X	Travel & Training	2,171	3,091	4,150	4,150	4,150	4,150	4,150	-	0.0%
42/47	Utility & Comm	1,929	1,113	-	-	-	-	-	-	n/a
497	Association Dues	1,650	1,750	1,100	1,100	1,100	1,100	1,100	-	0.0%
4XX	Other Misc Exp	19,369	24,750	24,500	24,500	24,500	24,500	24,500	-	0.0%
9XX	IS Charges-M&O	118,898	96,988	144,649	124,037	124,037	119,352	120,070	(4,684)	-3.8%
9XX	IS Charges-Reserves	12,659	13,294	13,621	13,621	13,621	12,961	12,188	(660)	-4.8%
Subtotal Operating Exp:		\$ 1,393,501	\$ 1,406,887	\$ 1,642,099	\$ 1,569,747	\$ 1,569,747	\$ 1,448,101	\$ 1,493,957	\$ (121,646)	-7.7%
Capital & One-time Funding:										
n/a	Capital & One-Time	34,747	24,212	3,800	12,946	2,946	135,000	115,000	122,054	942.8%
Subtotal One-time Exp:		\$ 34,747	\$ 24,212	\$ 3,800	\$ 12,946	\$ 2,946	\$ 135,000	\$ 115,000	\$ 122,054	942.8%
Total Expenditures:		\$ 1,428,247	\$ 1,431,099	\$ 1,645,899	\$ 1,582,693	\$ 1,572,693	\$ 1,583,101	\$ 1,608,957	\$ 408	0.0%

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## **POLICE DEPARTMENT OVERVIEW**

**Responsible Manager:** *Brian J. Wilson, Police Chief*

### **2011/2012 ACCOMPLISHMENTS**

- Reduced violent crime in downtown and the surrounding area.
- Formed a Special Operations Unit (SOU) – Bicycle Unit to provide higher police visibility in the downtown area.
- Regional partnership with Sound Transit Police to improve safety at the Federal Way Transit Center.
- Implemented the Animal Services Program.
- Enhanced safety through the Registered Sex Offender Verification Program.
- Established Crime Analysis and Prevention Specialists (CAPS) Unit as an outreach to the community, providing education and enhanced service.
- Achieved technological advancements such as Automatic License Plate Reader (ALPR), School Zone Photo and Red Light Photo Enforcement.
- Expanded Safe Cities Program enhancing public safety in partnership with the neighborhood and business community.
- Regional participation in PATROL auto theft task force.
- Implemented the Shopping Cart Recovery Program.
- Provided resources and enforcement towards the mitigation of youth violence.
- Achieve the Commission for Accreditation of Law Enforcement Agencies (CALEA) re-accreditation in August 2011
- Operational implementation of the South Correctional Entity (SCORE) facility in September of 2011 in a collaborative effort with other South County Cities.
- Enhanced efficiency by implementing the CopLogic system for loss prevention reporting.

### **2013/2014 AGENCY GOALS**

- Provide for a safer community by having a positive impact on the Index and Quality of Life crimes.
- Achieve the Commission for Accreditation of Law Enforcement Agencies (CALEA) re-accreditation in August 2014.
- Enhance Registered Sex Offender Program (RSO) in order to enhance public safety, and provide better compliance to registration requirements.
- Enhanced traffic safety by reducing vehicle speed in neighborhood and school zones.
- Enhance Animal Services Unit by increasing licensing requirements and decreasing sheltering costs.
- Provide for a safer community by advancing the Safe City Initiative and encouraging business participation.
- Continue to provide resources in partnership with other agencies on youth violence in schools and in the community.
- Continue with regional efforts in auto theft by participating in PATROL.



**POLICE DEPARTMENT OVERVIEW**  
**Responsible Manager: *Brian J. Wilson, Police Chief***

**DEPARTMENT POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director-Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58D
Deputy Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	55D
Commander	6.00	5.00	5.00	5.00	5.00	5.00	5.00	51C
Lieutenant	14.00	12.00	12.00	12.00	12.00	14.00	14.00	45I
Civilian Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	46
Crime Analyst Program Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	32A
Police Officer	110.00	89.00	92.00	86.00	86.00	97.00	97.00	32G
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	31
Calea/Volunteer Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	30A
Crime Analyst/Prevention Specialist	2.00	1.00	1.00	1.00	1.00	1.00	1.00	30A
Records Supervisor	2.00	3.00	3.00	3.00	3.00	3.00	3.00	29
Property/Evidence Custodian	1.00	1.00	1.00	1.00	1.00	1.00	1.00	28
Animal Services Officer	1.00	2.00	1.00	2.00	2.00	2.00	2.00	24A
Animal Services Coordinator	1.00	-	1.00	-	-	-	-	21A
Jail Coordinator	1.00	-	-	-	-	-	-	21A
Quartermaster	1.00	1.00	1.00	1.00	1.00	1.00	1.00	21A
Property/Evidence Technician	1.00	1.00	1.00	1.00	1.00	-	-	20A
Administrative Assistant I	3.00	3.00	3.00	3.00	3.00	3.00	3.00	18A
Records Specialist	11.00	10.00	10.00	10.00	10.00	11.00	11.00	18A
Customer Service Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	18A
<b>Total Regular Staffing</b>	161.00	135.00	138.00	132.00	132.00	145.00	145.00	n/a
<b>Change from prior year</b>	(3.00)	(26.00)	3.00	(6.00)	-	13.00	-	n/a
<b>Funded on a One-time Basis:</b>								
Commander	-	1.00	1.00	1.00	1.00	-	-	51C
Lieutenant	-	1.00	1.00	1.00	1.00	-	-	45I
Police Officers	-	16.00	16.00	16.00	16.00	7.00	7.00	32G
Records Supervisor	1.00	-	-	-	-	-	-	29
Property/Evidence Technician	-	-	-	-	-	1.00	1.00	20A
Records Specialist	-	1.00	1.00	1.00	1.00	-	-	18A
<b>Frozen Positions:</b>								
Lieutenant	-	1.00	1.00	1.00	1.00	-	-	45I
Police Officer (2.0 FTE Prop 1)	4.00	9.00	6.00	12.00	12.00	-	-	32G
Records Specialist	1.00	1.00	1.00	1.00	1.00	-	-	18A
<b>Grant Total Staffing</b>	167.00	165.00	165.00	165.00	165.00	153.00	153.00	n/a

## **POLICE DEPARTMENT OVERVIEW**

**Responsible Manager:** *Brian J. Wilson, Police Chief*

### **THE DEPARTMENT'S VISION AND VALUES:**

The Federal Way Police Department is a community-based police department that represents the special qualities and features of the City of Federal Way. The police department will inspire a sense of confidence and security in our citizens through professionalism, citizen involvement and creative approaches to public safety. The police department will be distinguished as a caring, competent, firm, fair, accessible, and innovative organization that actively seeks opportunities to help citizens. The police department will be a part of rather than apart from the community, fostering an efficient citizen-police partnership to insure a safe and secure city.

### **GOALS/OBJECTIVES:**

The Federal Way Police Department strives to:

- Provide a safe environment through community involvement, innovation, and education.
- Be familiar with and practices current and modern law enforcement techniques and tactics.
- Maintain a dedicated, well trained, equipped force function with integrity, accountability, and team work.

**POLICE DEPARTMENT OVERVIEW**  
**Responsible Manager: Brian J. Wilson, Police Chief**

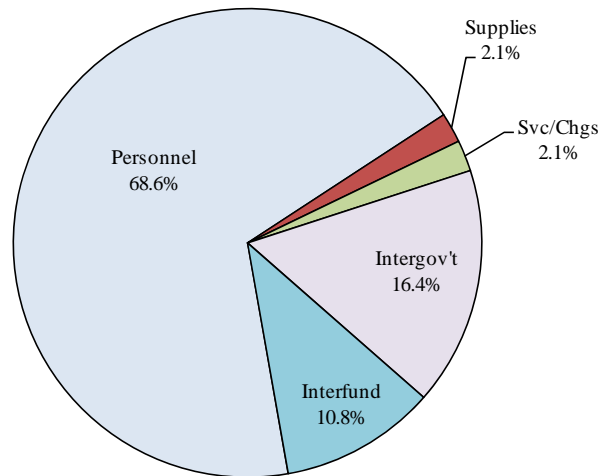
**ADOPTED PROGRAM CHANGES:**

	Year 2013		Year 2014	
	1-Time	Ongoing	1-Time	Ongoing
<b>Continue 2011/12 Programs that were 1-Time Funded:</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>
Police Fuel Cost Increase (Fleet & Equip)	150,000	-	150,000	-
<b>Ongoing Programs Moved to 1-Time to Balance Budget:</b>	<b>\$ 62,000</b>	<b>\$ (62,000)</b>	<b>\$ 62,000</b>	<b>\$ (62,000)</b>
Traffic School Overtime	12,000	(12,000)	12,000	(12,000)
Repair Parts & Maintenance (Fleet & Equip)	50,000	(50,000)	50,000	(50,000)
<b>Ongoing Positions Moved to 1-Time to Balance Budget (Restored to Ongoing in Future Bienniums)</b>	<b>\$ 614,570</b>	<b>\$ (614,570)</b>	<b>\$ 636,172</b>	<b>\$ (636,172)</b>
4.0 FTE Police Officers, Grant Funded	446,333	(446,333)	454,737	(454,737)
1.0 FTE Property/Evidence Tech	71,568	(71,568)	76,213	(76,213)
1.0 FTE Police Officer, Vacant	96,669	(96,669)	105,222	(105,222)
<b>Ongoing Budget Reductions:</b>	<b>\$ -</b>	<b>\$ (25,000)</b>	<b>\$ -</b>	<b>\$ (25,000)</b>
Animal Sheltering	-	(25,000)	-	(25,000)
<b>SCORE Jail Cost Increase:</b>	<b>\$ 1,537,896</b>	<b>\$ -</b>	<b>\$ 1,400,000</b>	<b>\$ -</b>
Jail Services	1,537,896	-	1,400,000	-
<b>Temporary Suspension of Replacement Reserve Collection:</b>	<b>\$ -</b>	<b>\$ (8,763)</b>	<b>\$ -</b>	<b>\$ (8,763)</b>
Fleet & Equipment Reserves	-	(8,763)	-	(8,763)
<b>New Program Additions:</b>	<b>\$ 45,160</b>	<b>\$ -</b>	<b>\$ 53,320</b>	<b>\$ -</b>
<b>Restore 2.0 FTE Frozen Police Officer</b> - 2.0 FTE Frozen Police Officers were previously funded by Proposition 1. These 2.0 FTE Officers will be funded on a one-time basis by Traffic Safety fund in 2013/2014. Total one-time cost of \$200,000 per year will be funded by Traffic Safety Fund.	-	-	-	-
<b>2013 Vehicle Replacement</b> - Replace 7 Marked & 3 Unmarked vehicles: Veh# 6033, 6153, 6342, 6361, 6381, 6470, 6500, 5200, 5210, 5152. Current vehicles are sedans and of which 4 will be converted to SUV's when replaced. Total capital costs of \$402,000 in 2013 funded by \$376,840 replacement reserves and \$25,160 new funding. The additional capital costs increases annual replacement reserves by \$25,297 beginning in 2014, ongoing funded in 2015 and beyond.	25,160	-	25,297	-
<b>2014 Vehicle Replacement</b> - Replace 7 Marked & 3 Unmarked vehicles: Veh# 6322, 6352, 6430, 6450, 6302, 6410, 6262, 531, 525, 5042. Current vehicles are sedans and of which 2 will be converted to SUV's when replaced. Total capital costs of \$394,000 in 2014 funded by replacement reserves. The additional capital costs increases annual replacement reserves by \$24,536 beginning in 2015.	-	-	-	-
<b>Replace Tasers</b> - Qty 10 in 2013 and Qty 10 in 2014. Current vendor will not repair or support tasers that are in excess of 5 years old. 20 tasers will need to be replaced per year in order to maintain the current supply assigned. Total replacement cost of \$20K in 2013 and \$20K in 2014 funded by new \$. Establish annual replacement reserves of collection \$2,320 per year one-time funded in 2013 and 2014, ongoing funded in 2015 and beyond.	20,000	-	22,320	-
<b>Replace 2 Radar Units</b> - Due to units cannot be economically repaired. Total capital cost of \$4,500 in 2013 funded by replacement reserves.	-	-	-	-
<b>Replace Total Station Equipment</b> - Used for mapping both crime scenes and major traffic collisions. The system is outdated and will soon be unsupported. Replacement is needed to ensure investigations are consistent with industry standards in order to provide the information and data for prosecution. Total 1-time capital costs of \$68,000 in 2013 funded by replacement reserves of \$22,960 and Traffic Safety Fund of \$45,040. Ongoing annual maintenance fee of \$990 is one-time funded in 2014 and ongoing funded in 2015 and beyond. Additional annual replacement reserves of \$4,713 is one-time funded in 2014 and ongoing funded in 2015 and beyond.	-	-	5,703	-

**POLICE DEPARTMENT OVERVIEW****Responsible Manager:** *Brian J. Wilson, Police Chief***PURPOSE/DESCRIPTION:**

The police department utilizes a community based problem oriented approach in providing law enforcement services to its citizens. Innovative methods and advanced technology have allowed the department to enhance its overall efficiency and operational effectiveness. In combining the agencies proactive community based approach with its innovative methods, we have been able to provide an increased level of safety to the Community. The agency contracts with South Correctional Entity (SCORE) facility in a collaborative effort with other South County Cities for housing prisoners in an effort to maintain reduced jail costs. The police department works cooperatively with local law enforcement agencies in a regional approach when providing specialty services such as The Valley Special Weapons and Tactics Team (SWAT) as well as police dispatch services through Valley Communications. The police department has achieved a level of success that is well recognized by both the local community as well as other law enforcement agencies.

2013/2014 will provide an opportunity for the department to continue with its goal, delivering the highest quality of law enforcement services to the community. Through teamwork and dedication, the agency will remain committed to its mission of, providing protection, education, and service to the community. The agency will continue with its pro-active approach in addressing index crimes, traffic concerns, as well as crimes that impact the quality of life for our residents.

**2013 Adopted Expenditures by Category****DEPARTMENT SUMMARY:**

Dept Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 19,734,768	\$ 21,721,673	\$ 20,974,131	\$ 21,508,872	\$ 20,985,892	\$ 21,797,214	\$ 22,284,970	\$ 288,342	1.3%
n/a	Gambling Tax	493,485	511,005	214,000	168,000	98,000	145,000	145,000	(23,000)	-13.7%
n/a	CJ Sales Tax	1,701,120	1,795,971	1,652,000	1,719,000	1,719,000	1,719,000	1,719,000	-	0.0%
n/a	Other Revenues	764,355	860,447	784,000	777,000	845,000	845,000	735,000	68,000	8.8%
n/a	Trfr in Utax	1,002,862	612,000	616,000	616,000	616,000	607,000	607,000	(9,000)	-1.5%
n/a	Trfr in Red Light Photo	450,000	450,000	450,000	450,000	450,000	650,000	650,000	200,000	44.4%
n/a	Trfr in Fleet	150,000	-	-	-	-	-	-	-	n/a
n/a	Prop 1 Utax for OT	300,000	-	-	-	-	-	-	-	n/a
n/a	504 Revenues	1,317,084	1,250,718	1,416,399	1,632,093	1,632,093	1,363,474	1,391,091	(268,619)	-16.5%
Total Revenues:		\$ 25,913,674	\$ 27,201,815	\$ 26,106,530	\$ 26,870,965	\$ 26,345,985	\$ 27,126,688	\$ 27,532,061	\$ 255,723	1.0%
Expenditure Summary										
91	Office of the Chief	2,561,781	2,676,928	3,165,636	3,115,845	3,115,845	3,085,165	3,081,667	(30,679)	-1.0%
92-97	Support Services	5,569,290	5,371,627	5,202,396	5,016,910	5,016,910	5,178,640	5,260,663	161,730	3.2%
11X	Field Operations	11,010,100	9,899,617	10,157,747	9,724,875	9,724,875	10,979,901	11,161,147	1,255,026	12.9%
Subtotal Exp W/O contract		\$ 19,141,171	\$ 17,948,172	\$ 18,525,779	\$ 17,857,630	\$ 17,857,630	\$ 19,243,706	\$ 19,503,478	\$ 1,386,077	7.8%
98	Jail Services	2,603,564	2,647,856	1,962,000	2,305,280	1,780,300	2,234,000	2,349,000	(71,280)	-3.1%
98	Valley Communications	1,594,760	1,613,390	1,927,000	1,621,000	1,621,000	1,630,843	1,787,000	9,843	0.6%
504	Fleet	502,898	437,204	538,013	538,013	538,013	488,013	488,013	(50,000)	-9.3%
Total Opr Exp		\$ 23,842,392	\$ 22,646,622	\$ 22,952,792	\$ 22,321,923	\$ 21,796,943	\$ 23,596,562	\$ 24,127,491	\$ 1,274,640	5.7%
Capital & One-time										
9X\1XX	Police	1,257,096	3,741,679	2,275,352	3,454,963	3,454,963	2,654,665	2,501,492	(800,298)	-23.2%
504	Fleet	621,186	732,572	612,100	906,149	906,149	815,860	614,000	(90,289)	-10.0%
Total One-time Exp		\$ 1,878,282	\$ 4,474,251	\$ 2,887,452	\$ 4,361,112	\$ 4,361,112	\$ 3,470,525	\$ 3,115,492	\$ (890,587)	-20.4%
Total Expenditures:		\$ 25,720,674	\$ 27,120,873	\$ 25,840,244	\$ 26,683,034	\$ 26,158,054	\$ 27,067,087	\$ 27,242,983	\$ 384,053	1.4%

## POLICE DEPARTMENT OVERVIEW

**Responsible Manager: *Brian J. Wilson, Police Chief***

### HIGHLIGHTS/CHANGES:

The Federal Way Police Department's primary objective will be to significantly impact crimes that impact the quality of life for our residents and fracture our families. The police department will continue to build relationships with both private and public sector partners, and the community itself to bring every resource available into our efforts. The police department will maintain its focus on continuing to identify quality individuals to fill anticipated vacancies. The agency will focus on its formal training program in an effort to keep up with ever changing trends and legal issues. The department will also focus on continued improvement of service delivery with anticipated reduced staffing, as it conducts a major review to the policies and procedures required by CALEA for National Accreditation.

The Police Department's adopted operating budget totals \$23,596,562 in 2013 and \$24,127,491 in 2014. This is a 5.7% or \$1,274,640 increase from the 2012 adjusted budget. Major line item changes include:

- **Salaries/Wages & Benefits** – Increase is due to restoring the following positions from one-time funded to ongoing in 2013/2014: 11.0 FTE Police Officers, 1.0 FTE Police Commander, 1.0 FTE Police Lieutenant, and 1.0 FTE Records Specialist.
- **Overtime** – Decrease of \$12,000 is due to moving traffic school overtime from ongoing to one-time funded in 2013/2014.
- **Repairs/Maintenance** – Decrease of \$50,000 is due to moving some repairs/maintenance to one-time funded in 2013/2014 for Fleet/Equipment.
- **Other Miscellaneous Expenses** – Decrease of \$25,000 is due to reducing animal sheltering costs.

### REVENUE AND EXPENDITURE SUMMARY:

Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 19,734,768	\$21,721,673	\$20,974,131	\$21,508,872	\$20,985,892	\$21,797,214	\$22,284,970	\$ 288,342	1.3%
n/a	Prop 1 Utax for OT	300,000	-	-	-	-	-	-	-	n/a
n/a	Other Revenues	764,355	860,447	784,000	777,000	845,000	845,000	735,000	68,000	8.8%
n/a	Gambling Tax	493,485	511,005	214,000	168,000	98,000	145,000	145,000	(23,000)	-13.7%
n/a	CJ Sales Tax	1,701,120	1,795,971	1,652,000	1,719,000	1,719,000	1,719,000	1,719,000	-	0.0%
n/a	Trfr in Utax	1,002,862	612,000	616,000	616,000	616,000	607,000	607,000	(9,000)	-1.5%
n/a	Trfr in Red Light Photo	450,000	450,000	450,000	450,000	450,000	650,000	650,000	200,000	44.4%
n/a	Trfr in Fleet	150,000	-	-	-	-	-	-	-	n/a
n/a	504 Revenues	1,317,084	1,250,718	1,416,399	1,632,093	1,632,093	1,363,474	1,391,091	(268,619)	-16.5%
Total Revenues:		\$ 25,913,674	\$ 27,201,815	\$ 26,106,530	\$ 26,870,965	\$ 26,345,985	\$ 27,126,688	\$ 27,532,061	\$ 255,723	1.0%
Expenditure Summary:										
110	Salaries & Wages	12,111,253	10,442,491	10,907,817	10,436,618	10,436,618	11,364,742	11,380,671	928,124	8.9%
111/1	Temporary Help	-	-	2,500	2,500	2,500	2,500	2,500	-	0.0%
120	Overtime	502,979	808,709	772,627	772,627	772,627	760,627	760,627	(12,000)	-1.6%
200	Benefits	3,824,236	3,488,733	3,686,435	3,538,608	3,538,608	4,051,589	4,301,932	512,981	14.5%
31X	Supplies	141,039	150,279	116,347	131,347	131,347	129,847	129,847	(1,500)	-1.1%
3XX	Othr Opr Supplies	359,082	301,351	373,291	358,291	358,291	358,291	358,291	-	0.0%
41X	Professional Svcs	69,851	161,711	75,450	75,450	75,450	75,450	75,450	-	0.0%
43X	Travel & Training	101,333	91,250	121,085	101,802	101,802	101,802	101,802	-	0.0%
42/47	Utility & Comm	2,186	4,192	1,699	1,699	1,699	1,699	1,699	-	0.0%
48X	Repairs & Mtc	183,617	185,835	256,302	256,302	256,302	206,302	206,302	(50,000)	-19.5%
497	Association Dues	2,749	2,206	4,390	4,390	4,390	4,390	4,390	-	0.0%
4XX	Other Misc Exp	108,074	131,451	141,500	141,500	141,500	116,500	116,500	(25,000)	-17.7%
5XX	Intgvtl Svcs/Taxes	4,199,513	4,559,664	3,889,150	3,942,847	3,417,867	3,881,410	4,152,567	(61,437)	-1.6%
600	Capital Outlays	1,057	777	-	-	-	-	-	-	n/a
9XX	IS Charges-M&O	1,272,855	1,403,844	1,696,153	1,649,896	1,649,896	1,619,487	1,630,306	(30,410)	-1.8%
9XX	IS Charges-Reserves	962,567	914,130	908,046	908,046	908,046	921,927	904,607	13,881	1.5%
Subtotal Operating Exp:		\$ 23,842,392	\$ 22,646,622	\$ 22,952,792	\$ 22,321,923	\$ 21,796,943	\$ 23,596,562	\$ 24,127,491	\$ 1,274,640	5.7%
Capital & One-time Funding:										
n/a	Capital & One-Time	1,878,282	4,474,251	2,887,452	4,361,112	4,361,112	3,470,525	3,115,492	(890,587)	-20.4%
Subtotal One-time Exp:		\$ 1,878,282	\$ 4,474,251	\$ 2,887,452	\$ 4,361,112	\$ 4,361,112	\$ 3,470,525	\$ 3,115,492	\$ (890,587)	-20.4%
Total Expenditures:		\$ 25,720,674	\$ 27,120,873	\$ 25,840,244	\$ 26,683,034	\$ 26,158,054	\$ 27,067,087	\$ 27,242,983	\$ 384,053	1.4%

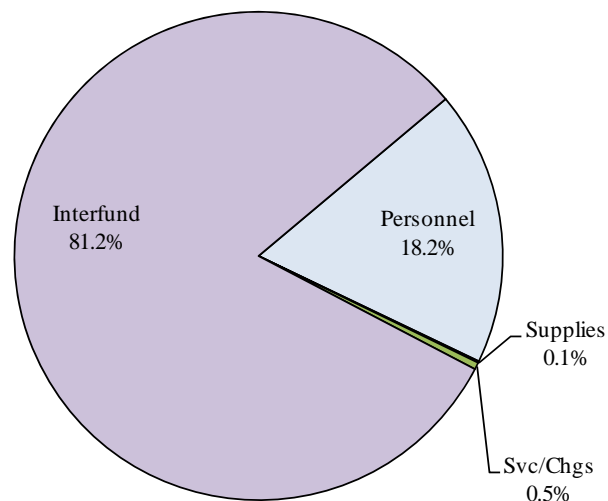
**POLICE ADMINISTRATION****Responsible Manager:** *Brian J. Wilson, Police Chief***PURPOSE/DESCRIPTION:**

The Administrative Division consists of the Office of the Chief. The Office of the Chief is responsible for the executive management of the department through planning.

Within the Office of the Chief, staffing consists of the Chief of Police, Deputy Chief of Police, and an Executive Assistant.

**GOALS/OBJECTIVES:**

- Overall Leadership and Management of the Police Department
- The establishment of Goals and Objectives
- Enhance the safety and quality of life for citizens
- Increase the operational efficiency and effectiveness of the agency

**2013 Adopted Expenditures by Category****PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of volunteer hours	8,164	8,000	8,000	8,000
• Number of staff hired	0	5	3	4
• Number of Public Disclosure Requests	1,861	1,900	1,900	1,900
<b>Outcome Measures:</b>				
• Total hours of training	17,189	17,000	17,000	17,000
• Number of Standards Investigations (Internal Investigations.)	8	10	10	10
• Total Index Crimes	4,784	4,800	4,800	4,800
• Total Jail Costs	\$2,647,856	\$2,305,280	\$2,234,000	\$2,349,000
<b>Efficiency Measures:</b>				
• Average vacancy rate (sworn)	2%	4%	4%	4%
• Annual change to Index Crimes	-5.2%	-2%	-2%	-2%
• % of people receiving citations that attend Traffic School	15%	15%	15%	15%
• % of Standard Investigations from Calls for Service	.015%	.015%	.015%	.015%

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Director-Police Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	58D
Deputy Chief	1.00	1.00	1.00	1.00	1.00	1.00	1.00	55D
Executive Assistant	1.00	1.00	1.00	1.00	1.00	1.00	1.00	31
<b>Total Regular Staffing</b>	3.00	3.00	3.00	3.00	3.00	3.00	3.00	n/a
<b>Change from prior year</b>	-	-	-	-	-	-	-	n/a
<b>Grant Total Staffing</b>	3.00	3.00	3.00	3.00	3.00	3.00	3.00	n/a

**POLICE ADMINISTRATION****Responsible Manager: Brian J. Wilson, Police Chief****HIGHLIGHTS/CHANGES:**

The Administration Division will continue to manage and assess the department's current service levels to provide the City of Federal Way residents a cost effective and proactive police force. Federal Way Police Department members are encouraged to act as conduits of information from the community to the agency. Members are available to the public throughout the City, in the high schools, in substations at the Commons Mall, the Westway community, as well as the City Hall/Police facility. The information gathered by department members combined with statistical analysis, community surveys, and continuous evaluation of program effectiveness, will be used to best identify the needs of our community.

The Department's internal service charges are budgeted in the Office of the Chief of Police.

The Police Administration Division's adopted operating budget totals \$3,085,165 in 2013 and \$3,081,667 in 2014. This is a 1.0% or \$30,679 decrease from the 2012 adjusted budget.

**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 3,170,342	\$ 3,201,849	\$ 3,314,476	\$ 3,773,695	\$ 3,773,695	\$ 3,375,365	\$ 3,334,987	\$ (398,330)	-10.6%
n/a	Prop 1 Utax for OT	300,000	-	-	-	-	-	-	-	n/a
Total Revenues:		\$ 3,470,342	\$ 3,201,849	\$ 3,314,476	\$ 3,773,695	\$ 3,773,695	\$ 3,375,365	\$ 3,334,987	\$ (398,330)	-10.6%
Expenditure Summary:										
110	Salaries & Wages	213,588	201,180	214,728	214,728	214,728	201,192	201,192	(13,536)	-6.3%
120	Overtime	53,615	122,159	302,000	302,000	302,000	302,000	302,000	-	0.0%
200	Benefits	56,189	57,517	62,711	59,177	59,177	58,562	61,565	(615)	-1.0%
31X	Supplies	1,165	2,757	2,702	2,702	2,702	2,702	2,702	-	0.0%
3XX	Othr Opr Supplies	-	66	500	500	500	500	500	-	0.0%
41X	Professional Svcs	1,093	343	13,000	13,000	13,000	13,000	13,000	-	0.0%
43X	Travel & Training	23,902	12,738	-	-	-	-	-	-	n/a
42/47	Utility & Comm	23	-	-	-	-	-	-	-	n/a
497	Association Dues	895	500	1,500	1,500	1,500	1,500	1,500	-	0.0%
4XX	Other Misc Exp	10,914	(2,603)	-	-	-	-	-	-	n/a
5XX	Intgvtl Svcs/Taxes	80	-	-	-	-	-	-	-	n/a
9XX	IS Charges-M&O	1,237,751	1,368,140	1,660,449	1,614,192	1,614,192	1,583,783	1,594,602	(30,410)	-1.9%
9XX	IS Charges-Reserves	962,567	914,130	908,046	908,046	908,046	921,927	904,607	13,881	1.5%
Subtotal Operating Exp:		\$ 2,561,781	\$ 2,676,928	\$ 3,165,636	\$ 3,115,845	\$ 3,115,845	\$ 3,085,165	\$ 3,081,667	\$ (30,679)	-1.0%
Capital & One-time Funding:										
n/a	Capital & One-Time	908,561	524,921	148,840	657,851	657,851	290,200	253,320	(367,651)	-55.9%
Subtotal One-time Exp:		\$ 908,561	\$ 524,921	\$ 148,840	\$ 657,851	\$ 657,851	\$ 290,200	\$ 253,320	\$ (367,651)	-55.9%
Total Expenditures:		\$ 3,470,342	\$ 3,201,849	\$ 3,314,476	\$ 3,773,695	\$ 3,773,695	\$ 3,375,365	\$ 3,334,987	\$ (398,330)	-10.6%

**POLICE SUPPORT SERVICES****Responsible Manager:** *Andy Hwang, Deputy Chief***PURPOSE/DESCRIPTION:**

The Support Services Division consists of the department's Records Section, the Property/Evidence Unit, the Administrative Section and the Criminal Investigations Section (CIS). CIS contains three investigative units that specialize in crimes committed against persons, crimes committed against property, and crimes involving narcotics and/or vice. CIS also has a ProAct Team in to identify crime patterns and take proactive enforcement steps to address the pattern. Each section is directed by a Commander or Civilian Manager that reports to the Deputy Police Chief. The sections provide the services described below.

**Property/Evidence Unit**

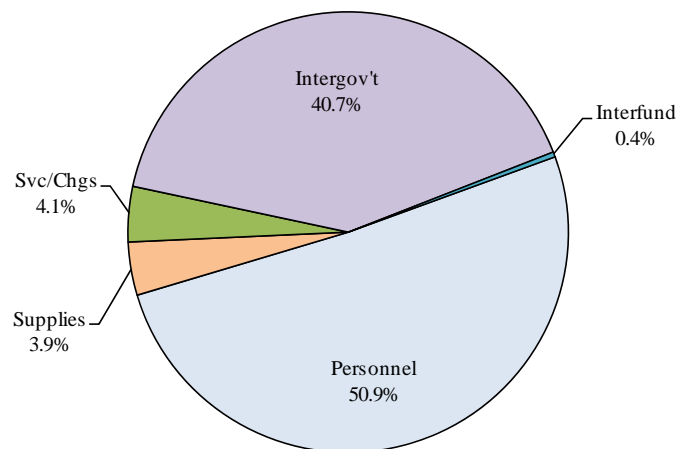
- Catalogue and store evidence/property
- Ensure proper return or disposal of evidence/property
- Assist in the effective management and processing of evidence

**Records Section**

- Maintenance of records
- Provision of public records
- Data entry
- Management of court orders
- Crime Analysis
- Management of telephone and on-line reporting

**Administrative Section**

- Oversight of professional standards
- Coordination of training
- Coordination of recruiting/hiring
- Organization of crime prevention
- Identification of community resources
- Budget and financial oversight

**2013 Adopted Expenditures by Category****POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Commander	2.00	2.00	2.00	2.00	2.00	2.00	2.00	51C
Lieutenant	4.00	2.00	2.00	2.00	2.00	3.00	3.00	45I
Civilian Operations Manager	1.00	1.00	1.00	1.00	1.00	1.00	1.00	46
Police Officer	27.00	25.00	25.00	25.00	25.00	27.00	27.00	32G
Crime Analyst/Prevention Specialist	2.00	1.00	1.00	1.00	1.00	1.00	1.00	30A
Crime Analyst Program Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	32A
Calea/Volunteer Coordinator	1.00	1.00	1.00	1.00	1.00	1.00	1.00	30A
Records Supervisor	2.00	3.00	3.00	3.00	3.00	3.00	3.00	29
Property/Evidence Custodian	1.00	1.00	1.00	1.00	1.00	1.00	1.00	28
Jail Coordinator	1.00	-	-	-	-	-	-	21A
Quartermaster	1.00	1.00	1.00	1.00	1.00	1.00	1.00	21A
Property/Evidence Technician	1.00	1.00	1.00	1.00	1.00	-	-	20A
Administrative Assistant I	2.00	2.00	2.00	2.00	2.00	2.00	2.00	18A
Records Specialist	11.00	10.00	10.00	10.00	10.00	11.00	11.00	15A
Customer Service Specialist	1.00	1.00	1.00	1.00	1.00	1.00	1.00	14
<b>Total Regular Staffing</b>	<b>58.00</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>	<b>55.00</b>	<b>55.00</b>	<b>n/a</b>
<b>Change from prior year</b>	<b>(3.00)</b>	<b>(6.00)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3.00</b>	<b>-</b>	<b>n/a</b>
<b>Funded on a One-time Basis:</b>								
Lieutenant	-	1.00	1.00	1.00	1.00	-	-	45I
Police Officers	-	2.00	2.00	2.00	2.00	-	-	32G
Records Supervisor	1.00	-	-	-	-	-	-	29
Records Specialist	-	1.00	1.00	1.00	1.00	-	-	18A
Property/Evidence Technician	-	-	-	-	-	1.00	1.00	20A
<b>Frozen Positions:</b>								
Lieutenant	-	1.00	1.00	1.00	1.00	-	-	45I
Records Specialist	1.00	1.00	1.00	1.00	1.00	-	-	18A
<b>Grant Total Staffing</b>	<b>60.00</b>	<b>58.00</b>	<b>58.00</b>	<b>58.00</b>	<b>58.00</b>	<b>56.00</b>	<b>56.00</b>	<b>n/a</b>



**POLICE SUPPORT SERVICES****Responsible Manager: Andy Hwang, Deputy Chief****HIGHLIGHTS/CHANGES:**

The Administrative Section will continue to evaluate staffing levels and responsibilities as well as the 2014 National Re-Accreditation. The Records Section is managing ongoing changes to its environment as the department moves through its technological advances. Field laptop report writing, the establishment of 802.11 wireless coverage and the move toward automated recording of property and evidence handling will be focus issues for the agency requiring a great deal of support from the records section.

The Police Support Services' adopted operating budget totals \$9,531,496 in 2013 and \$9,884,676 in 2014. This is a 0.5% or \$50,293 increase from the 2012 adjusted budget. Major line item changes include:

- **Salaries/Wages & Benefits** – Increase is due to restoring the following positions from one-time funded to ongoing in 2013/2014: 2.0 FTE Police Officers, 1.0 FTE Police Lieutenant, and 1.0 FTE Records Specialist and is offset by moving 1.0 FTE Property/Evidence Technician from ongoing funded to one-time funded in 2013/2014.
- **Repairs/Maintenance** – Decrease of \$50,000 is due to moving some repairs/maintenance to one-time funded in 2013/2014 for Fleet/Equipment.

**REVENUE AND EXPENDITURE SUMMARY:**

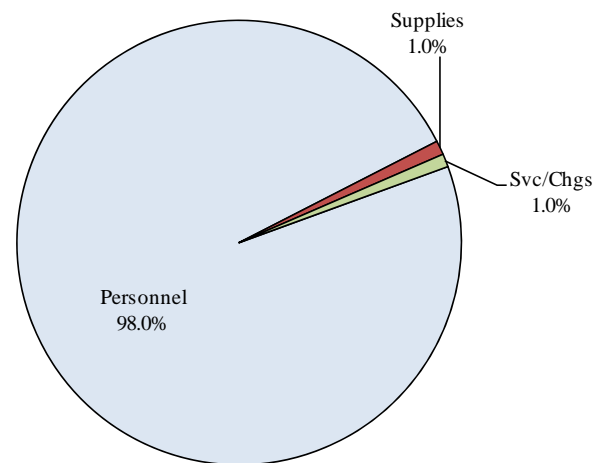
Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 9,230,412	\$10,522,770	\$ 8,801,802	\$ 9,399,596	\$ 8,764,616	\$ 9,852,947	\$10,182,877	\$ 453,351	4.8%
n/a	Other Revenues	688,755	811,922	697,000	690,000	800,000	800,000	690,000	110,000	15.9%
n/a	504 Revenues	1,317,084	1,250,718	1,416,399	1,632,093	1,632,093	1,363,474	1,391,091	(268,619)	-16.5%
Total Revenues:		\$ 11,236,250	\$ 12,585,411	\$ 10,915,201	\$ 11,721,689	\$ 11,196,709	\$ 12,016,421	\$ 12,263,968	\$ 294,732	2.5%
Expenditure Summary:										
110	Salaries & Wages	4,002,454	3,467,853	3,587,134	3,504,610	3,504,610	3,571,896	3,574,572	67,286	1.9%
111/1	Temporary Help	-	-	2,500	2,500	2,500	2,500	2,500	-	0.0%
120	Overtime	58,969	136,815	65,000	65,000	65,000	65,000	65,000	-	0.0%
200	Benefits	1,202,275	1,090,210	1,220,492	1,120,396	1,120,396	1,216,340	1,295,687	95,944	8.6%
31X	Supplies	117,847	87,365	69,395	84,395	84,395	82,895	82,895	(1,500)	-1.8%
3XX	Othr Opr Supplies	319,037	263,343	304,053	289,053	289,053	289,053	289,053	-	0.0%
41X	Professional Svcs	63,832	157,000	60,450	60,450	60,450	60,450	60,450	-	0.0%
43X	Travel & Training	31,993	42,136	121,085	101,802	101,802	101,802	101,802	-	0.0%
42/47	Utility & Comm	1,411	2,663	104	104	104	104	104	-	0.0%
48X	Repairs & Mtc	170,125	174,902	248,302	248,302	248,302	198,302	198,302	(50,000)	-20.1%
497	Association Dues	1,029	927	2,040	2,040	2,040	2,040	2,040	-	0.0%
4XX	Other Misc Exp	67,001	51,603	24,000	24,000	24,000	24,000	24,000	-	0.0%
5XX	Intgvtl Svcs/Taxes	4,199,433	4,559,557	3,889,150	3,942,847	3,417,867	3,881,410	4,152,567	(61,437)	-1.6%
600	Capital Outlays	(0)	(0)	-	-	-	-	-	-	n/a
9XX	IS Charges-M&O	35,104	35,704	35,704	35,704	35,704	35,704	35,704	-	0.0%
Subtotal Operating Exp:		\$ 10,270,511	\$ 10,070,077	\$ 9,629,409	\$ 9,481,203	\$ 8,956,223	\$ 9,531,496	\$ 9,884,676	\$ 50,293	0.5%
Capital & One-time Funding:										
n/a	Capital & One-Time	772,739	2,434,392	1,019,506	2,052,555	2,052,555	2,425,324	2,090,213	372,769	18.2%
Subtotal One-time Exp:		\$ 772,739	\$ 2,434,392	\$ 1,019,506	\$ 2,052,555	\$ 2,052,555	\$ 2,425,324	\$ 2,090,213	\$ 372,769	18.2%
Total Expenditures:		\$ 11,043,250	\$ 12,504,469	\$ 10,648,915	\$ 11,533,758	\$ 11,008,778	\$ 11,956,820	\$ 11,974,890	\$ 423,062	3.7%

**POLICE FIELD OPERATIONS DIVISION****Responsible Manager: Andy Hwang, Deputy Chief****PURPOSE/DESCRIPTION:**

The Operations Division provides a 24-hour response to calls for service, investigates crimes, enforce laws, ordinances, and public orders with uniformed patrol and traffic units. In addition to the delivery of general police services, the Operations Division also provides special uniformed police officers in the following capacities: Special Operations Unit (bicycle team), four high school resource officers, police services at Commons Mall, three K-9 officers, SWAT (Special Weapons and Tactics Team) and a Nationally Certified Bomb Unit.

**GOALS/OBJECTIVES:**

- Continue to participate in the overall department goal in the reduction of Index Crimes
- Continue to find methods to reduce quality of life crimes and crimes that impact families
- Maintain a pro-active approach to overall crime

**2013 Adopted Expenditures by Category****PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Calls for Service	53,789	55,000	55,000	55,000
• Number of referrals from Child Protective Services (CPS)/APS	679	500	500	500
<b>Outcome Measures:</b>				
• Criminal case numbers drawn	18,483	18,000	18,000	18,000
• Field Interview Card completed	5,978	6,000	6,000	6,000
• Number of Orders of Protection served	290	300	300	300
• % of CPS referrals resulting in police action	70%	70%	70%	70%
• Total arrests	6,113	6,000	6,000	6,000
<b>Efficiency Measures:</b>				
• % of criminal cases filed by CIS	54%	50%	50%	50%
• Response time to Emergency Calls (includes Priority 1 calls)	3.98	3.98	3.98	3.98
• Average response time (for all calls for service)	13.41	13.41	13.41	13.41
• % of arrests requiring force	.2%	.2%	.2%	.2%

**POSITION INVENTORY:**

Positions	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	Grade
			Adopted	Adjusted	Year-end			
Commander	4.00	3.00	3.00	3.00	3.00	3.00	3.00	51C
Lieutenant	10.00	10.00	10.00	10.00	10.00	11.00	11.00	45I
Police Officer	83.00	64.00	67.00	61.00	61.00	70.00	70.00	32G
Animal Services Officer	1.00	2.00	1.00	2.00	2.00	2.00	2.00	24A
Animal Services Coordinator	1.00	-	1.00	-	-	-	-	21A
Administrative Assistant I	1.00	1.00	1.00	1.00	1.00	1.00	1.00	18A
<b>Total Regular Staffing</b>	100.00	80.00	83.00	77.00	77.00	87.00	87.00	n/a
<b>Change from prior year</b>	-	(20.00)	3.00	(6.00)	-	10.00	-	n/a
<b>Funded on a One-time Basis:</b>								
Commander	-	1.00	1.00	1.00	1.00	-	-	51C
Police Officers	-	14.00	14.00	14.00	14.00	7.00	7.00	32G
<b>Frozen Positions:</b>								
Police Officer (2.0 FTE Prop 1)	4.00	9.00	6.00	12.00	12.00	-	-	32G
<b>Grand Total Staffing</b>	104.00	104.00	104.00	104.00	104.00	94.00	94.00	n/a

**POLICE FIELD OPERATIONS DIVISION**  
**Responsible Manager: Andy Hwang, Deputy Chief**

**HIGHLIGHTS/CHANGES:**

The Patrol Section staffing model will provide effective and efficient patrol service with the allocated staffing model. Patrol Officers will be assigned a sector to maintain continuity, reduce response time and will be proactive in finding solutions for on-going neighborhood or crime problems. The ProAct Unit will be proactive in combating high profile crime patterns with a focus on gangs, narcotics and vice crimes. The Traffic Unit will increase visibility at school zones and neighborhoods and provide commercial vehicle enforcement.

The Police Operations Division's adopted operating budget totals \$10,979,901 in 2013 and \$11,161,147 in 2014. This is a 12.9% or \$1,255,026 increase from the 2012 adjusted budget. Major line item changes include:

- **Salaries/Wages & Benefits** – Increase is due to restoring the following positions from one-time funded to ongoing in 2013/2014: 9.0 FTE Police Officers and 1.0 FTE Police Commander.
- **Overtime** – Decrease of \$12,000 is due to moving traffic school overtime from ongoing to one-time funded in 2013/2014.
- **Other Miscellaneous Expenses** – Decrease of \$25,000 is due to reducing animal sheltering costs.

