



Annual Report

Number	Permit Section	Question
1	S5.A	<p>Attach a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period per S9.D.6.</p> <p>Not Applicable</p>
2	S5.A	<p>Attach updated annual Stormwater Management Program Plan (SWMP Plan). (S5.A.2)</p> <p>Attachment 1 - 2023-2024 SWMP _2_03252024154117</p>
3	S5.A	<p>Implemented an ongoing program to gather, track, and maintain information per S5.A.3, including costs or estimated costs of implementing the SWMP.</p> <p>Yes</p>
4	S5.A.5.b	<p>Coordinated among departments within the jurisdiction to eliminate barriers to permit compliance. (S5.A.5.b)</p> <p>Yes</p>
5	S5.C.1.	<p>Have you convened an interdisciplinary team to inform and assist in the development, progress, and influence of the comprehensive stormwater planning program? (S.5.c.1). August 1, 2020</p> <p>Yes</p>
14	S5.C.1.b	<p>Did you submit a report as described in S5.C.1.b.i(b)? (Required to submit no later than January 1, 2023)</p> <p>Yes</p>
15	S5.C.1.c	<p>Continue to design and implement local development-related codes, rules, standards, or other enforceable documents to minimize impervious surfaces, native vegetation loss, and stormwater runoff, where feasible? See S5.C.1.c.i. (Required annually)</p> <p>Yes</p>
16	S5.C.1.c	<p>From the assessment described in S5.C.1.c.i(a), did you identify any administrative or regulatory barriers to implementation of LID Principles or LID BMPs? (Required annually)</p> <p>No</p>
20	S5.C.2	<p>Did you choose to adopt one or more elements of a regional program? (S5.C.2)</p> <p>Yes</p>
20a	S5.C.2	<p>If yes, list the elements, and the regional program.</p> <p>City of Federal Way staff co-branded education and outreach materials, Facebook posts, and e-newsletter content with the regional Puget Sound Starts Here campaign. And the South Sound Collaboration with some of the shared outreach materials.</p>

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21	S5.C.2	<p>Attach a description of general awareness efforts conducted, including your target audiences and subject areas, per S5.C.2.a.i.</p> <p>Attachment 2 - Pub Ed Activiti_21_03252024141351</p>
24	S5.C.2	<p>Began implementing strategy outlined in S.5.C.2.a.ii(c) (S5.C.2.a.ii(d) – Required by April 1, 2021)</p> <p>Yes</p>
25	S5.C.2	<p>Attach the report developed in accordance with S5.C.2.a.ii(e), which evaluated the changes in understanding and adoption of targeted behaviors resulting from the implementation of the strategy and any planned or recommended changes to the program in order to be more effective. (Required no later March 31, 2024)</p> <p>Attachment 3 - Behavior Change_25_03252024141351</p>
26	S5.C.2	<p>Promoted stewardship opportunities (or partnered with others) to encourage resident participation in activities such as those described in S5.C.2.a.iii.</p> <p>Yes</p>
26a	S5.C.2	<p>Attach a list of stewardship opportunities provided.</p> <p>Attachment 4 - Pub Ed Stewards_26a_03252024141352</p>
27	S5.C.3.	<p>Describe in Comments field the opportunities created for the public, including overburdened communities, to participate in the decision-making processes involving the development, implementation, and updates of the Permittee's SWMP and the SMAP. (S5.C.3.a)</p> <p>Opportunities for public participation and comment involving the Stormwater Management Program (SWMP) and Stormwater Management Action Plan (SMAP) were available at the Land Use and Transportation Committee and City Council meetings when the SWMP and Annual Report are reviewed. We take comments on the SWMP, SMAP, and Annual Report all perpetually on our "NPDES Program" webpage. The City reached out to overburdened communities by advertising the Public Comment period in 8 languages. Oral translations of the plans are available upon request.</p>
28	S5.C.3.	<p>Posted the updated SWMP Plan and latest annual report on your website no later than May 31. (S5.C.3.b)</p> <p>Yes</p>
28a	S5.C.3.	<p>List the website address in Comments field.</p> <p>https://www.federalwaywa.gov/page/npdes-program</p>
29	S5.C.4.	<p>Maintained a map of the MS4 including the requirements listed in S5.C.4.a.i-vii?</p> <p>Yes</p>
30	S5.C.4.	<p>Started mapping outfall size and material in accordance with S5.C.4.b.i? (Required no later than January 1, 2020)</p> <p>Yes</p>
30a	S5.C.4.	<p>Attach a spreadsheet that lists the known outfalls' size and material(s).</p> <p>Attachment 5 - Outfall Data_30a_03252024154146</p>

