



City of Federal Way  
 33325 Eighth Avenue South ■ Federal Way, WA 98003  
 PHONE: 253-835-2540 ■ FAX: 253-835-2509  
[www.cityoffederalway.com](http://www.cityoffederalway.com)

Date Received

## Application for City BOARDS AND COMMISSIONS

Please complete the ENTIRE application.

You may attach a cover letter and/or resume.

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_  
First Last M.I.

ADDRESS: \_\_\_\_\_  
Street Address City Zip

MAILING ADDRESS (if different): \_\_\_\_\_

PHONE <sup>(1)</sup> \_\_\_\_\_ PHONE <sup>(2)</sup>: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

I wish to be considered for appointment to the following Board / Commission:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Arts                                | <input type="checkbox"/> Civil Service      | <input type="checkbox"/> North Lake Management District          |
| <input type="checkbox"/> Diversity                           | <input type="checkbox"/> Human Services     | <input type="checkbox"/> Steel Lake Management District          |
| <input type="checkbox"/> Salary                              | <input type="checkbox"/> Parks & Recreation | <input type="checkbox"/> Lodging Tax Advisory                    |
| <input type="checkbox"/> Planning                            | <input type="checkbox"/> Board of Ethics    | <i>Group You Represent:</i>                                      |
| <input type="checkbox"/> CDBG Loan Advisory Review Committee |   | <input type="checkbox"/> Local Lodging Industry                  |
|  |   | <input type="checkbox"/> Business/Organization Promoting Tourism |

HAVE YOU PREVIOUSLY SERVED ON ONE OF THE CITY'S BOARDS OR COMMISSIONS?  YES  NO

If "yes", please list: \_\_\_\_\_

ARE YOU ABLE TO ATTEND EVENING MEETINGS  YES  NO DAYTIME MEETINGS  YES  NO

**MEMBERSHIP REQUIREMENTS:** The membership requirements for all City Boards/Commissions are attached to this application. Please review them and confirm you meet the requirements. By your signature you are stating: *"I confirm I meet the membership requirements for the Board/Commission I am applying for."*

Applicant Signature: \_\_\_\_\_

**SUBMIT COMPLETED APPLICATIONS TO:** City of Federal Way  
 City Clerk's Office  
 33325 8<sup>th</sup> Avenue South  
 Federal Way, WA 98003

Applicants may contact the City Clerk's Office at 253-835-2540 with any questions.

**Why do you want to serve on this Board/Commission?**

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**What are your prior experiences in this area?**

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**How do you see your role as a Board Member/Commissioner?**

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**Describe anything in your past or recent activities that may be of concern to the City or public:**

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**PUBLIC DISCLOSURE:** This application and each attachment submitted are subject to public disclosure. If requested, they will be provided without redaction or notice.

<b>FOR CITY USE ONLY:</b>
Interview Date / Time: _____
APPOINTED: <input type="checkbox"/> YES <input type="checkbox"/> NO      POSITION: <input type="checkbox"/> VOTING <input type="checkbox"/> ALTERNATE
Term Expires: _____

## **BOARD AND COMMISSION MEMBERSHIP REQUIREMENTS**

**ARTS COMMISSION:** Members shall reside within the corporate limits of the city during their term.

**BOARD OF ETHICS:** Members shall reside within the city. To the extent practicable, experience or background in ethics is preferred.

**CDBG LOAN REVIEW ADVISORY COMMITTEE:** Members shall reside or own business within the corporate limits of the city.

**CIVIL SERVICE COMMISSION:** Members shall be a citizen of the United States, a resident of the city for at least one year immediately preceding their appointment, and an elector of the county in which they reside.

**DIVERSITY COMMISSION:** Members shall reside within the corporate limits of the city.

**HUMAN SERVICES:** Members shall reside within the corporate limits of the city.

**INDEPENDENT SALARY COMMISSION:** No person shall be appointed to serve as a member or alternate member of the independent salary commission unless that person is a citizen of the United States, a resident of the city for at least one year immediately preceding such appointment, and an elector of the county in which the member resides. No city officer, official, or employee of the city or any of their immediate family members may serve on the commission. "Immediate family member," as used in this section, means the parents, spouse, siblings, children, or dependent relatives of the officer, official, or employee, whether or not living in the household of the officer, official, or employee.

**LODGING TAX ADVISORY COMMITTEE:** At least two members shall be representatives of businesses required to collect the tax, and at least two members shall be persons involved in activities authorized to be funded by revenue received from the tax. The number of members who are representatives of businesses required to collect tax under this chapter shall equal the number of members who are involved in activities authorized to be funded by revenue received under this chapter.

**PARKS AND RECREATION COMMISSION:** Members shall reside within the corporate limits of the city during their term.

**PLANNING COMMISSION:** Members shall be residents or property owners in the city, with an interest in land use and planning issues and a commitment to the planned development of the community.

**NORTH LAKE MANAGEMENT DISTRICT:** Members shall be property owners or representatives of governing bodies that own property within the Lake Management District.

**STEEL LAKE MANAGEMENT DISTRICT:** Members shall be property owners or representatives of governing bodies that own property within the Lake Management District.