**REVENUE AND EXPENDITURE SUMMARY:**

Code	Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
		Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
Revenue Summary:										
n/a	General Gov't	\$ 7,334,015	\$ 7,997,055	\$ 8,857,853	\$ 8,335,581	\$ 8,447,581	\$ 8,568,902	\$ 8,767,106	\$ 233,321	2.8%
n/a	Gambling Tax	493,485	511,005	214,000	168,000	98,000	145,000	145,000	(23,000)	-13.7%
n/a	CJ Sales Tax	1,701,120	1,795,971	1,652,000	1,719,000	1,719,000	1,719,000	1,719,000	-	0.0%
n/a	Other Revenues	75,600	48,525	87,000	87,000	45,000	45,000	45,000	(42,000)	-48.3%
n/a	Trfr in Utax	1,002,862	612,000	616,000	616,000	616,000	607,000	607,000	(9,000)	-1.5%
n/a	Trfr in Red Light Photo	450,000	450,000	450,000	450,000	450,000	650,000	650,000	200,000	44.4%
n/a	Trfr in Fleet	150,000	-	-	-	-	-	-	-	n/a
Total Revenues:		\$ 11,207,082	\$ 11,414,556	\$ 11,876,853	\$ 11,375,581	\$ 11,375,581	\$ 11,734,902	\$ 11,933,106	\$ 359,321	3.2%
Expenditure Summary:										
110	Salaries & Wages	7,895,211	6,773,458	7,105,955	6,717,280	6,717,280	7,591,654	7,604,907	874,374	13.0%
120	Overtime	390,395	549,735	405,627	405,627	405,627	393,627	393,627	(12,000)	-3.0%
200	Benefits	2,565,772	2,341,006	2,403,232	2,359,035	2,359,035	2,776,687	2,944,680	417,652	17.7%
31X	Supplies	22,028	60,156	44,250	44,250	44,250	44,250	44,250	-	0.0%
3XX	Othr Opr Supplies	40,045	37,942	68,738	68,738	68,738	68,738	68,738	-	0.0%
41X	Professional Svcs	4,926	4,368	2,000	2,000	2,000	2,000	2,000	-	0.0%
43X	Travel & Training	45,438	36,376	-	-	-	-	-	-	n/a
42/47	Utility & Comm	752	1,529	1,595	1,595	1,595	1,595	1,595	-	0.0%
48X	Repairs & Mtc	13,492	10,933	8,000	8,000	8,000	8,000	8,000	-	0.0%
497	Association Dues	825	779	850	850	850	850	850	-	0.0%
4XX	Other Misc Exp	30,160	82,451	117,500	117,500	117,500	92,500	92,500	(25,000)	-21.3%
5XX	Intgvtl Svcs/Taxes	-	107	-	-	-	-	-	-	n/a
600	Capital Outlays	1,057	777	-	-	-	-	-	-	n/a
Subtotal Operating Exp:		\$ 11,010,100	\$ 9,899,617	\$ 10,157,747	\$ 9,724,875	\$ 9,724,875	\$ 10,979,901	\$ 11,161,147	\$ 1,255,026	12.9%
Capital & One-time Funding:										
n/a	Capital & One-Time	196,982	1,514,938	1,719,106	1,650,706	1,650,706	755,001	771,959	(895,705)	-54.3%
Subtotal One-time Exp:		\$ 196,982	\$ 1,514,938	\$ 1,719,106	\$ 1,650,706	\$ 1,650,706	\$ 755,001	\$ 771,959	\$ (895,705)	-54.3%
Total Expenditures:		\$ 11,207,082	\$ 11,414,556	\$ 11,876,853	\$ 11,375,581	\$ 11,375,581	\$ 11,734,902	\$ 11,933,106	\$ 359,321	3.2%

**POLICE FIELD OPERATIONS DIVISION****Responsible Manager: Andy Hwang, Deputy Chief****PERFORMANCE MEASURES:**

Type/Description	2011	2012	2013	2014
<b>Workload Measures:</b>				
• Number of neighborhood and community meetings attended	234	225	225	225
• Number of Orders of Protection processed	1,840	1,850	1,850	1,850
• Number of Police Officer applicants	110	104	104	104
<b>Outcome Measures:</b>				
• Number of false alarms with police response	1,560	1,500	1,500	1,500
• Number of firearms received into Property/Evidence	144	140	140	140
• Number of police officer candidate background investigations	10	10	10	10
• Number of training hours provided internally by FWPD	5,000	5,000	5,000	5,000
<b>Efficiency Measures:</b>				
• % of false alarms that are billable*	8%	8%	8%	8%
• % of background investigations resulting in qualified candidate	50%	50%	50%	50%
• % of training hours provided internally by FWPD	40%	40%	40%	40%

\*Owners of alarmed buildings get three warning each fiscal year prior to being billed

**001: GENERAL FUND****PURPOSE/DESCRIPTION:**

The General Fund is used to account for all receipts and disbursement transactions associated with ordinary City operations that are not required to be accounted for in another fund. This fund is both tax and general revenue supported. The fund is divided into nine primary departments: City Council, Mayor's Office, Municipal Court, Law, Finance, Human Resources, Community Development, Police Department, and Parks, Recreation and Cultural Services.

Within the General Fund is the Contingency Reserve Fund.

- The **Contingency Reserve Fund** was established per the budget policies which states..."City shall establish an appropriated Contingency Reserve in order to accommodate unexpected operational changes, legislative impacts, or other economic events affecting the City's operations which could not have been reasonably anticipated at the time the budget was prepared. Funding shall be targeted at three (3) percent of the City's operating expenditures."

The fund's major sources of revenue are property tax, sales tax, state shared & intergovernmental revenue, licenses and permits, charges for services, interfund service charges, and utility tax transfer. Primary service areas include police protection and jail services, court services, land use and development services, parks and recreation, human services, general governmental (law, finance, human resources, etc.), and public works in the form of interfund transfer to Street Fund.

City fiscal policy requires ongoing expenditures be funded with ongoing revenues, therefore, beginning fund balance from prior year are primarily used for one-time and/or capital purposes.

The following two pages present a sources and uses summary of the departmental budgets which comprise the General Fund. Also included is expenditure by object summary.

**SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
Property Tax	\$ 9,614,187	\$ 9,672,887	\$ 9,625,000	\$ 9,825,000	\$ 9,825,000	\$ 9,923,000	\$ 10,022,000	\$ 98,000	1.0%
Local Sales Tax	10,708,951	10,858,381	10,791,000	10,586,000	10,586,000	10,692,000	10,799,000	106,000	1.0%
Criminal Justice Sales Tax	1,701,120	1,795,971	1,652,000	1,719,000	1,719,000	1,719,000	1,719,000	-	0.0%
Gambling Tax	493,485	511,005	214,000	168,000	98,000	145,000	145,000	(23,000)	-13.7%
Leasehold Excise Tax	5,757	6,259	4,000	6,000	6,000	6,000	6,000	-	0.0%
Liquor Excise Tax	438,392	434,957	442,000	448,000	224,000	-	-	(448,000)	-100.0%
Liquor Profits Tax	708,559	622,476	-	553,000	472,000	646,000	646,000	93,000	16.8%
Criminal Just - State Shared	294,350	278,186	97,000	187,000	277,000	187,000	95,000	-	0.0%
DUI Cities	16,317	19,061	16,000	16,000	16,000	16,000	16,000	-	0.0%
Franchise Fees	980,891	988,948	945,000	981,000	981,000	981,000	981,000	-	0.0%
Business Licenses	251,620	253,992	244,000	252,000	252,000	252,000	252,000	-	0.0%
Building Permits	673,528	559,290	717,147	564,000	682,000	588,000	602,000	24,000	4.3%
Electrical Permits	168,176	171,678	154,000	154,000	154,000	158,000	162,000	4,000	2.6%
Zoning Fees	51,856	50,376	89,000	89,000	89,000	91,000	93,000	2,000	2.2%
Plan Check Fees	372,092	284,699	295,000	295,000	295,000	302,000	310,000	7,000	2.4%
Fines & Forfeits	1,558,931	1,484,953	1,595,500	1,500,500	1,431,000	1,431,000	1,431,000	(69,500)	-4.6%
Security & Protection	688,755	811,922	697,000	690,000	800,000	800,000	690,000	110,000	15.9%
Traffic School	75,600	48,525	87,000	87,000	45,000	45,000	45,000	(42,000)	-48.3%
Animal Licenses	32,420	95,481	272,000	153,000	50,000	30,000	30,000	(123,000)	-80.4%
Recreation Fees	913,831	956,607	849,778	937,364	937,364	937,000	937,000	(364)	0.0%
Interest Earnings	31,242	19,902	73,000	32,000	16,000	24,000	29,000	(8,000)	-25.0%
Miscellaneous	319,832	302,596	299,000	299,000	299,000	240,000	240,000	(59,000)	-19.7%
Tsfr In Red Light Photo - CT	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0.0%
Tsfr In Red Light Photo - PD	450,000	450,000	450,000	450,000	450,000	450,000	450,000	-	0.0%
Admin/Cash Mgmt Fee/Lobbyist	620,891	445,117	566,597	466,597	466,598	473,117	472,315	6,520	1.4%
Tsfr In - Redir. Overlay Utax	-	-	-	-	-	600,000	600,000	600,000	n/a
Tsfr In Utax - Admin Fee	64,622	48,000	49,000	49,000	49,000	48,000	48,000	(1,000)	-2.0%
Tsfr In Utax - Cpark, New Parks	361,620	274,000	276,000	276,000	276,000	272,000	272,000	(4,000)	-1.4%
Tsfr In Utax - Comm/Arts Events	119,070	97,000	97,000	97,000	97,000	96,000	96,000	(1,000)	-1.0%
Tsfr In Utax - PD (05/06) positions	1,002,862	612,000	616,000	616,000	616,000	607,000	607,000	(9,000)	-1.5%
Tsfr In Utax - Jail Contract Costs	-	-	-	925,000	400,020	-	-	(925,000)	-100.0%
Tsfr In Utax - Voters Package	2,854,878	2,769,553	3,340,000	2,980,187	2,980,187	2,980,187	2,980,187	-	0.0%
Tsfr In Utax - Baseline Support	4,126,652	3,319,000	2,980,296	3,340,000	3,340,000	3,293,000	3,293,000	(47,000)	-1.4%
Total Operating Revenues:	\$ 39,750,487	\$ 38,292,822	\$ 37,583,318	\$ 38,791,648	\$ 37,979,169	\$ 38,082,304	\$ 38,118,502	\$ (709,344)	-1.8%

## 001: GENERAL FUND (continued)

## SOURCES AND USES: (CONT.)

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
EXPENDITURES									
City Council	\$ 279,241	\$ 336,760	\$ 411,985	\$ 310,547	\$ 310,547	\$ 327,605	\$ 329,289	\$ 17,058	5.5%
Mayor's Office	867,669	506,457	818,996	555,187	555,187	552,500	569,134	(2,687)	-0.5%
Public Defender	439,440	410,698	459,680	459,680	459,680	459,680	459,680	-	0.0%
Human Services Operations	329,538	235,495	177,539	288,258	288,258	222,139	228,014	(66,119)	-22.9%
Human Services Organizations	430,000	410,225	430,000	430,000	430,000	430,000	430,000	-	0.0%
Municipal Court	1,393,501	1,406,887	1,642,099	1,569,747	1,569,747	1,448,101	1,493,957	(121,646)	-7.7%
Criminal Legal Services	662,737	577,382	671,580	664,258	664,258	706,256	719,954	41,998	6.3%
Civil Legal Services	691,852	678,124	775,555	747,843	747,843	746,208	761,746	(1,635)	-0.2%
Human Resources/City Clerk	851,031	732,248	927,111	846,613	846,613	789,275	799,481	(57,338)	-6.8%
Finance	870,311	829,847	925,469	891,313	891,313	882,986	897,201	(8,327)	-0.9%
Community Development	2,638,839	2,040,584	2,355,767	2,126,296	2,126,295	2,121,972	2,162,109	(4,324)	-0.2%
Economic Development	191,166	81,420	175,446	99,911	99,911	101,929	102,942	2,018	2.0%
Jail Contract Costs (Ops & Debt)	2,603,564	2,647,856	1,962,000	2,305,280	1,780,300	2,234,000	2,349,000	(71,280)	-3.1%
911 Dispatch	1,594,760	1,613,390	1,927,000	1,621,000	1,621,000	1,630,843	1,787,000	9,843	0.6%
Police	19,103,671	17,910,672	18,488,279	17,820,130	17,820,129	19,206,206	19,465,979	1,386,076	7.8%
Police - Safe City	37,500	37,500	37,500	37,500	37,500	37,500	37,500	-	0.0%
Parks, Recr & Cultural Svcs	3,805,813	3,478,515	3,634,458	3,664,684	3,664,684	3,528,751	3,570,781	(135,933)	-3.7%
CW-Unallocated	-	-	(109,636)	-	-	(185,529)	(191,922)	(185,529)	n/a
PW-General/Street Fund Subsidy	1,736,483	1,743,870	1,871,568	2,045,463	2,045,463	2,045,665	2,090,562	202	0.0%
Workers Comp	-	-	-	-	-	54,000	54,000	54,000	n/a
Total Operating Expenditures:	\$ 38,527,116	\$ 35,677,930	\$ 37,582,396	\$ 36,483,710	\$ 35,958,728	\$ 37,340,087	\$ 38,116,407	\$ 856,377	2.3%
Oper Rev Over/(Under) Exp	\$ 1,223,371	\$ 2,614,892	\$ 922	\$ 2,307,938	\$ 2,020,441	\$ 742,217	\$ 2,095	\$ (1,565,721)	-67.8%
OTHER FINANCING SOURCES									
Trfr In - Project Specific	\$ 150,000	\$ 820,000	\$ -	\$ 22,000	\$ 22,000	\$ 40,000	\$ 30,000	\$ 18,000	81.8%
Tsfr In - Traffic Safety Fund	-	375,000	-	-	-	245,040	200,000	245,040	n/a
Tsfr In - CIP Project Savings	61,235	3,800,000	-	-	-	-	-	-	n/a
Tsfr In - Redirect Overlay	-	600,000	600,000	600,000	600,000	-	-	(600,000)	-100.0%
Human Services Donation	12,029	6,438	-	-	-	-	-	-	n/a
Tsfr In - Downtown CIP For EDC	13,720	-	-	-	-	-	-	-	n/a
Automation Fees/Pass-Thru/Abate.	38,334	34,645	-	3,147	3,147	8,281	8,577	5,134	163.1%
Tsfr In - Prop 1	-	-	4,061	-	-	-	-	-	n/a
Tsfr In - Utax Prop 1 PD OT	300,000	-	-	-	-	-	-	-	n/a
Police Grants	457,195	746,915	345,432	601,806	601,806	345,432	-	(256,374)	-42.6%
Court Fines & Forfeitures	-	11,106	(35,000)	4,979	4,979	-	-	(4,979)	-100.0%
State & Federal Seizures	176,072	93,043	-	7,000	7,000	-	-	(7,000)	-100.0%
Explorer & Police Donations	11,858	-	-	-	-	-	-	-	n/a
Other/Grants/Contributions	33,389	281,161	(30,000)	96,958	96,958	485,746	-	388,788	401.0%
Liquor Additional	-	-	-	-	237,309	-	-	-	n/a
Total Other Financing Sources	\$ 1,253,832	\$ 6,768,308	\$ 884,493	\$ 1,335,890	\$ 1,573,199	\$ 1,124,499	\$ 238,577	\$ (211,391)	-15.8%
OTHER FINANCING USES									
City Council	\$ 79,972	\$ 62,773	\$ 73,845	\$ 73,092	\$ 73,092	\$ 58,845	\$ 58,845	\$ (14,247)	-19.5%
Mayor's Office	19,791	249,134	-	103,982	108,982	7,171	7,171	(96,811)	-93.1%
Public Defender	-	14,497	60,000	60,000	60,000	10,000	10,000	(50,000)	-83.3%
Human Svcs/CDBG NSP 3	61,945	157,577	114,500	147,899	142,899	101,000	101,000	(46,899)	-31.7%
Municipal Court	34,745	24,212	3,800	12,946	2,946	135,000	115,000	122,054	942.8%
Economic Develop.	99,691	34,438	27,500	132,666	132,666	27,500	27,500	(105,166)	-79.3%
Law	64,766	85,240	71,017	229,636	229,636	-	-	(229,636)	-100.0%
Human Resources	110,592	48,170	12,720	17,031	17,031	75,000	75,000	57,969	340.4%
Finance	47,460	59,959	35,479	14,363	14,363	10,000	10,000	(4,363)	-30.4%
Community Develop.	103,962	243,609	114,511	381,450	336,922	91,887	47,655	(289,563)	-75.9%
Jail Services	-	1,656,359	-	631,720	631,720	1,537,896	1,400,000	906,176	143.4%
Police	1,182,257	1,993,460	2,275,353	2,712,083	2,712,083	1,116,770	1,101,492	(1,595,313)	-58.8%
Parks & Recreation	25,181	136,128	142,692	378,240	428,240	270,157	275,341	(108,083)	-28.6%
Seizure Expenses	74,840	91,859	-	111,160	111,160	-	-	(111,160)	-100.0%
Public Works	117,999	-	309,340	531,270	531,270	177,420	191,714	(353,850)	-66.6%
IS Unallocated	261,077	320,046	43,497	1,088,216	1,088,216	462,893	569,231	(625,323)	-57.5%
Contingency Reserv Fund	-	-	(118,449)	1,111,698	-	1,125,000	27,000	13,302	1.2%
Total Other Financing Uses	\$ 2,284,278	\$ 5,177,461	\$ 3,165,805	\$ 7,737,452	\$ 6,621,226	\$ 5,206,539	\$ 4,016,949	\$ (2,530,913)	-32.7%
Total Rev & Other Sources	\$ 41,004,319	\$ 45,061,130	\$ 38,467,811	\$ 40,127,538	\$ 39,552,368	\$ 39,206,803	\$ 38,357,079	\$ (920,735)	-2.3%
Total Exp & Other Uses	\$ 40,811,394	\$ 40,855,391	\$ 40,748,201	\$ 44,221,162	\$ 42,579,954	\$ 42,546,626	\$ 42,133,356	\$ (1,674,536)	-3.8%
Beginning Fund Balance, 1/1	\$ 8,245,195	\$ 8,438,120	\$ 5,081,826	\$ 12,643,859	\$ 12,643,859	\$ 9,616,273	\$ 6,276,450	\$ (3,027,586)	-23.9%
Ending Fund Balance, 12/31	\$ 8,438,120	\$ 12,643,859	\$ 2,801,436	\$ 8,550,235	\$ 9,616,273	\$ 6,276,450	\$ 2,500,173	\$ (2,273,785)	-26.6%

## 001: GENERAL FUND (continued)

## EXPENDITURE BY OBJECT SUMMARY:

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 18,713,139	\$ 15,916,495	\$ 16,902,458	\$ 16,080,294	\$ 16,080,294	\$ 17,023,626	\$ 17,082,828	\$ 943,331	5.9%
111/1	Temporary Help	622,071	610,106	601,711	658,719	658,719	598,039	598,039	(60,680)	-9.2%
120	Overtime	522,563	828,565	804,572	804,572	804,572	787,072	787,072	(17,500)	-2.2%
200	Benefits	5,952,390	5,402,303	5,935,286	5,535,535	5,535,535	6,015,076	6,425,368	479,541	8.7%
31X	Supplies	326,669	311,567	314,117	311,321	311,321	308,950	308,950	(2,371)	-0.8%
36X	Mtc Supplies	24,434	28,544	28,545	28,545	28,545	28,545	28,545	-	0.0%
3XX	Othr Opr Supplies	124,528	128,769	192,333	192,333	192,333	191,339	191,339	(994)	-0.5%
41X	Professional Svcs	1,536,738	1,450,697	1,630,374	1,555,159	1,555,159	1,468,302	1,468,302	(86,857)	-5.6%
43X	Travel & Training	149,538	124,144	204,872	165,776	165,776	164,298	164,298	(1,478)	-0.9%
42/47	Utility & Comm	257,689	220,379	243,126	243,126	243,126	232,876	232,876	(10,250)	-4.2%
48X	Repairs & Mtc	95,879	109,393	135,500	135,500	135,500	94,300	94,300	(41,200)	-30.4%
497	Association Dues	92,195	91,612	98,175	98,175	98,175	98,175	98,175	-	0.0%
4XX	Other Misc Exp	290,641	305,120	362,890	365,990	365,990	314,440	314,440	(51,550)	-14.1%
5XX	Intgvtl Svcs/Taxes	4,480,725	4,896,485	4,210,891	4,328,588	3,803,608	4,220,911	4,492,068	(107,677)	-2.5%
552	Interfund Transfers	24,997	25,000	25,000	29,000	29,000	29,000	29,000	-	0.0%
600	Capital Outlays	7	1,696	-	-	-	-	-	-	n/a
9XX	IS Charges-M&O	2,282,384	2,237,812	2,890,115	2,661,939	2,661,939	2,625,305	2,647,242	(36,634)	-1.4%
9XX	IS Charges-Reserves	1,294,046	1,245,374	1,240,509	1,243,674	1,243,674	1,225,697	1,200,925	(17,977)	-1.4%
101	Transfer-Out - Street Fund	1,736,483	1,743,870	1,871,568	2,045,463	2,045,463	2,045,665	2,090,562	202	0.0%
CW	CW - Unallocated	-	-	(109,637)	-	-	(185,529)	(191,922)	(185,529)	n/a
CW	Workers Comp	-	-	-	-	-	54,000	54,000	54,000	n/a
Subtotal Operating Exp:		\$ 38,527,115	\$ 35,677,930	\$ 37,582,405	\$ 36,483,709	\$ 35,958,729	\$ 37,340,087	\$ 38,116,406	\$ 856,377	2.3%
Capital & One-time Funding:										
n/a	Capital & One-Time	\$ 2,023,200	\$ 4,857,417	\$ 3,240,748	\$ 5,537,538	\$ 5,533,010	\$ 3,618,644	\$ 3,420,719	(1,918,894)	-34.7%
Subtotal One-time Exp:		\$ 2,023,200	\$ 4,857,417	\$ 3,240,748	\$ 5,537,538	\$ 5,533,010	\$ 3,618,644	\$ 3,420,719	\$ (1,918,894)	-34.7%
City-Wide Unallocated Expenditures:										
CW	Contingency Reserve Fund	\$ -	\$ -	\$ (118,449)	\$ 1,111,698	\$ -	\$ 1,125,000	\$ 27,000	13,302	1.2%
CW	CW-Unallocated	261,082	320,046	43,497	1,088,216	1,088,216	462,893	569,231	(625,323)	-57.5%
Subtotal City-Wide:		\$ 261,082	\$ 320,046	\$ (74,952)	\$ 2,199,914	\$ 1,088,216	\$ 1,587,893	\$ 596,231	\$ (612,021)	-27.8%
Total Expenditures:		\$ 40,811,396	\$ 40,855,393	\$ 40,748,201	\$ 44,221,161	\$ 42,579,955	\$ 42,546,624	\$ 42,133,356	\$ (1,674,537)	-3.8%



**101: STREET FUND****PURPOSE/DESCRIPTION:**

The Street Fund was established to account for the receipt and disbursement of State-levied unrestricted motor vehicle fuel taxes, which must be accounted for in a separate fund. The Street Fund provides public works services including planning, engineering, construction and maintenance related to city streets, sidewalks and appurtenances, including pedestrian and bicycle paths, lanes and routes.

The Street Fund is organized into five divisions. The Administrative Services Division provides the overall management of all public works related activity, including Solid Waste & Recycling, Surface Water Management and Capital Improvement projects. The Development Services Division provides engineering plan reviews and inspections of developments. The Traffic Services Division provides transportation planning, traffic operations and neighborhood traffic services. The Street Systems Division provides the street improvements and maintenance functions, including snow and ice removal. The Emergency Management Division prepares the City and Greater Federal Way community for natural or manmade disasters through education, training, planning and building interagency cooperation.

This Fund's major sources of revenue are motor vehicle fuel tax, charges for services, interest earnings, and transfers-in from the General Fund. Primary areas of service are engineering plan reviews and inspections of developments, transportation planning, traffic operations and maintenance, neighborhood traffic services, street maintenance, and emergency management.

Per the budget policies, a \$100,000 balance shall be maintained for Snow & Ice Removal. This reserve is established for use in the event a major storm occurs and additional funds, above the annual operating allocation, are needed.

The following two pages present a sources and uses summary of the division budgets which comprise the Street Fund. Also included is an expenditure by object summary.

**SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
Motor Fuel Tax	\$ 1,080,844	\$ 1,044,460	\$ 1,073,000	\$ 1,065,000	\$ 1,065,000	\$ 1,040,000	\$ 1,040,000	\$ (25,000)	-2.3%
Grants & Miscellaneous	43,078	216,518	6,120	126,371	126,371	6,000	6,000	(120,371)	-95.3%
Permits Fees	118,006	132,529	115,271	115,271	115,271	115,000	115,000	(271)	-0.2%
Plan Review Fees	31,920	51,721	86,709	46,709	46,709	48,000	48,000	1,291	2.8%
PW Inspection Fees	159,272	182,809	127,513	127,513	127,513	148,000	148,000	20,487	16.1%
Transportation Fee	16,919	7,191	25,402	25,402	25,402	4,000	4,000	(21,402)	-84.3%
Interest Earnings/Contrib	22,326	28,603	23,000	23,000	30,000	30,000	30,000	7,000	30.4%
Total Operating Revenues:	\$ 1,472,365	\$ 1,663,832	\$ 1,457,015	\$ 1,529,266	\$ 1,536,266	\$ 1,391,000	\$ 1,391,000	\$ (138,266)	-9.0%
EXPENDITURES									
Administrative Services	\$ 344,360	\$ 322,846	\$ 363,817	\$ 344,985	\$ 344,985	\$ 350,797	\$ 356,896	\$ 5,812	1.7%
Development Services	319,733	317,086	351,012	340,629	340,629	332,025	342,051	(8,604)	-2.5%
Traffic Services	1,489,459	1,307,925	1,351,245	1,390,365	1,390,365	1,504,135	1,514,135	113,769	8.2%
Street Systems	1,629,341	1,582,043	1,782,229	1,759,208	1,759,208	1,793,723	1,810,447	34,515	2.0%
Commute Trip Reduction	53	3,600	11,760	11,760	11,760	11,760	11,760	-	0.0%
Emergency Management	129,933	133,771	173,524	169,609	176,609	176,225	178,273	6,616	3.9%
Total Operating Expenditures:	\$ 3,912,879	\$ 3,667,272	\$ 4,033,587	\$ 4,016,556	\$ 4,023,556	\$ 4,168,665	\$ 4,213,562	\$ 152,109	3.8%
Oper Rev Over/(Under) Exp	\$ (2,440,514)	\$ (2,003,440)	\$ (2,576,572)	\$ (2,487,290)	\$ (2,487,290)	\$ (2,777,665)	\$ (2,822,562)	\$ (290,375)	11.7%
OTHER FINANCING SOURCES									
Transfer In - General Fund	\$ 1,854,479	\$ 1,743,870	\$ 2,180,908	\$ 2,569,536	\$ 2,569,536	\$ 2,223,085	\$ 2,282,276	\$ (346,451)	-13.5%
Transfer In - Utax	482,462	371,000	373,000	373,000	373,000	368,000	368,000	(5,000)	-1.3%
Transfer In - CIP	-	-	-	-	-	32,000	32,000	32,000	n/a
Transfer In - Red Light Photo	330,000	330,000	330,000	330,000	330,000	330,000	330,000	-	0.0%
Expedited Plan Review Fees	2,338	1,313	2,000	2,000	2,000	2,000	2,000	-	0.0%
Total Other Financing Sources	\$ 2,669,279	\$ 2,446,183	\$ 2,885,908	\$ 3,274,536	\$ 3,274,536	\$ 2,955,085	\$ 3,014,276	\$ (319,451)	-9.8%



## 101: STREET FUND (continued)

## SOURCES AND USES: (CONT.)

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
OTHER FINANCING USES									
Administrative Services	\$ 566	\$ 689	\$ -	\$ 689	\$ 689	\$ -	\$ -	\$ (689)	-100.0%
Development Services	903	632	-	632	632	-	-	(632)	-100.0%
Traffic Services	86,233	317,122	197,145	477,992	477,992	147,145	161,439	(330,847)	-69.2%
Street Systems	12,022	45,005	86,775	127,756	127,756	27,775	27,775	(99,981)	-78.3%
Commute Trip Reduction-Grant	19,283	9,754	-	65,066	65,066	-	-	(65,066)	-100.0%
Emergency Management	109,757	69,541	25,420	105,749	105,749	2,500	2,500	(103,249)	-97.6%
Transfer Out - General Fund	-	-	-	9,365	9,365	-	-	(9,365)	-100.0%
Total Other Financing Uses	\$ 228,764	\$ 442,743	\$ 309,340	\$ 787,249	\$ 787,249	\$ 177,420	\$ 191,714	\$ (609,829)	-77.5%
Total Rev & Other Sources	\$ 4,141,644	\$ 4,110,014	\$ 4,342,923	\$ 4,803,802	\$ 4,810,802	\$ 4,346,085	\$ 4,405,276	\$ (457,717)	-9.5%
Total Exp & Other Uses	\$ 4,141,644	\$ 4,110,014	\$ 4,342,927	\$ 4,803,805	\$ 4,810,805	\$ 4,346,085	\$ 4,405,276	\$ (457,720)	-9.5%
Beginning Fund Balance, 1/1	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ (0)	0.0%
Ending Fund Balance, 12/31	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 0	0.0%

## EXPENDITURES BY OBJECT SUMMARY:

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 1,315,881	\$ 1,046,674	\$ 1,065,289	\$ 1,059,909	\$ 1,059,909	\$ 1,166,523	\$ 1,160,333	\$ 106,614	10.1%
111	Temporary Help	24,701	36,881	47,940	47,940	47,940	48,237	48,237	297	0.6%
120	Overtime	13,601	16,206	17,749	17,749	17,749	11,719	11,719	(6,030)	-34.0%
200	Benefits	556,686	521,432	591,439	552,195	552,195	609,626	660,476	57,430	10.4%
31X	Supplies	17,779	19,653	25,692	25,692	25,692	28,942	28,942	3,250	12.6%
36X	Mtc Supplies	74,009	82,673	52,300	52,300	52,300	52,300	52,300	-	0.0%
3XX	Othr Opr Supplies	14,347	14,350	18,703	18,703	18,703	17,006	17,006	(1,697)	-9.1%
41X	Professional Svcs	24,894	7,695	103,060	81,645	88,645	85,645	85,645	4,000	4.9%
43X	Travel & Training	5,279	4,121	21,432	17,912	17,912	17,911	17,911	(1)	0.0%
42/47	Utility & Comm	423,371	420,845	444,878	454,878	454,878	455,058	455,058	180	0.0%
48X	Repairs & Mtc	387,939	377,070	482,853	482,853	482,853	469,854	469,853	(12,999)	-2.7%
497	Association Dues	2,613	2,691	3,942	3,942	3,942	3,942	3,942	-	0.0%
4XX	Other Misc Exp	4,780	7,198	17,000	12,000	12,000	10,900	10,900	(1,100)	-9.2%
5XX	Intgvtl Svcs/Taxes	406,883	486,869	445,756	512,171	512,171	545,411	545,411	33,240	6.5%
600	Capital Outlays	18,803	4,871	-	-	-	-	-	-	n/a
9XX	IS Charges-M&O	323,601	305,307	383,473	361,986	361,986	364,367	366,873	2,381	0.7%
9XX	IS Charges-Reserves	297,714	312,734	312,080	314,681	314,681	281,226	278,956	(33,455)	-10.6%
Subtotal Operating Exp:		\$ 3,912,879	\$ 3,667,272	\$ 4,033,587	\$ 4,016,556	\$ 4,023,556	\$ 4,168,667	\$ 4,213,562	\$ 152,111	3.8%
Capital & One-time Funding:										
n/a	Capital & One-Time	228,764	442,743	309,340	787,249	787,249	177,420	191,714	(609,829)	-77.5%
Subtotal One-time Exp:		\$ 228,764	\$ 442,743	\$ 309,340	\$ 787,249	\$ 787,249	\$ 177,420	\$ 191,714	\$ (609,829)	-77.5%
Total Expenditures:		\$ 4,141,644	\$ 4,110,014	\$ 4,342,927	\$ 4,803,805	\$ 4,810,805	\$ 4,346,087	\$ 4,405,276	\$ (457,718)	-9.5%

**102: ARTERIAL STREET FUND****PURPOSE/DESCRIPTION:**

The Arterial Street Fund was established by state law to account for the use of state-shared fuel tax revenues dedicated for this purpose. Approximately 26% of the City's fuel tax revenue is allocated in this Fund (the balance is allocated as follow: Street Fund approximately 56%; Paths & Trails Fund less than 1%, and Annual Transportation System Safety Improvements CIP Project approximately 17%). It is earmarked for arterial street improvement projects such as construction, street improvements, chip sealing, seal coating and repair of arterial highways and City streets or for the payment of any municipal indebtedness which may be incurred for the above noted expenditures related to arterial highways and City streets. The money cannot be used for operating expenditures

**SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
Motor Fuel Tax	\$ 505,333	\$ 488,322	\$ 500,000	\$ 500,000	\$ 500,000	\$ 486,000	\$ 486,000	\$ (14,000)	-2.8%
Mitigation Fees	59,750	24,750	-	-	-	-	-	-	n/a
Interest Earnings/Other	1,739	320,486	2,500	2,500	2,500	2,500	2,500	-	0.0%
Total Operating Revenues:	\$ 566,822	\$ 833,558	\$ 502,500	\$ 502,500	\$ 502,500	\$ 488,500	\$ 488,500	\$ (14,000)	-2.8%
Oper Rev Over/(Under) Exp	\$ 566,822	\$ 833,558	\$ 502,500	\$ 502,500	\$ 502,500	\$ 488,500	\$ 488,500	\$ (14,000)	-2.8%
OTHER FINANCING SOURCES									
Transfer In - Utility Tax Fund	\$ 761,684	\$ 1,011,000	\$ 1,021,000	\$ 1,021,000	\$ 1,021,000	\$ 998,000	\$ 998,000	\$ (23,000)	-2.3%
Transfer-In - CIP Funds	500,000	300,000	-	-	-	50,000	50,000	50,000	n/a
Total Other Financing Sources	\$ 1,261,684	\$ 1,311,000	\$ 1,021,000	\$ 1,021,000	\$ 1,021,000	\$ 1,048,000	\$ 1,048,000	\$ 27,000	2.6%
OTHER FINANCING USES									
Direct Cost of Personnel	\$ 153,808	\$ 158,810	\$ 159,086	\$ 159,086	\$ 159,087	\$ 156,325	\$ 159,135	\$ (2,761)	-1.7%
Administrative Fee	80,443	67,904	68,221	68,221	68,221	66,509	66,368	(1,712)	-2.5%
Street Resurfacing/Emergencies	1,359,575	2,009,514	1,296,193	1,765,897	1,765,897	1,313,666	1,310,997	(452,231)	-25.6%
Transfer Out - Return REET	306,684	-	-	-	-	-	-	-	n/a
Total Other Financing Uses	\$ 1,900,511	\$ 2,236,228	\$ 1,523,500	\$ 1,993,204	\$ 1,993,205	\$ 1,536,500	\$ 1,536,500	\$ (456,704)	-22.9%
Total Rev & Other Sources	\$ 1,828,506	\$ 2,144,558	\$ 1,523,500	\$ 1,523,500	\$ 1,523,500	\$ 1,536,500	\$ 1,536,500	\$ 13,000	0.9%
Total Exp & Other Uses	\$ 1,900,511	\$ 2,236,228	\$ 1,523,500	\$ 1,993,204	\$ 1,993,205	\$ 1,536,500	\$ 1,536,500	\$ (456,704)	-22.9%
Beginning Fund Balance, 1/1	\$ 633,379	\$ 561,374	\$ -	\$ 469,704	\$ 469,705	\$ (0)	\$ (0)	\$ (469,704)	-100.0%
Ending Fund Balance, 12/31	\$ 561,374	\$ 469,705	\$ -	\$ -	\$ (0)	\$ (0)	\$ (0)	\$ (0)	n/a

**EXPENDITURES BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 123,214	\$ 128,286	\$ 130,257	\$ 130,257	\$ 130,257	\$ 127,496	\$ 130,306	\$ (2,761)	-2%
111/1	Temporary Help	19,523	19,050	28,829	28,829	28,829	28,829	28,829	-	0%
120	Overtime	7,332	7,229	-	-	-	-	-	-	n/a
200	Benefits	3,740	4,245	-	-	-	-	-	-	n/a
41X	Professional Svcs	-	1,899	-	-	-	-	-	-	n/a
4XX	Other Misc Exp	42,312	59,459	-	-	-	-	-	-	n/a
5XX	Intgvtl Svcs/Taxes	5,284	22,837	-	-	-	-	-	-	n/a
552	Interfund Transfers	306,684	-	-	-	-	-	-	-	n/a
600	Capital Outlays	1,311,980	1,925,319	1,296,193	1,765,897	1,765,897	1,313,666	1,310,997	(452,231)	-26%
910	Intfund Svc Pmts	80,443	67,904	68,221	68,221	68,221	66,509	66,368	(1,712)	-3%
Subtotal Operating Exp:		\$ 1,900,511	\$ 2,236,228	\$ 1,523,500	\$ 1,993,204	\$ 1,993,204	\$ 1,536,500	\$ 1,536,500	\$ (456,704)	-22.9%
Total Expenditures:		\$ 1,900,511	\$ 2,236,228	\$ 1,523,500	\$ 1,993,204	\$ 1,993,204	\$ 1,536,500	\$ 1,536,500	\$ (456,704)	-23%

## 103: UTILITY TAX FUND

## PURPOSE/DESCRIPTION:

The Utility Tax Fund was established to account for the total 7.75% utility tax receipts, including 1.75% for proposition 1 and 6% for capital, debt and other maintenance & operations as determined by Council.

## SOURCES AND USES:

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
Utility Taxes	\$ 12,910,763	\$ 13,095,010	\$ 12,566,000	\$ 12,447,000	\$ 12,447,000	\$ 12,388,000	\$ 12,388,000	\$ (59,000)	-0.5%
Rebate	(20,453)	(26,500)	(20,000)	(27,000)	(27,000)	(27,000)	(27,000)	-	0.0%
Interest Earnings	5,910	3,726	30,000	6,000	6,000	6,000	6,000	-	0.0%
Total Operating Revenues:	\$ 12,896,220	\$ 13,072,237	\$ 12,576,000	\$ 12,426,000	\$ 12,426,000	\$ 12,367,000	\$ 12,367,000	\$ (59,000)	-0.5%
EXPENDITURES									
Transfers Out:									
Gen Fund - Celebration Park	\$ 293,265	\$ 226,000	\$ 227,000	\$ 227,000	\$ 227,000	\$ 224,000	\$ 224,000	\$ (3,000)	-1.3%
Gen Fund - Comm Center	902,231	696,000	706,000	706,000	706,000	683,000	683,000	(23,000)	-3.3%
Gen Fund - Arts & Comm	119,070	97,000	97,000	97,000	97,000	96,000	96,000	(1,000)	-1.0%
Gen Fund - Public Safety	1,002,862	1,432,000	616,000	616,000	616,000	607,000	607,000	(9,000)	-1.5%
Gen Fund - Operations	4,126,652	3,919,000	3,340,000	3,340,000	3,340,000	3,293,000	3,293,000	(47,000)	-1.4%
Gen Fund - Add'l Operations	-	-	600,000	600,000	600,000	600,000	600,000	-	0.0%
Gen Fund - Voter Package	2,854,878	2,769,553	2,984,357	2,980,187	2,980,187	2,980,187	2,980,187	-	0.0%
Gen Fund - Prop 1 for PD OT	300,000	-	-	-	-	-	-	-	n/a
Gen Fund - New Parks M&O	68,355	48,000	49,000	49,000	49,000	48,000	48,000	(1,000)	-2.0%
Gen Fund - Jail Contract	-	-	-	925,000	400,020	-	-	(925,000)	-100.0%
Parks CIP	-	175,000	175,000	175,000	175,000	-	-	(175,000)	-100.0%
Debt Svc Fund - Comm Center	915,033	915,000	915,000	915,000	915,000	915,000	915,000	-	0.0%
Debt Svc Fund - SCORE	-	-	-	-	524,980	917,000	917,000	917,000	n/a
Street Fund - New Street Lights	482,461	371,000	373,000	373,000	373,000	368,000	368,000	(5,000)	-1.3%
Arterial Sreet Overlay	761,684	1,011,000	1,021,000	1,021,000	1,021,000	998,000	998,000	(23,000)	-2.3%
Transp. CIP/Pay-as-You-Go	-	791,000	1,621,000	696,000	696,000	681,000	681,000	(15,000)	-2.2%
Downtown Redevelopment CIP	1,255,000	-	-	-	-	300,000	300,000	300,000	n/a
Knutzen Theatre Operations	132,232	113,000	113,000	113,000	113,000	112,000	112,000	(1,000)	-0.9%
Cash Administration Fees	64,622	48,000	49,000	49,000	49,000	48,000	48,000	(1,000)	-2.0%
Total Operating Expenditures:	\$ 13,278,345	\$ 12,611,553	\$ 12,886,357	\$ 12,882,187	\$ 12,882,187	\$ 12,870,187	\$ 12,870,187	\$ (12,000)	-0.1%
Oper Rev Over/(Under) Exp	\$ (382,125)	\$ 460,684	\$ (310,357)	\$ (456,187)	\$ (456,187)	\$ (503,187)	\$ (503,187)	\$ (47,000)	10.3%
OTHER FINANCING SOURCES									
Tsfr In - CIP Fund Proj Savings	\$ 1,061,684	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Total Other Financing Sources	\$ 1,061,684	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Total Rev & Other Sources									
Total Rev & Other Sources	\$ 13,957,904	\$ 13,072,237	\$ 12,576,000	\$ 12,426,000	\$ 12,426,000	\$ 12,367,000	\$ 12,367,000	\$ (59,000)	-0.5%
Total Exp & Other Uses									
Total Exp & Other Uses	\$ 13,278,345	\$ 12,611,553	\$ 12,886,357	\$ 12,882,187	\$ 12,882,187	\$ 12,870,187	\$ 12,870,187	\$ (12,000)	-0.1%
Beginning Fund Balance, 1/1									
Beginning Fund Balance, 1/1	\$ 3,030,626	\$ 3,710,184	\$ 2,920,156	\$ 4,170,862	\$ 4,170,867	\$ 3,714,674	\$ 3,211,486	\$ (456,188)	-10.9%
Ending Fund Balance, 12/31									
Ending Fund Balance, 12/31	\$ 3,710,184	\$ 4,170,867	\$ 2,609,799	\$ 3,714,674	\$ 3,714,679	\$ 3,211,486	\$ 2,708,298	\$ (503,188)	-13.5%
Reserve for Prop 1	692,918	836,819	77,995	661,148	661,148	472,154	283,161	(188,994)	-28.6%
FWCC Debt Service	-	-	-	-	915,000	915,000	917,000	915,000	n/a
Unreserve	3,017,266	3,334,048	2,531,804	3,053,526	2,138,531	1,824,331	1,508,137	(1,229,195)	-40.3%

## EXPENDITURES BY OBJECT SUMMARY:

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
552	Interfund Transfers	\$ 13,213,723	\$ 12,563,553	\$ 12,837,357	\$ 12,833,187	\$ 12,833,187	\$ 12,822,187	\$ 12,822,187	\$ (11,000)	-0.1%
910	Intfund Svc Pmts	64,622	48,000	49,000	49,000	49,000	48,000	48,000	(1,000)	-2.0%
Subtotal Operating Exp:		\$ 13,278,345	\$ 12,611,553	\$ 12,886,357	\$ 12,882,187	\$ 12,882,187	\$ 12,870,187	\$ 12,870,187	\$ (12,000)	-0.1%
Total Expenditures:		\$ 13,278,345	\$ 12,611,553	\$ 12,886,357	\$ 12,882,187	\$ 12,882,187	\$ 12,870,187	\$ 12,870,187	\$ (12,000)	-0.1%

**106: SOLID WASTE AND RECYCLING FUND****PURPOSE/DESCRIPTION:**

The Solid Waste/Recycling Fund was established to account for the special refuse collection fees used to manage the Solid Waste and Recycling program. The program provides the services necessary to collect, dispose and/or market solid waste and recyclables in a convenient, consistent, cost effective and customer responsive manner. Major revenue sources of this fund include: refuse collection fees; interest earnings; and various Solid Waste/Recycling grants. Major expenditure services include: litter control; community outreach; commercial outreach; and educate businesses and residents on recycling practices, composting, yard waste disposal, and waste reduction.

The following tables present a sources and uses summary and an expenditure by object summary of the Solid Waste & Recycling Fund.

**SOURCES AND USES:**

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
REVENUES									
Refuse Collection Fees	\$ 276,214	\$ 297,130	\$ 278,120	\$ 278,120	\$ 281,852	\$ 284,671	\$ 287,517	\$ 6,551	2.4%
Interest Earnings/Misc	4,205	2,607	-	-	-	-	-	-	n/a
Total Operating Revenues:	\$ 280,419	\$ 299,737	\$ 278,120	\$ 278,120	\$ 281,852	\$ 284,671	\$ 287,517	\$ 6,551	2.4%
EXPENDITURES									
Administration Expenditures	\$ 290,711	\$ 288,515	\$ 304,373	\$ 302,783	\$ 302,783	\$ 304,418	\$ 310,001	\$ 1,635	0.5%
Total Operating Expenditures:	\$ 290,711	\$ 288,515	\$ 304,373	\$ 302,783	\$ 302,783	\$ 304,418	\$ 310,001	\$ 1,635	0.5%
Oper Rev Over/(Under) Exp	\$ (10,292)	\$ 11,222	\$ (26,253)	\$ (24,663)	\$ (20,931)	\$ (19,747)	\$ (22,484)	\$ 4,916	-19.9%
OTHER FINANCING SOURCES									
CPG and Other Grants	\$ 154,012	\$ 146,460	\$ 136,000	\$ 156,736	\$ 165,549	\$ 165,549	\$ 156,736	\$ 8,813	5.6%
Total Other Financing Sources	\$ 154,012	\$ 146,460	\$ 136,000	\$ 156,736	\$ 165,549	\$ 165,549	\$ 156,736	\$ 8,813	5.6%
OTHER FINANCING USES									
CPG and Other Grants Exp	\$ 160,260	\$ 138,801	\$ 116,201	\$ 135,658	\$ 144,471	\$ 165,875	\$ 157,259	\$ 30,217	22.3%
Total Other Financing Uses	\$ 160,260	\$ 138,801	\$ 116,201	\$ 135,658	\$ 144,471	\$ 165,875	\$ 157,259	\$ 30,217	22.3%
Total Rev & Other Sources	\$ 434,431	\$ 446,197	\$ 414,120	\$ 434,856	\$ 447,401	\$ 450,220	\$ 444,253	\$ 15,364	3.5%
Total Exp & Other Uses	\$ 450,971	\$ 427,315	\$ 420,574	\$ 438,441	\$ 447,254	\$ 470,293	\$ 467,260	\$ 31,852	7.3%
Beginning Fund Balance, 1/1	\$ 151,639	\$ 135,098	\$ 135,093	\$ 153,980	\$ 153,980	\$ 154,127	\$ 134,054	\$ 147	0.1%
Ending Fund Balance, 12/31	\$ 135,098	\$ 153,980	\$ 128,639	\$ 150,395	\$ 154,127	\$ 134,054	\$ 111,047	\$ (16,341)	-10.9%

**EXPENDITURES BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 123,246	\$ 123,450	\$ 123,464	\$ 123,464	\$ 123,464	\$ 123,470	\$ 123,470	\$ 6	0.0%
120	Overtime	152	88	-	-	-	-	-	-	n/a
200	Benefits	41,222	43,884	50,577	48,987	48,987	52,415	58,064	3,428	7.0%
31X	Supplies	3,406	4,275	4,200	4,200	4,200	4,575	4,575	375	8.9%
41X	Professional Svcs	6,953	5,680	6,475	6,475	6,475	2,000	2,000	(4,475)	-69.1%
43X	Travel & Training	885	721	3,145	3,145	3,145	2,680	2,680	(465)	-14.8%
42/47	Utility & Comm	6,065	7,004	7,650	7,650	7,650	8,600	8,600	950	12.4%
48X	Repairs & Mtc	50,587	56,258	58,500	58,500	58,500	58,500	58,500	-	0.0%
497	Association Dues	577	565	500	500	500	600	600	100	20.0%
4XX	Other Misc Exp	718	1,765	1,950	1,950	1,950	1,750	1,750	(200)	-10.3%
9XX	IS Charges-M&O	12,518	11,424	14,317	14,317	14,317	14,444	14,620	127	0.9%
9XX	IS Charges-Reserves	2,222	2,070	2,104	2,104	2,104	1,900	1,821	(204)	-9.7%
910	Intfund Svc Pmts	42,161	31,332	31,491	31,491	31,491	33,484	33,321	1,993	6.3%
Subtotal Operating Exp:		\$ 290,711	\$ 288,515	\$ 304,373	\$ 302,783	\$ 302,783	\$ 304,418	\$ 310,001	\$ 1,635	0.5%
Capital & One-time Funding:										
n/a	Capital & One-Time	160,260	138,801	116,201	135,658	144,471	165,875	157,259	30,217	22.3%
Subtotal One-time Exp:		\$ 160,260	\$ 138,801	\$ 116,201	\$ 135,658	\$ 144,471	\$ 165,875	\$ 157,259	\$ 30,217	22.3%
Total Expenditures:		\$ 450,971	\$ 427,315	\$ 420,574	\$ 438,441	\$ 447,254	\$ 470,293	\$ 467,260	\$ 31,852	7.3%

**107: SPECIAL CONTRACTS/STUDIES FUND****PURPOSE/DESCRIPTION:**

The Special Contracts/Studies Fund accounts for receipts and disbursements related to special contracts, and special projects where completion will extend beyond the calendar year and which management places in this Fund. Revenues supporting these projects will be comprised of transfers from other funds or those specified by the City Council.