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31	S5.C.4.	Completed mapping connections to private storm sewers in accordance with S5.C.4.b.ii? (Required no later than August 1, 2023) Yes
33	S5.C.5	Informed public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste? (S5.C.5.b) Yes
33a	S5.C.5	Actions taken to inform public employees, businesses, and the general public of hazards associated with illicit discharges and improper disposal of waste. Environmental Services (ES) utilizes its Public Education and Outreach Program to inform staff, residents, and businesses about hazards associated with illicit discharges. Examples of outreach methods used include: e-newsletters, staff training, public workshops, a spill kit program for multicultural businesses, annual business inspections, mailings, tabling at community events and participation in regional campaigns.
34	S5.C.5	Implemented an ordinance or other regulatory mechanism to effectively prohibit non-stormwater, illicit discharges as described in S5.C.5.c. Yes
35	S5.C.5	Implemented procedures for conducting illicit discharge investigations in accordance with S5.C.5.d.i. Yes
35a	S5.C.5	Cite field screening methodology in Comments field. The City utilizes the Federal Way Illicit Discharge Detection and Elimination Field Procedures and Response Plan, which references the following two guidance documents: Illicit Discharge Detection and Elimination: A Guidance Manual for Program Development and Technical Assessments, Center for Watershed Protection; and, the Illicit Connection and Illicit Discharge Field Screening and Source Tracing Guidance Manual, King County, Herrera.
36	S5.C.5	Percentage of MS4 coverage area screened in the reporting year per S5.C.5.d.i. (Required to screen 12% on average each year.) 47
36a	S5.C.5	Cite field screening techniques used to determine percent of MS4 screened. We take the number of catch basins inspected during the reporting period divided by number of know catch basin. We take question 66b and divide it by question 66a.
37	S5.C.5	Percentage of total MS4 screened from permit effective date through the end of the reporting year. (S5.C.5.d.i.) 100
38	S5.C.5	Describe how you publicized a hotline telephone number for public reporting of spills and other illicit discharges in the Comments field. (S5.C.5.d.ii) The spill reporting hotline is publicized on the City's website and through the monthly e-newsletter. On December 15, 2020 the City also rolled out an app with SeeClickFix called "Eyes on Federal Way" that allows the public to report issues in the City right from their phones.

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39	S5.C.5	Implemented an ongoing illicit discharge training program for all municipal field staff per S5.C.5.d.iii. Yes
40	S5.C.5	Implemented an ongoing program to characterize, trace, and eliminate illicit discharges into the MS4 per S5.C.5.e. Yes
41	S5.C.5	Municipal illicit discharge detection staff are trained to conduct illicit discharge detection and elimination activities as described in S5.C.5.f. Yes
42	S5.C.5	Attach a report with data describing the actions taken to characterize, trace, and eliminate each illicit discharge reported to, or investigated by, the Permittee as described in S5.C.5.g. The submittal must include all of the applicable information and must follow the instructions, timelines, and format described in Appendix 12. Attachment 6 - IDDE_42_03252024142704
43	S5.C.6.	Implemented an ordinance or other enforceable mechanism to effectively address runoff from new development, redevelopment, and construction sites per the requirements of S5.C.6.b.i-iii. Yes
45	S5.C.6.	Number of adjustments granted to the minimum requirements in Appendix 1. (S5.C.6.b.i. and Section 5 of Appendix 1) 0
46	S5.C.6.	Number of exceptions/variances granted to the minimum requirements in Appendix 1. (S5.C.6.b.i., and Section 6 of Appendix 1) 0
47	S5.C.6.	Reviewed Stormwater Site Plans for all proposed development activities that meet the thresholds adopted pursuant to S5.C.6.b.i. (S5.C.6.c.i) Yes
47a	S5.C.6.	Number of site plans reviewed during the reporting period. 142
48	S5.C.6.	Inspected, prior to clearing and construction, permitted development sites per S5.C.6.c.ii, that have a high potential for sediment transport as determined through plan review based on definitions and requirements in Appendix 7 – Determining Construction Site Sediment Damage Potential? Yes
48a	S5.C.6.	If no, inspected, prior to clearing and construction, all construction sites meeting the minimum thresholds (S5.C.6.c.ii)? Yes Comment: Not applicable option?