This fund currently accounts for capital contributions received from Comcast. Per FCC Regulations §76.1505 these funds must be used towards public, educational and governmental access services, facilities and equipment and therefore are not available to fund operations.

**SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
Interest Earnings	\$ 923	\$ 526	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Licences/Permits	300,000	-	-	-	-	-	-	-	n/a
Total Operating Revenues:	\$ 300,923	\$ 526	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
EXPENDITURES									
Professional Services	\$ -	\$ -	\$ -	\$ 483,153	\$ 483,153	\$ -	\$ -	\$ (483,153)	-100.0%
Capital Outlays	14,510	1,247	-	39,600	12,000	26,000	1,600	(13,600)	-34.3%
IS Charges-Reserves	-	-	-	34,000	34,000	-	-	(34,000)	-100.0%
Total Operating Expenditures:	\$ 14,510	\$ 1,247	\$ -	\$ 556,753	\$ 529,153	\$ 26,000	\$ 1,600	\$ (530,753)	-95.3%
Oper Rev Over/(Under) Exp	\$ 286,412	\$ (721)	\$ -	\$ (556,753)	\$ (529,153)	\$ (26,000)	\$ (1,600)	\$ 530,753	-95.3%
Total Rev & Other Sources	\$ 300,923	\$ 526	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Total Exp & Other Uses	\$ 14,510	\$ 1,247	\$ -	\$ 556,753	\$ 529,153	\$ 26,000	\$ 1,600	\$ (530,753)	-95.3%
Beginning Fund Balance, 1/1	\$ 271,062	\$ 557,474	\$ -	\$ 556,753	\$ 556,753	\$ 27,600	\$ 1,600	\$ (529,153)	-95.0%
Ending Fund Balance, 12/31	\$ 557,474	\$ 556,753	\$ -	\$ 0	\$ 27,600	\$ 1,600	\$ 0	\$ 1,600	444444.4%

**EXPENDITURES BY PROJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
41X	Professional Svcs	\$ -	\$ -	\$ -	\$ 483,153	\$ 483,153	\$ -	\$ -	\$ (483,153)	-100.0%
600	Capital Outlays	14,510	1,247	-	39,600	12,000	26,000	1,600	(13,600)	-34.3%
9XX	IS Charges-Reserves	-	-	-	34,000	34,000	-	-	(34,000)	-100.0%
Subtotal Operating Exp:		\$ 14,510	\$ 1,247	\$ -	\$ 556,753	\$ 529,153	\$ 26,000	\$ 1,600	\$ (530,753)	-95.3%
Total Expenditures:		\$ 14,510	\$ 1,247	\$ -	\$ 556,753	\$ 529,153	\$ 26,000	\$ 1,600	\$ (530,753)	-95.3%

**109: HOTEL/MOTEL LODGING TAX FUND****PURPOSE/DESCRIPTION:**

The Hotel/Motel Lodging Tax Fund was established to account for all lodging tax receipts and disbursements related to tourism promotion and acquisition and/or operation of tourism-related facilities.

The following tables present a sources and uses summary and an expenditure by object summary of the Hotel/Motel Lodging Tax Fund.

**SOURCES AND USES:**

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
REVENUES									
Lodging Tax	\$ 149,058	\$ 185,289	\$ 155,000	\$ 193,440	\$ 193,440	\$ 195,000	\$ 195,000	\$ 1,560	0.8%
Interest Earnings/Misc	5,316	223	6,300	3,000	3,000	300	300	(2,700)	-90.0%
Total Operating Revenues:	\$ 154,374	\$ 185,512	\$ 161,300	\$ 196,440	\$ 196,440	\$ 195,300	\$ 195,300	\$ (1,140)	-0.6%
EXPENDITURES									
Tourism, Promotion & Marketing	\$ 123,564	\$ 187,686	\$ 161,300	\$ 409,923	\$ 409,923	\$ 195,300	\$ 195,300	\$ (214,623)	-52.4%
Admin Fee	16,500	-	-	-	-	-	-	-	n/a
Total Operating Expenditures:	\$ 140,064	\$ 187,686	\$ 161,300	\$ 409,923	\$ 409,923	\$ 195,300	\$ 195,300	\$ (214,623)	-52.4%
Oper Rev Over/(Under) Exp	\$ 14,310	\$ (2,174)	\$ -	\$ (213,483)	\$ (213,483)	\$ -	\$ -	\$ 213,483	-100.0%
Total Rev & Other Sources	\$ 154,374	\$ 185,512	\$ 161,300	\$ 196,440	\$ 196,440	\$ 195,300	\$ 195,300	\$ (1,140)	-0.6%
Total Exp & Other Uses	\$ 140,064	\$ 187,686	\$ 161,300	\$ 409,923	\$ 409,923	\$ 195,300	\$ 195,300	\$ (214,623)	-52.4%
Beginning Fund Balance, 1/1	\$ 201,347	\$ 215,657	\$ -	\$ 213,483	\$ 213,483	\$ -	\$ -	\$ (213,483)	-100.0%
Ending Fund Balance, 12/31	\$ 215,657	\$ 213,483	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a

**EXPENDITURES BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
111/1	Temporary Help	\$ -	\$ 1,160	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
31X	Supplies	209	-	-	-	-	-	-	-	n/a
41X	Professional Svcs	66,274	113,590	161,300	78,000	78,000	-	-	(78,000)	-100.0%
43X	Travel & Training	374	-	-	-	-	-	-	-	n/a
42/47	Utility & Comm	1,335	-	-	-	-	-	-	-	n/a
497	Association Dues	5,630	5,000	-	5,630	5,630	-	-	(5,630)	-100.0%
4XX	Other Misc Exp	49,742	67,936	-	212,000	212,000	195,300	195,300	(16,700)	-7.9%
5XX	Intgvtl Svcs/Taxes	-	-	-	114,293	114,293	-	-	(114,293)	-100.0%
910	Intfund Svc Pmts	16,500	-	-	-	-	-	-	-	n/a
Subtotal Operating Exp:		\$ 140,064	\$ 187,686	\$ 161,300	\$ 409,923	\$ 409,923	\$ 195,300	\$ 195,300	\$ (214,623)	-52.4%
Total Expenditures:		\$ 140,064	\$ 187,686	\$ 161,300	\$ 409,923	\$ 409,923	\$ 195,300	\$ 195,300	\$ (214,623)	-52.4%

**110: TWO PERCENT FOR ARTS FUND****PURPOSE/DESCRIPTION:**

The 2% for Arts Fund was established for the purpose of providing funding for arts projects. Qualifying capital improvement projects shall include an amount of not less than 2% of the total project cost funded by City monies to be set aside for transfer to the 2% for Arts Fund. The funds are to be used to create a variety of cultural opportunities for its citizens and to enhance the cultural environment in the community by encouraging and promoting the creation and placement of art in public places and the incorporation of art into project design.

**SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
EXPENDITURES									
Professional Services	\$ -	\$ -	\$ -	\$ 293	\$ 293	\$ -	\$ -	\$ (293)	-100.0%
Total Operating Expenditures :	\$ -	\$ -	\$ -	\$ 293	\$ 293	\$ -	\$ -	\$ (293)	-100.0%
Oper Rev Over/(Under) Exp	\$ -	\$ -	\$ -	\$ (293)	\$ (293)	\$ -	\$ -	\$ 293	-100.0%
Total Rev & Other Sources	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Total Exp & Other Uses	\$ -	\$ -	\$ -	\$ 293	\$ 293	\$ -	\$ -	\$ (293)	-100.0%
Beginning Fund Balance, 1/1	\$ 293	\$ 293	\$ -	\$ 293	\$ 293	\$ -	\$ -	\$ (293)	-100.0%
Ending Fund Balance, 12/31	\$ 293	\$ 293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a

**EXPENDITURES BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
41X	Professional Svcs	\$ -	\$ -	\$ -	\$ 293	\$ 293	\$ -	\$ -	\$ (293)	-100.0%
Subtotal Operating Exp:		\$ -	\$ -	\$ -	\$ 293	\$ 293	\$ -	\$ -	\$ (293)	-100.0%
Total Expenditures:		\$ -	\$ -	\$ -	\$ 293	\$ 293	\$ -	\$ -	\$ (293)	-100.0%



## 111: COMMUNITY CENTER

## PURPOSE/DESCRIPTION:

The Community Center Fund was created to account for the operation of the Community Center. This is special revenue fund supported by user fees and designated utility tax transfer. The facility opened first quarter of 2007 and includes existing recreation programs which were previously accounted for in the General Fund. Council directed 1% Utility Tax transfer in for FWCC operations and debt service beginning in 2003.

## SOURCES AND USES:

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
Recreation Fees	\$ 1,349,684	\$ 1,381,091	\$ 1,271,122	\$ 1,271,122	\$ 1,396,000	\$ 1,396,000	\$ 1,396,000	\$ 124,878	9.8%
Rental Fees	225,505	214,433	252,500	252,500	215,000	215,000	215,000	(37,500)	-14.9%
Transfer In-General Fund	24,997	25,000	25,000	25,000	25,000	25,000	25,000	-	0.0%
Interest Earnings/Other Misc	12,765	7,610	10,000	10,000	7,500	7,500	7,500	(2,500)	-25.0%
Total Operating Revenues:	\$ 1,612,951	\$ 1,628,135	\$ 1,558,622	\$ 1,558,622	\$ 1,643,500	\$ 1,643,500	\$ 1,643,500	\$ 84,878	5.4%
EXPENDITURES									
Program Expenditures	\$ 2,051,623	\$ 2,130,726	\$ 2,177,404	\$ 2,142,055	\$ 2,139,005	\$ 2,168,353	\$ 2,197,775	\$ 26,298	1.2%
Total Operating Expenditures:	\$ 2,051,623	\$ 2,130,726	\$ 2,177,404	\$ 2,142,055	\$ 2,139,005	\$ 2,168,353	\$ 2,197,775	\$ 26,298	1.2%
Oper Rev Over/(Under) Exp	\$ (438,672)	\$ (502,591)	\$ (618,782)	\$ (583,433)	\$ (495,505)	\$ (524,853)	\$ (554,275)	\$ 58,580	-10.0%
OTHER FINANCING SOURCES									
Transfer In-Utax for Operations	\$ 582,504	\$ 590,000	\$ 619,000	\$ 619,000	\$ 495,505	\$ 524,853	\$ 554,275	\$ (94,147)	-15.2%
Transfer In-Utax for Capital Rsvs	319,727	106,000	87,000	87,000	210,495	158,147	128,725	71,147	81.8%
Transfer In-Capital Projects	85,645	-	-	-	-	-	-	-	n/a
Total Other Financing Sources	\$ 987,876	\$ 696,000	\$ 706,000	\$ 706,000	\$ 706,000	\$ 683,000	\$ 683,000	\$ (23,000)	-3.3%
OTHER FINANCING USES									
Capital & One-Time	\$ 8,464	\$ 6,219	\$ -	\$ 98,765	\$ 98,765	\$ 56,557	\$ -	\$ (42,208)	-42.7%
Total Other Financing Uses	\$ 8,464	\$ 6,219	\$ -	\$ 98,765	\$ 98,765	\$ 56,557	\$ -	\$ (42,208)	-42.7%
Total Rev & Other Sources	\$ 2,600,827	\$ 2,324,135	\$ 2,264,622	\$ 2,264,622	\$ 2,349,500	\$ 2,326,500	\$ 2,326,500	\$ 61,878	2.7%
Total Exp & Other Uses	\$ 2,060,087	\$ 2,136,945	\$ 2,177,404	\$ 2,240,820	\$ 2,237,770	\$ 2,224,910	\$ 2,197,775	\$ (15,910)	-0.7%
Beginning Fund Balance, 1/1	\$ 240,014	\$ 780,754	\$ 778,961	\$ 967,945	\$ 967,945	\$ 1,079,675	\$ 1,181,264	\$ 111,730	11.5%
Ending Fund Balance, 12/31	\$ 780,754	\$ 967,945	\$ 866,179	\$ 991,747	\$ 1,079,675	\$ 1,181,264	\$ 1,309,990	\$ 189,518	19.1%

## EXPENDITURES BY OBJECT SUMMARY:

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 534,609	\$ 579,149	\$ 589,967	\$ 589,967	\$ 589,967	\$ 602,390	\$ 604,464	\$ 12,423	2.1%
111/1	Temporary Help	424,703	427,400	475,000	475,000	475,000	475,000	475,000	-	0.0%
120	Overtime	569	242	1,000	1,000	1,000	1,000	1,000	-	0.0%
200	Benefits	269,406	296,107	270,989	235,640	235,640	253,417	281,142	17,777	7.5%
31X	Supplies	113,640	96,899	110,750	110,750	106,500	106,500	106,500	(4,250)	-3.8%
36X	Mtc Supplies	16,126	8,379	5,000	5,000	10,000	10,000	10,000	5,000	100.0%
3XX	Othr Opr Supplies	21,134	34,111	31,000	31,000	26,000	26,000	26,000	(5,000)	-16.1%
41X	Professional Svcs	101,277	100,875	90,000	90,000	89,000	89,000	89,000	(1,000)	-1.1%
43X	Travel & Training	3,610	1,106	2,800	2,800	2,000	2,000	2,000	(800)	-28.6%
42/47	Utility & Comm	370,832	400,158	391,000	391,000	395,000	395,000	395,000	4,000	1.0%
48X	Repairs & Mtc	31,363	32,977	40,000	40,000	40,000	40,000	40,000	-	0.0%
497	Association Dues	208	1,102	1,000	1,000	500	500	500	(500)	-50.0%
4XX	Other Misc Exp	26,505	23,087	31,500	31,500	31,000	31,000	31,000	(500)	-1.6%
5XX	Intgvtl Svcs/Taxes	26,434	26,427	20,500	20,500	20,500	20,500	20,500	-	0.0%
9XX	IS Charges-M&O	89,441	82,722	96,463	96,463	96,463	97,618	98,527	1,155	1.2%
9XX	IS Charges-Reserves	21,769	19,985	20,435	20,435	20,435	18,428	17,142	(2,007)	-9.8%
Subtotal Operating Exp:		\$ 2,051,623	\$ 2,130,726	\$ 2,177,404	\$ 2,142,055	\$ 2,139,005	\$ 2,168,353	\$ 2,197,775	\$ 26,298	1.2%
Capital & One-time Funding:										
n/a	Capital & One-Time	8,464	6,219	-	98,765	98,765	56,557	-	(42,208)	-42.7%
Subtotal One-time Exp:		\$ 8,464	\$ 6,219	\$ -	\$ 98,765	\$ 98,765	\$ 56,557	\$ -	\$ (42,208)	-42.7%
Total Expenditures:		\$ 2,060,087	\$ 2,136,945	\$ 2,177,404	\$ 2,240,820	\$ 2,237,770	\$ 2,224,910	\$ 2,197,775	\$ (15,910)	-0.7%



## 112: TRAFFIC SAFETY FUND

## PURPOSE/DESCRIPTION:

The Traffic Safety Fund was established to account for the penalties and fines collected in criminal traffic violations and those related to the operation of the Red Light Photo Enforcement Program. Funds collected for traffic safety is used for, but not limited to prevention, education, and enforcement efforts related to traffic safety and compliance with traffic control devices within the city, including maintenance and operation costs.

Ongoing allocations of red light photo proceeds are as follows: \$450,000 to Police, \$330,000 to Public Works Traffic Services and \$50,000 to Municipal Court.

## SOURCES AND USES:

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
REVENUES									
Traffic Infractions	\$ 1,510,292	\$ 945,527	\$ 830,000	\$ 830,000	\$ 1,800,000	\$ 830,000	\$ 830,000	\$ -	0.0%
Interest Earnings	879	1,080	-	-	-	-	-	-	n/a
Total Operating Revenues:	\$ 1,511,171	\$ 946,607	\$ 830,000	\$ 830,000	\$ 1,800,000	\$ 830,000	\$ 830,000	\$ -	0.0%
EXPENDITURES									
Traffic Safety	\$ 2,938	\$ 18,050	\$ -	\$ 26,754	\$ 26,754	\$ -	\$ -	\$ (26,754)	-100.0%
Tsfr - General Fund Police	450,000	450,000	450,000	450,000	450,000	450,000	450,000	-	0.0%
Tsfr - General Fund Court	50,000	50,000	50,000	50,000	50,000	50,000	50,000	-	0.0%
Tsfr - Street Traffic	330,000	330,000	330,000	330,000	330,000	330,000	330,000	-	0.0%
Total Operating Expenditures:	\$ 832,938	\$ 848,050	\$ 830,000	\$ 856,754	\$ 856,754	\$ 830,000	\$ 830,000	\$ (26,754)	-3.1%
Oper Rev Over/(Under) Exp	\$ 678,233	\$ 98,557	\$ -	\$ (26,754)	\$ 943,246	\$ -	\$ -	\$ 26,754	-100.0%
OTHER FINANCING USES									
Tsfr - General Fund One-time	\$ -	\$ 375,000	\$ -	\$ -	\$ -	\$ 245,040	\$ 200,000	\$ 245,040	n/a
Total Other Financing Uses	\$ -	\$ 375,000	\$ -	\$ -	\$ -	\$ 245,040	\$ 200,000	\$ 245,040	n/a
Total Rev & Other Sources	\$ 1,511,171	\$ 946,607	\$ 830,000	\$ 830,000	\$ 1,800,000	\$ 830,000	\$ 830,000	\$ -	0.0%
Total Exp & Other Uses	\$ 832,938	\$ 1,223,050	\$ 830,000	\$ 856,754	\$ 856,754	\$ 1,075,040	\$ 1,030,000	\$ 218,286	25.5%
Beginning Fund Balance, 1/1	\$ 155,288	\$ 833,521	\$ 105,288	\$ 557,078	\$ 557,078	\$ 1,500,324	\$ 1,255,284	\$ 943,246	169.3%
Ending Fund Balance, 12/31	\$ 833,521	\$ 557,078	\$ 105,288	\$ 530,324	\$ 1,500,324	\$ 1,255,284	\$ 1,055,284	\$ 724,960	136.7%

## EXPENDITURES BY OBJECT SUMMARY:

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
41X	Professional Svcs	\$ -	\$ -	\$ -	\$ 26,754	\$ 26,754	\$ -	\$ -	\$ (26,754)	-100.0%
4XX	Other Misc Exp	2,938	-	-	-	-	-	-	-	n/a
5XX	Intgvtl Svcs/Taxes	-	18,050	-	-	-	-	-	-	n/a
552	Interfund Transfers	830,000	830,000	830,000	830,000	830,000	830,000	830,000	-	0.0%
Subtotal Operating Exp:		\$ 832,938	\$ 848,050	\$ 830,000	\$ 856,754	\$ 856,754	\$ 830,000	\$ 830,000	\$ (26,754)	-3.1%
Capital & One-time Funding:										
n/a	Capital & One-Time	-	375,000	-	-	-	245,040	200,000	245,040	n/a
Subtotal One-time Exp:		\$ -	\$ 375,000	\$ -	\$ -	\$ -	\$ 245,040	\$ 200,000	\$ 245,040	n/a
Total Expenditures:		\$ 832,938	\$ 1,223,050	\$ 830,000	\$ 856,754	\$ 856,754	\$ 1,075,040	\$ 1,030,000	\$ 218,286	25.5%

**119: COMMUNITY DEVELOPMENT BLOCK GRANT FUND****PURPOSE/DESCRIPTION:**

The Community Development Block Grant (CDBG) Fund accounts for the receipt and disbursement of federal grant revenue received through the Department of Housing and Urban Development (HUD), in an entitlement share determined through agreements between Federal Way and other King County CDBG Consortium members. CDBG projects and programs will be selected annually or as needed through a public process. Applications are reviewed and prioritized by the Human Services Commission and the City Council. Per federal regulations, and King County CDBG Consortium agreements, not more than 10% of the entitlement share plus program income may be allocated to direct service programs of the human service agencies that are designated directly by Federal Way. Also, not more than 10% of the entitlement share plus program income may be used for City planning and administrative functions. Additional percentages of the Federal Way entitlement share plus program income are designated for specified purposes, including 10% for King County planning and administration, 2% for King County capital projects administration, 5% for the King County Housing Stability Program, and 25% for the King County Housing Repair Program. The remaining funds are available to Federal Way to allocate to Capital Projects. The goals for use of these grant revenues is to develop viable urban communities by providing decent housing and a suitable living environment, and by expending economic opportunities, principally for low- and moderate-income persons.

**SOURCES AND USES:**

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
REVENUES									
Transfer In - General Fund	\$ 11,901	\$ 50,000	\$ 13,633	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ (4,000)	-100.0%
Federal Grant CDBG	602,541	207,032	159,546	2,491,848	2,491,848	576,000	576,000	(1,915,848)	-76.9%
Total Operating Revenues:	\$ 614,442	\$ 257,032	\$ 173,179	\$ 2,495,848	\$ 2,495,848	\$ 576,000	\$ 576,000	\$ (1,919,848)	-76.9%
EXPENDITURES									
Grant Expenditures	\$ 517,417	\$ 208,321	\$ 173,178	\$ 2,522,559	\$ 2,522,559	\$ 576,000	\$ 576,000	\$ (1,946,559)	-77.2%
Transfer Out - General Fund	-	-	-	22,000	22,000	-	-	(22,000)	-100.0%
Transfer Out - CIP Funds	97,025	-	-	-	-	-	-	-	n/a
Total Operating Expenditures:	\$ 614,442	\$ 208,321	\$ 173,178	\$ 2,544,559	\$ 2,544,559	\$ 576,000	\$ 576,000	\$ (1,968,559)	-77.4%
Oper Rev Over/(Under) Exp	\$ -	\$ 48,712	\$ 1	\$ (48,711)	\$ (48,711)	\$ 0	\$ (0)	\$ 48,711	-100.0%
Total Rev & Other Sources	\$ 614,442	\$ 257,032	\$ 173,179	\$ 2,495,848	\$ 2,495,848	\$ 576,000	\$ 576,000	\$ (1,919,848)	-76.9%
Total Exp & Other Uses	\$ 614,442	\$ 208,321	\$ 173,178	\$ 2,544,559	\$ 2,544,559	\$ 576,000	\$ 576,000	\$ (1,968,559)	-77.4%
Beginning Fund Balance, 1/1	\$ -	\$ -	\$ -	\$ 48,711	\$ 48,712	\$ 1	\$ 1	\$ (48,710)	-100.0%
Ending Fund Balance, 12/31	\$ -	\$ 48,712	\$ 1	\$ -	\$ 1	\$ 1	\$ 1	\$ 1	n/a

**EXPENDITURES BY OBJECT SUMMARY:**

EXPENDITURES BY OBJECT SUMMARY:										
Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 85,624	\$ 13,232	\$ 67,394	\$ 92,707	\$ 92,707	\$ 75,872	\$ 78,102	\$ (16,835)	-18.2%
111/1	Temporary Help	-	-	-	48,712	48,712	-	-	(48,712)	-100.0%
200	Benefits	22,047	3,831	20,867	22,395	22,395	27,548	30,202	5,153	23.0%
31X	Supplies	-	543	260	-	-	-	-	-	n/a
41X	Professional Svcs	401,111	182,847	81,607	2,358,745	2,358,745	472,580	467,696	(1,886,165)	-80.0%
43X	Travel & Training	8,199	6,800	1,750	-	-	-	-	-	n/a
497	Association Dues	200	-	100	-	-	-	-	-	n/a
4XX	Other Misc Exp	236	1,067	1,200	-	-	-	-	-	n/a
552	Interfund Transfers	97,025	-	-	22,000	22,000	-	-	(22,000)	-100.0%
Subtotal Operating Exp:		\$ 614,442	\$ 208,321	\$ 173,178	\$ 2,544,559	\$ 2,544,559	\$ 576,000	\$ 576,000	\$ (1,968,559)	-77.4%
Total Expenditures:		\$ 614,442	\$ 208,321	\$ 173,178	\$ 2,544,559	\$ 2,544,559	\$ 576,000	\$ 576,000	\$ (1,968,559)	-77.4%

**120: PATH AND TRAILS RESERVE FUND****PURPOSE/DESCRIPTION:**

The Path and Trails Reserve Fund was established in compliance with state law. Its purpose is to accumulate unexpended proceeds of the motor vehicle fuel tax receipts, which are legally restricted to the construction, and maintenance of paths and trails within City street rights-of-way. One-half percent (0.5%) of these proceeds are restricted for these purposes. This fund must transfer such accumulated receipts back to a street construction/maintenance-oriented fund when specific projects have been defined.

In August 2007, King County voters approved a new \$0.05, six-year, inflation adjusted property tax lid lift to expand park and recreation opportunities. One cent of the five-cent acquisition levy proceeds will be distributed to cities for acquisition and development of open space and natural lands and city trail projects that support connections to the regional trail system. The City of Federal Way's 2013 and 2014 allocation is estimated at \$155K and \$157K respectively and is also accounted for in this fund.

The following tables present a sources and uses summary of the Path and Trails Reserve Fund.

**SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
Motor Fuel Tax	\$ 7,971	\$ 9,404	\$ 8,000	\$ 8,000	\$ 8,000	\$ 9,000	\$ 9,000	\$ 1,000	12.5%
Countywide Park/Trail 6yr Levy	155,828	159,015	155,000	155,000	155,000	155,000	-	-	0.0%
Interest Earnings	51	27	-	-	-	-	-	-	n/a
Total Operating Revenues:	\$ 163,850	\$ 168,446	\$ 163,000	\$ 163,000	\$ 163,000	\$ 164,000	\$ 9,000	\$ 1,000	0.6%
EXPENDITURES									
Transfer to Parks CIP	\$ 161,000	\$ 153,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 157,000	\$ -	0.0%
Total Operating Expenditures:	\$ 161,000	\$ 153,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 157,000	\$ -	0.0%
Oper Rev Over/(Under) Exp	\$ 2,850	\$ 15,446	\$ 8,000	\$ 8,000	\$ 8,000	\$ 9,000	\$ (148,000)	\$ 1,000	12.5%
Total Rev & Other Sources	\$ 163,850	\$ 168,446	\$ 163,000	\$ 163,000	\$ 163,000	\$ 164,000	\$ 9,000	\$ 1,000	0.6%
Total Exp & Other Uses	\$ 161,000	\$ 153,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 157,000	\$ -	0.0%
Beginning Fund Balance, 1/1	\$ 133,511	\$ 136,361	\$ 140,768	\$ 151,807	\$ 151,807	\$ 159,807	\$ 168,807	\$ 8,000	5.3%
Ending Fund Balance, 12/31	\$ 136,361	\$ 151,807	\$ 148,768	\$ 159,807	\$ 159,807	\$ 168,807	\$ 20,807	\$ 9,000	5.6%

**EXPENDITURE BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
552	Interfund Transfers	\$ 161,000	\$ 153,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 157,000	\$ -	0.0%
Subtotal Operating Exp:		\$ 161,000	\$ 153,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 157,000	\$ -	0.0%
Total Expenditures:		\$ 161,000	\$ 153,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 155,000	\$ 157,000	\$ -	0.0%

**201: DEBT SERVICE FUND****PURPOSE/DESCRIPTION:**

The Debt Service Fund accounts for the debt service on the City Council approved general obligation (G.O.) debt. Included in the costs charged to this fund are the scheduled principal and interest payments, debt issue costs, fiscal agent fees, and other debt related costs. Debt service currently scheduled for payment from this Fund include City's portion of the Valley Communications debt service, 2003 G.O. bond issue for the community center, and the SCORE facility. Revenues accounted for in this fund include real estate excise tax, interest earning and transfers-in from the Utility Tax Fund for the 2003 GO Bond debt service (for the Community Center). As authorized by Council, excess real estate tax is transferred to various capital improvement projects.

Council budget policy calls for the prefunding of debt service, meaning that the next year's debt service is provided for and transfers are made to the Debt Service Fund in the current year.

The following is the breakdown of sources:

<b>Funding Sources</b>	<b>2013</b>	<b>2014</b>
Utility Taxes	\$ 1,832,000	\$ 1,832,000
Real Estate Excise Taxes	1,400,000	1,400,000
Interest Earnings	3,500	3,500
<b>Total Funding Sources</b>	<b>\$ 3,235,500</b>	<b>\$ 3,235,500</b>

The following is 2013 and 2014's scheduled principal & interest payments and other expenditures:

<b>Bond Issues &amp; Other Expenditures</b>	<b>2013</b>	<b>2014</b>
2003 GO Bonds - Community Center	915,000	915,000
2000 LTGO Valley Communications	172,630	197,480
SCORE Bond	916,858	916,654
<b>Subtotal Principal &amp; Interest Payments</b>	<b>\$ 2,004,488</b>	<b>\$ 2,029,134</b>
Fiscal Agent & Cash Management Fees	47,020	46,416
Transfer to Capital Improvement Projects	1,217,000	1,217,000
<b>Total Expenditures &amp; Other Uses</b>	<b>\$ 3,268,508</b>	<b>\$ 3,292,550</b>

The following page presents sources and uses summary and expenditure by object summary of the Debt Service Fund.

## 201: DEBT SERVICE FUND (continued)

## SOURCES AND USES:

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
1st % REET	\$ 701,681	\$ 780,197	\$ 450,000	\$ 700,000	\$ 550,000	\$ 700,000	\$ 700,000	\$ -	0.0%
2nd % REET	701,681	780,197	450,000	700,000	550,000	700,000	700,000	-	0.0%
Transfer-In Util Taxes	915,032	915,000	915,000	915,000	1,439,980	1,832,000	1,832,000	917,000	100.2%
Transfer-In CIP-Unspent REET	755,000	-	-	-	-	-	-	-	n/a
Interest Earnings	6,018	3,454	15,000	15,000	3,500	3,500	3,500	(11,500)	-76.7%
Transfer-In Arterial Street Fund	306,684	-	-	-	-	-	-	-	n/a
Total Operating Revenues:	\$ 3,386,095	\$ 2,478,848	\$ 1,830,000	\$ 2,330,000	\$ 2,543,480	\$ 3,235,500	\$ 3,235,500	\$ 905,500	38.9%
EXPENDITURES									
Community Center-2003 LTGO	\$ 915,033	\$ 915,113	\$ 915,000	\$ 915,000	\$ 915,000	\$ 915,000	\$ 915,000	\$ -	0.0%
Principal-Valley Comm	205,000	157,790	201,000	201,000	201,000	179,000	212,000	(22,000)	-10.9%
Principal-Valley Comm-Fire Dept Reimb	(30,750)	(30,270)	(30,150)	(30,150)	(30,150)	(32,250)	(31,800)	(2,100)	7.0%
Interest- Valley Comm	34,386	-	35,190	35,190	31,910	25,880	17,280	(9,310)	-26.5%
Interest-SCORE 2009	-	-	925,000	-	524,980	916,858	916,654	916,858	n/a
Fiscal Agent Fees/Other	304	303	10,000	10,000	10,000	10,000	10,000	-	0.0%
Cash Mgmt Fee - General Fund	55,492	29,156	26,629	26,629	26,629	37,020	36,416	10,391	39.0%
Transfers-Out:									
Fund 303 - Parks CIP	330,000	100,000	100,000	100,000	100,000	300,000	300,000	200,000	200.0%
Fund 306 - Transportation CIP	2,661,684	820,000	-	925,000	925,000	917,000	917,000	(8,000)	-0.9%
Total Operating Expenditures:	\$ 4,171,148	\$ 1,992,092	\$ 2,182,669	\$ 2,182,669	\$ 2,704,369	\$ 3,268,508	\$ 3,292,550	\$ 1,085,839	49.7%
Oper Rev Over/(Under) Exp	\$ (785,053)	\$ 486,756	\$ (352,669)	\$ 147,331	\$ (160,889)	\$ (33,008)	\$ (57,050)	\$ (180,339)	-122.4%
Total Rev & Other Sources	\$ 3,386,095	\$ 2,478,848	\$ 1,830,000	\$ 2,330,000	\$ 2,543,480	\$ 3,235,500	\$ 3,235,500	\$ 905,500	38.9%
Total Exp & Other Uses	\$ 4,171,148	\$ 1,992,092	\$ 2,182,669	\$ 2,182,669	\$ 2,704,369	\$ 3,268,508	\$ 3,292,550	\$ 1,085,839	49.7%
Beginning Fund Balance, 1/1	\$ 4,164,480	\$ 3,379,427	\$ 2,662,878	\$ 3,866,183	\$ 3,866,183	\$ 3,705,294	\$ 3,672,286	\$ (160,889)	-4.2%
Ending Fund Balance, 12/31	\$ 3,379,427	\$ 3,866,183	\$ 2,310,209	\$ 4,013,515	\$ 3,705,294	\$ 3,672,286	\$ 3,615,236	\$ (341,229)	-8.5%
Reserve for ValleyComm	208,570	206,040	211,000	200,000	172,630	197,480	196,000	(2,520)	-1.3%
Reserved for 2003 GO Prefund	-	-	915,000	-	-	-	-	-	n/a
Reserve for 2009 SCORE Bond	820,000	925,000	925,000	925,000	916,858	916,654	917,000	(8,346)	-0.9%
Unreserved REET Available for Capital	2,350,857	2,735,143	259,209	2,888,515	2,615,806	2,558,152	2,502,236	(330,363)	-11.4%

## EXPENDITURES BY OBJECT SUMMARY:

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
552	Interfund Transfers	\$ 2,991,684	\$ 920,000	\$ 100,000	\$ 1,025,000	\$ 1,025,000	\$ 1,217,000	\$ 1,217,000	\$ 192,000	18.7%
7XX	Debt Service-Princ	494,250	457,520	510,850	510,850	510,850	501,750	550,200	(9,100)	-1.8%
8XX	Debt Service-Interest	629,722	585,415	1,545,190	620,190	1,141,890	1,512,738	1,488,934	892,548	143.9%
910	Intfund Svc Pmts	55,492	29,156	26,629	26,629	26,629	37,020	36,416	10,391	39.0%
Subtotal Operating Exp:		\$ 4,171,148	\$ 1,992,091	\$ 2,182,669	\$ 2,182,669	\$ 2,704,369	\$ 3,268,509	\$ 3,292,552	\$ 1,085,840	49.7%
Total Expenditures:		\$ 4,171,148	\$ 1,992,091	\$ 2,182,669	\$ 2,182,669	\$ 2,704,369	\$ 3,268,509	\$ 3,292,552	\$ 1,085,840	49.7%

**301: CAPITAL PROJECT FUND – DOWNTOWN REDEVELOPMENT****PURPOSE/DESCRIPTION:**

This Capital Project Fund was established to accumulate resources and set aside for downtown projects.

**SOURCES AND USES:**

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
REVENUES									
Interest Earnings	\$ 5,261	\$ 2,339	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Transfers In:									
Utility Tax Fund	1,255,000	-	-	-	-	300,000	300,000	300,000	n/a
Grants & Miscellaneous	85,085	130,374	-	-	-	-	-	-	n/a
Property Tax-LIFT	10	13,333	-	-	-	-	-	-	n/a
Total Operating Revenues:	\$ 1,345,356	\$ 146,046	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	n/a
EXPENDITURES									
Capital/Downtown Redevelopment	\$ 464,925	\$ 192,827	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ (60,000)	-100.0%
Transfer Out - Unspent REET	925,250	750,000	-	-	-	-	-	-	n/a
Utility & Comm	723	1,973	-	2,000	2,000	-	-	(2,000)	-100.0%
Total Operating Expenditures:	\$ 1,390,898	\$ 944,800	\$ -	\$ 62,000	\$ 62,000	\$ -	\$ -	\$ (62,000)	-100.0%
Oper Rev Over/(Under) Exp	\$ (45,542)	\$ (798,754)	\$ -	\$ (62,000)	\$ (62,000)	\$ 300,000	\$ 300,000	\$ 362,000	-583.9%
Total Rev & Other Sources	\$ 1,345,356	\$ 146,046	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	n/a
Total Exp & Other Uses	\$ 1,390,898	\$ 944,800	\$ -	\$ 62,000	\$ 62,000	\$ -	\$ -	\$ (62,000)	-100.0%
Beginning Fund Balance, 1/1	\$ 3,051,348	\$ 3,005,805	\$ 2,976,204	\$ 2,207,052	\$ 2,207,051	\$ 2,145,051	\$ 2,445,051	\$ (62,001)	-2.8%
Ending Fund Balance, 12/31	\$ 3,005,806	\$ 2,207,051	\$ 2,976,204	\$ 2,145,052	\$ 2,145,051	\$ 2,445,051	\$ 2,745,051	\$ 299,999	14.0%

**EXPENDITURES BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
41X	Professional Svcs	\$ 464,925	\$ 192,827	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ (60,000)	-100.0%
42/47	Utility & Comm	723	1,973	-	2,000	2,000	-	-	(2,000)	-100.0%
552	Interfund Transfers	925,250	750,000	-	-	-	-	-	-	n/a
Subtotal Operating Exp:		\$ 1,390,898	\$ 944,800	\$ -	\$ 62,000	\$ 62,000	\$ -	\$ -	\$ (62,000)	-100.0%
Total Expenditures:		\$ 1,390,898	\$ 944,800	\$ -	\$ 62,000	\$ 62,000	\$ -	\$ -	\$ (62,000)	-100.0%

**302: CAPITAL PROJECT FUND – CITY FACILITIES****PURPOSE/DESCRIPTION:**

This Capital Project Fund accounts for the acquisition or construction of capital improvements related to city facilities.

**SOURCES AND USES:**

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
REVENUES									
Grants/Contributions/Miscellaneous	\$ 5,372,761	\$ 106,516	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Interest Earnings	1,406	1,040	-	-	-	-	-	-	n/a
Transfers In:									
CIP Funds	156,530	750,000	-	-	-	-	-	-	n/a
Total Operating Revenues:	\$ 5,530,697	\$ 857,556	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
EXPENDITURES									
Federal Way Community Center (10)	\$ 1,430	\$ 520	\$ -	\$ 478,549	\$ 478,549	\$ -	\$ -	\$ (478,549)	-100.0%
Major Facility Rehabilitation (108)	30,830	39,432	-	56,702	56,702	-	-	(56,702)	-100.0%
Steel Lake Maint Expansion (109)	36,213	-	-	-	-	-	-	-	n/a
Performing Arts Center (110)	5,388,192	205,941	-	750,068	750,068	-	-	(750,068)	-100.0%
Emergency Equipment (270)	16,163	3,637	-	-	-	-	-	-	n/a
Transfer to FWCC Fund 111	85,645	-	-	-	-	-	-	-	n/a
Transfer to General Fund 001	61,235	-	-	-	-	-	-	-	n/a
Transfer to Building Fund 505	149,365	-	-	-	-	-	-	-	n/a
Total Operating Expenditures:	\$ 5,769,073	\$ 249,529	\$ -	\$ 1,285,319	\$ 1,285,319	\$ -	\$ -	\$ (1,285,319)	-100.0%
Oper Rev Over/(Under) Exp	\$ (238,376)	\$ 608,026	\$ -	\$ (1,285,319)	\$ (1,285,319)	\$ -	\$ -	\$ 1,285,319	-100.0%
Total Rev & Other Sources	\$ 5,530,697	\$ 857,556	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Total Exp & Other Uses	\$ 5,769,073	\$ 249,529	\$ -	\$ 1,285,319	\$ 1,285,319	\$ -	\$ -	\$ (1,285,319)	-100.0%
Beginning Fund Balance, 1/1	\$ 915,959	\$ 677,584	\$ -	\$ 1,285,609	\$ 1,285,610	\$ 291	\$ 291	\$ (1,285,318)	-100.0%
Ending Fund Balance, 12/31	\$ 677,583	\$ 1,285,610	\$ -	\$ 290	\$ 291	\$ 291	\$ 291	\$ 1	0.4%

**EXPENDITURES BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
31X	Supplies	\$ 275	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
41X	Professional Svcs	9,427	26,048	-	-	-	-	-	-	n/a
42/47	Utility & Comm	2,143	(2,138)	-	-	-	-	-	-	n/a
48X	Repairs & Mtc	6,372	1,643	-	-	-	-	-	-	n/a
4XX	Other Misc Exp	-	2,085	-	-	-	-	-	-	n/a
5XX	Intgvtl Svcs/Taxes	-	38,800	-	-	-	-	-	-	n/a
552	Interfund Transfers	296,245	-	-	-	-	-	-	-	n/a
600	Capital Outlays	5,454,610	183,092	-	1,285,319	1,285,319	-	-	(1,285,319)	-100.0%
Subtotal Operating Exp:		\$ 5,769,073	\$ 249,529	\$ -	\$ 1,285,319	\$ 1,285,319	\$ -	\$ -	\$ (1,285,319)	-100.0%
Total Expenditures:		\$ 5,769,073	\$ 249,529	\$ -	\$ 1,285,319	\$ 1,285,319	\$ -	\$ -	\$ (1,285,319)	-100.0%

**303: CAPITAL PROJECT FUND – PARKS****PURPOSE/DESCRIPTION:**

This Capital Project Fund accounts for the acquisition or construction of major park capital facilities with the exception of those facilities financed by proprietary and trust funds. The major source of revenue for this Fund is general obligation bond proceeds, grants from other agencies, local taxes and contributions from other funds. All Park costs associated with acquisitions, improvements, issue of bonds and other costs shall be paid by this Fund. The Adopted budgets are \$686,000 and \$1,373,000 in 2013 and 2014, respectively, and are allocated to the following projects:

2013 Adopted Projects	Sources (in thousands)								
	REET	Misc / Trsfrs	Prior Years' Sources	Total Sources	Consult Svcs	Construct	Project Mgmt	Equip Acquis	Total Expenses
Major Maintenance & Improvements to Existing Park Facilities	\$ 100	\$ -	\$ 203	\$ 303	\$ 253	\$ -	\$ -	\$ -	\$ 253
Annual Playground Repair & Replacement Program	-	-	262	262	-	262	-	-	262
Trail & Pedestrian Access Improvements	-	155	-	155	121	-	-	-	121
Lakota Soccer Field Upgrade	200	91	-	291	50	-	-	-	50
<b>Total 2013</b>	<b>\$ 300</b>	<b>\$ 246</b>	<b>\$ 465</b>	<b>\$ 1,011</b>	<b>\$ 424</b>	<b>\$ 262</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 686</b>

2014 Adopted Projects	Sources (in thousands)								
	REET	Misc / Trsfrs	Prior Years' Sources	Total Sources	Consult Svcs	Construct	Project Mgmt	Equip Acquis	Total Expenses
Major Maintenance & Improvements to Existing Park Facilities	\$ 100	\$ -	\$ -	\$ 100	\$ -	\$ 150	\$ -	\$ -	\$ 150
Trail & Pedestrian Access Improvements	100	157	625	882	-	882	-	-	882
Lakota Soccer Field Upgrade	100	-	241	341	-	341	-	-	341
<b>Total 2014</b>	<b>\$ 300</b>	<b>\$ 157</b>	<b>\$ 866</b>	<b>\$ 1,323</b>	<b>\$ -</b>	<b>\$ 1,373</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,373</b>

**SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
Interest Earnings	\$ 133	\$ 2,267	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Donations/Contributions	-	4,080	-	-	-	-	-	-	n/a
Mitigation Fees/Fee-in-Lieu	12,708	-	-	-	-	-	-	-	n/a
Transfers In:									
Paths & Trails Fund	161,000	153,000	155,000	155,000	155,000	155,000	157,000	-	0.0%
Utility Tax	-	175,000	175,000	175,000	175,000	-	-	(175,000)	-100.0%
Debt Service Fund - Excess REET	330,000	100,000	100,000	100,000	100,000	300,000	300,000	200,000	200.0%
Total Operating Revenues:	\$ 503,841	\$ 434,347	\$ 430,000	\$ 430,000	\$ 430,000	\$ 455,000	\$ 457,000	\$ 25,000	5.8%
EXPENDITURES									
Capital	\$ 292,288	\$ 319,268	\$ 375,000	\$ 2,507,244	\$ 1,261,770	\$ 686,000	\$ 1,373,000	\$ (1,821,244)	-72.6%
Transfer Out - Arterial Street	500,000	-	-	-	-	-	-	-	n/a
Total Operating Expenditures:	\$ 792,288	\$ 319,268	\$ 375,000	\$ 2,507,244	\$ 1,261,770	\$ 686,000	\$ 1,373,000	\$ (1,821,244)	-72.6%
Oper Rev Over/(Under) Exp	\$ (288,447)	\$ 115,079	\$ 55,000	\$ (2,077,244)	\$ (831,770)	\$ (231,000)	\$ (916,000)	\$ 1,846,244	-88.9%
Total Rev & Other Sources	\$ 503,841	\$ 434,347	\$ 430,000	\$ 430,000	\$ 430,000	\$ 455,000	\$ 457,000	\$ 25,000	5.8%
Total Exp & Other Uses	\$ 792,288	\$ 319,268	\$ 375,000	\$ 2,507,244	\$ 1,261,770	\$ 686,000	\$ 1,373,000	\$ (1,821,244)	-72.6%
Beginning Fund Balance, 1/1	\$ 2,582,254	\$ 2,293,810	\$ 904,006	\$ 2,408,884	\$ 2,408,889	\$ 1,577,119	\$ 1,346,119	\$ (831,765)	-34.5%
Ending Fund Balance, 12/31	\$ 2,293,807	\$ 2,408,889	\$ 959,006	\$ 331,640	\$ 1,577,119	\$ 1,346,119	\$ 430,119	\$ 1,014,479	305.9%



**303: CAPITAL PROJECT FUND – PARKS (continued)****EXPENDITURES BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
31X	Supplies	\$ 3,181	\$ 4,255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
36X	Mtc Supplies	3,774	9,728	-	-	-	-	-	-	n/a
41X	Professional Svcs	-	26,175	-	5,414	-	-	-	(5,414)	-100.0%
48X	Repairs & Mtc	1,114	9,787	-	-	-	-	-	-	n/a
4XX	Other Misc Exp	-	55	-	-	-	-	-	-	n/a
5XX	Intgvtl Svcs/Taxes	(1,441)	-	-	-	-	-	-	-	n/a
552	Interfund Transfers	500,000	-	-	-	-	-	-	-	n/a
600	Capital Outlays	285,660	269,269	375,000	2,501,830	1,261,770	686,000	1,373,000	(1,815,830)	-72.6%
Subtotal Operating Exp:		\$ 792,288	\$ 319,268	\$ 375,000	\$ 2,507,244	\$ 1,261,770	\$ 686,000	\$ 1,373,000	\$ (1,821,244)	-72.6%
Total Expenditures:		\$ 792,288	\$ 319,268	\$ 375,000	\$ 2,507,244	\$ 1,261,770	\$ 686,000	\$ 1,373,000	\$ (1,821,244)	-72.6%

**304: CAPITAL PROJECT FUND – SURFACE WATER MANAGEMENT****PURPOSE/DESCRIPTION:**

This Capital Project Fund accounts for major capital facilities associated with managing the existing storm water conveyance systems, regulating the clearing, grading, and erosion control phases of new land development, constructing, maintaining and repairing elements of the City's drainage system and controlling water quality within the system. The major sources of revenue for this Fund include grants from other agencies and storm drainage fees. The City's drainage system includes a network of streams, lakes, pipelines and storm water detention facilities.

The Adopted budgets are \$2,664,000 and \$246,000 in 2013 and 2014, respectively, and are allocated to the following projects:

2013 Adopted Projects	Sources (in thousands)				Expenses (in thousands)			
	User Fees	Grants	Prior Years' Sources	Total Sources	Property Acquis	Consult Services	Construct	Total Expenses
Small CIP-Annual Program	\$ 238	\$ -	\$ -	\$ 238	\$ -	\$ -	\$ 238	\$ 238
S 356th Street RDF Retrofit	-	979	1,447	2,426	-	2,426	-	2,426
<b>Total 2013</b>	<b>\$ 238</b>	<b>\$ 979</b>	<b>\$ 1,447</b>	<b>\$ 2,664</b>	<b>\$ -</b>	<b>\$ 2,426</b>	<b>\$ 238</b>	<b>\$ 2,664</b>
2014 Adopted Projects	Sources (in thousands)				Expenses (in thousands)			
	User Fees	Grants	Prior Years' Sources	Total Sources	Property Acquis	Consult Services	Construct	Total Expenses
Small CIP-Annual Program	\$ 246	\$ -	\$ -	\$ 246	\$ -	\$ -	\$ 246	\$ 246
<b>Total 2014</b>	<b>\$ 246</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 246</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 246</b>	<b>\$ 246</b>

**SOURCES AND USES:**

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
REVENUES									
Grants	\$ 225,907	\$ 20,878	\$ 450,000	\$ 1,520,464	\$ 641,342	\$ 979,000	\$ -	\$ (541,464)	-35.6%
Interest Earnings	13,671	9,053	-	-	-	-	-	-	n/a
Miscellaneous	15,388	16,730	-	-	-	-	-	-	n/a
Transfers In:									
SWM Fund	-	702,067	230,000	230,000	230,000	238,000	246,000	8,000	3.5%
Total Operating Revenues:	\$ 254,965	\$ 748,728	\$ 680,000	\$ 1,750,464	\$ 871,342	\$ 1,217,000	\$ 246,000	\$ (533,464)	-30.5%
EXPENDITURES									
Capital	\$ 593,257	\$ 207,191	\$ 860,714	\$ 3,862,152	\$ 1,627,280	\$ 2,664,055	\$ 246,000	\$ (1,198,097)	-31.0%
Transfers Out:									
SWM Operations	600,000	144,798	-	179,181	179,181	-	-	(179,181)	-100.0%
Total Operating Expenditures:	\$ 1,478,257	\$ 351,989	\$ 860,714	\$ 4,041,333	\$ 1,806,461	\$ 2,664,055	\$ 246,000	\$ (1,377,278)	-34.1%
Oper Rev Over/(Under) Exp	\$ (1,223,292)	\$ 396,739	\$ (180,714)	\$ (2,290,869)	\$ (935,119)	\$ (1,447,055)	\$ -	\$ 843,814	-36.8%
Total Rev & Other Sources	\$ 254,965	\$ 748,728	\$ 680,000	\$ 1,750,464	\$ 871,342	\$ 1,217,000	\$ 246,000	\$ (533,464)	-30.5%
Total Exp & Other Uses	\$ 1,478,257	\$ 351,989	\$ 860,714	\$ 4,041,333	\$ 1,806,461	\$ 2,664,055	\$ 246,000	\$ (1,377,278)	-34.1%
Beginning Fund Balance, 1/1	\$ 3,765,536	\$ 2,542,244	\$ 1,574,233	\$ 2,938,981	\$ 2,938,983	\$ 2,003,864	\$ 556,809	\$ (935,117)	-31.8%
Ending Fund Balance, 12/31	\$ 2,542,244	\$ 2,938,983	\$ 1,393,519	\$ 648,112	\$ 2,003,864	\$ 556,809	\$ 556,809	\$ (91,303)	-14.1%

**304: CAPITAL PROJECT FUND – SURFACE WATER MANAGEMENT (continued)****EXPENDITURES BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 109,683	\$ 125,244	\$ 114,714	\$ 114,714	\$ -	\$ -	\$ -	\$ (114,714)	-100.0%
200	Benefits	-	3,830	-	-	-	-	-	-	n/a
31X	Supplies	21,408	12,972	-	-	-	-	-	-	n/a
36X	Mtc Supplies	13,586	9,156	-	-	-	-	-	-	n/a
3XX	Othr Opr Supplies	375	2,359	-	-	-	-	-	-	n/a
41X	Professional Svcs	61,386	22,343	116,000	-	-	-	-	-	n/a
42/47	Utility & Comm	5,416	1,178	-	-	-	-	-	-	n/a
48X	Repairs & Mtc	27,689	3,898	-	-	-	-	-	-	n/a
4XX	Other Misc Exp	8,765	3,100	-	-	-	-	-	-	n/a
5XX	Intgvtl Svcs/Taxes	1,933	-	-	-	-	-	-	-	n/a
552	Interfund Transfers	885,000	144,798	-	179,181	179,181	-	-	(179,181)	-100.0%
600	Capital Outlays	343,015	23,111	630,000	3,747,438	1,627,280	2,664,055	246,000	(1,083,383)	-28.9%
Subtotal Operating Exp:		\$ 1,478,257	\$ 351,989	\$ 860,714	\$ 4,041,333	\$ 1,806,461	\$ 2,664,055	\$ 246,000	\$ (1,377,278)	-34.1%
Total Expenditures:		\$ 1,478,257	\$ 351,989	\$ 860,714	\$ 4,041,333	\$ 1,806,461	\$ 2,664,055	\$ 246,000	\$ (1,377,278)	-34.1%

**306: CAPITAL PROJECT FUND – TRANSPORTATION SYSTEMS****PURPOSE/DESCRIPTION:**

This Capital Project Fund represents improvements to existing traffic signals and new signalization, major roadways and arterials involving the design and construction of new sections of streets, the widening of roadways to provide additional vehicle lanes, the installation of sidewalks and landscaping. The major source of revenue for this Fund is grants from other agencies and contributions from other funds.

The Adopted budgets are \$5,743,000 and \$7,169,000 in 2013 and 2014, respectively, and are allocated as follows:

2013 Adopted Projects	Sources (in thousands)								Expenses (in thousands)					
	REET	Fuel Tax	Utility Tax	Grants	Mitig Fees	Misc / Trsfrs	Prior Year's Sources	Total Sources	Property Aquis	Consult Svcs	Constr	Const Mgmt	Conting / Other	Total Expenses
Annual Transportation System Safety Improv	-	310	-	-	-	-	-	310	-	-	60	-	-	60
S 320th St @ 20th Ave S	-	-	-	-	-	1,902	121	2,023	-	200	1,500	173	150	2,023
1st Ave S @ S 328th Street	-	-	-	-	-	200	-	200	-	200	-	-	-	200
S 304th Street @ 28th Ave S	-	-	-	-	-	400	16	416	201	215	-	-	-	416
S 356th St SR 99-SR161	917	-	83	-	-	-	-	1,000	-	797	-	-	-	797
SR99 HOV Lns Phase V	-	-	598	-	-	402	-	1,000	-	1,000	-	-	-	1,000
City Wide Safety Proj (Flashing Yellow Lights Installation)	-	-	-	350	-	-	-	350	-	-	350	-	-	350
Safety Improv Proj - S320th St from SR99 to I-5	-	-	-	258	-	-	-	258	-	50	208	-	-	258
Safety Improv Proj - SR99 from S320th St to S330th St	-	-	-	174	-	-	-	174	-	39	135	-	-	174
S 320th St - 11th Pl S to I-5 Limited Access Preservation Proj	-	-	-	-	-	250	-	250	-	133	-	-	-	133
14th Ave S: S 308th St - S 312th St	-	-	-	100	-	-	-	100	-	100	-	-	-	100
S 288th Street: 19th Ave S - I-5	-	-	-	200	-	-	-	200	-	200	-	-	-	200
Transfer to Street Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	32
<b>Total 2013</b>	<b>\$ 917</b>	<b>\$ 310</b>	<b>\$ 681</b>	<b>\$1,082</b>	<b>\$ -</b>	<b>\$3,154</b>	<b>\$ 137</b>	<b>\$ 6,281</b>	<b>\$ 201</b>	<b>\$2,934</b>	<b>\$ 2,253</b>	<b>\$ 173</b>	<b>\$ 150</b>	<b>\$ 5,743</b>

2014 Adopted Projects	Sources (in thousands)								Expenses (in thousands)					
	REET	Fuel Tax	Utility Tax	Grants	Mitig Fees	Misc / Trsfrs	Prior Year's Sources	Total Sources	Property Aquis	Consult Svcs	Constr	Const Mgmt	Conting / Other	Total Expenses
Annual Transportation System Safety Improv	-	310	-	-	-	-	-	310	-	-	60	-	-	60
S 320th St @ 20th Ave S	917	-	681	-	-	-	226	1,824	-	-	1,500	174	150	1,824
S 356th St SR 99-SR161	-	-	-	-	-	-	300	300	-	300	-	-	-	300
SR99 HOV Lns Phase V	-	-	-	-	-	-	1,000	1,000	-	1,000	-	-	-	1,000
S 320th St - 11th Pl S to I-5 Limited Access Preservation Proj	-	-	-	1,100	-	250	117	1,467	-	-	1,333	134	-	1,467
16th Ave SW: SW 304th St to SW 306th St Safe Rt to School Improv	-	-	-	549	-	-	-	549	-	100	449	-	-	549
13th Ave SW: SW 314th St to SW 316th St Safe Rt to School Improv	-	-	-	287	-	-	-	287	-	60	227	-	-	287
14th Ave S: S 308th St - S 312th St	-	-	-	665	-	-	-	665	-	-	481	40	144	665
S 288th St: 19th Ave S - I-5	-	-	-	985	-	-	-	985	-	-	719	50	216	985
Transfer to Street Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	32
<b>Total 2014</b>	<b>\$ 917</b>	<b>\$ 310</b>	<b>\$ 681</b>	<b>\$3,586</b>	<b>\$ -</b>	<b>\$ 250</b>	<b>\$ 1,643</b>	<b>\$ 7,387</b>	<b>\$ -</b>	<b>\$1,460</b>	<b>\$ 4,769</b>	<b>\$ 398</b>	<b>\$ 510</b>	<b>\$ 7,169</b>

**306: CAPITAL PROJECT FUND – TRANSPORTATION SYSTEMS (continued)****SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
Grants	\$ 8,606,786	\$ 7,004,702	\$ 5,000,000	\$ 7,007,493	\$ 5,553,239	\$ 1,082,000	\$ 3,586,000	\$ (5,925,493)	-84.6%
Fuel Tax	322,394	311,885	320,000	320,000	320,000	310,000	310,000	(10,000)	-3.1%
Road/Street Maint Charges	274,646	1,081,167	-	-	-	-	-	-	n/a
Mitigation Fees	347,202	(103,481)	81,000	81,000	-	-	-	(81,000)	-100.0%
Proceeds from Sale of Property	-	9,162	-	-	-	-	-	-	n/a
Interest Earnings	27,123	(13,159)	-	-	-	-	-	-	n/a
Miscellaneous	-	9,246	-	-	10,141	-	-	-	n/a
Transfers In:									
General Fund/Utility Tax	-	791,000	1,621,000	696,000	696,000	681,000	681,000	(15,000)	-2.2%
Debt Service Fund - Excess REET	2,661,684	820,000	-	925,000	925,000	917,000	917,000	(8,000)	-0.9%
CDBG	97,025	-	-	-	-	-	-	-	n/a
SWM CIP Fund	285,000	-	-	-	-	-	-	-	n/a
Total Operating Revenues:	\$ 12,621,859	\$ 9,910,522	\$ 7,022,000	\$ 9,029,493	\$ 7,504,380	\$ 2,990,000	\$ 5,494,000	\$ (6,039,493)	-66.9%
EXPENDITURES									
Capital	\$ 7,798,672	\$ 12,102,087	\$ 11,199,000	\$ 16,376,495	\$ 10,195,530	\$ 5,661,000	\$ 7,087,000	\$ (10,715,495)	-65.4%
Transfers Out:					-				
General Fund	45,053	3,800,000	70,000	-	-	-	-	-	n/a
Street Fund	-	-	-	-	-	32,000	32,000	32,000	n/a
Overlay Fund	-	300,000	-	-	-	50,000	50,000	50,000	n/a
Utility Tax Fund	1,061,684	-	-	-	-	-	-	-	n/a
Total Operating Expenditures:	\$ 8,905,409	\$ 16,202,087	\$ 11,269,000	\$ 16,376,495	\$ 10,195,530	\$ 5,743,000	\$ 7,169,000	\$ (10,633,495)	-64.9%
Oper Rev Over/(Under) Exp	\$ 3,716,449	\$ (6,291,565)	\$ (4,247,000)	\$ (7,347,002)	\$ (2,691,150)	\$ (2,753,000)	\$ (1,675,000)	\$ 4,594,002	-62.5%
Total Rev & Other Sources	\$ 12,621,859	\$ 9,910,522	\$ 7,022,000	\$ 9,029,493	\$ 7,504,380	\$ 2,990,000	\$ 5,494,000	\$ (6,039,493)	-66.9%
Total Exp & Other Uses	\$ 8,905,409	\$ 16,202,087	\$ 11,269,000	\$ 16,376,495	\$ 10,195,530	\$ 5,743,000	\$ 7,169,000	\$ (10,633,495)	-64.9%
Beginning Fund Balance, 1/1	\$ 16,384,794	\$ 20,101,242	\$ 6,085,794	\$ 13,809,686	\$ 13,809,677	\$ 11,118,527	\$ 8,365,527	\$ (2,691,159)	-19.5%
Ending Fund Balance, 12/31	\$ 20,101,243	\$ 13,809,677	\$ 1,838,794	\$ 6,462,684	\$ 11,118,527	\$ 8,365,527	\$ 6,690,527	\$ 1,902,843	29.4%

**EXPENDITURES BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 201,869	\$ 220,756	\$ 202,513	\$ 215,513	\$ -	\$ -	\$ -	\$ (215,513)	-100.0%
111/1	Temporary Help	-	800	-	-	-	-	-	-	n/a
200	Benefits	4,528	6,554	-	-	-	-	-	-	n/a
31X	Supplies	541	926	-	-	-	-	-	-	n/a
41X	Professional Svcs	580,071	848,828	-	-	-	-	-	-	n/a
43X	Travel & Training	49	-	-	-	-	-	-	-	n/a
42/47	Utility & Comm	101	-	-	-	-	-	-	-	n/a
4XX	Other Misc Exp	5,956	2,869	-	-	-	-	-	-	n/a
5XX	Intgvtl Svcs/Taxes	434,758	293,019	-	-	-	-	-	-	n/a
552	Interfund Transfers	1,106,737	4,100,000	70,000	-	-	82,000	82,000	82,000	n/a
600	Capital Outlays	6,570,800	10,728,334	10,996,487	16,160,982	10,195,530	5,661,000	7,087,000	(10,499,982)	-65.0%
Subtotal Operating Exp:		\$ 8,905,409	\$ 16,202,087	\$ 11,269,000	\$ 16,376,495	\$ 10,195,530	\$ 5,743,000	\$ 7,169,000	\$ (10,633,495)	-64.9%
Total Expenditures:		\$ 8,905,409	\$ 16,202,087	\$ 11,269,000	\$ 16,376,495	\$ 10,195,530	\$ 5,743,000	\$ 7,169,000	\$ (10,633,495)	-64.9%

**401: SURFACE WATER MANAGEMENT FUND****PURPOSE/DESCRIPTION:**

The Surface Water Management (SWM) Fund was established to administer and account for all receipts and disbursements related to the City's surface and storm water management system. All service charges are deposited into this Fund for the purpose of paying all or any part of the cost and expense of maintaining and operating surface and storm water management facilities. The SWM Fund is further responsible for the comprehensive management of the City's natural and manmade surface water systems. This involves protecting developed and undeveloped properties from flooding, runoff and water quality problems while continuing to accommodate new residential and commercial growth. The SWM Fund also promotes the preservation of natural drainage systems, protection of fishery resources, and wildlife environment. The SWM Fund is organized into three supporting divisions: Engineering, Water Quality and Maintenance Services.

The following is a summary of the fund's major sources of revenue and primary areas of service.

**PRIMARY REVENUE SOURCES**

- Surface Water Management fees
- Interest earnings
- Beginning fund balance

**PRIMARY EXPENDITURE SERVICES**

- Design, construction and inspection of public surface water capital improvement projects
- Establish and update City surface water management codes and regulations
- Water Quality
- Maintenance program for current system

The following tables present a sources and uses summary of the divisions' budgets comprising the SWM Fund. Also included is an expenditure by object summary.

**SOURCES AND USES:**

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
REVENUES									
User Fees	\$ 3,419,564	\$ 3,416,140	\$ 3,164,969	\$ 3,164,969	\$ 3,496,000	\$ 3,456,000	\$ 3,456,000	\$ 291,031	9.2%
Operating Assessment District	11,224	24,337	25,536	25,536	25,536	25,536	25,536	-	0.0%
Interest Earnings/Other Misc	3,602	3,537	6,000	6,000	3,000	3,000	3,000	(3,000)	-50.0%
Total Operating Revenues:	\$ 3,434,390	\$ 3,444,014	\$ 3,196,505	\$ 3,196,505	\$ 3,524,536	\$ 3,484,536	\$ 3,484,536	\$ 288,031	9.0%
EXPENDITURES									
Engineering	\$ 1,632,125	\$ 1,587,090	\$ 1,832,779	\$ 1,836,270	\$ 1,836,270	\$ 1,666,662	\$ 1,690,101	\$ (169,608)	-9.2%
Water Quality	231,007	235,610	264,042	273,536	273,536	271,700	283,345	(1,836)	-0.7%
Maintenance	779,628	867,384	920,821	905,273	905,273	951,009	966,900	45,736	5.1%
Steel Lake Management	11,459	5,340	13,000	23,054	23,054	13,000	13,000	(10,054)	-43.6%
North Lake Managemetn	9,250	10,423	12,536	15,975	15,975	12,536	12,536	(3,439)	-21.5%
Total Operating Expenditures:	\$ 2,663,469	\$ 2,705,847	\$ 3,043,178	\$ 3,054,108	\$ 3,054,108	\$ 2,914,907	\$ 2,965,882	\$ (139,201)	-4.6%
Oper Rev Over/(Under) Exp	\$ 770,921	\$ 738,167	\$ 153,327	\$ 142,397	\$ 470,428	\$ 569,629	\$ 518,654	\$ 427,232	300.0%
OTHER FINANCING SOURCES									
Transfer in - CIP Funds	\$ 600,000	\$ 144,798	\$ -	\$ 179,181	\$ 179,181	\$ -	\$ -	\$ (179,181)	-100.0%
Transfer in - Internal Service Funds	-	-	-	-	-	21,419	-	21,419	n/a
Grants	72,828	244,782	106,000	135,073	135,073	11,559	-	(123,514)	-91.4%
Total Other Financing Sources	\$ 672,828	\$ 389,580	\$ 106,000	\$ 314,254	\$ 314,254	\$ 32,978	\$ -	\$ (281,276)	-89.5%
OTHER FINANCING USES									
Grant/Capital/Carry forward/1-Time	\$ 87,909	\$ 192,585	\$ 106,000	\$ 151,758	\$ 151,758	\$ 22,514	\$ -	\$ (129,244)	-85.2%
Debt Service	196,283	194,459	192,636	192,636	192,636	190,812	188,989	(1,824)	-0.9%
Trsfr Out - CIP Fund	-	702,067	230,000	230,000	230,000	238,000	246,000	8,000	3.5%
Total Other Financing Uses	\$ 284,192	\$ 1,089,112	\$ 528,636	\$ 574,394	\$ 574,394	\$ 451,326	\$ 434,989	\$ (123,068)	-21.4%
Total Rev & Other Sources	\$ 4,107,218	\$ 3,833,594	\$ 3,302,505	\$ 3,510,759	\$ 3,838,790	\$ 3,517,514	\$ 3,484,536	\$ 6,755	0.2%
Total Exp & Other Uses	\$ 2,947,661	\$ 3,794,958	\$ 3,571,814	\$ 3,628,502	\$ 3,628,502	\$ 3,366,233	\$ 3,400,871	\$ (262,269)	-7.2%
Beginning Fund Balance, 1/1	\$ 1,114,704	\$ 2,274,261	\$ 1,843,103	\$ 2,312,896	\$ 2,312,897	\$ 2,523,185	\$ 2,674,465	\$ 210,289	9.1%
Ending Fund Balance, 12/31	\$ 2,274,261	\$ 2,312,897	\$ 1,573,794	\$ 2,195,153	\$ 2,523,185	\$ 2,674,465	\$ 2,758,131	\$ 479,312	21.8%

**401: SURFACE WATER MANAGEMENT FUND (continued)****EXPENDITURES BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 1,054,512	\$ 1,108,614	\$ 1,182,245	\$ 1,187,625	\$ 1,187,625	\$ 1,128,097	\$ 1,133,113	\$ (59,528)	-5.0%
111/1	Temporary Help	65,781	64,526	62,242	62,242	62,242	73,242	73,242	11,000	17.7%
120	Overtime	4,839	8,492	11,400	11,400	11,400	18,900	18,900	7,500	65.8%
200	Benefits	383,719	422,426	484,078	474,135	474,135	439,728	486,926	(34,407)	-7.3%
31X	Supplies	22,269	31,551	42,125	42,125	42,125	40,600	40,600	(1,525)	-3.6%
36X	Mtc Supplies	6,430	12,202	9,650	9,650	9,650	11,650	11,650	2,000	20.7%
3XX	Othr Opr Supplies	9,866	12,014	11,895	11,895	11,895	16,495	16,495	4,600	38.7%
41X	Professional Svcs	27,498	20,426	55,413	68,906	68,906	41,536	41,536	(27,370)	-39.7%
43X	Travel & Training	3,955	2,438	6,865	6,865	6,865	6,865	6,865	-	0.0%
42/47	Utility & Comm	4,528	5,780	8,700	8,700	8,700	8,500	8,500	(200)	-2.3%
48X	Repairs & Mtc	247,875	238,664	283,168	283,168	283,168	305,918	305,918	22,750	8.0%
497	Association Dues	858	749	1,707	1,707	1,707	1,707	1,707	-	0.0%
4XX	Other Misc Exp	4,991	4,308	11,485	11,485	11,485	11,485	11,485	-	0.0%
5XX	Intgvtl Svcs/Taxes	169,501	177,169	197,768	199,768	199,768	202,668	202,668	2,900	1.5%
552	Interfund Transfers	-	702,067	230,000	230,000	230,000	238,000	246,000	8,000	3.5%
600	Capital Outlays	-	-	3,500	3,500	3,500	-	-	(3,500)	-100.0%
7XX	Debt Service-Princ	182,359	182,359	182,359	182,359	182,359	182,359	182,359	-	0.0%
8XX	Debt Service-Interest	13,924	12,100	10,277	10,277	10,277	8,453	6,630	(1,824)	-17.7%
9XX	IS Charges-M&O	169,427	171,194	202,606	202,606	202,606	207,058	209,240	4,452	2.2%
9XX	IS Charges-Reserves	122,383	118,007	137,610	137,610	137,610	75,458	72,037	(62,152)	-45.2%
910	Intfund Svc Pmts	365,036	307,285	330,721	330,721	330,721	325,000	325,000	(5,721)	-1.7%
Subtotal Operating Exp:		\$ 2,859,752	\$ 3,602,373	\$ 3,465,814	\$ 3,476,744	\$ 3,476,744	\$ 3,343,719	\$ 3,400,871	\$ (133,025)	-3.8%
Capital & One-time Funding:										
n/a	Capital & One-Time	87,909	192,585	106,000	151,758	151,758	22,514	-	(129,244)	-85.2%
Subtotal One-time Exp:		\$ 87,909	\$ 192,585	\$ 106,000	\$ 151,758	\$ 151,758	\$ 22,514	\$ -	\$ (129,244)	-85.2%
Total Expenditures:		\$ 2,947,661	\$ 3,794,958	\$ 3,571,814	\$ 3,628,502	\$ 3,628,502	\$ 3,366,233	\$ 3,400,871	\$ (262,269)	-7.2%

## 402: DUMAS BAY CENTRE

### PURPOSE/DESCRIPTION:

The Dumas Bay Centre Fund was established as an Enterprise Fund to specifically account for the revenues and expenses related to the acquisition, capital improvements, maintenance and operations of the City-owned Dumas Bay Centre Facility and Knutzen Family Theatre. The intent of the fund is to recover, primarily through user charges, the costs (expenses, including depreciation) of providing services to the general public on a continuing basis. The fund is accounted for in two distinct parts; the facilities, hotel, conference rooms and the kitchen as one part and the Knutzen Family Theatre as the second part.

The *Dumas Bay Centre* was purchased by the City during the summer of 1993 and upgrades and construction was completed in 1998. Facilities include approximately 12 acres of landscaped waterfront property, 78 bedrooms, a full-service kitchen and small to large meeting rooms and classrooms. Facility services include conference and retreat services, community rentals for events such as weddings and/or wedding receptions, performing arts activities, visual art gallery displays, special events, community education and recreation classes, and food services.

The *Knutzen Family Theatre* provides the community of Federal Way with a quality facility that presents accessible and affordable arts and cultural experiences in a unique and beautiful setting. The Knutzen Family Theatre offers a 234 seat performing arts facility, performance space for local artists and art organizations, production assistance for local arts organizations, performance and cultural arts events, cultural arts classes, technical theater classes, business and special events rentals.

As of July 1, 2009, the Knutzen Family Theatre is managed and operated by Centerstage Theatre Arts. Centerstage has a management and operations contract with the City of Federal Way until June 30<sup>th</sup>, 2012. With this change in management, the City no longer budgets operational expenditures for Knutzen Family Theatre, the only line items budgeted in 2013 and 2014 is for the management contract and repairs and maintenance. The City still has use of the facility for Parks General Recreation programming.



**402: DUMAS BAY CENTRE (continued)**

The following tables present a sources and uses summary and an expenditure by object summary of the Dumas Bay Centre Fund.

**SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
Dumas Bay Centre	\$ 500,844	\$ 561,983	\$ 522,732	\$ 587,732	\$ 587,732	\$ 628,251	\$ 635,251	\$ 40,519	6.9%
Knutzen Family Theatre	413	40	-	-	-	-	-	-	n/a
Total Operating Revenues:	\$ 501,257	\$ 562,023	\$ 522,732	\$ 587,732	\$ 587,732	\$ 628,251	\$ 635,251	\$ 40,519	6.9%
EXPENDITURES									
Dumas Bay Centre	\$ 576,027	\$ 568,232	\$ 540,031	\$ 607,415	\$ 607,415	\$ 597,969	\$ 609,985	\$ (9,446)	-1.6%
Knutzen Family Theatre	82,055	81,586	85,095	85,095	85,095	85,080	85,080	(15)	0.0%
Total Operating Expenditures:	\$ 658,081	\$ 649,818	\$ 625,126	\$ 692,510	\$ 692,510	\$ 683,049	\$ 695,065	\$ (9,461)	-1.4%
Oper Rev Over/(Under) Exp	\$ (156,825)	\$ (87,795)	\$ (102,394)	\$ (104,778)	\$ (104,778)	\$ (54,798)	\$ (59,814)	\$ 49,980	-47.7%
OTHER FINANCING SOURCES									
Transfers In:									
General Fund	\$ -	\$ -	\$ -	\$ 27,500	\$ 27,500	\$ 4,000	\$ 4,000	\$ (23,500)	-85.5%
Utility tax	132,232	113,000	113,000	113,000	113,000	112,000	112,000	(1,000)	-0.9%
Total Other Financing Sources	\$ 132,232	\$ 113,000	\$ 113,000	\$ 140,500	\$ 140,500	\$ 116,000	\$ 116,000	\$ (24,500)	-17.4%
OTHER FINANCING USES									
Professional Services	\$ -	\$ 42,384	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
Repairs & Maintenance	8,116	17,740	-	137,056	137,056	-	-	(137,056)	-100.0%
Machinery & Equipment	-	10,731	-	-	-	-	-	-	n/a
Total Other Financing Uses	\$ 8,116	\$ 70,856	\$ -	\$ 137,056	\$ 137,056	\$ -	\$ -	\$ (137,056)	-100.0%
Total Rev & Other Sources	\$ 633,489	\$ 675,023	\$ 635,732	\$ 728,232	\$ 728,232	\$ 744,251	\$ 751,251	\$ 16,019	2.2%
Total Exp & Other Uses	\$ 666,197	\$ 720,674	\$ 625,126	\$ 829,566	\$ 829,566	\$ 683,049	\$ 695,065	\$ (146,517)	-17.7%
Beginning Fund Balance, 1/1	\$ 179,692	\$ 146,983	\$ 88,172	\$ 101,333	\$ 101,333	\$ (2)	\$ 61,200	\$ (101,334)	-100.0%
Ending Fund Balance, 12/31	\$ 146,983	\$ 101,333	\$ 98,778	\$ (2)	\$ (2)	\$ 61,200	\$ 117,386	\$ 61,202	-3238198.9%

**EXPENDITURE BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 154,477	\$ 154,438	\$ 153,984	\$ 153,984	\$ 153,984	\$ 153,984	\$ 153,984	\$ -	0.0%
111/1	Temporary Help	70,562	76,680	53,000	101,000	101,000	86,000	90,000	(15,000)	-14.9%
120	Overtime	45	1,768	150	150	150	150	150	-	0.0%
200	Benefits	70,725	79,374	66,908	65,292	65,292	69,608	77,339	4,316	6.6%
31X	Supplies	99,494	115,835	102,886	117,886	117,886	118,086	118,086	200	0.2%
36X	Mtc Supplies	216	709	200	200	200	200	200	-	0.0%
3XX	Othr Opr Supplies	150	2,000	3,750	3,750	3,750	3,750	3,750	-	0.0%
41X	Professional Svcs	153,346	111,189	128,800	132,800	132,800	132,800	132,800	-	0.0%
43X	Travel & Training	691	854	1,650	1,650	1,650	1,650	1,650	-	0.0%
42/47	Utility & Comm	35,009	40,461	32,300	32,300	32,300	32,050	32,050	(250)	-0.8%
48X	Repairs & Mtc	12,871	15,634	28,109	28,109	28,109	28,109	28,109	-	0.0%
497	Association Dues	-	-	100	100	100	-	-	(100)	-100.0%
4XX	Other Misc Exp	10,646	3,381	9,650	9,650	9,650	9,650	9,650	-	0.0%
5XX	Intgvtl Svcs/Taxes	4,708	11,473	2,200	4,200	4,200	4,200	4,200	-	0.0%
600	Capital Outlays	-	-	1,000	1,000	1,000	1,000	1,000	-	0.0%
9XX	IS Charges-M&O	26,721	24,377	28,639	28,639	28,639	28,914	29,222	275	1.0%
9XX	IS Charges-Reserves	2,217	2,204	2,260	2,260	2,260	1,794	1,666	(466)	-20.6%
910	Intfund Svc Pmts	16,206	9,440	9,540	9,540	9,540	11,104	11,209	1,564	16.4%
Subtotal Operating Exp:		\$ 658,081	\$ 649,818	\$ 625,126	\$ 692,510	\$ 692,510	\$ 683,049	\$ 695,065	\$ (9,461)	-1.4%
Capital & One-time Funding:										
n/a	Capital & One-Time	8,116	70,856	-	137,056	137,056	-	-	(137,056)	-100.0%
Subtotal One-time Exp:		\$ 8,116	\$ 70,856	\$ -	\$ 137,056	\$ 137,056	\$ -	\$ -	\$ (137,056)	-100.0%
Total Expenditures:		\$ 666,197	\$ 720,674	\$ 625,126	\$ 829,566	\$ 829,566	\$ 683,049	\$ 695,065	\$ (146,517)	-17.7%

## **501: RISK MANAGEMENT FUND**

### **PURPOSE/DESCRIPTION:**

The Risk Management Fund was established to account for the financial administration of the City's comprehensive risk management/self-insurance program. This Fund assures that the revenues and assets of the City are protected through an established risk control and risk finance program including risk management goals and objectives, a formalized risk assessment process and methodology for reviewing and monitoring of the effectiveness of the risk management program.

Risk management functions include unemployment compensation; property, casualty and general liability; and similar functions. Risk management also provides departments with information and assistance about recommended insurance requirements for various City contracts. Through the safety program, information is provided on how to reduce the risk of injury to employees, the general public and to City owned and leased property. This Fund is funded primarily through user charges allocated to the operating funds based upon the number of budgeted staff, and auto and property premiums.

### History of Strategic Reserve Funds

At the end of 1991 the General Fund transferred \$2M to establish the Strategic Reserve Fund. The purpose of this fund was to set aside financial resources to be used to mitigate adverse situations occurring as the result of severe short-term revenue shortfalls or expenditures resulting from emergencies, or as otherwise designated by the City Council.

In 1994, the Strategic Reserve Fund transferred \$300K to establish the Airport Strategic Reserve Fund. The purpose of this fund was to set aside financial resources to contest expansion of the SeaTac International Airport.

In 2001 Council approved to combine the Airport Strategic Reserve (\$300K) and Strategic Reserve Funds (\$1.7M) and transfer the balance to the Risk Management Fund. The \$2M has been reserved in the Risk Management Fund as Strategic Reserve Balance.

Per the budget policies, the City shall establish a Strategic Reserve Fund which shall neither be appropriated nor spent without Council authorization. The purpose of the fund is to provide some fiscal means for the City to respond to potential adversities such as public emergencies, natural disasters or similarly major, unanticipated projects. Funding shall be targeted at not less than five (5) percent of the City's operating expenditures.

The strategic reserve and self-insurance reserve should be replenished as soon as possible and always within three years from the time the reserve is used or falls below the target. Sources to replenish these reserves shall be from undesignated fund balances, deferring non-life safety capital, and operating revenues in this order.

**501: RISK MANAGEMENT FUND (continued)****SOURCES AND USES:**

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
REVENUES									
Internal Service	\$ 703,948	\$ 923,892	\$ 524,443	\$ 1,184,159	\$ 1,184,159	\$ 524,443	\$ 524,443	\$ (659,716)	-55.7%
Unemployment	241,683	228,079	224,825	224,825	224,825	224,825	224,825	-	0.0%
Miscellaneous	18,100	44,851	20,000	20,000	20,000	20,000	20,000	-	0.0%
Recoveries	66,380	106,737	-	82,678	82,678	-	-	(82,678)	-100.0%
Total Operating Revenues:	\$ 1,030,111	\$ 1,303,559	\$ 769,268	\$ 1,511,662	\$ 1,511,662	\$ 769,268	\$ 769,268	\$ (742,394)	-49.1%
EXPENDITURES									
Misc	\$ 25,148	\$ 23,893	\$ 1,850	\$ 1,850	\$ 1,850	\$ 1,850	\$ 1,850	\$ -	0.0%
Unemployment	152,911	228,079	224,825	224,825	224,825	224,825	224,825	-	0.0%
Insurance	406,820	445,815	476,412	476,412	476,412	476,412	476,412	-	0.0%
Claims	322,195	251,587	46,181	46,181	46,181	46,181	46,181	-	0.0%
Total Operating Expenditures:	\$ 907,075	\$ 949,374	\$ 749,268	\$ 749,268	\$ 749,268	\$ 749,268	\$ 749,268	\$ -	0.0%
Oper Rev Over/(Under) Exp	\$ 123,036	\$ 354,185	\$ 20,000	\$ 762,394	\$ 762,394	\$ 20,000	\$ 20,000	\$ (742,394)	-97.4%
OTHER FINANCING SOURCES									
Internal Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 259,500	\$ 259,500	\$ 259,500	n/a
Unemployment	-	-	-	100,000	100,000	-	-	(100,000)	-100.0%
Total Other Financing Sources	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 259,500	\$ 259,500	\$ 159,500	159.5%
OTHER FINANCING USES									
Transfer Out - Fleet/General Fund	\$ 27,827	\$ 13,500	\$ -	\$ 82,678	\$ 82,678	\$ 40,000	\$ 30,000	\$ (42,678)	-51.6%
Unemployment	-	20,639	-	100,000	100,000	-	-	(100,000)	-100.0%
Insurance	-	-	-	21,500	21,500	159,500	159,500	138,000	641.9%
Claims	1,000	320,046	300,000	1,238,216	1,168,216	-	-	(1,238,216)	-100.0%
Wire Theft	-	-	-	-	-	100,000	100,000	100,000	n/a
Total Other Financing Uses	\$ 28,827	\$ 354,185	\$ 300,000	\$ 1,442,394	\$ 1,372,394	\$ 299,500	\$ 289,500	\$ (1,142,894)	-79.2%
Total Rev & Other Sources	\$ 1,030,111	\$ 1,303,559	\$ 769,268	\$ 1,611,662	\$ 1,611,662	\$ 1,028,768	\$ 1,028,768	\$ (582,894)	-36.2%
Total Exp & Other Uses	\$ 935,902	\$ 1,303,559	\$ 1,049,268	\$ 2,191,662	\$ 2,121,662	\$ 1,048,768	\$ 1,038,768	\$ (1,142,894)	-52.1%
Beginning Fund Balance, 1/1	\$ 5,337,573	\$ 5,431,782	\$ 5,077,573	\$ 5,431,782	\$ 5,431,782	\$ 4,921,782	\$ 4,901,782	\$ (510,000)	-9.4%
Ending Fund Balance, 12/31	\$ 5,431,782	\$ 5,431,782	\$ 4,797,573	\$ 4,851,782	\$ 4,921,782	\$ 4,901,782	\$ 4,891,782	\$ 50,000	1.0%

**EXPENDITURE BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
294	Claims	\$ 152,911	\$ 248,718	\$ 224,825	\$ 224,825	\$ 224,825	\$ 224,825	\$ 224,825	\$ -	0.0%
3XX	Othr Opr Supplies	251	272	-	-	-	-	-	-	n/a
41X	Professional Svcs	24,747	23,486	-	-	-	-	-	-	n/a
43X	Travel & Training	25	(25)	1,200	1,200	1,200	1,200	1,200	-	0.0%
48X	Repairs & Mtc	-	35	-	-	-	-	-	-	n/a
497	Association Dues	125	125	650	650	650	650	650	-	0.0%
4XX	Other Misc Exp	729,015	697,402	522,593	522,593	522,593	522,593	522,593	-	0.0%
Subtotal Operating Exp:		\$ 907,075	\$ 970,013	\$ 749,268	\$ 749,268	\$ 749,268	\$ 749,268	\$ 749,268	\$ -	0.0%
Capital & One-time Funding:										
n/a	Capital & One-Time	28,827	333,546	300,000	1,442,394	1,372,394	299,500	289,500	(1,142,894)	-79.2%
Subtotal One-time Exp:		\$ 28,827	\$ 333,546	\$ 300,000	\$ 1,442,394	\$ 1,372,394	\$ 299,500	\$ 289,500	\$ (1,142,894)	-79.2%
Total Expenditures:		\$ 935,902	\$ 1,303,559	\$ 1,049,268	\$ 2,191,662	\$ 2,121,662	\$ 1,048,768	\$ 1,038,768	\$ (1,142,894)	-52.1%

**502: INFORMATION TECHNOLOGY FUND****PURPOSE/DESCRIPTION:**

The Information Technology Fund was established to account for all costs and services (study, design, purchase, implement, training, support, upgrade and replacement) associated with the City's information technology (PC, WKS, LAN, WAN, phone, radio, hardware and software). This fund also supports systems and provides services for: the City's Geographical Information Systems (GIS) needs (data collection and maintenance, map productions, data analysis, and development of user friendly GIS applications); World Wide Web (WWW) presence and services such as Internet, Intranet, File Transfer Protocol (FTP), and Simple Mail Transfer Protocol (SMTP); City's electronic Document Management Imaging and Archiving Systems (DMS) implementation and coordination; City's TV broadcast channel programming, systems maintenance and broadcasting (FWTV 21); and cable franchise agreements monitoring and cable customers complaint and service needs.

Information Technology costs are allocated to departments and/or programs based on usage. Replacement reserve charges associated with Information Technology are accumulated based on depreciation schedules, with charges effective in the year following acquisition.

**SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
Data Processing M&O	\$ 1,010,850	\$ 1,025,283	\$ 1,160,492	\$ 1,090,257	\$ 1,090,257	\$ 1,101,731	\$ 1,121,715	\$ 11,474	1.1%
Telecommunications M&O	166,422	128,747	237,225	215,925	215,925	167,818	170,272	(48,107)	-22.3%
Geographic Information Systems M	175,690	171,998	213,445	225,839	225,839	208,203	213,315	(17,636)	-7.8%
SafeCity	28,000	28,000	28,000	28,000	28,000	28,000	28,000	-	0.0%
Interest/Other Misc	26,402	21,386	25,000	25,000	25,000	19,000	19,000	(6,000)	-24.0%
Total Operating Revenues:	\$ 1,407,364	\$ 1,375,415	\$ 1,664,162	\$ 1,585,020	\$ 1,585,020	\$ 1,524,752	\$ 1,552,302	\$ (60,268)	-3.8%
EXPENDITURES									
Court (512-50)	\$ 32,764	\$ 30,743	\$ 38,487	\$ 34,759	\$ 34,759	\$ 35,877	\$ 36,280	\$ 1,118	3.2%
Data Processing (518-88)	309,526	296,876	389,038	324,019	324,019	296,524	299,268	(27,495)	-8.5%
Government Access Channel (519-4)	97,941	84,587	109,753	109,186	109,186	62,444	63,795	(46,742)	-42.8%
Police (521-99)	605,264	563,516	704,077	685,473	685,473	621,847	630,737	(63,625)	-9.3%
SafeCity (524-94)	14,143	9,109	10,000	10,000	10,000	10,000	10,000	-	0.0%
Telecommunications (528)	167,933	129,750	185,944	166,247	166,247	151,278	153,412	(14,969)	-9.0%
WiFi (528-90)	50	2,380	-	8,700	8,700	8,700	8,700	-	0.0%
Geographic Information Sys (532)	184,452	180,317	197,871	186,287	186,287	203,723	208,515	17,435	9.4%
Total Operating Expenditures:	\$ 1,412,075	\$ 1,297,278	\$ 1,635,169	\$ 1,524,670	\$ 1,524,670	\$ 1,390,392	\$ 1,410,708	\$ (134,278)	-8.8%
Oper Rev Over/(Under) Exp	\$ (4,711)	\$ 78,137	\$ 28,993	\$ 60,350	\$ 60,350	\$ 134,360	\$ 141,594	\$ 74,010	122.6%
OTHER FINANCING SOURCES									
DP Replacement Reserves	\$ 350,116	\$ 307,735	\$ 338,342	\$ 365,924	\$ 365,924	\$ 310,387	\$ 301,277	\$ (55,537)	-15.2%
Telecom Replacement Reserves	99,257	112,445	109,527	109,527	109,527	62,702	58,089	(46,825)	-42.8%
GIS Replacement Reserves	4,567	4,296	4,567	4,567	4,567	4,223	3,310	(344)	-7.5%
Capital Contribution	18,536	11,378	-	68,409	23,731	89,718	-	21,309	31.1%
Total Other Financing Sources	\$ 472,476	\$ 435,855	\$ 452,436	\$ 548,427	\$ 503,749	\$ 467,030	\$ 362,676	\$ (81,397)	-14.8%
OTHER FINANCING USES									
Court (512-50)	\$ -	\$ 3,646	\$ -	\$ -	\$ -	\$ 5,039	\$ 5,359	\$ 5,039	n/a
Data Processing (518-88)	77,786	174,696	238,088	306,316	306,316	259,748	185,094	(46,568)	-15.2%
Government Access Channel (519-4)	-	-	-	-	-	40,311	42,869	40,311	n/a
Police (521-99)	163,706	157,114	172,360	248,905	248,905	349,556	116,824	100,651	40.4%
SafeCity (524-94)	-	2,485	-	3,817	3,817	-	-	(3,817)	-100.0%
Telecommunications (528)	-	-	1,000	1,000	1,000	17,670	17,990	16,670	1667.0%
Geographic Information Sys (532)	-	-	-	12,543	12,543	5,038	5,358	(7,505)	-59.8%
Transfer Out Excess Reserves	-	-	-	-	-	87,651	-	87,651	n/a
Total Other Financing Uses	\$ 241,492	\$ 337,940	\$ 411,448	\$ 572,581	\$ 572,581	\$ 765,014	\$ 373,493	\$ 192,433	33.6%
Total Rev & Other Sources	\$ 1,879,840	\$ 1,811,269	\$ 2,116,598	\$ 2,133,447	\$ 2,088,769	\$ 1,991,782	\$ 1,914,978	\$ (141,665)	-6.6%
Total Exp & Other Uses	\$ 1,653,567	\$ 1,635,218	\$ 2,046,617	\$ 2,097,251	\$ 2,097,251	\$ 2,155,406	\$ 1,784,201	\$ 58,155	2.8%
Beginning Fund Balance, 1/1	\$ 3,015,537	\$ 3,241,810	\$ 3,154,560	\$ 3,417,861	\$ 3,417,861	\$ 3,409,379	\$ 3,245,755	\$ (8,482)	-0.2%
Ending Fund Balance, 12/31	\$ 3,241,810	\$ 3,417,861	\$ 3,224,541	\$ 3,454,057	\$ 3,409,379	\$ 3,245,755	\$ 3,376,532	\$ (208,302)	-6.0%

**502: INFORMATION TECHNOLOGY FUND (continued)****EXPENDITURE BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 649,285	\$ 516,143	\$ 637,930	\$ 571,867	\$ 571,867	\$ 476,328	\$ 481,992	\$ (95,539)	-16.7%
111/1	Temporary Help	10,097	4,038	-	-	-	-	-	-	n/a
120	Overtime	-	-	500	500	500	500	500	-	0.0%
200	Benefits	202,140	169,751	233,683	188,421	188,421	168,181	182,833	(20,240)	-10.7%
31X	Supplies	19,537	10,141	21,689	21,689	21,689	21,689	21,689	-	0.0%
3XX	Othr Opr Supplies	13,976	9,349	23,727	23,727	23,727	25,227	25,227	1,500	6.3%
41X	Professional Svcs	227,529	319,501	351,278	355,037	355,037	355,037	355,037	-	0.0%
43X	Travel & Training	2,747	43	9,772	6,840	6,840	6,840	6,840	-	0.0%
42/47	Utility & Comm	136,039	130,410	168,931	168,931	168,931	158,931	158,931	(10,000)	-5.9%
48X	Repairs & Mtc	27,421	26,613	61,934	53,234	53,234	43,234	43,234	(10,000)	-18.8%
497	Association Dues	100	-	900	900	900	900	900	-	0.0%
4XX	Other Misc Exp	603	2,412	100	8,800	8,800	8,800	8,800	-	0.0%
5XX	Intgvtl Svcs/Taxes	122,601	105,774	124,725	124,725	124,725	124,725	124,725	-	0.0%
600	Capital Outlays	-	3,105	-	-	-	-	-	-	n/a
Subtotal Operating Exp:		\$ 1,412,075	\$ 1,297,278	\$ 1,635,169	\$ 1,524,670	\$ 1,524,670	\$ 1,390,392	\$ 1,410,708	\$ (134,278)	-8.8%
Capital & One-time Funding:										
n/a	Capital & One-Time	241,492	337,940	411,448	572,581	572,581	765,014	373,493	192,433	33.6%
Subtotal One-time Exp:		\$ 241,492	\$ 337,940	\$ 411,448	\$ 572,581	\$ 572,581	\$ 765,014	\$ 373,493	\$ 192,433	33.6%
Total Expenditures:		\$ 1,653,567	\$ 1,635,218	\$ 2,046,617	\$ 2,097,251	\$ 2,097,251	\$ 2,155,406	\$ 1,784,201	\$ 58,155	2.8%

**503: MAIL AND DUPLICATION SERVICES FUND****PURPOSE/DESCRIPTION:**

The Mail and Duplication Fund was established to account for duplication and postage for all City departments. All costs associated with providing these services, including the accumulation of replacement reserves, shall be a cost of this Fund. Mail and duplication user charges are allocated to the operating funds based on copier and postage usage.

**SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
M&O	\$ 126,010	\$ 110,974	\$ 144,056	\$ 124,056	\$ 124,056	\$ 115,556	\$ 115,556	\$ (8,500)	-6.9%
Interest/Misc/Fire Dept	2,634	2,463	-	-	-	-	-	-	n/a
Total Operating Revenues:	\$ 128,644	\$ 113,437	\$ 144,056	\$ 124,056	\$ 124,056	\$ 115,556	\$ 115,556	\$ (8,500)	-6.9%
EXPENDITURES									
Mail Postage	\$ 52,826	\$ 46,912	\$ 56,806	\$ 56,806	\$ 56,806	\$ 46,806	\$ 46,806	\$ (10,000)	-17.6%
Mail Courier	23,385	11,707	22,900	2,900	2,900	2,900	2,900	-	0.0%
Duplication Equipment	1,209	1,319	1,400	1,400	1,400	1,400	1,400	-	0.0%
Duplication R&M	27,679	35,503	36,800	36,800	36,800	36,800	36,800	-	0.0%
Duplication Supplies	22,122	15,504	16,350	16,350	16,350	16,350	16,350	-	0.0%
Meeting Coffee	1,424	963	1,300	1,300	1,300	1,300	1,300	-	0.0%
Total Operating Expenditures:	\$ 128,645	\$ 111,908	\$ 135,556	\$ 115,556	\$ 115,556	\$ 105,556	\$ 105,556	\$ (10,000)	-8.7%
Oper Rev Over/(Under) Exp	\$ (1)	\$ 1,529	\$ 8,500	\$ 8,500	\$ 8,500	\$ 10,000	\$ 10,000	\$ 1,500	17.6%
OTHER FINANCING SOURCES									
Replacement Reserves	\$ 38,031	\$ 41,944	\$ 38,031	\$ 38,031	\$ 38,031	\$ 35,650	\$ 33,481	\$ (2,381)	-6.3%
Total Other Financing Sources	\$ 38,031	\$ 41,944	\$ 38,031	\$ 38,031	\$ 38,031	\$ 35,650	\$ 33,481	\$ (2,381)	-6.3%
OTHER FINANCING USES									
Capital / Other	\$ 19,666	\$ 76,807	\$ 72,500	\$ 72,500	\$ 72,500	\$ 41,950	\$ 41,950	\$ (30,550)	-42.1%
Transfer Out Excess Reserves	-	-	-	-	-	76,587	-	76,587	n/a
Total Other Financing Uses	\$ 19,666	\$ 76,807	\$ 72,500	\$ 72,500	\$ 72,500	\$ 118,537	\$ 41,950	\$ 46,037	63.5%
Total Rev & Other Sources	\$ 166,675	\$ 155,381	\$ 182,087	\$ 162,087	\$ 162,087	\$ 151,206	\$ 149,037	\$ (10,881)	-6.7%
Total Exp & Other Uses	\$ 148,311	\$ 188,716	\$ 208,056	\$ 188,056	\$ 188,056	\$ 224,093	\$ 147,506	\$ 36,037	19.2%
Beginning Fund Balance, 1/1	\$ 294,044	\$ 312,408	\$ 320,664	\$ 279,073	\$ 279,073	\$ 253,104	\$ 180,217	\$ (25,969)	-9.3%
Ending Fund Balance, 12/31	\$ 312,408	\$ 279,073	\$ 294,695	\$ 253,104	\$ 253,104	\$ 180,217	\$ 181,748	\$ (72,887)	-28.8%

**EXPENDITURE BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
31X	Supplies	\$ 23,545	\$ 16,466	\$ 17,650	\$ 17,650	\$ 17,650	\$ 17,650	\$ 17,650	\$ -	0.0%
42/47	Utility & Comm	76,211	58,620	79,706	59,706	59,706	49,706	49,706	(10,000)	-16.7%
48X	Repairs & Mtc	27,679	35,503	36,800	36,800	36,800	36,800	36,800	-	0.0%
4XX	Other Misc Exp	1,209	1,319	1,400	1,400	1,400	1,400	1,400	-	0.0%
Subtotal Operating Exp:		\$ 128,645	\$ 111,908	\$ 135,556	\$ 115,556	\$ 115,556	\$ 105,556	\$ 105,556	\$ (10,000)	-8.7%
Capital & One-time Funding:										
n/a	Capital & One-Time	19,666	76,807	72,500	72,500	72,500	118,537	41,950	46,037	63.5%
Subtotal One-time Exp:		\$ 19,666	\$ 76,807	\$ 72,500	\$ 72,500	\$ 72,500	\$ 118,537	\$ 41,950	\$ 46,037	63.5%
Total Expenditures:		\$ 148,311	\$ 188,716	\$ 208,056	\$ 188,056	\$ 188,056	\$ 224,093	\$ 147,506	\$ 36,037	19.2%

**504: FLEET AND EQUIPMENT FUND****PURPOSE/DESCRIPTION:**

The Fleet and Equipment Fund was established to account for all costs associated with operating, maintaining and replacing the City's non-proprietary owned vehicles and other motorized equipment. This Fund shall own and depreciate all non-proprietary fund assets of this nature. Fleet and equipment user charges are allocated to the operating funds based on insurance premiums, gasoline usage, and repairs and maintenance history.

**SOURCES AND USES:**

Item	2010	2011	2012			2013	2014	13 Adopted - 12 Adj	
	Actual	Actual	Adopted	Adjusted	Year-end	Adopted	Adopted	\$ Chg	% Chg
REVENUES									
M&O	\$ 815,657	\$ 938,800	\$ 982,003	\$ 1,168,971	\$ 1,168,971	\$ 1,117,664	\$ 1,118,294	\$ (51,307)	-4.4%
Interest/Miscellaneous	8,354	4,631	10,000	10,000	10,000	5,000	5,000	(5,000)	-50.0%
Total Operating Revenues:	\$ 824,011	\$ 943,431	\$ 992,003	\$ 1,178,971	\$ 1,178,971	\$ 1,122,664	\$ 1,123,294	\$ (56,307)	-4.8%
EXPENDITURES									
City Hall	\$ 327,575	\$ 407,135	\$ 388,170	\$ 384,546	\$ 384,546	\$ 359,651	\$ 360,281	\$ (24,895)	-6.5%
Police	502,898	437,204	538,013	538,013	538,013	488,013	488,013	(50,000)	-9.3%
Total Operating Expenditures:	\$ 830,472	\$ 844,339	\$ 926,183	\$ 922,559	\$ 922,559	\$ 847,664	\$ 848,294	\$ (74,895)	-8.1%
Oper Rev Over/(Under) Exp	\$ (6,462)	\$ 99,091	\$ 65,820	\$ 256,412	\$ 256,412	\$ 275,000	\$ 275,000	\$ 18,588	7.2%
OTHER FINANCING SOURCES									
Replacement Reserves	\$ 1,232,306	\$ 1,150,477	\$ 1,195,603	\$ 1,192,152	\$ 1,192,152	\$ 1,081,284	\$ 1,106,408	\$ (110,868)	-9.3%
Capital Contribution	44,512	-	-	-	-	20,000	20,000	20,000	n/a
Sale of Fixed Assets	17,104	39,742	4,579	4,579	4,579	3,000	-	(1,579)	-34.5%
Grant	-	12,336	20,000	43,001	43,001	-	-	(43,001)	-100.0%
Transfer In from Risk Mgmt (Inst	27,827	13,500	-	82,678	82,678	-	-	(82,678)	-100.0%
Total Other Financing Sources	\$ 1,321,748	\$ 1,216,055	\$ 1,220,182	\$ 1,322,410	\$ 1,322,410	\$ 1,104,284	\$ 1,126,408	\$ (218,126)	-16.5%
OTHER FINANCING USES									
City Hall Vehicle/Equipment	\$ 117,774	\$ 138,197	\$ 152,494	\$ 261,894	\$ 261,894	\$ 52,747	\$ -	\$ (209,147)	-79.9%
PD Vehicle/Equipment	471,186	545,110	562,100	706,149	706,149	426,500	414,000	(279,649)	-39.6%
Transfer Out	150,000	55,800	-	-	-	342,926	-	342,926	n/a
Gasoline	-	175,686	69,000	259,000	259,000	200,000	200,000	(59,000)	-22.8%
City Hall	-	-	-	-	-	50,000	50,000	50,000	n/a
Police	-	-	-	-	-	25,000	25,000	25,000	n/a
Total Other Financing Uses	\$ 738,960	\$ 914,793	\$ 783,594	\$ 1,227,043	\$ 1,227,043	\$ 1,097,173	\$ 689,000	\$ (129,870)	-10.6%
Total Rev & Other Sources	\$ 2,145,759	\$ 2,159,486	\$ 2,212,185	\$ 2,501,381	\$ 2,501,381	\$ 2,226,948	\$ 2,249,702	\$ (274,433)	-11.0%
Total Exp & Other Uses	\$ 1,569,432	\$ 1,759,133	\$ 1,709,777	\$ 2,149,602	\$ 2,149,602	\$ 1,944,837	\$ 1,537,294	\$ (204,765)	-9.5%
Beginning Fund Balance, 1/1	\$ 4,291,127	\$ 4,867,454	\$ 5,002,839	\$ 5,267,807	\$ 5,267,807	\$ 5,619,586	\$ 5,901,697	\$ 351,779	6.7%
Ending Fund Balance, 12/31	\$ 4,867,454	\$ 5,267,807	\$ 5,505,247	\$ 5,619,586	\$ 5,619,586	\$ 5,901,697	\$ 6,614,105	\$ 282,111	5.0%

**EXPENDITURE BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 29,089	\$ 29,425	\$ 29,064	\$ 29,064	\$ 29,064	\$ 29,064	\$ 29,064	\$ -	0.0%
200	Benefits	7,482	8,366	9,042	9,042	9,042	9,147	9,777	105	1.2%
31X	Supplies	33,875	36,611	23,100	38,100	38,100	38,100	38,100	-	0.0%
3XX	Othr Opr Supplies	411,635	320,455	357,637	342,637	342,637	342,637	342,637	-	0.0%
48X	Repairs & Mtc	287,410	315,126	449,397	445,773	445,773	370,773	370,773	(75,000)	-16.8%
5XX	Intgvtl Srvs/Taxes	254	169	350	350	350	350	350	-	0.0%
600	Capital Outlays	3,734	76,595	-	-	-	-	-	-	n/a
9XX	IS Charges-M&O	56,993	57,593	57,593	57,593	57,593	57,593	57,593	-	0.0%
Subtotal Operating Exp:		\$ 830,472	\$ 844,339	\$ 926,183	\$ 922,559	\$ 922,559	\$ 847,664	\$ 848,294	\$ (74,895)	-8.1%
Capital & One-time Funding:										
n/a	Capital & One-Time	738,960	914,793	783,594	1,227,043	1,227,043	1,097,173	689,000	(129,870)	-10.6%
Subtotal One-time Exp:		\$ 738,960	\$ 914,793	\$ 783,594	\$ 1,227,043	\$ 1,227,043	\$ 1,097,173	\$ 689,000	\$ (129,870)	-10.6%
Total Expenditures:		\$ 1,569,432	\$ 1,759,133	\$ 1,709,777	\$ 2,149,602	\$ 2,149,602	\$ 1,944,837	\$ 1,537,294	\$ (204,765)	-9.5%



**505: BUILDING AND FURNISHINGS FUND****PURPOSE/DESCRIPTION:**

The Building and Furnishings Fund was established to account for all costs associated with the maintenance and operation of City Hall, Evidence Building, and Steel Lake Maintenance Facility. Maintenance/operation costs and replacement reserves are charged to this fund which is funded primarily through user fees allocated to the operating funds based upon the number of staff assigned to the facility.

**SOURCES AND USES:**

Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
			Adopted	Adjusted	Year-end			\$ Chg	% Chg
REVENUES									
M&O	\$ 398,680	\$ 339,732	\$ 446,425	\$ 465,105	\$ 465,105	\$ 403,715	\$ 404,393	\$ (61,390)	-13.2%
Interest/Other Misc	12,528	11,287	-	-	-	-	-	-	n/a
Grants/Contributions	29,547	520,267	-	54,019	54,019	-	-	(54,019)	-100.0%
Total Operating Revenues:	\$ 440,755	\$ 871,285	\$ 446,425	\$ 519,124	\$ 519,124	\$ 403,715	\$ 404,393	\$ (115,409)	-22.2%
EXPENDITURES									
Police (521-99)	\$ 10,928	\$ 44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	n/a
City Hall (518-30)	359,548	301,391	397,632	367,632	367,632	353,828	354,456	(13,804)	-3.8%
Annex (576-10)	6,133	3,146	5,154	5,154	5,154	4,651	4,702	(503)	-9.8%
Shop (576-80)	22,480	24,102	37,639	37,639	37,639	35,235	35,235	(2,404)	-6.4%
Total Operating Expenditures:	\$ 399,090	\$ 328,683	\$ 440,426	\$ 410,426	\$ 410,426	\$ 393,715	\$ 394,393	\$ (16,711)	-4.1%
Oper Rev Over/(Under) Exp	\$ 41,666	\$ 542,602	\$ 5,999	\$ 108,698	\$ 108,698	\$ 10,000	\$ 10,000	\$ (98,698)	-90.8%
OTHER FINANCING SOURCES									
Replacement Reserves	\$ 108,239	\$ 105,634	\$ 105,634	\$ 105,634	\$ 105,634	\$ 114,642	\$ 114,642	\$ 9,008	8.5%
Transfer In - CIP	149,365	-	-	-	-	-	-	-	n/a
Total Other Financing Sources	\$ 257,604	\$ 105,634	\$ 105,634	\$ 105,634	\$ 105,634	\$ 114,642	\$ 114,642	\$ 9,008	8.5%
OTHER FINANCING USES									
Police (521-99)	\$ -	\$ 5,469	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	\$ -	\$ (6,000)	-100.0%
City Hall (518-30)	40,062	644,247	-	102,699	102,699	10,000	10,000	(92,699)	-90.3%
Total Other Financing Uses	\$ 40,062	\$ 649,716	\$ 6,000	\$ 108,699	\$ 108,699	\$ 10,000	\$ 10,000	\$ (98,699)	-90.8%
Total Rev & Other Sources	\$ 698,359	\$ 976,919	\$ 552,059	\$ 624,758	\$ 624,758	\$ 518,357	\$ 519,035	\$ (106,401)	-17.0%
Total Exp & Other Uses	\$ 439,152	\$ 978,399	\$ 446,426	\$ 519,125	\$ 519,125	\$ 403,715	\$ 404,393	\$ (115,410)	-22.2%
Beginning Fund Balance, 1/1	\$ 1,204,763	\$ 1,463,970	\$ 1,494,729	\$ 1,462,490	\$ 1,462,490	\$ 1,568,123	\$ 1,682,765	\$ 105,633	7.2%
Ending Fund Balance, 12/31	\$ 1,463,970	\$ 1,462,490	\$ 1,600,362	\$ 1,568,123	\$ 1,568,123	\$ 1,682,765	\$ 1,797,407	\$ 114,642	7.3%

**EXPENDITURE BY OBJECT SUMMARY:**

Obj Code	Item	2010 Actual	2011 Actual	2012			2013 Adopted	2014 Adopted	13 Adopted - 12 Adj	
				Adopted	Adjusted	Year-end			\$ Chg	% Chg
Operating Expenditures:										
110	Salaries & Wages	\$ 25,156	\$ 8,067	\$ 27,504	\$ 27,504	\$ 27,504	\$ 22,920	\$ 23,130	\$ (4,584)	-16.7%
200	Benefits	6,223	2,911	7,886	7,886	7,886	5,759	6,227	(2,127)	-27.0%
31X	Supplies	30,251	23,727	23,964	23,964	23,964	23,964	23,964	-	0.0%
36X	Mtc Supplies	7,659	2,711	4,325	4,325	4,325	4,325	4,325	-	0.0%
3XX	Othr Opr Supplies	2,169	214	520	520	520	520	520	-	0.0%
41X	Professional Svcs	54,651	58,648	64,767	64,767	64,767	66,082	66,082	1,315	2.0%
42/47	Utility & Comm	201,245	201,546	229,645	199,645	199,645	198,895	198,895	(750)	-0.4%
48X	Repairs & Mtc	71,419	30,649	81,815	81,815	81,815	70,500	70,500	(11,315)	-13.8%
497	Association Dues	318	209	-	-	-	750	750	750	n/a
Subtotal Operating Exp:		\$ 399,090	\$ 328,683	\$ 440,426	\$ 410,426	\$ 410,426	\$ 393,715	\$ 394,393	\$ (16,711)	-4.1%
Capital & One-time Funding:										
n/a	Capital & One-Time	40,062	649,716	6,000	108,699	108,699	10,000	10,000	(98,699)	-90.8%
Subtotal One-time Exp:		\$ 40,062	\$ 649,716	\$ 6,000	\$ 108,699	\$ 108,699	\$ 10,000	\$ 10,000	\$ (98,699)	-90.8%
Total Expenditures:		\$ 439,152	\$ 978,399	\$ 446,426	\$ 519,125	\$ 519,125	\$ 403,715	\$ 404,393	\$ (115,410)	-22.2%



## I. Overview

The Capital Investment Plan presents current and planned public improvements that are considered as the most important within the six-year planning horizon. Project costs are appropriated up to and include 2014. Project costs and the allocation of future resources beyond the current 2013-2014 biennium are proposed as an integral part of the plan and will be reviewed and updated during each subsequent biennium.

### ***CIP Programs***

The Federal Way CIP projects are organized into three program areas: Parks System; Surface Water Management System; and Transportation System.

### **Definition**

The City defines a CIP Project to be any project that possesses all of the following characteristics:

- ♦ Exceeds an estimated cost of \$25,000;
- ♦ Involves new physical construction, reconstruction, replacement of an existing system or acquisition of land or structures; and
- ♦ Is funded by the City, in whole or in part, or involves no City funds but is the City's responsibility for implementation, such as a 100% grant-funded project.

The project budget is an estimate of the resources required to take a project from beginning to completion. The continuation of fully funded projects while affects the work load, are not repeated in the Plan document.

### **Maintenance and Operating Impact**

In addition to providing estimated capital costs, staff is also required to assess estimated maintenance and operating expenditures. It is the City's policy that Capital Projects will not be funded without the funding for ongoing M&O also being identified. M&O costs are incorporated into operating budget when the construction funding is approved and the implementation of the project is ascertained.

## II. CAPITAL FINANCING SOURCES

Federal Way relies on a variety of sources for financing capital investments.

1. **General Fund Savings** –The savings occur when revenue collection exceeds budget projection and/or city expenditures are less than the amount budgeted. Based on the tight operating budget projected over the next six years, we do not anticipate any amount from this source.
2. **Voter-Approved Bonds** – This is an important mechanism to finance capital investments for all government entities. With super-majority voter approval, Washington cities could levy additional property tax for capital purposes. The City has \$95 million in non-voted bond capacity (which does not provide new revenue to pay for the bonds); \$77 million in voter-approved general purpose bond capacity; and \$193 million in voter-approved open space and park bond capacity as of December 31, 2012.  
  
Because the super-majority voter approval is difficult to obtain, only those projects with high level of community support would have a chance to be funded with this source.
3. **Utility Tax** – The City levies a 7.75% utility tax to fund the Capital Investment Plan projects and associated M&O, Police and Community Safety Improvement Voter Package and General Fund ongoing operations. Of the 7.75% utility tax rate, Council designated a total of 2.00% to Capital (1.00% to Arterial Streets Overlay and 1.00% to Transportation Projects which may be backfilled with other sources).

Utility tax collections projected in 2013/14 is allocated to capital improvement projects as follows:

- Arterial Streets Overlay – \$1,598K/year in 2013/2014 of which \$600K/year is redirected to General Fund operations. The overlay project is made whole by an anticipated \$1.1M grant from Puget Sound Regional Council for South 320<sup>th</sup>

Transportation CIP project) plus an additional \$300K/year from the Transportation System Safety Improvement CIP (\$250K/year to South 320<sup>th</sup> Transportation CIP project and \$50K/year to Asphalt Overlay Fund).

- Transportation CIP – \$1,598K/year in 2013/2014 (\$917K/year backfilled by REET due to funding SCORE debt service with utility tax).

4. REET – The City receives a 0.5% Real Estate Excise Tax from real estate transactions in the city. This revenue is restricted by law and can only be used for capital projects that are identified in the city's Capital Investment Plan.

Currently REET revenue is budgeted at \$1,400K in each year of 2013 and 2014. Approximately \$47K is needed annually for cash management and fiscal agent cost, which leaves approximately \$1,353K for other capital project needs.

REET collections projected in 2013-2014 combined with prior year ending fund balance is allocated as follows:

- Valley Communications Debt Service – \$172K in 2013 and \$197K in 2014;
- Parks CIP - \$300K per year in 2013 and 2014;
- Transportation CIP - \$917K per year in 2013 and 2014 (backfill utility tax); and

5. Grants –Federal Way is actively pursuing grants and has been successful in many. These include grants from federal, state, county level, and other public/private donations. During 1992 – 2012 grants provided 60% of Transportation Project funding to improve the capacity or traffic flow of major corridors in the region. To a lesser degree, grants are also available for parks, facility improvements, and surface water projects.
6. Mitigation/Impact Fee –The City currently collects impact fees based on the State Environmental Protection Act (SEPA) for parks and surface water management systems. This revenue source is collected and restricted for specific areas to mitigate the cumulative impacts of new growth and development in the City. Beginning July 1, 2010 the impact fee for transportation changed from SEPA based to Growth Management Act (GMA) based. This change allows for better predictability to developers in development costs and more flexibility for the City on the location and types of projects that can be funded by the fees collected.

The mitigation fee has not contributed significantly in past capital investments.

7. User Fee – This revenue source is defined as a payment of a fee for receiving public services by the person benefiting from those services. Currently only the Surface Water Utility generates sufficient user fees to support its capital program needs.

### III. PLANNED INVESTMENTS

The projected investment programs for the next six years total \$122.3 million, consists of: \$110.0 million in transportation projects, \$4.7 million in Parks Projects, and \$7.6 million in Surface Water projects.

#### ***Project Prioritization***

With limited existing revenue streams, the City Council established the following funding priorities for these projects. The top priority is given to those projects leveraging local resources with substantial grants.

Under this priority, the transportation projects are further refined by those projects required in the near future to meet the mandate of the Growth Management Act, or those projects that will be needed to meet the mandate in the future. The last priority are those local projects that do not compete well for regional and federal grants.

Leveraging local funds is also the top priority for parks/open space projects. Neighborhood parks followed by community-wide or regional parks are the next priority.

Surface Water projects are prioritized primarily by the importance of the project to insure property and community safety.

### IV. 2013/14 FUNDING RECOMMENDATION

The Adopted Capital Funding Plan totals \$20.8 million in 2013/14.

- a. Implement \$2.1M in Parks improvements by providing new funding in 2013/14 totaling \$1.0M including: \$600K from REET; \$312K Paths & Trails Fund (\$237K from county-wide park expansion levy proceeds and \$75K from fuel tax); and \$91K from reallocating projects within the Park CIP.
- b. Implement \$2.9M in Surface Water Management improvements by using \$484K in user fees combined with \$979K in grants in 2013/14. Adopted projects are fully funded by grants and user fees and do not require any rate increases.
- c. Implement \$15.8M in Transportation improvements by providing new funding in 2013/14 totaling \$15.0M including: \$3,358K in utility tax; \$1,834K REET (Transportation CIP utility tax); \$1,592K fuel tax; \$4,668K grants anticipated; and \$3,508K from reallocating projects within the Transportation CIP.

Additionally, invest \$600K in Downtown Redevelopment fund by providing new funding in 2013/14 totaling \$600K from Utility Tax for potential future LIFT match.

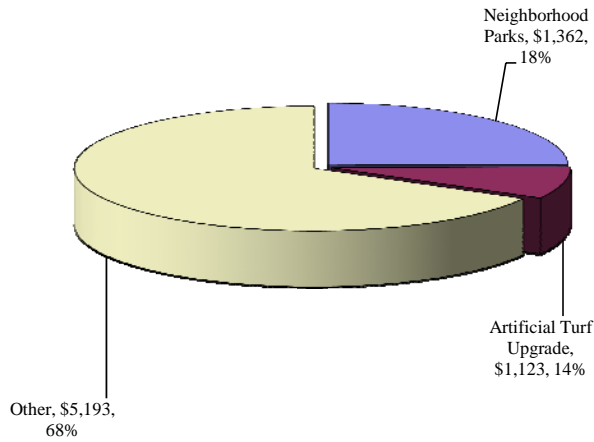
## V. 2013/14 ADOPTED PROJECTS

Fund	Project	2013	2014	Total
<b>303 - Parks</b>				
	Major Maintenance & Improvements to Existing Park Facilities.....	\$ 253,000	\$ 150,000	\$ 403,000
	Annual Playground Repair and Replacement Program.....	262,000	-	262,000
	Trail and Pedestrian Access Improvements.....	121,000	882,000	1,003,000
	Lakota Soccer Field Upgrade.....	50,000	341,000	391,000
	<b>Subtotal</b>	<b>686,000</b>	<b>1,373,000</b>	<b>2,059,000</b>
<b>304 - Surface Water Management</b>				
	Small CIP - Annual Program.....	238,000	246,000	484,000
	South 356th Street RDF Retrofit.....	2,426,000	-	2,426,000
	<b>Subtotal</b>	<b>2,664,000</b>	<b>246,000</b>	<b>2,910,000</b>
<b>102/306 - Transportation Systems</b>				
102	Annual Overlay Program.....	\$ 1,536,000	\$ 1,536,000	\$ 3,072,000
001	Annual Transportation System Safety Improvements.....	10,000	10,000	20,000
139	South 320th Street @ 20th Avenue South.....	2,023,000	1,824,000	3,847,000
148	1st Avenue South @ South 328th Street.....	200,000	-	200,000
154	South 304th Street @ 28th Avenue South.....	416,000	-	416,000
157	South 356th Street SR99-SR161.....	797,000	300,000	1,097,000
165	Pacific Highway HOV Lanes Phases V - SR-509 to S 312th Street.....	1,000,000	1,000,000	2,000,000
184	City Wide Safety Projects (Flashing Yellow Lights Installation).....	350,000	-	350,000
185	Safety Improvement Projects - S320th Street from SR99 to I-5.....	258,000	-	258,000
186	Safety Improvement Projects - SR99 from S320th Street to S330th Street.....	174,000	-	174,000
187	S 320th Street - 11th Pl South to I-5 Limited Access Preservation Proj.....	133,000	1,467,000	1,600,000
188	16th Ave SW: SW 304th St to SW 306th Street Safe Rt to School Improv.....	-	549,000	549,000
189	13th Ave SW: SW 314th St to SW 316th Street Safe Rt to School Improv.....	-	287,000	287,000
190	14th Avenue S: S 308th St - South 312th Street.....	100,000	665,000	765,000
191	S 288th Street: 19th Avenue S - I-5.....	200,000	985,000	1,185,000
	<b>Subtotal</b>	<b>7,197,000</b>	<b>8,623,000</b>	<b>15,820,000</b>
	<b>Total</b>	<b>\$10,547,000</b>	<b>\$10,242,000</b>	<b>\$20,789,000</b>

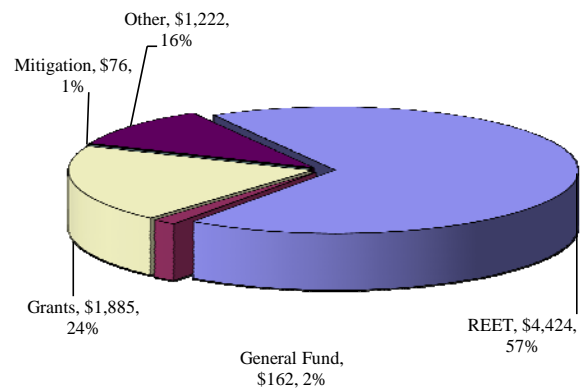
## 6-YEAR CAPITAL IMPROVEMENT PLAN - PARKS

(dollars in thousands)

Total Project Costs \$4.6 Million



Total Funding Sources \$4.6 Million



Funding Sources By Year	L-T-D Thru 2012	Adopted		Planned				Total
		2013	2014	2015	2016	2017	2018	
Real Estate Excise Tax	\$ 1,404	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,204
Fuel Tax - Path/Trail	-	-	75	-	-	-	-	75
Utility Tax	320	-	-	-	-	-	-	320
General Fund	75	-	-	-	-	-	-	75
Misc./Transfers	-	91	-	-	-	-	-	91
Subtotal City Sources	\$ 1,799	\$ 391	\$ 375	\$ 300	\$ 300	\$ 300	\$ 300	\$ 3,765
Grants/Contributions Received	693	155	82	-	-	-	-	930
Total CIP Resources	\$ 2,492	\$ 546	\$ 457	\$ 300	\$ 300	\$ 300	\$ 300	\$ 4,695

## Project By Year:

Priority	Project Name	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Total
1	Major Maintenance	614	253	150	100	100	100	100	1,417
1	Annual Playground Repair & Maint	580	262	-	80	80	80	80	1,162
3	Trail & Pedestrian Access Improvements	242	121	882	120	120	120	120	1,725
1	Lakota Soccer Field Upgrade	-	50	341	-	-	-	-	391
Total Project Costs		\$ 1,436	\$ 686	\$ 1,373	\$ 300	\$ 300	\$ 300	\$ 300	\$ 4,695
Project Impact on M&O Costs		\$ -	\$ -	\$ -	\$ 33	\$ 33	\$ 33	\$ 33	\$ 132

- Priority 1 = Projects addressing Safety and Service  
 Priority 2 = Projects addressing Park Plan Core Values  
 Priority 3 = Long Range Planning Projects

## CAPITAL IMPROVEMENT PLAN - PARKS

<b>Project Name:</b>	Major Maintenance & Improvements to Existing Park Facilities		
<b>Project Number:</b>	1	<b>Priority:</b>	1
<b>Project Account Number:</b>	303-7100-129	<b>Planning Area:</b>	All

**Project Description:**

- \* Sport lighting repairs.
- \* Asphalt repairs - parking lots and paths.
- \* Hard surface court repairs - tennis and basketball courts.
- \* Roof repair.
- \* Miscellaneous park repairs.
- \* HVAC and pump upgrade and repairs.
- \* Security system upgrade and repairs.
- \* Renovate or replace turf on sports fields.

**Note:** \$50k of \$300k REET in 2013 -2014 There is no M&O impact on operating funds.

**Prior Council Review/Approval:**

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Project Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	614	253	-	-	-	-	-	867
Construction	-	-	150	100	100	100	100	550
Inspection	-	-	-	-	-	-	-	-
Project Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Transfer to General Fund	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ 614</b>	<b>\$ 253</b>	<b>\$ 150</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 1,417</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Project Total
Real Estate Excise Tax	\$ 532	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 1,132
Fuel Tax - Path/Trail	-	-	-	-	-	-	-	-
Utility Tax	210	-	-	-	-	-	-	210
GO Bond	-	-	-	-	-	-	-	-
General Fund	75	-	-	-	-	-	-	75
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ 817</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 1,417</b>

Impact on Operating Funds	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – PARKS

<b>Project Name:</b>	Annual Playground Repair and Replacement Program		
<b>Project Number:</b>	2	<b>Priority:</b>	1
<b>Project Account Number:</b>	303-7100-132	<b>Planning Area:</b>	All
<b>Project Description:</b> * Funland Park renovation and upgrades. * Mirror Lake Park replacement. * Adelaide Park replacement.  There is no M&O impact on operating funds.			
<b>Prior Council Review/Approval:</b>			

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Project Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	-	-	-	-	-	-	-
Construction	-	262	-	80	80	80	80	582
Inspection	-	-	-	-	-	-	-	-
Project Management	580	-	-	-	-	-	-	580
Equipment Acquisition	-	-	-	-	-	-	-	-
Transfer out	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ 580</b>	<b>\$ 262</b>	<b>\$ -</b>	<b>\$ 80</b>	<b>\$ 80</b>	<b>\$ 80</b>	<b>\$ 80</b>	<b>\$ 1,162</b>

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Project Total
Real Estate Excise Tax	\$ 732	\$ -	\$ -	\$ 80	\$ 80	\$ 80	\$ 80	\$ 1,052
Fuel Tax - Path/Trail	-	-	-	-	-	-	-	-
Utility Tax	110	-	-	-	-	-	-	110
GO Bond	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ 842</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80</b>	<b>\$ 80</b>	<b>\$ 80</b>	<b>\$ 80</b>	<b>\$ 1,162</b>

Impact on Operating Funds	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – PARKS

<b>Project Name:</b>	Trail and Pedestrian Access Improvements		
<b>Project Number:</b>	5	<b>Priority:</b>	3
<b>Project Account Number:</b>	303-7100-141	<b>Planning Area:</b>	All
<b>Project Description:</b> * Paths & Trails Improvement throughout the city. * Panther Lake Masterplan & Improvement. * BPA Trail Connections.  <p style="text-align: right;">The projected M&amp;O impact on operating funds is \$19K/year beginning in 2015.</p>			
<b>Prior Council Review/Approval:</b>			

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Project Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	121	121	-	-	-	-	-	242
Construction	121	-	882	120	120	120	120	1,483
Inspection	-	-	-	-	-	-	-	-
Project Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ 242</b>	<b>\$ 121</b>	<b>\$ 882</b>	<b>\$ 120</b>	<b>\$ 120</b>	<b>\$ 120</b>	<b>\$ 120</b>	<b>\$ 1,725</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Project Total
Real Estate Excise Tax	\$ 140	\$ -	\$ 100	\$ 120	\$ 120	\$ 120	\$ 120	\$ 720
Fuel Tax - Path/Trail	-	-	75	-	-	-	-	75
Utility Tax	-	-	-	-	-	-	-	-
GO Bond	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contrib Received/KC Levy	693	155	82	-	-	-	-	930
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ 833</b>	<b>\$ 155</b>	<b>\$ 257</b>	<b>\$ 120</b>	<b>\$ 120</b>	<b>\$ 120</b>	<b>\$ 120</b>	<b>\$ 1,725</b>

Impact on Operating Funds	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	19	19	19	19	76
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 19</b>	<b>\$ 19</b>	<b>\$ 19</b>	<b>\$ 19</b>	<b>\$ 76</b>

## CAPITAL IMPROVEMENT PLAN – PARKS

<b>Project Name:</b>	Lakota Soccer Field Upgrade		
<b>Project Number:</b>	8	<b>Priority:</b>	1
<b>Project Account Number:</b>	303-7100-149	<b>Planning Area:</b>	All
<b>Project Description:</b> * Convert the all weather soccer field to synthetic turf. * Other associated park improvements  Note: Transfer balance of Sacajawea project 138 in 2013  The projected M&O impact on operating funds is \$14K/year beginning in 2015.			
<b>Prior Council Review/Approval:</b>			

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Project Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	50	-	-	-	-	-	50
Construction	-	-	341	-	-	-	-	341
Inspection	-	-	-	-	-	-	-	-
Project Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Transfer out	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 50</b>	<b>\$ 341</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 391</b>

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

## Required Resources (\$1,000's)

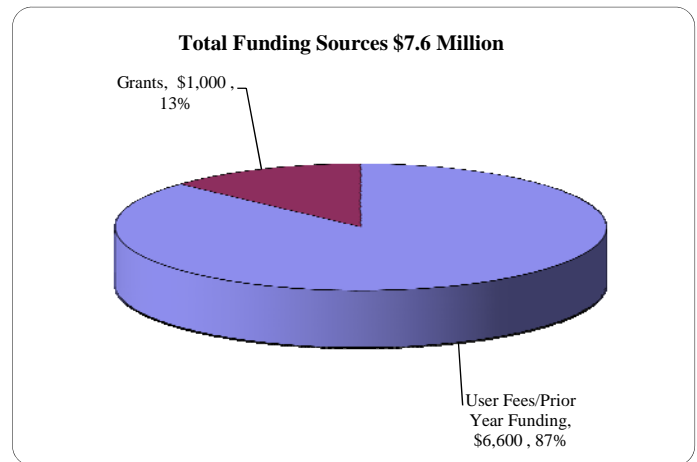
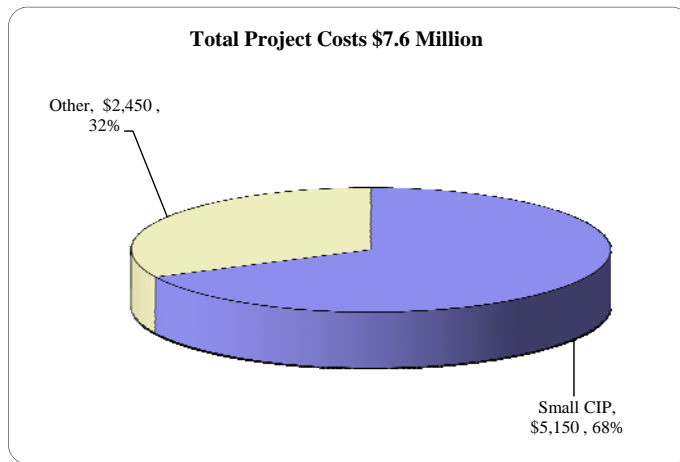
CIP Funds - Resources	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Project Total
Real Estate Excise Tax	\$ -	\$ 200	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ 300
Fuel Tax - Path/Trail	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
GO Bond	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfer	-	91	-	-	-	-	-	91
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ 291</b>	<b>\$ 100</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 391</b>

Impact on Operating Funds	L-T-D Thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	14	14	14	14	56
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14</b>	<b>\$ 14</b>	<b>\$ 14</b>	<b>\$ 14</b>	<b>\$ 56</b>



## 6-YEAR CAPITAL IMPROVEMENT PLAN - SURFACE WATER MANAGEMENT

(dollars in thousands)



Sources and Uses		L-T-D thru 2012	Adopted		Planned				Total
			2013	2014	2015	2016	2017	2018	
	User Fee (pay-as-you-go)/Prior year Funding	5,049	238	246	254	262	271	280	\$ 6,600
	Grants/Contributions Anticipated	21	979	-	-	-	-	-	1,000
<b>Total CIP Resources</b>		<b>\$ 5,070</b>	<b>\$ 1,217</b>	<b>\$ 246</b>	<b>\$ 254</b>	<b>\$ 262</b>	<b>\$ 271</b>	<b>\$ 280</b>	<b>\$ 7,600</b>
<b>No.</b>	<b>Project Name</b>								
0	Small CIP -- Annual Program	\$ 3,599	\$ 238	\$ 246	\$ 254	\$ 262	\$ 271	\$ 280	\$ 5,150
2	S 356th Street RDF Retrofit	24	2,426	-	-	-	-	-	2,450
<b>Total Projects</b>		<b>\$ 3,623</b>	<b>\$ 2,664</b>	<b>\$ 246</b>	<b>\$ 254</b>	<b>\$ 262</b>	<b>\$ 271</b>	<b>\$ 280</b>	<b>\$ 7,600</b>
<b>Unfunded Needs</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Project Impact on M&amp;O Costs</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4</b>	<b>\$ 4</b>	<b>\$ 4</b>	<b>\$ 4</b>	<b>\$ 4</b>	<b>\$ 20</b>

## CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

<b>Project Name:</b>	Small CIP -- Annual Program
<b>Project Number:</b>	0
<b>Project Account:</b>	304-3100-111
<b>Project Description:</b>	Includes miscellaneous small capital projects and major maintenance work to be completed by a combination of contractors and city maintenance forces.  There is no M&O impact on operating funds.
<b>Prior Council Review/Approval:</b>	

*Projected Expenditures (\$1,000's)*

<b>CIP Funds - Expenses</b>	<b>L-T-D thru 2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>Total</b>
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	-	-	-	-	-	-	-
Construction	3,599	-	-	-	-	-	-	3,599
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	238	246	254	262	271	280	1,551
<b>Total CIP Expenses</b>	<b>\$ 3,599</b>	<b>\$ 238</b>	<b>\$ 246</b>	<b>\$ 254</b>	<b>\$ 262</b>	<b>\$ 271</b>	<b>\$ 280</b>	<b>\$ 5,150</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

<b>CIP Funds - Resources</b>	<b>L-T-D thru 2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>Total</b>
User Fee (pay-as-you-go)/Prior year Funding	\$ 3,599	238	246	254	262	271	280	\$ 5,150
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax - Path/Trail	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ 3,599</b>	<b>\$ 238</b>	<b>\$ 246</b>	<b>\$ 254</b>	<b>\$ 262</b>	<b>\$ 271</b>	<b>\$ 280</b>	<b>\$ 5,150</b>

<b>Impact on Operating Funds</b>	<b>L-T-D thru 2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>Total</b>
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – SURFACE WATER MANAGEMENT

<b>Project Name:</b>	South 356th Street RDF Retrofit
<b>Project Number:</b>	2
<b>Project Account:</b>	304-3100-267
<b>Project Description:</b>	Expansion of the existing RDF in order to improve both flow control and water quality provided to the wetland complex downstream. The project will provide the following facilities on the property immediately south of the existing facility: Bioretention, engineered wetland/detention area, emergency bypass system, spill containment, and native plantings.  The projected M&O impact on operating funds is \$4K/year beginning in 2014.
<b>Prior Council Review/Approval:</b>	

*Projected Expenditures (\$1,000's)*

<b>CIP Funds - Expenses</b>	<b>L-T-D thru 2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>Total</b>
Property Acquisition	-	-	-	-	-	-	-	-
Consultant Services	-	-	-	-	-	-	-	-
Construction	24	2,426	-	-	-	-	-	2,450
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ 24</b>	<b>\$ 2,426</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,450</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

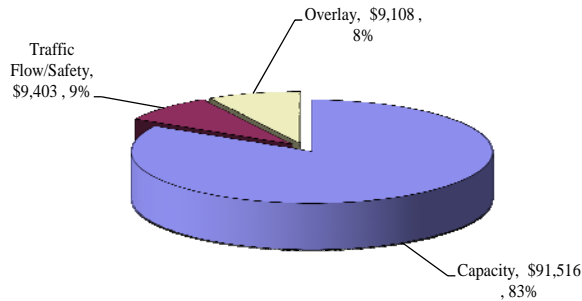
<b>CIP Funds - Resources</b>	<b>L-T-D thru 2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>Total</b>
User Fee (pay-as-you-go)/Prior year Funding	1,450	-	-	-	-	-	-	1,450
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax - Path/Trail	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	21	979	-	-	-	-	-	1,000
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ 1,471</b>	<b>\$ 979</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,450</b>