Number	Permit Section	Question
49	S5.C.6.	Inspected permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls per S5.C.6.c.iii. Yes
49a	S5.C.6.	Number of construction sites inspected per S5.C.6.c.iii. 151
49b	S5.C.6.	Inspected stormwater treatment and flow control BMPs/facilities and catch basins in new residential developments every 6 months per S5.C.6.c.iv? Yes
50	S5.C.6.	Inspected all permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater facilities. (S5.C.6.c.v) Yes
51	S5.C.6.	Verified a maintenance plan is completed and responsibility for maintenance is assigned for projects prior to final approval and occupancy being granted. (S5.C.6.c.v) Yes
52	S5.C.6.	Number of enforcement actions taken during the reporting period (based on construction phase inspections at new development and redevelopment projects). (S5.C.6.c.ii-iv)(S5.C.7.c.viii) 7
53	S5.C.6.	Achieved at least 80% of scheduled construction-related inspections. (S5.C.6.c.vi) Yes
54	S5.C.6.	Made Ecology's Notice of Intent for Construction Activity and Notice of Intent for Industrial Activity available to representatives of proposed new development and redevelopment? (S5.C.6.d) Yes
55	S5.C.6.	All staff whose primary job duties are implementing the program to control stormwater runoff from new development, redevelopment, and construction sites including permitting, plan review, construction site inspections, and enforcement are trained to conduct these activities? (S5.C.6.e) Yes
56	S5.C.7.	Implemented maintenance standards that are as protective, or more protective, of facility function than those specified in the Stormwater Management Manual for Western Washington or a Phase I program approved by Ecology per S5.C.7.a.? Yes
58	S5.C.7.	Applied a maintenance standard for a facility or facilities which do not have maintenance standards specified in the Stormwater Management Manual for Western Washington? If so, note in the Comments field what kinds of facilities are covered by this alternative standard. (S5.C.7.a) Yes

Number	Permit Section	Question
58a	S5.C.7.	Note what kinds of facilities are covered by this alternative standard. (S5.C.7.a) Modular Wetlands
59	S5.C.7.	Verified that maintenance was performed per the schedule in S5.C.7.a.ii when an inspection identified an exceedance of the maintenance standard. No
59a	S5.C.7.	Attach documentation of maintenance time frame exceedances that were beyond the Permittee's control. Not Applicable
60	S5.C.7.	Implemented an ordinance or other enforceable mechanisms to verify long-term operation and maintenance of stormwater treatment and flow control BMPs/facilities regulated by the permittee per (S5.C.7.b.i (a))? Yes
61	S5.C.7.	Annually inspected stormwater treatment and flow control BMPs/facilities regulated by the Permittee per S5.C.7.b.i(b) Yes
61a	S5.C.7.	If using reduced inspection frequency for the first time during this permit cycle, attach documentation per S5.C.7.b.i (b) Not Applicable
62	S5.C.7.	Achieved at least 80% of scheduled inspections to verify adequate long-term O&M. (S5.C.7.b.ii) Yes
63	S5.C.7.	Annually inspected all municipally owned or operated permanent stormwater treatment and flow control BMPs/facilities. (S5.C.7.c.i) Yes
63a	S5.C.7.	Number of known municipally owned or operated stormwater treatment and flow control BMPs/facilities. (S5.C.7.c.i) 578
63b	S5.C.7.	Number of facilities inspected during the reporting period. 436
63c	S5.C.7.	Number of facilities for which maintenance was performed during the reporting period. 277
64	S5.C.7.	If using reduced inspection frequency for the first time during this permit cycle, attach documentation per S5.C.7.c.i. Not Applicable
65	S5.C.7.	Conducted spot checks and inspections (if necessary) of potentially damaged stormwater facilities after major storms as per S5.C.7.c.ii.

Number	Permit Section	Question
		Yes
66	S5.C.7.	Inspected municipally owned or operated catch basins and inlets every two years or used an alternative approach? Cleaned as needed? (S.5.C.7.c.iii)
		Yes
66a	S5.C.7.	Number of known catch basins?
		13029
66b	S5.C.7.	Number of catch basins inspected during the reporting period?
		6119
66c	S5.C.7.	Number of catch basins cleaned during the reporting period?
		973
67	S5.C.7.	Attach documentation of alternative catch basin cleaning approach, if used. (S5.C.7.c.iii. (a)-(c))
		Not Applicable
68	S5.C.7.	Implemented practices, policies and procedures to reduce stormwater impacts associated with runoff from all lands owned or maintained by the Permittee, and road maintenance activities under the functional control of the Permittee. (S5.C.7.d)
		Yes
70	S5.C.7.	Implemented an ongoing training program for Permittee employees whose primary construction, operations or maintenance job functions may impact stormwater quality. (S5.C.7.e)
		Yes
71	S5.C.7.	Implemented a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the Permittee in areas subject to this Permit that are not required to have coverage under an NPDES permit that covers stormwater discharges associated with the activity. (S5.C.7.f)
		Yes
74	S5.C.8	Established an inventory per S5.C.8.b.ii. (Required by August 1, 2022.)
		Yes
74a	S5.C.8	Number of total sites identified for the inventory.
		817
75	S5.C.8	Implemented an inspection program S5.C.8.b.iii (Required by January 1, 2023).
		Yes
76	S5.C.8	Implemented a progressive enforcement policy per S5.C.8.b.iv (Required by January 1, 2023).
		Yes