<b>Impact on Operating Funds</b>	<b>L-T-D thru 2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>Total</b>
Revenue Increase/(Decrease)	-	-	-	-	-	-	-	-
Expenditure Increase/(Decrease)	-	-	4	4	4	4	4	20
<b>Net Impact</b>	<b>\$ -</b>		<b>\$ 4</b>	<b>\$ 4</b>	<b>\$ 4</b>	<b>\$ 4</b>	<b>\$ 4</b>	<b>\$ 20</b>

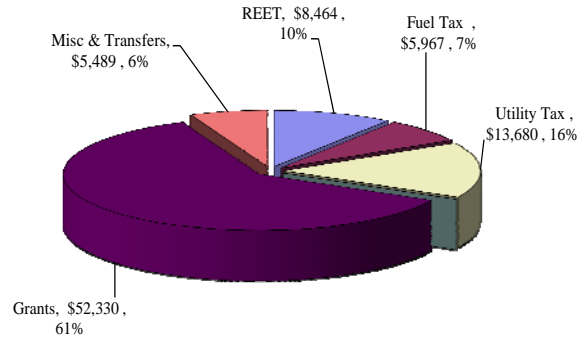
## 6-YEAR CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

(dollars in thousands)

Total Project Costs \$110.0 Million



Total Funding Sources \$85.9 Million



Financing Sources	L-T-D thru 2012	Adopted		Planned				Total
		2013	2014	2015	2016	2017	2018	
Real Estate Excise Tax	\$ 2,962	\$ 917	\$ 917	\$ 917	\$ 917	\$ 917	\$ 917	\$ 8,464
Fuel Tax	1,191	796	796	796	796	796	796	5,967
Utility Tax	3,422	1,679	1,679	1,709	1,709	1,741	1,741	13,680
Misc./Transfers	1,973	3,206	302	2	2	2	2	5,489
Subtotal City Sources	\$ 9,548	\$ 6,598	\$ 3,694	\$ 3,424	\$ 3,424	\$ 3,456	\$ 3,456	\$ 33,600
Mitigation Funds Received	1,077	-	-	-	-	-	-	1,077
Grants/Contributions Anticipated	-	1,082	3,586	8,738	10,671	18,282	8,894	51,253
Total CIP Resources	\$ 10,625	\$ 7,680	\$ 7,280	\$ 12,162	\$ 14,095	\$ 21,738	\$ 12,350	\$ 85,930

## Project By Year:

Project Name	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
102 Annual Overlay Program	\$ -	\$ 1,536	\$ 1,536	\$ 1,501	\$ 1,501	\$ 1,517	\$ 1,517	\$ 9,108
001 Annual Transportation System Safety Improvements	400	10	10	310	310	310	310	1,660
131 S 320th St @ 1st Ave South	425	-	-	-	-	9,891	-	10,316
139 S 320th St. @ 20th Ave S.	300	2,023	1,824	-	-	-	-	4,147
146 10th Ave SW Impv: SW Campus Dr - SW344th St	250	-	-	1,264	-	-	-	1,514
148 1st Ave S @ S 328th Street	-	200	-	-	-	-	1,710	1,910
149 S 336th Street SR99 - 20th	-	-	-	-	-	-	475	475
151 S 352nd Street; SR-99 to SR-161	469	-	-	200	4,840	-	-	5,509
152 SW 320th Street @ 21st Avenue SW	-	-	-	-	4,582	-	-	4,582
154 S 304th Street @ 28th Ave S	-	416	-	-	1,863	-	-	2,279
157 S 356th Street SR 99-SR161	-	797	300	4,800	-	-	-	5,897
161 S 312th Street @ 28th Avenue S	-	-	-	573	-	-	-	573
165 Pacific Highway HOV Lanes Phases V - SR-509 to S 312th Street	-	1,000	1,000	4,000	6,800	7,200	-	20,000
167 SW 320th Street @ 47th Avenue SW	-	-	-	-	-	382	-	382
168 SW 336th Way/SW 340th Street: 26th Place SW-Hoyt Road	40	-	-	2,015	7,097	7,097	-	16,249
169 S 314th St: 20th Av S - 23rd Av S - Install new sidewalks	-	-	-	-	-	2,100	-	2,100
173 SR 99 @ S 312th St	-	-	-	-	-	1,818	7,273	9,091
175 SW 344th St: 12th Ave SW - 21st Ave SW	-	-	-	-	-	756	6,796	7,552
180 S 344th Way @ Weyerhaeuser Way S	270	-	-	1,245	-	-	-	1,515
184 City Wide Safety Projects (Flashing Yellow Lights Installation)	-	350	-	-	-	-	-	350
185 Safety Improvement Projects - S320th Street from SR99 to I-5	-	258	-	-	-	-	-	258
186 Safety Improvement Projects - SR99 from S320th Street to S330th Street	-	174	-	-	-	-	-	174
187 S 320th Street - 11th Pl South to I-5 Limited Access Preservation Project	-	133	1,467	-	-	-	-	1,600
188 16th Ave SW: SW 304th St to SW 306th St Safe Route to School Improvements	-	-	549	-	-	-	-	549
189 13th Ave SW: SW 314th St to SW 316th St Safe Route to School Improvements	-	-	287	-	-	-	-	287
190 14th Avenue S: S 308th Street - South 312th Street	-	100	665	-	-	-	-	765
191 S 288th Street: 19th Avenue S - I-5	-	200	985	-	-	-	-	1,185
Total Projects	\$ 2,154	\$ 7,197	\$ 8,623	\$ 15,908	\$ 26,993	\$ 31,071	\$ 18,081	\$ 110,027
Unfunded Needs	\$ -	\$ -	\$ 5,000	\$ 9,030	\$ 10,355	\$ 53,694	\$ 50,261	\$ 128,340
Project Impact on M&O Costs	\$ -	\$ -	\$ -	\$ 6	\$ 20	\$ 36	\$ 94	\$ 156

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	Annual Asphalt Overlay Program
<b>Project Account:</b>	102-4400-517-595-30-XXX
<b>Project Description &amp; Justification:</b>	<p>Asphalt Overlay projects are based upon the Pavement Management System ratings.</p> <p>Funds for this program consist of Arterial Street Fuel Tax and Utility Tax.</p> <p>The resurfacing program is necessary to preserve the integrity of the existing street infrastructure and must be done prior to other capital improvements.</p> <p>There is no M&amp;O impact on operating funds.</p>
<b>Prior Council Review/Approval:</b>	

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services/ Design	-	101	101	101	101	101	101	606
Construction	-	1,249	1,249	1,213	1,213	1,228	1,228	7,380
Inspection	-	55	55	55	55	55	55	330
Construction Management	-	65	65	65	65	65	65	390
Administrative Fee	-	66	66	67	67	68	68	402
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 1,536</b>	<b>\$ 1,536</b>	<b>\$ 1,501</b>	<b>\$ 1,501</b>	<b>\$ 1,517</b>	<b>\$ 1,517</b>	<b>\$ 9,108</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	486	486	486	486	486	486	2,916
Utility Tax	-	998	998	1,013	1,013	1,029	1,029	6,080
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	52	52	2	2	2	2	112
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ 1,536</b>	<b>\$ 1,536</b>	<b>\$ 1,501</b>	<b>\$ 1,501</b>	<b>\$ 1,517</b>	<b>\$ 1,517</b>	<b>\$ 9,108</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	Annual Transportation System Safety Improvements
<b>Project Account:</b>	306-4400-001
<b>Project Description &amp; Justification:</b> Annual transportation improvement projects funded with the new 0.5 cent gas tax authorized by 2005 legislation. Projects include general street and pedestrian safety improvements such as sidewalks, signals, and removal of hazards in the rights-of-way.  Maintenance costs would depend on the actual project components.	
<b>Prior Council Review/Approval:</b>	

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	-	-	-	-	-	-	-
Construction	400	10	10	310	310	310	310	1,660
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ 400</b>	<b>\$ 10</b>	<b>\$ 10</b>	<b>\$ 310</b>	<b>\$ 310</b>	<b>\$ 310</b>	<b>\$ 310</b>	<b>\$ 1,660</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	1,191	310	310	310	310	310	310	3,051
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ 1,191</b>	<b>\$ 310</b>	<b>\$ 310</b>	<b>\$ 310</b>	<b>\$ 310</b>	<b>\$ 310</b>	<b>\$ 310</b>	<b>\$ 3,051</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S 320th St @ 1st Ave South
<b>Project Account:</b>	306-4400-131
<b>Project Description &amp; Justification:</b>	Add 2nd NB, WB left turn lanes, WB right turn lanes, widen 1st Ave S to 5 lanes to 316th  There is no M&O impact on operating funds.
<b>Prior Council Review/Approval:</b>	Reprioritization of Funds January 16, 2009

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ -	\$ 800
Consultant Services	425	-	-	-	-	600	-	1,025
Construction	-	-	-	-	-	7,491	-	7,491
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	1,000	-	1,000
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ 425</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,891</b>	<b>\$ -</b>	<b>\$ 10,316</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	230	-	-	-	-	-	-	230
Grants/Contributions Anticipated	-	-	-	-	-	5,934	-	5,934
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	195	-	-	-	-	-	-	195
Unfunded Needs	-	-	-	-	-	3,957	-	3,957
<b>Total CIP Resources</b>	<b>\$ 425</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,891</b>	<b>\$ -</b>	<b>\$ 10,316</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S 320th St. @ 20th Ave S.
<b>Project Account:</b>	306-4400-139
<b>Project Description &amp; Justification:</b>	Add 2nd EB, WB left turn lanes  There is no M&O impact on operating funds.
<b>Prior Council Review/Approval:</b>	30% Design Status Report May 2012

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	300	200	-	-	-	-	-	500
Construction	-	1,500	1,500	-	-	-	-	3,000
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	173	174	-	-	-	-	347
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	150	150	-	-	-	-	300
<b>Total CIP Expenses</b>	<b>\$ 300</b>	<b>\$ 2,023</b>	<b>\$ 1,824</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,147</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	917	-	-	-	-	917
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	500	-	681	-	-	-	-	1,181
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	147	-	-	-	-	-	-	147
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	1,902	-	-	-	-	-	1,902
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ 647</b>	<b>\$ 1,902</b>	<b>\$ 1,598</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,147</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	10th Ave SW Impv: SW Campus Dr - SW344th St
<b>Project Account:</b>	306-4400-146
<b>Project Description &amp; Justification:</b>	<p>This project constructs portions of and widens 12th Avenue SW to three lanes, sidewalks, street lights. To improve traffic flow, safety, and reduce accidents and delay.</p> <p>The M&amp;O is for ROW maintenance based on scope of the project and is projected at \$3K/year beginning in 2016.</p>
<b>Prior Council Review/Approval:</b>	100% Design Status Report July 17,2012. Project was placed on hold.

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ 64	\$ -	\$ -	\$ -	\$ 64
Consultant Services	250	-	-	-	-	-	-	250
Construction	-	-	-	1,000	-	-	-	1,000
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	100	-	-	-	100
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	100	-	-	-	100
<b>Total CIP Expenses</b>	<b>\$ 250</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,264</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,514</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	319	-	-	-	-	-	-	319
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	1,202	-	-	-	1,202
<b>Total CIP Resources</b>	<b>\$ 319</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,202</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,521</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	3	3	3	9
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3</b>	<b>\$ 3</b>	<b>\$ 3</b>	<b>\$ 9</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	1st Ave S @ S 328th Street
<b>Project Account:</b>	306-4400-148
<b>Project Description &amp; Justification:</b>	Improve access at 328th with a traffic signal and left-turn lanes or roundabout Pedestrian safety
	The M&O is for ROW maintenance based on scope of the project and is projected at \$6K/year beginning in 2018.
<b>Prior Council Review/Approval:</b>	

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ 200
Consultant Services	-	200	-	-	-	-	-	200
Construction	-	-	-	-	-	-	1,410	1,410
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	100	100
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,710</b>	<b>\$ 1,910</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	917	917
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	712	712
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	30	-	-	-	-	-	-	30
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	200	-	-	-	-	-	200
Unfunded Needs	-	-	-	-	-	-	51	51
<b>Total CIP Resources</b>	<b>\$ 30</b>	<b>\$ 200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,680</b>	<b>\$ 1,910</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	6	6
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6</b>	<b>\$ 6</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S 336th Street SR99 - 20th
<b>Project Account:</b>	306-4400-149
<b>Project Description &amp; Justification:</b>	Install sidewalk on northside.
	There is no M&O impact on operating funds.
<b>Prior Council Review/Approval:</b>	

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ 50
Consultant Services	-	-	-	-	-	-	75	75
Construction	-	-	-	-	-	-	350	350
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 475</b>	<b>\$ 475</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	475	475
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 475</b>	<b>\$ 475</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S 352nd Street; SR-99 to SR-161
<b>Project Account:</b>	306-4400-151
<b>Project Description &amp; Justification:</b>	<p>Extend 3-lanes collector with bike lanes, sidewalks and street lights. New Traffic Signal at SR99. Improve retail access</p> <p>The M&amp;O is for ROW maintenance based on scope of the project and is projected at \$10K/year beginning in 2017.</p>
<b>Prior Council Review/Approval:</b>	100% Design Status Report April 2011, Project was placed on hold.

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ 200	\$ -	\$ -	\$ -	\$ 200
Consultant Services	469	-	-	-	-	-	-	469
Construction	-	-	-	-	4,000	-	-	4,000
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	440	-	-	440
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	400	-	-	400
<b>Total CIP Expenses</b>	<b>\$ 469</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 4,840</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,509</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	2,962	-	-	-	-	-	-	2,962
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	2,088	-	-	-	-	-	-	2,088
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	59	-	-	-	-	-	-	59
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	578	-	-	-	-	-	-	578
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ 5,687</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,687</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	10	10	20
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10</b>	<b>\$ 10</b>	<b>\$ 20</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	SW 320th Street @ 21st Avenue SW
<b>Project Account:</b>	306-4400-152
<b>Project Description &amp; Justification:</b>	Construct 2nd WB left-turn lane, install interconnect to signal at 26th Avenue SW Concurrency requirement  There is no M&O impact on operating funds.
<b>Prior Council Review/Approval:</b>	

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ 432	\$ -	\$ -	\$ 432
Consultant Services	-	-	-	-	432	-	-	432
Construction	-	-	-	-	3,718	-	-	3,718
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,582</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,582</b>

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	25	-	-	-	-	-	-	25
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	4,557	-	-	4,557
<b>Total CIP Resources</b>	<b>\$ 25</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,557</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,582</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S 304th Street @ 28th Ave S
<b>Project Account:</b>	306-4400-154
<b>Project Description &amp; Justification:</b>	Add NB, R-turn lane, Signal
	The M&O is for ROW maintenance based on scope of the project and is projected at \$6K/year beginning in 2017.
<b>Prior Council Review/Approval:</b>	

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ 201	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 201
Consultant Services	-	215	-	-	-	-	-	215
Construction	-	-	-	-	1,863	-	-	1,863
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 416</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,863</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,279</b>

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	917	-	-	917
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	109	-	-	109
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	16	-	-	-	-	-	-	16
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	400	-	-	-	-	-	400
Unfunded Needs	-	-	-	-	837	-	-	837
<b>Total CIP Resources</b>	<b>\$ 16</b>	<b>\$ 400</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,863</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,279</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	6	6	12
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 12</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S 356th Street SR 99-SR161
<b>Project Account:</b>	306-4400-157
<b>Project Description &amp; Justification:</b>	Widen to 5 lanes, bike lanes, sidewalks, illumination  The M&O is for ROW maintenance based on scope of the project and is projected at \$6K/year beginning in 2016.
<b>Prior Council Review/Approval:</b>	

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 500
Consultant Services	-	797	300	4,300	-	-	-	5,397
Construction	-	-	-	-	-	-	-	-
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 797</b>	<b>\$ 300</b>	<b>\$ 4,800</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,897</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	917	-	700	-	-	-	1,617
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	83	-	-	-	-	-	83
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	97	-	-	-	-	-	-	97
Grants/Contributions Anticipated	-	-	-	4,100	-	-	-	4,100
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ 97</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ 4,800</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,897</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	6	6	6	18
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 6</b>	<b>\$ 18</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S 312th Street @ 28th Avenue S
<b>Project Account:</b>	306-4400-161
<b>Project Description &amp; Justification:</b>	Construct SB right turn lane
	There is no M&O impact on operating funds.
<b>Prior Council Review/Approval:</b>	

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	-	-	73	-	-	-	73
Construction	-	-	-	500	-	-	-	500
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 573</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 573</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	7	-	-	-	-	-	-	7
Grants/Contributions Anticipated	-	-	-	331	-	-	-	331
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	235	-	-	-	235
<b>Total CIP Resources</b>	<b>\$ 7</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 566</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 573</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	SR99 HOV Lanes PH V
<b>Project Account:</b>	306-4400-165
<b>Project Description &amp; Justification:</b>	<p>This project reconstructs portions of and widen above mentioned street to provide for HOV lanes curb and gutter, sidewalk, and provisions for bicycles. Modifies existing traffic signal systems, channelization, street lighting systems, and drainage system improvements.</p> <p>To improve traffic flow, safety, and reduce accidents and delay.</p> <p>The M&amp;O is for ROW maintenance based on scope of the project and is projected at \$30K/year beginning in 2018.</p>
<b>Prior Council Review/Approval:</b>	

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ 4,000	\$ -	\$ -	\$ -	\$ 4,000
Consultant Services	-	1,000	1,000	-	-	-	-	2,000
Construction	-	-	-	-	6,000	5,300	-	11,300
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	800	800	-	1,600
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	1,100	-	1,100
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ 4,000</b>	<b>\$ 6,800</b>	<b>\$ 7,200</b>	<b>\$ -</b>	<b>\$ 20,000</b>

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	217	-	-	-	217
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	598	-	696	587	-	-	1,881
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	3,087	6,413	7,000	-	16,500
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	1,000	402	-	-	-	-	-	1,402
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	<b>\$ -</b>	<b>\$ 4,000</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	<b>\$ -</b>	<b>\$ 20,000</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	30	30
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30</b>	<b>\$ 30</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	SW 320th Street @ 47th Avenue SW
<b>Project Account:</b>	306-4400-167
<b>Project Description &amp; Justification:</b>	Install traffic signal
	The M&O is for ROW maintenance based on scope of the project and is projected at \$6K/year beginning in 2018.
<b>Prior Council Review/Approval:</b>	

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	-	-	-	-	50	-	50
Construction	-	-	-	-	-	332	-	332
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 382</b>	<b>\$ -</b>	<b>\$ 382</b>

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	198	-	198
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	184	-	184
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 382</b>	<b>\$ -</b>	<b>\$ 382</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	6	6
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6</b>	<b>\$ 6</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	SW 336th Way/SW 340th Street: 26th Place SW-Hoyt Road
<b>Project Account:</b>	306-4400-168
<b>Project Description &amp; Justification:</b>	Widen to 5 lanes  The M&O is for ROW maintenance based on scope of the project and is projected at \$11K/year beginning in 2018.
<b>Prior Council Review/Approval:</b>	

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ 1,200	\$ -	\$ -	\$ -	\$ 1,200
Consultant Services	-	-	-	815	7,097	7,097	-	15,009
Construction	-	-	-	-	-	-	-	-
Inspection	-	-	-	-	-	-	-	-
Construction Management	40	-	-	-	-	-	-	40
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ 40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,015</b>	<b>\$ 7,097</b>	<b>\$ 7,097</b>	<b>\$ -</b>	<b>\$ 16,249</b>

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	82	-	-	-	-	-	-	82
Grants/Contributions Anticipated	-	-	-	1,220	4,258	4,258	-	9,736
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	753	2,839	2,839	-	6,431
<b>Total CIP Resources</b>	<b>\$ 82</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,973</b>	<b>\$ 7,097</b>	<b>\$ 7,097</b>	<b>\$ -</b>	<b>\$ 16,249</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	11	11
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11</b>	<b>\$ 11</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S 314th St: 20th Av S - 23rd Av S - <i>Install new sidewalks</i>
<b>Project Account:</b>	306-4400-169
<b>Project Description &amp; Justification:</b>	<p>Install sidewalks on both sides of South 314th Street (Private Rd) for connectivity between 20th Ave S and 23rd Ave S for pedestrian access to the shopping centers.</p> <p>The M&amp;O is for ROW maintenance based on scope of the project and is projected at \$3K/year beginning in 2018.</p>
<b>Prior Council Review/Approval:</b>	

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	-	-	-	-	200	-	200
Construction	-	-	-	-	-	1,900	-	1,900
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,100</b>	<b>\$ -</b>	<b>\$ 2,100</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	2,100	-	2,100
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,100</b>	<b>\$ -</b>	<b>\$ 2,100</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	3	3
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3</b>	<b>\$ 3</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	SR 99 @ S 312th St
<b>Project Account:</b>	306-4400-173
<b>Project Description &amp; Justification:</b>	Add 2nd Northbound left-turn lane Accommodate City Center Planned Action  There is no M&O impact on operating funds.
<b>Prior Council Review/Approval:</b>	

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	-	\$ -	\$ -	\$ 909	\$ -	\$ 909
Consultant Services	-	-	-	-	-	909	-	909
Construction	-	-	-	-	-	-	7,273	7,273
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,818</b>	<b>\$ 7,273</b>	<b>\$ 9,091</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	719	-	719
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	63	-	-	-	-	-	-	63
Grants/Contributions Anticipated	-	-	-	-	-	1,090	4,363	5,453
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	2,900	2,900
<b>Total CIP Resources</b>	<b>\$ 63</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,809</b>	<b>\$ 7,263</b>	<b>\$ 9,135</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	SW 344th St: 12th Ave SW - 21st Ave SW
<b>Project Account:</b>	306-4400-175
<b>Project Description &amp; Justification:</b>	<p>Extend 3-lane principal collector with bike lanes, sidewalks, illumination Complete alternate route to bypass 21st Ave SW @ SW 336th Street</p> <p>The M&amp;O is for ROW maintenance based on scope of the project and is projected at \$2K/year beginning in 2018.</p>
<b>Prior Council Review/Approval:</b>	

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 151	\$ -	\$ 151
Consultant Services	-	-	-	-	-	605	-	605
Construction	-	-	-	-	-	-	6,796	6,796
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 756</b>	<b>\$ 6,796</b>	<b>\$ 7,552</b>

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	528	-	528
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	2	-	-	-	-	-	-	2
Grants/Contributions Anticipated	-	-	-	-	-	-	4,531	4,531
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	228	2,265	2,493
<b>Total CIP Resources</b>	<b>\$ 2</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 756</b>	<b>\$ 6,796</b>	<b>\$ 7,554</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	2	2
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2</b>	<b>\$ 2</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S320th Street at I - 5 Bridge Widening (Unfunded)
<b>Project Account:</b>	306-4400-177
<b>Project Description &amp; Justification:</b>	Widen S 320th Street bridge over I-5 to 7 lanes with sidewalks. Re-align loop ramp and NB off-ramp. This phase of the project is for final engineering and right of way acquisition and is listed as Phase 4A in the PSRC 2030 Regional Plan. This is one of multiple phases modifying the existing S 320th St/I-5 Interchange. This phase will add HOVlanes and sidewalks in each direction of the bridge structure, replace the loop ramp and modify ramps sections south of the interchange, and provide a Collector Distributor (CD) lane.
<b>Benefits:</b>	<ul style="list-style-type: none"> <li>• HOV lanes promote transit ridership alleviating increased congestion and poor air quality. Additionally, the HOV lanes support the new service routes to the regional Park &amp; Ride enhancing on time reliability to commuters.</li> <li>• Loop ramp replacement removes current safety issues of the non-standard radius of the existing ramp reducing collision incidences.</li> <li>• The CD lane addition removes vehicles from the interchange intersections as well as the freeway increasing free flow operations and time savings to a person's day.</li> <li>• Economic development is promoted through reduced travel times and livability to the City Center.</li> </ul>
<b>Prior Council Review/Approval:</b>	

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	-	5,000	5,600	2,122	-	-	12,722
Construction	-	-	-	-	-	44,570	44,570	89,140
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,600</b>	<b>\$ 2,122</b>	<b>\$ 44,570</b>	<b>\$ 44,570</b>	<b>\$ 101,862</b>

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	5,000	5,600	2,122	44,570	44,570	101,862
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ 5,600</b>	<b>\$ 2,122</b>	<b>\$ 44,570</b>	<b>\$ 44,570</b>	<b>\$ 101,862</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S 344th Way @ Weyerhaeuser Way S
<b>Project Account:</b>	306-4400-180
<b>Project Description &amp; Justification:</b>	Construct roundabout Addresses forecast concurrency failure to accommodate planned World Vision expansion  The M&O is for ROW maintenance based on scope of the project and is projected at \$5K/year beginning in 2016.
<b>Prior Council Review/Approval:</b>	100% Design Report July 17, 2012. Project was placed on hold.

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ 45	\$ -	\$ -	\$ -	\$ 45
Consultant Services	270	-	-	-	-	-	-	270
Construction	-	-	-	1,200	-	-	-	1,200
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ 270</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,245</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,515</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	834	-	-	-	-	-	-	834
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	-	-	-	-	-	-
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	200	-	-	-	-	-	-	200
Unfunded Needs	-	-	-	1,240	-	-	-	1,240
<b>Total CIP Resources</b>	<b>\$ 1,034</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,274</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	5	5	5	15
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5</b>	<b>\$ 5</b>	<b>\$ 5</b>	<b>\$ 15</b>



## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	City Wide Safety Projects (Flashing Yellow Lights Installation)
<b>Project Account:</b>	306-4400-184
<b>Project Description &amp; Justification:</b>	Under a Federally funded safety Grant this project will modify the signal phasing on traffic signals and reduce delays and queuing by installing flashing yellow arrow displays  There is no M&O impact on operating funds.
<b>Prior Council Review/Approval:</b>	Grant Funding approved July 17, 2012

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	-	-	-	-	-	-	-
Construction	-	350	-	-	-	-	-	350
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 350</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	350	-	-	-	-	-	350
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ 350</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	Safety Improvement Projects - S320th Street from SR99 to I-5
<b>Project Account:</b>	306-4400-185
<b>Project Description &amp; Justification:</b>	Under the Federally funded safety Grant this project will modify signal phasing on S320th Street and reduce delays and queuing by installing flashing yellow arrow displays  There is no M&O impact on operating funds.
<b>Prior Council Review/Approval:</b>	Grant Funding approved July 17, 2012

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	50	-	-	-	-	-	50
Construction	-	208	-	-	-	-	-	208
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 258</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 258</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	258	-	-	-	-	-	258
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ 258</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 258</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	Safety Improvement Projects - SR99 from S320th Street to S330th Street
<b>Project Account:</b>	306-4400-186
<b>Project Description &amp; Justification:</b>	Under the Federally funded safety Grant this project will modify signal phasing on SR99 and reduce delays and queuing by installing flashing yellow arrow displays  There is no M&O impact on operating funds.
<b>Prior Council Review/Approval:</b>	Grant Funding approved July 17, 2012

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	39	-	-	-	-	-	39
Construction	-	135	-	-	-	-	-	135
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 174</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 174</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	174	-	-	-	-	-	174
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ 174</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 174</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S 320th Street - 11th Pl South to I-5 Limited Access Preservation Project
<b>Project Account:</b>	306-4400-187
<b>Project Description &amp; Justification:</b>	Under the Federally funded Preservation Grant this project will modify facilities to meet ADA standards, pavement repair, and HMA overlay and pavement markings.  There is no M&O impact on operating funds.
<b>Prior Council Review/Approval:</b>	Grant Funding approved July 17, 2012

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	133	-	-	-	-	-	133
Construction	-	-	1,333	-	-	-	-	1,333
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	134	-	-	-	-	134
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 133</b>	<b>\$ 1,467</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,600</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	1,100	-	-	-	-	1,100
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	250	250	-	-	-	-	500
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ 250</b>	<b>\$ 1,350</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,600</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	-	-	-	-	-
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	16th Ave SW: SW 304th St to SW 306th St Safe Route to School Improvements
<b>Project Account:</b>	306-4400-188
<b>Project Description &amp; Justification:</b>	<p>This project includes adding sidewalk, flashing school zone signs, illumination, bus pullout, and drainage on 16th Ave SW in front of Adelaide Elementary School.</p> <p>The M&amp;O is for ROW maintenance based on scope of the project and is projected at \$2K/year beginning in 2015.</p>
<b>Prior Council Review/Approval:</b>	

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	-	100	-	-	-	-	100
Construction	-	-	449	-	-	-	-	449
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 549</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 549</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	549	-	-	-	-	549
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 549</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 549</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	2	2	2	2	8
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2</b>	<b>\$ 2</b>	<b>\$ 2</b>	<b>\$ 2</b>	<b>\$ 8</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	13th Ave SW: SW 314th St to SW 316th St Safe Route to School Improvements
<b>Project Account:</b>	306-4400-189
<b>Project Description &amp; Justification:</b>	<p>This project includes adding sidewalk and flashing school zone signs on 13th Ave SW next to Middle School.</p> <p>The M&amp;O is for ROW maintenance based on scope of the project and is projected at \$2K/year beginning in 2015.</p>
<b>Prior Council Review/Approval:</b>	

*Projected Expenditures (\$1,000's)*

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	-	60	-	-	-	-	60
Construction	-	-	227	-	-	-	-	227
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	-	-	-	-	-	-
<b>Total CIP Expenses</b>	\$ -	\$ -	\$ 287	\$ -	\$ -	\$ -	\$ -	\$ 287

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	-	287	-	-	-	-	287
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	\$ -	\$ -	\$ 287	\$ -	\$ -	\$ -	\$ -	\$ 287

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	2	2	2	2	8
<b>Net Impact</b>	\$ -	\$ -	\$ -	\$ 2	\$ 2	\$ 2	\$ 2	\$ 8

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	14th Avenue S: S 308th Street - South 312th Street
<b>Project Account:</b>	306-4400-190
<b>Project Description &amp; Justification:</b>	<p>This project will extend sidewalks and street lighting on 14th Ave S. between S308th Street and S312th Street, and on S308 St Between 14th Ave S and Pacific Highway South; construct mini - roundabout with pedestrian crossing treatments at intersection of 14th Ave S and S308th Street</p> <p>The M&amp;O is for ROW maintenance based on scope of the project and is projected at \$1K/year beginning in 2015.</p>
<b>Prior Council Review/Approval:</b>	Grant submittal approved June 19th, 2012

## Projected Expenditures (\$1,000's)

CIP Funds - Expenses	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	100	-	-	-	-	-	100
Construction	-	-	481	-	-	-	-	481
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	40	-	-	-	-	40
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	144	-	-	-	-	144
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ 665</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 765</b>

L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.

## Required Resources (\$1,000's)

CIP Funds - Resources	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	100	665	-	-	-	-	765
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ 100</b>	<b>\$ 665</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 765</b>

Impact on Operating Funds	L-T-D thru 2012	2013	2014	2015	2016	2017	2018	Total
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	1	1	1	1	4
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1</b>	<b>\$ 1</b>	<b>\$ 1</b>	<b>\$ 1</b>	<b>\$ 4</b>

## CAPITAL IMPROVEMENT PLAN – TRANSPORTATION SYSTEMS

<b>Project Name:</b>	S 288th Street: 19th Avenue S - I-5
<b>Project Account:</b>	306-4400-191
<b>Project Description &amp; Justification:</b>	<p>This project will restripe S288th Street to 3 lanes with bike lanes; add 2 pedestrian mid-block crossing, illumination, traffic signal modifications, and ADA upgrades.</p> <p>The M&amp;O is for ROW maintenance based on scope of the project and is projected at \$1K/year beginning in 2015.</p>
<b>Prior Council Review/Approval:</b>	Grant submittal approved June 19th, 2012.

*Projected Expenditures (\$1,000's)*

<b>CIP Funds - Expenses</b>	<b>L-T-D thru 2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>Total</b>
Property Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Consultant Services	-	200	-	-	-	-	-	200
Construction	-	-	719	-	-	-	-	719
Inspection	-	-	-	-	-	-	-	-
Construction Management	-	-	50	-	-	-	-	50
Equipment Acquisition	-	-	-	-	-	-	-	-
Contingencies	-	-	216	-	-	-	-	216
<b>Total CIP Expenses</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 985</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,185</b>

*L-T-D refers to Life-to-Date, or total work complete on the project before the current budget year.*

*Required Resources (\$1,000's)*

<b>CIP Funds - Resources</b>	<b>L-T-D thru 2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>Total</b>
User Fee (pay-as-you-go)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Real Estate Excise Tax	-	-	-	-	-	-	-	-
Fuel Tax	-	-	-	-	-	-	-	-
Utility Tax	-	-	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-	-	-
General Fund	-	-	-	-	-	-	-	-
Grants/Contributions Received	-	-	-	-	-	-	-	-
Mitigation Funds Received	-	-	-	-	-	-	-	-
Grants/Contributions Anticipated	-	200	985	-	-	-	-	1,185
Mitigation Funds-Anticipated	-	-	-	-	-	-	-	-
Misc./Transfers	-	-	-	-	-	-	-	-
Unfunded Needs	-	-	-	-	-	-	-	-
<b>Total CIP Resources</b>	<b>\$ -</b>	<b>\$ 200</b>	<b>\$ 985</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,185</b>

<b>Impact on Operating Funds</b>	<b>L-T-D thru 2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>Total</b>
Revenue Increase/(Decrease)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure Increase/(Decrease)	-	-	-	1	1	1	1	4
<b>Net Impact</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1</b>	<b>\$ 1</b>	<b>\$ 1</b>	<b>\$ 1</b>	<b>\$ 4</b>



**PROPOSITION 1 – POLICE AND COMMUNITY SAFETY IMPROVEMENT**

At the November 2006 general election, Federal Way voters approved a 1.75% tax rate increase (for a total rate of 7.75%) on all utilities. This additional utility tax is projected to raise \$2.98M in 2013 and 2014 to fund the Police and Community Safety improvements initiative consisting of 21.6 FTEs in police, prosecution, court, code enforcement, parks maintenance and also provided related support functions including 2.1 FTEs.

The enhancement of police and community safety focused first on improving the core functions of policing: patrol, traffic, and investigations. The proposition added 18 sworn police officers and one record clerk in the Police Department. It also provided more funds for municipal court, city criminal prosecution, and jail and support services, whose workload will increase with an increased number of police officers. Finally the proposition added one additional code compliance officer, related legal support, one maintenance worker, and funding for City park security.

The proposition is an integrated strategy designed to make a substantial impact on the most essential public and community safety needs and supplements existing services.

The table below provides the ongoing cost funding these positions and related costs.

Description	Authorized		Adopted	
	FTE	Fleet	2013	2014
Patrol Officer	8.0	4.0	\$ 691,526	\$ 691,526
Traffic Officer	4.0	3.0	444,141	444,141
Detective	4.0	2.0	440,985	440,985
Lieutenant	2.0	-	278,484	278,484
Overtime	-	-	33,439	33,439
<b>Subtotal Sworn Positions *</b>	<b>18.0</b>	<b>9.0</b>	<b>1,888,575</b>	<b>1,888,575</b>
Records Specialist	1.0	-	65,132	65,132
PSO Conversion	(5.0)	-	-	-
Jail Services	-	-	228,540	228,540
SafeCity	-	-	37,500	37,500
<b>Total - Police</b>	<b>14.0</b>	<b>9.0</b>	<b>2,219,747</b>	<b>2,219,747</b>
Judge	0.5	-	102,810	102,810
Court Clerk II	1.0	-	72,258	72,258
<b>Total - Municipal Court</b>	<b>1.5</b>	<b>-</b>	<b>175,068</b>	<b>175,068</b>
Increase Public Defender Contract	-	-	59,336	59,336
<b>Total - Mayor's Office</b>	<b>-</b>	<b>-</b>	<b>59,336</b>	<b>59,336</b>
Application Support Specialist	1.6	-	140,275	140,275
<b>Total - Information Technology</b>	<b>1.6</b>	<b>-</b>	<b>140,275</b>	<b>140,275</b>
Domestic Violence Prosecutor	1.5	-	158,279	158,279
Civil Prosecutor	0.5	-	69,341	69,341
<b>Total - Law</b>	<b>2.0</b>	<b>-</b>	<b>227,620</b>	<b>227,620</b>
Code Compliance Officer	1.0	1.0	-	-
<b>Total - Community Development **</b>	<b>1.0</b>	<b>1.0</b>	<b>-</b>	<b>-</b>
Maintenance Worker 1	1.0	1.0	113,555	113,555
<b>Total - Parks &amp; Recreation</b>	<b>1.0</b>	<b>1.0</b>	<b>113,555</b>	<b>113,555</b>
Human Resources Support	0.5	-	44,586	44,586
<b>Total - Human Resources</b>	<b>0.5</b>	<b>-</b>	<b>44,586</b>	<b>44,586</b>
<b>Total Prop 1</b>	<b>21.6</b>	<b>11.0</b>	<b>\$ 2,980,187</b>	<b>\$ 2,980,187</b>

\* Of the total 18 sworn positions authorized, 2 Police Officer positions are frozen starting in 2011. In 2013/2014; these 2.0 FTE Police Officers will be added back on a one-time basis and funded by Traffic Safety Fund.

\*\* Code Compliance Officer position is frozen starting in 2012.

**NON-CIP CAPITAL OUTLAY SUMMARY**  
**(Excluding Capital Improvement Projects)**

<b>Fund</b>	<b>Dept</b>	<b>Description</b>	<b>2013</b>	<b>2014</b>
<b>Surface Water Management:</b>				
	SWM	Replace Asphalt/Concrete Saw #E219 - use reserves & grant.....	\$ 10,514	\$ -
	SWM	Replace Asphalt/Concrete Saw and Trailer #E462 - use reserves & grant.....	12,000	-
		<b>Subtotal Surface Water Management Fund</b>	<b>22,514</b>	<b>-</b>
<b>Information Systems:</b>				
	City-Wide	Replace Network Equipment - use reserves.....	20,000	10,000
	City-Wide	Replace Backup System - use reserves.....	16,616	-
	City-Wide	Replace Servers (0/4) - use reserves.....	-	26,000
	City-Wide	Replace Desktop PC's (52/53) - use reserves.....	65,000	66,000
	City-Wide	Replace Laptops (7/8) - use reserves.....	9,700	11,200
	City-Wide	Replace Printers (3/3) - use reserves.....	11,200	11,200
	City-Wide	Replace Miscellaneous Software - use reserves.....	10,000	10,000
	City-Wide	Replace Miscellaneous Hardware - use reserves.....	9,805	-
	City-Wide	Replace Document Scanner (1/2) - use reserves.....	5,000	6,500
	City-Wide	Replace Copiers (2/2) - use reserves.....	31,950	31,950
	CED	Amanda System Upgrade - use reserves and automation fees.....	105,000	-
	CED	Amanda IVR Upgrade - use reserves and automation fees.....	36,000	-
	CED	Replace Code Enforcement Laptops (1/0) - use reserves & automation fees..	3,682	-
	Police	Replace Total Station Equipment - use reserves & contribution revenue.....	68,000	-
	Police	CAD AVL Devices (73/0) - use reserves.....	84,000	-
	Police	Replace Police MDC's (16/14) - use reserves.....	63,900	55,900
	Police	Replace Portable Radios (5/5) - use reserves.....	16,000	16,000
	Police	Replace Mobile Radios (5/5) - use reserves.....	17,500	17,500
		<b>Subtotal Information Systems Fund</b>	<b>573,353</b>	<b>262,250</b>
<b>Fleet &amp; Equipment:</b>				
	Police	Replace 14 Marked Police Vehicles (7/7) - use reserves & contribution revenue.....	309,000	318,000
	Police	Replace 6 Unmarked Police Vehicles (3/3) - use reserves.....	93,000	76,000
	Police	Replace Tasers (10/10) - use reserves.....	20,000	20,000
	Police	Replace Radar Units (2/0) - use reserves.....	4,500	-
	SWM	Replace Dump Truck #201 - use reserves & auction proceeds.....	52,747	-
		<b>Subtotal Fleet &amp; Equipment Fund</b>	<b>479,247</b>	<b>414,000</b>
<b>Grand Total Non-CIP Capital Outlay</b>			<b>\$ 1,075,114</b>	<b>\$ 676,250</b>

## 2013 Salary Schedule

City Council		Monthly						Annual					
Grade	Position Title	A	B	C	D	E	F	A	B	C	D	E	F
n/a	Deputy Mayor			\$1,150						\$13,800			
n/a	Council Member			\$1,150						\$13,800			
31	Executive Asst. to Council	\$4,329	\$4,524	\$4,728	\$4,941	\$5,163	\$5,483	\$51,948	\$54,288	\$56,736	\$59,292	\$61,956	\$65,796
Mayor's Office		Monthly						Annual					
Grade	Position Title	A	B	C	D	E	F	A	B	C	D	E	F
61	Mayor			\$9,400						\$112,800			
39	Communication/Grant Coordinator	\$5,272	\$5,509	\$5,757	\$6,016	\$6,287	\$6,677	\$63,264	\$66,108	\$69,084	\$72,192	\$75,444	\$80,124
28	Executive Asst. to the Mayor	\$4,020	\$4,201	\$4,390	\$4,588	\$4,794	\$5,091	\$48,240	\$50,412	\$52,680	\$55,056	\$57,528	\$61,092
Information Technology		Monthly						Annual					
Grade	Position Title	A	B	C	D	E	F	A	B	C	D	E	F
48	Manager	\$6,586	\$6,882	\$7,192	\$7,516	\$7,854	\$8,341	\$79,032	\$82,584	\$86,304	\$90,192	\$94,248	\$100,092
44	IT Supervisor - Syssts./Help Desk	\$5,966	\$6,234	\$6,515	\$6,808	\$7,114	\$7,555	\$71,592	\$74,808	\$78,180	\$81,696	\$85,368	\$90,660
39	IT Analyst - Applications	\$5,272	\$5,509	\$5,757	\$6,016	\$6,287	\$6,677	\$63,264	\$66,108	\$69,084	\$72,192	\$75,444	\$80,124
39	IT Analyst - Network	\$5,272	\$5,509	\$5,757	\$6,016	\$6,287	\$6,677	\$63,264	\$66,108	\$69,084	\$72,192	\$75,444	\$80,124
39	IT Analyst - GIS	\$5,272	\$5,509	\$5,757	\$6,016	\$6,287	\$6,677	\$63,264	\$66,108	\$69,084	\$72,192	\$75,444	\$80,124
39	IT Analyst - Systems	\$5,272	\$5,509	\$5,757	\$6,016	\$6,287	\$6,677	\$63,264	\$66,108	\$69,084	\$72,192	\$75,444	\$80,124
32	IT Tech. 2 - User Support	\$4,437	\$4,637	\$4,846	\$5,064	\$5,292	\$5,620	\$53,244	\$55,644	\$58,152	\$60,768	\$63,504	\$67,440
Comm & Economic Development		Monthly						Annual					
Grade	Position Title	A	B	C	D	E	F	A	B	C	D	E	F
58c	Director			\$9,640						\$115,680			
46	Building Official	\$6,268	\$6,550	\$6,845	\$7,153	\$7,475	\$7,938	\$75,216	\$78,600	\$82,140	\$85,836	\$89,700	\$95,256
46	Planning Manager	\$6,268	\$6,550	\$6,845	\$7,153	\$7,475	\$7,938	\$75,216	\$78,600	\$82,140	\$85,836	\$89,700	\$95,256
46	Community Services Manager	\$6,268	\$6,550	\$6,845	\$7,153	\$7,475	\$7,938	\$75,216	\$78,600	\$82,140	\$85,836	\$89,700	\$95,256
41	Principal Planner	\$5,541	\$5,790	\$6,051	\$6,323	\$6,608	\$7,018	\$66,492	\$69,480	\$72,612	\$75,876	\$79,296	\$84,216
38	Senior Planner	\$5,146	\$5,378	\$5,620	\$5,873	\$6,137	\$6,517	\$61,752	\$64,536	\$67,440	\$70,476	\$73,644	\$78,204
35	Comb. Elect./Bldg. Inspector	\$4,779	\$4,994	\$5,219	\$5,454	\$5,699	\$6,052	\$57,348	\$59,928	\$62,628	\$65,448	\$68,388	\$72,624
35	Plans Examiner	\$4,779	\$4,994	\$5,219	\$5,454	\$5,699	\$6,052	\$57,348	\$59,928	\$62,628	\$65,448	\$68,388	\$72,624
33	Inspector/Plans Examiner	\$4,548	\$4,753	\$4,967	\$5,191	\$5,425	\$5,761	\$54,576	\$57,036	\$59,604	\$62,292	\$65,100	\$69,132
32	Associate Planner	\$4,437	\$4,637	\$4,846	\$5,064	\$5,292	\$5,620	\$53,244	\$55,644	\$58,152	\$60,768	\$63,504	\$67,440
31	CDBG Coordinator	\$4,329	\$4,524	\$4,728	\$4,941	\$5,163	\$5,483	\$51,948	\$54,288	\$56,736	\$59,292	\$61,956	\$65,796
30	Code Compliance Officer	\$4,223	\$4,413	\$4,612	\$4,820	\$5,037	\$5,349	\$50,676	\$52,956	\$55,344	\$57,840	\$60,444	\$64,188
30	Permit Center Supervisor	\$4,223	\$4,413	\$4,612	\$4,820	\$5,037	\$5,349	\$50,676	\$52,956	\$55,344	\$57,840	\$60,444	\$64,188
27	Assistant Planner	\$3,922	\$4,098	\$4,282	\$4,475	\$4,676	\$4,966	\$47,064	\$49,176	\$51,384	\$53,700	\$56,112	\$59,592
24	Development Specialist	\$3,641	\$3,805	\$3,976	\$4,155	\$4,342	\$4,611	\$43,692	\$45,660	\$47,712	\$49,860	\$52,104	\$55,332
24	Admin Assistant II	\$3,641	\$3,805	\$3,976	\$4,155	\$4,342	\$4,611	\$43,692	\$45,660	\$47,712	\$49,860	\$52,104	\$55,332
18	Admin Assistant I	\$3,139	\$3,280	\$3,428	\$3,582	\$3,743	\$3,975	\$37,668	\$39,360	\$41,136	\$42,984	\$44,916	\$47,700
14	Office Technician II	\$2,844	\$2,972	\$3,106	\$3,246	\$3,392	\$3,602	\$34,128	\$35,664	\$37,272	\$38,952	\$40,704	\$43,224
10	Graffiti Technician	\$2,575	\$2,691	\$2,812	\$2,939	\$3,071	\$3,261	\$30,900	\$32,292	\$33,744	\$35,268	\$36,852	\$39,132