Number	Permit Section	Question
77	S5.C.8	<p>Attach a summary of actions taken to implement the source control program per S5.C.8.b.iii and S5.C.8.b.iv.</p> <p>Attachment 7 - Source Control _77_03252024152253</p>
78	S5.C.8	<p>Attach a list of inspections, per S5.C.8.b.iii, organized by the business category, noting the amount of times each business was inspected, and if enforcement actions were taken.</p> <p>Attachment 8 - Source Control _78_03252024154817</p>
79	S5.C.8	<p>Implemented an ongoing source control training program per S5.C.8.b.v?</p> <p>Yes</p>
80	S7	<p>Complied with the Total Maximum Daily Load (TMDL)-specific requirements identified in Appendix 2. (S7.A)</p> <p>Not Applicable</p>
81	S7	<p>For TMDLs listed in Appendix 2: Attach a summary of relevant SWMP and Appendix 2 activities to address the applicable TMDL parameter(s). (S7.A)</p> <p>Not Applicable</p>
82	S8	<p>Submitted payment for cost-sharing for Stormwater Action Monitoring (SAM) status and trends monitoring no later than December 1, 2019 (S8.A.1); and no later than August 15 of each subsequent year? (S8.A.2.a.)</p> <p>Yes</p>
84	S8	<p>Submitted payment for cost-sharing for SAM effectiveness and source identification studies no later than December 1, 2019 (S8.B.1); and no later than August 15 of each subsequent year (S8.B.2.a or S8.B.2.c)?</p> <p>Yes</p>
87	S8	<p>If conducting stormwater discharge monitoring in accordance with S8.C.1, attach a data and analysis report per S8.C.1. and Appendix 9. (Due annually beginning March 31, 2021.)</p> <p>Not Applicable</p>
88	G3	<p>Notified Ecology in accordance with G3 of any discharge into or from the Permittees MS4 which could constitute a threat to human health, welfare or the environment. (G3)</p> <p>Yes</p>
89	G3	<p>Took appropriate action to correct or minimize the threat to human health, welfare, and/or the environment per G3.A.</p> <p>Yes</p>
90	Compliance with standards	<p>Notified Ecology within 30 days of becoming aware that a discharge from the Permittee's MS4 caused or contributed to a known or likely violation of water quality standards in the receiving water. (S4.F.1)</p> <p>Yes</p>
91	Compliance with standards	<p>If requested, submitted an Adaptive Management Response report in accordance with S4.F.3.a.</p>

Number	Permit Section	Question
		Not Applicable
92	Compliance with standards	Attach a summary of the status of implementation of any actions taken pursuant to S4.F.3 and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period. (S4.F.3.d) Not Applicable
93	G20	Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance. (G20) Yes
94	G20	Number of non-compliance notifications (G20) provided in reporting year. List permit conditions described in non-compliance notification(s) in Comments field. 1
94a	G20	List permit conditions described in non-compliance notification(s). City staff failed to submit an ERTS to Ecology within 24 hours of a known discharge. This was a new staff who did not know to submit an ERTS within 24 hours. Discharge occurred 7/21/23 and ERTS was submitted 7/24/23.

Attachments:

View Files Attached to Submission

	DocDescr	DocName	DocExt	DocID	SubID	AppName
View	WAR045516_2_03252024154117	Attachment 1 - 2023-2024 SWMP_2_03252024154117	.docx	1514177	1907729	wqwebportal
View	WAR045516_21_03252024141351	Attachment 2 - Pub Ed Activiti_21_03252024141351	.docx	1514110	1907729	wqwebportal
View	WAR045516_25_03252024141351	Attachment 3 - Behavior Change_25_03252024141351	.docx	1514111	1907729	wqwebportal
View	WAR045516_26a_03252024141352	Attachment 4 - Pub Ed Stewards_26a_03252024141352	.docx	1514112	1907729	wqwebportal
View	WAR045516_30a_03252024154146	Attachment 5 - Outfall Data_30a_03252024154146	.xlsx	1514179	1907729	wqwebportal
View	WAR045516_42_03252024142704	Attachment 6 - IDDE_42_03252024142704	.xml	1514126	1907729	wqwebportal
View	WAR045516_77_03252024152253	Attachment 7 - Source Control_77_03252024152253	.docx	1514155	1907729	wqwebportal
View	WAR045516_78_03252024154817	Attachment 8 - Source Control_78_03252024154817	.xlsx	1514190	1907729	wqwebportal
View	Submitted Copy of Record for City of Federal Way	Copy of Record CityofFederalWay Tuesday March 26 2024	.pdf	1514455	1907729	wqwebportal
View	Submitted Cover Letter for City of Federal Way	Cover Letter CityofFederalWay Tuesday March 26 2024	.pdf	1514456	1907729	wqwebportal

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