## 2013 Salary Schedule

Municipal Court		Monthly						Annual					
Grade	Position Title	A	B	C	D	E	F	A	B	C	D	E	F
58g	Judge			\$11,219						\$134,623			
46	Court Administrator	\$6,268	\$6,550	\$6,845	\$7,153	\$7,475	\$7,938	\$75,216	\$78,600	\$82,140	\$85,836	\$89,700	\$95,256
29	Court Services Supervisor	\$4,121	\$4,306	\$4,500	\$4,703	\$4,915	\$5,220	\$49,452	\$51,672	\$54,000	\$56,436	\$58,980	\$62,640
Teamsters - Clerks		Monthly						Annual					
		A	B	C	D	E	F	A	B	C	D	E	F
c21	Court Clerk 2	\$3,518	\$3,666	\$3,822	\$3,984	\$4,151	\$4,478	\$42,216	\$43,992	\$45,864	\$47,808	\$49,812	\$53,736
c14	Court Clerk 1	\$2,959	\$3,084	\$3,214	\$3,350	\$3,490	\$3,742	\$35,508	\$37,008	\$38,568	\$40,200	\$41,880	\$44,904
Finance		Monthly						Annual					
Grade	Position Title	A	B	C	D	E	F	A	B	C	D	E	F
58b	Director			\$10,154						\$121,848			
36	Financial Analyst	\$4,897	\$5,117	\$5,347	\$5,588	\$5,839	\$6,201	\$58,764	\$61,404	\$64,164	\$67,056	\$70,068	\$74,412
24	Accounting Technician II	\$3,641	\$3,805	\$3,976	\$4,155	\$4,342	\$4,611	\$43,692	\$45,660	\$47,712	\$49,860	\$52,104	\$55,332
21	Accounting Technician I	\$3,381	\$3,533	\$3,692	\$3,858	\$4,032	\$4,282	\$40,572	\$42,396	\$44,304	\$46,296	\$48,384	\$51,384
Law		Monthly						Annual					
Grade	Position Title	A	B	C	D	E	F	A	B	C	D	E	F
58e	City Attorney			\$11,057						\$132,684			
48	Assistant City Attorney	\$6,586	\$6,882	\$7,192	\$7,516	\$7,854	\$8,341	\$79,032	\$82,584	\$86,304	\$90,192	\$94,248	\$100,092
43	Chief Prosecutor	\$5,821	\$6,083	\$6,357	\$6,643	\$6,942	\$7,372	\$69,852	\$72,996	\$76,284	\$79,716	\$83,304	\$88,464
38	Prosecutor	\$5,146	\$5,378	\$5,620	\$5,873	\$6,137	\$6,517	\$61,752	\$64,536	\$67,440	\$70,476	\$73,644	\$78,204
33	Lead Paralegal	\$4,548	\$4,753	\$4,967	\$5,191	\$5,425	\$5,761	\$54,576	\$57,036	\$59,604	\$62,292	\$65,100	\$69,132
29	Paralegal	\$4,121	\$4,306	\$4,500	\$4,703	\$4,915	\$5,220	\$49,452	\$51,672	\$54,000	\$56,436	\$58,980	\$62,640
29	Domestic Violence Legal Liaison	\$4,121	\$4,306	\$4,500	\$4,703	\$4,915	\$5,220	\$49,452	\$51,672	\$54,000	\$56,436	\$58,980	\$62,640
24	Legal Assistant	\$3,641	\$3,805	\$3,976	\$4,155	\$4,342	\$4,611	\$43,692	\$45,660	\$47,712	\$49,860	\$52,104	\$55,332
Human Resources/Clerk's Office		Monthly						Annual					
		A	B	C	D	E	F	A	B	C	D	E	F
44	Manager	\$5,966	\$6,234	\$6,515	\$6,808	\$7,114	\$7,555	\$71,592	\$74,808	\$78,180	\$81,696	\$85,368	\$90,660
40	City Clerk/Records Administrator	\$5,404	\$5,647	\$5,901	\$6,167	\$6,445	\$6,845	\$64,848	\$67,764	\$70,812	\$74,004	\$77,340	\$82,140
29	Human Resources Technician	\$4,121	\$4,306	\$4,500	\$4,703	\$4,915	\$5,220	\$49,452	\$51,672	\$54,000	\$56,436	\$58,980	\$62,640
26	Deputy City Clerk	\$3,824	\$3,996	\$4,176	\$4,364	\$4,560	\$4,843	\$45,888	\$47,952	\$50,112	\$52,368	\$54,720	\$58,116
18	Administrative Assistant I	\$3,139	\$3,280	\$3,428	\$3,582	\$3,743	\$3,975	\$37,668	\$39,360	\$41,136	\$42,984	\$44,916	\$47,700

## 2013 Salary Schedule

Parks & Public Works		Monthly						Annual					
Grade	Position Title	A	B	C	D	E	F	A	B	C	D	E	F
58a	Director			\$11,453						\$137,436			
		Monthly						Annual					
Parks		A	B	C	D	E	F	A	B	C	D	E	F
50	Parks & Facilities Manager	\$6,919	\$7,230	\$7,555	\$7,895	\$8,250	\$8,762	\$83,028	\$86,760	\$90,660	\$94,740	\$99,000	\$105,144
39	Recreation Supervisor	\$5,272	\$5,509	\$5,757	\$6,016	\$6,287	\$6,677	\$63,264	\$66,108	\$69,084	\$72,192	\$75,444	\$80,124
36	Park & Facilities Supervisor	\$4,897	\$5,117	\$5,347	\$5,588	\$5,839	\$6,201	\$58,764	\$61,404	\$64,164	\$67,056	\$70,068	\$74,412
33	Recreation Coord. 2/Aquatics	\$4,548	\$4,753	\$4,967	\$5,191	\$5,425	\$5,761	\$54,576	\$57,036	\$59,604	\$62,292	\$65,100	\$69,132
30	Athletics/Fitness Coordinator	\$4,223	\$4,413	\$4,612	\$4,820	\$5,037	\$5,349	\$50,676	\$52,956	\$55,344	\$57,840	\$60,444	\$64,188
30	Facility Services Coordinator	\$4,223	\$4,413	\$4,612	\$4,820	\$5,037	\$5,349	\$50,676	\$52,956	\$55,344	\$57,840	\$60,444	\$64,188
23	Aquatics Asst. Coordinator	\$3,553	\$3,713	\$3,880	\$4,055	\$4,237	\$4,500	\$42,636	\$44,556	\$46,560	\$48,660	\$50,844	\$54,000
23	Chef/Kitchen Supervisor	\$3,553	\$3,713	\$3,880	\$4,055	\$4,237	\$4,500	\$42,636	\$44,556	\$46,560	\$48,660	\$50,844	\$54,000
24	Admin Assistant II	\$3,641	\$3,805	\$3,976	\$4,155	\$4,342	\$4,611	\$43,692	\$45,660	\$47,712	\$49,860	\$52,104	\$55,332
18	Admin Assistant I	\$3,139	\$3,280	\$3,428	\$3,582	\$3,743	\$3,975	\$37,668	\$39,360	\$41,136	\$42,984	\$44,916	\$47,700
14	Office Technician II	\$2,844	\$2,972	\$3,106	\$3,246	\$3,392	\$3,602	\$34,128	\$35,664	\$37,272	\$38,952	\$40,704	\$43,224
08	Lead Lifeguard	\$2,451	\$2,561	\$2,676	\$2,796	\$2,922	\$3,103	\$29,412	\$30,732	\$32,112	\$33,552	\$35,064	\$37,236
		Monthly						Annual					
Public Works		A	B	C	D	E	F	A	B	C	D	E	F
52	Deputy Public Works Director	\$7,269	\$7,596	\$7,938	\$8,295	\$8,668	\$9,205	\$87,228	\$91,152	\$95,256	\$99,540	\$104,016	\$110,460
50	City Traffic Engineer	\$6,919	\$7,230	\$7,555	\$7,895	\$8,250	\$8,762	\$83,028	\$86,760	\$90,660	\$94,740	\$99,000	\$105,144
50	Surface Water Manager	\$6,919	\$7,230	\$7,555	\$7,895	\$8,250	\$8,762	\$83,028	\$86,760	\$90,660	\$94,740	\$99,000	\$105,144
43	Deputy Emergency Manager	\$5,821	\$6,083	\$6,357	\$6,643	\$6,942	\$7,372	\$69,852	\$72,996	\$76,284	\$79,716	\$83,304	\$88,464
43	Senior Traffic Engineer	\$5,821	\$6,083	\$6,357	\$6,643	\$6,942	\$7,372	\$69,852	\$72,996	\$76,284	\$79,716	\$83,304	\$88,464
43	SS Project Engineer	\$5,821	\$6,083	\$6,357	\$6,643	\$6,942	\$7,372	\$69,852	\$72,996	\$76,284	\$79,716	\$83,304	\$88,464
43	SWM Project Engineer	\$5,821	\$6,083	\$6,357	\$6,643	\$6,942	\$7,372	\$69,852	\$72,996	\$76,284	\$79,716	\$83,304	\$88,464
40	SW Quality Program Coord.	\$5,404	\$5,647	\$5,901	\$6,167	\$6,445	\$6,845	\$64,848	\$67,764	\$70,812	\$74,004	\$77,340	\$82,140
40	Sr. Engineering Plans Reviewer	\$5,404	\$5,647	\$5,901	\$6,167	\$6,445	\$6,845	\$64,848	\$67,764	\$70,812	\$74,004	\$77,340	\$82,140
38	Solid Waste & Recycling Coord	\$5,146	\$5,378	\$5,620	\$5,873	\$6,137	\$6,517	\$61,752	\$64,536	\$67,440	\$70,476	\$73,644	\$78,204
38	Street Systems Engineer	\$5,146	\$5,378	\$5,620	\$5,873	\$6,137	\$6,517	\$61,752	\$64,536	\$67,440	\$70,476	\$73,644	\$78,204
38	SWM Engineer	\$5,146	\$5,378	\$5,620	\$5,873	\$6,137	\$6,517	\$61,752	\$64,536	\$67,440	\$70,476	\$73,644	\$78,204
36	Street Systems Supervisor	\$4,897	\$5,117	\$5,347	\$5,588	\$5,839	\$6,201	\$58,764	\$61,404	\$64,164	\$67,056	\$70,068	\$74,412
36	SWM Maintenance Super	\$4,897	\$5,117	\$5,347	\$5,588	\$5,839	\$6,201	\$58,764	\$61,404	\$64,164	\$67,056	\$70,068	\$74,412
36	SWM Inspector	\$4,897	\$5,117	\$5,347	\$5,588	\$5,839	\$6,201	\$58,764	\$61,404	\$64,164	\$67,056	\$70,068	\$74,412
36	SWM Water Quality Specialist	\$4,897	\$5,117	\$5,347	\$5,588	\$5,839	\$6,201	\$58,764	\$61,404	\$64,164	\$67,056	\$70,068	\$74,412
35	Engineering Plans Reviewer	\$4,779	\$4,994	\$5,219	\$5,454	\$5,699	\$6,052	\$57,348	\$59,928	\$62,628	\$65,448	\$68,388	\$72,624
33	Construction Inspector	\$4,548	\$4,753	\$4,967	\$5,191	\$5,425	\$5,761	\$54,576	\$57,036	\$59,604	\$62,292	\$65,100	\$69,132
28	Engineering Technician	\$4,020	\$4,201	\$4,390	\$4,588	\$4,794	\$5,091	\$48,240	\$50,412	\$52,680	\$55,056	\$57,528	\$61,092
28	SWM Engineering Technician	\$4,020	\$4,201	\$4,390	\$4,588	\$4,794	\$5,091	\$48,240	\$50,412	\$52,680	\$55,056	\$57,528	\$61,092
26	Fleet Maintenance Coord.	\$3,824	\$3,996	\$4,176	\$4,364	\$4,560	\$4,843	\$45,888	\$47,952	\$50,112	\$52,368	\$54,720	\$58,116
24	Recycling Project Manager	\$3,641	\$3,805	\$3,976	\$4,155	\$4,342	\$4,611	\$43,692	\$45,660	\$47,712	\$49,860	\$52,104	\$55,332
24	Admin Assistant II	\$3,641	\$3,805	\$3,976	\$4,155	\$4,342	\$4,611	\$43,692	\$45,660	\$47,712	\$49,860	\$52,104	\$55,332
18	Admin Assistant I	\$3,139	\$3,280	\$3,428	\$3,582	\$3,743	\$3,975	\$37,668	\$39,360	\$41,136	\$42,984	\$44,916	\$47,700
		Monthly						Annual					
Teamsters - Maintenance		A	B	C	D	E	F	A	B	C	D	E	F
m26	Maintenance Worker II	\$4,034	\$4,215	\$4,405	\$4,603	\$4,809	\$5,108	\$48,408	\$50,580	\$52,860	\$55,236	\$57,708	\$61,296
m26	Aquatic Facility Operator	\$4,034	\$4,215	\$4,405	\$4,603	\$4,809	\$5,108	\$48,408	\$50,580	\$52,860	\$55,236	\$57,708	\$61,296
m22	Maintenance Worker I	\$3,653	\$3,819	\$3,989	\$4,168	\$4,357	\$4,582	\$43,836	\$45,828	\$47,868	\$50,016	\$52,284	\$54,984
m14	Custodian - Community Center	\$2,889	\$3,019	\$3,155	\$3,297	\$3,445	\$3,658	\$34,668	\$36,228	\$37,860	\$39,564	\$41,340	\$43,896

## 2013 Salary Schedule

Police		Monthly						Annual					
Grade	Position Title	A	B	C	D	E	F	A	B	C	D	E	F
58d	Police Chief			\$11,282						\$135,384			
55d	Deputy Police Chief	\$8,034	\$8,396	\$8,774	\$9,169	\$9,582	\$10,176	\$96,408	\$100,752	\$105,288	\$110,028	\$114,984	\$122,112
51c	Police Commander	\$7,410	\$7,743	\$8,091	\$8,455	\$8,835	\$9,383	\$88,920	\$92,916	\$97,092	\$101,460	\$106,020	\$112,596
46	Civilian Operations Manager	\$6,268	\$6,550	\$6,845	\$7,153	\$7,475	\$7,938	\$75,216	\$78,600	\$82,140	\$85,836	\$89,700	\$95,256
31	Executive Assistant	\$4,329	\$4,524	\$4,728	\$4,941	\$5,163	\$5,483	\$51,948	\$54,288	\$56,736	\$59,292	\$61,956	\$65,796
29	Records Supervisor	\$4,121	\$4,306	\$4,500	\$4,703	\$4,915	\$5,220	\$49,452	\$51,672	\$54,000	\$56,436	\$58,980	\$62,640
28	Police Property/Evidence Cust.	\$4,020	\$4,201	\$4,390	\$4,588	\$4,794	\$5,091	\$48,240	\$50,412	\$52,680	\$55,056	\$57,528	\$61,092
Lieutenant's		Monthly						Annual					
		A	B	C	D	E	F	A	B	C	D	E	F
l45	Police Lieutenant	\$5,915	\$6,209	\$6,734	\$7,310	\$7,930	\$8,501	\$70,980	\$74,508	\$80,808	\$87,720	\$95,160	\$102,012
Police Support Services Assoc		Monthly						Annual					
		A	B	C	D	E	F	A	B	C	D	E	F
a32	Crime Analyst/Prevent Prog. Coord.	\$4,532	\$4,722	\$4,920	\$5,127	\$5,342	\$5,727	\$54,384	\$56,664	\$59,040	\$61,524	\$64,104	\$68,724
a30	CALEA/Volunteer Coordinator	\$4,313	\$4,498	\$4,687	\$4,885	\$5,091	\$5,456	\$51,756	\$53,976	\$56,244	\$58,620	\$61,092	\$65,472
a30	Crime Analyst/Prevent Specialist	\$4,313	\$4,498	\$4,687	\$4,885	\$5,091	\$5,456	\$51,756	\$53,976	\$56,244	\$58,620	\$61,092	\$65,472
a24	Animal Services Officer	\$3,756	\$3,917	\$4,083	\$4,254	\$4,436	\$4,753	\$45,072	\$47,004	\$48,996	\$51,048	\$53,232	\$57,036
a21	Quartermaster	\$3,575	\$3,728	\$3,886	\$4,049	\$4,222	\$4,524	\$42,900	\$44,736	\$46,632	\$48,588	\$50,664	\$54,288
a20	Property/Evidence Tech	\$3,384	\$3,528	\$3,679	\$3,833	\$3,994	\$4,281	\$40,608	\$42,336	\$44,148	\$45,996	\$47,928	\$51,372
a18	Customer Service Specialist	\$3,225	\$3,359	\$3,502	\$3,649	\$3,804	\$4,079	\$38,700	\$40,308	\$42,024	\$43,788	\$45,648	\$48,948
a18	Records Specialist	\$3,225	\$3,359	\$3,502	\$3,649	\$3,804	\$4,079	\$38,700	\$40,308	\$42,024	\$43,788	\$45,648	\$48,948
a18	Administrative Assistant I	\$3,225	\$3,359	\$3,502	\$3,649	\$3,804	\$4,079	\$38,700	\$40,308	\$42,024	\$43,788	\$45,648	\$48,948
Police Guild		Monthly						Annual					
		A	B	C	D	E	F	A	B	C	D	E	F
g32	Police Officer	\$4,612	\$4,844	\$5,260	\$5,702	\$6,188	\$6,578	\$55,344	\$58,128	\$63,120	\$68,424	\$74,256	\$78,936

## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION ONE. ANIMAL LICENSE AND OTHER FEES.</b>		
Unaltered Cat license per year		\$60.00
Unaltered Dog license per year		\$60.00
Altered Cat:		
Altered Cat license for one year		\$20.00
Altered Cat license for two year		\$35.00
Altered Cat license for three year		\$50.00
Altered Dog:		
Altered Dog license for one year		\$25.00
Altered Dog license for two year		\$45.00
Altered Dog license for three year		\$65.00
Permanent License (owners 65 years of age and older) - if Altered		No Fee
Permanent License (disabled) - if Altered		No Fee
Other Fees:		
Replacement Tag		\$2.00
Impound Redemption:		
First Impound		\$25.00
Second Impound (mandatory spay/neuter)		\$50.00
Third Impound		\$75.00
24 Hour Retention		\$10/day
Additional License Fee (for unlicensed dogs/cats impounded)		\$50.00
Hobby Kennel/Hobby Cattery (Plus each individual animal must be licensed)		\$50.00
<b>SECTION TWO. ADULT ENTERTAINMENT.</b>		
<b>Operator License (in addition to business license)</b>		\$525.00
<i>If the original application for license is made subsequent to June 30, the license fee for the remainder of that year shall be one-half of the annual license fee.</i>		
<b>Manager or Entertainer License</b>		\$75.00
<b>Late Penalty:</b>		
A late penalty shall be charged on all applications for renewal of a license received later than seven (7) days after the expiration date (being December 31 of each year) of such license. The amount of penalty is calculated as a percentage of the license:		
8 - 30 days past due		25%
31 - 60 days past due		50%
61 and over days past due		100.00%

## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION THREE. BUSINESS REGISTRATION.</b>		
<b>General Business License:</b>		
New Business, all categories unless otherwise identified herein		\$75.00
Business Renewal		\$50.00
Temporary Business License		\$50.00
Duplicate Registration (replacement)		\$15.00
<b>Gambling:</b>		
Business Establishments Authorized by the State Gambling Commission to Operate Social Card Games and/or expanded card room activities:		
New Business, Expansion, or Change of Ownership		\$525.00
Renewal		\$125.00
<b>Restaurants &amp; Taverns:</b>		
Restaurants per RCW 66.24.400 and Taverns per RCW 66.24.330 authorized to sell spirits, beer, and wine or beer and wine only, by the drink for on-premises consumption with less than 50% in dedicated dining areas:		
New Business, Expansion, or Change of Ownership		\$525.00
Renewal		\$50.00
<b>Adult Entertainment Establishments:</b>		
New Business, Expansion, or Change of Ownership		\$525.00
Renewal		\$125.00
<b>Late Penalty:</b>		
Failure to pay any registration fee due within thirty (30) days after the day it is due shall result in a penalty of 5% on the amount of the registration fee but not less than \$5, and an additional penalty of 5% or \$5 whichever is higher for each succeeding month of delinquency or part thereof, not to exceed 25% of the registration fee or \$25 dollars.		



## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION FOUR. CONSTRUCTION PERMITS</b>		
<b>A. BUILDING</b>		
Permit fee is based on total construction and installation valuation; valuation subject to approval by Building Official.		
See <b>Section A. Valuation Table:</b>		
NOTE: Projects containing new square footage may also be valued using the Building Valuation Data information published in the " <i>Building Safety</i> " journal. This data is updated biannually.		
<b>VALUATION TABLE A</b>		
\$1 to \$500		\$36.00
For each additional \$100 or fraction thereof up to and including \$2,000	\$36, Plus	\$4.50
For each additional \$1,000 or fraction thereof up to and including \$25,000	\$103.5, Plus	\$21.50
For each additional \$1,000 or fraction thereof up to and including \$50,000	\$598, Plus	\$15.50
For each additional \$1,000 or fraction thereof up to and including \$100,000	\$985.5, Plus	\$10.50
For each additional \$1,000 or fraction thereof up to and including \$500,000	\$1510.5, Plus	\$8.50
For each additional \$1,000 or fraction thereof up to and including \$1,000,000	\$4910.5, Plus	\$7.00
For each additional \$1,000 or fraction thereof over \$1,000,000	\$8410.5, Plus	\$5.50
Note: Additional fees will apply to a permit, as noted here:		
All development permits are charged an automation fee. See <b>Section Four, I</b> for details.		
All building permits are charged an SBCC surcharge. See <b>Section Four, I</b> for details.		
Some building permits require plan review. See <b>Section Four, G</b> for details.		
Some building permits require plumbing fees. See <b>Section Four, D</b> for details.		
Some building permits require mechanical fees. See <b>Section Four, C</b> for details.		
Some building permits require a digitizing fee. See <b>Section Four, I</b> for details.		
Some building permits require an impact fee. See <b>Section Sixteen</b> for details.		
Some building permits require zoning review. See <b>Section Eight, B</b> for details.		
Some building permits require a South King Fire fee. See <b>Section Six</b> for details.		
<b>B. DEMOLITION</b>		
Permit Fee is based total project demolition valuation. See <b>Section Four, A, Valuation Table A</b> to calculate fees.		
<b>C. MECHANICAL</b>		
General permit fees are based on total installation valuation. See <b>Section Four, A, Valuation Table A</b> to calculate fees.		
Permit and plan review fees for a New Single-Family Residence is a flat fee of		\$350.00
<b>D. PLUMBING</b>		
General permit fees are based on total installation valuation. See <b>Section Four, A, Valuation Table A</b> to calculate fees.		
Permit and plan review fees for a New Single-Family Residence is a flat fee of		\$350.00
<b>E. ELECTRICAL</b>		
Permit fee is based on total installation valuation. See <b>Section Four, A, Valuation Table A</b> to calculate fees		

## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION FOUR. CONSTRUCTION PERMITS (continued)</b>		
<b>F. SIGN</b>		
<b>(1) Permanent sign.</b>		
Permit fee is based on <u>total</u> construction installation valuation. See Section Four, A, Valuation Table A to calculate fee.		
The total permit fee <sup>1</sup> for electrical signs includes an electrical connection fee, as follows:		
First sign	\$60.50	
Each additional sign on same application		\$28.50
The total permit fee <sup>1</sup> includes a per sign planning surcharge, as follows:		
First sign	\$42.50	
Each additional sign on same application		\$17.00
1. Fee is based on actual hourly personnel costs.		
<b>(2) Temporary sign.</b> Note: temporary signs are by separate permit.		
Permit fee		\$42.50
<b>G. PLAN REVIEW</b>		
The specified plan review fees are separate from and in addition to the permit fees are collected at <b>application submittal</b> .		
Building permit: 65% of the building permit fee		
Mechanical permit: 65% of the mechanical permit fee		
Plumbing permit: 65% of the plumbing permit fee		
Sign permit: 65% of the sign permit fee		
Electrical permit: 65% of the electrical permit		
Commercial building permits ONLY: 15% of permit fee goes to South King Fire & Rescue plan review		
Additional plan review required by changes / additions / revisions to plans, per hour or portion thereof <sup>1</sup>		\$58.00
Outside consultant plan review		Actual Costs
1. Fee is based on actual hourly personnel costs.		
Note: Fire prevention system plan review fees are found in <b>Section Six. Fire Code-Annual Permits</b> fee section.		
<b>H. ADDITIONAL OR SPECIAL INSPECTIONS</b>		
1. Reinspection <sup>1**</sup> (second and subsequent reinspections) (Hourly Rate)		\$58.00
2. Inspections for which no fee is specifically indicated (1-hour minimum) <sup>1*</sup> (Hourly Rate)		\$58.00
3. Inspections outside of normal business hours (2-hour minimum) <sup>1*</sup> (Hourly Rate)		\$86.50
4. Weekend, holiday, and emergency call-out inspections (4-hour minimum) <sup>1*</sup> (Hourly Rate)		\$86.50
5. Inspections performed by outside consultants <sup>1**</sup>		Actual Costs
<b>** Fee to be paid in advance of work performed</b>		
1. Fee is based on actual hourly personnel costs.		

## 2013 FEE SCHEDULE

TYPE OF FEE	2013	2013
	Base	Fee
<b>SECTION FOUR. CONSTRUCTION PERMITS (continued)</b>		
<b>I. MISCELLANEOUS PERMIT-RELATED FEES</b>		
Adult family home facility inspection (3 hour minimum, Hourly Rate <sup>1</sup> )		\$58.00
Automation (applies to all land use and development permits)		\$20.00
Digitizing, for single-family plans not submitted in digitized form		\$39.50
Digitizing, for commercial and multi-family plans not submitted in digitized form		\$118.50
Over-The-Counter (OTC) permit and review <sup>1</sup>		\$58.00
Permits expired up to 360 days past expiration date or past date of last inspections are subject to Building Official's discretion. The renewal fee is one-half the original permit fee.		
State Building Code Council (SBCC) surcharge		\$4.50
For each additional multi-family housing unit on the same permit		\$2.00
<i>1. Fee is based on actual hourly personnel costs.</i>		
<b>J. REFUNDS</b>		
<b>Permit applications:</b> The Building Official may authorize the refunding of not more than 80% of the permit plan review fees paid, provided the applicant presents a written request to withdraw the application <b>prior</b> to the commencement of staff review. The automation fees are non-refundable. <b>[NOTE:</b> The Building Official does not have purview over another department's or jurisdiction's fees. Please apply for them separately, if applicable.]		
<b>Issued permits:</b> The Building Official may authorize the refunding of not more than 80% of other, non-plan review-related building permit fees paid, provided the applicant presents a written request to cancel the permit <b>prior</b> to the commencement of any construction work covered by the permit and/or prior to the completion of any inspections by City staff. The automation fees are non-refundable. <b>[NOTE:</b> The Building Official does not have purview over another department's or jurisdiction's fees. Please apply for them separately, if applicable.]		
<b>K. PENALTIES</b>		
Any person who shall commence any work for which a permit is required by this Code without first having obtained a permit may be required to pay double the permit fee fixed by this section for such work. Such double permit fee shall be in addition to any penalty for a violation of the provisions of this Code.		

## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION FIVE. FALSE ALARMS.</b>		
<b>False Alarm Fee</b>		
<b>Burglary</b>		
1st and 2nd false alarms in a registration year (July 1 - June 30)		Free
3rd false alarms in a registration year (July 1 - June 30), each alarm		\$50.00
4th false alarms in a registration year (July 1 - June 30), each alarm		\$100.00
5th false alarms in a registration year (July 1 - June 30), each alarm		\$150.00
6th and successive false alarms in a registration year (July 1 - June 30), each alarm		\$200.00
<b>Robbery</b>		
1st and 2nd false alarms in a registration year (July 1 - June 30)		Free
3rd false alarms in a registration year (July 1 - June 30), each alarm		\$75.00
4th false alarms in a registration year (July 1 - June 30), each alarm		\$150.00
5th false alarms in a registration year (July 1 - June 30), each alarm		\$225.00
6th and successive false alarms in a registration year (July 1 - June 30), each alarm		\$300.00
<b>Registration Fee</b>		\$25.00
Late Registration Fee Penalty		\$50.00
Late False Alarm Payment Penalty		\$25.00
Appeal Hearing Cancellation Fee		\$10.00
<b>SECTION SIX. FIRE CODE-ANNUAL PERMITS.</b>		
	<b>Initial Appl.</b>	
Fire Department Review and Inspection of Building Permits		15% of Building Permit Fee, min \$74.50
<b>Fire Prevention System Permits</b>		
Permit Fee (based on valuation)	Per IBC Section	108.2
Plan Review Fee		65% of FPS Permit Fee
<i>Note: City retains \$30.00 of total fee for processing</i>		
<b>SECTION SEVEN. FIREWORKS.</b>		
Public Display Permit (together with \$100.00 cash bond)		\$100.00

## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION EIGHT LAND USE.</b>		
<b>A. Boundary Line Adjustment</b>		\$882.50
Plus Fire Review @ 5%		\$44.50
Plus Public Works Review		\$478.50
<b>Binding Site Plan</b>		\$1,340.00
Plus Fire Review @ 5%		\$64.50
Plus Public Works Review		\$847.00
<b>Lot Line Elimination</b>		\$172.50
<b>Plat, Preliminary</b>		\$3,977.00
Plus Per Acre		\$79.50
Plus Fire Review @ 5%		\$198.50
Plus Public Works Review		\$3,261.00
<b>Plat, Final</b>		\$1,680.00
Plus Public Works Review		\$1,232.50
<b>Plat, Short</b>		\$1,340.00
Plus Fire Review @ 5%		\$64.50
Plus Public Works Review		\$847.00
<b>Pre-Application Meeting</b>		\$458.00
<b>Process I - Director's Approval for interpretations</b>		no charge
<b>Process I - Other minor site review , per hour</b>		\$62.00
<b>Process 2 - Site Plan Review</b> [Base Land Use Fee], Plus:		\$1,083.00
over 25,000 sq.ft		\$344.50
over 50,000 sq.ft		\$603.00
over 100,000 sq.ft		\$862.50
Plus Fire Review @ 5%		\$54.50
Plus Public Works Review		\$916.00
<b>Process 3 - Project Approval</b> [Base Land Use Fee], Plus:		\$1,277.50
over 25,000 sq.ft		\$344.50
over 50,000 sq.ft.		\$603.00
over 100,000 sq.ft.		\$861.00
Plus Fire Review @ 5%		\$64.00
Plus Public Works Review		\$911.50
<b>Process 3 - Applications (for radio tower &amp; antenna structures for use by amateur radio operators</b>		
required by Federal Way City Code, Section 22-1047(3))		\$172.50
Plus Fire Review @ 5%		\$9.00

## 2013 FEE SCHEDULE

TYPE OF FEE	2013	2013
	Base	Fee
<b>SECTION EIGHT LAND USE. (continued)</b>		
<b>Process 4 - Hearing Examiner's Decision</b> , including variances [Base Land Use Fee], Plus:		\$2,306.00
Plus Fire Review @ 5%		\$115.50
Plus Public Works Review		\$1,244.00
<b>Process 4 - Residential Variance</b> [Base Land Use Fee], Plus:		\$861.00
Plus Fire Review @ 5%		\$43.00
<b>Process 5 - Quasi-Judicial Rezones</b> [Base Land Use Fee], Plus:		
to RS Zone		\$775.50
Plus Per Acre		\$430.50
Maximum		\$18,955.00
to RM Zone		\$1,120.00
Plus Per Acre		\$1,378.50
Maximum		\$29,984.00
<b>Process 5 - Comprehensive Plan Amendments</b> [Base Land Use Fee], Plus:		\$861.00
Plus Per Acre		\$85.50
<b>Process 6 - Comprehensive Plan Amendments</b>		\$861.00
Plus Per Acre		\$85.50
<b>Public Notice Fee</b> (for each required published notice)		\$145.00
<b>SEPA City Center Planned Action</b>		\$147.50
Plus Fire Review Fee @ 5%		\$7.00
Plus Public Works Review		\$147.50
<b>SEPA Environmental Checklist Only</b>		\$1,043.00
Plus Fire Review Fee @ 5%		\$49.50
Plus Public Works Review		\$507.00
<b>SEPA Checklist as Part of Project</b>		\$522.00
Plus Fire Review Fee @ 5%		\$25.00
Plus Public Works Review		\$253.50
<b>Shoreline Permit</b> , [Base Land Use Fee], Plus:		\$1,537.50
over \$15,000 value		\$690.00
over \$50,000 value		\$2,068.00
over \$100,000 value		\$3,791.00
over \$500,000 value		\$7,582.50
over \$1,000,000 value		\$11,372.00
Plus Public Works Review		\$909.00

## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION EIGHT LAND USE. (continued)</b>		
<b>Shoreline Conditional Use Permit</b>		\$3,652.00
Plus Public Works Review		\$2,205.50
<b>Shoreline (Exempt Determination)</b>		\$85.50
<b>Shoreline Variance</b>		\$2,634.50
Plus Public Works Review		\$1,242.50
<b>Zoning Compliance Review</b>		\$148.00
<b>B. MISCELLANEOUS FEES:</b>		
<b>Accessory Dwelling Units</b>		\$172.50
<b>Appeals</b>		\$120.50
Appeal of Administrative Decision		\$182.50
Appeal of Hearing Examiner Decision		\$172.50
Appeal of Notice of Violation		\$100.00
Appeal of SEPA Determination		\$120.50
<b>Automation fee</b> (Applies to all Land use and Development permits)		\$20.00
<b>In-Home Day Care Facilities:</b>		
12 or fewer attendees		\$51.00
<b>Zoning Fees, per hour</b>		
General zoning review not otherwise covered by this schedule <sup>4</sup> (1-hour minimum)		\$62.00
Zoning inquiries and determinations (1-hour minimum)		\$100.00
<b>Note:</b>		
1. Appeal Fee shall be reimbursed in the event the reviewing authority determines that the appellant has substantially prevailed in the appeal action.		
2. The fire district administrative review fee in an amount equal to 5% of the land use fee imposed is charged and collected by the City and paid to the fire district.		
3. Additional fees will be required to pay for any time spent on Land Use Applications by the Department of Public Works above the number of hours covered by the base amount allocated to Public Works for each application.		
4. Fee is based on actual hourly personnel costs.		
<b>C. REFUNDS OF LAND USE FEES.</b>		
The Filing Fees as set forth in the Fee Schedule for the City are established to defray the cost of posting and processing and the proceedings in connection with a land use application. The Director of Community and Economic Development may authorize the refunding of not more than 80% of the total application fees paid provided the applicant presents a written request to withdraw or cancel the application. The refund amount shall be determined at the Director's discretion and be based on the amount of staff resources utilized at the time of the request.		

## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION NINE. MISCELLANEOUS.</b>		
<b>Miscellaneous Permits (Land Use, Public Works &amp; Building Permit Services):</b>		
Any public work, land use, building permits not covered by the fee schedule, if performed by employee, is based on actual hourly cost, plus benefits of 30%, plus overhead of 25%. Any private or public professional service contract needed will be billed 100%, plus 10% billing and administrative charges.		
<b>Maps, Plats, Miscellaneous</b>		Cost + 10%
<b>Photocopies, Black and White Per Page</b>		\$0.15
<b>Photocopies, Color Per Page</b>		\$0.25
<b>Scanning Per Page</b>		\$0.15
<b>D Size Rolled Plan Copies, Per Sheet</b>		\$5.00
<b>E Size Rolled Plan Copies, Per Sheet</b>		\$7.00
<b>Audio Duplication, Per CD</b>		\$10.00
<b>Video Duplication, Per DVD</b>		\$25.00
<b>Clerk's Certification</b>		\$5.00
<b>Facsimile Usage</b> (incoming/outgoing) 1st Page		\$3.00
each additional page		\$1.00
<b>Bound Printed Documents</b>		Actual Cost
<b>GIS Map and Data Requests *:</b>		
8 1/2 by 11 - Paper - Color		\$4.00
8 1/2 by 11 - Paper - Black & White		\$3.00
8 1/2 by 11 - Mylar - Color		\$5.00
8 1/2 by 11 - Mylar - Black & White		\$4.00
11 by 17 - Paper - Color		\$5.00
11 by 17 - Paper - Black & White		\$4.00
11 by 17 - Mylar - Color		\$6.00
11 by 17 - Mylar - Black & White		\$5.00
Up to 34 by 44 - Paper - Color		\$10.00
Up to 34 by 44 - Paper - Black & White		\$7.00
Up to 34 by 44 - Mylar - Color		\$37.00
Up to 34 by 44 - Mylar - Black & White		\$31.00
3½ Floppy Disk or CD ROM (per disk/CD)		\$1.50
* <b>Maps that require extensive processing time or require additional ink and plotting supplies will be charged at a higher rate.</b>		
<b>Applicable sales tax will be added to the costs</b>		
Staff Time to Complete Request, Per Hour		\$35.00
Computer Usage, Per Hour		\$15.00
Note: Staff time and computer usage will only be charged on requests for custom products.		



## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION NINE. MISCELLANEOUS. (continued)</b>		
<b>Steel Lake Picnic Rentals &amp; Special Events</b>		
Picnic Rentals		
<b>For Residents</b>		
Reservations are from 10:00 am - 4 pm- Additions hours charged after 4 pm		
#1 Steel Lake Park Covered Area - Tables 12/Capacity 120/BBQ 2		
Groups 1-80/Season Rate		\$60.00
Groups 1-80/Off - Season Rate		\$45.00
After 4 P.M. - add \$15/hr for both Season and Off-Season		
Groups 81-120/Season Rate		\$90.00
Groups 81-120/Off - Season Rate		\$68.00
After 4 P.M. - add \$25/hr for both Season and Off-Season		
#2 Steel Lake Park - Tables 8/Capacity 80/BBQ 2		
Season Rate		\$60.00
Off-Season Rate		\$45.00
After 4 P.M. - add \$15/hr for both Season and Off-Season		
#3 Steel Lake Park - Tables 8/Capacity 80/BBQ 2		
Season Rate		\$60.00
Off-Season Rate		\$45.00
After 4 P.M. - add \$15/hr for both Season and Off-Season		
#4 Steel Lake Park - Tables 8/Capacity 80/BBQ 1		
Season Rate		\$60.00
Off-Season Rate		\$45.00
After 4 P.M. - add \$15/hr for both Season and Off-Season		
#5 Steel Lake Park - Tables 12/Capacity 120/BBQ 1/small ballpark		
Groups 1-80/Season Rate		\$60.00
Groups 1-80/Off - Season Rate		\$45.00
After 4 P.M. - add \$15/hr for both Season and Off-Season		
Groups 81-120/Season Rate		\$90.00
Groups 81-120/Off - Season Rate		\$68.00
After 4 P.M. - add \$25/hr for both Season and Off-Season		
*Season rates applies May-Oct and Off-season rate applies Nov-April		
<b>For Non-Residents ALL year round</b>		
Reservations are from 10:00 am - 4 pm- Additions hours charged after 4 pm		
#1 Steel Lake Park Covered Area - Tables 12/Capacity 120/BBQ 2		
Groups 1-80		\$90.00
After 4 P.M. - add \$22/hr		
Groups 81-120/		\$135.00
After 4 P.M. - add \$27/hr		
#2 Steel Lake Park - Tables 8/Capacity 80/BBQ 2		\$90.00
After 4 P.M. - add \$20/hr		
#3 Steel Lake Park - Tables 8/Capacity 80/BBQ 2		\$90.00
After 4 P.M. - add \$20/hr		
#4 Steel Lake Park - Tables 8/Capacity 80/BBQ 1		\$90.00
After 4 P.M. - add \$20/hr		
#5 Steel Lake Park - Tables 12/Capacity 120/BBQ 1/small ballpark		
Groups 1-80		\$90.00
After 4 P.M. - add \$22/hr		
Groups 81-120/		\$135.00
After 4 P.M. - add \$27/hr		
<b>*Note: Groups over 120 require a Special Events Permits and subject to a different fee schedule and requirements.</b>		

## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION NINE. MISCELLANEOUS. (continued)</b>		
Special Events		
<b>For Residents</b>		
Group Size:		
50 or less		
Season Permit		\$50.00
Off-Season Permit		\$38.00
51-150		
Season Permit		\$100.00
Off-Season Permit		\$75.00
151-250		
Season Permit		\$150.00
Off-Season Permit		\$113.00
*Season rates applies May-Oct and Off-season rate applies Nov-April		
<b>For Non-Residents ALL year round</b>		
Group Size:		
50 or less		
Permit		\$75.00
51-150		
Permit		\$150.00
<b>For Non-Residents ALL year round - continued</b>		
Group Size:		
151-250		
Permit		\$225.00
Damage Deposit		
Group Size:		
1-250		\$100.00
251-500		\$200.00
501-800		\$300.00
800-1000		\$400.00
Refundable if no damage on-site		
Additional charges on ALL permits/reservations:		
City-supplied additional tables/ \$10 ea		
City-supplied additional trash cans/\$5 ea		
Electricity (if on-site)/\$20 for 4 hours or \$50 for day (10 hr max)		
<b>City Hall Room Rentals</b>		
Council Chambers (per hour)		\$60.00
Non-Council Chamber Meeting Rooms (per hour)		\$30.00

## 2013 FEE SCHEDULE

**SECTION TEN. PAWNBROKER.**

<b>Pawnbroker License</b>	\$325.00
<b>Secondhand Dealer License</b>	\$50.00
<b>Late Penalty:</b>	
A late penalty shall be charged on all applications for renewal of a license received later than seven (7) days after the expiration date (being December 31 of each year) of such license. The amount of penalty is calculated as a percentage of the license:	
<b>Late Penalty: - Continued</b>	
8 - 30 days past due	25%
31 - 60 days past due	50%
61 and over days past due	\$1.00

**SECTION ELEVEN. PUBLIC DANCE AND DANCE HALL.**

Annual Fee	\$175.00
Annual fee after July 1	\$100.00
Per Event or Limited Permit, per day	\$50.00
Renewal late charge fee	\$75.00
Processing fee for applications received less than 30 days from the event	\$75.00
Litter control security deposit - cash or bond	\$1,000.00
Appeal fee	\$75.00

## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION TWELVE. PUBLIC WORKS.</b>		
<b>A. Building Moving and Oversize/Overweight vehicle Permit.</b>		
1. Building moving through City		\$85.50
2. Building moving into or within City		\$85.50
Pre-move inspection, the higher of actual cost or		\$203.00
3. Oversize/overweight vehicle permit		\$85.50
<b>B. Street and/or Easement Vacation Application</b>		
1-300 lineal feet		\$833.50
every 100 lineal feet thereafter, per 100 LF		\$85.50
<b>C. Right-of-Way Use Permit, includes 1 inspection</b>		
1. Individual single family homeowner applications		\$189.00
2. All other applications		\$262.50
3. Supplement plan review fee for any and all permits, per hour		\$68.50
4. Supplement construction inspection for any and all permits, per hour		\$61.00
5. Inspection outside of normal business hours (at standard Inspection rate times 1.5)		\$110.50
6. Weekend, holiday, and emergency call out inspection		(4 hours minimum)
7. Re-inspection		\$110.50
8. Job start penalty fee		\$120.00
<b>D. Right-of-Way Code Variance Request, plus recording fee *</b>		\$85.50
<b>E. Development Review Fee.</b>		
1. Single Family		\$68.50
2. Short Subdivisions Construction Plans (Up to 8 hours of review time)		\$549.50
a. Supplemental plan review/construction service fee, per hour		\$68.50
b. Construction Inspection Fee, per hour		\$61.00
3. Subdivisions and Commercial/Industrial Developments		\$824.50
Construction Plans (up to 12 hours of review time)		
a. Supplemental plan review/construction service fee, per hour		\$68.50
b. Construction Inspection Fee, per hour		\$61.00
<b>F. Concurrency</b>		
Trips generated:		
- If less than 10 times (4 hours)		\$344.50
- If between 10 and 50 times (16 hours)		\$1,584.50
- If between 50 and 500 times (32 hours)		\$3,374.50
- If greater than 500 times (48 hours)		\$5,576.50
<b>G. Miscellaneous Public Works Permits and Services (Same fee structure under Section Nine/Miscellaneous Fees)</b>		
* Recording Fee per chapter 36.198.010 RCW and as amended and K.C. Code 1.12.120 and as amended		
<b>SECTION THIRTEEN RIGHT-OF-WAY ACTIVITY.</b>		
Right of Way Activity Permit Fee		\$42.50

## 2013 FEE SCHEDULE

TYPE OF FEE	2013	2013
	Base	Fee

**SECTION FOURTEEN. TAXICABS.**

Pursuant to King County Fee Schedule

**SECTION FIFTEEN. PUBLIC BATHHOUSE BUSINESSES.****PUBLIC BATHHOUSE BUSINESSES:**

1. Public Bathhouse Business (in addition to business license)	\$75.00
2. Bathhouse Attendant	\$75.00
3. Bathhouse Manager	\$75.00
4. Late Penalty:	
A late penalty shall be charged on all applications for renewal of a license received later than seven (7) days after the expiration date (being December 31 of each year) of such license. The amount of penalty is calculated as a percentage of the license:	
8 - 30 days past due	25%
31 - 60 days past due	50%
61 and over days past due	\$1.00

***Proration: The entire annual license fee shall be paid for the applicable calendar year regardless of when the application for license is made and shall not be prorated for any part of the year except that if the original application for license is made subsequent to June 30, the license fee for the remainder of that year shall be one-half of the annual license fee. Annual license renewals shall be required to be obtained and paid in full by January 31 of each respective year.***

## 2013 FEE SCHEDULE

TYPE OF FEE	2013 Base	2013 Fee
<b>SECTION SIXTEEN IMPACT MITIGATION.</b>		
<b>School Impact Fee:</b>		
Single-Family Residences, per dwelling unit		\$4,014.00
Plus City Administrative Fee @ 5%		\$201.00
Multi-Family Residences, per dwelling unit		\$1,381.00
Plus City Administrative Fee @ 5%		\$69.00
<b>Traffic Impact Fee</b>		
<b>Land Use</b>		
<b>A. Residential</b>		
Single Family (Detached) per dwelling		\$3,111.94
Multi-Family per dwelling		\$2,019.46
Senior Housing per dwelling		\$764.12
Mobile Home in MH Park per dwelling		\$1,454.29
<b>B. Commerical - Services</b>		
Drive-in Bank per sf/GFA		\$20.46
Hotel per room		\$2,077.56
Motel per room		\$1,655.01
Day Care Center per sf/GFA		\$16.45
Library per sf/GFA		\$8.19
Post Office per sf/GFA		\$12.48
Service Station per VFP		\$8,302.85
Service Station with Minimart per sf/GFA		\$43.59
Auto Care Center per sf/GLA		\$4.58
Movie Theater per seat		\$120.47
Health Club per sf/GFA		\$7.23
<b>C. Commercial - Institutional</b>		
Elementary School per st/GFA		\$1.45
Middle/Jr High School per st/GFA		\$2.26
High School per st/GFA		\$2.53
Assisted Living, Nursing Home per bed		\$542.28
Church per sf/GFA		\$1.79
Hospital per sf/GFA		\$3.21
<b>D. Commercial - Restaurant</b>		
Restaurant per sf/GFA		\$13.45
High Turnover Restaurant per sf/GFA		\$13.55
Fast Food Restaurant per sf/GFA		\$29.79
Espresso with Drive-Through per sf/GFA		\$26.41

## 2013 FEE SCHEDULE

TYPE OF FEE	2013	2013
	Base	Fee
<b>SECTION SIXTEEN IMPACT MITIGATION. (continued)</b>		
<b>E. Commercial - Retail Shopping</b>		
Shopping Center per sf/GLA		\$5.01
Supermarket per sf/GFA		\$14.56
Convenience Market per sf/GFA		\$26.99
Free Standing Discount Store per sf/GFA		\$6.04
Hardware/Paint Store per sf/GFA		\$2.90
Specialty Retail Center per sf/GFA		\$2.03
Furniture Store per sf/GFA		\$0.40
Home Improvement Superstore per sf/GFA		\$3.07
Pharmacy with Drive-Through per sf/GFA		\$7.74
Car Sales -New/ Used per sf/GFA		\$7.30
<b>F. Commercial - Office</b>		
General Office per sf/GFA		\$4.72
Medical Office per sf/GFA		\$9.14
<b>G. Industrial</b>		
Light Industry/Manufacturing per sf/GFA		\$3.42
Heavy Industry per sf/GFA		\$2.39
Industrial Park per sf/GFA		\$3.03
Mini-Warehouse/Storage per sf/GFA		\$0.92
Warehousing per sf/GFA		\$1.13
<b>City Center Impact Fee Rates</b>		
<b>A. Residential</b>		
Multi-Family (CC) per dwelling		\$1,453.68
Senior Housing (CC) per dwelling		\$550.08
<b>B. Commercial - Services</b>		
Drive-in Bank (CC) per sf/GFA		\$14.32
Day Care Center (CC) per sf/GFA		\$11.52
Library (CC) per sf/GFA		\$5.73
Post Office (CC) per sf/GFA		\$8.74
Movie Theater (CC) per seat		\$84.00
Health Club (CC) per sf/GFA		\$5.06
<b>C. Commercial - Restaurant</b>		
Restaurant (CC) per sf/GFA		\$9.42
High Turnover Restaurant (CC) per sf/GFA		\$9.49
Fast Food Restaurant (CC) per sf/GFA		\$20.85

## 2013 FEE SCHEDULE

TYPE OF FEE	2013	2013
	Base	Fee

**SECTION SIXTEEN IMPACT MITIGATION. (continued)**

<b>D. Commercial - Retail Shopping</b>		
Shopping Center (CC) per sf/GLA		\$3.51
Supermarket (CC) per sf/GFA		\$10.19
Pharmacy with Drive-Through (CC) per sf/GFA		\$5.42
<b>E. Commercial - Office</b>		
General Office (CC) per sf/GFA		\$2.83
Medical Office (CC) per sf/GFA		\$5.48

*GFA = Gross Floor Area**GLA = Gross Leasable Area**CC = City Center**For uses with Unit of Measure in sF, trip rate is given as trips per 1,000 sF**VFP = Vehicle Fueling Positions (Maximum number of vehicles that can be fueled simultaneously)*

City Administrative fee of 3% will be added to the total Traffic Impact Fees charged.

**SECTION SEVENTEEN. PUBLIC SAFETY.**

Case Report , 1st 10 pages	\$10.00
Traffic Accident Report, 1st 10 pages	\$10.00
Reports exceeding ten (10) pages, per page	\$0.15
Photograph Duplication (from film)	\$2 per photo/\$10 min
Videotapes, per DVD	\$25.00
Digital audio and image files, on CD, per disk	\$10.00
Fingerprint Card	\$10 1st/ \$3 ea add'l
Photo ID Card	\$10.00
Concealed Pistol License	
<i>Fees may change pursuant to State of Washington Firearms fee schedule</i>	
Concealed Pistol License - New	\$52.50
Concealed Pistol License - Renewal	\$32.00
Concealed Pistol License - Duplicate/Reissuance	\$10.00
Lamination	\$5.00
Concealed Pistol License Late Fee (if applicable)	\$10.00
Traffic School (including Police and Court costs)	\$115.00



## DEMOGRAPHIC STATISTICS

Fiscal Year	Population	Per Capital Income [C]	Median Age [C]	Education Level in Years of Formal Schooling	School Enrollment [A]	Unemployment Rate [B]
2002	83,850	22,451	32.5	13.0	22,194	7.3%
2003	83,500	22,451	32.5	13.0	22,265	7.4%
2004	85,800	22,451	32.5	13.0	22,395	6.2%
2005	85,800	22,451	32.5	13.0	22,383	5.1%
2006	86,530	22,451	32.5	13.0	22,184	4.5%
2007	87,390	26,137	37.2	13.0	21,775	3.9%
2008	88,040	27,730	37.0	13.0	21,622	4.9%
2009	88,578	27,638	36.6	13.0	21,700	9.5%
2010	88,760	27,307	35.1	13.0	21,630	10.3%
2011	89,370	26,668	35.2	13.0	21,608	9.1%
(A) Includes public school enrollment. Kindergarten is included though not State mandated.						
(B) Unemployment rates came from the US Department of Labor, Bureau of Labor Statistics. 2007-2010 rates have been revised since last report						
(C) Per capita income and Median age information for the years 2002 to 2006 are based on 2000 U.S. Census report since this information is available for individual cities only every ten years when the census is done. 2007 info for Federal Way is based on 2006 US Census American Community Survey. 2008-2010 info for Federal Way is based on 2005-2009 American Community Survey five-year Estimates. 2011 info for Federal Way is based on 2006-2010 American Community Survey five-year Estimates.						
Sources: Data was obtained from U. S. Census Bureau, US Department of Labor, Bureau of Labor Statistics School data was provided by the Federal Way School District.						

**PRINCIPAL TAXPAYERS  
DECEMBER 31, 2011**

<b>Taxpayer</b>	<b>Type of Business</b>	<b>2011 Assessed Valuation</b>	<b>Percentage of Total Assessed Valuation (A)</b>
Weyerhaeuser	Lumber Products	\$120,022,792	1.57%
Puget Sound Energy-Elec/Gas	Electric/Gas	52,071,616	0.68%
Steadfast Commons LLC	Real Estate Management	51,489,701	0.67%
Harsch Investment Properties	Real Estate Management	50,846,527	0.66%
LBA Realty	Real Estate Management	33,305,500	0.43%
Qwest Corporation Inc.	Communications/Telephone	27,597,020	0.36%
Forest Cove LLC	Real Estate Management	25,876,000	0.34%
KNL Vision WA LLC (formerly BRE Properties)	Real Estate Management	24,285,000	0.32%
Virginia Mason	Medical Services	17,414,137	0.23%
Fred Meyer	Retailer	16,963,100	0.22%
IA Orchard Hotels Federal Way (formerly Apple Hospitality Five Inc.)	Hospitality	14,641,900	0.19%
Campus Business Parks LLC	Real Estate Invest/Holding	12,474,100	0.16%
Costco	Retailer / Wholesaler	12,191,200	0.16%
ANS LLC	Retailer	12,002,700	0.16%
		<b>\$471,181,293</b>	<b>6.15%</b>

**PRINCIPAL EMPLOYERS  
DECEMBER 31, 2011**

<b>Taxpayer</b>	<b>Type of Business</b>	<b>Number of Employees</b>
FEDERAL WAY PUBLIC SCHOOLS	EDUCATION	1,951
WEYERHAEUSER COMPANY	LUMBER PRODUCTS	1,263
LIVEBRIDGE INC.	BUSINESS SERVICES	1,210
ST FRANCIS HOSPITAL	MEDICAL SERVICES	875
WORLD VISION INC	RELIEF AGENCY-NONPROFIT	632
WILD WAVES THEME PARK	AMUSEMENT CENTER	632
US POSTAL SERVICE - BULK MAIL	POSTAL SERVICES	616
CITY OF FEDERAL WAY	GOVERNMENT SERVICES	476
WAL-MART SUPERCENTER #3794	RETAIL	386
VIRGINIA MASON FEDERAL WAY MEDICAL CENTER	MEDICAL SERVICES	235
FRED MEYER	RETAIL	220
COSTCO WHOLESALE CORPORATION #61	WHOLESALE	214
WAL-MART STORE #2571	RETAIL	183
TARGET STORE #1947	RETAIL	178
DEVRY UNIVERSITY	EDUCATION	167
GARDEN TERRACE ALZHEIMER'S CENTER	NURSING FACILITY	163
HALLMARK MANOR	NURSING FACILITY	160
LIFE CARE CENTER OF FEDERAL WAY	NURSING FACILITY	160
RES CARE HOME CARE	NURSING FACILITY	156
WINCO FOODS #43	RETAIL	150
BERGER/ABAM ENGINEERS	ENGINEERING ARCHITECTURAL & SURVEY	149
MACY'S	RETAIL	145
ORION INDUSTRIES	EDUCATION	141
MORPHO TRAK INC	BUSINESS SERVICES	137
AVALON CARE CENTER - FEDERAL WAY LLC	NURSING FACILITY	135
ROLLING FRITO-LAY SALES LP	RETAIL	132
HOME DEPOT #4703, THE	RETAIL	129
FINANCIAL PACIFIC LEASING	BUSINESS SERVICES	128
COLDWELL BANKER DANFORTH & ASSOCIATES INC	REAL ESTATE	126
FOUNDATION HOUSE AT FEDERAL WAY	RETIREMENT & ASSISTED LIVING	126
SOUTH KING FIRE & RESCUE	PUBLIC SERVICE	122
GROUP HEALTH -FW MEDICAL CENTER	MEDICAL SERVICES	120
SEARS, ROEBUCK & CO.	RETAIL	120
BEST BUY #372	RETAIL	117
LOWE'S HIW INC	RETAIL	111
PJ POCKETS CASINO	GAMBLING CASINO	108
ROBERT HALF INTERNATIONAL	PERSONNEL SERVICES	107
24 HOUR FITNESS INC #406	RECREATIONAL SERVICES	106
COMMUNITY INTERGRATED SERVICES INC	IN-HOME HEALTHCARE	103
OLIVE GARDEN ITALIAN REST#1449	RESTAURANT	103
CHRISTINE ALEXANDER INC	RETAIL	96
SAFEWAY #1555	RETAIL	96

(A) 2011 assessed valuations for taxes collected in 2012. Total 2011 taxable assessed valuation for the City is \$7,659,569,844

Source: King County Assessor - Principal Taxpayers.

City of Federal Way Business Licenses - Principal Employers - includes both full-time and part-time employees.

## MISCELLANEOUS STATISTICAL INFORMATION

### DECEMBER 31, 2011

#### TYPE OF GOVERNMENT

Council - Mayor

#### ORGANIZATION STRUCTURE

Legislative                      Administrative  
Mayor                              6 Department Directors  
7 Councilmembers

#### CORPORATE INFORMATION

The City of Federal Way is a noncharter optional code City. It was incorporated as an optional code City on February 28, 1990, and is governed under the provisions of the Optional Municipal Code of the Revised Code of Washington. Optional Code City status increases the City's operating authority by extending it to the powers of all four city classifications which exist in Washington law.

#### LOCATION AND AREA

Federal Way, the eighth largest city in the State of Washington, encompasses an area of 22.5 square miles including annexation. It is located in South King county approximately 25 miles south of Downtown Seattle and 8 miles north of Downtown Tacoma. The community is residential commercial, with the populace employed locally in neighboring cities such as SeaTac, Kent, Tacoma, Bellevue and Seattle. The City has approximately 35,464 housing units. It is 6 miles from the Port of Tacoma and 9 miles south of SeaTac International Airport. The City is served by Interstate 5 and state highways 18, 99 and 509. Frequent Metro public bus service is available to both Seattle and Tacoma throughout Federal Way. Three express park-and-ride lots are provided.

#### POPULATION, REGISTERED VOTERS AND EMPLOYMENT WITHIN CITY LIMITS

The population of Federal Way is presently 89,370, of which 39,776 are registered voters. A total of 28,939 (est.) people are employed within the City limits.

#### NUMBER OF CITY EMPLOYEES

During the year 2011, the City employed 277 full-time salaried, 18 part-time salaried, and 136 temporary employees. There were 102 commissioned police officers and 13 union lieutenants, and no uniformed firefighters. The Teamsters Union #763 represented 23 employees of Public Works Maintenance and Parks Maintenance and 7 employees of the Municipal Court, 23 employees were represented by the PSSA (Police Support Services Association), and the Police Guild represented 102 Police Officers during 2011.

#### RECREATIONAL FACILITIES

- 32 Developed park sites covering 524.49 acres
- 22 Undeveloped park sites covering 551.12 acres (including open space)
- 33 Public tennis courts, 11 of which are owned by the City
- 2 Public swimming pools, one owned by the City and one owned by King County
- 3 Trails covering 6 miles

#### OTHER CITY OWNED FACILITIES

- 1 City Hall
- 1 Community Center
- 1 Dumas Bay Centre
- 1 Parks Maintenance Facility

#### PUBLIC EDUCATION

##### ENROLLMENT COUNT

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
23 Elementary Schools	11,990	9,854	9,916	9,806	9,733	9,612	9,594	9,594	9,560	9,673
9 Middle Schools (incl. Public Academy)	5,509	5,458	5,476	5,271	5,183	5,139	5,234	5,203	5,235	5,205
5 High Schools	4,316	6,625	6,650	7,004	6,954	6,720	6,531	6,637	6,547	6,409
1 Internet Academy (K-12)	379	328	353	302	314	304	263	266	288	321
	22,194	22,265	22,395	22,383	22,184	21,775	21,622	21,700	21,630	21,608

2,620 Staff members (including substitutes).

## MISCELLANEOUS STATISTICAL INFORMATION

(Continued)

DECEMBER 31, 2011

## MILES OF STREET

Streets (Center Line Miles)..... 248.23 miles

## SIGNALS/STREET LIGHTS

Signals WSDOT-owned and maintained..... 5  
 Signals City-owned and King County-maintained 76  
 Street lights City-owned and maintained..... 1,554  
 Street lights City-owned and PSE-maintained..... 644  
 Street lights PSE-owned and maintained..... 1,975

## LOCAL TAXES ON BUSINESSES

Franchise Tax - Cable TV..... 5.00%  
 Gambling Taxes:  
     Bingo/Raffles..... 5.00%  
     Amusement/Games..... 2.00%  
     Punchboard/Pull Tabs\*..... 3.00%  
     Cardrooms\*\*..... 10.00%  
 Local Sales Tax (Collected by the State)..... 9.50%  
     \*Rate effective 8/1/2010  
     \*\*Rate effective 6/6/2010

## POLICE INFORMATION

Dispatched Call for Services

Offenses:	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Forcible Rape (including attempts)	34	50	50	55	64	48	30	51	50	38
Robbery	108	125	121	153	146	129	170	198	152	119
Criminal Homicide	4	2	-	7	1	3	10	5	5	4
Aggravated Assault	120	120	109	101	120	107	115	115	118	99
Vehicle Theft	1,206	1,204	1,118	1,573	1,199	939	816	561	741	694
Burglary (commercial & residential)	677	672	759	800	753	739	800	741	828	752
Larceny	3,347	3,145	3,257	3,786	3,230	3,159	2,933	3,231	3,141	3,067
Arson	29	14	23	25	26	18	13	13	11	11
<b>Citations:</b>										
Traffic	13,439	18,411	13,219	11,402	11,931	14,043	19,339	20,678	18,094	17,226
Red Light Photo	-	-	-	-	-	-	3,813	13,002	25,691	15,340

## FIRE AND EMERGENCY MEDICAL RESPONSE INFORMATION

Fire and Emergency Medical Response information reflects the greater Federal Way area, which is served by Fire District #39.

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Fire and Other Responses	3,055	3,117	2,896	3,210	865	639	1,083	1,147	1,041	934
Emergency Medical	7,422	8,042	8,263	8,636	11,164	11,350	12,058	11,077	11,460	11,914

## BUILDING RELATED PERMITS &amp; VALUES

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Building Permits	712	531	624	880	788	791	605	483	545	482
Estimated Value (In Millions \$)	97.3	\$64.5	147.2	\$236.5	\$151.1	\$126.5	\$ 89.4	\$ 79.2	\$ 53.4	\$ 33.0
Other Building Related Permits	2024	1779	1958	2705	2550	2690	2370	2209	2423	2385
Estimated Value (In Millions \$)	\$2.5	\$2.4	\$2.5	\$ 3.9	\$ 4.2	\$ 5.5	\$ 7.0	\$ 5.6	\$ 5.9	\$ 6.2

## TAXABLE SALES (in millions)

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Retail Sales	\$1,298	\$1,237	\$1,239	\$1,331	\$1,471	\$1,540	\$1,458	\$1,257	\$1,261	\$1,277
Real Estate Sales	\$503	\$ 570	\$616	\$939	\$988	\$963	\$536	\$208	\$238	\$315

## GLOSSARY OF BUDGET TERMS

The following are definitions for common terms found in budget summary statements, as well as an explanation of financial terms, found in this budget document.

<i>Accounting System</i>	The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity.
<i>Accrual Basis</i>	Accrual basis of accounting is used in proprietary (enterprise and internal service) funds. Under it, transactions are recognized when they occur. Revenues are recognized when earned and expenses are recognized when incurred. "When" cash is received or disbursed is not a determining factor.
<i>Adjusted Budget</i>	The budget as revised through supplemental appropriations approved by Council during the year.
<i>Allocation</i>	To set aside or designate funds for specific purposes. An allocation does not authorize the expenditure of funds.
<i>Appropriation</i>	An authorization made by the City Council which permits officials to incur obligations against and to make expenditures of governmental resources.
<i>Arbitrage</i>	The excess of the yield on investments acquired with gross proceeds of a bond issue over the bond yield of the issue. This excess must be rebated to the United States Treasury, and is called arbitrage rebate.
<i>Assessed Valuation</i>	The estimated value placed upon real and personal property by the King County Assessor as the basis for levying property taxes.
<i>Audit</i>	<p>A systematic examination of resource utilization concluded in a written report. It is a test of management's internal accounting controls and is intended to:</p> <ul style="list-style-type: none"> <li>• ascertain whether financial statement fairly present financial positions and results of operations;</li> <li>• test whether transactions have been legally performed;</li> <li>• identify areas for possible improvements in accounting practices and procedures;</li> <li>• ascertain whether transactions have been recorded accurately and consistently;</li> <li>• and ascertain the stewardship of officials responsible for governmental resources</li> </ul>
<i>BARS</i>	The State of Washington prescribed <u>Budgeting, Accounting, Reporting Systems</u> Manual for which compliance is required for all governmental entities in the State of Washington.
<i>Balanced Budget</i>	State law prescribes a balanced budget is total expenditures and other uses no to exceed total resources (current revenue plus beginning fund balance). The City of Federal Way's policy further requires that ongoing expenditures do not exceed ongoing revenues. A balanced budget for Federal Way must meet both conditions.
<i>Base Budget</i>	Ongoing expense for personnel, contractual services, and the replacement of supplies and minor equipment required to maintain service levels previously authorized by City Council.
<i>Beginning Fund Balance</i>	The resources that are unspent from the previous year and are available in the subsequent fiscal year for expenditures. Since these resources are typically available due to under expenditures in the previous year or unexpected revenues, it is prudent to not utilize these resources for ongoing operational expenditures.

<i>Benefits</i>	Employer contributions paid by the City as part of the conditions of employment. Examples include: health/dental insurance, state public employees retirement system, city retirement system, and employment security.
<i>Biennial Budget</i>	A budget applicable to a two-year fiscal period.
<i>Bond(Debt Instrument)</i>	A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt to pay for specific capital expenditures.
<i>Budget</i>	A plan of financial operation embodying an estimate of expenditures for a given period and the proposed means of financing them (revenue estimates). The term is also sometimes used to denote the officially approved expenditure ceilings under which the City and its departments operate.
<i>Budget Amendment</i>	A change to a budget adopted in accordance with State law. A budget may be amended to increase expenditures/expenses at the fund level by ordinance without public notice or public hearing requirements, when unanticipated revenues occur or emergencies exist (RCW 35A.33.080 and 35A.33.120). The Mayor is authorized to make budget amendments between organizations of the same fund, as long as there is no change in the total budget for that fund.
<i>Budget Calendar</i>	The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.
<i>Budgets and Budgetary Accounting</i>	The City of Federal Way budgets its funds in accordance with Revised Code of Washington (RCW) 35A.33. In compliance with the Code, annual appropriations are adopted for the General, Special Revenue, Debt Service and Capital Projects Fund. Any unexpended appropriations lapse at the end of the fiscal year. For Governmental Funds, there is no substantial difference between budgetary basis and generally accepted accounting principles. Annual appropriated budgets are adopted at the fund level.
<i>Budgetary Control</i>	The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.
<i>Budget Document</i>	The official written statement prepared by the budget office and supporting staff, which presents the proposed budget to the City Council.
<i>Community Development Block Grant (CDBG)</i>	Funding provided for the purpose of carrying out eligible community development and housing activities.
<i>Capital</i>	Expenditures made to acquire, reconstruct, or construct major fixed or capital assets. A fixed asset is a tangible object of a long-term character which will continue to be held or used, such as land, buildings, machinery, furniture, and other equipment. A capital asset must exceed \$1000 in cost and have an expected useful life expectancy of 12 months. For purposes of this definition, a "fixed asset" includes a group of items purchased together that will be used "for a single purpose" and which could not be used effectively by themselves.
<i>Capital Facilities Plan (CFP)</i>	A capital facilities plan includes an inventory of existing facilities, a forecast of future needs, proposed locations, capacities for new or expanded facilities, and a financing plan. The financing plan outlines the costs, revenues and time schedules for each capital improvement project. In compliance with the Growth Management Act legislation within the State of Washington, the City is preparing such a plan.

<i>Capital Improvement Program (CIP)</i>	A plan for capital expenditures to be incurred each year over a period of five or more future years setting forth each capital project, identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.
<i>Certificates of Participation</i>	A certificate of participation represents a divided share of a lease that is assigned or marketed to investors. These debt instruments typically represent general obligation debt but can also be issued by enterprises.
<i>Certificate of Deposit</i>	A negotiable or non-negotiable receipt for monies deposited in a bank or other financial institution for a specified period at a specified interest rate.
<i>Comprehensive Plan</i>	A general plan that outlines growth and land use for residential, commercial, industrial, and open space areas.
<i>Consumer Price Index (CPI)</i>	A statistical description of price levels provided by the United States Department of Labor. The index is used as a measure of change in the cost of living.
<i>Contingency</i>	A budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists.
<i>Cost of Living Adjustment (COLA)</i>	An increase in salaries to offset the adverse effect of inflation on compensation.
<i>Councilmanic Bonds</i>	Councilmanic bonds refer to bonds issued with the approval of the Council as opposed to voted bonds which must be approved by vote of the public. Councilmanic bonds must not exceed .75% of the assessed valuation.
<i>Debt Service</i>	Payment of interest and repayment of principal to holders of the City's debt instruments.
<i>Deficit</i>	<ol style="list-style-type: none"> <li>(1) The excess of an entity's liabilities over its assets (see Fund Balance)</li> <li>(2) The excess of expenditures or expenses over revenues during a single accounting period.</li> </ol>
<i>Department</i>	Basic organizational unit of City government responsible for carrying out a specific function.
<i>Depreciation</i>	<ol style="list-style-type: none"> <li>(1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.</li> <li>(2) That portion of the cost of a capital asset which is charged as an expense during a particular period.</li> </ol>
<i>Division</i>	A group of homogenous cost centers within a department.
<i>Designated Fund Balance</i>	Fund balance that is not legally restricted to a specific use, but is nonetheless planned to be used for a particular purpose. For example, the General Fund has a fund balance that is designated for contingency. There is no legal restriction on the use of this fund balance, but it is budgeted to provide financial stability.
<i>Enterprise Fund</i>	A fund type used to account for operations that are financed or operated in a manner similar to private business enterprise where the intent of the governing body is that costs or providing goods and services be recovered primarily through user charges.
<i>Expenditures/ Expenses</i>	Where accounts are kept on the modified accrual basis (expenditures) or accrual basis (expenses) of accounting, the cost of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

<i>Fees</i>	A general term used for any charge for services levied by government associated with providing a service, permitting an activity, or imposing a penalty. Major types of fees include business and non-business licenses and user charges.
<i>Fiscal Year</i>	A twelve (12) month period designated as the operating year by an entity. For Federal Way, the fiscal year is the same as the calendar year.
<i>Full-Time Equivalent Position (FTE)</i>	FTE is a measure of a position by its budgeted hours. For example, 1 FTE equals 2,080 hours and .75 FTE equals 1,566 hours.
<i>Fund</i>	An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives. (See the fund divider pages for specific fund category definitions.)
<i>Fund Balance</i>	Difference between assets and liabilities (the equity) reported in governmental funds. Fund balances are classified as reserved or unreserved/undesignated.  <div style="margin-left: 40px;"> <i>Reserved funds:</i> an account used to indicate that a portion of fund equity is legally restricted for a specific purpose.  <i>Unreserved or undesignated funds:</i> the funds remaining after reduction for reserved balances. </div> In addition, many of the special funds are themselves restricted as to use, depending on legal restrictions governing the levy of the funds they contain.
<i>General Fund</i>	This fund is supported by taxes, fees, and other revenues that may be used to pay the expense and liabilities of the City's general services and programs for citizens that are not separately accounted for in a special purpose fund.
<i>General Obligation</i>	Bonds for which the full faith and credit of the insuring government are pledged for <i>Bonds</i> payment.
<i>Goal</i>	A long-range statement of broad direction, purpose, or intent, based on the needs of the community.
<i>Grant</i>	A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from state and federal governments. Grants are typically made for specified purposes.
<i>Growth Management Act (GMA)</i>	Legislation enacted in 1990 by the State Legislature requiring that all jurisdictions in the larger counties adopt new comprehensive plans by the end of 1993. This was enacted due to the enormous growth experienced in the State and the lack of uniform guidance for related development. This Act further specified that all plans conform to a broad set of guidelines set out by the State and that they be compatible with the guidelines of both the parent county and neighboring jurisdictions. Eight specific elements, including concurrency, are required to be included in every Comprehensive plan. Concurrency requires that infrastructure be available at the same time as new development.
<i>Infrastructure</i>	The underlying foundation, especially the basic installations and facilities, on which the continuance and growth of a jurisdiction depends (e.g. streets, roads, water systems)
<i>Indebtedness</i>	The state of owing financial resources to other financial institutions and investors.
<i>Interfund Services</i>	Payments for services rendered made by one City department or fund to another. Internal Service Fund billings are included in the category. These billings, however, also include equity transfers to internal service funds in support of "first time" asset acquisitions.



<i>Interfund Transfers</i>	Contributions from one City fund to another in support of activities of the receiving fund. Loans are not included.
<i>Intergovernment Services</i>	Services purchased from other government agencies and normally include types of services that only government agencies provide.
<i>Internal Control</i>	A plan of organization for purchasing, accounting, and other financial activities, which, among other things, provides that: <ul style="list-style-type: none"> <li>• The duties of employees are subdivided so that no single employee handles a financial action from beginning to end.</li> <li>• Proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed.</li> <li>• Records and procedures are arranged appropriately to facilitate effective control.</li> </ul>
<i>Internal Service Fund</i>	Funds used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost reimbursement basis.
<i>Investment</i>	Securities and real estate purchased and held for the production of income in the form of interest, dividends, rentals or base payments.
<i>Level of Service</i>	Used generally to define the existing services, programs, and facilities provided by the government for its citizens. Level of service in any given activity may be increased, decreased, or remain the same, depending on the needs, alternatives, and available resources.
<i>Levy</i>	To impose a tax, special assessment or service charge for the support of government activities. The term most commonly refers to the real and personal property tax levy.
<i>Levy Rate</i>	The rate at which taxes, special assessments or service charges are imposed. For example, the real and personal property tax levy is the rate at which property is taxed per \$1,000 of assessed valuation. The rate is determined by calculating the ratio of the maximum amount of property tax revenue allowable under state law and the total assessed valuation within the taxing district.
<i>Liability</i>	Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date.
<i>Long-Term Debt</i>	Debt with a maturity of more than one year after the date of issuance.
<i>Mitigation Fees</i>	Fees paid by developers toward the cost of future improvements to City infrastructure, which improvements are required due to the additional demands generated by new development.
<i>Modified Accrual Basis</i>	Modified Accrual Basis of accounting is used in governmental fund types (general, special revenue, debt service, and capital project funds). Under it, revenues and other financial resource increments are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are generally recognized when they are incurred (bring forth a liability).
<i>Net Interest Cost</i>	This is the traditional method of calculating bids for new issues of municipal (NIC) securities. It is computed as either: (a) Dollar Cost: total scheduled coupon payments + bid discount (- bid premium), or (b) Interest Rate: total scheduled coupon payments + bid discount (- bid premium) divided by bond year dollars. Bond year dollars is the sum of the number of years each bond in an issue is scheduled to be outstanding multiplied by its par value.

<i>Object</i>	As used in expenditure classification, this term applies to the type of item purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personnel services, contractual services, and materials and supplies.
<i>Objective</i>	A specific measurable achievement that may be accomplished within a specific time frame.
<i>Operating Budget</i>	An operations plan, expressed in financial terms, whereby an operating program is funded for a single year. Per state law, operating budgets lapse at year-end.
<i>Performance Measures</i>	A performance measure is an indicator of the attainment of an objective. It is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.
<i>Personnel Services</i>	Includes total wages and benefits.
<i>Program Activity</i>	A broad function or a group of similar or related services/activities having a common purpose.
<i>Proposed Budget</i>	The Mayor's recommended budget submitted to the City Council and Public in October of each year.
<i>Proprietary Funds</i>	Recipients of goods or services pay directly to these funds. Revenues are recorded at the time services are provided, and all expenses incurred in earning and revenues are recorded in the same period. As a result, there is a direct cause and effect relationship between revenues and expenses in these funds.
<i>Public Works Trust Fund Loans (PWTFL)</i>	A state revolving loan fund that provides low interest loans to help local governments maintain or improve essential public works systems.
<i>Rainy Day Reserve</i>	The Rainy Day Reserves was established during the 2007/08 mid-biennium budget adjustment where Council authorized setting aside \$2 million of the General fund unallocated balance to be used to offset temporary declines in General Fund revenues due to an economic downturn.
<i>Real Estate Excise Tax (REET)</i>	A tax levied on real estate sales and used for payment of debt and capital purposes.
<i>Replacement Reserves</i>	A portion of fund equity built up for specific assets for the purpose of purchasing the replacement of those assets.
<i>Reserve</i>	An account used to indicate that a portion of fund equity is legally restricted for a specific purpose.
<i>Residual Equity Transfer</i>	Nonrecurring or nonroutine interfund transfers of equity between funds.
<i>Resources</i>	Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.
<i>Retained Earnings</i>	An equity account reflecting the accumulated earnings of a proprietary (internal service or enterprise) fund. In this budget document, the balance derived excludes asset depreciation expenditures. When depreciation is charged to user organizations, as in internal service funds, the cash balance remaining (ending retained earnings), therefore, represents the asset replacement reserve being accumulated.

<i>Revenue</i>	Income received by the City in support of a program of services to the community. It includes such items as property taxes, fees, user charges, grants, fines and forfeits, interest income and miscellaneous revenue.
<i>Revenue Estimate</i>	A formal estimate of how much revenue will be earned from a specific revenue source for some future period; typically a future fiscal year.
<i>Salaries and Wages</i>	Amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime, temporary help, and car allowances.
<i>Services and Charges</i>	Services acquired from and fees/payments made to vendors. These include printing, publications, auditing, police protection, street maintenance, public health programs, office rent, telecommunications, and social welfare programs.
<i>Special Revenue Funds</i>	Funds that are dedicated for a specific purpose requiring an additional level of accountability and are collected in a separate account outside of the General Fund.
<i>Standard Work Year</i>	2,080 hours or 260 days is equivalent of one work year.
<i>Strategic Plan</i>	A plan outlining the goals and strategies the City will focus on over the next six years.
<i>Subsidy</i>	Financial assistance provided by one fund to another fund (e.g. General Fund subsidy of the Street Fund and Utility Tax Fund to Knutzen Family Theatre)
<i>Supplemental Appropriation</i>	An appropriation approved by Council after the initial budget adoption. Supplemental appropriations are approved by Council during the year.
<i>Supplies</i>	Items used to deliver services, such as office supplies, short-lived minor equipment with no material value, periodicals and books, and generic computer software.
<i>Taxes</i>	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include special assessments, fees, or charges for services.
<i>Tax Rate</i>	The amount of tax stated in terms of units per \$1,000 of assessed value of taxable property. The tax rate is the result of dividing the tax levied by the assessed value of the taxing district.
<i>Transportation Improvement Program (TIP)</i>	A comprehensive program used to identify specific transportation projects for improvement to enhance local, regional, state, and federal transportation systems.
<i>Unreserved Fund Balance</i>	The difference between fund assets and fund liabilities of governmental or similar trust funds that is available for general expenditures.
<i>User Fees</i>	The payment of a fee for direct receipt of a public service by the person benefiting from the service.
<i>Yield</i>	The rate earned on an investment based on the price paid for the investment, the interest earned during the period held, and the selling price or redemption value of the investment.

**ACRONYM LIST**

AA	Affirmative Action
AAMA	American Architectural Manufacturers Association
AARP	American Association of Retired Persons
AASHTO	American Association of State Highway and Transportation Officials
ACAD	Association of Coral Artists and Designers
ACLU	American Civil Liberties Union
ADA	Americans with Disability Act
A & E	Architecture and Engineering
AFIS	Automated Fingerprint Information System
AFSCME	American Federal, State, County, and Municipal Employees
AICP	American Institute of Certified Planners
AICPA	American Institute of Certified Public Accountants
ALEA	Aquatic Land Enhancement Account (a WA State grant fund)
AOR	Association of Oregon Recyclers
A/P	Accounts Payable
APA	American Payroll Association
APA	American Planning Association
APWA	American Public Works Association
A/R	Accounts Receivable
ARMA	Association of Records Managers and Administrators
ASCAP	American Society of Composers, Authors, and Publishers
ASCE	American Society of Civil Engineers
ASHRAE	American Society of Heating, Refrigerating and Air Conditioning Engineers
ASPA	American Society for Public Administration
ASTM	American Society for Testing & Materials
ATTUG	AT&T Users Group
AV	Assessed Valuation
AWC	Association of Washington Cities
AWRA	American Water Resource Association
BALD	Building and Land Development (King County)
BARS	Budgeting, Accounting, and Reporting System (State)
BPA	Bonneville Power Administration
BFOQ	Bona Fide Occupational Qualifications
BN/BC	Neighborhood Business and Business Community zone
CAC	Citizens Advisory Committee
CAFR	Comprehensive Annual Financial Report
CALEA	Commission on Accreditation for Law Enforcement Agencies
CAR	Citizen Action Report
CARES	Children Active in Recreation and Education Services
CBD	Central Business District (Downtown)
CCMA	City-County Communications and Marketing Association
CDBG	Community Development Block Grant
CEAW	City Engineers Association of Washington
CED	Community & Economic Development
CFN	Community Food & Nutrition Program
CFP	Capital Facilities Plan / City Facilities Preferred Plan
CFW	City of Federal Way
CHAS	Comprehensive Housing Affordability Strategy
CIAC	Civic Investment Advisory Committee
CIP	Capital Improvement Program/City Improvement Plan
CLRP	Comprehensive Long Range Plan
CLUP	Comprehensive Land Use Plan
CMA	Certified Management Accountant
CMC	Certified Municipal Clerk
COE	Corps of Engineers, U.S. Army
COG	Council of Governments
COP	Certificate of Participation

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COPP	Community Outreach & Policy Planning Department
CP	Citizen Participation
CPA	Certified Public Accountant
CPI	Consumer Price Index
CPG	Coordinated Prevention Grant
CTR	Commute Trip Reduction
CUP	Conditional Use Permit
DARE	Drug Awareness Resistance Education (Police Department)
DART	Dial-A-Ride Transit (Service)
DBC	Dumas Bay Centre
DCD	Department of Community Development (State)
DHHS	Department of Health & Human Services
DNS	Determination of Non-Significance
DOE	Department of Energy (U.S.)
DOL	Department of Labor (U.S.)
DP	Data Processing
DRS	Department of Retirement Systems
DS	Determination of Significance
DV	Domestic Violence
EDC	Economic Development Council
EEO	Equal Employment Opportunity
EEOC	Equal Employment Opportunity Commission
EIS	Environmental Impact Statement
EMD	Emergency Management Division (State)
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
ERP	Expert Review Panel
ESA	Endangered Species Act
ESG	Emergency Shelter Grant
ESUG	Eden Systems Users Group
ETC	Eastside Transportation Committee
ETP	Eastside Transportation Program
FAA	Federal Aviation Administration
FAUS	Federal Aid to Urban Systems
FCC	Federal Communication Commission
FEMA	Federal Emergency Management Act
FHWA	Federal Highway Administration
FIRE	Finance, Insurance and Real Estate
FLSA	Fair Labor Standards Act
FTA	Federal Transit Administration
FTE	Full Time Equivalent Employee
FWCC	Federal Way City Code
FWRSF	Federal Way Retirement System Fund
FWSD	Federal Way School District
FWZC	Federal Way Zoning Code
GAAP	Generally Accepted Accounting Principles
GAC	Government Access Channel
GASB	Government Accounting Standards Board
GFOA	Government Finance Officers Association (of US & Canada)
GIS	Geographical Information System
GMA	Growth Management Act (of 1990)
GMPC	Growth Management Planning Council
GO	General Obligation - as in - "GO Bond"
GRIP	Graffiti Removal Incentive Program
GRVTAP	Green River Valley Transportation Action Plan
GSPA	Graduate School of Public Affairs (University of Washington)
HCT	High Capacity Transit
HEW	Health, Education & Welfare (U.S.)

HOA	Home Owners Association
HOV	High Occupancy Vehicle
HRIS	Human Resource Information System
HUD	Department of Housing & Urban Development (Federal)
IAC	Interagency Committee (Grant for Outdoor Recreation)
IAPMO	International Association of Plumbing & Mechanical Officials
ICBO	International Conference of Building Officials
ICMA	Institute of Certified Management Accountants
ICMA	International City Management Association
IIMC	International Institute of Municipal Clerks
IFTE	Institute for Transportation and the Environment
INPRA	International Northwest Parks and Recreation Association
INS	Immigration and Naturalization Service
IPD	Implicit Price Deflator
IPMA	International Personnel Management Association
IRS	Internal Revenue Service
ISTEA	Intermodal Surface Transportation Efficiency Act (12/91)
ITE	Institute of Transportation Engineers
JRPC	Joint Regional Policy Committee
KCC	King County Code
KCSWDM	King County Surface Water Design Manual
KCUC	King County Utility Council
KSAR	King County Sexual Assault Resource Center
LEOFF	Law Enforcement Officers and Firefighters Retirement System
LERN	Learning Resources Network
LID	Local Improvement District
LIFT	Local Infrastructure Financing Tool
LLE	Lot Line Elimination
LOS	Level of Service
LPG	Liquefied Petroleum Gas
LRHA	Low Rent Housing Authority
LTGO	Limited Tax General Obligation
M&O	Maintenance and Operations
MAB	Modified Accrual Basis
MBE	Minority Business Enterprise (Federal)
MDERT	Multi District Emergency Response Team
MDNS	Mitigated Determination of Non-Significance
METRO	Municipality of Metropolitan Seattle
MFR	Monthly Financial Report
MIS	Management Information Service - ICMA
MP	Manufacturing Park
MPS	Mitigation Payment System
MRSC	Municipal Research and Services Center (of Washington)
MVET	Motor Vehicle Excise Tax
NAES	National Association of Executive Secretaries
NAGA	National Association of Government Archivists
NAHRO	National Association of Housing and Redevelopment Officials
NCL	National Civic League
NEPA	National Environmental Policy Act
NET	Neighborhood Emergency Team
NFIP	National Flood Insurance Program
NHRMA	National Human Resources Managers Association
NIC	Net Interest Cost
NIGP	National Institute of Government Purchasing
NIMS	National Incident Management Systems
NLAWS	Network of Local Arts Agencies of Washington State
NLC	National League of Cities
NNA	National Notary Association

NPDES	National Pollutant Discharge Elimination System
NRPA	National Recreation Park Association
NSPE	National Society of Professional Engineers
NTSP	Neighborhood Traffic Safety Program
NWCAMA	Northwest Computer Aided Mapping Association
NWOUG	Northwest Oracle Users Group
O & M	Operations and Maintenance
OMB	Office of Management & Budget (Federal)
PAA	Potential Annexation Area.
PALs	Pedestrian Accident Locations
PAS	Planning Advisory Service
PAW	Planning Association of Washington
PDA	Personal Data Assistant
PERS	Public Employees Retirement System
PHA	Public Housing Authority
PMS	Pavement Management System
PNBOA	Pacific Northwest Basketball Officials Association
PO	Purchase Order
PRCS	The Federal Way Department of Parks Recreation and Culture Services
PRIMA	Public Risk/Insurance Management Association
PSFOA	Puget Sound Finance Officers Association
PSI	Professional Secretaries International
PSLRTS	Puget Sound Light Rail Transit Society
PSNUG	Puget Sound Novell Users Group
PSRC	Puget Sound Regional Council
PTSA	Parent-Teacher-Student-Association
PWTFL	Public Works Trust Fund Loan
QFR	Quarterly Financial Report
R & D	Research & Development
RAP	Regional Arterial Plan
RAS	Road Adequacy Standard
RCW	Revised Code of Washington
R/D	Retention/Detention
REET	Real Estate Excise Tax
RFB	Request for Bid
RFP	Request for Proposal
RFQ	Request for Qualifications
RJC	Regional Justice Center
ROW	Right-of-Way
RTA	Regional Transit Authority
RTP	Regional Transit Project
RV	Recreational Vehicle
SCA	Sound Cities Association
SCATBD	South County Area Transportation Board
SEPA	State Environment Policy Act
SKCBA	Seattle-King County Bar Association
SKCHSC	South King County Human Services Council
SKCMSC	South King County Multi-Service Center
SKCRA	South King County Referees Association
SLA	Society of Landscape Architects
SOP	Standard Operating Procedure
SOV	Single Occupancy Vehicle
SOW	Statement of Work
SPIRIT	Service, Pride, Integrity, Responsibility, Innovation, Teamwork
SPRP	Site Plan Review Process
SPS	State Public Service (property)
SR99	State Route 99
SSOW	Social Services Of Washington

SST	Streamlined Sales Tax
STP	Surface Transportation Program
SWKC	South West King County
SWM	Surface Water Management
SWMM	Storm Water Management Model
TAC	Technical Advisory Committee
TAM	Transportation Adequacy Measure
TBD	Transportation Benefit District
TCU	Transportation, Communications, Utilities
TDM	Transportation Demand Management/Traffic Demand Management
TIA	Transportation Improvement Account
TIB	Transportation Improvement Board
TIC	True Interest Cost
TIP	Transportation Improvement Plan
TMA	Transportation Management Association
TNR	Transportation Needs Report
TSM	Transportation System Management
UATA	Urban Arterial Trust Account
UAB	Urban Arterial Board
UBC	Uniform Building Code
UCADB	Uniform Code for Abatement of Dangerous Buildings
UEC	Uniform Electrical Code
UFC	Uniform Fire Code
UGB	Urban Growth Boundary
UHC	Uniform Housing Code
ULI	Urban Land Institute
UMC	Uniform Mechanical Code
UPC	Uniform Plumbing Code
URISA	Urban and Regional Information Systems Association
USDA	United States Department of Agriculture
USDOT	United States Department of Transportation
USSSA	United States Slow-Pitch Softball Association
VA	Veterans Administration
VMT	Vehicle Miles Traveled
VRM	Vehicle Radio Modem
W-2	Earnings Statement (IRS)
W-4	Withholding Statement (IRS)
W-9	Request for Taxpayer Federal Identification Number (IRS)
WABO	Washington Association of Building Officials
WAC	Washington Administrative Code
WACE	Washington Association of Code Enforcement
WCFR	Washington Citizens For Recycling
WCMA	Washington Cities Managers Association
WCPDA	Washington Cities Planning Directors Association
WCPPA	Washington Council of Public Personnel Administrators
WFOA	Washington Finance Officers Association
WLPA	Washington Lakes Protection Association
W/MBE	Woman/Minority Business Enterprise
WMCA	Washington Municipal Clerks Association
WMTA	Washington Municipal Treasurers Association
WRPA	Washington Recreation and Parks Association
WSAMA	Washington State Association of Municipal Attorneys
WSBA	Washington State Bar Association
WSCP	Washington Society of Certified Public Accountants
WSDOE	Washington State Department of Ecology
WSDOT	Washington State Department of Transportation
WSLAA	Washington State Local Arts Agencies
WSRA	Washington State Recycling Association